

**WINSLOW TOWNSHIP BOARD OF EDUCATION**  
**Regular Board of Education Meeting**  
**Wednesday, October 22, 2014**  
**Winslow Township Middle School**  
**Agenda**  
**7:00 p.m.**

**I. PUBLIC NOTICE** of this meeting was given to all Board Members and Associates in a notice dated **05/16/2014**. It was also advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town and Winslow Township Post Offices.

**II. MISSION STATEMENT**

The *Mission* of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

**III. ROLL CALL**

Larry Blake  
Ewuniki Brown  
Lorraine Dredde  
Gulab Gidwani  
Carlos Vascos  
Gail P. Watkins  
Hassan Wilcox

Julie A. Peterson, Vice President  
Cheryl Pitts, President

H. Major Poteat, Ed.D., Superintendent  
Tyra McCoy-Boyle, Business Admin./Board Secretary  
Howard Long, Jr. Esq., Solicitor

**IV. PLEDGE OF ALLEGIANCE**

**V. 2014-2015 DISTRICT GOALS**

1. Student Achievement – Development of an Academic Plan to address:
  - a. Our Focus School – (Winslow Township Middle School)
  - b. Meet targets established by the NJ DOE
  - c. Increase Math scores on Standardized Tests
  - d. Address 9<sup>th</sup> Grade Issues (Failure Rate; Attendance, etc.)
2. Creating a positive school environment conducive to teaching and learning:
  - a. Focus on building relationships among staff that will result in increased learning and more effective instruction
  - b. More emphasis on collaboration
3. Continue to market our strengths and achievements to all stakeholders to increase capacity for greater parent/caregiver/community support:
  - a. Citizens Advisory Board

**VI. AWARDS/PRESENTATIONS**

- 1. WTHS Presentation
- 2. Community Connections Meeting
  - o NJ ASK 2014 & PARCC
  - o "Ask the Superintendent"

**VII. CORRESPONDENCE**

**VIII. MINUTES**

Regular Meeting                      Wednesday, October 8, 2014                      Open/Closed Sessions

<b>On a motion made by _____, seconded by _____, approval of Minutes is granted.</b>	
<b>Exceptions:</b> _____	
<i>Roll Call:</i>	
_____ Mr. Blake	_____ Ms. Watkins
_____ Ms. Brown	_____ Mr. Wilcox
_____ Ms. Dredden	_____ Ms. Peterson
_____ Mr. Gidwani	_____ Ms. Pitts
_____ Mr. Vascos	

**IX. BOARD COMMITTEE REPORTS**

**X. PUBLIC COMMENTS (Time Limited)**

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

**Notation of Public Comments on Agenda Items** – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

**Please respect the following procedures:**

- 1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
- 2. State your full name and address.
- 3. Please limit your comments to five minutes.
- 4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
- 5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

<b>On a motion made by _____, seconded by _____, approval of Public Comments is granted.</b>
<b>Exceptions:</b> _____
<i>Voice Vote:</i>

**XI. ADJOURNMENT OF PUBLIC COMMENTS**

<b>On a motion made by _____, seconded by _____, approval to adjourn Public Comments is granted.</b>
<b>Exceptions:</b> _____
<i>Voice Vote:</i>

**XII. SUPERINTENDENT’S REPORT**

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. First Reading of Board Policies & Regulations **Exhibit XII A: 1**

Approve First Reading of Polices of the Winslow Township Board of Education as listed below:

<b>Policy/Regulation</b>	<b>Policy/Regulation Title</b>
P8507	Breakfast Offer Versus Serve (OVS) (New)
P8508	Lunch Offer Versus Serve (OVS) (New)

2. Second Reading of Board Policies & Regulations **Exhibit XII A: 2**

Approve Second Reading of Polices of the Winslow Township Board of Education as listed below:

<b>Policy/Regulation</b>	<b>Policy/Regulation Title</b>
P8505	Wellness Policy/Nutrient Standards for Meals & Other Foods
P2468	Independent Educational Evaluations (New)

3. Security/Fire Drill Report

Approve the Security/Fire Drill Report for the month of September 2014 as listed below:

<b>School</b>	<b>Date</b>	<b>Elapsed Time</b>	<b>Type of Drill</b>	<b>A.M./P.M.</b>
School #1	9/17/14	3 minutes	Fire	1:35 PM
	9/18/14	4 min. 21 sec.	Lockdown	10:06 AM
School #2	9/23/14	3 min. 21 sec.	Fire	2:11 PM
	9/30/14	2 min. 35 sec.	Lockdown	10:00 AM
School #3	9/19/14	4 minutes	Fire	2:27 PM
	9/30/14	5 minutes	Lockdown	2:39 PM
School #4	9/10/14	3 minutes	Fire	9:23 AM
	9/15/14	4 min. 47 sec.	Lockdown	1:51 PM
School #5	9/19/14	1 min. 45 sec.	Fire	1:01 PM
	9/12/14	9 minutes	Lockdown	10:38 AM
School #6	9/17/14	3 min. 11 sec.	Fire	1:06 PM
	9/29/14	9 minutes	Lockdown	1:28 PM
Winslow Twp. M.S.	9/17/14	2 minutes	Fire	10:00 AM
	9/24/14	8 minutes	Lockdown	10:01 AM
Winslow Twp. H.S.	9/17/14	5 minutes	Lockdown	9:11 AM
	9/24/14	6 minutes	Fire	1:06 PM

4. Field Trips **Exhibit XII A: 4**

Approve Field Trips, for the 2014-2015 school year, as listed in the attached exhibit.

5. Professional Development/Workshops & Conferences **Exhibit XII A: 5**

a. Approve Professional Development opportunities as presented in the attached exhibit.

b. Approve the following vendors to provide Professional Development activities during the 2014-2015 school year:

<b>2014-2015 Professional Development Vendors</b>	
o 95 Percent Group	o AIM Academy
o The Association of Mathematics Teachers of New Jersey (AMTNJ)	o Educational Information and Resource Center (EIRC)
o Empowering Writers, LLC	o Houghton Mifflin Harcourt
o Kagan Publishing and Professional Development	o Lakeshore Learning Materials
o Learning Ally	o Maximus, Inc.
o NJ Teachers of English to Speakers of Other Languages/NJ Bilingual Educators, Inc. (NJTESOL/NJBE, Inc.)	o Reading Assist Institute
o Reading Horizons	o Standard Solutions, LLC
o Teaching Strategies Gold	o Texas Instruments
o Tom Caine and Associates, LLC	o Thomas Shown
o Zaner-Bloser	o Achieve 3000

c. Approve the Professional Development opportunity as listed below:

Title: Effective Phonics Interventions Using the Phonics Lesson Library  
 Date(s): November 2014 – April 2015  
 Audience: Reading Specialists and Selected Elementary School Staff Grades K-6  
 Presenter: 95% Group, Inc.  
 Costs: \$8,550 (Three Full Day Trainings)  
 Funding: NCLB Title II  
 Description: These workshops will provide instruction in utilizing two new screening tools, Phonological Awareness Screener for Intervention (PASI) and Phonics Screener for Intervention (PSI), in order to diagnose the necessity of intervention and direct the instruction. Coaching sessions (embedded) will provide additional guidance to ensure the proper implementation of the program.

- d. Approve the Professional Development opportunity as listed below:

Title: Mimio Foundations Training  
Date(s): November 4, 2014  
Audience: Teachers with Mimio Whiteboards (Schools 1-6)  
Presenter: Mr. Tom Caine, Tom Caine and Associates, LLC  
Costs: \$1,250  
Funding: NCLB Title II  
Description: To increase integration of technology in instruction while enhancing 21<sup>st</sup> Century experiences for students.

- e. Approve the Professional Development opportunity as listed below:

Title: iRead Program Professional Development  
Date(s): 2014-2015 School Year  
Audience: Grades K-2 Teachers  
Costs: \$9,196 (4 Workshops)  
Funding: NCLB Title II  
Description: iRead is a digital reading program that addresses foundational skills. It is designed to close the achievement gap in the early years before the discrepancy in competency increases. It will be used with struggling readers in Grades K-2 in class, at home, and during the Extended School Day.

