

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
Winslow Township Middle School
30 Coopers Folly Road
Atco, NJ 08004

Wednesday, March 12, 2014
7:00 p.m.

MINUTES

- I. **PUBLIC NOTICE** of this meeting was given to all Board Members and Associates in a notice dated **01/23/2014**. It was also advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town and Winslow Township Post Offices.

II. **MISSION STATEMENT**

The *Mission* of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

- III. **ROLL CALL** – In Roll Call the following Board Members were noted present:

Present:	Larry Blake	Gail P. Watkins
	Ewuniki Brown	Hassan Wilcox
	Lorraine Dredden	Julie A. Peterson, Vice President
	Gulab Gidwani	Cheryl Pitts, President

Also Present: H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, Business Admin./Board Secretary
Howard Long, Jr. Esq., Solicitor

IV. **PLEDGE OF ALLEGIANCE**

V. **BOARD OF EDUCATION – TEAM CHARTER**

Ms. Watkins -

1. **At all Times:** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.

Ms. Dredden -

2. **Before a Meeting:** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.

Mr. Blake -

3. **During a Meeting:** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.

Ms. Peterson -

4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

Mr. Wilcox -

VI. 2013-2014 DISTRICT GOALS

1. Continue to review and assess in a systematic manner, using data, the district curriculum and students' needs to raise student achievement.
2. Create a positive school environment/culture conducive to teaching and learning for all stakeholders.
3. Continue to expand communication to all stakeholders to increase the capacity for greater parent/caregiver and community support.

VII. AWARDS/PRESENTATIONS

1. Coaches from the High School and Middle School gave a presentation on their sport and team.
2. Anti-Bullying *Bill of Rights* School Grades Presentation – Mr. Dion Davis

Citizens Advisory Committee

The Board received 20 applications for the Citizens Advisory Committee. The following individuals were picked by lottery to be a part of the committee:

Ward 1

Edward Cuneo
Lisa Nutter
Marcy Tomasello

Ward 3

Herman Bethea
Paula C. Maruges
Richard L. Sumter

Ward 2

Rosa Hill
Jeffrey Holmes
Charles W. Kramer

Ward 4

Nancy Andre-Joseph
Nherlande Chandler
Deborah Yanez

Board Members on the Citizens Advisory Committee are:
Mr. Gidwani, Chair, Mr. Blake and Ms. Pitts.

VIII. CORRESPONDENCE – None at this time.

IX. MINUTES

A motion was made by Ms. Watkins, seconded by Ms. Peterson to approve the Open/Closed Sessions of the following meeting:

Regular Meeting Wednesday, February 26, 2014 Open/Closed Sessions

<i>Roll Call:</i>			
Mr. Blake	Yes	Ms. Watkins	Yes
Ms. Brown	Yes	Mr. Wilcox	Yes
Ms. Dredden	Yes	Ms. Peterson	Yes
Mr. Gidwani	Yes	Ms. Pitts	Yes
Motion Carried			

X. BOARD COMMITTEE REPORTS

Education Committee

Ms. Peterson – The Education Committee will meet this Tuesday, March 18 at 4:30 p.m.

Operations Committee

Ms. Dredden – The Operation Committee will meet on March 25 at 5:30 p.m.

Policy Human Resources Committee

Ms. Pitts – Date to be determined.

Negotiations Committee

Ms. Peterson – No report.

Marketing Committee

Ms. Brown – We met last night. In attendance were Mr. Wilcox, Ms. Watkins, Ms. Brown and Theresa Colligon from the Proud Parents of Winslow.

The Committee would like to propose that the first Community Connections Meeting be scheduled for our Board meeting on May 28, 2014. We want to partner with the Policy Committee to talk about and address the public's questions on uniform policy. We would like to advertise this information in the Township/School District newsletter.

Next meeting date will be April 8 when we plan to meet with the Proud Parents.

Announcement: The Winslow Township School District invites you to attend their First

Community Connections Meeting! The Community Connections Meeting is designed to provide a platform for parents and community members to connect and engage with Board members on education decisions and goals for the District. Please join us on May 28, 2014 at 7:00 p.m. for an informative discussion about the School Uniform Policy for 2014.

