

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
Winslow Township Middle School
30 Coopers Folly Road
Atco, NJ 08004

Wednesday, June 11, 2014

4:30 p.m. (RFP Interviews – Media Center) 7:00 p.m. (Regular Meeting – Cafeteria)

MINUTES

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **01/23/2014** and **05/16/2014**. It was also advertised in the Courier-Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town and Winslow Township Post Offices.

II. MISSION STATEMENT

The *Mission* of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL – In roll call the following Board Members were noted present

Present:	Ewuniki Brown	arrived 5:19 p.m. left 10:24 p.m.	Hassan Wilcox	arrived 4:47 p.m.
	Gulab Gidwani		Julie A. Peterson, Vice President	
	Carlos Vascos		Cheryl Pitts, President	
	Gail P. Watkins			

Absent: Larry Blake
 Lorraine Dredden

Also Present: H. Major Poteat, Ed.D., Superintendent
 Tyra McCoy-Boyle, Business Admin./Board Secretary
 Howard Long, Jr. Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. BOARD OF EDUCATION – TEAM CHARTER

- At all Times:** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.
- Before a Meeting:** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.
- During a Meeting:** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.

4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

VI. 2013-2014 DISTRICT GOALS

1. Continue to review and assess in a systematic manner, using data, the district curriculum and students' needs to raise student achievement.
2. Create a positive school environment/culture conducive to teaching and learning for all stakeholders.
3. Continue to expand communication to all stakeholders to increase the capacity for greater parent/caregiver and community support.

VII. PROFESSIONAL SERVICES (RFP) INTERVIEWS (Media Center) 4:30 p.m.

1. Architects
2. Engineers

VIII. AWARDS/PRESENTATIONS (Cafeteria) 7:00 p.m.

1. Recognition of WTHS Students:
 - o Brittany Adams – Valedictorian
 - o John Chea - Salutatorian
 - o Amy Boehly – Performing Arts
 - o Jada Matthews & Jocelynne Jones - Girls Basketball Team
 - o Masner Beauplan - Boys Basketball Team
 - o Girls Track Team
 - o Middle School Track Team Recognition

Ms. Pitts recognized Mayor Barry Wright in the audience.

Mayor Wright – Thank you very much Mrs. Pitts. Don't let anyone know but I can be somewhat of an emotional person and when I see the quality of the children here tonight and getting the awards that they got if that doesn't bring a tear to my eyes as Mayor of the Township. I am so proud of the children in our Township but also in this District. I think this District is ... I think everyone in Winslow...the administrators, the staff, the teachers. There is no doubt in my mind that Winslow Township School District is number one in this State as far as I am concerned. I will always be here to support you and I support the Board of Education and the decisions you have made, I will support you all the way and will take anyone who wants to Thank you so much and keep up the good work!

IX. CORRESPONDENCE

Ms. Boyle – A letter dated May 23, 2014. Subject: Educational Facilities Construction and Financing Act, Section 15 Grant Agreement Execution Letter. It is regarding Winslow Township School No. 2 Elementary School. The project is the rehab of the Courtyard to

Improve drainage and the grant amount is \$28,159. It reads:

Dear Superintendent Poteat: The New Jersey Schools Development Authority (the "NJSDA") has received your application for a grant pursuant to N.J.A.C. 19:32-2.3 and has determined that all conditions precedent to the Grant Agreement (the "Agreement") execution have been satisfied; therefore, we are returning to you the Agreement which has been fully executed by the NJSDA.

The second letter again is from the Educational Facilities Construction and Financing Act, Section 15 Grant Agreement Execution Letter dated May 23, 2014 the grant amount is \$555,391.

Dear Superintendent Poteat: The New Jersey Schools Development Authority (the "NJSDA") has received your application for a grant pursuant to N.J.A.C. 19:32-2.3 and has determined that all conditions precedent to the Grant Agreement (the "Agreement") execution have been satisfied; therefore, we are returning to you the Agreement which has been fully executed by the NJSDA.

X. MINUTES

None at this time.

XI. BOARD COMMITTEE REPORTS

Township Liaison Committee

Ms. Peterson – The Township Liaison Committee met this evening at 4:00 p.m. in District. A full report will be available at our next meeting.

Operations Committee

Mr. Gidwani – Our next meeting will be on June 24.

Policy Committee

Ms. Pitts – The Policy Committee will meet tomorrow at 4:00 p.m. in District.

Marketing Committee

Ms. Brown – The Marketing Committee met on Tuesday, June 3, 2014. In attendance were Niki Brown, Hassan Wilcox, Carlos Vascos, Theresa Colligon, Proud Parents of Winslow and Mr. Kramer, Citizens Advisory. Minutes are attached.

Education Committee

Ms. Peterson - No Report

Township Economic Development Council

Mr. Wilcox – The Council met on Monday, June 2. In addition to the District moving forward I think that it is safe to say that The Township is moving forward. We are bringing in more

businesses as well as more residential development within the Township. For example, the Car Max project. We have received lots of positive press regarding that project. In addition to that they have also been working on a general profile piece for the Township that will help to describe the various opportunities, the demographics and what the market place here in Winslow looks like which will help prospective businesses to determine if Winslow is the place for them, (which it certainly is). The Township is moving forward in the right direction and they are also working very closely with a lot of the resources that will be very helpful at various different levels within the government to continue to make Winslow an attractive place to do business. They also had the Economic Development Council Breakfast which was held on May 7 and was a great success. The Township has received a lot of good feedback and has generated a lot of buzz within the business community.

XII. PUBLIC COMMENTS (Time Limited)

A motion was made by Ms. Watkins, seconded by Ms. Peterson to open the meeting for Public Comments at 7:48 p.m.

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to five minutes.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

Voice Vote: All in favor

June Michael – Winchester Roofing

Good evening. I am June Michael, I am the President and owner of Winchester Roofing Corporation. We installed roofs down here in 2007. I was told that our issues were going to be resolved. I have called more than once and I am here to ask will they be resolved.

Mr. Long – We are very, very, very close to a resolution.

XIII. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made by Mr. Wilcox, seconded by Ms. Watkins to close the meeting for Public Comments at 7:50 p.m.

Voice Vote: All in favor

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

A motion was made by Ms. Brown, seconded by Ms. Peterson to approve A. & B. as recommended by the Superintendent.

