

**WINSLOW TOWNSHIP BOARD OF EDUCATION**

**Regular Board of Education Meeting**

**Wednesday, May 14, 2014**

**Winslow Township Middle School**

**Agenda**

**5:00 p.m. (Teacher of the Year) 7:00 p.m. (Open Session)**

**I. PUBLIC NOTICE** of this meeting was given to all Board Members and Associates in a notice dated **01/23/2014 & 05/05/2014**. It was also advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town and Winslow Township Post Offices.

**II. MISSION STATEMENT**

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

**III. ROLL CALL**

Larry Blake  
Ewuniki Brown  
Lorraine Dredde  
Gulab Gidwani  
Carlos Vascos  
Gail P. Watkins  
Hassan Wilcox

Julie A. Peterson, Vice President  
Cheryl Pitts, President

H. Major Poteat, Ed.D., Superintendent  
Tyra McCoy-Boyle, Business Admin./Board Secretary  
Howard Long, Jr. Esq., Solicitor

**IV. PLEDGE OF ALLEGIANCE**

**V. BOARD OF EDUCATION – TEAM CHARTER**

1. **At all Times:** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.
2. **Before a Meeting:** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.
3. **During a Meeting:** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.
4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

**VI. 2013-2014 DISTRICT GOALS**

1. Continue to review and assess in a systematic manner, using data, the district curriculum and students' needs to raise student achievement.
2. Create a positive school environment/culture conducive to teaching and learning for all stakeholders.
3. Continue to expand communication to all stakeholders to increase the capacity for greater parent/caregiver and community support.

**VII. TEACHER OF THE YEAR RECEPTION (Closed to Public) 5:00 p.m.**

**VIII. AWARDS/PRESENTATIONS 7:00 p.m.**

1. Teacher of the Year Award Presentation

**IX. CORRESPONDENCE**

**X. MINUTES**

Regular Meeting

Wednesday, April 30, 2014

Open Session

On a motion made by _____, seconded by _____, approval of Minutes is granted.	
Exceptions: _____	
<i>Roll Call:</i>	
_____ Mr. Blake	_____ Ms. Watkins
_____ Ms. Brown	_____ Mr. Wilcox
_____ Ms. Dredden	_____ Ms. Peterson
_____ Mr. Gidwani	_____ Ms. Pitts
_____ Mr. Vascos	

**XI. BOARD COMMITTEE REPORTS**

**XII. PUBLIC COMMENTS (Time Limited)**

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

**Notation of Public Comments on Agenda Items** – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

**Please respect the following procedures:**

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to five minutes.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

On a motion made by _____, seconded by _____, approval of Public Comments is granted.
Exceptions: _____
<i>Voice Vote:</i>

**XIII. ADJOURNMENT OF PUBLIC COMMENTS**

On a motion made by _____, seconded by _____, approval to adjourn Public Comments is granted.
Exceptions: _____
<i>Voice Vote:</i>

**XIV. SUPERINTENDENT’S REPORT**

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

- 1. First Reading of Board Policies & Regulations **None at this time.**
- 2. Second Reading of Board Policies & Regulations **Exhibit XIV A: 2**

Approve the second reading of the following policies and regulations of the Winslow Township Board of Education:

<b>Policy #</b>	<b>Policy Title</b>
P2361	Acceptable Use of Computer Networks/Computers and Resources
P2363	Pupil Use of Privately Owned Technology
P2415.01	Academic Standards, Academic Assessments, and Accountability
P2423	Bilingual and ESL Education
P2431	Athletic Competition
P2431.4	Prevention and Treatment of Sports Related Concussions & Head Injuries
R2461	Special Education – Receiving Schools
R2461.01	Special Education – Receiving Schools/IEP Implementation
R2461.02	Special Education – Receiving Schools/Suspension & Expulsion
R2461.03	Special Education – Receiving Schools Pupil Records
R2461.04	Special Education – Receiving Schools Special Education & Related Services
R2461.05	Special Education – Receiving Schools IEP Compliance
R2461.06	Special Education – Receiving Schools Highly Qualified and Appropriately Certified Staff
R2461.07	Special Education – Receiving Schools Termination of Placement
R2461.08	Special Education – Receiving Schools In-Service Training
R2461.09	Special Education – Receiving Schools State-wide and District-wide Assessment Programs
R2461.10	Special Education – Receiving Schools Full Educational Opportunity
R2461.11	Special Education – Receiving Schools Staff Consultation
R2461.12	Special Education – Receiving Schools Length of School Day and Academic Year

- 3. Security/Fire Drill Report **None at this time.**
- 4. Field Trips **Exhibit XIV A: 4**

Approve Field Trips for the 2013-2014 school year as listed in the attached exhibit.

5. Professional Development/Workshops & Conferences **Exhibit XIV A: 5**

a. Approve Professional Development opportunities as presented in the attached exhibit.

b. Approve the Professional Development opportunity as listed below:

Title: Summer Design Challenge Camp  
Date(s): July 8, 9, 10 and 15, 16, 17, 2014 (6 days)  
Audience: Staff & Students  
Presenter: Tom Caine and Associates  
Costs: \$9,000  
Funding: Title II  
Description: Design challenge experiences using a 3D CAD Program applicable to students in the Middle School. Staff and students will be introduced to the design process with a hands-on opportunity to learn Tinkercad, an easy but powerful tool. Students will be given problems to solve through teamwork. They will design their solutions and print projects on a Markerbot Replicator 3D printer.

c. Approve the Professional Development opportunity as listed below:

Title: Modeling Lessons and Consultation with Teachers  
Date(s): June 12 & 13, 2014  
Audience: Lower & Upper Elementary School ELA Teachers (K-5)  
Presenter: Empowering Writers, LLC  
Costs: \$14,460.88  
Funding: NCLB – Title II  
Description: The Empowering Writers, LLC workshop will focus on demonstrating specific strategies to teach expository, narrative, and opinion writing as per the writing program. Teachers will participate first as audience members during grade specific lessons and then consult with presenter.

d. Approve the Professional Development opportunity as listed below:

Title: An Overview of the Reading Horizons Program  
Date(s): June 9, 2014  
Audience: English Language Arts Teachers Grades 4 through 6  
Coaches & Reading Specialist  
Presenter: Reading Horizons  
Costs: \$1,075.00  
Funding: NCLB – Title II  
Description: The Reading Horizons workshop provides an overview of methodology and direct instruction materials, detailed instruction in the use of the administrative functions of the computer courseware, and techniques for effectively integrating the computer component into classroom curriculum. Reading Horizons program will address the needs of older students who are struggling reader due to ineffectual decoding skills.

- e. Approve the Professional Development opportunity as listed below:

Title: Using the Diagnostic Screeners and Teaching the Tough Phonological Awareness Skills  
Date(s): June 16, 2014  
Audience: Elementary School Staff (K-6)  
Presenter: 95% Group, Inc.  
Costs: \$7,065.00  
Funding: NCLB – Title II  
Description: District assessments have indicated a need to address the phonological awareness skills and phonics needs of our underachieving population. This workshop will provide instruction in utilizing two new screening tools, Phonological Awareness Screener for Intervention (PASI) and Phonics Screener for Intervention (PSI) in order to diagnose and direct instruction.

- f. Approve the Professional Development opportunity as listed below:

Title: Fountas and Pinnell Benchmark Assessment System and Best Practice Structures for Guided Reading Groups  
Date(s): May & June 2014 (TBD)  
Audience: Classroom Teachers (K-3)  
Presenter: Steven Hempel – Teaching and Learning Consultant  
Costs: \$1,650.00  
Funding: NCLB Title II  
Description: Administering and analyzing Reading Inventories and linking results to learning plans for small group instruction. Training will also explore in detail the structure of guided reading lessons including vocabulary selection and mini-lesson content. Presenter will also model guided reading instruction for each grade level in classrooms.

- g. Approve the Professional Development opportunity as listed below:

Title: Aligning Practices with the Common Core Standards for English Language Arts and Mathematics  
Date(s): May & June 2014 (TBD)  
Audience: Teachers Schools No. 1 - WTHS  
Presenter: Standards Solution Consultants  
Costs: \$30,000 (7 workshops at \$2,000 each & 8 in-class supports at \$2,000 each)  
Funding: NCLB Title II  
Description: To provide teachers with the necessary training and support for the upcoming PARCC assessments. Teachers will be exposed to computer-based testing procedures, and instructional concepts that will align with Common Core State Standards, in the areas of English Language Arts and Mathematics, will be reviewed. Additionally, the training sessions will include hands-on activities with the students, in order to help them succeed at working with Common Core State Standards and PARCC assessment tools.