You had questions, we want to answer them! (See attached)

A motion was made by Mr. Gidwani, seconded by Ms. Peterson to approve the Announcement as presented by the Marketing Committee.

Voice Vote: All in favor

Joint Operations and Policy Committee

The Joint Operations and Policy Committee will meet at 5:30 p.m. on March 18, 2014.

Township Liaison Committee

The Township Liaison Committee met today at 5:15 p.m. In attendance from the Township was Mayor Wright and Township Administrator Mr. Gallagher. From the Board was Mr. Wilcox, Dr. Poteat and Ms. Peterson.

Items discussed:

1. Newsletter which is scheduled for the spring edition the second week of April. The School Board is still putting in their information so there is time for insertion into the Newsletter by the Marketing Committee.
2. Our project with the Township dealing with absenteeism and truancy. There will be a formal Board presentation but some highlights are: Since September – December from Schools 1 – 6, collectively, there have been 50 students that have received a warning for 5 days, 10 days or more; From the high school 110 high school students prior to January has missed more than 10 days of school. We initially thought that the Board would have the Township conduct meetings or hearings on Wednesday. It is no longer one day a month. It is every Wednesday. There are 15-25 hearings per week. Per fine \$25 plus the court \$25 that is \$50. If they do not respond the fine doubles to \$100. If you have 110 students missing more than 10 days of school what does that do for their academic achievement? Dr. Poteat will give us a presentation or breakdown at a later date.
3. The Community Garden that we partner with the Rotary Club at Three Acres where our Environmental Club works with that area to do environmental studies.

We have decided as a committee to meet quarterly. Our next meeting will be May and then quarterly thereafter.

Mr. Wilcox – The Economic Development Council Meeting which was scheduled for the month of March on March 3 did not occur, once again, due to inclement weather. The next meeting will be the first Monday in April.

XI. PUBLIC COMMENTS (Time Limited)

A motion was made by Ms. Peterson, seconded by Ms. Brown to open the meeting for Public Comments at 8:18 p.m.

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to five minutes.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

Voice Vote: All in favor

Theresa Colligon – PPOW Parent

First of all, on behalf of the Proud Parents, I'd like to extend a warm welcome to our newest Board members. For those not familiar with the Proud Parents of Winslow, we started with a Facebook page about 5 years ago, as a grass-roots-efforts to help promote all of the good things that were occurring in Winslow Township Schools. For the last few years, we've tried to be informed and responsible parents as well as advocates for this district. We attend meetings, we voice our concerns at those meeting and we try to enlighten others. In the early years of PPOW's formation, our Facebook page hovered at about 30 members. We now have over 300.

As our group has grown, so has the realization that being a Proud Parent of Winslow means very different things to each member. Some of our members have had children in this District and are learning their way. Others are on the brink of leaving, for whatever reason, and have turned to the Proud Parents group for some reasons to give Winslow one last chance. Each student and each family in this District has a different "experience" with Winslow Schools, and although it took the founders of PPOW some time to realize it...THAT'S OK.

However, when those experiences are negative, that's NOT OK. By our own admission, a lot of the Proud Parents felt almost an obligation to defend the District to those who have left or those considering removing their students. We would relay OUR experiences and try to convince them that if they just "gave it another chance," they could have the same experiences that we do. As well-intended as we were, we came to the realization that this wasn't the answer.

The answer is not to shy away from the issues, but rather to face them head-on. Acknowledge them. Accept them. Address them.

But what issues? Where do we start in a District this large? Funny you should ask, because we just conducted a survey (albeit basic) to determine how people REALLY view this District and what their REAL concerns are. Some of you might be sitting up there thinking, "We've heard it all already." Think so? Because so did we. And the truth is, we might have heard it, but we didn't LISTEN to it. And the solution to start fixing it is really quite simple...if you want it to be.

So, over the next few weeks, we're going to offer you our solution and we are going to challenge you to accept it.

We're excited about what this could mean for our District and our children. Stay tuned.

