

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
Wednesday, November 12, 2014
Winslow Township Middle School
Agenda
7:00 p.m.

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **05/16/2014**. It was also advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town and Winslow Township Post Offices.

II. MISSION STATEMENT

The *Mission* of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL

Larry Blake
Ewuniki Brown
Lorraine Dredden
Gulab Gidwani
Carlos Vascos
Gail P. Watkins
Hassan Wilcox

Julie A. Peterson, Vice President
Cheryl Pitts, President

H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, Business Admin./Board Secretary
Howard Long, Jr. Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. 2014-2015 DISTRICT GOALS

1. Student Achievement – Development of an Academic Plan to address:
 - a. Our Focus School – (Winslow Township Middle School)
 - b. Meet targets established by the NJ DOE
 - c. Increase Math scores on Standardized Tests
 - d. Address 9th Grade Issues (Failure Rate; Attendance, etc.)
2. Creating a positive school environment conducive to teaching and learning:
 - a. Focus on building relationships among staff that will result in increased learning and more effective instruction
 - b. More emphasis on collaboration
3. Continue to market our strengths and achievements to all stakeholders to increase capacity for greater parent/caregiver/community support:
 - a. Citizens Advisory Board

VI. AWARDS/PRESENTATIONS

VII. CORRESPONDENCE

VIII. MINUTES

Regular Meeting

Wednesday, October 22, 2014

Open/Closed Sessions

On a motion made by _____, seconded by _____, approval of Minutes is granted.	
Exceptions: _____	
<i>Roll Call:</i>	
_____ Mr. Blake	_____ Ms. Watkins
_____ Ms. Brown	_____ Mr. Wilcox
_____ Ms. Dredden	_____ Ms. Peterson
_____ Mr. Gidwani	_____ Ms. Pitts
_____ Mr. Vascos	

IX. BOARD COMMITTEE REPORTS

X. PUBLIC COMMENTS (Time Limited)

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to five minutes.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

On a motion made by _____, seconded by _____, approval of Public Comments is granted.
Exceptions: _____
<i>Voice Vote:</i>

XI. ADJOURNMENT OF PUBLIC COMMENTS

On a motion made by _____, seconded by _____, approval to adjourn Public Comments is granted.
Exceptions: _____
<i>Voice Vote:</i>

XII. SUPERINTENDENT’S REPORT

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- 1. First Reading of Board Policies & Regulations **None at this time.**
- 2. Second Reading of Board Policies & Regulations **Exhibit XII A: 2**

Approve Second Reading of Polices of the Winslow Township Board of Education as listed below:

Policy/Regulation	Policy/Regulation Title
P8507	Breakfast Offer Versus Serve (OVS) (New)
P8508	Lunch Offer Versus Serve (OVS) (New)

- 3. Security/Fire Drill Report **None at this time.**
- 4. Field Trips **Exhibit XII A: 4**

Approve Field Trips, for the 2014-2015 school year, as listed in the attached exhibit.

- 5. Professional Development/Workshops & Conferences **Exhibit XII A: 5**

- a. Approve Professional Development opportunities as presented in the attached exhibit.
- b. Approve Ms. Karen Loney and Mr. Norm Ingram to attend the ACTE Conference in Nashville, Tennessee on November 18, 19, 20 and 21, 2014. (Will be funded through the Perkins Grant)
- c. Approve the Professional Development opportunity as listed below:

Title: Integrating Mathematics in Special Areas Through Origami
Date(s): TBD
Audience: Classroom Teachers Grades K-12
Presenter: Ms. Barbara Pearl – EIRC
Costs: \$652.78
Funding: NCLB – Title II (Non-public)
Description: Origami is a geometric operation that can be formed by folding a piece of paper, using the raw edges and points of paper, as well as any subsequent crease lines and points created while folding. Teachers will learn how to use origami construction as a powerful tool to teach geometric concepts to struggling students, in order to enhance their growth in the area of Mathematics.

d. Approve the Professional Development opportunity as listed below:

Title: Small Group Mathematics Instruction
Date(s): TBD
Audience: Classroom Teachers Grades 7-12
Presenter: Ms. Barbara Pearl – EIRC
Costs: \$326.40
Funding: NCLB – Title II (Non-public)
Description: Participants will learn strategies and procedures to teach Mathematics in small group settings so that all groups are actively engaged in purposeful Math instruction and practice opportunities. The workshop will address the need for teachers to take on the role of facilitation and reduce the teacher-led instruction format.

e. Approve the Professional Development opportunity as listed below:

Title: Aligning Instruction through the PARCC Transition
Date(s): TBD
Audience: Classroom Teachers Grades 3-12
Presenter: Ms. Mary Moyer – EIRC
Costs: \$979.18
Funding: NCLB – Title II (Non-public)
Description: This workshop is filled with practical tips from master teachers. Teachers will learn new strategies and instructional activities that can be easily implemented in presenting standards-based lessons to promote higher achievement, thereby reducing the achievement gap.

f. Approve the Professional Development opportunity as listed below:

Title: Teaching Students with ADHD
Date(s): TBD
Audience: Classroom Teachers Grades 6-12
Presenter: Ms. Shirley Allen – EIRC
Costs: \$979.18
Funding: NCLB – Title II (Non-public)
Description: In this workshop, teachers will learn how ADHD affects academic, social, and behavioral performance. Strategies will be presented to address the most common ADHD issues: increasing attention, understanding casual connections, creating a structured classroom, improving on-task performance, and resisting distractions, all areas contributing to the achievement gap. Teachers will learn how to implement strategies to better meet the needs of struggling learners and close the gap.

g. Approve the Professional Development opportunity as listed below:

Title: Cooperative Learning with Kagan Strategies
Date(s): TBD
Audience: Classroom Teachers Grades 6-12
Presenter: Dr. Walter Jordan-Davis – EIRC
Costs: \$979.18
Funding: NCLB – Title II (Non-public)
Description: This workshop will focus on the practical application of Kagan Strategies to increase cooperative learning opportunities in the classroom setting. Teachers will be able to close the achievement gaps among students by integrating these strategies to keep students working collaboratively while actively engaged in learning activities.

h. Approve the Professional Development opportunity as listed below:

Title: Classroom and Behavior Management for the 21st Century
Date(s): TBD
Audience: Classroom Teachers Grades K-6
Presenter: Ms. Charlotte Jaffee – EIRC
Costs: \$979.18
Funding: NCLB – Title II (Non-public)
Description: Teachers will learn the research-based components of effective classroom organization and management. They will receive practical suggestions and guidelines for managing time, information, people and space, establishing effective classroom rules and procedures, and maintaining routines so that students assume greater responsibility and self-regulation. As a result, more time will be dedicated to instruction and ultimately a reduction in the achievement gap.

i. Approve the Professional Development opportunity as listed below:

Title: Brain-Based Learning
Date(s): TBD
Audience: Classroom Teachers Grades 3-12
Presenter: Ms. Maria Heckendorn – EIRC
Costs: \$979.18
Funding: NCLB – Title II (Non-public)
Description: During this workshop, teachers will learn strategies that boost motivation and enhance student learning and memory. They will also learn about the relationship between emotions and learning and how to recognize teacher behaviors that can interfere with learning. Implementing these practices will help close the achievement gap.

- j. Approve the Professional Development opportunity as listed below:

Title: DIBELS Training
Date(s): TBD
Audience: Classroom Teachers Grades K-3
Presenter: Reading Assist Presenter
Costs: \$2,500 (for two days; \$25.00/person for materials)
Funding: NCLB – Title II (Non-public)
Description: DIBELS is a benchmark assessment to determine early literacy development. This two-part workshop will provide training in the theoretical rationale for DIBELS, detailed description of administration and scoring procedures, practice opportunities, and a description of how to collect and enter reliable data to drive instruction. Teacher training will ensure accurate interpretation of the information to prescribe interventions for struggling learners with the goal of closing the achievement gap.

- k. Approve the Professional Development opportunity as listed below:

Title: Pre-K SMARTboard Style!
Date(s): TBD
Audience: Pre-K and PSD Classroom Teachers
Presenter: Reading Assist Presenter
Costs: \$1,200
Funding: NCLB – Title II (Non-public)
Description: This workshop will provide instruction to help teachers create and utilize interactive, engaging, developmentally appropriate, and meaningful standards-based lessons across the curriculum. During the course of the day, three different two-hour, interactive sessions will be presented: “ELA Morning Meeting SMARTboard Style,” “Implementing Developmentally Appropriate Writing Activities for Pre-K Using a SMARTboard and Journals,” and “Math, Science, and Music SMARTboard style.” As a result, teachers will more effectively meet the needs of struggling learners.

6. Tuition Students (2014-2015) **Exhibit XII A: 6**
Approve the placement of Tuition Students as listed in the attached exhibit.
7. Terminate Out-of-District Placements (2014-2015) **Exhibit XII A: 7**
Approve to Terminate Out of District Placements as listed in the attached exhibit.
8. Homeless Student(s) (2014-2015) **Exhibit XII A: 8**
Approve the placement of Homeless Student(s) as listed in the attached exhibit.
9. Division of Child Protection & Permanency (DCP&P) **Exhibit XII A: 9**
Approve the placement of DCP&P students as listed in the attached exhibit.