1. First Reading of Board Policies & Regulations **None at this time.**
2. Second Reading of Board Policies & Regulations **None at this time.**
3. Security/Fire Drill Report **None at this time.**
4. Field Trips **Exhibit XIV A: 4**

Approve Field Trips, for the 2013-2014 school year, as listed in the attached exhibit.
5. Professional Development/Workshops & Conferences **Exhibit XIV A: 5**

Approve Professional Development opportunities as presented in the attached exhibit.
6. Tuition Students (2013-2014) **Exhibit XIV A: 6**

Approve the placement of Tuition Students as listed in the attached exhibit.
7. Terminate Out-of-District Placements **None at this time.**
8. Homeless Student(s) **None at this time.**
9. Fundraiser(s) **None at this time.**
10. Vendor – Eye Examination

Approve Dr. Arthur J. Starr to conduct a low vision eye exam at a cost of \$120.00 for a WTHS student. (Account #11-000-217-320-000-10)
11. NCLB Grant Allocation (2014-2015)

Approve the acceptance of the No Child Left Behind (NCLB) Grant allocations for the 2014-2015 school year as follows:
 - o Title I Part A \$ 956,405.00
 - o Title II Part A \$ 207,106.00
 - o Title III \$ 17,640.00

- Title III - Immigrant \$ 5,956.00
- Total:** **\$1,187,107.00**

12. Perkins Grant Allocation (2014-2015)

Approve the acceptance of the Perkins Grant allocation for the 2014-2015 school year in the amount of \$65,299.00.

B. Principal's Updates

1. Harassment, Intimidation & Bullying Monthly Report

Exhibit XIV B: 1

<i>Roll Call:</i>				
Mr. Blake	Absent	Ms. Watkins		Yes
Ms. Brown	Yes	Mr. Wilcox		Yes
Ms. Dredden	Absent	Ms. Peterson		Yes
Mr. Gidwani	Yes	Ms. Pitts		Yes
Mr. Vascos	Yes			
Motion Carried				

XV. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A motion was made by Ms. Brown, seconded by Ms. Peterson to approve A. & B. as recommended by the Business Administrator/Board Secretary. Item 10 a. & b. is TABLED. Items 25 and 26 are TABLED. Mr. Wilcox is not attending the workshop under Item 15. Ms. McCoy-Boyle will investigate the discrepancy in price in Item 8.

A. REPORTS

None at this time.

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Line Item Transfers

Exhibit XV B: 1

Approve the Line Item Transfers, for the month of April 2014, in accordance with N.J.S.A. 18A:22-8, as per the attached exhibit.

2. Board Secretary's Report

Exhibit XV B: 2

Approve the Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of April 2014. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Reconciliation Report

Exhibit XV B: 3

Approve the Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of April 2014. The Reconciliation Report and Board Secretary's Report are in agreement for the month of April 2014.

4. Board Secretary's Certification

The Board Secretary in accordance with N.J.A.C 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

5. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Bill List

Exhibit XV B: 6

- a. Approve the Vendor Bill List in the amount of \$1,196,172.56 as per the attached exhibit.
- b. Ratify the Manual Bill List in the amount of \$46,071.61 as per the attached exhibit.

7. Payroll

Approve Payroll, for the month of May 2014, as listed below:

- o May 15, 2014 \$2,153,055.50
- o May 30, 2014 \$2,145,888.42

8. Bid # 2014-05 One (1) Type B-24 Passenger School Bus – Model Year 2015 or Newer

- a. Approve the record of Bid #2014-05 - One (1) Type B 24 Passenger School Bus Model Year 2015 or Newer as follows:

Name of Vendor	Unit Price	Total
Wolfington Body Company, Inc.	\$96,913.00	\$96,913.00
H.A. Dehart & Sons, Inc.	\$86,000.00	\$86,000.00
H.A. Dehart & Sons, Inc. - Alternate	\$54,000.00	\$54,000.00

b. Approve the award of Bid # 2014-05 as follows:

RESOLUTION OF THE WINSLOW TOWNSHIP BOARD OF EDUCATION AUTHORIZING THE AWARD OF A CONTRACT TO WOLFINGTON BODY COMPANY, INC., FOR ONE (1) TWENTY FOUR (24) PASSENGER BUS FOR THE WINSLOW TOWNSHIP BOARD OF EDUCATION

WHEREAS, the Winslow Township Board of Education ("WTBOE") has advertised for, and received two (2) bids for one (1) Twenty Four (24) Passenger School Bus; and

WHEREAS, the WTBOE furnished detailed bid specifications to potential bidders; and

WHEREAS, bids were received and opened at the administrative offices of the WTBOE on Thursday, May 22, 2014; and

WHEREAS, two (2) bids were submitted for the one (1) Twenty Four (24) Passenger School Bus; and

WHEREAS, following review of the bids received, it was determined that the bid submitted by the apparent low bidder for the one (1) Twenty Four (24) Passenger School Bus, H.A. DeHart & Son, Inc., contained material deviations from the Technical Specifications for this Contract; and

WHEREAS, it was also determined that the bid submitted by the H.A. DeHart & Sons, Inc., contained an "alternate bid" to provide a "type B School Bus" for which the specifications do not call for the submission of same and thus is a material deviation from the Technical Specifications for this Contract; and

WHEREAS, the WTBOE Solicitor, in a Legal Opinion dated May 29, 2014 and incorporated herein by reference opined that the Bid and Alternate Bid submitted by H.A. DeHart & Son, Inc., did not meet the requirements of the Technical Specifications for the one (1) Twenty Four (24) Passenger School Bus, thereby rendering the Bid as non-responsive; and

WHEREAS, the WTBOE Director of Transportation, recommended that the bid of H.A. DeHart be rejected as non-responsive and in non-compliance with the Bid Specifications; and

WHEREAS, following review of the bid submitted by the next lowest bidder, Wolfington Body Company, Inc., it was determined that the bid submitted by this firm complied with all material and non-material provisions of the Bid Specifications and Advertisement; and

WHEREAS, the WTBOE has reviewed the Solicitor's and Director of Transportation's recommendations and has determined that Wolfington Body Company, Inc., 1315 Route 38, P.O. Box 160, Mt. Holly, New Jersey 08060 is the lowest qualified bidder for the one (1) Twenty Four (24) Passenger School Bus, having submitted the lowest bid complying with the statutory obligations, Bid Specifications and Advertisement; and

WHEREAS, the Business Administrator has certified that funds are available for such purpose.

NOW, THEREFORE, BE IT RESOLVED, by the Winslow Township Board of Education as follows:

1. The provisions of the **WHEREAS** clauses set forth above are incorporated herein by

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reference and made a part hereof.

2. The Bid and Alternate Bid received from H.A. DeHart & Son, Inc., for the one (1) Twenty Four (24) Passenger School Bus is hereby rejected as non-responsive.
3. Should a Court of competent jurisdiction determine that the deviations set forth in the bid and alternate bid of H.A. DeHart & Son, Inc., are waivable as a matter of law, then the WTBOE hereby exercises its discretion not to waive the deviations.
4. The one (1) Twenty Four (24) Passenger School Bus Contract, in the total bid price of \$96,913.00, is hereby awarded to Wolfington Body Company, Inc., 1315 Route 38, P.O. Box 160, Mt. Holly, New Jersey 08060, in accordance with their Bid received on May 22, 2014.
5. The WTBOE's Superintendent, Business Administrator, Board President and/or Board Vice President are hereby authorized and directed to execute said Contract. To be charged to 12-000-270-734

The Business Administrator further acknowledges the following statement:

I certify that there are sufficient funds available to purchase the items awarded in this contract.

