

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
Wednesday, September 10, 2014
Winslow Township Middle School
Agenda
7:00 p.m.

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **05/16/2014**. It was also advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town and Winslow Township Post Offices.

II. MISSION STATEMENT

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL

Larry Blake
Ewuniki Brown
Lorraine Dredde
Gulab Gidwani
Carlos Vascos
Gail P. Watkins
Hassan Wilcox

Julie A. Peterson, Vice President
Cheryl Pitts, President

H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, Business Admin./Board Secretary
Howard Long, Jr. Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. BOARD OF EDUCATION – TEAM CHARTER

1. **At all Times:** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.
2. **Before a Meeting:** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.
3. **During a Meeting:** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.
4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

VI. 2013-2014 DISTRICT GOALS

1. Continue to review and assess in a systematic manner, using data, the district curriculum and students' needs to raise student achievement.
2. Create a positive school environment/culture conducive to teaching and learning for all stakeholders.
3. Continue to expand communication to all stakeholders to increase the capacity for greater parent/caregiver and community support.

VII. AWARDS/PRESENTATIONS

VIII. CORRESPONDENCE

IX. MINUTES

Regular Meeting

Wednesday, August 27, 2014

Open/Closed Sessions

<p>On a motion made by _____, seconded by _____, approval of Minutes is granted. Exceptions: _____</p>											
<p><i>Roll Call:</i></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">_____ Mr. Blake</td> <td style="width: 50%;">_____ Ms. Watkins</td> </tr> <tr> <td>_____ Ms. Brown</td> <td>_____ Mr. Wilcox</td> </tr> <tr> <td>_____ Ms. Dredden</td> <td>_____ Ms. Peterson</td> </tr> <tr> <td>_____ Mr. Gidwani</td> <td>_____ Ms. Pitts</td> </tr> <tr> <td>_____ Mr. Vascos</td> <td></td> </tr> </table>		_____ Mr. Blake	_____ Ms. Watkins	_____ Ms. Brown	_____ Mr. Wilcox	_____ Ms. Dredden	_____ Ms. Peterson	_____ Mr. Gidwani	_____ Ms. Pitts	_____ Mr. Vascos	
_____ Mr. Blake	_____ Ms. Watkins										
_____ Ms. Brown	_____ Mr. Wilcox										
_____ Ms. Dredden	_____ Ms. Peterson										
_____ Mr. Gidwani	_____ Ms. Pitts										
_____ Mr. Vascos											

X. BOARD COMMITTEE REPORTS

XI. PUBLIC COMMENTS (Time Limited)

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to five minutes.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

<p>On a motion made by _____, seconded by _____, approval of Public Comments is granted. Exceptions: _____</p>
<p><i>Voice Vote:</i></p>

XII. ADJOURNMENT OF PUBLIC COMMENTS

<p>On a motion made by _____, seconded by _____, approval to adjourn Public Comments is granted. Exceptions: _____</p>
<p><i>Voice Vote:</i></p>

XIII. SUPERINTENDENT’S REPORT

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- 1. First Reading of Board Policies & Regulations **None at this time.**
- 2. Second Reading of Board Policies & Regulations **Exhibit XIII A: 2**

Approve the second reading of the following Policies of the Winslow Township Board of Education:

Policy/Regulation	Policy/Regulation Title
P2412	Home Instruction Due to Health Condition
P2417	Student Intervention and Referral Services
P2481	Home or Out-of School Instruction for a General Education Student for Reasons Other Than a Temporary or Chronic Health Condition
P3283	Electronic Communications Between Teaching Staff Members and Students
P4283	Electronic Communications Between Support Staff Members and Students
P5200	Attendance
P5338	Diabetes Management
P5610	Suspension
P5611	Removal of Students for Firearms Offenses
P5612	Assaults on District Board of Education Members or Employees
P5613	Removal of Students for Assaults with Weapons Offenses
P5620	Expulsion
P8462	Reporting Potentially Missing or Abused Children
P5300	Automated External Defibrillators (AEDS)

- 3. Security/Fire Drill Report **None at this time.**
- 4. Field Trips **Exhibit XIII A: 4**

Approve Field Trips, for the 2014-2015 school year, as listed in the attached exhibit.

