

**WINSLOW TOWNSHIP BOARD OF EDUCATION**  
**Regular Board of Education Meeting**  
***Winslow Township Middle School***  
30 Coopers Folly Road  
Atco, NJ 08004

**Wednesday, May 28, 2014**  
**7:00 p.m.**

**MINUTES**

**I. PUBLIC NOTICE** of this meeting was given to all Board Members and Associates in a notice dated **01/23/2014**. It was also advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town and Winslow Township Post Offices.

**II. MISSION STATEMENT**

The ***Mission*** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

**III. ROLL CALL** – In roll call the following Board members were noted present:

Present:	Larry Blake arrived 8:11 p.m.	Gail P. Watkins
	Ewuniki Brown	Hassan Wilcox
	Lorraine Dredde	Julie A. Peterson, Vice President
	Gulab Gidwani	Cheryl Pitts, President
	Carlos Vascos	

Also Present: H. Major Poteat, Ed.D., Superintendent  
Tyra McCoy-Boyle, Business Admin./Board Secretary  
Howard Long, Jr. Esq., Solicitor

**IV. PLEDGE OF ALLEGIANCE**

**V. BOARD OF EDUCATION – TEAM CHARTER**

Ms. Brown -

1. ***At all Times:*** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.

Mr. Vascos -

2. ***Before a Meeting:*** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.

Mr. Wilcox -

3. ***During a Meeting:*** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.

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Ms. Peterson -

4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

Ms. Dredden -

**VI. 2013-2014 DISTRICT GOALS**

1. Continue to review and assess in a systematic manner, using data, the district curriculum and students' needs to raise student achievement.
2. Create a positive school environment/culture conducive to teaching and learning for all stakeholders.
3. Continue to expand communication to all stakeholders to increase the capacity for greater parent/caregiver and community support.

**VII. AWARDS/PRESENTATIONS**

1. School No. 2 – Poetry Presentation
2. Community Connections – School Uniform Policy
3. Dr. Poteat presentation regarding the School Uniform Policy – Questions from the audience were answered.

**VIII. CORRESPONDENCE – None at this time.**

**IX. MINUTES**

**A motion was made by Ms. Peterson, seconded by Mr. Gidwani to approve the Open/Closed Sessions of the following meeting:**

Regular Meeting                      Wednesday, May 14, 2014                      Open/Closed Sessions

<i>Roll Call:</i>			
Mr. Blake	Yes	Ms. Watkins	Yes
Ms. Brown	Abstain	Mr. Wilcox	Yes
Ms. Dredden	Yes	Ms. Peterson	Yes
Mr. Gidwani	Yes	Ms. Pitts	Yes
Mr. Vascos	Yes		
Motion Carried			

**X. BOARD COMMITTEE REPORTS**

**Education Committee**

Ms. Peterson – No Report

**Operations Committee**

Ms. Dredde – The Operations Committee met on May 27, 2014 at 5:00 p.m. In attendance were Chairperson, Mrs. Dredde and Mr. Gidwani. Also present were Ms. McCoy-Boyle, Mr. Mills and Ms. Augustine. Meeting minutes are attached.

**Advertising on School Buses**

**Ms. Boyle - A recommendation is made to use EIRC for Bus Advertising through a Shared Service Agreement. We had a presentation by EIRC at a prior meeting. Through EIRC there is no cost to the District. We had a second vendor come out, Mr. Fox, made a presentation last evening. The committee recommended that we engage EIRC through a Shared Service Agreement.**

Mr. Wilcox would like a comparison between what EIRC and Mr. Fox had to offer. As Board Members we can see all of the information and compare it. Before we move forward we can have all of the facts and be able to make an informed decision.

Ms. Dredde – We do have the information but Mr. Fox did not have the information. We all agreed that EIRC spoke very well and the cost to EIRC is nothing and Mr. Fox was not sure as he is just starting out.

Mr. Wilcox – Thank you for the information Ms. Dredde but I still feel that the options should be provided to each Board Member before we move forward with a vote. I certainly think that our solicitor should review these agreements as well to make sure that before we move forward to go with a company that everything is in good order.

Mr. Gidwani – Mr. Fox does not appear to have any concrete information and was not sure exactly what to do. I do not think he was a reliable source for advertising. There was only one company which was EIRC. They did their legwork before they gave it to us.

Ms. Pitts – Thank you Mr. Gidwani but I do believe the entire Board Should have the opportunity to look at both proposals.

**Township Liaison Committee**

Ms. Peterson - The Township Liaison Committee will meet on June 11. The Board also participated in the Memorial Day Program with the Township and presented a wreath.

**Policy Committee**

Ms. Pitts - The Policy Committee met on May 22. In attendance was Ms. Dredde, Mr. Blake Mr. Davis, Director of Human Resources, Ms. Boyle, BA/BS and Board Solicitor, Mr. Howard Long.

The meeting focused primarily on revising and clarifying minor language changes associated with the revised Dress Code Policy. The suggested recommendations will be publicly stated at the regular Board Meeting scheduled for today.

The next meeting will be June 12, 2014 at 4:00 p.m. in District.