Tyra McCoy-Boyle

9. Request for Proposal - Substitute Teacher Services 2014-2015

Approve to appoint Source 4 Teachers to provide Substitute Teachers Services for 2014-2015 at the following rates: (Sole Responder)

Certification Level	Billed Rate
Substitute Certified Full Day	\$109.60 /day
Substitute Certified Half Day	\$54.80 /day
Substitute Certified (Stand, CE, CEAS) Full Day	\$123.30 /day
Substitute Certified (Stand, CE, CEAS) Half Day	\$61.65 /day
Long Term Position Full Day	\$137.00 /day
Long Tern Position Half Day	\$68.50 /day

To be charged to 11-190-100-320

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this contract.

Tyra McCoy-Boyle

TABLED

10. Request for Proposals – Nursing Services 2014-2015

- a. Approve the record of the Request for Proposal – Nursing Services for 2014-2015 as follows:

Name of Vendor	Bid Hrly Rate
ATC	\$42/hr RN, \$29.50/hr LPN
Bayada Home Health Care	\$55/hr RN, \$45/hr LPN
Invo Healthcare Associates	\$59/hr RN
Liberty Healthcare Services	\$44/hr RN, \$34/hr LPN
Protocall	\$49/hr

- b. Approve the award for Nursing Services to Bayada Home Health Care for 2014-2015 at a cost of \$55/hr RN and \$45/hr LPN.

To be charged to appropriation line 11-000-217-320, 11-000-213-300 and the DEA Grants in the Special Revenue Fund in the 2014-2015 budget.

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this contract.

 Tyra McCoy-Boyle

11. Request for Proposals - Occupational/Physical Therapy Services 2014-2015

- a. Approve the record of the Request for Proposal – Physical/Occupational Therapy for 2014-2015 as follows:

Name of Vendor	Bid
Ardor Health Solutions	\$66/hr
Invo Healthcare Association, Inc.	\$82/hr
Partners in Pediatrics	\$75/hr
School Based Therapy Services	\$78/hr

- b. Approve the award for Physical/Occupational Therapy Services to Ardor Health Solutions at a cost of \$66/hr.

To be charged to appropriation line 11-000-216-320, 11-000-217-320 and the IDEA Grants in the Special Revenue Fund in the 2014-2015 budget.

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this contract.

 Tyra McCoy-Boyle

12. Request for Proposals - Behaviorist Consultation and Services 2014-2015

- a. Approve the record of Request for Proposals for Behaviorist Consultation and Services for 2014-2015 school year as follows:

Name of Vendor	Hourly Rate
Clarity Service Group	\$90.00
Invo Health Care	\$87.00
Brett DiNovi & Associates	\$87.50
School Based Therapy Services	\$89.00

- b. Approve the award for Behaviorist Consultation and Services for 2014-2015 to Invo Health Care at an hourly rate of \$87.00.

To be charged to 11-000-216-320

and further acknowledge the following statement-:

I certify that there are sufficient funds available to purchase the items awarded in this contract.

 Tyra McCoy-Boyle
 Business Administrator/Board Secretary

13. Requests for Proposals - Speech Services 2014-2015

- a. Approve the record of Request for Proposal for Speech Services for the 2014-2015 school year as follows:

Name of Vendor	Hourly Rate
Ardor Health Solutions	\$66.00
School Based Therapy	\$80/hr \$275/evaluation
SOS	\$90.00

- b. Approve the award for Speech Services for 2014-2015 to Ardor Health Solutions at an hourly rate of \$66.00.

To be charged to 11-000-216-320

and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items awarded in this contract.

Tyra McCoy-Boyle
Business Administrator/Board Secretary

14. Transportation Department Operations Manual

Exhibit XV B: 14

Approve the Winslow Township School District Transportation Department Operations Manual per the attached exhibit.

15. New Jersey School Boards Association – Professional Development
Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.31 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees; and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at *the following NJSBA training program and informational event:*

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<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Cheryl Pitts	Strauss Esmay Annual-School Law and Policy Seminar	June 13, 2014	No Charge
Julie A. Peterson	"	June 13, 2014	No Charge
Carlos Vascos	"	June 13, 2014	\$50.00

16. Approve Purchase – State Contract Vendor

Approve the purchase of one (1) 27 inch iMac and 10 21.5 inch iMacs from Apple Computer Inc, an approved State Contract Vendor in the amount of \$27,860.08. State Contract #70259. Items are to be charged to the Perkins Grant account #20.363.100.600 CIP code #100202

and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items listed in the award.

Tyra McCoy-Boyle

17. Approval of Transportation Rate

Approve the transportation of students in District at the rate of \$35.00 per hour per route for the 2013-14 and 2014-15 school years, to offset the costs of maintenance, fuel and wages.

18. Approve Purchase – State Contract Vendor

Approve Ransome International to repair the engine of Bus #2 at a cost of \$6,247.01. Ransome International is an approved State Contract Vendor. State Contract #73707. Repair is to be charged to 11-000-270-420 & 11-000-270-615

and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items listed in the award.

Tyra McCoy-Boyle

19. Approve Purchase – Ed Data Vendor

Approve the purchase and installation of 3 Smartboards for Schools 5 & 2 in the amount of \$13,989.00 to Keyboard Consultants, Inc. an approved Ed Data vendor. Items are to be charged to the IDEA Grant account #20-256-400-731.

and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items listed in the award.

Tyra McCoy-Boyle

20. Approve Purchase – State Contract Vendor

Approve Johnson & Towers Inc. to repair the transmission of Bus #33 at a cost of \$4,316.01. Johnson & Towers Inc. is an approved State Contract Vendor. State Contract #76467/73775/T2085. Repair is to be charged to 11-000-270-420 & 11-000-270-615

and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items listed in the award.

Tyra McCoy-Boyle

21. Approve Purchase – Shared Service

Approve the purchase of a Digital Signage – hardware and software for the Middle School in the amount of \$5,245.00 from SJTP through the shared services agreement. Item to be charged to 12-130-100-731

and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items listed in the award.

Tyra McCoy-Boyle

22. Approve Purchase – Shared Service

Approve the purchase and installation of seven (7) ductless cooling units for IT closet climate controls in the Middle School plus the installation of electric circuits for the a/c units in the data closets in the amount of \$81,206.00 from EIRC through the shared services agreement. Items to be charged to 12-000-252-730

and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items listed in the award.

Tyra McCoy-Boyle

23. Approve Purchase – State Contract Vendor

Approve Professional Development for two (2) days to Tom Caine and Associates at a cost of \$9,000.00, an approved State Contract Vendor. State Contract #80994. To be charged to 11-000-223-320.

and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items listed in the award.