And I would just like to end tonight with a new segment that we call "the Proud Parent Story of the Day". At each meeting, we will be sharing just one of the many positive stories that come out of our schools each day. Tonight I would like to tell you about a little girl that we'll call "D", who is in Ms. Willis' class at School One. Last week, I had the pleasure of volunteering at School One during the Book Fair. "D" was shopping at the Book Fair with her class. This awesome little person had to pay for a book with change. Her change included a LOT of pennies. She asked me what the One For Books box was for. I explained to her that when people have left over change or maybe an extra dollar, they put it in that box and it helps another student who may not have any money at all be able to buy a book. That young lady took out her change purse and began to put all of the rest of her pennies into that box. It was very sweet!!!!

I made a point of informing Mrs. Galloway and our school counselor, Ms. Funches, so that they can acknowledge her properly in school, but I thought this story was worthy of sharing here as well. Thanks so much!!!!

Cynthia Moore – Parent

Good Evening. I am Cynthia Moore and the proud parent of a freshman. I understand that \$100,000.00 will be set aside for uniforms and that the Administrator will make the determination about where the money is coming from. Personally I feel that if we have \$100,000.00 that can be set aside, it should be set aside for education. Also, there is a change to the uniform color. Some of us want to know why there will not be a dark color. Now if you have daughters you will understand that could be a concern. Also we want to know if there are changes to the policy does that mean that you have to go back and start over with presenting this to the public? Mr. Wilcox mentioned at the last meeting about Comcast airing the taped meetings and my concern was that those of us who have Verizon or Fios won't have access. The last thing is providing a uniform for the day for students who don't come in uniform. Is that funding going to be part of \$100,000.00 budget? Have you really considered how many sizes you are going to need to have to provide that? Do you have a policy about returning emails? I sent an email the day after the last meeting to a Board Member and I have not had a response.

Ms. Pitts – Several of your questions, particularly as it relates to the Uniform Policy, we are in the process of going through those and, not only you, but the entire public will be absolutely clear on the answers to your questions. One I can speak to now as it relates to the policy itself. There have been no changes to the Policy. The Policy was agreed upon in our last meeting in December and it stands as it is. What we are now in the process of rolling out would be the Regulation to the Policy because every Policy is followed by a Regulation. The Policy tells us the what, the Regulation tells us the how and is being covered in all of the committees. With regard to your response from a Board member. The District does have a policy with regards to responding within a 24 hour period during the week and 48 hours over the weekend. We may want to establish a practice but there is not a policy with regard to emails.

Ms. Moore – As a parent of a student who is a scholar athlete we really do appreciate the support we get for athletics. A lot of Districts have cut them out because of funding or the parents have to pay. What I saw tonight I really appreciate. Thank you.

Ms. Gidwani – If you have Verizon Fios you can watch the taped meetings on Channel 29.

XII. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made by Ms. Dredde, seconded by Mr. Blake to close the meeting for Public Comments at 8:29 p.m.

Voice Vote: All in favor

XIII. SUPERINTENDENT'S REPORT

A motion was made by Ms. Dredde, seconded by Ms. Watkins to approve A. & B. as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- | | |
|--|---------------------------|
| 1. <u>First Reading of Board Policies & Regulations</u> | None at this time. |
| 2. <u>Second Reading of Board Policies & Regulations</u> | None at this time. |
| 3. <u>Security/Fire Drill Report</u> | None at this time. |
| 4. <u>Field Trips</u> | Exhibit XIII A: 4 |

Approve Field Trips for the 2013-2014 school year as listed in the attached exhibit.

5. Professional Development/Workshops & Conferences **Exhibit XIII A: 5**
Approve Professional Development opportunities as presented in the attached exhibit.
6. Tuition Students (2013-2014) **Exhibit XIII A: 6**
Approve the placement of Tuition Students as listed in the attached exhibit.
7. Terminate Out-of-District Placements **None at this time.**
8. Homeless Student(s) **Exhibit XIII A: 8**
Approve the listing of Homeless students as per the attached exhibit.
9. Fundraiser(s) **Exhibit XIII A: 9**
Approve the following fundraisers/school activities for the 2013-2014 school year as listed below and as per the attached exhibit:

School No. 2
 - o Cold Cow Night (05/16/14) – H.S.A.
 - o Candy Bar Bingo & Basket Auction (05/09/14) – H.S.A.
School No. 6
 - o Friendly's Night (04/29/14) – H.S.A.
WTHS
 - o Yogo Factory Night (04/03/14) – C/O 2017
 - o Chipotle Night (04/03/14) – C/O 2017
 - o Prom Ticket Sales (March/April 2014) – C/O 2015
10. School No. 1 – "Fur, Feathers, Scales & Skin" Assembly
Approve School No. 1 to invite the Philadelphia Zoo Assembly Program to the school on Tuesday, May 20, 2014 to present an assembly for PK students, "Fur, Feathers, Scales & Skin" where students will learn basic information about small animals with fur, feathers, skin and scales compared to humans. The cost of \$325.00 is to be funded through the Preschool Education Grant.
11. School No. 1 – Physical Education "Fun Fest"
Approve School No. 1 Annual Physical Education "Fun Fest" for first grade students for Thursday, April 3, 2014 at 6:30 p.m. This will allow parents and their children to participate in various games/activities together.

12. School No. 1 – “Oceans in Motion” Assembly Program

Approve School No. 1 to invite the NJ Academy for Aquatic Sciences to the school on Tuesday, March 25, 2014 to present an assembly program for PK students, “Oceans in Motion” where students will have the opportunity to explore small ocean animals and learn basic facts about them. The cost of \$175.00 is to be funded through the Preschool Education Grant.

13. School No. 3 – NJ Commission for the Blind

Approve School No. 3 to have the NJ Commission for the Blind visit the school on April 15 and April 16 to provide free vision screenings for students in grades PK and Kindergarten.

14. School No. 3 – Read to Achieve Assembly Program

Approve School No. 3 to have the 76ers Flight Squad Members (Read to Achieve Program) visit the school on Monday, March 17 to provide a free assembly program teaching students the importance of reading.

15. School No. 3 – “Oceans in Motion” Assembly Program

Approve School No. 3 to invite the NJ Academy for Aquatic Sciences to the school on Wednesday, May 28, 2014 to present an assembly program for PK students, “Oceans in Motion” where students will have the opportunity to explore small ocean animals and learn basic facts about them. The cost of \$310.00 (two classes) is to be funded through the Preschool Education Grant.

16. School No. 6 – People’s Choice Awards Ceremony

Approve School No. 6 Annual People’s Choice Awards Ceremony to be held on Thursday, June 12, 2014 at 7:00 p.m. This unique award program honors students on character, leadership and making a difference.

17. School No. 6 – Career Day

Approve School No. 6 Career Day Fair for Friday, April 11, 2014 where speakers will come in and provide students on information on various careers.

18. WTMS – Spring Concerts

Approve WTMS Spring Concerts as follows:

- | | | | |
|----------------------|--------------|-----------|------|
| o Band/Orchestra | May 12, 2014 | 7:00 p.m. | WTMS |
| o Dance Club Concert | May 19, 2014 | 7:00 p.m. | WTMS |

19. WTHS – Senior Citizens Luncheon

Approve WTHS Renaissance Club to hold a Senior Citizens Luncheon on Saturday, March 15, 2014 in the HS Cafeteria from 12:00 p.m. to 1:30 p.m. This will be held in conjunction with the matinee performance of "West Side Story" and both are complimentary for the seniors.

20. Textbook Adoption(s)

Approve the adoption of the following Textbooks:

- o Concepts of Genetics 10th Edition \$4,700.00 Pearson Education 2012
- o Microbiology: An Introduction \$4,600.00 Pearson Education 2013

21. District Workshop on Apple Technology

Approve the participation of staff from other school districts to participate in a district sponsored workshop on using Apple technology on Thursday, April 3, 2014.

22. Columbia University Teacher's College Workshop

Approve the following staff to attend a workshop on Reading and Writing at Columbia University Teacher's College in New York on Saturday, March 22, 2014:

- o Mary Kennedy
- o Janelle Krier
- o Keri Baughman
- o Mary Natalie Grace
- o Laurie Farina
- o Staci McGlade
- o Monica Poland
- o Michele DeStefano
- o Kimara Ramsey

B. Principal's Updates

1. Harassment, Intimidation & Bullying Summary (Jan./Feb.)

Exhibit XIII B: 1

Roll Call:

Mr. Blake	Yes	Ms. Watkins	Yes
Ms. Brown	Yes	Mr. Wilcox	Yes
Ms. Dredden	Yes	Ms. Peterson	Yes
Mr. Gidwani	Yes	Ms. Pitts	Yes

Motion Carried

XIV. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A motion was made by Ms. Peterson, seconded by Mr. Gidwani to approve A. & B. as recommended by the Business Administrator/Board Secretary.