- f. Approve the Professional Development opportunity as listed below:

Title: Mimio Intermediate Training  
Date(s): November 4, 2014  
Audience: Teachers with Mimio Whiteboards (Schools 1-6)  
Presenter: Ms. Julia Legg, Tom Caine & Associates, LLC  
Costs: \$1,250  
Funding: NCLB Title II  
Description: This workshop is for teachers who have mastered the fundamentals and are ready to move on to additional formatting skills. There will be a strong focus on MimioConnect, which is Mimio's teacher activity sharing website. Teachers will download lessons created by other teachers and enhance/modify them to meet their needs.

- g. Approve the Professional Development opportunity as listed below:

Title: Empowering Writers: Powerful Models Workshop  
Date(s): November 4, 2014  
Audience: Grades 2-5 Teachers  
Presenter: Empowering Writers, LLC  
Costs: \$3,750  
Funding: NCLB Title II  
Description: Empowering Writers Powerful Models Workshop will provide a comprehensive overview of the key foundational skills of narrative, expository, and opinion writing and address the more rigorous writing demands of the CCSS. Strategies will be modeled so teachers can implement them into their instruction to increase the effectiveness of the program. With the improved implementation, it is anticipated that teachers will better meet the needs of struggling writers which will reduce the achievement gap.

- h. Approve the Professional Development opportunity as listed below:

Title: Argumentative Writing Workshop  
Date(s): November 4, 2014  
Audience: Grades 6-8 Teachers  
Presenter: Empowering Writers, LLC  
Costs: \$3,750  
Funding: NCLB Title II  
Description: Empowering Writers Argumentative Writing Workshop will provide strategies for teachers to enhance their effectiveness in using the Comprehensive Guide to Argument Writing. Presenters will model lessons and demonstrate ways for teachers to provide instruction that is invigorating, challenging, creative, and motivating, while preparing students for the demands of state testing. It is expected that the improved implementation of the program will enhance student performance and reduce the achievement gap.

- i. Approve the Professional Development opportunity as listed below:

Title: Dyslexia Training  
Date(s): November 4, 2014  
Audience: Teachers, CST, LDTC, Speech Therapists, Reading Specialist, Case Managers through Grade 3  
Presenter: Learning Ally  
Costs: \$5,100  
Description: The NJ DOE requires two hours of PD on the topic of Dyslexia. The topics to be discussed include screening, intervention, accommodation, and the use of technology for students with reading disabilities. This workshop will provide the necessary professional development for a portion of our required staff and document the district's compliance with the mandate.

- j. Approve the Professional Development opportunity as listed below:

Title: Foundations Training (Kdg.)  
Date(s): November 4, 2014  
Audience: Kindergarten Teachers  
Presenter: Kris McGuirk – AIM Academy  
Costs: \$2,200  
Description: Each school has approximately 20 teachers who have not been trained to use Foundations, part of the district's core phonics program. This workshop will provide the training for teachers to implement the program with fidelity, resulting in the more effective use. This will close the achievement gap in the early years before the discrepancy in competency increases.

6. Tuition Students (2014-2015) **Exhibit XII A: 6**

Approve the placement of Tuition Students as listed in the attached exhibit.

7. Terminate Out-of-District Placements (2014-2015) **None at this time.**

8. Homeless Student(s) (2014-2015) **Exhibit XII A: 8**

Approve the placement of Homeless Student(s) as listed in the attached exhibit.

9. Fundraiser(s) **Exhibit XII A: 9**

Approve the following fundraisers/school activities for the 2014-2015 school year:

WTHS

- Advertisements for Programs (Oct./Nov. 2014 & Jan./Feb. 2015) – Drama Club & Stage Crew
- Spirit Wear for Theatre (Oct./Nov. 2014) – Drama Club & Stage Crew
- “Boo Ghost” Gram (Oct. 2014) – Art Club
- Spider Magnet (Oct. 2014) – Art Club
- Face Painting for Spirit Day (Oct. 2014) – Art Club
- Halloween Pictures (Oct. 2014) – Art Club
- Snacks & Refreshments at Athletic Events (Entire School Year) – H.S.A.
- Santa Saturday (12/06/14) – H.S.A.
- Fall Play Ticket Sales (Oct./Nov. 2014) – Drama Club
- Concessions for Fall Play (Nov. 2014) – Drama Club/Theatre Guild
- Sale of Trinkets, flowers, balloons (Nov. 2014)) – Drama Club/Theatre Guild
- Fall Play T-Shirts (Oct./Nov. 2014) – Drama Club & Stage Crew
- Spring Musical Ticket Sales (Feb./March 2015) – Drama Club
- Concessions for Spring Musical (March 2015) – Drama Club/Theatre Guild
- Sale of Trinkets, flowers, balloons (March 2015) – Drama Club/Theatre Guild
- USA Cares Donations (Entire School Year) – JROTC
- Pink Ribbons for Breast Cancer Awareness (Oct. 27, 2014) – Key Club
- Bus Trip to “Motown the Musical” (01/10/15) – C/O 2016
- Concession at Home Track Meets – C/O 2017
- Spirit Items at Homecoming Game (10/24/14) – C/O 2017
- Texas Roadhouse Gift Cards (Oct./Nov. 2014) – C/O 2018