Tyra McCoy-Boyle

24. Approve Purchase – State Contract Vendor

Approve the purchase of six (6) 21.5 inch iMacs from Apple Computer Inc, an approved State Contract Vendor in the amount of \$8,208.00. State Contract #70259. Items are to be charged to 11-190-100-610.

And further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items listed in the award.

Tyra McCoy-Boyle

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25. Architect

Approve to appoint _____ as the Architect of the Board of Education for the 2014/2015 school year.

TABLED

26. Engineer

Approve to appoint _____ as the Engineer of the Board of Education for the 2014/2015 school year.

<i>Roll Call:</i>			
Mr. Blake	Absent	Ms. Watkins	Yes
Ms. Brown	Yes	Mr. Wilcox	Yes Abstain # 15
Ms. Dredden	Absent	Ms. Peterson	Yes Abstain # 15
Mr. Gidwani	Yes	Ms. Pitts	Yes Abstain # 15
Mr. Vascos	Yes Abstain # 15		
Motion Carried			

XVI. PERSONNEL

A motion was made by Ms. Peterson, seconded by Ms. Watkins to approve Items 1 – 14 with regard to Personnel.

Item 7 a. A & B is TABLED.

1. Leaves of Absence

a. Ratify to approve the following Leaves of Absence pursuant to documents filed in Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	D. B.	FMLA (Intermittent)	6/1/2014	6/1/2015	U
B	K. T.	Medical	4/4/2014	6/30/2014	P
C	J. T.	Medical	4/9/2014	6/30/2014	P

b. Approve the following Leave of Absence pursuant to documents filed in the Office of Human Resources

	Name	Type of Leave	From	To	Paid/Unpaid
A	K. W.	Maternity	9/1/2014 12/1/2014	11/30/2014 2/20/2015	P U

2. Resignation

Approve the following Resignation for the 2013/2014 school year:

	Name	Position	School	Effective
A	Parham, Janice	Art Teacher	No. 3	6/30/2014

3. New Hires

a. Approve the Rescission of the following New Hire Appointment for the 2014/2015 school year:

	Name	Position	Location	Salary	Effective
A	Lamb, Sharon	Bookkeeper	Business Office	\$49,000.00	6/1/2014

b. Approve the following New Hire Appointments for the 2014/2015 school year:

	Name	Position	Location	Salary	Effective
A	Dyer, Almar	Athletic Director/Assistant Principal	High School	\$103,000.00	7/1/2014
B	Haller, Tami	Speech Language Specialist	District	\$71,161.00 MA – Step 11	9/1/2014

NOTE: Salary may be amended pending WTEA Negotiated Agreement

4. Salary Increments

Approve to withhold Salary Increments on the following individuals for the 2014/2015 school year:

	Name	Rationale
A	M. B.	Conduct Unbecoming a Professional
B	K. S.	Performance

5. 2014/2015 Transfer

Approve the following transfer for the 2014/2015 school year, effective September 1, 2014:

	FROM			TO	
	Name	Position	Location	Position	Location
A	Huntoon, Tracy	English Language Arts Teacher-Gr. 8	Middle School	Gifted & Talented Teacher Gr. 7&8	Middle School

6. 2014/2015 WINSOAR Program

Approve the following Administrators for the Middle School WINSOAR Program for the 2014/2015 school year, from 2:30 p.m. – 6:30 p.m., on an as needed basis: (11-130-100-101-160-07)

	Name	Subject	Hourly Rate
A	McCarthy, Stefanie	Administrator	\$50.00
B	Nwanguma, Stella	Substitute Administrator	\$50.00

NOTE: Hourly rate may be amended pending WTEA Negotiated Agreement

7. 2014/2015 Fall Coaches

TABLED

a. Approve the following High School Fall Coaches for the 2014/2015 school year: (11-402-100-100-402-08)

	Fall Coach	Fall Coach Position	Stipend	Step
A	Robinson, Keith	Assistant Football Coach	\$1,517 (a split)	1
B	Smith, Harold	Assistant Football Coach	\$1,517 (a split)	1

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- b. Approve the following Middle School Fall Coaches for the 2014/2015 school year:
 (11-402-100-100-402-07)

	Fall Coach	Fall Coach Position	Stipend	Step
A	Deal, Tricia	Assistant Girls' Soccer Coach	\$1,641.00	3
B	Hill, Sarah	Assistant Field Hockey Coach	\$1,517.00	1
C	Howell, Jacquelyn	Head Field Hockey Coach	\$2,370.00	1
D	Mapps, Harry	Head Boys' Soccer Coach	\$2,465.00	2
E	Preim, Adam	Assistant Boys' Soccer Coach	\$1,517.00	1
F	Reiter, Katelyn	Head Girls' Soccer Coach	\$2,465.00	2

NOTE: Stipend adjustment pending ratification of WTEA contract

- c. Approve the following Middle School Intramural Fall Coaches for the 2014/2015 school year: (11-402-100-100-402-07)

	Fall Coach	Fall Coach Position	Stipend
A	DeRosa, Raymond	Fall Intramural Weight Training	\$1,336.00
B	Martin, Gregg	Head Flag Football Coach	\$1,336.00
C	McBride, Christa	Assistant Flag Football Coach	\$1,336.00

NOTE: Stipend adjustment pending ratification of WTEA contract

8. 2014 Summer Nurses

- a. Approve the following 2014 WCD Summer Camp Nurses, on an as needed basis: (11-000-310-930-000-18)

	Name	Dates	Time	Hourly Rate
A	Dib, Linda	6/23/2014 – 8/15/2014	10:00 a.m. to 2:00 p.m.	\$28.00
B	Rudd, Kathleen	6/23/2014 – 8/15/2014	10:00 a.m. to 2:00 p.m.	\$28.00

- b. Approve the following 2014 ESY Summer Nurse, on an as needed basis:
 (11-000-219-104-998-10)

	Name	Dates	Time	Hourly Rate
A	Billingsly, Mae	7/1/2014 – 8/1/2014	8:30 a.m. to 12:30 p.m.	\$28.00

9. 2014 Summer Bus Driver for the Extended School Year Programs

Approve the following 2014 Summer Bus Driver for the Extended School Year Programs, on an as needed basis pending student enrollment. The Bus Drivers will be needed from June 23, 2014 – September 3, 2014 at \$22.00 per hour:
 (11-000-270-160-000-60)

	Name	Position
A	Krasowski, Lisa	Bus Driver
B	Revels, Jacqueline	Bus Driver

NOTE: Rate may be amended pending WTEA Negotiated Agreement

10. 2014 Title I High School Summer Extended School Year Program

Approve the following 2014 Title I High School Summer Extended School Year Program Staff, on an as needed basis, pending student enrollment. The program will be held Monday–Thursday, July 7, 2014 - August 1, 2014 at the High School: (20-238-100-100-040-00)

