

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
Tuesday, November 25, 2014
Winslow Township Middle School
Agenda
7:00 p.m.

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **05/16/2014**. It was also advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town and Winslow Township Post Offices.

II. MISSION STATEMENT

The ***Mission*** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL

Larry Blake
Ewuniki Brown
Lorraine Dredde
Gulab Gidwani
Carlos Vascos
Gail P. Watkins
Hassan Wilcox

Julie A. Peterson, Vice President
Cheryl Pitts, President

H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, Business Admin./Board Secretary
Howard Long, Jr. Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. 2014-2015 DISTRICT GOALS

1. Student Achievement – Development of an Academic Plan to address:
 - a. Our Focus School – (Winslow Township Middle School)
 - b. Meet targets established by the NJ DOE
 - c. Increase Math scores on Standardized Tests
 - d. Address 9th Grade Issues (Failure Rate; Attendance, etc.)
2. Creating a positive school environment conducive to teaching and learning:
 - a. Focus on building relationships among staff that will result in increased learning and more effective instruction
 - b. More emphasis on collaboration
3. Continue to market our strengths and achievements to all stakeholders to increase capacity for greater parent/caregiver/community support:
 - a. Citizens Advisory Board

VI. AWARDS/PRESENTATIONS

1. School No. 5 – Renaissance Presentation

VII. CORRESPONDENCE

VIII. MINUTES

Regular Meeting

Wednesday, November 12, 2014

Open Session

<p>On a motion made by _____, seconded by _____, approval of Minutes is granted. Exceptions: _____</p>	
<p>Roll Call:</p>	
_____ Mr. Blake	_____ Ms. Watkins
_____ Ms. Brown	_____ Mr. Wilcox
_____ Ms. Dredden	_____ Ms. Peterson
_____ Mr. Gidwani	_____ Ms. Pitts
_____ Mr. Vascos	

IX. BOARD COMMITTEE REPORTS

X. PUBLIC COMMENTS (Time Limited)

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to five minutes.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

<p>On a motion made by _____, seconded by _____, approval of Public Comments is granted. Exceptions: _____</p> <p>Voice Vote: _____</p>
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XI. ADJOURNMENT OF PUBLIC COMMENTS

<p>On a motion made by _____, seconded by _____, approval to adjourn Public Comments is granted. Exceptions: _____</p> <p>Voice Vote: _____</p>
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XII. SUPERINTENDENT'S REPORT

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Board Policies & Regulations

Exhibit XII A: 1

Approve the first reading of the following Policies and Regulations of the Winslow Township Board of Education:

Policy/Regulation	Policy/Regulation Title
P5305	Health Services Personnel
P5306	Health Services to Non-Public Schools
R5306	Health Services to Non-Public Schools
P5308	Student Health Records
R5308	Student Health Records
P5310	Health Services
R5310	Health Services
P5530	Substance Abuse
R5530	Substance Abuse
P5600	Student Discipline/Code of Conduct
R5600	Student Discipline/Code of Conduct
P5756	Transgender Students

2. Second Reading of Board Policies & Regulations

None at this time.

3. Security/Fire Drill Report

Approve the Security/Fire Drill Report, for the month of October 2014, as listed below:

School	Date	Elapsed Time	Type of Drill	A.M./P.M.
School #1	10/03/14	5 min. 16 sec.	Non-Fire Evacuation	10:50 AM
	10/21/14	2 min. 26 sec.	Fire	1:36 PM
School #2	10/14/14	3 min. 31 sec.	Non Fire Evacuation	10:30 AM
	10/29/14	2 min. 45 sec.	Fire	1:50 PM
School #3	10/30/14	3 minutes	Fire	2:40 PM
	10/31/14	5 minutes	Non-Fire Evacuation	1:45 PM
School #4	10/17/14	6 min. 24 sec.	Non-Fire Evacuation	10:01 AM
	10/03/14	3 min. 14 sec.	Fire	1:51 PM
School #5	10/27/14	2 min. 10 sec.	Fire	8:55 AM
	10/10/14	30 minutes	Non-Fire Evacuation	9:15 AM
School #6	10/24/14	3 min. 6 sec.	Fire	10:37 AM
	10/28/14	10 min. 20 sec.	Lockdown	1:28 PM
Winslow Twp. M.S.	10/24/14	2 minutes	Fire	8:35 AM
	10/29/14	9 minutes	Non-Fire Evacuation	1:40 PM
Winslow Twp. H.S.	10/20/14	5 minutes	Non-Fire Evacuation	1:06 PM
	10/24/14	8 minutes	Fire	9:07 AM