10. Fundraiser(s)

Approve the following fundraisers/school activities for the 2014-2015 school year:

School No. 1

- Hometown Hero Reading Night (11/13/14) – H.S.A.

School No. 2

- Smencils, Smens, Smarkers Sales (Entire School Year) – H.S.A.

School No. 5

- Pretzel & Water Sales During Conferences (12/3/14 & 12/4/14) – H.S.A.

WTHS

- 50/50 Tickets (Nov. 2014) – Drama Club
- 50/50 Tickets (March 2015) – Drama Club
- Sale of Food & Drinks in “Green Room” During Play (Nov. & Dec.) – Stage Crew
- IHOP Spirit Night (TBD) – C/O 2015
- Custom Sunglass Sale (Nov. 2014 – May 2015) – C/O 2015

11. Schools No. 1 – No. 6 Dental Health Assembly Programs

Approve Schools No. 1 through No. 6 to host dental health assembly programs, presented by the Children’s Oral Health Program of New Jersey, during the 2014-2015 school year.

12. School No. 1 – “The Giving Tree”

Approve School No. 1 to partner with the High School Student Government on their community project, “The Giving Tree”, for families who are need of assistance for the holiday. The project will run during the months of November and December.

13. School No. 1 – Jump Rope for Heart Event

- a. Approve School No. 1 Jump Rope for Heart assembly program for February 2, 2015 to prepare students for the annual event.
- b. Approve School No. 1 to participate in the Jump Rope for Heart Event, to raise awareness/funds for the American Heart Association, during the week of February 23, 2015.

14. School No. 2 - Preschool Program & Puppet Show

Approve School No. 2 Preschool Program and Puppet Show, presented by the Winslow Township Fire Department at no charge, for Wednesday, November 12, 2014 at 9:30 a.m.

15. School No. 4 – Transportation Safety Assembly

Approve School No. 4 to host an assembly program, on November 24, 2014, on the topic of Transportation Safety. This program is being presented free of charge by the Brain Injury Alliance of NJ.

16. School No. 4 – Thanksgiving Food Drive

Approve School No. 4 to host a Thanksgiving Food Drive during the month of November 2014. Non-perishable food items will be collected and donated to families in need.

17. School No. 4 – Winter Hat/Glove Drive

Approve School No. 4 to host a Winter Hat/Glove Drive to provide for those students at School No. 4 who need them during the winter months.

18. School No. 4 – Giving Tree

Approve School No. 4 to host a “Giving Tree” and donate collected items to students who are in need at School No. 4.

19. School No. 4 – Rutgers University 47th Conference on Reading & Writing

Approve selected School No. 4 staff members to attend the Rutgers University 47th Conference on Reading and Writing. This conference will be funded through the School No. 4 professional development account.

20. School No. 4 – Writer’s Workshop

Approve School No. 4 to have Dr. Jane Bean-Folkes and/or Mr. Steve Hempel from Rowan University to provide professional development sessions to staff on Writer’s Workshop (Lucy Calkins Units of Study); Guided Reading; and the Continuum for the 2014-2015 school year (once or twice a month). All professional development cost to be funded through the Title I Grant and not to exceed \$1,000.

21. WTMS – Parent/Community Night

Approve WTMS Parent/Community for March 19, 2015.

Note: This will replace the meeting previously scheduled for December 11th.

22. WTMS – 8th Grade Semi-Formal

Approve the WTMS 8th Grade Semi-Formal for Friday, May 1, 2015 at 7:30 p.m. at Lucien’s Manor in Berlin.

23. WTMS – “Career Day”

Approve WTMS “Career Day” for Friday, April 17, 2015 at 8:30 a.m. in the Middle School Cafeteria. The staff will invite guest speakers from various businesses and professions and also college representatives to speak with students on various career opportunities.

24. WTMS – Band/Orchestra/Choral/Dance Concerts

Approve the following WTMS Band/Orchestra/Choral/Dance Concerts for the 2014-2015 school year. To be held in the High School Auditorium.

- | | | |
|------------------|-------------------|-----------|
| ○ Chorus | December 15, 2014 | 7:00 p.m. |
| ○ Band/Orchestra | December 18, 2014 | 7:00 p.m. |
| ○ Chorus | May 7, 2015 | 7:00 p.m. |
| ○ Band/Orchestra | May 11, 2015 | 7:00 p.m. |
| ○ Dance | May 21, 2015 | 7:00 p.m. |

25. WTMS – Father/Daughter Dance “Back to the 70’s”

Approve the WTMS Father/Daughter Dance, for Friday, May 15, 2015 at 6:30 p.m., in collaboration with S.A.D.D. (Students Against Destructive Decisions) and the H.S.A. The Dance will promote self-esteem, self-awareness, cultural exposure and parental involvement.