6. Tuition Students (2013-2014) **Exhibit XIV A: 6**  
Approve the placement of Tuition Students as listed in the attached exhibit.
7. Terminate Out-of-District Placements **Exhibit XIV A: 7**  
Approve to Terminate Out-of-District Placements as listed in the attached exhibit.
8. Homeless Student(s) **Exhibit XIV A: 8**  
Approve the listing of Homeless students as per the attached exhibit.
9. Fundraiser(s) **Exhibit XIV A: 9**  
Approve the following fundraisers/school activities for the 2013-2014 school year as listed below and as per the attached exhibit:  
  
School No. 6
  - Yogo Factory Night (06/03/14) – H.S.A.  
WTMS
  - Cold Cow Night (06/19/14) – H.S.A.  
WTHS
  - Car Wash/Bake Sale (May 10 or May 17 Rain Dates) – Girls Lacrosse
  - Photo Booth (06/18/14) – Class of 2016
10. School No. 4 - Activities
  - a. Approve the acceptance of a monetary donation from Mr. John Contrevo and family, to the School No. 4 Music Department, in honor of a former Winslow resident, Mr. Ronald Flora, who recently passed away.
  - b. Approve School No. 4 to hold a canned food drive from May 23<sup>rd</sup> through June 13, 2014 to benefit the Twin Oaks Food Pantry in Berlin. The food drive will be managed by the School No. 4 Third Grade Student Council.
  - c. Approve School No. 4 to host auditions for the Philadelphia Boys' Choir on Friday, May 16, 2014 at 9:30 a.m.
  - d. Approve School No. 4 Field Day for June 6, 2014 with a rain date of June 10<sup>th</sup>.
  - e. Approve School No. 4 Third Grade Show for parents for June 16, 2014 and a second presentation on June 17, 2014 for students and staff.

11. WTMS – 3 x 3 Basketball Tournament

Approve the WTMS 3 x 3 Basketball Tournament for June 11, 12 and 13, 2014 managed by Mr. Whittaker and staff volunteers.

12. WTMS – 8<sup>th</sup> Grade Yearbook Signing Picnic (Change in Date)

Approve the WTMS 8<sup>th</sup> Grade Yearbook Signing Picnic for June 19, 2014 (was previously approved for June 18<sup>th</sup>).

13. WTMS – Field Day (Change in Date)

Approve the WTMS Field Day for June 18, 2014 (was previously approved for June 17<sup>th</sup>).

14. WTHS – Guest Speakers

- a. Approve Mr. Bill Wilhelm, Vietnam War Veteran, to speak with Ms. Guirl's U.S. History II classes on Friday, May 23, 2014 about his experiences on the U.S.S. Constellation from 1965 through 1967.
- b. Approve Ms. Carol Labinski, Lincoln Technical Institute Representative, to speak with the WTHS Health Classes on Monday, May 19, 2014 about life after high school.

15. SchoolMessenger - Parent Communications System

Approve SchoolMessenger as the new Parent Communications System effective July 1, 2014 at a rate not to exceed \$8,000.

**Note:** This was the lowest of three quotes received.

**B. Principal's Updates**

1. Harassment, Intimidation & Bullying Monthly Report

**Exhibit XIV B: 1**

On a motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, approval of Superintendent's Report is granted.

Exceptions: \_\_\_\_\_

Roll Call:

_____ Mr. Blake	_____ Ms. Watkins
_____ Ms. Brown	_____ Mr. Wilcox
_____ Ms. Dredden	_____ Ms. Peterson
_____ Mr. Gidwani	_____ Ms. Pitts
_____ Mr. Vascos	

**XV. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT**

**A. REPORTS**

**None at this time.**

**B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. Line Item Transfers

**Exhibit XV B: 1**

Approve the Line Item Transfers, for the month of March 2014, in accordance with N.J.S.A. 18A:22-8, as per the attached exhibit.

2. Board Secretary's Report

**Exhibit XV B: 2**

Approve the Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of March 2014. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Reconciliation Report

**Exhibit XV B: 3**

Approve the Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of February 2014. The Reconciliation Report and Board Secretary's Report are in agreement for the month of March 2014.

4. Board Secretary's Certification

The Board Secretary in accordance with N.J.A.C 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

5. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Bill List

**Exhibit XV B: 6**

a. Approve the Vendor Bill List in the amount of \$1,278,746.87 as per the attached exhibit.

b. Ratify the Manual Bill List in the amount of \$1,005,139.75 as per the attached exhibit.



7. Payroll

Approve Payroll, for the month of April 2014, as follows:

- April 15, 2014                      \$2,139,723.45
- April 30, 2014                      \$2,130,843.54

8. Garfield Park Academy – Free/Reduced Lunch 2014-2015

Be it resolved that The Winslow Township Board of Education does not require the Garfield Park Academy to apply for and receive funding from the Child Nutrition Program (CNP) for the 2014-2015 school year.

Be it resolved that The Winslow Township Board of Education does not require the Garfield Park Academy to charge students for reduced and/or paid meals for the 2014-2015 school year.

9. Yale School North, Inc. – Free or Reduced Lunch Program 2014 - 2015

In accordance with the requirements of the New Jersey Administrative Code, Section 6A:23-4.5(s)(20), the Board hereby agrees and consents to the following:

The Private School, Yale School North, Inc. is not required to charge District students for any “paid or reduced meals” furnished directly or indirectly by Yale to them. This shall be effective for the school year beginning September 1, 2014 – June 20, 2015.

10. Pineland Learning Center, Inc.- Free/Reduced Meals 2014-2015

Approve the resolution for Pineland Learning Center with regard to free/reduced meals as follows:

*WHEREAS* Pineland Learning Center, Inc. is an approved private school for students with disabilities and

*WHEREAS* the students from the Winslow Township School District attending Pineland Learning Center, Inc. are all classified handicapped students and have an IEP which includes a free breakfast and lunch

*NOW THEREFORE BE IT RESOLVED THAT* In accordance with NJAC 6A:23-4.5iii, the Winslow Township School District Board of Education does not require Pineland Learning Center, Inc. to charge the Winslow Township School District students for a reduced and/or paid meal.

11. Bus Evacuation Drill Summary April 2014

**Exhibit XV B: 11**

Approve the Transportation Department Bus Evacuation April 2014 Drill Summary per the attached exhibit.

12. 2014 Summer Food Program

Approve the Winslow Township School District, in conjunction with the Township of Winslow and Sodexo, to participate in the 2014 Summer Food Program. This is a federal program of the US Department of Agriculture (U.S.D.A.) to provide free nutritious meals to preschool and school age children during the summer months. The meals will be provided at Schools No. 3, 6 and Middle School.

13. Professional Development

Approve James McCarty, Bus Mechanic and Donald Lippi, Bus Mechanic to attend a wheelchair lift repair training at Wolfington Bus Company on Friday, May 16, 2014 at no cost to the District.

14. Disposal of School Property

**Exhibit XV B: 14**

Approve the Disposal of School Property per the attached exhibit.

Location	Department	Description
High School	Family Science	2 Kitchen Mixers - Broken

15. Use of Facilities

Approve the following Use of Facilities:

School	Organization	Dates	Day/Time	Room	Fee
Middle School	Rutgers University, Center for Government Services	July 8,10,15,17,22, 2014	Tuesday, Thursday 4:30 – 7:00 p.m. 5 Sessions	Transportation Department	\$200 application fee \$40/room/night
High School	Winslow Elite Track and Field	May 31, 2014	Saturday 7am – 4 pm	Fields/Grounds	Fees waived
High School	Winslow Township Fire Department Annual Fire Prevention Festival	October 11, 2014 Rain date: October 12, 2014	Saturday or Sunday	Grounds	Fees waived

16. Bid # 2014-04 Camp Coordinators, Camp Supervisors and Camp Counselors

- a. Approve the record of Bid # 2014-04 Camp Coordinators, Camp Supervisors and Camp Counselors as follows:

<b>Name of Vendor</b>	<b>Service</b>	<b>Billable Rate</b>
Mission One	Camp Coordinators (8 hours/day)	\$20.72/hour
	Camp Supervisors (8 hours/day)	\$17.76/hour
	Camp Counselors (8 hours/day)	\$14.80/hour

- b. Approve the award of Bid # 2014-04 Camp Coordinators, Camp Supervisors and Camp Counselors to Mission One, 800 Kings Highway North, Suite 410 Cherry Hill, NJ 08034. (Sole Responder)  
To be charged to Fund 61 – The Before and After School Program/Summer Camp

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this bid.