	Name	Position	Hours	Rate
A	Adair, Andrew	English Language Arts	8:00 a.m. – 12:30 p.m.	\$37.73
B	Baylinson, Adrienne	English Language Arts	8:00 a.m. – 12:30 p.m.	\$37.73
C	Nagy, Teresa	Substitute Math Teacher	8:00 a.m. – 12:30 p.m.	\$37.73
D	Smolark, Thomas	Mathematics Teacher	8:00 a.m. – 12:30 p.m.	\$37.73

NOTE: Hourly rate adjustment pending ratification of WTEA

11. 2014 Summer Hours for H.S. Department Chairpersons

Approve the following 2014 Summer Hours for Department Chairpersons at the High School to work three (3) days, seven (7) hours per day, at their per diem rate:

	Name	Department
A	Baylinson, Adrienne	English
B	Densten, Sharon	Consumer Living, JROTC, Business
C	Lee-Edwards, Colette	Science
D	Nagy, Teresa	Mathematics
E	Regn, Keith	Health & Physical Education
F	Rifkin, Claudia	Social Studies
G	Safko, Greg	Music, Art, Technology & Computer Science
H	Savidge, Robin	Special Education
I	Whyano, Nivia	World Language

NOTE: Per Diem rate adjustment pending ratification of WTEA contract

12. 2014/2015 High School Department Chairpersons

Approve the following 2014/2015 High School Department Chairpersons:
 (11-401-100-100-401-08)

	Name	Department	Stipend
A	Baylinson, Adrienne	English	\$5,451.00
B	Densten, Sharon	Consumer Living, JROTC, Business	\$5,451.00
C	Lee-Edwards, Colette	Science	\$5,451.00
D	Nagy, Teresa	Mathematics	\$5,451.00
E	Regn, Keith	Health & Physical Education	\$5,451.00
F	Rifkin, Claudia	Social Studies	\$5,451.00
G	Safko, Greg	Music, Art, Technology & Computer Science	\$5,451.00
H	Savidge, Robin	Special Education	\$5,451.00
I	Whyano, Nivia	World Language	\$5,451.00

NOTE: Stipend adjustment pending ratification of WTEA

13. 2014/2015 High School Club/Activity Advisors

a. Approve the following 2014/2015 High School Club/Activity Advisors:
 (11-401-100-101-401-08)

	Advisor	Club/Activity	Stipend	Step
A	Bey, April	Sophomore Class Co-Advisor	\$926.00 (a split)	1
B	Canale, Rachel	Senior Class Co-Advisor	\$1,305.00 (a split)	3
C	Clark, Jena	National Honor Society Co-Advisor	\$829.00 (a split)	3
D	Dahl, Stacie	H.S. Student Government Co-Advisor	\$2,128.00 (a split)	1
E	Diaz, Suzanne	H.S. Newspaper Advisor	\$2,610.00	3
F	Diggs, Stacy	Sophomore Class Co-Advisor	\$989.00 (a split)	2
G	Doheny, Michael	Drama Music Advisor	\$1,842.00	3
H	Doheny, Michael	Choir Advisor	\$4,512.00	3
I	Feighery, Tracy	Renaissance Club Co-Advisor	\$890.67 (2/3 split)	N/A
J	Fletcher, Cynthia	Junior Class Advisor	\$2,482.00	2
K	Freda, Danielle	Leo Club Advisor	\$1,336.00	N/A
L	Garnier, Christine	Assistant Drama Director	\$3,558.00	2
M	Gouse, William	Stage Manager Advisor	\$4,483.00	2
N	Gouse, William	Orchestra Advisor	\$4,512.00	3
O	Hess, Cheryl	H.S. Yearbook – Business Advisor	\$1,997.00	3
P	Hess, Cheryl	H.S. Yearbook – Editorial Advisor	\$2,353.00	1
Q	Ingram, Norman	TV Production Advisor	\$1,336.00	N/A
R	Hooks-Johnson, Antinette	Freshmen Class – Co-Advisor	\$727.00 (a split)	1
S	Mack, Jill	Environmental Club Advisor	\$1,336.00	N/A
T	McBride, Michael	Freshmen Class – Co-Advisor	\$727.00 (a split)	1
U	Parkhurst, David	Jazz Band Director	\$2,768.00	3
V	Parkhurst, David	Concert Band Director	\$4,512.00	3
W	Parkhurst, David	Audio Visual Aids Advisor	\$2,482.00	2

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X	Parkhurst, David	Marching Band Director	\$7,951.00	3
Y	Rimby, Katherine	F.B.L.A. (Future Business Leaders of America) Advisor	\$1,336.00	N/A
Z	Rivard, Karen	Renaissance Club Co-Advisor	\$445.33 (1/3 split)	N/A
AA	Santamaria, Solimar	National Honor Society Co-Advisor	\$829.00 (a split)	3
BB	Sass, Lisa	H.S. Student Government Co-Advisor	\$2,128.00 (a split)	1
CC	Shaw, Arthur	Senior Class Co-Advisor	\$1,305.00 (a split)	3
DD	Smith, Chantel	Peer Mediation Advisor	\$1,336.00	N/A
EE	Young, Nancy	Public Relations Advisor	\$1,921.00	3

NOTE: Stipend adjustment pending ratification of WTEA contract

- b. Approve the following 2014/2015 High School Club/Activity Advisors:
 (11-401-100-330-401-08)

	Advisor	Club/Activity	Stipend	Step
A	Dixon, Jessica	Band Front Coordinator	\$4,524.00	3
B	Dixon, Jessica	After School Dance Advisor	\$2,465.00	2
C	Fontenot, Karshena	Assistant Band Director	\$3,765.00	3
D	O'Neill, Daniel	Percussion and Drill Instructor	\$6,915.00	2
E	Parkhurst, David (III)	Marching Band Trainer	\$4,223.00	3
F	Stewart, Matthew	Majorettes-Drill Squad Advisor	\$4,512.00	3

NOTE: Stipend adjustment pending ratification of WTEA contract

- c. Approve the following 2014/2015 High School Volunteer Club/Activity Advisors:

	Volunteer Advisor	Club/Activity
A	Garnier, Christine	French Club Advisor
B	Garnier, Christine	Anime (Asian American Club) Advisor
C	Ochipinti, Elizabeth	Book Club Advisor
D	Tagmire, Carolyn	Chess Club

14. 2014/2015 Middle School Co-Curricular Club/Activity Advisors:

Approve the following 2014/2015 Middle School Co-Curricular Club/Activity Advisors: (11-401-100-600-401-07)