School No. 4

- Chick-fil-A Night (11/13/14) – H.S.A.

School No. 3

- Wendy's Night (11/13/14) – H.S.A.

School No. 2

- Chick-fil-A Night (11/18/14) – H.S.A.

School No. 1

- Scripts Gift Card Sale (Nov./Dec. 2014) – H.S.A.
- Dine Out Nights (Entire School Year) – H.S.A.
- Trunk or Treat (10/24/14) – H.S.A.

10. Vendor – Brett DiNovi & Associates, LLC

Approve Brett DiNovi & Associates, LLC to provide behavioral assessments at a rate of \$125.00 per hour, not to exceed \$1,500.

11. Vendor – Education, Inc.

Approve Education Inc. to provide homebound instruction for the 2014-2015 school year, effective September 1, 2014.

12. Vendor – J&B Special Education Consultants, LLC

Approve J&B Special Education Consultants, LLC to provide educational services for the 2014-2015 school year.

13. NJ QSAC Statement of Assurance

Approve the submission of the NJ QSAC Statement of Assurance for the 2014-2015 school year.

14. School No. 5 – Smile Program (Mobile Dentist)

Approve School No. 5 visit with the Smile Program (Mobile Dentist) on Thursday, January 8, 2015 to provide high quality dental services to children at no cost to the district.

15. School No. 5 – 4<sup>th</sup> Grade Family Fun Night

Approve School No. 5 Family Fun Night, for 4<sup>th</sup> grade students and their families, for March 31, 2015 at 7:00 p.m. This event is an opportunity for students and parents to enjoy an evening of fun and competition.



16. School No. 5 – Jump Rope for Heart

Approve School No. 5 Jump Rope for Heart annual event, for students to raise funds for the American Heart Association, for February 12, 2015.

17. School No. 5 – 6<sup>th</sup> Grade Holiday Dance

Approve School No. 5 Holiday Dance, for 6<sup>th</sup> grade students, on the evening of Friday, December 12, 2014.

18. School No. 5 - Marathon

Approve School No. 5 to hold a Marathon on April 23, 2015 (Rain Date April 24), which consist of grade level distance running.

**Note:** Students must have parental permission to participate.

19. School No. 5 – Field Day

Approve School No. 5 Field Day for June 4, 2015 (Rain Date June 5).

20. WTMS – NJHS “Light the Night” Dance

Approve the Middle School NJHS “Light the Night” Dance for Friday, October 24, 2014 from 6:00 p.m. to 9:00 p.m. in the Cafeteria at WTMS.

21. WTHS – Guest Speaker

Approve Ms. Samantha Crocker, a representative from the Automotive Training Center, to speak with students in health classes on the following dates about the automotive industry: January 5, 2015, January 12, 2015, February 9, 2015, and March 16, 2015

22. WTHS – Homecoming Dance

Approve WTHS Homecoming Dance, to be held in the High School Cafeteria, for Saturday, October 25, 2014 at 8:00 p.m.

23. Donation – Ideal Fashions

Approve the acceptance of donation, from Ideal Fashions of Hammonton NJ, of formal dresses and tuxedos for use by the Drama Club in future plays.