4. Field Trips **Exhibit XII A: 4**
Approve Field Trips, for the 2014-2015 school year, as listed in the attached exhibit.
5. Professional Development/Workshops & Conferences **Exhibit XII A: 5**
Approve Professional Development opportunities as presented in the attached exhibit.
6. Tuition Students (2014-2015) **Exhibit XII A: 6**
Approve the placement of Tuition Students as listed in the attached exhibit.
7. Terminate Out-of-District Placements (2014-2015) **None at this time.**
8. Homeless Student(s) (2014-2015) **None at this time.**
9. Division of Child Protection & Permanency (DCP&P) **None at this time.**
10. Fundraiser(s) **Exhibit XII A: 10**
Approve the following fundraisers/school activities for the 2014-2015 school year:
High School
 - Soda Can Tabs Collection – Key Club
 - Photo Booth (12/12/14) – Art Club
 - Photo Booth (12/17/14) – Art Club
 - Holiday Grams (Dec. 2014) – Leo Club
 - Movie Night “The Wiz” (12/19/14) – Drama Club & Stage Crew
 - Friendly Snowman Light (Dec. 2014) – Art Club
 - Riversharks Game (Date: TBD) – C/O 2015
11. School No. 1 – Winter & Spring Concerts
Approve School No. 1 Winter and Spring Concerts as listed below:
 - December 18, 2014 2:00 p.m. & 6:30 p.m. All Purpose Room
 - May 21, 2015 2:00 p.m. & 6:30 p.m. All Purpose Room
12. School No. 4 – Winter Concert(s)
 - a. Approve School No. 4 Winter Concert for December 18, 2014 at 6:30 p.m. for parents, family members, and friends.
 - b. Approve School No. 4 Winter Concert for December 19, 2014 at 9:45 a.m. for staff and students.

13. WTMS – National Geographic Bee

Approve the Middle School Social Studies Department to hold its annual National Geographic Bee on December 16, 2014 at 2:30 p.m. in the Media Center. Students who score high in the preliminary Bee will be invited to compete in the school-wide competition and the winner will take the qualifying test for the State Bee.

14. WTMS – National Junior Honor Society “Jingle Jam” Dance

Approve the WTMS National Junior Honor Society “Jingle Jam” Dance for Friday, December 12, 2014 at 7:00 p.m. in the Cafeteria.

15. WTMS - Science Club Recycling Drive

Approve the WTMS Science Club to participate in a recycling drive (aluminum cans, can tabs and drink box pouches) sponsored by Terracycle.

16. WTMS – Toys for Tots Collection

- a. Approve WTMS to participate in the Toys for Tots Collection of new toys, during the month of December, for children in the community.
- b. Approve WTMS to set up a coin drop during lunch periods for students and staff to donate pocket change for the purchase of new toys to add to the toy drive.

17. WTHS – College Awareness Student Forum

Approve WTHS to hold a college Awareness Student Forum on January 17, 2015 at 7:00 p.m. in the Cafeteria.

B. Principal’s Update

- 1. Monthly School Highlights
- 2. Ethnic Enrollment Report
- 3. Suspension Report

Exhibit XII B: 1
Exhibit XII B: 2
Exhibit XII B: 3

<p>On a motion made by _____, seconded by _____, approval of Superintendent’s Report is granted. Exceptions: _____</p> <p><i>Roll Call:</i></p> <table> <tr> <td>_____ Mr. Blake</td> <td>_____ Ms. Watkins</td> </tr> <tr> <td>_____ Ms. Brown</td> <td>_____ Mr. Wilcox</td> </tr> <tr> <td>_____ Ms. Dredden</td> <td>_____ Ms. Peterson</td> </tr> <tr> <td>_____ Mr. Gidwani</td> <td>_____ Ms. Pitts</td> </tr> <tr> <td>_____ Mr. Vascos</td> <td></td> </tr> </table>		_____ Mr. Blake	_____ Ms. Watkins	_____ Ms. Brown	_____ Mr. Wilcox	_____ Ms. Dredden	_____ Ms. Peterson	_____ Mr. Gidwani	_____ Ms. Pitts	_____ Mr. Vascos	
_____ Mr. Blake	_____ Ms. Watkins										
_____ Ms. Brown	_____ Mr. Wilcox										
_____ Ms. Dredden	_____ Ms. Peterson										
_____ Mr. Gidwani	_____ Ms. Pitts										
_____ Mr. Vascos											