\_\_\_\_\_  
Tyra McCoy-Boyle

17. Approve Purchase – Ed Data Contract Vendor

Approve the purchase of 240 Chromebooks with Google Management Consoles in the amount of \$62,280.00 from Troxell, an approved Ed Data Vendor.  
Items to be charged to 20-237-100-600.

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this award.

\_\_\_\_\_  
Tyra McCoy-Boyle

18. 2014 Board Meeting Dates - September 2014-January 2015

Approve the following Board Meeting dates and times:

<b>Regular Mtg.</b>	<b>Time</b>	<b>Location</b>	<b>Regular Mtg.</b>	<b>Time</b>	<b>Location</b>
Wednesday, Sept. 10, 2014	7:00 p.m.	WTMS	*Tuesday, Sept. 23, 2014	7:00 p.m.	WTMS
Wednesday, Oct. 8, 2014	7:00 p.m.	WTMS	Wednesday, Oct. 22, 2014	7:00 p.m.	WTMS
Wednesday, Nov. 12, 2014	7:00 p.m.	WTMS	**Tuesday, Nov. 25, 2014	7:00 p.m.	WTMS
Wednesday, Dec. 10, 2014	7:00 p.m.	WTMS	Wednesday, Dec. 17, 2014	7:00 p.m.	WTMS
***Wednesday, Jan. 7, 2015	7:00 p.m.	WTMS			

**Locations for Posting of Meeting Announcement**

Board of Education Administration Building  
 Schools No. 1, No. 2, No. 3, No. 4, No. 5, No. 6  
 Middle School, High School  
 Winslow Township Municipal Building  
 South County Branch Library  
 Winslow Township Post Offices  
 Bud Duble Center, Edgewood Acres, Elm Town

\*Rosh Hashanah begins at sundown on the 24<sup>th</sup> of September

\*\*District has early dismissal on Wednesday, November 26<sup>th</sup>

\*\*\*Reorganization Meeting

19. Outstanding Checks to be Voided and Reissued

Approve the following list of outstanding checks to be voided and reissued:

Payroll Account

Date	Check #	ID#	Amount
		(Inactive Employees)	
6/30/2010	323707	A.P.	\$281.05
7/15/2010	324342	A.P.	\$67.72
2/15/2011	333942	R.C.	\$83.77
3/15/2011	335984	A.B.	\$152.07
6/30/2011	342105	S.K.	\$395.44
6/30/2011	342128	C.H.	\$1,047.22
6/30/2011	342130	D.J.	\$20.42
1/30/2012	350613	K.H.	\$93.58
1/30/2012	350617	L.L.	\$93.58
6/15/2012	357873	G.H.	\$462.93
9/28/2012	361439	J.A.	\$107.38
		(Active Employees)	
1/30/2012	350544	4801	\$95.10
1/30/2012	350540	4556	\$93.58
1/30/2012	350557	5009	\$93.58
1/30/2012	350582	5019	\$93.58
1/30/2012	350620	4697	\$93.58
11/30/2012	365151	4303	\$66.22
11/30/2012	365201	4527	\$56.86
11/30/2012	365214	4736	\$90.15
11/30/2012	365215	4743	\$60.97
11/30/2012	365262	4990	\$64.98

General Account

Date	Check #	Payee	Amount
6/26/2013	105905	L.B.	\$45.58

20. Outstanding Check to be Voided

Approve the following outstanding check to be voided:

Agency Account

Date	Check #	Payee	Amount
9/14/2010	5040	D.S.	\$0.92

21. Rejection of Bid No. 2014-2

Reject the response from Wolfington Body Company, Inc., the sole responder to Bid No. 2014-2 for one (1) 24 passenger bus. The bid packet was incomplete and therefore determined to be nonresponsive. (Bid to be readvertised).

22. Environmental Management, LLC

Approve Sweetwater Environmental Management, LLC as the Potable Water Licensed Operator at a cost of \$310.00 per month.

23. Approve the Purchase – State Contract Vendor

Approve the purchase of 231 Good Year Tires in the amount of \$30,013.66 to Service Tire Truck Center an approved State Contract Vendor. State Contract # 82527 Items are to be charged to 11-000-270-615

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this award.

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Tyra McCoy-Boyle

24. Contract Vendors – 2014-2015

**RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS FOR BOARDS OF EDUCATION PURSUANT TO N.J.S.A. 18:18A-10a**

**WHEREAS**, the Winslow Township Board of Education, pursuant to N.J.S.A. 18A-18A-10a and N.J.A.C. 5:34-7.29 (c) may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

**WHEREAS**, the Winslow Township Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

**WHEREAS**, the Winslow Township Board of Education, intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

**RESOLVED**, the Winslow Township Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list for the 2014-2015 school year pursuant to all conditions of the individual State contracts; and be it further

**RESOLVED**, that the Winslow Township Board of Education Business Administrator/ Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

**RESOLVED**, that the duration of the contracts between the Winslow Township Board of education and the Referenced State Contract Vendors shall be July 1, 2014 to June 30, 2015.

\_\_\_\_\_  
Date Approved

\_\_\_\_\_  
Business Administrator/Board Secretary

Referenced State Contract Vendors

<u>Commodity Service</u>	<u>Vendor</u>	<u>State Contract #</u>
Computers/Toner	Apple	A70259
	Dell	A70256/77003
Communication	Troxell	A80996
	Motorola Solutions, Inc.	A83909
Paper Goods	Paper Mart	A81663
Equipment	Mail Finance	A75239
Electric Supplier	Hess Corporation	A76661
Teaching Aids	Lightspeed Technologies, Inc.	A80998
Classroom/Library	Bretford Manufacturing	A83736
Furniture	Brodart Company	A83737
	Virco, Inc.	A83753

School Supplies/Furniture	School Specialty	A80986
Library Furniture	Demco	A80987
	Kurtz Brothers	A80982
Transportation	Bus Parts Warehouse	A73725
	Giles Ransome	A85847
	General Spring & Alignment	A73491/73778
	H.A. Dehart	A73771/73483
	Hoffman Services	A80126
	Johnson & Towers	T2085
	Lawson Products	A73736
	Mechanics Auto Parts/Napa	A73744
	Ransome International	A73707/70789
	Service Tire Truck Center	A82527/82528
	W.B. Mason	A80975
	W.W. Grainger	A79875
General Supplies	Tanner North	A81641/81621/81637/83733
School Equipment,	Tom Caine and Associates LLC	A80994
Teaching Aids	Copiers Ricoh	A51465
Vehicles	Winner Ford	A83173
Wireless Service	Verizon	A82583-T216A

25. Budget for Travel/Workshops

Approve the District budget for travel/workshops for 2014–2015 not to exceed \$55,000.00.

26. Bid and Quote Threshold

Approve Tyra McCoy-Boyle, Business Administrator/Board Secretary, to award contracts up to a bid threshold of \$36,000.00 and also establish a quote threshold of \$5,400.00 for 2014-2015.

**Note:** Board of Education Policy #6421, purchases budgeted governs procedures for the purchase of goods and services.

27. Standard Operating Procedures (SOPs) and Internal Control Manual **Exhibit XV B: 27**

Approve the Standard Operating Procedures/ Internal Control Manual for the 2014-2015 year. The Board authorizes the Business Administrator/Board Secretary to update the manual during the year as required.

28. Board of Education Policy & Regulations

Approve Board of Education Policies & Regulations as currently written.



29. Wire Transfers

Approve the authorization to permit the Board Secretary/Business Administrator and/or designee to wire transfer funds between the Board of Education Bank accounts as necessary.

30. Section 125 Cafeteria Plan 2014-2015

Approve Bowman & Company, LLP to provide Cafeteria Plan services for the 2014-2015 plan year. To be charged to 11-000-230-339-000-17.

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this bid.