**B. Principal's Updates**

1. Monthly School Highlights
2. Ethnic Enrollment Report
3. Suspension Report

**Exhibit XII B: 1**  
**Exhibit XII B: 2**  
**Exhibit XII B: 3**

On a motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, approval of Superintendent's Report is granted. Exceptions: \_\_\_\_\_

*Roll Call:*

_____ Mr. Blake	_____ Ms. Watkins
_____ Ms. Brown	_____ Mr. Wilcox
_____ Ms. Dredden	_____ Ms. Peterson
_____ Mr. Gidwani	_____ Ms. Pitts
_____ Mr. Vascos	

**XIII. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT**

**A. REPORTS**

1. Transportation Report

**Exhibit XIII A: 1**

**B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. Line Item Transfers **None at this time.**
2. Board Secretary's Report **None at this time.**
3. Reconciliation Report **None at this time.**
4. Board Secretary's Certification **None at this time.**
5. Boards' Certification **None at this time.**
6. Bill List **Exhibit XIII B: 6**
  - a. Approve the Vendor Bill List in the amount of \$1,645,174.20 as per the attached exhibit.
  - b. Ratify the Manual Bill List in the amount of \$914,407.74 as per the attached exhibit.
7. Payroll **None at this time.**

8. Disposal of School Property and Textbooks

**Exhibit XIII B: 8**

Approve the Disposal of School Property and Textbooks per the attached exhibit.

Location	Department	Description
School 3	Library	AV equipment – outdated
School 5		70 music chairs – old, damaged
		250 – 5 <sup>th</sup> grade social studies books – old series, damaged
		250 – 5 <sup>th</sup> grade social studies books – old series, damaged
Middle School	Media Center	37 chairs – broken, 10 oblong tables, 1 library desk – outdated, broken

9. Professional Development

Approve Tyra McCoy-Boyle, Business Administrator/Board Secretary and Joanne Augustine, Assistant Business Administrator to attend the workshop Get Ready NOW for Changes in Education Grants Management & Federal Audits on November 20, 2014 from 9:00 a.m. – 12:00 p.m. at a cost of \$50.00 each.

10. Use of Facilities

Approve the following Use of Facilities:

School	Organization	Dates	Day/Time	Room	Fee
School # 4	Girl Scout Troop # 30848	Oct. 23, 2014 – * May 31, 2015	Monday – Thursday 7:00 – 8:40 p.m.	All Purpose Room	No fees
High School	Source 4 Teachers	Nov. 20, 2014 Dec. 8, 2014 Jan. 27, 2015 Feb. 26, 2015 March 24, 2015	3:00 – 5:00 p.m.	Cafeteria	No fees

\* Contingent upon receiving an updated insurance certificate in January 2015

11. Shared Services Vendor

Approve the purchase of five (5) Microsoft Surface Pro 3 Tablets in the amount of \$5,790.00 to Educational Information and Resource Center (EIRC) an approved Shared Services Vendor. To be charged to 20-258-100-600

and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items awarded in this award.

\_\_\_\_\_  
 Tyra McCoy-Boyle

12. Purchase – State Contract Vendor

Approve the purchase of Belts for Heating/Air Conditioning Units in the amount of \$2,751.52 from W.W. Grainger an approved State Contract Vendor.  
State Contract # A-79875.

Items to be charged to 11-000-261-420

and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items listed in this award.

\_\_\_\_\_  
Tyra McCoy-Boyle

13. Purchase – State Contract Vendor

Approve the purchase of 2 Thermostat Compressors in the amount of \$5,861.32 from W.W. Grainger an approved State Contract Vendor.  
State Contract # A-79875.

Items to be charged to 11-000-261-420

and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items listed in this award.

\_\_\_\_\_  
Tyra McCoy-Boyle

14. Bus Evacuation Drill Summary October 2014

**Exhibit XIII B: 14**

Approve the Transportation Department Bus Evacuation October 2014 Drill Summary per the attached exhibit.

15. Outstanding Check to be Voided and Reissued

Approve the following check to be voided and reissued:

Student Activity

Date	Check #	ID#	Amount
6/4/2014	951470	M.L.	\$36.00

16. NCLB Entitlement Grant FY 2014-2015

Approve to accept the NCLB grant application for fiscal year 2014-15 for the following award amounts:

▪ NCLB Title IA	\$956,405
▪ NCLB Title IIA	\$207,106
▪ NCLB Title III	\$17,640
▪ NCLB Title III Immigrant	\$5,956

17. ROD Grant Resolutions High School HVAC Upgrades, Security Upgrades, Building Skin, and ADA Upgrades **Exhibit XIII B: 17**