XIII. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT

A. REPORTS

- 1. Aramark Update **Exhibit XIII A: 1**

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- 1. Line Item Transfers **None at this time.**
- 2. Board Secretary’s Report **None at this time.**
- 3. Reconciliation Report **None at this time.**
- 4. Board Secretary’s Certification **None at this time.**
- 5. Boards’ Certification **None at this time.**
- 6. Bill List **Exhibit XIII B: 6**

- a. Approve the Vendor Bill List in the amount of \$1,623,412.58 as per the attached exhibit.
- b. Ratify the Manual Bill List in the amount of \$28,808.52 as per the attached exhibit.

- 7. Payroll **None at this time.**
- 8. Payroll Deductions

Approve deductions from employees’ paychecks for Whole Life Insurance through New York Life. Deductions may be made, provided they have been duly authorized by the employee in writing, for contributions on the employee’s behalf.

Note: This resolution is consistent with Board of Education Policy #6520.

- 9. Disposal of School Property **Exhibit XIII B: 9**

Approve the Disposal of School Property and Textbooks per the attached exhibit.

Location	Department	Description
School 4	Nurse	1 audiometer, 1 vision screener, 1 scale - broken

10. Outstanding Checks to be Voided and Reissued

Approve the following checks to be voided and reissued:

- Student Activity

Date	Check#	ID#	Amount
5/21/2014	951424	C.N.	\$100.00
6/11/2014	951510	L.M.	\$5.00
6/11/2014	951511	M.D.	\$5.00

11. Professional Development

Approve John Gaskill, Director of Transportation to attend the School Transportation Supervisors of New Jersey meeting on Friday, December 5, 2014 at no cost to the District.

12. Contract Vendors – 2014-2015

RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS FOR BOARDS OF EDUCATION PURSUANT TO N.J.S.A. 18:18A-10a

WHEREAS, the Winslow Township Board of Education, pursuant to N.J.S.A. 18A-18A-10a and N.J.A.C. 5:34-7.29 (c) may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Winslow Township Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Winslow Township Board of Education, intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

RESOLVED, the Winslow Township Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list for the 2014-2015 school year pursuant to all conditions of the individual State contracts; and be it further

RESOLVED, that the Winslow Township Board of Education Business Administrator/ Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

RESOLVED, that the duration of the contracts between the Winslow Township Board of education and the Referenced State Contract Vendors shall be July 1, 2014 to June 30, 2015.

Date Approved

Business Administrator/Board Secretary

Referenced State Contract Vendors

<u>Commodity Service</u>	<u>Vendor</u>	<u>State Contract #</u>
Bulk Salt	Morton Salt	A83371
Parts/Repairs lawn & grounds equipment	Rodio Tractor Sales, Inc.	76922

13. Ratify Purchase – Middlesex Regional Educational Services Commission Purchasing Cooperative

Ratify the purchase and installation of an erase whiteboard, projector and mounting equipment in the amount of \$3,802.00 to Keyboard Consultants, Inc. through the Middlesex Regional Educational Service Commission Purchasing Cooperative.

Items to be charged to 12-000-252-730

And further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items awarded in this award.

Tyra McCoy-Boyle

14. Participating in the Security and Exchange Commission’s (SEC) MCDC Initiative

Approve the resolution authorizing Winslow Township Board of Education to participate in the Security and Exchange Commission’s (SEC) recently enacted Municipalities Continuing Disclosure Cooperation Initiative (MCDC Initiative).

**THE BOARD OF EDUCATION OF THE TOWNSHIP OF WINSLOW,
COUNTY OF CAMDEN, NEW JERSEY**

RESOLUTION

RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF WINSLOW, COUNTY OF CAMDEN, NEW JERSEY, AUTHORIZING AND APPROVING THE SCHOOL DISTRICT'S PARTICIPATION IN THE MUNICIPALITIES CONTINUING DISCLOSURE COOPERATION INITIATIVE OF THE SECURITIES AND EXCHANGE COMMISSION; AND AUTHORIZING AND APPROVING CERTAIN ACTIONS IN CONNECTION WITH THE FOREGOING