26. WTMS – Anti-Bullying Assembly

Approve WTMS Anti-Bullying themed assembly, “Anti-Bully Climate Control” presented by WINCEYCO, Inc. to take place at WTMS on Friday, January 30, 2015 at a cost of \$2,700.

27. WTHS – Blood Drive

Approve WTHS Key Club to host a Blood Drive on Wednesday, December 20, 2014 from 7:30 a.m. to 2:30 p.m. in the Auxiliary Gym.

28. WTHS – Financial Aid Night

Approve WTHS Financial Aid Night for Tuesday, December 2, 2014 at 7:00 p.m. in the Cafeteria. The presentation will be made by a representative from Camden County College.

29. WTHS – C/O 2016 Senior Citizen Thanksgiving Dinner/Social

Approve the WTHS Class of 2016 to host a Thanksgiving Dinner/Social on Friday, November 14, 2014 at 5:00 p.m. in the High School Cafeteria for local senior citizens.

30. WTHS – Guest Speaker

- a. Approve Ms. Quinn Ingemi, a representative from the Southern New Jersey Prenatal Cooperative, to visit and speak with students in the Exploring Early Childhood classes on December 19, 2014. The visit will outline the negative effects of substance abuse during pregnancy.
- b. Approve Ms. Carol Labiski, a representative from Lincoln Technical Institute, to visit and speak with students in the Health Classes on January 20th and 21st, 2015. The visit will focus on “Life After High School”.
- c. Approve Ms. Irene Maskaly, a representative from Antonelli Institute, to visit and speak with students in the Accounting I and Computer Application Classes on December 10, 2014. The visit will focus on “Art of Collaboration” program.
- d. Approve Ms. Lisa Steinberg, Coordinator of Fashion Design Program at Burlington County Community College, to visit and speak with students in the Fashion Design and Life Skills Classes on November 25, 2014.
- e. Approve Ms. Vanessa A. Ravenelle, Ombudsman from the NJ Courts in Camden, to visit and speak with students in the Fashion Design and Life Skills Classes on December 11, 2014.
- f. Approve Mr. Morris G. Smith, Judge from the NJ Courts in Camden, to visit and speak with students in the Fashion Design and Life Skills Classes on December 11, 2014.

31. WTHS – AP Science Lab Students

Approve students who participate in the AP Science Lab Courses to be permitted to participate in Band, Chorus or Orchestra Classes on non-science lab days, three days a week, and receive 3.0 credits for attendance and participation.

B. Principal’s Update

- 1. Harassment, Intimidation & Bullying Summary (Oct. 2014) **Exhibit XII B: 1**

On a motion made by _____, seconded by _____, approval of Superintendent’s Report is granted. Exceptions: _____

Roll Call:

_____ Mr. Blake	_____ Ms. Watkins
_____ Ms. Brown	_____ Mr. Wilcox
_____ Ms. Dredden	_____ Ms. Peterson
_____ Mr. Gidwani	_____ Ms. Pitts
_____ Mr. Vascos	

XIII. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A. REPORTS

None at this time.

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Line Item Transfers

Exhibit XIII B: 1

- a. Approve the Line Item Transfers, for the month of September 2014, in accordance with N.J.S.A. 18A:22-8, as per the attached exhibit.
- b. Approve the Request for Approval of Transfers for the month of September 2014 as per the attached exhibit.

2. Board Secretary's Report

Exhibit XIII B: 2

Approve the Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of September 2014. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Reconciliation Report

Exhibit XIII B: 3

Approve the Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of September 2014. The Reconciliation Report and Board Secretary's Report are in agreement for the month of September 2014.

4. Board Secretary's Certification

The Board Secretary in accordance with N.J.A.C 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

5. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Bill List

Exhibit XIII B: 6

- a. Approve the Vendor Bill List in the amount of \$1,666,504.49 as per the attached exhibit.
- b. Ratify the Manual Bill List in the amount of \$10,375.31 as per the attached exhibit.

7. Payroll

Approve Payroll, for the month of October 2014, as listed below:

- o October 15, 2014 \$2,199,720.68
- o October 30, 2014 \$2,202,158.61

8. Camden County Educational Services Commission 2014 - 2015

Ratify the Camden County Educational Services Commission 2014-2015 contract to include the following:

- 1. Special Education Transportation; Vocational Education Transportation; Non-Public Transportation; Payment in Lieu of Transportation; and, Public Law 192-193.
- 2. The continuation of the services currently provided by the Camden County Educational Services Commission for the 2014/2015 school year.