---

Tyra McCoy-Boyle

31. Annual Tuition Rates (2014/2015)

Approve the Annual Tuition Rates for the 2014/2015 school year, as listed below:

<b>2014-2015 Annual Tuition Rates</b>			
	<b><i>Yearly</i></b>	<b><i>Monthly</i></b>	<b><i>Per Diem</i></b>
Preschool/K	\$17,068.00	\$1,706.80	\$94.82
Grades 1-5	\$18,948.00	\$1,894.80	\$105.27
Grades 6-8	\$16,607.00	\$1,660.70	\$92.26
Grades 9-12	\$17,971.00	\$1,797.10	\$99.84
LLD	\$18,124.00	\$1,812.40	\$100.69
BD	\$35,905.00	\$3,590.50	\$199.47
MD	\$27,876.00	\$2,787.60	\$154.87

32. Account Authorizations

Approve the following bank accounts at TD Bank and the corresponding duly elected or appointed officers as signatories:

**Note:** Approved facsimile signatures will be permitted.

<b>Account Description</b>	<b>Signers</b>
Transition Account	Board President, Business Administrator
General Account	Board President, Business Administrator, Superintendent
Lunchroom Account	Business Administrator, Superintendent
Net Payroll Account	Business Administrator, Superintendent
Payroll Agency Account	Business Administrator, Superintendent
Student Activity Account	Business Administrator, Superintendent
Athletic Account	Business Administrator, Superintendent
Before/After School Program	Business Administrator, Superintendent
Petty Cash – Transportation	Business Administrator, Superintendent
Petty Cash – District	Business Administrator, Superintendent

**Note:** The Assistant Business Administrator is an alternate signer on all accounts.

33. Tax Shelters/Annuity Companies

Approve employee deductions from employees' paychecks for the following tax shelters/annuity companies:

**Tax Shelters**

- Ameriprise/River Source Life
- Citi-Street/Metlife
- Lincoln Investments
- Equitable
- Vanguard
- Fidelity Investments
- Thomas Seely
- Primerica
- Franklin Templeton
- Midland National

**Disability Insurance**

- AIG
- TPM
- Prudential Disability
- UNUM
- AFLAC

**Note:** This resolution is consistent with Board of Education Policy #6520.

34. Chart of Accounts

Approve the Chart of Accounts as outlined in the Uniform Minimum Chart of Accounts (Handbook 2R2) for New Jersey Public Schools.

**Note:** This resolution is consistent with Board of Education Policy #6220.

35. Payment Between Board Meetings

Per 18A: 19-4.1, approve the Business Administrator/Board Secretary, to make payments on behalf of the Board of Education between Board Meetings, when such payments ensure the health and safety of students and staff or insure the orderly operation of the school district.

36. School District Officials

Approve the following School District Officials for the 2014/2015 school year as follows:

- Affirmative Action Officer/Sexual Harassment Officer – Dion Davis
- Right to Know Officer – Dion Davis
- 504 Officer – Dr. Dorothy Carcamo
- PACO Officer (Public Agency Compliance Officer) – Tyra McCoy-Boyle
- Custodian of Records (OPRA) – Tyra McCoy-Boyle
- Purchasing Agent – Tyra McCoy-Boyle
- Substance Awareness Coordinator – Carrie Norlin
- Attendance Officials – Jack Mills, District; Maurice Upshaw, High School
- Homeless Liaison – Dr. Robert Riccardi
- Issuing Officer for Working Papers – Dr. Dorothy Carcamo
- Asbestos Management – Jack Mills
- PEOSA Officer/Coordinator – Dion Davis
- Safety and Health Designee – Dion Davis
- Indoor Air Quality Designee – Jack Mills
- Integrated Pest Management Coordinator and IMP Plan – John Gaskill/Jack Mills
- Chemical Hygiene Officer – Nython Carter

37. Safety and Security Plan

Approve the District Safety and Security Plan.

38. Shared Services Contracts

Approve the following Shared Services Contracts for the 2014/2015 school year as follows:

1. ACES – Electricity & Gas
2. Ed Data – Supplies & Materials/Cooperative Skilled Trade Bids
3. EIRC

39. Establishment of Petty Cash Fund

Approve the establishment of Petty Cash Fund Accounts, for the 2014/2015 school year, for each building/office as listed below:

Athletic Office	\$ 350.00
o Transportation	\$ 500.00
o Petty Cash Distribution Account	\$2,500.00

40. Depository of Funds for Demand Account & Savings Accounts

Approve TD Bank as the Official Depository of Funds for Demand Accounts and Savings Accounts until July 1, 2015.

41. Depositories of Funds for Investment Purposes

Approve the Institutions listed below as the Official Depositories for investment purposes for the 2014/2015 school year:

- o Wells Fargo
- o TD Bank
- o Bank of America
- o PNC Bank
- o NJ Cash Management Fund

42. Official Newspapers

1. Approve the Courier Post as the Official newspapers for the 2014/2015 school year.
2. Approve the Atlantic City Press, Hammonton News & The Record Breeze as alternate newspapers for the 2014/2015 school year.

43. Locations for Posting Meeting Announcements

Approve the following locations for the posting of meeting announcements of the Winslow Township Board of Education:

- Board of Education Administration Building
- Schools No. 1, No. 2, No. 3, No. 4, No. 5, No. 6
- Middle School
- High School
- Winslow Township Municipal Building
- South County Regional Branch Library
- Winslow Township Post Offices
- Bud Duble Center
- Edgewood Acres
- Elm Town

44. Donation

Approve to accept a donation from Ms. Aleta Sturdivant in the amount of \$5,000.00 to be used to award two scholarships to two graduating seniors.

On a motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, approval of Business Administrator/Board Secretary is granted.  
Exceptions: \_\_\_\_\_

*Roll Call:*

\_\_\_\_\_ Mr. Blake  
\_\_\_\_\_ Ms. Brown  
\_\_\_\_\_ Ms. Dredden  
\_\_\_\_\_ Mr. Gidwani  
\_\_\_\_\_ Mr. Vascos

\_\_\_\_\_ Ms. Watkins  
\_\_\_\_\_ Mr. Wilcox  
\_\_\_\_\_ Ms. Peterson  
\_\_\_\_\_ Ms. Pitts

**C. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING SERVICES:**

1. Legal Services:

- a. Approve to appoint Wade, Long, Wood & Kennedy, LLC 1250 Chew Landing Road, Laurel Springs, NJ 08021 as General Counsel Solicitor of the Board of Education for the 2014/2015 school year. (Sole Responder)
- b. Approve to appoint Wade, Long, Wood & Kennedy, LLC 1250 Chew Landing Road, Laurel Springs, NJ 08021 as Solicitor, in the area of Special Education, of the Board of Education for the 2014/2015 school year. (Sole Responder)
- c. Approve to appoint Wade, Long, Wood & Kennedy, LLC 1250 Chew Landing Road, Laurel Springs, NJ 08021 as Solicitor, in the area of Labor Relations, of the Board of Education for the 2014/2015 school year. (Sole Responder)

On a motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, approval of Legal Services is granted.  
Exceptions: \_\_\_\_\_

*Roll Call:*

\_\_\_\_\_ Mr. Blake  
\_\_\_\_\_ Ms. Brown  
\_\_\_\_\_ Ms. Dredden  
\_\_\_\_\_ Mr. Gidwani  
\_\_\_\_\_ Mr. Vascos

\_\_\_\_\_ Ms. Watkins  
\_\_\_\_\_ Mr. Wilcox  
\_\_\_\_\_ Ms. Peterson  
\_\_\_\_\_ Ms. Pitts

2. Auditor:

**Exhibit XV C: 2**

Approve to appoint Bowman & Company, LLC, 601 White Horse Road, Voorhees, NJ 08043, as the Auditor of the Board of Education for the 2014/2015 school year. Peer review letter has been reviewed and approved. (Sole Responder)

On a motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, approval of Auditor is granted.  
Exceptions: \_\_\_\_\_

*Roll Call:*

\_\_\_\_\_ Mr. Blake  
\_\_\_\_\_ Ms. Brown  
\_\_\_\_\_ Ms. Dredden  
\_\_\_\_\_ Mr. Gidwani  
\_\_\_\_\_ Mr. Vascos

\_\_\_\_\_ Ms. Watkins  
\_\_\_\_\_ Mr. Wilcox  
\_\_\_\_\_ Ms. Peterson  
\_\_\_\_\_ Ms. Pitts

3. Insurance Broker:

- a. Approve to appoint Conner Strong & Buckelew, 401 Rt. 73 North, Marlton, NJ 08053 as the Health Insurance Broker of the Board of Education for the 2014/2015 school year. (Sole Responder)
- b. Approve to appoint Conner Strong & Buckelew, 123 Rosenhayn Avenue, Bridgeton, NJ 08302 as the Insurance Broker of the Board of Education for the 2014/2015 school year. (Sole Responder)

On a motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, approval of Insurance Brokers is granted.  
Exceptions: \_\_\_\_\_