1. Approve the Resolution of the Winslow Township Board of Education authorizing the execution and delivery of the Grant Agreement for New Jersey Department of Education Project # 5820-010-14-1003; State of New Jersey School Development Authority Project # 5820-010-14-GINH for the HVAC Upgrades, Security Upgrades, Building Skin and ADA Upgrades at the Winslow Township High School per the attached Exhibit.
2. Approve the Resolution of the Winslow Township Board of Education authorizing the delegation of authority to the School Business Administrator for supervision of the School Facilities Project for New Jersey Department of Education Project # 5820-010-14-1003; State of New Jersey School Development Authority Project # 5820-010-14-GINH for the HVAC Upgrades, Security Upgrades, Building Skin and ADA Upgrades at the Winslow Township High School per the attached Exhibit.
3. Approve the Resolution of the Winslow Township Board of Education stating and certifying that Annual Election date has changed from April to November and that the budget is at or below the two percent Tax Levy Cap for New Jersey Department of Education Project # 5820-010-14-1003; State of New Jersey School Development Authority Project # 5820-010-14-GINH for the HVAC Upgrades, Security Upgrades, Building Skin and ADA Upgrades at the Winslow Township High School per the attached Exhibit.
4. Approve the Resolution of the Winslow Township Board of Education confirming authorization of 2014-2015 budget and inclusion of pages B1 and B2 of the budget along with the Capital Outlay supporting pages for New Jersey Department of Education Project # 5820-010-14-1003; State of New Jersey School Development Authority Project # 5820-010-14-GINH for the HVAC Upgrades, Security Upgrades, Building Skin and ADA Upgrades at the Winslow Township High School per the attached Exhibit.
5. Approve the Resolution of the Winslow Township Board of Education certifying and providing evidence that funds are available for expenditure and authorizing the use and purpose of said funds for New Jersey Department of Education Project # 5820-010-14-1003; State of New Jersey School Development Authority Project # 5820-010-14-GINH for the HVAC Upgrades, Security Upgrades, Building Skin and ADA Upgrades at the Winslow Township High School per the attached Exhibit.

18. ROD Grant Resolutions Middle School Winslow Replacement, Site Drainage and Mechanical Renovations **Exhibit XIII B: 18**
  1. Approve the Resolution of the Winslow Township Board of Education authorizing the execution and delivery of the Grant Agreement for New Jersey Department of Education Project # 5820-010-14-1004; State of New Jersey School Development Authority Project # 5820-010-14-GINI for the Window Replacement, Site Drainage and Mechanical Renovations at the Winslow Township Middle School per the attached Exhibit.
  2. Approve the Resolution of the Winslow Township Board of Education authorizing the delegation of authority to the School Business Administrator for supervision of the School Facilities Project for New Jersey Department of Education Project # 5820-010-14-1004; State of New Jersey School Development Authority Project # 5820-010-14-GINI for the Window Replacement, Site Drainage and Mechanical Renovations at the Winslow Township Middle School per the attached Exhibit.
  3. Approve the Resolution of the Winslow Township Board of Education stating and certifying that Annual Election date has changed from April to November and that the budget is at or below the two percent Tax Levy Cap for New Jersey Department of Education Project # 5820-010-14-1004; State of New Jersey School Development Authority Project # 5820-010-14-GINI for the Window Replacement, Site Drainage and Mechanical Renovations at the Winslow Township Middle School per the attached Exhibit.
  4. Approve the Resolution of the Winslow Township Board of Education confirming authorization of 2014-2015 budget and inclusion of Pages B1 and B2 of the budget along with the Capital Outlay supporting pages for New Jersey Department of Education Project # 5820-010-14-1004; State of New Jersey School Development Authority Project # 5820-010-14-GINI for the Window Replacement, Site Drainage and Mechanical Renovations at the Winslow Township Middle School per the attached Exhibit.
  5. Approve the Resolution of the Winslow Township Board of Education certifying and providing evidence that funds are available for expenditure and authorizing the use and purpose of said funds for New Jersey Department of Education Project # 5820-010-14-1004; State of New Jersey School Development Authority Project # 5820-010-14-GINI for the Window Replacement, Site Drainage and Mechanical Renovations at the Winslow Township Middle School per the attached Exhibit.