A. **REPORTS** **None at this time.**

B. **THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. **Line Item Transfers** **Exhibit XIV B: 1**

Approve the Line Item Transfers, for the month of January 2014, in accordance with N.J.S.A. 18A:22-8, as per the attached exhibit.

2. **Board Secretary's Report** **Exhibit XIV B: 2**

Approve the Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of January 2014. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. **Reconciliation Report** **Exhibit XIV B: 3**

Approve the Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of January 2014. The Reconciliation Report and Board Secretary's Report are in agreement for the month of January 2014.

4. **Board Secretary's Certification**

The Board Secretary in accordance with N.J.A.C 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

5. **Boards' Certification**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Bill List

Exhibit XIV B: 6

- a. Approve the Vendor Bill List in the amount of \$1,309,566.30 as per the attached exhibit.
- b. Ratify the Manual Bill List in the amount of \$1,137,539.16 as per the attached exhibit.

7. Payroll

Approve Payroll, for the month of February 2014, as follows:

- o February 15, 2014 \$2,155,093.69
- o February 28, 2014 \$2,137,159.02

8. Gloucester County Special Services School District – Joint Transportation Agreement

Ratify the 2013-2014 Joint Transportation Agreement between the Winslow Township Board of Education and the Gloucester County Special Services School District to transport one student to Ranch Hope on Route S 5260 from February 4, 2014 to June 30, 2014 at a cost of \$199/day.

9. Professional Development

Approve Aja Thomas, Confidential Secretary Human Resources, to attend New Jersey Schools Insurance Group Claims Coordinator Training for workers' compensation claim reporting on May 9, 2014 from 9:00 a.m. – 12:00 p.m. at a cost of \$20.00.

10. Disposal of School Property

Exhibit XIV B: 10

Approve the Disposal of School Property per the attached exhibit.

Location	Department	Description
School 2	Kindergarten	Overhead Projector – replaced by document camera
School 6	Nurse	Vision Tester – broken
High School	Guidance	2 Printers - Broken

11. No Child Left Behind (NCLB) Grant Amendment Fiscal Year 13-14
Exhibit XIV B: 11

Approve the NCLB Grant Amendment for fiscal year 2013-2014 to include the 2012-2013 Carryover listed below and per the attached Exhibit:

	Original Budget	2012-2013 Carryover	Total
Title I	\$785,285.00	\$70,568.00	\$855,853.00
Title II	\$203,426.00	\$37,232.00	\$240,658.00
Title III	\$21,897.00	\$9.00	\$21,906.00

12. Change Order

Approve Change Order # 1 for Joseph R. Delgado, Inc. for a net decrease of \$200.80 for electrical upgrades in Schools 1 – 4 as follows:

- | | |
|---|--------------------|
| 1. Pad Mount Transformer Installations at Schools 1 and 2 not performed | (\$9,454.00) |
| 2. Balance of allowance | (\$2,471.80) |
| 3. Additional work at School 4 | <u>\$11,725.00</u> |
| Net Decrease | (\$200.80) |

To be refunded to 12-000-400-450

<i>Roll Call:</i>			
Mr. Blake	Yes	Ms. Watkins	Yes
Ms. Brown	Yes	Mr. Wilcox	Yes
Ms. Dredden	Yes	Ms. Peterson	Yes
Mr. Gidwani	Yes	Ms. Pitts	Yes
Motion Carried			

XV. PERSONNEL

A motion was made by Ms. Dredden, seconded by Mr. Gidwani to approve Items 1 - 7 with regard to Personnel.