*Roll Call:*

_____ Mr. Blake	_____ Ms. Watkins
_____ Ms. Brown	_____ Mr. Wilcox
_____ Ms. Dredde	_____ Ms. Peterson
_____ Mr. Gidwani	_____ Ms. Pitts
_____ Mr. Vascos	

4. School Medical Officers:

- a. Approve to appoint Dr. Stephanie S. Doyle, 506 Menantico Avenue, Millville, NJ 08332 as Elementary School Medical Officer of the Board of Education for the 2014-2015 school year. (Sole Responder)
- b. Approve to appoint Dr. Julian M. Maressa, 181 West White Horse Pike, Berlin, NJ 08009 as Middle School Medical Officer of the Board of Education for the 2014-2015 school year. (Sole Responder)
- c. Approve to appoint Dr. Julian M. Maressa, 181 West White Horse Pike, Berlin, NJ 08009 as High School Medical Officer of the Board of Education for the 2014-2015 school year. (Sole Responder)

On a motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, approval of School Medical Officers is granted.  
Exceptions: \_\_\_\_\_

*Roll Call:*

_____ Mr. Blake	_____ Ms. Watkins
_____ Ms. Brown	_____ Mr. Wilcox
_____ Ms. Dredde	_____ Ms. Peterson
_____ Mr. Gidwani	_____ Ms. Pitts
_____ Mr. Vascos	

5. Architect:

Approve to appoint and/or interview the Architect of the Board of Education for the 2014/2015 school year:

1. ARMM Associates, Inc.
2. FVHD
3. Garrison Architects
4. Gibson Tarquini Group
5. Regan Young England Butera
6. SSP Architectural Group

<p><b>On a motion made by _____, seconded by _____, approval of Architect is granted.</b>  <b>Exceptions:</b> _____</p>											
<p><i>Roll Call:</i></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">_____ Mr. Blake</td> <td style="width: 50%;">_____ Ms. Watkins</td> </tr> <tr> <td>_____ Ms. Brown</td> <td>_____ Mr. Wilcox</td> </tr> <tr> <td>_____ Ms. Dredden</td> <td>_____ Ms. Peterson</td> </tr> <tr> <td>_____ Mr. Gidwani</td> <td>_____ Ms. Pitts</td> </tr> <tr> <td>_____ Mr. Vascos</td> <td></td> </tr> </table>		_____ Mr. Blake	_____ Ms. Watkins	_____ Ms. Brown	_____ Mr. Wilcox	_____ Ms. Dredden	_____ Ms. Peterson	_____ Mr. Gidwani	_____ Ms. Pitts	_____ Mr. Vascos	
_____ Mr. Blake	_____ Ms. Watkins										
_____ Ms. Brown	_____ Mr. Wilcox										
_____ Ms. Dredden	_____ Ms. Peterson										
_____ Mr. Gidwani	_____ Ms. Pitts										
_____ Mr. Vascos											

6. Engineer:

Approve to appoint and/or interview the Engineer of the Board of Education for the 2014/2015 school year.

1. Becht
2. Tochi Consulting Engineers

<p><b>On a motion made by _____, seconded by _____, approval of Engineer is granted.</b>  <b>Exceptions:</b> _____</p>											
<p><i>Roll Call:</i></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">_____ Mr. Blake</td> <td style="width: 50%;">_____ Ms. Watkins</td> </tr> <tr> <td>_____ Ms. Brown</td> <td>_____ Mr. Wilcox</td> </tr> <tr> <td>_____ Ms. Dredden</td> <td>_____ Ms. Peterson</td> </tr> <tr> <td>_____ Mr. Gidwani</td> <td>_____ Ms. Pitts</td> </tr> <tr> <td>_____ Mr. Vascos</td> <td></td> </tr> </table>		_____ Mr. Blake	_____ Ms. Watkins	_____ Ms. Brown	_____ Mr. Wilcox	_____ Ms. Dredden	_____ Ms. Peterson	_____ Mr. Gidwani	_____ Ms. Pitts	_____ Mr. Vascos	
_____ Mr. Blake	_____ Ms. Watkins										
_____ Ms. Brown	_____ Mr. Wilcox										
_____ Ms. Dredden	_____ Ms. Peterson										
_____ Mr. Gidwani	_____ Ms. Pitts										
_____ Mr. Vascos											

<p><b>On a motion made by _____, seconded by _____, approval of Business Administrator/ Board Secretary's Report is granted.</b>  <b>Exceptions:</b> _____</p>											
<p><i>Roll Call:</i></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">_____ Mr. Blake</td> <td style="width: 50%;">_____ Ms. Watkins</td> </tr> <tr> <td>_____ Ms. Brown</td> <td>_____ Mr. Wilcox</td> </tr> <tr> <td>_____ Ms. Dredden</td> <td>_____ Ms. Peterson</td> </tr> <tr> <td>_____ Mr. Gidwani</td> <td>_____ Ms. Pitts</td> </tr> <tr> <td>_____ Mr. Vascos</td> <td></td> </tr> </table>		_____ Mr. Blake	_____ Ms. Watkins	_____ Ms. Brown	_____ Mr. Wilcox	_____ Ms. Dredden	_____ Ms. Peterson	_____ Mr. Gidwani	_____ Ms. Pitts	_____ Mr. Vascos	
_____ Mr. Blake	_____ Ms. Watkins										
_____ Ms. Brown	_____ Mr. Wilcox										
_____ Ms. Dredden	_____ Ms. Peterson										
_____ Mr. Gidwani	_____ Ms. Pitts										
_____ Mr. Vascos											



**XVI. PERSONNEL**

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	<b>Name</b>	<b>Type of Leave</b>	<b>From</b>	<b>To</b>	<b>Paid/Unpaid</b>
<b>A</b>	T. B.	FMLA- Intermittent	5/1/2014	4/30/2015	U
<b>B</b>	D. C.	FMLA (extension)	5/1/2014 5/12/2014	5/11/2014 6/30/2014	P U
<b>C</b>	L. H.	Medical	4/22/2014	5/16/2014	P
<b>D</b>	M. S.	FMLA (amended)	3/29/2014	6/30/2014	U
<b>E</b>	K. T.	Maternity	9/1/2014 12/4/2014	12/3/2014 1/31/2015	P U

2. Retirements

a. Approve the following Retirement for the 2013/2014 school year

	<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Effective</b>
<b>A</b>	Dunner, Richard	2 <sup>nd</sup> Grade Teacher	School No. 2	7/1/2014

b. Approve the following Retirement for the 2014/2015 school year:

	<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Effective</b>
<b>A</b>	Harris, Luz	3 <sup>rd</sup> Grade Teacher	School No. 1	10/1/2014

3. Resignations

Approve the following Resignations for the 2013/2014 school year:

	<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Effective</b>
<b>A</b>	Licht, Meagan	Kindergarten Teacher	School No. 4	6/30/2014
<b>B</b>	Pelletier, Justin	Special Education Teacher	Middle School	6/30/2014
<b>C</b>	Rateb, Serena	ESL Teacher	School No. 2	6/30/2014

**Wednesday, May 14, 2014**

Regular Board of Education Meeting

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4. New Hires

Approve of the following New Hire Appointments for the 2014/2015 school year:

	<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Salary</b>	<b>Effective</b>
<b>A</b>	Armstrong, Yolanda	Assistant Principal	High School	\$103,000	7/1/2014
<b>B</b>	Buckholz, Savanna	Theatre Arts Teacher	High School	\$50,761 MA – Step 1	9/1/2014
<b>C</b>	Burgess, Beverly	Speech Therapist	School No. 6	\$81,550 + \$512 stipend MA – Step 13	9/1/2014
<b>D</b>	DeMarco, Lisa	Secretary	SSS	\$33,995 Step 7	7/1/2014
<b>E</b>	Doornbos, Mandie	Science Teacher	Middle School	\$49,561 BA – Step 5	9/1/2014
<b>F</b>	Lamb, Sharon	Bookkeeper	BOE	\$49,000	7/1/2014
<b>G</b>	Marinero, Amanda	4 <sup>th</sup> Grade Teacher	School No. 5	\$48,662 BA – Step 2	9/1/2014
<b>H</b>	Marshall, Deborah	Health & Physical Education Teacher	High School	\$49,561 BA – Step 5	9/1/2014
<b>I</b>	Peccini, Michelle	STEM Teacher	Middle School	\$48,361 BA – Step 1	9/1/2014
<b>J</b>	Preim, Adam	English Teacher	Middle School	\$48,361 BA – Step 1	9/1/2014
<b>K</b>	Ross, Vince	ROTC Instructor	High School	\$91,542	7/1/2014
<b>L</b>	Spahn, Matias	Health & Physical Ed Teacher	High School	\$48,361 BA – Step 1	9/1/2014
<b>M</b>	Sutton, Rhonda	LDT-C	Middle School	\$68,561 + \$512 - Stipend Doc – Step 10	9/1/2014
<b>N</b>	Vazquez, Wanda	Speech Therapist	School No. 4	\$54,561 + \$512 – Stipend MA – Step 8	9/1/2014
<b>O</b>	Weller, Stefanie	Health & Physical Education Teacher	Middle School	\$48,361 BA – Step 1	9/1/2014