5. Professional Development/Workshops & Conferences **Exhibit XIII A: 5**

- a. Approve Professional Development opportunities as presented in the attached exhibit.
- b. Approve Professional Development, at no cost, for the following staff members to attend the mandatory Alternate Proficiency Assessment Administrator Training on September 16, 2014 at the Quality Inn Grand Versailles Meeting Center in Maple Shade, NJ:

Staff Members	
Robert Riccardi	James Nesmith
Kurtis Marella	Glen Jackson
Nequia Speaks	Dawn Schollenberger
April Leshick	Santina Panarello

6. Tuition Students (2014-2015) **Exhibit XIII A: 6**

Approve the placement of Tuition Students as listed in the attached exhibit.

7. Terminate Out-of-District Placements (2014-2015) **Exhibit XIII A: 7**

Approve to Terminate Out-of-District Placements as listed in the attached exhibit.

8. Homeless Student(s) (2014-2015) **None at this time.**

9. Fundraiser(s) **Exhibit XIII A: 9**

Approve the following fundraisers/school activities for the 2014-2015 school year:

School No. 2

- o Scholastic Book Fair (Oct. 2014) – H.S.A.
- o Campbell’s Labels for Education (Entire School Year) – H.S.A.
- o Box Tops for Education (Entire School Year) – H.S.A.
- o Holiday Shoppe (Dec. 2014) – H.S.A.
- o Cold Cow Night (09/19/14) – H.S.A.
- o Cherrydale Fundraiser (Sept./Oct. 2014) – H.S.A.

School No. 3

- o KidStuff Savings Books (Nov. 2014) – P.T.O.
- o Scholastic Book Fair (Oct. 2014) – P.T.O.
- o Ice Cream Social (June 2015) – P.T.O.

School No. 6

- Cherrydale Fundraiser (Sept./Oct. 2014) – H.S.A.
- Wawa Hoagie Certificates (Nov. 2014) – H.S.A.
- Roller Skating Night – Deptford Skating Ctr. (12/12/14) – H.S.A.
- Book Fair (Oct. 2014) – H.S.A.
- Ice Cream Social (May 2015) – H.S.A.
- Rita’s Water Ice Discount Cards (March 2015) – H.S.A.
- Sav-a-round Coupon Book (Oct./Nov. 2014) – H.S.A.
- Book Fair (April 2015) – H.S.A.
- Book Fair (Jan. 2015) – H.S.A.

Middle School

- Panera Bread Night (11/17/14) – H.S.A.

High School

- Pumpkin Grams (Oct. 2014) – C/O 2015
- Chipotle Night (10/21/14) – C/O 2015
- Chick-fil-A Night (Spring 2015) – C/O 2015
- Senior Class T-shirts (Entire Year) – C/O 2015

10. Bayada Home Health Care, Inc. – Nursing Services

Approve Bayada Home Health Care, Inc. to provide in-school nursing services to the following students at the following rate (Acct. #11-000-217-320-000-10):

Student ID Number	RN Rate	LPN Rate
#263-57	\$55.00/hour	\$45.00/hour
#263-6	\$55.00/hour	\$45.00/hour
#263-2	\$55.00/hour	\$45.00/hour
#263-202	\$55.00/hour	\$45.00/hour
#262-16	\$55.00/hour	\$45.00/hour

11. System 44 Professional Development Training

Approve the ratification of payment, at \$37.73 per hour, for the following staff who participated in System 44 Professional Development Training on Wednesday, August 27, 2014:

Staff Members	
Dori Straub	Lindsey Tirendi
Barbara Nichols	Lauren Lee

12. Donation of Book Bags

Approve the acceptance of donation of 25 book bags from Atlantic City Electric to the Winslow Township School District.

13. IDEA Grant – 2014-2015 Salary of Supervisor of Student Support Services

Approve 100% of the 2014-2015 salary (\$88,219) of the Supervisor of Student Support Services to be funded through the IDEA Grant.
(Acct. #20-258-200-100-000-00)

14. 2014-2015 District Organizational Chart

Exhibit XIII A: 14

Approve the 2014-2015 District Organizational Chart as presented in the attached exhibit.

15. Smart Learning Solutions – STEM at WTMS

Approve Smart Learning Solutions to provide an afterschool STEM class at Winslow Township Middle School one day per week for 2 hours per class, for a total of 24 days. The cost of the program is \$9,300.

16. School No. 4 – Reading Assist Institute

Approve School No. 4 to continue partnership with the Reading Assist Institute (September 2014 through June 2015) and volunteers Rosie Hoffman and Deborah Lynam that have worked with our students in the program.