	Name	Co-Curricular Club/Activity Advisor	Stipend	Step
A	Aiello, Christine	Chorus Advisor	\$4,512.00	3
B	Amiss, Casey	After School Dance Program (Head)	\$2,563.00	3
C	DiLeonardo, Carol	Orchestra Advisor	\$4,512.00	3
D	Donahue, Carol	7 th Grade Class Co-Advisor	\$790.50 (a split)	2
E	Donohue, Carol	Student Government Co-Advisor	\$1,503.50 (a split)	3
F	Ferguson, Nina	SADD Co-Advisor	\$668.00 (a split)	N/A
G	Hill, Sarah	Student Government Co-Advisor	\$1,503.50 (a split)	3
H	Hooper, Bruce	Audiovisual Aids Advisor	\$2,610.00	3
I	Huntoon, Tracy	8 th Grade Class Co-Advisor	\$854.00 (a split)	3

J	Huntoon, Tracy	After School Dance Program (Assistant)	\$1,517.00	1
K	Huntoon, Tracy	Newspaper Club Co-Advisor	\$870.00 (a split)	1
L	Kernaghan, Sabine	Renaissance Co-Advisor	\$668.00 (a split)	N/A
M	KiETT, Portia	National Junior Honor Society Advisor	\$1,658.00	3
N	KiETT, Portia	Science Club Advisor	\$1,336.00	N/A
O	Kownacki, Jennifer	Renaissance Co-Advisor	\$668.00 (a split)	N/A
P	Laroche, Ginger	Multicultural Club Co-Advisor	\$668.00 (a split)	N/A
Q	Lerner, David	Chess Club Advisor	\$1,336.00	N/A
R	Lerner, David	Astronomy Club Advisor	\$1,336.00	N/A
S	Lewis, Carol	Concert Band Director	\$4,512.00	3
T	McBride, Christa	8 th Grade Class Co-Advisor	\$854.00 (a split)	3
U	McCarthy, Stefanie	Peer Mediation Advisor	\$1,336.00	N/A
V	Parzanese, Maria	7 th Grade Class Co-Advisor	\$854.00 (a split)	3
W	Preim, Adam	Newspaper Club Co-Advisor	\$870.00 (a split)	1
X	Rodriguez, Leah	Yearbook Co-Advisor	\$870.00 (a split)	1
Y	Smith, Marcella	SADD Co-Advisor	\$668.00 (a split)	N/A
Z	Stallard, Nicole	Yearbook Co-Advisor	\$998.50 (a split)	3
aa	Sykes, Hannah	Spanish Club Advisor	\$1,336.00	N/A

NOTE: Stipend adjustment pending ratification of WTEA contract

<i>Roll Call:</i>				
Mr. Blake	Absent	Ms. Watkins	Yes	
Ms. Brown	Yes	Mr. Wilcox	Yes	
Ms. Dredden	Absent	Ms. Peterson	Yes	
Mr. Gidwani	Yes	Ms. Pitts	Yes	
Mr. Vascos	Yes			
Motion Carried				

XVII. ADDENDUM

I. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

A motion was made by Ms. Peterson, seconded by Ms. Watkins to approve Items 1 – 7 as recommended by the Business Administrator/Board Secretary.

1. Bill List **Exhibit I: 1**

Approve the Vendor Bill List in the amount of \$430,663.87 as per the attached exhibit.

2. Tuition Contracts Chesilhurst 2014-2015 School Year

Approve the following 2014-2015 Tuition Contracts for Chesilhurst:

21 PreK-K Students (Regular Ed) @ \$17,068.00/student \$358,428.00

42 Grades 1-5 Students (Regular Ed) @ \$18,948.00/student	\$795,816.00
29 Grades 6-8 Students (Regular Ed) @ \$16,607.00/student	\$481,603.00
26 Grades 9-12 Students (Regular Ed) @ \$17,971.00/student	\$467,246.00
TOTAL DUE Regular Ed for 2014-2015	\$2,103,093.00

13 LLD Special Ed Students @ \$18,124.00/student	\$235,612.00
2 BD Special Ed Students @ \$35,905.00/student	\$71,810.00
8 MD Special Ed Students @ \$27,876.00/student	\$223,008.00
TOTAL DUE Special Ed for 2014-2015	\$530,430.00

3. Consulting Fee – Erate Exchange

Approve the Consulting Fee Agreement for Erate Exchange for two (2) years July 1, 2014 – June 30, 2016 in the amount of \$10,950.00 per year. To be charged to 11-000-230-339.

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this award.

 Tyra McCoy-Boyle

4. Approval of Renewal – Teacher’s, Educational, Bus and B&A School Aides

Approve a one year renewal of contract beginning July 1, 2014 and ending on June 30, 2015 for Teacher Classroom Assistants, Educational Student Aides One-on-One, Educational Bus Aides and Before and After School Program Aides to Mission One Educational Staffing Services, LLC., at the following rates (no increase over previous year):

Service	Mission One
Teacher's Assistant Classroom:	
Full Day	\$113.75
Half Day	\$56.88
Educational Student Aides:	
Full Day	\$105.00
Half Day	\$52.50
Site Supervisor – BASP School Program:	
Full Day	\$137.50
Half Day	\$68.75
Educational Bus Aides:	\$13.75/hour
BASP Attendant Placement:	\$13.75/hour
Hourly Placement Rate	\$17.18/hour
Management Fee	\$17,000/month/10 months

To be charged to: 11.XXX.XXX.320 various district accounts
 20.XXX.XXX.3XX
 60.XXX.XXX.320

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this bid.

 Tyra McCoy-Boyle

5. Approve the Transfer of the Local Share – High School Window Replacement

Having received the executed grant agreement for the High School Window Replacement project, DOE project #5820-010-14-1001, from the School Development Authority in a letter dated May 23, 2014, the Board approves the transfer of the local share in the amount of \$633,909 from Capital Outlay (fund 12) to the Capital Projects fund. The District will also recognize the State share of \$555,391 in the Capital Projects fund for a total project cost of \$1,189,300.

6. Approve the Transfer of the Local Share – Rehab of Courtyard Drainage School #2

Having received the executed grant agreement for the Rehabilitation of Courtyard Drainage at School #2, DOE project #5820-040-14-1002, from the School Development Authority in a letter dated May 23, 2014, the Board approves the transfer of the local share in the amount of \$32,141 from Capital Outlay (fund 12) to the Capital Projects fund. The District will also recognize the State share of \$28,159 in the Capital Projects fund for a total project cost of \$60,300.

7. Use of Facilities

Approve the following Use of Facilities:

School	Organization	Dates	Time	Room	Fee
High School	Winslow Township Police Baseball	June 16, 19, 24, 26, July 10, 16, 28, 2014	5:30 – 8:15 p.m.	Fields	Fee Waived

Roll Call:

Mr. Blake	Absent	Ms. Watkins	Yes
Ms. Brown	Yes	Mr. Wilcox	Yes
Ms. Dredden	Absent	Ms. Peterson	Yes
Mr. Gidwani	Yes	Ms. Pitts	Yes
Mr. Vascos	Yes		

Motion Carried

II. PERSONNEL

A motion was made by Mr. Gidwani, seconded by Ms. Peterson to approve Items 1 – 8 with regard to Personnel.