**NOTE: Salary & Stipend may be amended pending WTEA Negotiated Agreement**

5. 2014/2015 Staff Transfers

Approve the following 2014/2015 Staff Transfers, effective September 1, 2014:

	FROM			TO	
	Name	Position	Location	Position	Location
<b>A</b>	Bailey, Mia	Physical Ed Teacher	High School	Physical Ed Teacher	School No. 3
<b>B</b>	Brown, Adrienne	4 <sup>th</sup> Grade Teacher	School No. 6	LDT-C	Special Services
<b>C</b>	Chmura, Amber	Math Teacher	Middle School	Math Teacher	High School
<b>D</b>	Diggs, Carmen	Special Ed Teacher	School No. 4	Special Ed Teacher	High School
<b>E</b>	Gordon, Nicholle	LDT-C	Middle School	5 <sup>th</sup> Grade Teacher	School No. 6
<b>F</b>	McDermott, Kim	Special Ed Teacher	High School	Social Worker	Schools No. 1 & No. 4

6. 2013/2014 Non-Renewals

Approve the following Staff Non-Renewals for the 2013/2014 school year:

	Name	Effective
<b>A</b>	C. C.	6/30/2014
<b>B</b>	K. G.	6/30/2014

7. 2014 Summer Coaches

Approve the following 2014 Summer Coaches at the High School:  
(11-402-100-100-402-08)

	Summer Coach	Summer Coach Position	Stipend	Step
<b>A</b>	Angerstein, Russell	Strength Training Coach	\$2,071	2
<b>B</b>	Rossi, Ronald	Strength Training Coach	\$2,071	2

**NOTE: Stipend may be amended pending WTEA Negotiated Agreement**

8. 2014 Summer Music Program Instructors

- a. Approve the following 2014 Summer Music Program Instructor at the High School: (11-401-100-100-401-08)

	Name	Stipend	Step
A	Parkhurst, David	\$4,680	3

**NOTE: Stipend may be amended pending WTEA Negotiated Agreement**

- b. Approve the following 2014 Summer Music Program Instructors at School No. 6: (11-401-100-100-000-06)

	Name	Position	Dates	Days	Hourly Rate
A	Garton, Timothy	Band Instructor	7/7/2014 – 8/1/2014	Tuesday, Wednesday and Thursday 8:30 a.m. – 1:30 p.m.	\$37.73
B	Jan, Nancy	Orchestra Instructor	7/7/2014 – 7/24/2014	Monday – Thursday 8:30 a.m. – 2:30 p.m.	\$37.73

**NOTE: Hourly rate may be amended pending WTEA Negotiated Agreement**

9. Reappointment of Staff

**Exhibit XIV: 9**

Approve the following Reappointment of Staff for the 2014/2015 school year as listed in the 2014/2015 Personnel Book:

- a. Unit Members of the WTEA pursuant to terms and conditions of the agreement between the WTEA and the Board of Education of Winslow Township.
- b. Unit Members of the WTAA pursuant to terms and conditions of the Management Team Agreement between the WTAA and the Board of Education of Winslow Township.
- c. Non-Affiliated Central Office Administration and Staff of the Winslow Township Board of Education.

10. 2014 Special Education Extended School Year Program

- a. Approve the following 2014 Special Education Extended School Year Program Staff on an as needed basis pending student enrollment. The program will be held July 7, 2014 - August 1, 2014 at School No. 3: (11-000-219-104-998-10)

	<b>Name</b>	<b>Position</b>	<b>Hours</b>	<b>Rate</b>
<b>A</b>	Hill, Sarah	Head Teacher	8:00 a.m. – 1:00 p.m.	\$37.73
<b>B</b>	Kelly, Lori	Head Teacher	8:00 a.m. – 1:00 p.m.	\$37.73
	<b>Name</b>	<b>Position</b>	<b>Hours</b>	<b>Rate</b>
<b>C</b>	Ayres, Jacqueline	Special Ed Teacher	8:00 a.m. – 1:00 p.m.	\$37.73
<b>D</b>	Boianelli, Kate	Special Ed Teacher	8:00 a.m. – 1:00 p.m.	\$37.73
<b>E</b>	Brierly, Joanne	Special Ed Teacher	8:00 a.m. – 1:00 p.m.	\$37.73
<b>F</b>	Burgess, Beverly	Speech & Language Services	8:00 a.m. – 1:00 p.m.	\$37.73
<b>G</b>	Coley, Patricia	Special Ed Teacher	8:00 a.m. – 1:00 p.m.	\$37.73
<b>H</b>	Conley, Denise	Special Ed Teacher	8:00 a.m. – 1:00 p.m.	\$37.73
<b>I</b>	DeShazor, Wanda	Special Ed Teacher	8:00 a.m. – 1:00 p.m.	\$37.73
<b>J</b>	Diggs, Carmen	Special Ed Teacher	8:00 a.m. – 1:00 p.m.	\$37.73
<b>K</b>	Dodd, Alison	Special Ed Teacher	8:00 a.m. – 1:00 p.m.	\$37.73
<b>L</b>	Eppolite, Michael	Special Ed Teacher	8:00 a.m. – 1:00 p.m.	\$37.73
<b>M</b>	Fiala, James	Special Ed Teacher	8:00 a.m. – 1:00 p.m.	\$37.73
<b>N</b>	Hans, Amy	Special Ed Teacher	8:00 a.m. – 1:00 p.m.	\$37.73
<b>O</b>	Henderson, Nicole	Special Ed Teacher	8:00 a.m. – 1:00 p.m.	\$37.73
<b>P</b>	Kernaghan, Sabine	Special Ed Teacher	8:00 a.m. – 1:00 p.m.	\$37.73
<b>Q</b>	Lee, Lauren	Special Ed Teacher	8:00 a.m. – 1:00 p.m.	\$37.73
<b>R</b>	McGlade, Staci	Special Ed Teacher	8:00 a.m. – 1:00 p.m.	\$37.73
<b>S</b>	Nichols, Barbara	Special Ed Teacher	8:00 a.m. – 1:00 p.m.	\$37.73
<b>T</b>	Rankin, Kecia	Special Ed Teacher	8:00 a.m. – 1:00 p.m.	\$37.73
<b>U</b>	Reed, Lucy	Speech & Language Services	8:00 a.m. – 1:00 p.m.	\$37.73
<b>V</b>	Sirois, Deborah	Special Ed Teacher	8:00 a.m. – 1:00 p.m.	\$37.73
<b>W</b>	Sutphen, MaryAnn	Special Ed Teacher	8:00 a.m. – 1:00 p.m.	\$37.73
<b>X</b>	Venere, Honore	Special Ed Teacher	8:00 a.m. – 1:00 p.m.	\$37.73
<b>Y</b>	Wolfram, Christy	Special Ed Teacher	8:00 a.m. – 1:00 p.m.	\$37.73

**NOTE: Rates may be amended pending WTEA Negotiated Agreement**

- b. Approve the following staff members to conduct evaluations and manage IEP cases from July 7, 2014 – August 1, 2014, on an as needed basis, at their per diem hourly rate, 8:00 a.m. – 1:00 p.m.: (11-000-219-104-999-10)

	<b>Name</b>	<b>Position</b>
<b>A</b>	Brown, Adrienne	LDT-C
<b>B</b>	Burgess, Beverly	Speech Therapist
<b>C</b>	Cathie, Linda	LDT-C
<b>D</b>	Cooper, Pamela	LDT-C
<b>E</b>	DiMartino-Cowdin, Lynn	Social Worker
<b>F</b>	Dunphy, Kevin	Psychologist
<b>G</b>	Eskate, Deborah	Physical Therapist
<b>H</b>	Fleigel, Jamie	Psychologist
<b>I</b>	Hawkins, Diane	Social Worker
<b>J</b>	Kellner, Rhoda	LDT-C
<b>K</b>	McDermott, Kim	Social Worker
<b>L</b>	Panarello, Santina	Psychologist
<b>M</b>	Reed, Lucy	Speech Therapist
<b>N</b>	Sass, Shannon	Occupational Therapist
<b>O</b>	Speaks, Nequia	Social Worker
<b>P</b>	Sutton, Rhonda	LDT-C
<b>Q</b>	Zucca-Brown, Sandra	Psychologist