WHEREAS, the Board of Education of the Township of Winslow, County of Camden, New Jersey ("Board" when referring to the governing body and "School District" when referring to the legal entity governed by the Board), has previously issued to the public various series of bonds and bond anticipation notes (collectively, the "Obligations"), including Obligations issued by the School District in the past five (5) years; and

WHEREAS, in connection with the issuance of certain of such Obligations, the Board agreed, pursuant to Rule 15c2-12 ("Rule") of the Securities and Exchange Commission ("SEC"), to provide certain continuing disclosure information regarding the School District on an annual basis to the former Nationally Recognized Municipal Securities Information Repositories (pre-2009) and to the Municipal Securities Rulemaking Board's Electronic Municipal Market Access system (2009-present) (otherwise known as "EMMA"), including, but not limited to, audited financial statements, certain financial information and operating data, certain notices of ratings changes and certain other events; and

WHEREAS, the SEC has recently focused its attention on what it believes is a widespread failure of local government issuers across the nation to meet their continuing disclosure obligations and, in particular, possible misrepresentations made by such local government issuers in the official statements utilized to sell municipal securities regarding past compliance with those continuing disclosure obligations; and

WHEREAS, in an effort to remedy these perceived issues, the SEC has implemented the Municipalities Continuing Disclosure Cooperation Initiative ("MCDC Initiative"), a program currently scheduled to end for issuers at 12:00 a.m. on December 1, 2014, which encourages issuers of municipal securities, including the School District, to self-report possible material misstatements or omissions made in the past five (5) years in an official statement or statements regarding compliance with prior continuing disclosure obligations; and

WHEREAS, by participating in the MCDC Initiative, issuers agree, among other things, to accept certain non-monetary penalties in lieu of unknown, and, by all accounts, hefty monetary and non-monetary penalties that the SEC has threatened on issuers that do not participate in the MCDC Initiative, should the SEC determine that an issuer has made material misstatements in an official statement or statement regarding compliance with prior continuing disclosure obligations; and

WHEREAS, in particular, by participating in the MCDC Initiative, issuers agree to accept the following penalties, if imposed by the SEC: (i) compliance with a cease and desist order in which the issuer neither admits nor denies the findings of the SEC; (ii) implementation of policies, procedures and training regarding continuing disclosure obligations; (iii) compliance with all existing continuing disclosure undertakings; (iv) cooperation with any further SEC investigation; (v) disclosure of settlement terms in any final official statement issued within five years of the date of institution of the proceedings; and (vi) production to the SEC of a compliance certificate regarding the applicable undertakings on the one year anniversary of the proceedings; and

WHEREAS, on July 23, 2014 the New Jersey Department of Community Affairs, Division of Local Government Services ("DLGS"), issued Local Finance Notice 2014-9 ("Notice") warning local government officials of possible consequences for failing to identify past noncompliance with continuing disclosure requirements and encouraging such issuers to determine whether to take advantage of the MCDC Initiative; and

WHEREAS, as part of the Notice, the DLGS strongly recommended that local government officials proactively take steps to self-identify their own levels of compliance with their continuing disclosure undertakings and to consult with their public finance professionals in order to determine whether it would be advisable to participate in the MCDC Initiative; and

WHEREAS, based upon the directive of the Notice and in order to fully analyze whether it would be necessary or advisable for the School District to participate in the MCDC Initiative, the Board previously engaged the services of Phoenix Advisors, LLC, Bordentown, New Jersey, as disclosure specialist, in order to undertake a disclosure review on behalf of the School District which: (i) summarized the results of the School District's prior compliance with its secondary market continuing disclosure obligations; and (ii) compared those results to the statements made by the School District in the last five (5) years in its official statement or statements regarding past compliance with continuing disclosure obligations ("Disclosure Review"); and

WHEREAS, based on the results of the Disclosure Review, and weighing heavily the known non-monetary penalties that may come through the School District's participation in the MCDC Initiative versus the unknown, and, by all accounts, hefty monetary and non-monetary penalties the SEC has threatened on issuers that do not self-report, the Board is now desirous of authorizing the Business Administrator/Board Secretary, after consultation with the School District's general counsel, bond counsel, disclosure specialist, auditor and other finance professionals, to prepare and submit all documentation required to enter the School District's bond and note issues into the MCDC Initiative, as deemed necessary or required.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF WINSLOW, COUNTY OF CAMDEN, NEW JERSEY, AS FOLLOWS:

Section 1. The Board hereby ratifies and confirms the undertaking and completion of the Disclosure Review by Phoenix Advisors, LLC, Bordentown, New Jersey.