19. 2015-2016 Budget Preparation Calendar

Approve the 2015-2016 Budget Preparation Calendar as listed below:

October 23, 2014	Meeting with Superintendent, Assistant Superintendent, Business Administrator and Director of Human Resources to discuss financial outlook/strategies.
November 19, 2014	Budget Handbook and Preparation Packages distributed to Principals and Directors.
November 24, 2014	Operations Committee meeting – Discuss Budget development.
December 19, 2014	Budgets Packets due to Business Office and entered in Budget Software.
January 12 – 21, 2015	Business Administrator, Assistant Superintendent and Director of Human Resources will meet with Principals and Directors to review Budgets and recommend revisions if necessary.
January 20, 2015	Operations Committee Meeting – Discuss/update budget development.
Week of January 26, 2015	Superintendent, Assistant Superintendent, Business Administrator and Director of Human Resources will meet to review draft Budget.
February 24, 2015	Operations Committee Meeting – Present/review draft Budget.
February 25, 2015	Finalize proposed Budget.
Week of March 2, 2015	Approve 2015-16 Budget to be submitted to the County Office. (May require a Special Meeting.)
Last week in March 2015	Public Hearing (May require a Special Meeting.)

**Please Note:** Dates may change due to calendar prepared by the State Department of Education

**On a motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, approval of Business Administrator/ Board Secretary's Report is granted.**

**Exceptions:** \_\_\_\_\_

*Roll Call:*

_____ Mr. Blake	_____ Ms. Watkins
_____ Ms. Brown	_____ Mr. Wilcox
_____ Ms. Dredden	_____ Ms. Peterson
_____ Mr. Gidwani	_____ Ms. Pitts
_____ Mr. Vascos	

**XIV. PERSONNEL**

1. Leaves of Absence

Approve the following Leave of Absence requests pursuant to documents filed in Office of Human Resources:

	<b>Name</b>	<b>Type of Leave</b>	<b>From</b>	<b>To</b>	<b>Paid/Unpaid</b>
<b>A</b>	B. A.	Medical (extension)	10/20/2014	11/14/2014	U
<b>B</b>	G. M.	Maternity Leave (revision)	10/14/2014 10/30/2014	10/29/2014 1/15/2015	P U
<b>C</b>	R. R.	Maternity Leave (extension)	11/1/2014	12/5/2014	U
<b>D</b>	M. S.	Maternity Leave	1/21/2015 3/1/2015	2/27/2015 4/30/2015	P U

2. Resignations

Approve the following Resignations for the 2014/2015 school year:

	<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Effective</b>
<b>A</b>	Berry, Michael	Special Ed Teacher	School No. 4	12/10/2014
<b>B</b>	Leshick, April	LDT-C	Middle School	11/30/2014

3. Retirement

Approve the following Retirement for the 2014/2015 school year:

	<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Effective</b>
<b>A</b>	Simms, Jayne	ISS Teacher	School No. 5	1/1/2015

4. Homebound Tutors

Approve the following Homebound Tutors at the High School for the 2014/2015 school year:

	<b>Name</b>	<b>Subject</b>	<b>Hourly Rate</b>
<b>A</b>	DeShazior, Wanda	Teacher of the Handicapped	\$39.00
<b>B</b>	Nichols, Wayne	Language Arts Literacy	\$39.00



5. Volunteers

Approve the following Volunteers at the High School for the 2014/2015 school Year:

	<b>Name</b>	<b>Volunteer Position</b>
<b>A</b>	Jones, Michael	Assistant Football Coach
<b>B</b>	Jones, Michael	Assistant Track Coach

6. College Placements

Approve the following College Placements for the 2014/2015 school year:

	<b>College/ University</b>	<b>Student</b>	<b>Experience</b>	<b>Cooperating Teacher</b>	<b>School</b>	<b>Dates</b>	<b>Subject</b>
<b>A</b>	Rutgers University	Wood, Tara	Field Experience	Cappuccio, A.	No. 3	1/21/15-3/13/15	PSD
<b>B</b>	Rutgers University	Wood, Tara	Field Experience	Purdy, Teresa	No. 1	3/16/15-5/8/15	Elementary

7. District Safety Team

a. Approve the Rescission of Appointment for the following District Safety Team Member for the 2014/2015 school year:

	<b>Name</b>	<b>Location</b>
<b>A</b>	Funches, Siobhan	School No. 1

b. Approve the appointment of the following District Safety Team Member for the 2014/2015 school year:

	<b>Name</b>	<b>Location</b>
<b>A</b>	Stiteler, Tammy	School No. 1

8. Support Substitute

Approve the following Support Substitute for the 2014/2015 school Year:

	<b>Name</b>	<b>Substitute Position</b>
<b>A</b>	Sistrunk, Deanna	Support Secretary

9. Winter Coaches – Middle School

Approve the following Winter Coaches at the Middle School for the 2014/2015 school year:

	Name	Coaching Position	Stipend	Step
A	DeRosa, Raymond	Assistant Wrestling Coach	\$1,690.00	3
B	Lepre, Bradley	Assistant Boys' Basketball Coach	\$1,563.00	1
C	Reiter, Katelyn	Assistant Girls' Basketball Coach	\$1,624.00	2
D	Rossi, Ronald	Head Girls' Basketball Coach	\$2,539.00	2
E	Sheridan, Adam	Head Boys' Basketball Coach	\$2,441.00	1
F	Watson, Jeff	Head Wrestling Coach	\$2,640.00	3

10. Change in Account Number

Approve the following Change in Account Number for the 2014/2015 school year:

	Club Advisor	Club Activity	From Account Number	To Account Number
A	Ingram, Norman	TV Production Advisor	11-401-100-100-401-08	20-363-200-100-000-00

On a motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, approval of Personnel Report is granted.  
 Exceptions: \_\_\_\_\_  
 Roll Call:  
 \_\_\_\_\_ Mr. Blake  
 \_\_\_\_\_ Ms. Brown  
 \_\_\_\_\_ Ms. Dredden  
 \_\_\_\_\_ Mr. Gidwani  
 \_\_\_\_\_ Mr. Vascos  
 \_\_\_\_\_ Ms. Watkins  
 \_\_\_\_\_ Mr. Wilcox  
 \_\_\_\_\_ Ms. Peterson  
 \_\_\_\_\_ Ms. Pitts

**XV. ADDENDUM**

**XVI. OPEN PUBLIC RECORDS ACT (OPRA) REQUESTS**

1. The Winslow Board of Education responded to the following OPRA Request(s) between October 3, 2014 and October 17, 2014:

Number of Requests Received	Document Requested	Approved	Denied
0	N/A	N/A	N/A

**XVII. OLD BUSINESS**

**XVIII. NEW BUSINESS**

**XIX. INFORMATIONAL ITEMS**

**XX. EXECUTIVE SESSION**

**WHEREAS**, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

**WHEREAS**, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on October 22, 2014 at \_\_\_ p.m.; and

**WHEREAS**, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is: \_\_\_\_\_ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

"(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

"(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body" The collective bargaining contract(s) discussed are between the public body and \_\_\_\_\_;

"(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

"(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

“(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.” The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are \_\_\_\_\_ and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

“(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are: \_\_\_\_\_;

“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

**WHEREAS**, the length of the Executive Session is estimated to be \_\_\_\_\_ minutes after which the public meeting shall (circle one) reconvene and immediately adjourn or reconvene and proceed with business.

**NOW, THEREFORE, BE IT RESOLVED** that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

**BE IT FURTHER RESOLVED** that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**BE IT FURTHER RESOLVED** that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

**BE IT FURTHER RESOLVED** that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

On a motion made by _____, seconded by _____, approval to move to Executive Session is granted at _____.	
Exceptions: _____	
_____ Mr. Blake	_____ Ms. Watkins
_____ Ms. Brown	_____ Mr. Wilcox
_____ Ms. Dredden	_____ Ms. Peterson
_____ Mr. Gidwani	_____ Ms. Pitts
_____ Mr. Vascos	

**XXI. ADJOURNMENT OF EXECUTIVE SESSION Time: \_\_\_\_\_**

On a motion made by _____, seconded by _____, approval to adjourn Executive Session is granted.
Exceptions: _____
Voice Vote: _____

**XXII. ADJOURNMENT Time: \_\_\_\_\_**

On a motion made by _____, seconded by _____, approval to adjourn Meeting is granted.
Exceptions: _____
Voice Vote: _____