1. Leave of Absence

Approve the following Leave of Absence pursuant to documents filed in Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	P. H.	Medical	6/4/2014	6/19/2014	P
B	G. J.	Medical	6/23/2014	7/28/2014	P
C	D. M.	Medical	6/3/2014	6/30/2014	P
D	C. R.	Medical (extension)	6/21/2014	6/30/2014	P

2. Resignation

Approve the following Resignation for the 2013/2014 school year:

	Name	Position	Location	Effective
A	Clementi, Joseph	Mathematics Teacher	Middle School	6/30/2014

3. New Hires

a. Approve the Rescission of the following New Hire Appointment for the 2014/2015 school year:

	Name	Position	Location	Salary	Effective
A	Ross, Vince	ROTC Instructor	High School	\$91,542	6/11/2014

b. Approve the following New Hire Appointment for the 2014/2015 school year:

	Name	Position	Location	Salary	Effective
A	Fisher, Danielle	Kindergarten Teacher	School No. 4	\$48,662 BA – Step 2	9/1/2014
B	Kranyak, Karen	Preschool Teacher	School No. 4	\$51,861 MA+15 – Step 2	9/1/2014
C	Maddred, Scoey	3 rd Grade Teacher	School No. 4	\$56,161 MA+30 – Step 8	9/1/2014
D	Nardo, Kari	Kindergarten Teacher	School No. 4	\$48,361 BA – Step 1	9/1/2014
E	Rodriguez, Evelyn	School Secretary	School No. 2	\$32,044-prorated	7/16/2014

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				Sec – Step 5	
F	O'Boyle, Anne Marie	Preschool Teacher	School No. 1	\$50,761 MA – Step 1	9/1/2014
G	Saia, Stefanie	Special Education Teacher	School No. 6	\$50,761 MA – Step 1	9/1/2014

NOTE: Rate may be amended pending WTEA Negotiated Agreement

4. 2014 Summer Athletic Trainers

Approve the following 2014 Summer Athletic Trainers beginning July 1, 2014 through August 31, 2014: (11-402-100-100-402-08)

	Name	Position	Rate
A	Esposito, Melissa	Athletic Trainer	\$37.73
B	McKnight, Maryetta	Athletic Trainer	\$37.73

NOTE: Rate may be amended pending WTEA Negotiated Agreement

5. 2014/2015 CTE Cohort and Curriculum Writing

Approve the following 2014/2015 CTR Cohort and Curriculum Writing at the High School:

	Name	Position	Rate
A	Densten, Sharon	Consumer Living, Business, JROTC	\$37.73
B	Safko, Greg	Computer Science/Technology Ed	\$37.73

NOTE: Rate may be amended pending WTEA Negotiated Agreement

6. 2014/2015 Transfer

Approve the following transfer for the 2014/2015 school year, effective September 1, 2014:

	FROM			TO	
	Name	Position	Location	Position	Location
A	Albertson, Donna	Kindergarten	School No. 4	Special Ed Teacher	School No. 4
B	Pitts, Leslie	3 rd Grade Teacher	School No. 4	Kindergarten Teacher	School No. 4

7. 2014/2015 WINSOAR Program

Approve the following Administrator for the High School WINSOAR Program for the 2014/2015 school year, from 2:00 p.m. – 6:00 p.m., on an as needed basis:
 (11-130-100-101-160-08)

	Name	Subject	Hourly Rate
A	Armstrong, Yolanda	Administrator	\$50.00

NOTE: Rate may be amended pending WTEA Negotiated Agreement

Approve the following 2014 Summer HIB Curriculum Development Committee to develop common language programs/initiatives to address school climate and culture at a rate of \$37.73 per hour, July 7, 2014 – August 15, 2014, on an as needed basis:

	Name
A	Breau, Irumu
B	Browne Sills, Tina
C	Duca, Laura
D	Funches, Siobhan
E	McCarthy, Stefanie
F	Mergenthal, Ashlea
G	Vignola, Linda
H	Weston, Monika

NOTE: Rate adjustment pending ratification of WTEA contract

<i>Roll Call:</i>				
Mr. Blake	Absent	Ms. Watkins	Yes	
Ms. Brown	Yes	Mr. Wilcox	Yes	
Ms. Dredden	Absent	Ms. Peterson	Yes	
Mr. Gidwani	Yes	Ms. Pitts	Yes	
Mr. Vascos	Yes			
Motion Carried				

XVIII. OPEN PUBLIC RECORDS ACT (OPRA) REQUESTS

1. The Winslow Board of Education responded to the following OPRA Request(s) between May 23, 2014 and June 6, 2014:

Number of Requests Received	Document Requested	Approved	Denied
1	<ul style="list-style-type: none"> Annual Salary of Learning Consultant at Winslow Township BOE 2013/2014 school year 	1	0

XIX. OLD BUSINESS

Mr. Wilcox – I wanted to discuss some old business that the Board had discussed in January relating to the Board having our meetings taped and possibly aired on Channel 9 or 26, the public access station. I wanted to see if you were still reviewing that and if so, where we are at with that review?

Dr. Poteat – Mr. Wilcox. I have had several conversations with our Mayor and Mr. Gallagher, Business Administrator. And as you can see, tonight we are taping. We have received approval to start submitting our Board meetings to the Township who will pass them along to Channel 9 as we speak. This is our first dry run. I didn't want to mention it until the end. We have approval. Our slot will be right after the Township meetings so I think they are 7 – 8 p.m. and I think we will be 8 – 9 p.m. So this will be our first taping and we will be providing them with the CD after it has been reviewed to make sure that it is appropriate for what they are asking of us. As a result of the request from the Marketing Committee to start the process, we have already begun that. I thought it would be appropriate for our first meeting when we had young people who were being acknowledged so that the community could also have an opportunity to see those young people.

Mr. Wilcox – Will the dates and airtimes be readily available on our website for public consumption at some point.

Dr. Poteat – At this point, I can only assume, because I didn't go beyond just getting it done, that whatever they are doing for the Township being publicized the same thing would happen for us. One of the things I wanted to comment about is that we didn't conflict with what the Township was doing. So they put us strategically behind the Township in prime time so for people watching the Township we are up next.

Ms. Brown – For those who do not get Channel 9 or have cable, is there an opportunity for them to watch it?

Dr. Poteat – I don't know but I will look into it.

Mr. Wilcox – Also to that point as well maybe we can do podcasting on our website. Is that an option?

Dr. Poteat – I will look into it as you have directed me to do. I will follow the same process. In addition to that I look forward to meeting with the Marketing Committee, however, I understand if we could set up a meeting prior to that meeting.