17. School No. 4 – Julian Benson Foundation

Approve School No. 4 to host Jennifer Benson and family, of the Julian Benson Foundation, to visit School No. 4 once or twice a month from September 2014 to June 2015 to read to students. The Julian Benson Foundation was established to honor the memory of former Winslow student Julian Benson.

18. School No. 4 – Target Early Childhood Reading Grants

Approve School No. 4 to apply for the Early Childhood Reading Grant through Target.

19. School No. 4 – Assembly Program “Jersey Fresh Farm to School Week”

Approve School No. 4 to participate in the “Jersey Fresh Farm to School Week” assembly program on September 24, 2014, sponsored by the Winslow Family Success Center and Challie’s Market.

20. School No. 5 – Student Council Visits to Schools No. 1 & No. 2

Approve School No. 5 Student Council Members to visit Schools No. 1 and No. 2 to read to students. The classroom visits support developing the “love of reading” as part of the Read Across America celebration.

21. School No. 5 – Annual Canned Food Drive

Approve School No. 5 Annual Canned Food Drive for November 3 through November 21, 2014. Collected food items will be donated to a local food bank.

22. School 5 – “Winter Warmth Tree”

Approve School No. 5 “Winter Warmth Tree” Drive for December 1 through December 18, 2014. Students will collect gloves, mittens and scarves for children of all ages and collected items will be given to local children in need.

23. School No. 5 – “Shoe Recycling Program”

Approve School No. 5 “Shoe Recycling Program” (through the Shoebox Recycling Program) for January 5 through February 27, 2015. Students will collect gently used shoes to be donated to children throughout the world.

24. School No. 6 – Annual Canned Food Drive

Approve School No. 6 Annual Canned Food Drive, for the months of September, October and November 2014. Collected food items will be donated to the Food Bank South Jersey.

25. School No. 6 – Aluminum Tab Collection for Ronald McDonald House

Approve School No. 6 Aluminum Tab Collection to be held for the entire 2014-2015 school year. Collected aluminum tabs will benefit the Ronald McDonald House of Camden.

26. WTHS – Fall Play & Spring Musical (2014/2015)

Approve WTHS Fall Play and Spring Musical for the 2014-2015 school year as follows:

- **Fall Play** – *The Write Stuff* by Dan Nukala on November 20, 21 and 22, 2014 at 7:00 p.m. in the HS Auditorium.
- **Spring Musical** – *The Wiz* by William F. Brown and Charlie Smalls on March 18, 19, 20 and 21, 2015 in the HS Auditorium.

27. WTHS – Band/Choral/Orchestra Concerts (2014/2015)

Approve the WTHS Band/Choral/Orchestra Concerts for the 2014-2015 school year as follows:

- Winter Orchestra Concert December 9, 2014
- Winter Band Concert December 11, 2014
- Winter Choral Concert December 16, 2014

- Spring Orchestra Concert May 12, 2015
- Spring Band Concert May 14, 2015
- Spring Choral Concert May 19, 2015

28. WTHS – Athletic Program Activities

Approve the WTHS Athletic Program Coaches and Athletes to attend the following activities:

Brooks-Irving Football Club Luncheons & Banquets

(Luncheons - \$23/person; Banquets - \$55 person)

- September 22, 2014 – Captain’s Day
- October 20, 2014 – Group 3 Scholar Athletes Day
- November 17, 2014 – Unsung Heroes Day
- November 24, 2014 – Cheerleaders Day
- December 15, 2014 – Annual Banquet

Touchdown Club of Southern New Jersey

(Dinners - \$25/person; Awards Banquet - \$35 person)

- September 30, 2014 – Captain’s Day
- October 21, 2014 – Cheerleaders & Advisors Night
- November 18, 2014 – All Academic Night
- December 9, 2014 – College & Playoff Night
- December 17, 2014 – Final Banquet

B. Principal’s Updates

None at this time.

On a motion made by _____, seconded by _____, approval of Superintendent’s Report is granted. Exceptions: _____

Roll Call:

- | | |
|-------------------|--------------------|
| _____ Mr. Blake | _____ Ms. Watkins |
| _____ Ms. Brown | _____ Mr. Wilcox |
| _____ Ms. Dredden | _____ Ms. Peterson |
| _____ Mr. Gidwani | _____ Ms. Pitts |
| _____ Mr. Vascos | |

XIV. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A. REPORTS

None at this time.