**XI. PUBLIC COMMENTS (Time Limited)**

**A motion was made by Ms. Watkins, seconded by Mr. Gidwani to open the meeting for Public Comments at 9:32 p.m.**

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

**Notation of Public Comments on Agenda Items** – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

**Please respect the following procedures:**

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to five minutes.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

Voice Vote: All in favor

**Nelly Chandler – Ad Hoc Citizens Advisory Committee**

Good Evening Dr. Poteat, Madam President, Board members. The Citizen Advisory Committee met on Thursday May 1, 2014 at School 3. All members were present with the absence of 2. A motion was moved that members would go to Board meetings to introduce themselves to the Board and the public. A motion was moved that a Winslow Board Representative clarify and explain the responsibility..... We discussed the lunch room overcrowding at School 4. The Board of Education did not address the issue at the recent school budget hearing nor have they indicated that they intend to correct the issue for the 2014-2015 school year. A motion was moved that ... recognize student achievement. A motion was made to establish a non-monetary reward which can be determined at a future date. Student athletes and scholarship opportunities were discussed. The next scheduled meeting is Thursday, June 5, 2014.

**Jill Fest – Parent**

It might as well be said that I still support Winslow Township and the uniform policy. I feel that the people who speak out against it, I am not trying to be mean, I feel that people speak negatively. I am a member of the community and I am just trying to get my point heard with things I don't agree with. Your Mission Statement says you are trying to educate all students to become critical thinkers and life-long learners. I don't think it is wrong that we all have different opinions. I wish it were voluntary and everyone would be happy. If they want to wear khaki and green shirts, let them wear khaki and green shirts. That is all I want to say.

**Terri Davis – Parent**

What I have to say is not about uniforms so I did not say it during the questions. I have lived in Winslow for seventeen years. I did not pay much attention to the school district at first because I didn't have children. Once I had children all I heard was, "you are not sending your kids to Winslow, right"? You better save your money so you can send your kids to private school. Even yesterday my daughter in law said to me you really need to pull your kids out of there. Why, I couldn't be happier with the education that my children are receiving. However, I have been appalled at the way this policy and other things have been handled. (Yes, there were 21 people who spoke at the first meeting. There were 42 people who spoke for and against.) The ones who have been here the rest of the time speaking are those of us who are still against the policy and we don't feel like we have been heard at all. You told us you would get answers to our questions. Here it is at the end of May and we finally got answers. We were told that the policy would not be restrictive, but it is. We were told in two formal settings that navy bottoms would be allowed but they are not allowed everywhere. We were told that any color polo shirt would be acceptable. But it is not acceptable, only dark green is acceptable. Uniforms have not done any of the things you want them to do. What the policy has done is taken a group of parents who supported the school and pitted them against each other because people feel strongly on both sides. Now in our Proud Parents Winslow group any time uniforms come up people start attacking each other until administrators have to take control because people do not get along. On the sites they commended the people who are for the uniforms and completely ignored those of us who are against the uniforms which makes us feel more like we are not heard. It is going to cost around \$300 to start off the school year because I want my kids clothes to last the whole school year. When I buy clothes at Walmart for them, which I sometimes do, I find that they don't last very long. I am not going to buy school clothes that are going to fall apart half way through the school year. That should be my right to not do that but it is going to cost me \$300 which does not count shoes or clothes for them to wear the rest of the time, which they actually have a lot of. Replacement clothes are going to continue to be a problem because of the light colors. Dark colors do not actually hold up that well either because of the fabric of polos. If you had come to us and said there were actual cases of bullying because of what kids were wearing or there were actual incidents of students being sent home even if they weren't dressed appropriately for school, I might have been able to look at this differently. Say any color shirt or blouse two color pants, khaki and navy. Taking into account, like my five year old, I don't want to wear those are boy colors. My daughter, who is five, likes pink and purples and wants to wear those to school. It does not make her wrong. It would have been nice to leave it at any solid color polo or blouse and two solid colors for pants, which would have improved the issues at the high school, or wherever the issues are. Back in December all the Board members were not even aware ..... In November all the Board members weren't even aware that it was going to start in 2014 and if I had known that was the standard measure for deciding who was for the policy I would have encouraged people to clap louder back in October instead of being polite. But what you seem to be forgetting is your team charter and district goals all urge a partnership with the whole community not just the ones who agree with you. If you had followed those objectives, many of the parents would not feel ignored. Like you haven't done your research. Like you were trying to hide something because the final policy was not available until today and it still does not have all the details pertaining to your school. Somebody coming into the District and looks on the website and doesn't know what school

they go to still will not know what their kids are wearing. Right now anyone can dress your kids in khaki pants and a polo shirt and it is perfectly acceptable. Next year I have to dress my children the way you want me to in order for it to be acceptable. I have raised my children from birth. I know what they like and don't like, I know what makes them comfortable. Why do you get to dictate what my children should wear? I realize the law says you have that authority but the law also says you may adopt a policy requested by the principals and parents. I am a Parent. I have never been asked about the policy or choosing a uniform. I would like a list of the staff or principals who chose this policy. Ms. Brown suggested at one meeting that you make this policy optional for one year so that people could have time to get their uniforms, so the uniforms would be available and people would have the time to adjust. That also did not make all of us happy. The last thing I would like you to remember is you are here because of the public and we can also vote you out at the next election.