**NOTE: Per diem rates may be amended pending WTEA Negotiated Agreement**

11. 2014 Summer CST Members

Approve the following 2014 Summer CST Members to assist with summer scheduling, at their hourly per diem rate, from July 8, 2014 – August 15, 2014, not to exceed seven days, based upon need: (11-000-219-104-999-10)

	<b>Name</b>	<b>Position</b>
<b>A</b>	Cathie, Linda	LDT-C
<b>B</b>	DiMartino-Cowdin, Lynn	Social Worker
<b>C</b>	Panarello, Santina	Psychologist

**NOTE: Per diem rates may be amended pending WTEA Negotiated Agreement**

12. 2014 High School Counselors

Approve the following High School Counselors to assist with summer scheduling, at their per diem hourly rate, from June 23, 2014 – August 15, 2014, not to exceed seven days, based upon need: (11-000-218-104-153-08)

	<b>Name</b>
<b>A</b>	Jacob, Joseph
<b>B</b>	Katkow, Loretta
<b>C</b>	Rynex, Deborah
<b>D</b>	Weeks, Nancy
<b>E</b>	Weston, Monika

**NOTE: Per diem rates may be amended pending WTEA Negotiated Agreement**

13. 2014/2015 Home Instruction Tutors

Approve the following Home Instruction Tutors, on an as needed basis, for the 2014/2015 school year: (11-150-100-101-000-98)

	<b>Name</b>	<b>Subject Area</b>	<b>Location</b>	<b>Hourly Rate</b>
<b>A</b>	Clark, Jacqueline	Teacher of Handicapped	High School	\$37.73
<b>B</b>	Coley, Patricia	Teacher of Handicapped	Middle/High Schools	\$37.73
<b>C</b>	Conley, Denise	Teacher of Handicapped	Middle School	\$37.73
<b>D</b>	Diggs, Carmen	Teacher of Handicapped	School No. 4	\$37.73
<b>E</b>	Gramigna, Elizabeth	Teacher of Handicapped	Middle School	\$37.73
<b>F</b>	Jefferies, Tyeisha	Elementary Teacher	School No. 3	\$37.73
<b>G</b>	McBride, Christa	English Language Arts	Middle School	\$37.73
<b>H</b>	Rankin, Kecia	Teacher of Handicapped	Middle School	\$37.73
<b>I</b>	Scargill, Karen	Elementary Teacher	School No. 2	\$37.73
<b>J</b>	Wake, Gregory	English Teacher	High School	\$37.73
<b>K</b>	Weeks, Nancy	English Teacher	High School	\$37.73

**NOTE: Hourly rate may be amended pending WTEA Negotiated Agreement**

14. 2014/2015 Game Monitors, Ticket Takers, Clock Operators, Security

Approve the following employees to work as Games Monitors, Ticket Takers, Clock Operators and Security for the 2014/2015 Fall/Winter Athletic seasons on an as needed basis, at the per game rate as listed: (11-402-100-100-402-08)

	<b>Name</b>
<b>A</b>	Caldwell, Kevin
<b>B</b>	Land, Anise
<b>C</b>	Scott, Deborah

<b>Fall - Football</b>		<b>Winter – Wrestling-Basketball</b>	
<b>Position</b>	<b>Per Game</b>	<b>Position</b>	<b>Per Game</b>
Head Ticket Seller	\$36.11	Head Ticket Seller	\$28.64
Assistant Ticket Seller	\$30.58	Ticket Collector	\$26.67
Ticket Collector	\$26.67	Time Clock Operator	\$34.13
Announcer	\$26.67	Announcer	\$26.67
Security	\$26.67	Security	\$26.67

15. 2014/2015 WINSOAR Programs

a. Approve the following Teachers for the High School WINSOAR Program for the 2014/2015 school year from 2:00 p.m. – 6:00 p.m., on an as needed basis: (11-140-100-101-160-08)

	<b>Name</b>	<b>Subject</b>	<b>Hourly Rate</b>
<b>A</b>	Carter, Nython	Administrator	\$50.00
<b>B</b>	Ceaser, Joanne	Administrator	\$50.00
<b>C</b>	Dahl, Stacie	Administrator	\$50.00
<b>D</b>	Jacob, Joseph	Administrator	\$50.00
	<b>Name</b>	<b>Subject</b>	<b>Hourly Rate</b>
<b>E</b>	Clark, Jacqueline	Teacher of the Handicapped	\$37.73
<b>F</b>	Diggs, Stacy	Biology	\$37.73
<b>G</b>	Gomez, Michelle	Spanish	\$37.73
<b>H</b>	Jarow, David	Math	\$37.73
<b>I</b>	Land, Anise	Social Studies	\$37.73
<b>J</b>	Langhorne, Cryhten	Teacher of the Handicapped	\$37.73
<b>K</b>	Mack, Jill	English	\$37.73
<b>L</b>	McBride, Michael	Teacher of the Handicapped	\$37.73
<b>M</b>	Panarello, Santina	Psychologist	\$37.73
<b>N</b>	Pullaro, Beth	Teacher of the Handicapped	\$37.73
<b>O</b>	Taylor, Kimberly	Teacher of the Handicapped	\$37.73
<b>P</b>	Wake, Gregory	English	\$37.73
<b>Q</b>	Weeks, Nancy	Counselor	\$37.73
<b>R</b>	Weeks, Nancy	Substitute English Teacher	\$37.73

**NOTE: Hourly rates may be amended pending WTEA/WTAA Negotiated Agreement**



- b. Approve the following Teachers for the Middle School WINSOAR Program for the 2014/2015 school year from 2:30 p.m. – 6:30 p.m. on an as needed basis: (11-130-100-101-160-07)

	<b>Name</b>	<b>Subject</b>	<b>Hourly Rate</b>
<b>A</b>	Donohue, Carol	Administrator	\$50.00
	<b>Name</b>	<b>Position</b>	<b>Hourly Rate</b>
<b>B</b>	Conley, Denise	Teacher of the Handicapped	\$37.73
<b>C</b>	Darcangelo, Heather	Math	\$37.73
<b>D</b>	Donohue, Carol	Social Studies	\$37.73
<b>E</b>	Gramigna, Elizabeth	Teacher of the Handicapped	\$37.73
<b>F</b>	Hill, Sarah	Teacher of the Handicapped	\$37.73
<b>G</b>	Huntoon, Tracy	English Language Arts	\$37.73
<b>H</b>	Lee, Lauren	Teacher of the Handicapped	\$37.73
<b>I</b>	MacDonald, Alicia	Science Teacher	\$37.73
<b>J</b>	McBride, Christa	English Language Arts	\$37.73
<b>K</b>	Rankin, Kecia	Teacher of the Handicapped	\$37.73
<b>L</b>	Wake, Gregory	English Language Arts	\$37.73

**NOTE: Hourly rate may be amended pending WTEA Negotiated Agreement**

16. Central Office Contracts

- a. Approve the Superintendent’s contract, for the period of 2014-2019.
- b. Approve the Assistant Superintendent and Business Administrator/Board Secretary Contracts for the 2014/2015 school year. Contracts will have the 10-day option to amend.