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Line Item Transfers

Exhibit XIV B: 1

Approve the Line Item Transfers, for the month of June 2014 (Final) and July 2014, in accordance with N.J.S.A. 18A:22-8, as per the attached exhibit.

2. Board Secretary's Report

Exhibit XIV B: 2

Approve the Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of June 2014 (Final) and July 2014. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Reconciliation Report

Exhibit XIV B: 3

Approve the Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of June 2014 (Final) and July 2014. The Reconciliation Report and Board Secretary's Report are in agreement for the month of June 2014 (Final) and July 2014.

4. Board Secretary's Certification

The Board Secretary in accordance with N.J.A.C 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

5. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Exhibit XIV B: 6

6. Bill List

- a. Approve the Vendor Bill List in the amount of \$1,605,992.45 as per the attached exhibit.
- b. Ratify the Manual Bill List in the amount of \$236,390.23 as per the attached exhibit.

7. Payroll

Approve Payroll, for the month of August 2014, as follows:

- o August 15, 2014 \$493,718.96
- o August 30, 2014 \$307,303.51

8. Title I and PK Education Grant for Fiscal Year 2014-2015

Approve the employees listed below to be charged to the following Grants for fiscal year 2014-2015:

A: Title I

Name	Job Title	% of Salary	Amount Charged
Karen Loney	Director of Research, Planning, and Evaluation	40%	\$39,264.00
Christa McBride	Reading Coach	75%	\$60,563.00
Brieann Benkert	Math Teacher – MS	100%	\$51,461.00
Kristine Nagy	Math Teacher – MS	100%	\$49,961.00

B: PK Education Grant

Name	Job Title	% of Salary	Amount Charged
Karen Loney	Director of Research, Planning, and Evaluation	46.7%	\$57,500.00
Joyce Bombara	Secretary, Research, Planning, and Evaluation	50%	\$26,000.00
Linda DeMarco	PK Teacher	100%	\$57,161.00
Anne O'Boyle	PK Teacher	100%	\$50,761.00
Kelly Nauss	PK Teacher	100%	\$49,161.00
Karen Scargill	PK Teacher	100%	\$81,550.00
Tracey Malone	PK Teacher	100%	\$49,861.00
Sagine Voltaire	PK Teacher	100%	\$59,561.00
Linnea Middleton	PK Teacher	100%	\$49,261.00
Brad Unick	PK Teacher	100%	\$51,361.00
Karen Kranyak	PK Teacher	100%	\$51,861.00
Alison Dear	PK Teacher	100%	\$48,361.00

9. Use of Facilities

Approve the following Use of Facilities:

School	Organization	Dates	Day/Time	Room	Fee
School 3	Winslow Elite Cheerleading	September 15, 2014 – March 31, 2015	Tuesday and Thursday 7:00 – 9:00 p.m.	All Purpose Room	Fees waived
School 4	Girl Scouts Troop #30659	September 12, 2014 – **June 12, 2015	Friday 6:45 – 8:30 p.m.	All Purpose Room	Fees waived
School 6	Winslow Elite Cheerleading	September 15, 2014 – March 31, 2015	Monday – Thursday 6:30 – 9:00 p.m.	Cafeteria	Fees waived
School 6	Winslow Township Youth Soccer	September 12, 2014 – June 30, 2015	Monday - Friday 5:30 – 8:00 p.m.	Fields	Fees waived
High School	Winslow Eagles Football Booster Club	September 19, 2014 November 6, 2-14	Friday 4:00 – 10:00 p.m.	Concession Stand, Kitchen	Fees waived \$12/hour for use of kitchen

****Contingent upon receiving an updated insurance certificate.**

10. Disposal of School Property and Textbooks

Exhibit XIV B: 10

Approve the Disposal of School Property and Textbooks per the attached exhibit.

Location	Department	Description
School No. 2	Main Office	Old teacher desk - rusted
High School	Art/Technology	Television Production Textbooks – out of date

11. Professional Development

Approve Tyra McCoy-Boyle, Business Administrator and Joanne Augustine, Assistant Business Administrator to attend a workshop on Pensions & DCRP on September 23, 2014 at \$50.00 per person.