**XII. ADJOURNMENT OF PUBLIC COMMENTS**

**A motion was made by Mr. Wilcox, seconded by Mr. Gidwani to close the meeting for Public Comments at 9:48 p.m.**

Voice Vote: All in favor

**XIII. SUPERINTENDENT'S REPORT**

**A motion was made by Ms. Dredde, seconded by Ms. Peterson to approve A. & B. as recommended by the Superintendent.**

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

- 1. First Reading of Board Policies & Regulations **None at this time.**
- 2. Second Reading of Board Policies & Regulations **None at this time.**
- 3. Security/Fire Drill Report

Approve the Security/Fire Drill Report for the month of April 2014 as listed below:

<b>School</b>	<b>Date</b>	<b>Elapsed Time</b>	<b>Type of Drill</b>	<b>A.M./P.M.</b>
School #1	4/09/14	5 min. 32 sec.	Bomb Threat	11:10 AM
	4/22/14	3 min. 28 sec.	Fire	1:48 PM
School #2	4/30/14	5 min. 10 sec.	Lockdown	12:15 PM
	4/21/14	3 min. 8 sec.	Fire	10:48 AM
School #3	4/25/14	4 min.	Fire	11:00 AM
	4/30/14	5 min.	Active Shooter	2:45 PM
School #4	4/11/14	3 min. 52 sec.	Fire	2:52 PM
	4/24/14	6 min. 6 sec.	Bomb Threat	2:07 PM
School #5	4/29/14	10 min.	Bomb Threat	8:50 AM
	4/14/14	1 min. 20 sec.	Fire	1:43 PM

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School #6	4/28/14 4/29/14	2 min. 37 sec. 7 min. 4 sec.	Fire Bomb Evacuation	9:45 AM 9:37 AM
Winslow Twp. M.S.	4/10/14 4/16/14	2 min. 10 min.	Fire Active Shooter	10:01 AM 1:45 PM
Winslow Twp. H.S.	4/25/14 4/28/14	6 min. 5 min.	Non-Fire Evacuation Fire	9:09 AM 1:00 PM

4. Field Trips **Exhibit XIII A: 4**

Approve Field Trips for the 2013-2014 school year as listed in the attached exhibit.

5. Professional Development/Workshops & Conferences **Exhibit XIII A: 5**

a. Approve Professional Development opportunities as presented in the attached exhibit.

b. Approve the Professional Development opportunity as listed below:

Title: Aligning Practices with the Common Core Standards for English Language Arts and Mathematics  
 Date(s): May 2014-June 2014  
 Audience: Teachers Schools No. 1-WTHS  
 Presenter: Standards Solution Consultants  
 Costs: \$30,000 (8 workshops)  
 Funding: NCLB – Title II  
 Description: To provide teachers with the necessary training and support for the upcoming PARCC assessments. Teachers will be exposed to computer-based testing procedures, and instructional concepts that will align with Common Core State Standards, in the areas of English Language Arts and Mathematics, will be reviewed. Additionally, the training sessions will include hands-on activities with the students, in order to help them to succeed at working with Common Core State Standards and PARCC assessment tools.

6. Tuition Students (2013-2014) **Exhibit XIII A: 6**

Approve the placement of Tuition Students as listed in the attached exhibit.

7. Terminate Out-of-District Placements **None at this time.**

8. Homeless Student(s) **Exhibit XIII A: 8**

Approve the listing of Homeless students as per the attached exhibit.

9. Fundraiser(s) **Exhibit XIII A: 9**

Approve the following fundraisers/school activities for the 2013-2014 school year as listed below and as per the attached exhibit

WTHS

- o Candy Grams (06/2014) – Key Club
- o 13<sup>th</sup> Annual 100 Inning Game (06/16/14) – Baseball Team
- o Jeans Day (June 2014) – HSA/Project Graduation
- o Commencement Flower Sale (06/18/14) – HSA/Project Graduation
- o Cold Cow Night (06/12/2014) – FBLA
- o

10. School No. 1 – TD Bank Guest Readers

Approve the following TD Bank employees to visit School No. 1 and read to students on Monday, June 2, 2014:

Marlon Jones	Amanda Major	Ronald Hillbert
Marshetta Ragsdale	Cynthia Ruiz	Ronald Gallo
Jim Finnerty	Gretchen Wager	Hassan Wilcox

11. Schools No. 5 & No. 6 Orchestra Performance

Approve the School No. 5 & No. 6 Orchestra to perform at the Fountains at Cedar Parke Retirement Community on Saturday, June 14, 2014.

**Note:** Parents will be responsible for transporting their children.

12. WTHS – 2014 Graduation Guest Speaker

Approve Mr. Kevin Brown, Pastor of the Perfecting Church, to be the guest speaker at the Winslow Township High School Class of 2014 Graduation on June 18, 2014 at 6:00 p.m.

13. WTHS – Guest Speaker

Approve Mr. Cody Coleman, WTHS Graduate and current graduate student at MIT, to speak with the students on June 5, 2014 about education and pursuing goals.

14. WTHS – Donation(s)

- a. Approve the acceptance of a donation, in the amount of \$300, from Mr. Robert Turner, former CAD teacher, to be given out on Senior Awards Night as a CAD scholarship.
- b. Approve the acceptance of a donation, in the amount of \$500, from Winslow Beauty Supply, to be given out on Senior Awards Night as a Science scholarship.



15. WTHS – FBLA Senior Appreciation & End of Year Dinner

Approve the Future Business Leaders of America (FBLA) Committee to hold a Senior Appreciation and End of Year Dinner on Monday, June 2, 2014 at 6:00 p.m. at the Winslow Family Diner.

**Note:** The cost of \$20 per member will be partially funded through the FBLA with the balance being paid by the attendee. Senior members who attend will be fully funded through the FBLA.

**B. Principal's Updates**

1. Monthly School Highlights
2. Ethnic Enrollment Report
3. Suspension Report

**Exhibit XIII B: 1**  
**Exhibit XIII B: 2**  
**Exhibit XIII B: 3**

<i>Roll Call:</i>			
Mr. Blake	Yes	Ms. Watkins	Yes
Ms. Brown	Yes	Mr. Wilcox	Abstain
Ms. Dredden	Yes	Ms. Peterson	Yes
Mr. Gidwani	Yes	Ms. Pitts	Yes
Mr. Vascos	Yes		
Motion Carried			

**XIV. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT**

A motion was made by Ms. Peterson, seconded by Mr. Blake to approve A. & B. as recommended by the Business Administrator/Board Secretary.