Section 2. To the extent that the Disclosure Review has revealed that the School District may have made materially inaccurate statements in its bond and note official statement or statements relating to prior compliance with continuing disclosure obligations pursuant to the Rule in connection with its Obligations issued during the prior five (5) year period, the Business Administrator/Board Secretary, after consultation with the School District's general counsel, bond counsel, disclosure agent, auditor, and other finance professionals, are each hereby authorized to execute and deliver any and all documents and instruments, including, but not limited to, the Municipalities Continuing Disclosure Cooperation Initiative Questionnaire for Self-Reporting Entities contained in the MCDC Initiative, and to do and cause to be done any and all acts and things necessary or proper for the School District's participation in the MCDC Initiative and all related transactions contemplated by this Resolution.

Section 3. Any action taken by the Business Administrator/Board Secretary, or any other official, officer or employee of the School District, with respect to the Disclosure Review, the engagement of a disclosure specialist and participation in the MCDC Initiative, is hereby ratified and confirmed.

Section 4. This Resolution shall take effect immediately upon adoption.

15. Continuing Disclosure Agent Service

Exhibit XIII B: 15

Approve Phoenix Advisors to perform continuing disclosure agent services for the Winslow Township School District as outlined in the Continuing Disclosure Agent Services Agreement.

Cost of service:

- \$650 all inclusive for up to three outstanding issues
- \$100 for each additional outstanding issue for which filings are required.

This agreement will be in effect until fiscal year-end and subject to annual reappointment.

To be charged to 11-000-251-330

And further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items awarded in this award.

Tyra McCoy-Boyle

16. Purchase – State Contract Vendor

Approve the purchase of parts and repairs in the amount of \$3,699.42 from Rodio Tractor Sales, Inc. an approved State Contract Vendor. State Contract # 76992.

Items to be charged to 11-000-261-420

and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items listed in this award.

Tyra McCoy-Boyle

17. Pro-Spec Painting, Inc.

**RESOLUTION OF THE WINSLOW TOWNSHIP BOARD OF EDUCATION
AUTHORIZING AND RATIFYING THE REJECTION OF A CHANGE ORDER
FROM PRO-SPEC PAINTING, INC.**

WHEREAS, Winslow Township Board of Education (“WTBOE” and/or “Board”) received a Change Order request from Pro-Spec Painting, Inc. (“Pro-Spec”) dated November 3, 2014 alleging additional costs as the result of a compressed schedule and added costs of subcontracting, overtime and sequencing and acceleration costs in the amount of \$47,865.00; and

WHEREAS, after consultant with the WTBOE Administration, Board Solicitor and Board Architect (“ARMM”) it was determined that the claim lacked merit based upon the fact that there was no legitimate basis for the proposed cost increase; and

WHEREAS, the Board Solicitor provided written notice to Pro-Spec on November 18, 2014 of the Board’s denial of the Change Order request; and

WHEREAS, Pro-Spec claimed additional cost due to acceleration of the project to meet the completion date; and

WHEREAS, the project completion date was clearly outlined in the contract specifications and AIA A101 Contract and was discussed at the preconstruction conference with Pro-Spec; and

WHEREAS, Pro-Spec decided to man the project with only two employees (1 foreman and 1 painter) for approximately the first 10 or so days; and

WHEREAS, Pro-Spec claimed additional costs due to the compression of the schedule by the WTBOE; and

WHEREAS, the project time lines were discussed thoroughly at the bid opening, preconstruction conference and throughout the beginning of the project with assurances made by Pro-Spec (Bob Hughes) to ARMM that the completion date would be met and there would be no issues; and

WHEREAS, Pro-Spec further asserted that there was a reduction in calendar days from the Contract; and

WHEREAS, this assertion was accurate however the WTBOE allowed Pro-Spec an additional three (3) days to complete the project (from August 26, 2014 to August 29, 2014) and therefore, the change in the completion date only benefited Pro-Spec; and

WHEREAS, Pro-Spec claimed additional expenses due to “work stoppages” based upon the fact that on Friday, August 29th, the foreman “Woody”, was asked to leave the site due to inappropriate behavior; and

WHEREAS, notwithstanding the foregoing, on the following day, Saturday, August 30, 2014, “Woody” appeared at the project site and was asked again to leave by WTBOE personnel due to his alleged inappropriate behavior while on site; and