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	L. B.	Medical	2/27/2014	3/31/2014	P

B	M. B. (extension)	FMLA	3/4/2014	3/21/2014	U
C	D. C.	Medical	3/21/2014	To be determined	P
D	E. I.	Medical	2/19/2014	3/7/2014	P
E	J. L.	Medical	2/17/2014	3/20/2014	P
F	J. L. (extension)	Medical	3/10/2014	6/30/2014	P
G	L. L. (extension)	Maternity	4/1/2014	4/30/2014	U
H	M. S.	Medical	3/5/2014 3/29/2014	3/28/2014 To be determined	P U

2. Retirements

Approve the following Retirements for the 2013/2014 school year:

	Name	Position	Location	Effective
A	Franchetti, Bonnie	Bus Driver	Garage	7/1/2014
B	Hind, Jane	LDT-C	Student Support Services	7/1/2014
C	Robinson, Maria	Social Worker	Schools No. 1 & No. 4	7/1/2014

3. College Placements

a. Approve the following College Placements for the 2013/2014 school year:

	College/ University	Student	Experience	Cooperating Teachers	School	Dates	Subject
A	Rowan University	Stephens, Doug	Clinical Practice	DiDonato, Karin	HS	3/17/2014 – 5/9/2014	Art
B	Rowan University	Little, Michael	20-hour Field Experience	Stallard, Nicole	MS	3/13/2014- 5/9/2014	Special Education

b. Approve the Rescission of the following College Placement for the 2013/2014 school year:

	College/ University	Student	Experience	Cooperating Teachers	School	Dates	Subject
A	Rowan University	Stephens, Douglas	Clinical Practice	Pagnotti, Jennifer	No. 6	3/17/2014 – 5/9/2014	Art

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4. Volunteer

Approve the following Volunteer for the 2013/2014 school year:

	Name	Volunteer Position	School	Effective
A	Schellhas, Gary	Drama Club	HS	3/13/2014

5. Support Substitute

Approve the following Support Substitute for the 2013/2014 school year:

	Name	Support Position
A	Billingsley, Mae	Substitute Nurse

6. High School Stage Crew Assistant

Approve the following High School Stage Crew Assistant for the production of the play "West Side Story" which runs from Thursday, March 13, 2014 through Saturday, March 15, 2014: (11-401-100-330-401-08)

	Name	Position	Fee
A	Schellhas, Gary	Stage Crew Assistant	\$400.00

7. 2013/2014 Home Instruction Tutor

Approve the following 2013/2014 Home Instruction Tutor on an as needed basis, effective March 13, 2014:

	Name	Subject Area	School	Hourly Rate
A	Langhorne, Cryhten	Teacher of the Handicapped	HS	\$37.73

Roll Call:

Mr. Blake	Yes	Ms. Watkins	Yes
Ms. Brown	Yes	Mr. Wilcox	Yes
Ms. Dredden	Yes	Ms. Peterson	Yes
Mr. Gidwani	Yes	Ms. Pitts	Yes

Motion Carried

XVI. ADDENDUM – None at this time.

XVII. OPEN PUBLIC RECORDS ACT (OPRA) REQUESTS

1. The Winslow Board of Education processed the following OPRA Requests between February 21, 2014 through March 7, 2014:

Number of Requests Received	Document Requested	Approved	Denied
1	From 8/1/13 to present, all contracts, invoices, vouchers, bills, purchase orders and canceled checks related to a student.	1	0

XVIII. OLD BUSINESS – None at this time.

XIX. NEW BUSINESS

Ms. Peterson – Winslow was represented at the Camden County Education Association meeting last Wednesday.

XX. INFORMATIONAL ITEMS

Dr. Poteat

Last Friday our girl's basketball team competed in the semi finals Group 3 playoffs in basketball. It was the first time they have gone that far. They have a record of 19 wins and 8 losses for the season. A tremendous accomplishment for the girls basketball here in Winslow Township. The team was led by Jada Matthews who received a full Division 1 scholarship to George Washington University. Jocelyn Jones a full Division 1 scholarship to Robert Morris University. Both have scored over 1,000 points.