**A. REPORTS**

**None at this time.**

**B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. Line Item Transfers **None at this time.**
2. Board Secretary's Report **None at this time.**
3. Reconciliation Report **None at this time.**
4. Board Secretary's Certification **None at this time.**
5. Boards' Certification **None at this time.**

6. Bill List **Exhibit XIV B: 6**
- a. Approve the Vendor Bill List in the amount of \$1,711,909.49 as per the attached exhibit.
- b. Ratify the Manual Bill List in the amount of \$937,861.39 as per the attached exhibit.
7. Payroll **None at this time.**
8. Hampton Academy – Free or Reduced Meals 2014-2015
- In accordance with N.J.A.C. 6A:23-4.5 (a) (20) the Winslow Township School District hereby authorizes Hampton Academy to include the cost of meals provided within the annual tuition rate charged to students.
- It is understood, by the Winslow Township School District, that all meals provided by the Hampton Academy will meet the nutritional requirement of the Child Nutrition Program as administered by the New Jersey Department of Agriculture.
9. Archway Programs – Free or Reduced Lunch Program 2014-2015
- Be it resolved that the Winslow Township Board of Education does not require the Archway Schools to charge students for reduced and/or paid meals provided as part of their educational program in compliance with the NJ Department of Agriculture's Child Nutrition Program regulations for the 2014-2015 school year.
10. Before/After School Program Basketball Game
- Approve the Before/After School Program Parents vs. Kids Basketball Game at School # 6 on Friday, June 6, 2014 at 4:00 p.m.
11. Contract Vendors – 2013-2014 and 2014-2015

**RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE  
CONTRACT VENDORS FOR BOARDS OF EDUCATION  
PURSUANT TO N.J.S.A. 18:18A-10a**

**WHEREAS**, the Winslow Township Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29 (c) may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

**WHEREAS**, the Winslow Township Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

**WHEREAS**, the Winslow Township Board of Education, intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

**RESOLVED**, the Winslow Township Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list for the 2013 – 2014 and 2014-2015 school year pursuant to all conditions of the individual State contracts; and be it further

**RESOLVED**, that the Winslow Township Board of Education Business Administrator/ Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

**RESOLVED**, that the duration of the contracts between the Winslow Township Board of education and the Referenced State Contract Vendors shall be July 1, 2013 to June 30, 2014 also July 1, 2014 to June 30, 2015.

\_\_\_\_\_  
 Date Approved Business Administrator/Board Secretary

Referenced State Contract Vendors

<u>Commodity Service</u>	<u>Vendor</u>	<u>State Contract #</u>
Automotive Parts and Equipment	Bruno's, Inc.	A85991

12. Disposal of School Textbooks **Exhibit XIV B: 12**

Approve the Disposal of School Textbooks per the attached exhibit.

<b>Location</b>	<b>Department</b>	<b>Description</b>
High School	History Department	History Books - Outdated

13. Genesis Educational Services 2014 - 2015

Approve the student information system annual maintenance fee in the amount of \$26,582.00 for Genesis Educational Services for 2014-2015.

14. Outstanding checks to be voided and reissued

Approve the following list of outstanding checks to be voided and reissued:

Payroll Account :

Date	Check #	ID#	Amount
		(Inactive Employees)	
6/30/2011	342115	M.S.	\$322.38
6/30/2011	342125	L.C.	\$2,271.25
1/30/2012	350554	R.R.	\$95.10
9/13/2013	379658	L.S.	\$72.26
		(Active Employees)	
6/30/2011	342163	4585	\$120.97
1/30/2012	350544	4801	\$95.10
1/30/2012	350641	4510	\$94.33
9/14/2012	360005	4576	\$783.95
11/30/2012	365113	4314	\$18.93
11/30/2012	365273	4189	\$25.81
11/30/2012	365293	4766	\$28.55

General Account – Voids:

Date	Check #	Payee	Amount
3/13/2013	104904	M.H.	\$26.00
4/24/2013	105256	K.M.	\$26.00

Agency Account – Voids:

Date	Check #	Payee	Amount
9/30/2011	5360	J.H.F.	\$315.00
9/30/2011	5362	Diversified Collection Serv. Inc.	\$478.21

15. Approve the Purchase – State Contract Vendor

Approval of purchase of Bus Part Supplies in the amount of \$21,979.47 to Mechanics Auto Parts/Napa an approved State Contract Vendor. State Contract # A-72744.

Items are to be charged to 11-000-270-615

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this award.

\_\_\_\_\_  
 Tyra McCoy-Boyle

16. Approve the Purchase – State Contract Vendor

Approval of purchase of Bus Part Supplies in the amount of \$14,600.32 to Ransome International an approved State Contract Vendor. State Contract # A-73707.

Items are to be charged to 11-000-270-615

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this award.

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Tyra McCoy-Boyle

17. Approve the Purchase – State Contract Vendor

Approval of purchase of Bus Part Supplies in the amount of \$2,258.45 to Bus Parts Warehouse an approved State Contract Vendor. State Contract # A-73725.

Items are to be charged to 11-000-270-615

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this award.