9. Disposal of School Property and Textbooks

Exhibit XIII B: 9

Approve the Disposal of School Property and Textbooks per the attached exhibit.

Location	Department	Description
School 2		1 Computer monitor and drive, book cart – does not work
School 5	Library	AV equipment
Middle School		400 Desks/chairs – replaced with new
Middle School	Media Center	2 Televisions – broken
High School	Music – Band	8 Drums – broken unable to get parts

10. Use of Facilities

Approve the following Use of Facilities:

School	Organization	Dates	Day/Time	Room	Fee
School # 2	Winslow Township Youth Soccer	Nov. 13, 2014 – June 30, 2014	Tuesday and Thursday 6:00 – 9:00 p.m. Monday – Friday 5:30 – 8:00 p.m.	All Purpose Room Fields	No fees
Middle School	Winslow Elite Track & Field	Dec. 8, 2014 – Feb. 27, 2015	Monday - Thursday 6:30 – 8:00 p.m. Strength & Conditioning	Wrestling Room	No fees

11. Burlington County Special Services School District for 2014-2015

Approve the Professional Services Agreement for 2014-2015 between Burlington County Special Services School District and the Winslow Township Board of Education.

12. Purchase – State Contract Vendor

Approve the purchase of bus supplies in the amount of \$14,413.71 from Bus Parts Warehouse an approved State Contract Vendor. State Contract # 73725.

Items to be charged to 11-000-270-615

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items listed in this award.

Tyra McCoy-Boyle

13. Early Childhood Program 2014-2015 Grant

Approve to accept the Early Childhood Program Grant for 2014-2015 in the amount of \$1,141,689.00.

14. Comprehensive Maintenance Plan, M-1

Exhibit XIII B: 14

Approve the M-1 and the Comprehensive Maintenance Plan for each building as per the attached exhibit.

15. Outstanding Checks to be Voided and Reissued

Approve the following checks to be voided and reissued:

a. Payroll Account

Date	Check Number	ID#	Amount
6/30/2014	409163	4028	\$4.73
6/30/2014	409164	4483	\$8.28
6/30/2014	409165	4931	\$17.36
6/30/2014	409166	4200	\$8.28
6/30/2014	409167	4239	\$10.24
6/30/2014	409169	5076	\$15.28
6/30/2014	409170	4626	\$4.73
6/30/2014	409171	4348	\$34.62
6/30/2014	409173	4646	\$9.16
6/30/2014	409174	4739	\$34.41
6/30/2014	409176	5306	\$146.08
6/30/2014	409177	4101	\$24.63
6/30/2014	409178	5094	\$75.09
6/30/2014	409180	5043	\$18.80
6/30/2014	409181	4207	\$6.40
6/30/2014	409182	4480	\$18.12
6/30/2014	409183	4513	\$19.73
6/30/2014	409184	4686	\$1,072.68
6/30/2014	409185	4702	\$2.36
6/30/2014	409186	4813	\$42.91
6/30/2014	409187	4001	\$4.73
6/30/2014	409189	4125	\$67.25
6/30/2014	409190	4555	\$11.84
6/30/2014	409191	4608	\$8.28
6/30/2014	409192	4637	\$13.21
6/30/2014	409194	4980	\$33.74
6/30/2014	409195	5005	\$38.54

b. Student Activity

Date	Check Number	ID#	Amount
5/7/2014	951360	K.O.	\$25.00
6/12/2014	951520	B.A.	\$25.00
6/12/2014	951523	J.B.	\$25.00
6/13/2014	951528	K.O.	\$50.00
6/13/2014	951533	A.M.	\$50.00
6/18/2014	951539	C.D.	\$64.06

c. General Account

Date	Check Number	ID#	Amount
2/12/2014	108986	K.M.	\$5.00
2/26/2014	109314	E.M.	\$62.00
2/26/2014	109385	K.S.	\$52.00

16. Pitney Bowes – Postage System Lease

Approve a sixty-month (60) lease with Pitney Bowes at \$403.00 per month which includes the following:

- Connect + 2000 Mail Machine with WOW feature and 15 lb. scale
- Connect + 1000 Mail Machine with 15 lb. scale

Note: Pricing includes meter rental, maintenance, rate changes and all postage resets during the term of the lease. The maintenance agreements include all parts and labor. No increase from the previous lease. Items to be charged to 11-000-251-592 and 11-000-240-440

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items listed in this award.

Tyra McCoy-Boyle

17. Professional Development

Approve Tyra McCoy-Boyle, Business Administrator/Board Secretary and Joanne Augustine, Assistant Business Administrator to attend the workshop “How To Get Your Money From The SDA For Your ROD Grants” on November 18, 2014 at no cost to the District.