17. Position and Salary Change

Approve the following increase for the New Jersey School Based Youth Grant Program (Eagle’s Landing) Secretary position for the 2014/2015 school year, with the Board of Education supplementing the difference in salary/benefits, effective July 1, 2014:

	<b>FROM</b>			<b>TO</b>	
	<b>Name</b>	<b>Position</b>	<b>Salary</b>	<b>Position</b>	<b>Salary</b>
<b>A</b>	Bey, April	P/T Secretary – NJSBG	\$16,000	F/T Secretary – NJSBG	\$32,044

18. Job Description

**Exhibit XIV: 18**

Approve the following Job Description for the 2014/2015 school year:

	<b>Name</b>
<b>A</b>	Dean of Students

19. 2014/2015 Head Teachers

Approve the following Head Teachers for the 2014/2015 school year:

	<b>Name</b>	<b>Location</b>	<b>Stipend</b>
<b>A</b>	Fitzpatrick, Phyllis	School No. 1	\$2,099.00
<b>B</b>	Hagan, Jeana	School No. 3	\$2,099.00

**NOTE: Stipend may be amended pending WTEA Negotiated Agreement**

20. 2014 Title I Summer Extended School Year Program

Approve the following 2014 Title I Summer Education Extended School Year Program Staff on an as needed basis pending student enrollment. The program will be held Monday – Thursday, July 7, 2014 - August 1, 2014 at School No. 6: (20-238-100-100-040-00)

	<b>Name</b>	<b>Position</b>	<b>Hours</b>	<b>Rate</b>
<b>A</b>	Hagan, Jeana	Head Teacher	8:00 a.m. – 1:30 p.m.	\$37.73
<b>B</b>	McBride, Christa	Head Teacher	8:00 a.m. – 1:30 p.m.	\$37.73
	<b>Name</b>	<b>Position</b>	<b>Hours</b>	<b>Rate</b>
<b>C</b>	Edgerly, Cynthia	Reading Coach	8:00 a.m. – 1:00 p.m.	\$37.73
<b>D</b>	Martin, Gregg	Math Coach	8:00 a.m. – 1:00 p.m.	\$37.73
	<b>Name</b>	<b>Position</b>	<b>Hours</b>	<b>Rate</b>
<b>E</b>	Angeline, Kara	Elementary Teacher K-6	8:00 a.m. – 1:00 p.m.	\$37.73
<b>F</b>	Arena, Jennifer	Elementary Teacher K-6	8:00 a.m. – 1:00 p.m.	\$37.73
<b>G</b>	Bellaver, Carole	Elementary Teacher K-6	8:00 a.m. – 1:00 p.m.	\$37.73
<b>H</b>	Benkert, Briemann	Elementary Teacher K-6	8:00 a.m. – 1:00 p.m.	\$37.73
<b>I</b>	Clark, Nancy	Elementary Teacher K-6	8:00 a.m. – 1:00 p.m.	\$37.73
<b>J</b>	DelVecchio, Melissa	Elementary Teacher K-6	8:00 a.m. – 1:00 p.m.	\$37.73
<b>K</b>	Dempkowski, Elena	Elementary Teacher K-6	8:00 a.m. – 1:00 p.m.	\$37.73
<b>L</b>	DiSipio, Michele	Elementary Teacher K-6	8:00 a.m. – 1:00 p.m.	\$37.73
<b>M</b>	Douglas, Yakenya	Elementary Teacher K-6	8:00 a.m. – 1:00 p.m.	\$37.73
<b>N</b>	Goodwin, Monique	Elementary Teacher K-6	8:00 a.m. – 1:00 p.m.	\$37.73
<b>O</b>	Gramigna, Elizabeth	Elementary Teacher K-6	8:00 a.m. – 1:00 p.m.	\$37.73
<b>P</b>	Hairston, Michelle	Elementary Teacher K-6	8:00 a.m. – 1:00 p.m.	\$37.73
<b>Q</b>	Henderson-Jackson, Karla	Elementary Teacher K-6	8:00 a.m. – 1:00 p.m.	\$37.73
<b>R</b>	Huntoon, Tracy	Elementary Teacher K-6	8:00 a.m. – 1:00 p.m.	\$37.73

<b>S</b>	Jefferies, Tyeisha	Elementary Teacher K-6	8:00 a.m. – 1:00 p.m.	\$37.73
<b>T</b>	Kengeter, Keith	Elementary Teacher K-6	8:00 a.m. – 1:00 p.m.	\$37.73
<b>U</b>	Kirshner, Sandra	Elementary Teacher K-6	8:00 a.m. – 1:00 p.m.	\$37.73
<b>V</b>	Kownacki, Jennifer	Elementary Teacher K-6	8:00 a.m. – 1:00 p.m.	\$37.73
<b>W</b>	Maloney-Gatto, Mary Lou	Elementary Teacher K-6	8:00 a.m. – 1:00 p.m.	\$37.73
<b>X</b>	Marinero, Amanda	Elementary Teacher K-6	8:00 a.m. – 1:00 p.m.	\$37.73
<b>Y</b>	Nichols, Wayne	Elementary Teacher K-6	8:00 a.m. – 1:00 p.m.	\$37.73
<b>Z</b>	Parker, Michelle	Elementary Teacher K-6	8:00 a.m. – 1:00 p.m.	\$37.73
<b>AA</b>	Polite, Nicole	Elementary Teacher K-6	8:00 a.m. – 1:00 p.m.	\$37.73
<b>BB</b>	Reiter, Katelyn	Elementary Teacher K-6	8:00 a.m. – 1:00 p.m.	\$37.73
<b>CC</b>	Rodriquez, Leah	Elementary Teacher K-6	8:00 a.m. – 1:00 p.m.	\$37.73
<b>DD</b>	Rossi, Julie	Elementary Teacher K-6	8:00 a.m. – 1:00 p.m.	\$37.73
<b>EE</b>	Summers, Lauren	Elementary Teacher K-6	8:00 a.m. – 1:00 p.m.	\$37.73
<b>FF</b>	Vespe, Patricia	Elementary Teacher K-6	8:00 a.m. – 1:00 p.m.	\$37.73
<b>GG</b>	Zahn, Abby	Elementary Teacher K-6	8:00 a.m. – 1:00 p.m.	\$37.73
	<b>Name</b>	<b>Position</b>	<b>Hours</b>	<b>Rate</b>
<b>HH</b>	Foran, Stephanie	ESL Teacher	8:00 a.m. – 1:00 p.m.	\$37.73
<b>II</b>	Mendoza, Yvette	ESL Teacher	8:00 a.m. – 1:00 p.m.	\$37.73
<b>JJ</b>	Roman, Migdalia	ESL Teacher	8:00 a.m. – 1:00 p.m.	\$37.73
<b>KK</b>	Siddons, Sandra	ESL Teacher	8:00 a.m. – 1:00 p.m.	\$37.73

On a motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, approval of Personnel Report is granted.

Exceptions: \_\_\_\_\_

Roll Call:

\_\_\_\_ Mr. Blake  
 \_\_\_\_ Ms. Brown  
 \_\_\_\_ Ms. Dredden  
 \_\_\_\_ Mr. Gidwani  
 \_\_\_\_ Mr. Vascos

\_\_\_\_ Ms. Watkins  
 \_\_\_\_ Mr. Wilcox  
 \_\_\_\_ Ms. Peterson  
 \_\_\_\_ Ms. Pitts

**XVII. ADDENDUM**

**XVIII. OPEN PUBLIC RECORDS ACT (OPRA) REQUESTS**

1. The Winslow Board of Education processed the following OPRA Requests between April 25, 2014 through May 9, 2014:

Number of Requests Received	Document Requested	Approved	Denied
0	N/A	N/A	N/A

**XIX. OLD BUSINESS**

**XX. NEW BUSINESS**

**XXI. INFORMATIONAL ITEMS**

**XXII. EXECUTIVE SESSION**

**WHEREAS**, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

**WHEREAS**, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on May 14, 2014 at \_\_\_ p.m.; and

**WHEREAS**, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is: \_\_\_\_\_ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

"(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

"(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body" The collective bargaining contract(s) discussed are between the public body and \_\_\_\_\_;

"(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

"(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

“(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.” The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are \_\_\_\_\_ and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

“(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are: \_\_\_\_\_;

“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

**WHEREAS**, the length of the Executive Session is estimated to be \_\_\_\_\_ minutes after which the public meeting shall (circle one) reconvene and immediately adjourn or reconvene and proceed with business.

**NOW, THEREFORE, BE IT RESOLVED** that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

**BE IT FURTHER RESOLVED** that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**BE IT FURTHER RESOLVED** that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

**BE IT FURTHER RESOLVED** that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

On a motion made by _____, seconded by _____, approval to move to Executive Session is granted at _____.	
Exceptions: _____	
_____ Mr. Blake	_____ Ms. Watkins
_____ Ms. Brown	_____ Mr. Wilcox
_____ Ms. Dredden	_____ Ms. Peterson
_____ Mr. Gidwani	_____ Ms. Pitts
_____ Mr. Vascos	

**XXIII. ADJOURNMENT OF EXECUTIVE SESSION Time: \_\_\_\_\_**

On a motion made by _____, seconded by _____, approval to adjourn Executive Session is granted.
Exceptions: _____
Voice Vote: _____

**XXIV. ADJOURNMENT Time: \_\_\_\_\_**

On a motion made by _____, seconded by _____, approval to adjourn Meeting is granted.
Exceptions: _____
Voice Vote: _____