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Tyra McCoy-Boyle

18. Ratify the Purchase – State Contract Vendor

Ratify the purchase of Supplies and Tires in the amount of \$87,830.16 to Service Tire Truck Center an approved State Contract Vendor. State Contract # A-71689/71688. Items charged to 11-000-270-615.

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this award.

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Tyra McCoy-Boyle

19. Ratify the Purchase – State Contract Vendor

Ratify the purchase of Bus Part Supplies in the amount of \$26,902.32 to Bus Parts Warehouse an approved State Contract Vendor. State Contract # A-73725  
Items charged to 11-000-270-615

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this award.

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20. Ratify the Purchase – State Contract Vendor

Ratify the purchase of Bus Part Supplies in the amount of \$53,663.29 to Mechanics Auto Parts/Napa an approved State Contract Vendor. State Contract # A-72744.  
Items charged to 11-000-270-615

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this award.

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Tyra McCoy-Boyle

21. Ratify the Purchase – State Contract Vendor

Ratify the purchase of Bus Part Supplies in the amount of \$59,105.21 to Ransome International an approved State Contract Vendor. State Contract # A-73707.  
Items charged to 11-000-270-615

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this award.

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Tyra McCoy-Boyle

22. Approve Purchase – Ed Data Vendor

Approval of purchase of curtains, valance and blinds for School No. 5 in the amount of \$6,731.12 to Ackerson Drapery & Decorator Service, Inc. an Ed Data vendor.  
Items to be charged to 11-190-100-610

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in

this award.

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Tyra McCoy-Boyle

23. Approve Purchase – Ed Data Vendor

Approval of purchase of reconditioning of football equipment and uniforms in the amount of \$6,304.12 to Schutt Reconditioning, an Ed Data vendor.  
Items to be charged to 11-402-100-420

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this award.

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Tyra McCoy-Boyle

24. Approve the Purchase – State Contract Vendor

Approval of purchase of a 2015 Ford F 350 4 WD Pickup Truck, including a plowing package in the amount of \$37,029.69 to Winner Ford, Cherry Hill, an approved State Contract Vendor. State Contract # A-83558 T2101. (Replaces vehicle with a burned out engine. Cost to repair is \$23,176.83)  
Item to be charged to 12-000-263-730

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this award.

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Tyra McCoy-Boyle

25. Appointment of Business Administrator/Board Secretary

Approve the appointment of Ms. Tyra McCoy-Boyle as the Business Administrator/ Board Secretary of the Winslow Township Board of Education from July 1, 2014 – June 30, 2015.

26. Technology Services

Approve EIRC to provide long term professional technology services, Lead Technology Coordinator, 2 Network Technicians and 4 Desktop Technicians for the 2014-2015 school year at a cost of \$344,300.00 through the Shared Services Agreement.  
To be charged to 11-000-252-340

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this award.

\_\_\_\_\_  
 Tyra McCoy-Boyle

27. Tax Levy Payment Schedule for 2014-2015

**Exhibit XIV B: 27**

Approve the Winslow Township Tax Levy Payment Schedule for the year ended June 30, 2015 as per the attached Exhibit.

28. Request for Proposal (RFP) for Custodial and Maintenance Services

a. Record the RFP responses for Custodial and Maintenance Services as follows:

	<b>GCA</b>	<b>Aramark</b>
<b>Year 1</b>	\$2,730,672.12	\$2,756,089.00
<b>+ Optional</b>	148,478.60	123,948.87
<b>Total Year 1</b>	\$2,879,150.72	\$2,880,037.87
<b>Year 2</b>	\$2,993,672.12	\$2,811,210.78
<b>+ Optional</b>	159,516.60	126,427.84
<b>Total Year 2</b>	\$3,093,188.72	\$2,937,638.62
<b>Total Two Year Award</b>	\$5,972,339.44	\$5,817,676.49

b. Approve the award of a two year contract with the option to renew for three one-year terms for Custodial and Maintenance Services to Aramark. (Renewals are subject to funding) Contract term is from July 1, 2014 – June 30, 2016. The proposals were reviewed by an Evaluation Committee. The Evaluation Committee Recommendations Report was posted on the District website 48 hours prior to the award.

To be charged to 11-000-261-320

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this award.

\_\_\_\_\_  
 Tyra McCoy-Boyle



29. Award of Contract for Monitoring and Compliance of Facilities Services Management

Approve the award of contract for Monitoring and Compliance of Facilities Management to Edvocate, Inc. The term of contract is from July 1, 2014 – June 30, 2015 at a cost of \$2,164.00/month.  
 (Sole Responder)  
 To be charged to 11-000-262-300

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this award.

\_\_\_\_\_  
 Tyra McCoy-Boyle

30. Student Transportation of America (STA) 2014-2015

Approve to renew Student Transportation of America (STA) to provide transportation per the listed routes for the Winslow Township Board of Education for the 2014-2015 school year. There will be a 1.69% increase in accordance with the current state CPI Allowance.

<b>Winslow Township Board of Education</b>	
School	Route
Middle School	WMS060
High School	WHS060
School # 6	WS6060
School # 4	WS4060
High School	WHS061
Middle School	WMS061
School # 6	WS6061
School # 3	WS3061
School # 1	WS1062
Middle School	WS4063
School # 4	WS4064
School # 5	WS2065

31. Parental Transportation Contract

Approve the Parental Transportation Contract for Ms. Beck to transport her special needs child to and from an out of district placement at a rate of \$75.00/day in accordance with the school calendar as follows:

- a. July 1, 2014 – August 31, 2014
- b. September 1, 2014 – June 30, 2015

The parent/legal guardian will provide to the Board Secretary evidence of a valid driver license, a valid vehicle registration and display a current inspection sticker on the windshield. In addition, the parent/legal guardian shall furnish automobile liability insurance not less than \$1,000,000 single limit coverage.