Also last year we brought our girls track team in because they had an undefeated season both indoor and outdoor. Another tremendous accomplishment. We have just completed our indoor season and our young ladies again were the Group 3 Indoor State Champions for the third year in a row. We have several state champions on that track team. Torie Robinson is the first young lady in many years in the State of New Jersey to run the 55 meters in under 7 seconds. Right now she is number one in the State and second in the Nation. We also have a young lady Cidaea Woods who is also one of our top athletes. She has received a full scholarship to Tennessee and Torie Robinson has received a full scholarship to Clemson. The future of track and field for Winslow Township High School appears to be very good because the freshmen, sophomores and juniors on that team are doing extremely well. The Middle School track and field boys and girls are doing extremely well so the future looks bright in that area.

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XXI. EXECUTIVE SESSION **A motion was made by Ms. Watkins, seconded by Mr. Gidwani to approve adoption of the Executive Resolution and adjournment to Executive Session at 8:43 p.m. for a period of forty five minutes.**

Mr. Long -

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on March 12, 2014 at 8:43 p.m.; and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

 "(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is: _____ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is attorney client privilege the upcoming Board appointments;

 "(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

 "(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

 "(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body" The collective bargaining contract(s) discussed are between the public body and WTEA. Mr. Long will give an update on the collective bargaining negotiations at our last mediation session which occurred;

 "(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

 "(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

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X

"(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are _____ and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is: our anticipated litigation in the matter of Bullock v Winslow Township BOE;

X

"(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting." The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are: to discuss Dr. Poteat's contract and also an anonymous letter that has been received by the Board.

"(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

WHEREAS, the length of the Executive Session is estimated to be forty five minutes after which the public meeting shall (circle one) reconvene and immediately adjourn or reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

BE IT FURTHER RESOLVED that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

Voice Vote: All in favor

PRESIDENT

Business Administrator/Board Secretary

XXII. ADJOURNMENT OF EXECUTIVE SESSION

A motion was made by Ms. Peterson seconded by Mr. Wilcox to adjourn Executive Session at 10:08 p.m.

Mr. Long: Board Secretary mentioned the need for a meeting on March 19, 2014 at 6:00 p.m. for the purpose of approving the Preliminary Budget.

Board will meet at 6:00 p.m. on March 26, 2014 for the purpose of interviewing candidates for the Board vacancy. Board members are to develop and submit their questions to the Business Administrator.

XXIII. ADJOURNMENT **A motion was made by Ms. Watkins, seconded by Ms. Peterson to adjourn the meeting at 10:13 p.m. All Ayes.**

Respectfully Submitted,

Tyra McCoy-Boyle
Business Administrator/Board Secretary

**Winslow Township
Board of Education
Board Committee Report**

Committee: Marketing

Date of Meeting: Tuesday, March 11, 2014

Board Members in Attendance: Niki Brown, Hasaan Wilcox, Guest: Theresa Colligon

Business Discussed

1. **Vehicles for Marketing Update:** We will be utilizing the following venues to launch our first Community Connections Meetings:
 - BOE support (phone blasts, website)
 - Township support (newsletter, ward leaders, website, channel 9, citizens advisory committee)
 - Social media -Electronic marquees, each school electronic board in each school, requested Dr. Poteat has each board meeting posted on that screen
 - Parental Support (PPOW)- will partner with Proud Parents of Winslow to help with the marketing campaign.

2. **Discussed the 1st Community Connections Meeting;**
 - a. Scheduled for May 28th
 - b. Will partner with the policy committee to have them make a presentation along with Dr. Poteat addressing the public's questions on the uniform policy.

3. **Developed the wording for announcement**

The Winslow Township School District Invite You To Attend Their 1st Community Connections Meeting! Community Connections Meeting is designed to provide a platform for parents and community members to connect and engage with board members on educational decisions and goals for the district.

Please join us on May 28, 2014 at 7pm, for an informative discussion about the school uniform policy for 2014. **You had questions, we want to answer them!**

Some of the topics to be discussed:

- Overview of Policy
- Colors of the uniform for Elementary, Upper elementary, MS, HS
- Financial support from the district
- Locations to Purchase Uniforms
- How to get support from your child's school
- Mini Fashion Show

Plus- an exciting fashion showcase to highlight the various styles of uniforms you child can sport for the Fall.

- I. Propose Future Topics
 - a. Target roll out dates for disseminating information
 - b. Asking the policy committee to meet

- II. Next Meeting Date: April 8th –will meet with Proud Parents