12. New Jersey School Boards Association – Professional Development Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.31 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Cheryl Pitts	NJSBA Advanced Boardsmanship	September 27, 2014	\$200.00
Jack Mills	NJ School Boards Association Workshop 2014 in Atlantic City	October 28-30, 2014	No Cost

13. Yale School Williamstown, Inc. – Free or Reduced Lunch Program 2014 - 2015

In accordance with the requirements of the New Jersey Administrative Code, Section 6A:23-4.5(s)(20), the Board hereby agrees and consents to the following:

The Private School, Yale School Williamstown, Inc. is not required to charge District Students for any “paid or reduced meals” furnished directly or indirectly by Yale to them. This shall be effective for the school year beginning September 1, 2014 – June 20, 2015.

14. Purchase - Shared Services Vendor

Approve the cost to purchase and install UPS Power failover equipment in the amount of \$ 15,140.00 to Educational Information and Resource Center (EIRC) an approved Shared Services Vendor.

To be charged to 11-000-252-600

and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items awarded in this award.

Tyra McCoy-Boyle

**On a motion made by _____, seconded by _____, approval of Business Administrator/
Board Secretary’s Report is granted.**

Exceptions: _____

Roll Call:

_____ Mr. Blake	_____ Ms. Watkins
_____ Ms. Brown	_____ Mr. Wilcox
_____ Ms. Dredden	_____ Ms. Peterson
_____ Mr. Gidwani	_____ Ms. Pitts
_____ Mr. Vascos	

XV. PERSONNEL

1. Leaves of Absence

Approve the following Leave of Absence requests pursuant to documents filed in Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	C. A.	Medical	9/1/2014	9/30/2014	P
B	B. R.	Medical	9/1/2014	9/12/2014	P

2. New Hires

a. Approve the following New Hire Appointment for the 2014/2015 school year:

	Name	Position	Location	Salary	Effective
A	Camm, Kelly	Occupational Therapist	District	\$77,855.00 (prorated) MA – Step 12	10/1/2014
B	Nichols, Nicole	Kindergarten Teacher	School No. 1	\$51,716.00 (prorated) BA+30 – Step 1	10/1/2014

b. Approve a change in start date for the following New Hire appointment for the 2014/2015 school year:

				FROM	TO
	Name	Position	Location	Start Date	Start Date
A	Taylor, Kathleen	JROTC Instructor	High School	September 16, 2014	September 1, 2014

3. High School Sixth Period Assignments

a. Approve the following High School Sixth Period Assignment for the 2014/2015 school year:

	Name	Subject	Stipend
A	Hegeman, Nancy	Biology (four-fifths)	\$6,032

b. Approve to amend the following High School Sixth Period Assignments for the 2014/2015 school year:

	FROM			TO	
	Name	Subject	Stipend	Subject	Stipend
A	Byrer, Rebekah	Chemistry (two-fifths)	\$2,928.00	Chemistry (four-fifths)	\$6,032.00
B	Schweizer, Mark	Physics (two-fifths)	\$2,928.00	Physics (four-fifths)	\$6,032.00

4. College Placements

a. Approve to rescind the following College Placements for the 2014/2015 school year:

	College/ University	Student	Experience	Cooperating Teachers	School	Dates	Subject
A	Rowan University	Barner, Eric	Field Experience	Regn, K. & Shaw, B.	HS No. 5	9/17/14-10/27/14 10/29/14-12/8/14	H&PE

b. Approve the following College Placements for the 2014/2015 school year:

	College/ University	Student	Experience	Cooperating Teachers	School	Dates	Subject
A	Rowan University	Stokes, Dontay	Field Experience	Regn, K. & Shaw, B.	HS No. 5	9/17/14-10/27/14 10/29/14-12/8/14	H&PE
B	Camden County	Plant, Kelsey	Field Experience	McGuirl, J.	HS	9/15/14 -12/8/14	History

5. 2014/2015 WINSOAR Program

a. Approve the following Administrator for the High School WINSOAR Program for the 2014/2015 school year from 2:00 p.m. – 6:00 p.m., on an as needed basis: (11-140-100-101-160-08)

	Name	Subject	Hourly Rate
A	Jefferies, Tyeisha	Administrator	\$50.00

b. Approve the following Teacher for the High School WINSOAR Program for the 2014/2015 school year from 2:00 p.m. – 6:00 p.m. on an as needed basis: (11-140-100-101-160-08)

	Name	Subject	Hourly Rate
A	Diggs, Carmen	Teacher of the Handicapped	\$39.00

6. 2014/2015 Home Instruction Tutors

Approve the following Home Instruction Tutors, on an as needed basis, for the 2014/2015 school year: (11-150-100-101-000-98)