32. The Alliance for Competitive Energy Service (ACES)

Approve the awarding by ACES to Hess Corporation to supply natural gas service to the Winslow Township School district starting in June 2014 for a 7-month term.

33. Cape May County Shared Services – 2014 Summer Transportation Services Contract

Approve the 2014 Summer Transportation Services Contract between the Winslow Township Board of Education and the Cape May County Shared Services to transport one student from July 1, 2014 – August 31, 2014 at a cost of \$1,312.50.

<i>Roll Call:</i>			
Mr. Blake	Yes	Ms. Watkins	Yes
Ms. Brown	Yes	Mr. Wilcox	Yes
Ms. Dredden	Yes	Ms. Peterson	Yes
Mr. Gidwani	Yes	Ms. Pitts	Yes
Mr. Vascos	Yes		
Motion Carried			

**XV. PERSONNEL**

**A motion was made by Ms. Dredden, seconded by Mr. Gidwani to approve Items 1 – 6 with regard to Personnel.**

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources: .

	Name	Type of Leave	From	To	Paid/Unpaid
A	I.B.	Medical	5/27/2014	6/30/2014	P
B	J. G.	Medical	5/29/2014	7/11/2014	P
C	J. L.	FMLA (Amended)	4/23/2014	6/30/2014	U
D	C. L.	Medical	5/28/2014	6/30/2014	U

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2. Retirements

a. Approve the following Retirements for the 2013/2014 school year:

	Name	Position	Location	Effective
A	McCarthy, Barbara	6 <sup>th</sup> Grade Teacher	School No. 6	7/1/2014
B	Pullaro, Beth	Special Ed Teacher	High School	7/1/2014

b. Approve the following Retirement for the 2014/2015 school year:

	Name	Position	Location	Effective
A	Rohner, Bonnie	2 <sup>nd</sup> Grade Teacher	School No. 4	10/1/2014

3. New Hires

Approve of the following New Hire Appointments for the 2014/2015 school year:

	Name	Position	Location	Salary	Effective
A	Bobo, Ethan	Mathematics Teacher	High School	\$48,361 BA – Step 1	9/1/2014
B	Hall, Stephanie	2 <sup>nd</sup> Grade Teacher	School No. 2	\$48,361 BA – Step 1	9/1/2014
C	Orem, Lauren	1 <sup>st</sup> Grade Teacher	School No. 1	\$48,361 BA – Step 1	9/1/2014
D	Santisi, Gianna	Special Education Teacher (Leave of Absence)	School No. 5	\$48,361 BA – Step 1	9/1/2014

NOTE: Salary & Stipend may be amended pending WTEA Negotiated Agreement

4. 2014/2015 WINSOAR Program

Approve the following Administrator for the Middle School WINSOAR Program for the 2014/2015 school year, from 2:30 p.m. – 6:30 p.m., on an as needed basis: (11-130-100-101-160-07)

	Name	Subject	Hourly Rate
A	Innocenzo, John	Administrator	\$50.00

NOTE: Hourly rate may be amended pending WTEA Negotiated Agreement

5. 2014/2015 Game Monitor, Ticket Taker, Clock Operator, Security

Approve the following employee to work as a Game Monitor, Ticket Taker, Clock Operator or Security for the 2014/2015 Fall/Winter Athletic seasons, on an as needed basis, at the per game rate as listed: (11-402-100-100-402-08)

	Name
A	Fletcher, Cynthia

Fall - Football		Winter – Wrestling-Basketball	
Position	Per Game	Position	Per Game
Head Ticket Seller	\$36.11	Head Ticket Seller	\$28.64
Assistant Ticket Seller	\$30.58	Ticket Collector	\$26.67
Ticket Collector	\$26.67	Time Clock Operator	\$34.13
Announcer	\$26.67	Announcer	\$26.67
Security	\$26.67	Security	\$26.67

6. 2014 Summer Bus Drivers for the Extended School Year Programs

Approve the following 2014 Summer Bus Drivers for the Extended School Year Programs, on an as needed basis pending student enrollment. The Bus Drivers will be needed from June 23, 2014 – September 3, 2014 at \$22.00 per hour:  
 (11-000-270-160-000-60)

	Name	Position
A	Adams, Patricia	Bus Driver
B	Alexander, Diane	Bus Driver
C	Alibrando, Michelle	Bus Driver
D	Bombara, Linda	Bus Driver
E	Caldwell, Patti	Bus Driver
F	Camperchioli, Mark	Bus Driver
G	Cantillo, Philip	Bus Driver
H	Carmichael, James	Bus Driver
I	Casario, Joann	Bus Driver
J	Chew, Linda	Bus Driver
K	Cropper, Roberta	Bus Driver
L	DeLorenzo, Noelle	Bus Driver
M	Dougherty, Paula	Bus Driver
N	Duble, Kathleen	Bus Driver
O	Filer, Donna	Bus Driver
P	Forte, Susan	Bus Driver
Q	Frame, Sharon	Bus Driver
R	Gambardella, Susan	Bus Driver
S	Grays, Susan	Bus Driver
T	Hoffman, Deborah	Bus Driver
U	Iannaco, Kenneth	Bus Driver
V	Jacobs, Frank	Bus Driver
W	Jarrell, Peggy	Bus Driver
X	Kunitz, Jennifer	Bus Driver
Y	Lawlor, Tara	Bus Driver