2. Retirement

Approve the following Retirement for the 2014/2015 school year:

	Name	Position	Location	Effective
A	Barniskis, Donald	Art Teacher	School No. 5	1/1/2015

3. Resignations

Approve the following Resignations for the 2014/2015 school year:

	Name	Position	Location	Effective
A	DeStratis, Christopher	Accountant	Board of Education	12/31/2014
B	Morgan, Rebecca	2 nd Grade Teacher	School No. 4	1/12/2015

4. New Hires

Approve the following New Hires for the 2014/2015 school year:

	Name	Location	Position	Prorated Salary	Effective
A	McGunnigle, Shelby	High School	English Teacher	\$50,116.00 BA – Step 1 (1/1/2015-1/31/2015) \$51,725.00 BA – Step 1 (2/1/2015-6/30/2016)	1/1/2015
B	Newcomb, Laura	School No. 3	School Secretary	\$36,669 1/1/2015-6/30/2016)	1/1/2015
C	Pluta, Katharine	School No. 4	Special Education Teacher	\$50,116.00 BA – Step 1 (1/1/2015-1/31/2015) \$51,725.00 BA – Step 1 (2/1/2015-6/30/2016)	1/1/2015

5. Homebound Tutors

Approve the following Homebound Tutors at the Middle School for the 2014/2015 school year:
(11-150-100-101-000-98)

	Name	Subject	Hourly Rate
A	Benkert, Briann	Mathematics	\$39.00
B	Conn, Christine	Mathematics & ELA	\$39.00

6. Volunteers

a. Approve the following Volunteers at the High School for the 2014/2015 school year:

	Name	Volunteer Position
A	DeRosa, Raymond	Winter Track
B	Heffner, Colton	Drama Club
C	Nurkowski, Paul	Drama Club
D	Sands, Louise	Drama Club & Choir

b. Approve the following Volunteer at the Middle School for the 2014/2015 school year:

	Name	Volunteer Position
A	DeRosa, Raymond	Winter Track

7. College Placements

a. Approve the Rescission of the following College Placement for the 2014/2015 school year:

	College/ University	Student	Experience	Cooperating Teacher	School	Dates	Subject
A	Rowan University	Kelly, Nicole M.	Field Experience	Shifren, Stacy	No. 1	1/20/15-5/11/15	Elementary

b. Approve the following College Placements for the 2014/2015 school year:

	College/ University	Student	Experience	Cooperating Teacher	School	Dates	Subject
A	Rowan University	Lotter, Keith Ryan	Field Experience	Sass, Lauren	No. 5	1/20/15-3/15/15	Health & Physical Ed
B	Rowan University	Lotter, Keith Ryan	Field Experience	Regn, Keith	HS	3/15/15-5/11/15	Health & Physical Ed

XV. ADDENDUM

XVI. OPEN PUBLIC RECORDS ACT (OPRA) REQUESTS

1. The Winslow Board of Education responded to the following OPRA Request(s) between November 5, 2014 and November 21, 2014:

Number of Requests Received	Document Requested	Approved	Denied
0	N/A	N/A	N/A

XVII. OLD BUSINESS

XVIII. NEW BUSINESS

XIX. INFORMATIONAL ITEMS

XX. EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on November 25, 2014 at ___ p.m.; and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is: _____ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body” The collective bargaining contract(s) discussed are between the public body and _____;

“(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.” The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are _____ and nature of the

discussion, described as specifically as possible without undermining the need for confidentiality is _____;

“(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are: _____;

“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

WHEREAS, the length of the Executive Session is estimated to be _____ minutes after which the public meeting shall (circle one) reconvene and immediately adjourn or reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

BE IT FURTHER RESOLVED that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

On a motion made by _____, seconded by _____, approval to move to Executive Session is granted at _____. Exceptions: _____	
_____ Mr. Blake	_____ Ms. Watkins
_____ Ms. Brown	_____ Mr. Wilcox
_____ Ms. Dredden	_____ Ms. Peterson
_____ Mr. Gidwani	_____ Ms. Pitts
_____ Mr. Vascos	

XXI. ADJOURNMENT OF EXECUTIVE SESSION Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Executive Session is granted.
Exceptions: _____
<i>Voice Vote:</i> _____

XXII. ADJOURNMENT Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Meeting is granted.
Exceptions: _____
<i>Voice Vote:</i> _____