	Name	Subject Area	Location	Hourly Rate
A	Alcoy-Clouser, Tracy	Elementary Teacher	School No. 5	\$39.00
B	Shuster, Raymond	Elementary Teacher	School No. 6	\$39.00

7. 2014/2015 Club/Activity Advisors

Approve the Rescission of the following 2014/2015 High School Co-Curricular Club/Activity Advisors: (11-401-100-600-401-08)

	Advisor	Club/Activity	Stipend	Step
A	Bey, April	Sophomore Class Co-Advisor	\$926.00 (a split)	1
B	Diaz, Suzanne	High School Newspaper Advisor	\$2,610.00	3
C	Fletcher, Cynthia	Junior Class Advisor	\$2,482.00	2
D	Fletcher, Cynthia	African American Cultural Club Co-Advisor	\$668.00 (a split)	N/A
E	Hooks-Johnson, Antinette	Freshmen Class-Co-Advisor	\$727.00 (a split)	1

8. 2014/2015 Staff Transfers

Approve to ratify the following 2014/2015 Staff Transfers, effective September 8, 2014:

	FROM			TO	
	Name	Position	Location	Position	Location
A	Bailey, Mia	Health & PE Teacher	School No. 3	Health & PE Teacher	Middle School
B	Cuneo, Monica	Health & PE Teacher	Middle School	Health & PE Teacher	School No. 3

9. 2014/2015 Support Substitute

Approve the following Bus Driver from September 1, 2014 – June 30, 2015, at \$18.00 per run:

	Support Bus Driver
A	Hale, Dawn

<p>On a motion made by _____, seconded by _____, approval of Personnel Report is granted.</p> <p>Exceptions: _____</p> <p><i>Roll Call:</i></p> <table> <tr> <td>_____ Mr. Blake</td> <td>_____ Ms. Watkins</td> </tr> <tr> <td>_____ Ms. Brown</td> <td>_____ Mr. Wilcox</td> </tr> <tr> <td>_____ Ms. Dredden</td> <td>_____ Ms. Peterson</td> </tr> <tr> <td>_____ Mr. Gidwani</td> <td>_____ Ms. Pitts</td> </tr> <tr> <td>_____ Mr. Vascos</td> <td></td> </tr> </table>	_____ Mr. Blake	_____ Ms. Watkins	_____ Ms. Brown	_____ Mr. Wilcox	_____ Ms. Dredden	_____ Ms. Peterson	_____ Mr. Gidwani	_____ Ms. Pitts	_____ Mr. Vascos	
_____ Mr. Blake	_____ Ms. Watkins									
_____ Ms. Brown	_____ Mr. Wilcox									
_____ Ms. Dredden	_____ Ms. Peterson									
_____ Mr. Gidwani	_____ Ms. Pitts									
_____ Mr. Vascos										

XVI. ADDENDUM

XVII. OPEN PUBLIC RECORDS ACT (OPRA) REQUESTS

1. The Winslow Board of Education responded to the following OPRA Request(s) between August 22, 2014 and September 5, 2014:

Number of Requests Received	Document Requested	Approved	Denied
1	Lease/rental contract and maintenance agreements for postage machine, folder/insertor and other mail room equipment meter rental.	1	N/A

XVIII. OLD BUSINESS

XIX. NEW BUSINESS

XX. INFORMATIONAL ITEMS

XXI. EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on September 10, 2014 at ___ p.m.; and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is: _____ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body” The collective bargaining contract(s) discussed are between the public body and _____;

“(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.” The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are _____ and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is _____;

“(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are: _____;

“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

WHEREAS, the length of the Executive Session is estimated to be _____ minutes after which the public meeting shall (circle one) reconvene and immediately adjourn or reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

BE IT FURTHER RESOLVED that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

On a motion made by _____, seconded by _____, approval to move to Executive Session is granted at _____. Exceptions: _____	
_____ Mr. Blake	_____ Ms. Watkins
_____ Ms. Brown	_____ Mr. Wilcox
_____ Ms. Dredden	_____ Ms. Peterson
_____ Mr. Gidwani	_____ Ms. Pitts
_____ Mr. Vascos	

XXII. ADJOURNMENT OF EXECUTIVE SESSION Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Executive Session is granted. Exceptions: _____ Voice Vote: _____

XXIII. ADJOURNMENT Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Meeting is granted. Exceptions: _____ Voice Vote: _____