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Z	Logeman, Janet	Bus Driver
AA	Maffei, Raymond	Bus Driver
BB	McNeill, Kimberly	Bus Driver
CC	Mongon, Lois	Bus Driver
DD	Moore, Wayne	Bus Driver
EE	Murray, Loretta	Bus Driver
FF	Park, Donna Marie	Bus Driver
GG	Peter, Patricia	Bus Driver
HH	Pfaff, Bethann	Bus Driver
II	Reynolds, Rebecca	Bus Driver
JJ	Richardson, William	Bus Driver
KK	Rose, Esamuel	Bus Driver
LL	Rose, Wesley	Bus Driver
MM	Sheehan, Carole	Bus Driver
NN	Siedenber, Debra	Bus Driver
OO	Stimelski, Diane	Bus Driver
PP	Strain, Andrea	Bus Driver
QQ	Swain, Nina	Bus Driver
RR	Terzian, Debbie	Bus Driver
SS	Thurston, Theresa	Bus Driver
TT	Trueland, Malinda	Bus Driver
UU	Turner, Malvin	Bus Driver
	<b>Name</b>	<b>Position</b>
VV	DeSorte, Joseph	Substitute Bus Driver
WW	Gurenlian, Christina	Substitute Bus Driver
XX	Iannaco, Kristine	Substitute Bus Driver
YY	Irwin, Michael	Substitute Bus Driver
ZZ	Mauro, Lois	Substitute Bus Driver
AAA	McCarty, Donna	Substitute Bus Driver
BBB	Ordille, Kelly	Substitute Bus Driver
CCC	Schneck, Michael	Substitute Bus Driver
DDD	Vanst, Maxine	Substitute Bus Driver
EEE	Wall, Tammy	Substitute Bus Driver

**NOTE:** Rate may be amended pending WTEA Negotiated Agreement

<i>Roll Call:</i>			
Mr. Blake	Yes	Ms. Watkins	Yes
Ms. Brown	Yes	Mr. Wilcox	Yes
Ms. Dredden	Yes	Ms. Peterson	Yes
Mr. Gidwani	Yes	Ms. Pitts	Yes
Mr. Vascos	Yes		
Motion Carried			

**XVI. ADDENDUM**

**PERSONNEL**

**A motion was made by Ms. Peterson, seconded by Mr. Gidwani to approve Item 1 with regards to Personnel.**

1. High School Fall Coaches

Approve the following High School Fall Coaches for the 2014/2015 school year:  
 (11-402-100-100-402-08)

	<b>Fall Coach</b>	<b>Fall Coach Position</b>	<b>Stipend</b>	<b>Step</b>
<b>A</b>	Angerstein, Eric	Assistant Football Coach	\$4,732.00	2
<b>B</b>	Angerstein, Russell	Head Football Coach	\$7,790.00	2
<b>C</b>	Badillo, Amanda	Head Girls' Field Hockey Coach	\$6,357.00	3
<b>D</b>	Brown-Self, Shawnnika	Assistant Coed Cross Country Coach	\$3,155.00	2
<b>E</b>	Caldwell, Kevin	Assistant Boys' Soccer Coach	\$4,665.00	3
<b>F</b>	Cuneo, Chris	Head Boys' Soccer Coach	\$6,357.00	3
<b>G</b>	Diaz, Suzanne	Assistant Girls' Tennis Coach	\$3,281.00	3
<b>H</b>	Horne, George	Assistant Coed Cross Country Coach	\$3,281.00	3
<b>I</b>	Jarow, David	Assistant Girls' Soccer Coach	\$4,486.00	2
<b>J</b>	Lee, Lauren	Head Fall Cheerleading Coach	\$4,923.00	3
<b>K</b>	McCarthy, Stefanie	Assistant Fall Cheerleading Coach	\$3,281.00	3
<b>L</b>	McCormick, Rachel	Head Coed Cross Country Coach	\$4,923.00	3
<b>M</b>	Nagy, Kristine	Assistant Girls' Field Hockey Coach	\$4,665.00	3
<b>N</b>	Pino, John	Assistant Coed Cross Country Coach	\$3,281.00	3
<b>O</b>	Rossi, Ronald	Assistant Football Coach	\$4,923.00	3
<b>P</b>	Spahn, Matias	Assistant Football Coach	\$4,923.00	3
<b>Q</b>	Stowell, Allen	Assistant Girls' Soccer Coach	\$4,665.00	3
<b>R</b>	Stowell, Bruce	Head Girls' Soccer Coach	\$6,357.00	3
<b>S</b>	Taylor, Carl	Assistant Football Coach	\$4,923.00	3
<b>T</b>	Totoro, John	Head Girls' Tennis Coach	\$4,923.00	3

**NOTE: Stipends may be amended pending new WTEA Negotiated Agreement**

<i>Roll Call:</i>			
Mr. Blake	Yes	Ms. Watkins	Yes
Ms. Brown	Yes	Mr. Wilcox	Yes
Ms. Dredden	Yes	Ms. Peterson	Yes
Mr. Gidwani	Yes	Ms. Pitts	Yes
Mr. Vascos	Yes		
Motion Carried			

**XVII. OPEN PUBLIC RECORDS ACT (OPRA) REQUESTS**

1. The Winslow Board of Education responded to the following OPRA Request(s) between May 9, 2014 through May 23, 2014:

Number of Requests Received	Document Requested	Approved	Denied
2	<ul style="list-style-type: none"> <li>• Copy of Superintendent's Contract for 2014-2019. School District Rate of absence for 2013-2014. Absentee rate for staff 07/01/2013 to 05/01/2014.</li> <li>• Copy of Assistant Superintendent, Business Administrator/Board Secretary and Human Resources Director Contracts approved at BOE Meeting May 14, 2014.</li> </ul>	2	0

**XVIII. OLD BUSINESS**

Ms. Brown noted several areas of the Dress Code Policy that needed revising.