18. Contract Vendors – 2014-2015

RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS FOR BOARDS OF EDUCATION PURSUANT TO N.J.S.A. 18:18A-10a

WHEREAS, the Winslow Township Board of Education, pursuant to N.J.S.A. 18A-18A-10a and N.J.A.C. 5:34-7.29 (c) may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Winslow Township Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Winslow Township Board of Education, intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

RESOLVED, the Winslow Township Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list for the 2014-2015 school year pursuant to all conditions of the individual State contracts; and be it further

RESOLVED, that the Winslow Township Board of Education Business Administrator/ Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

RESOLVED, that the duration of the contracts between the Winslow Township Board of education and the Referenced State Contract Vendors shall be July 1, 2014 to June 30, 2015.

Date Approved

Business Administrator/Board Secretary

Referenced State Contract Vendors

<u>Commodity Service</u>	<u>Vendor</u>	<u>State Contract #</u>
Generator Service	GenServe	81867
Electric Supplies	United Electric	A85581

19. Maintenance Agreement 2014-2015

Approve the Maintenance Agreement for 2014-2015 with GenServe, an approved State Contract Vendor, to provide backup generator maintenance service at a cost of \$2,845.00 and load testing at a cost of \$915.00 for Schools 5, 6, Middle and High. State Contract # 81667.

Note: Cost of repairs is not included in the maintenance service.

To be charged to 11-000-261-420

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items listed in this award.

Tyra McCoy-Boyle

20. Purchase – State Contract Vendor

Approve the purchase of electrical supplies in the amount of \$2,865.54 from United Electric an approved State Contract Vendor. State Contract #A85581.

Items to be charged 12-000-266-730

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items listed in this award.

Tyra McCoy-Boyle

**On a motion made by _____, seconded by _____, approval of Business Administrator/
Board Secretary's Report is granted.**

Exceptions: _____

Roll Call:

_____ Mr. Blake	_____ Ms. Watkins
_____ Ms. Brown	_____ Mr. Wilcox
_____ Ms. Dredden	_____ Ms. Peterson
_____ Mr. Gidwani	_____ Ms. Pitts
_____ Mr. Vascos	

XIV. PERSONNEL

1. Leaves of Absence

Approve the following Leaves of Absence requests pursuant to documents filed in Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	A.C.	Maternity	12/11/2014 12/16/2014	12/15/2014 6/30/2015	P U
B	J. H.	Medical	10/30/2014	11/28/2014	P
C	L. M.	Medical	10/22/2014	12/23/2014	P
D	P. M.	FMLA	11/10/2014 (p.m.)	2/5/2015	U
E	D. T.	Medical	11/21/2014	12/23/2014	P
F	J. W.	Maternity	1/12/2015 3/1/2015	2/26/2015 5/31/2015	P U
G	R. W.	FMLA	11/1/2014	12/31/2014	U

2. Resignation

Approve the following Resignation for the 2014/2015 school year:

	Name	Position	Location	Effective
A	Fitzpatrick, Shannon	1 st Grade Teacher	School No. 3	12/31/2014

3. Retirement

Approve the following Retirement for the 2014/2015 school year:

	Name	Position	Location	Effective
A	Karl, Ellery	Computer Teacher	School No. 1	1/1/2015
B	Minchak, Kathleen	Secretary	Student Support Services	1/1/2015

4. New Hires

a. Approve the following New Hire for the 2014/2015 school year:

	Name	Location	Position	Prorated Salary	Effective
A	Shelton, Cheryl	School No. 6	Special Education Teacher	\$67,116 MA- Step 10 \$68,550 MA- Step 10	12/1/2014- 1/31/2015 2/1/2015- 6/30/2016
B	Sutton, Rhonda	Middle School	LDT-C (Stipend \$527.00 prorated)	\$70,316 Doc – Step 10 \$71,750 Doc – Step 10	1/1/2015- 1/31/2015 2/1/2015- 6/30/2016

b. Approve the following New Hire Transfer for the 2014/2015 school year:

			FROM	TO		
	Name	Location	Position	Position	Prorated Salary	Effective
A	Toton, Melissa	School No. 3	1 st Grade Teacher (Leave of Absence)	1 st Grade Teacher	\$50,116 BA – Step 1 \$51,725 BA – Step 1	1/1/2015- 1/31/2015 2/1/2015- 6/30/2016

5. Homebound Tutors

Approve the following Homebound Tutors at the Middle School for the 2014/2015 school year:

	Name	Subject	Hourly Rate
A	Conley, Denise	Special Education	\$39.00
B	Conn, Christine	Social Studies	\$39.00
C	Lepre, Bradley	Mathematics	\$39.00
D	Martin, Gregg	Mathematics	\$39.00
E	Russell, Bernadette	8 th Grade Science	\$39.00

6. Employee Transfer

Approve the following Employee Transfer for the 2014/2015 school year:

			FROM	TO	
	Name	Location	Position	Position	Effective
A	Mignone, Patricia	School No. 5	5 th Grade Teacher	In-School Suspension Teacher	1/1/2015

7. College Placements

Approve the following College Placements for the 2014/2015 school year:

	College/ University	Student	Experience	Cooperating Teacher	School	Dates	Subject
A	Rowan University	Harrison, Danielle	Field Experience	Sass, Lisa	HS	1/20/15-5/11/15	English
B	Rowan University	Kelly, Nicole M.	Field Experience	Shifren, Stacy	No. 1	1/20/15-5/11/15	Elementary
C	Richard Stockton	Masciocchi, Danielle	Field Experience	Maiden-White, Yolanda	No. 3	11/17/14-5/1/15	Speech
D	Rowan University	Santoro, Nicole	Field Experience	Canale, Rachel	HS	1/20/15-5/11/15	Mathematics
E	Rowan University	Wilkinson, Gabrielle	Field Experience	Schwartz, Cheryl	MS	1/20/15-5/11/15	English

8. Winter Coaches – High School

Approve the following Winter Coaches at the High School for the 2014/2015 school year:
11-402-100-100-402-08

	Name	Coaching Position	Stipend	Step
A	Angerstein, Russell	Strength Training Coach	\$2,133.00	2
B	Bates, Russell	Head Boys' Indoor Track Coach	\$5,071.00	3
C	Brown-Self-Shawnnika	Assistant Girls' Indoor Track Coach	\$3,379.00	3
D	Canale, Rachel	Assistant Boys' Indoor Track Coach	\$3,125.00	1
E	Draft, Mark	Assistant Boys' Basketball Coach	\$5,071.00	3
F	Horne, George	Head Girls' Indoor Track Coach	\$5,071.00	3
G	Ingram, Norman	Head Boys' Basketball Coach	\$8,345.00	3
H	Martin, Gregg	Assistant Boys' Basketball Coach	\$5,071.00	3
I	McCarthy, Stefanie	Head Winter Cheerleading Coach	\$6,548.00	3
J	Stowell, Bruce	Head Wrestling Coach	\$8,345.00	3

9. Assistant Athletic Director

Approve the following employees to serve as the Assistant Athletic Director at the High School for the 2014/2015 school year:

	Name	Stipend
A	Esposito, Melissa	\$2,148.50 (split)
B	McKnight, Maryetta	\$2,148.50 (split)

10. Volunteers

Approve the following Volunteers for the 2014/2015 school year:

	Name	Volunteer Position	Location
A	Hauser, Janice	In-class support	School No. 4
B	Sands, Bryan	Drama Club	High School
C	Wise, Veronica	Drama Club	High School

11. 2014/2015 WINSOAR Program

Approve the following Middle School WINSOAR Program Teachers for the 2014/2015 school year, from 2:30 p.m. – 6:30 p.m., on an as needed basis: (11-140-100-101-160-07)

	Name	Subject	Hourly Rate
A	Conn, Christine	Math, ELA, Social Studies	\$39.00
B	Weller, Stefanie	Health & Physical Education	\$39.00
C	Witter, Anthony	Health & Physical Education	\$39.00

12. 2014/2015 Game Monitor, Ticket Taker, Clock Operator

Approve the following employees to work as Game Monitors, Ticket Takers or Clock Operators for the 2014/2015 Athletic season, on an as needed basis, at the per game rate as listed: (11-402-100-100-402-08)

	Name	School
A	Bobo, Ethan	High School
B	Constantine, Don	High School
C	McGowan, Danielle	Middle School

Winter- Wrestling/ Basketball Position	Per Game Rate
Head Ticket Seller	\$29.50
Ticket Collector	\$27.47
Time Clock Operator	\$35.15
Announcer	\$27.47

13. Support Substitutes

Approve the following Support Substitutes for the 2014/2015 school year:

	Name	Support Position
A	Bettis, Andrea	Bus Driver
B	Mills, Leroy	Bus Driver
C	Myles, Taniaea	Bus Driver

14. Extended School Day Program (NCLB- Title I/Special Education)

Approve the following teachers to work the 2014/2015 Extended School Day Program at Schools #1- #6, on an as needed basis, at four hours/week, Monday- Thursday:

	Name	Hourly Rate		Name	Hourly Rate
A	Amato, Gina	\$39.00	AA	Kennedy, Mary	\$39.00
B	Bellaver, Carole	\$39.00	BB	Kirshner, Sandra	\$39.00
C	Bowen, Matthew	\$39.00	CC	Krier, Janelle	\$39.00
D	Boyle, LaShawn	\$39.00	DD	Lanzey, Cynthia	\$39.00
E	Bridgeford, Jessica	\$39.00	EE	Louie, Melissa	\$39.00
F	Chiumento, Karen K.	\$39.00	FF	Marinero, Amanda	\$39.00
G	Clouser, Tracy	\$39.00	GG	McCarthy, Sindy	\$39.00
H	Conn, Christine	\$39.00	HH	McGlade, Stacie	\$39.00
I	DeBlase, Kara	\$39.00	II	Mendoza, Yvette	\$39.00
J	DiSipio, Michele	\$39.00	JJ	Nichols, Barbara	\$39.00
K	Dodd, Alison	\$39.00	KK	Parker, Michelle	\$39.00
L	Douglas, Yakenya	\$39.00	LL	Penn, Emily	\$39.00
M	Edgerly, Cynthia	\$39.00	MM	Phero, Marie	\$39.00
N	Foran, Stephanie	\$39.00	NN	Ragone, Maria	\$39.00
O	Friedel, Susan	\$39.00	OO	Roman, Migdalia	\$39.00
P	Giambrone, Michelle	\$39.00	PP	Rossi, Julie	\$39.00
Q	Goodwin, Monique	\$39.00	QQ	Sandelier, Marisa	\$39.00
R	Graham, Elizabeth	\$39.00	RR	Schultz-Ford, Theresa	\$39.00
S	Hagan, Jeana	\$39.00	SS	Summer, Lauren	\$39.00
T	Hairston, Michelle	\$39.00	TT	Sykes, Sandra	\$39.00
U	Harrison, Ashley	\$39.00	UU	Thomas, Candis	\$39.00
V	Hebbons, Crystal	\$39.00	VV	Tomczak, Karen	\$39.00
W	Henderson-Jackson, Karla	\$39.00	WW	Veale, Kathy	\$39.00
X	Hill, Quoshima	\$39.00	XX	Vespe, Patty	\$39.00
Y	Johnson, Michelle	\$39.00	YY	Zahn, Abby	\$39.00
Z	Kelly-Pearson, Dawn	\$39.00			

15. Middle School Sixth Period Assignment

Approve the following Middle School Sixth Period Assignment for the 2014/2015 school year:

	Name	Subject	Dates	Stipend
A	Rossi, Ronald	Mathematics	11/1/2014-12/31/2014	\$7,540.00 – full Prorated (two-months) \$1,508.00

On a motion made by _____, seconded by _____, approval of Personnel Report is granted.
Exceptions: _____
Roll Call:
 _____ Mr. Blake
 _____ Ms. Brown
 _____ Ms. Dredden
 _____ Mr. Gidwani
 _____ Mr. Vascos
 _____ Ms. Watkins
 _____ Mr. Wilcox
 _____ Ms. Peterson
 _____ Ms. Pitts

XV. ADDENDUM

XVI. OPEN PUBLIC RECORDS ACT (OPRA) REQUESTS

1. The Winslow Board of Education responded to the following OPRA Request(s) between October 17, 2014 and November 5, 2014:

Number of Requests Received	Document Requested	Approved	Denied
0	N/A	N/A	N/A

XVII. OLD BUSINESS

XVIII. NEW BUSINESS

XIX. INFORMATIONAL ITEMS

XX. EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on November 12, 2014 at ___ p.m.; and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

“(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion.” The legal citation to the provision(s) at issue is:_____ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(2) Any matter in which the release of information would impair a right to receive funds from the federal government.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body” The collective bargaining contract(s) discussed are between the public body and _____;

“(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.” The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are _____ and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is _____;

“(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are: _____;



“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

WHEREAS, the length of the Executive Session is estimated to be _____ minutes after which the public meeting shall (circle one) reconvene and immediately adjourn or reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

BE IT FURTHER RESOLVED that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

On a motion made by _____, seconded by _____, approval to move to Executive Session is granted at _____. Exceptions: _____
_____ Mr. Blake _____ Ms. Watkins
_____ Ms. Brown _____ Mr. Wilcox
_____ Ms. Dredden _____ Ms. Peterson
_____ Mr. Gidwani _____ Ms. Pitts
_____ Mr. Vascos

XXI. ADJOURNMENT OF EXECUTIVE SESSION Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Executive Session is granted.
Exceptions: _____
Voice Vote: _____

XXII. ADJOURNMENT Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Meeting is granted.
Exceptions: _____
Voice Vote: _____