Ms. Pitts – The Policy Committee does not meet again until June 11 so if it would be your desire we could very well right here make that decision and go forward with the revised part or we could certainly wait until June 11 and the Policy Committee could take it up?

Mr. Gidwani – Madam President I do not think we should wait until June 11 because the policy has to be completed. We should have a special meeting to get it over with so that we can inform the parents.

Dr. Poteat – I think before you try to address these issues tonight, I think it is important enough for us to get it right. We heard a lot of recommendations and I feel they were legitimate recommendations. The question is if you are going to have a meeting are you going to consider some of the other things that were said. I think we had this meeting with good intent and to tell the parents we hear what you are saying. We need to get it cleaned up and get it right.

Ms. Vascos – I agree with Dr. Poteat and with Mr. Gidwani to have a special meeting and get it out to the parents sooner.

Ms. Pitts – A special meeting for the whole Board will be held on June 4, 2014 at 6:00 p.m. for discussing the changes to our Dress Code Policy . Action will be taken.

Voice Vote: All in favor

Mr. Gidwani – When do we have to inform the parents?

Dr. Poteat – Either June 1 – June 6. As long we inform the parents prior to the children leaving for school vacation I think we are good as long as they know we are working to make it correct.

**XIX. NEW BUSINESS**

Dr. Poteat – At the June 11, 2014 Board Meeting we will use that meeting to recognize the seniors at the high school in the arts, athletics, academics.

**XX. INFORMATIONAL ITEMS - None at this time.**

**XXI. EXECUTIVE SESSION     A motion was made by Ms. Watkins, seconded by Mr. Wilcox to approve adoption of the Executive Resolution and adjournment to Executive Session at 10:05 p.m. for a period of fifteen minutes.**

**WHEREAS**, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

**WHEREAS**, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on May 28, 2014 at 10:05 p.m. and

**WHEREAS**, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is: \_\_\_\_\_ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;



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"(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

"(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body" The collective bargaining contract(s) discussed are between the public body in regards to collective bargaining and grievance issues between the BOE and the WTEA.

"(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

"(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

"(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are \_\_\_\_\_ and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

"(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting." The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are: \_\_\_\_\_;

"(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

**WHEREAS**, the length of the Executive Session is estimated to be fifteen minutes after which the public meeting shall (circle one) reconvene and immediately adjourn or reconvene and proceed with business.

**NOW, THEREFORE, BE IT RESOLVED** that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

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**BE IT FURTHER RESOLVED** that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**BE IT FURTHER RESOLVED** that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

**BE IT FURTHER RESOLVED** that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

Voice Vote: All in favor

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
Business Administrator/Board Secretary

**XXII. ADJOURNMENT OF EXECUTIVE SESSION**

**A motion was made by Ms. Peterson, seconded by Mr. Wilcox to adjourn Executive Session at 10:55 p.m.**

Voice Vote: All in favor

**XXIII. ADJOURNMENT** A motion was made by Ms. Peterson, seconded by Mr. Wilcox to adjourn the meeting at 10:56 p.m. *All Ayes.*

Respectfully Submitted,

Tyra McCoy-Boyle,  
Business Administrator/Board Secretary

## OPERATIONS COMMITTEE MEETING

May 27, 2014

5:00pm

Administration Building

MINUTES

The Operations Committee met on Tuesday, May 27, 2014 at 5pm. In attendance were Chairperson Mrs. Dredden, and Mr. Gidwani. Also present were Ms. McCoy-Boyle, Mr. Mills, and Ms. Augustine. The committee discussed the following items:

- **Advertising on Buses** – A representative from Fox School Bus Media made a presentation on school bus advertising. The committee will make a recommendation at the May 28<sup>th</sup> board meeting.
- **Solar Panels** –
  - Schools 1 through 4 are 100% complete and operating. Restoration of the grounds is expected to be completed during the first week of June.
  - Panel installation is complete at the High, Middle and School #6. Inspections and utility work is left to be completed.
  - The panels are loaded onto school #5 and installation is expected to be completed within 3 weeks.
- **Cameras** – The administration continues to assess the needs of the district.
- **Blue Anchor Building** – Funding to demolish the structures is in the 2014-15 budget.
- **High School Window Replacement** – A pre-bid tour was held Tuesday, May 27<sup>th</sup>. Four vendors participated in the walk through.
- **Defibrillators for Sports and Field Trips** – Further clarification should be provided at the NJ Business Officials' Conference in Atlantic City. Funding for additional equipment will be provided through the (NJSIG) Safety Grant.
- **Field Lighting** – The lights are installed and working. The required “100 hour burn out” period is complete.
- **ROD grant update** – The district received executed grant agreements for the High School Window Replacement and the Drainage issued at School #2. The district will now be able to move the local share to the Capital Projects fund.
- **Bleachers** – Repairs to the “home” stands were made as recommended by the inspection report. The estimated cost to replace the home stands was approximately \$140,000.00. There were no issues noted with the “Visitors” stands.
- **Architect/Engineer RFP's** – The RFP's are available in the Business Office for Board members' review.

NEXT MEETING: Tuesday, June 24<sup>th</sup> at 5:30pm