Dr. Poteat – If you would look in your package you will also see the revised and updated School Dress Code Policy. The changes are highlighted. I would like for you to peruse through it. As you recall, there were not a lot of changes. We dealt primarily with the selections of the colors which we put in place. We also added dresses and we included the dresses in all of the colors that the District has in the policy. We made the changes for the eligibility and type of information that will be reviewed by the school district for reimbursement. That change has been made. We also made some changes as far as the financial responsibilities of the District. We also deleted the list of vendors since we are not going to do that. We would like to distribute the uniform policy by the end of this week to get it out to the community.

Mr. Vascos asked if we could distribute coupons from Old Navy for the uniforms.

Mr. Long – We should not distribute them. Parents must get the coupons directly from Old Navy.

Mr. Long – None of the changes to the Dress Code Policy are substantial changes. They were changes made at the request of the community and the policy does not require any additional voting for the record on behalf of the Board.

XX. NEW BUSINESS

Ms. Pitts – To let the public know that one of the reasons our meeting just picked up at 7:00 p.m. when we came in was because we actually began today's meeting at 4:30 p.m. We had marathon interviews for engineers and architects which began at 4:30 p.m.

XXI. INFORMATIONAL ITEMS

Dr. Poteat:

- o Winslow Middle School Promotional Ceremony will take place on Tuesday, June 17. Board Members report promptly at 5:30 p.m. The ceremony starts at 6:00 p.m.
- o Winslow High School Graduation which is Wednesday, June 18 at 6:00 p.m.. Transportation will be provided for the Board Members from the Administration building to the athletic field at 5:00 p.m.
- o The Winslow Township School District has been selected this year for the kickoff event for the Summer Food Service Program. It will take place on June 30, 2014 at 11:30 a.m. at School No. 6. The Secretary of Agriculture will be here along with other dignitaries. All Board Members are asked to be present, if available. Our program has been very successful for the number of schools we provide lunch to as well as the very successful summer camp under the direction of Mr. Jack Mills.

Ms. Peterson:

- o Camden County Educational Services Commission met last Wednesday at 7:30 p.m. on June 4. It was their reorganization meeting.
- o Winslow Day is July 26, 2014
- o August 5 the Township will be hosting their National Night Out.

XXII. EXECUTIVE SESSION: A motion was made by Ms. Brown, seconded by Ms. Peterson to approve adoption of the Executive Resolution and adjournment to Executive Session at 8:24 p.m. for a period of forty five to sixty minutes.

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on June 11, 2014 at 8:24 p.m.; and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

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"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is: _____ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body" The collective bargaining contract(s) discussed are between the public body and _____;

"(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are _____ and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is contracts as it relates to Under BA/BS Item 25 and 26, architect and engineer interviews, Item 10 under BA/BS – RFP for nursing contract, Under Personnel Item 7 to the extent there is a general questions about the process in which that type of action was taken that would be appropriate but we cannot discuss any individual without proper notice of that individual. Discussion cannot take place regarding any employee of the District;

"(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting." The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are:

Employment and Appointment – one increment withholding per Superintendent;



“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

WHEREAS, the length of the Executive Session is estimated to be 45 - 60 minutes after which the public meeting shall (circle one) reconvene and immediately adjourn or reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

BE IT FURTHER RESOLVED that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

Voice Vote: All in favor

PRESIDENT

Business Administrator/Board Secretary

XXIII. ADJOURNMENT OF EXECUTIVE SESSION

A motion was made by Ms. Watkins seconded by Mr. Wilcox to adjourn Executive Session at 10:28 p.m.

Voice Vote: All in favor

A motion was made by Mr. Gidwani, seconded by Mr. Wilcox to verify the amount under 8 a. of the Business Administrator/Board Secretary Report:

Ms. Boyle – On Section 8 a. that price should have been \$96,913 under unit price and \$96,913 under Total which will agree with the amount in the Resolution.

<i>Roll Call:</i>			
Mr. Blake	Absent	Ms. Watkins	Yes
Ms. Brown	Absent	Mr. Wilcox	Yes
Ms. Dredden	Absent	Ms. Peterson	Yes
Mr. Gidwani	Yes	Ms. Pitts	Yes
Mr. Vascos	Yes		
Motion Carried			

A motion was made by Mr. Vascos, seconded by Mr. Wilcox to untable Item 10 under the Business Administrator/Board Secretary report.

Voice Vote: All in favor

A motion was made by Ms. Peterson, seconded by Mr. Wilcox to approve Item 10 under the Business Administrator/Board Secretary Report:

10. Request for Proposals – Nursing Services 2014-2015

- a. Approve the record of the Request for Proposal – Nursing Services for 2014-2015 as follows:

Name of Vendor	Bid Hrly Rate
ATC	\$42/hr RN, \$29.50/hr LPN
Bayada Home Health Care	\$55/hr RN, \$45/hr LPN
Invo Healthcare Associates	\$59/hr RN
Liberty Healthcare Services	\$44/hr RN, \$34/hr LPN
Protocall	\$49/hr

- b. Approve the award for Nursing Services to Bayada Home Health Care for 2014-2015 at a cost of \$55/hr RN and \$45/hr LPN.

To be charged to appropriation line 11-000-217-320, 11-000-213-300 and the DEA Grants in the Special Revenue Fund in the 2014-2015 budget.

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this contract.

 Tyra McCoy-Boyle

Voice Vote: All in favor

Mr. Long – Item 25 and 26 under Business Administrator/Board Secretary report will remain Tabled until the next meeting.

A motion was made by Mr. Vascos, seconded by Mr. Wilcox to untable Item # 7 a under Personnel.

Voice Vote: All in favor

A motion was made by Ms. Peterson, seconded by Mr. Wilcox to approve Item # 7a under Personnel.

7. 2014/2015 Fall Coaches

a. Approve the following High School Fall Coaches for the 2014/2015 school year: (11-402-100-100-402-08)

	Fall Coach	Fall Coach Position	Stipend	Step
A	Robinson, Keith	Assistant Football Coach	\$1,517 (a split)	1
B	Smith, Harold	Assistant Football Coach	\$1,517 (a split)	1

Voice Vote: All in favor

A motion was made by Mr. Gidwani, seconded by Ms. Watkins to rescind the approvals that were part of the Agenda under Personnel for Items 4 A & B.

Voice Vote: All in favor

A motion was made by Mr. Gidwani, seconded by Ms. Watkins to approve Item 4 A under Personnel Salary Increment based upon the Superintendent to the Board for Conduct Unbecoming a Professional.

<i>Roll Call:</i>			
Mr. Blake	Absent	Ms. Watkins	Yes
Ms. Brown	Absent	Mr. Wilcox	Yes
Ms. Dredden	Absent	Ms. Peterson	Recuse
Mr. Gidwani	Yes	Ms. Pitts	Yes
Mr. Vascos	Yes		
Motion Carried			

A motion was made by Ms. Peterson, seconded by Ms. Watkins to Table Item 4 B Increment Withholding for K.S. for further consideration at future date.

<i>Roll Call:</i>				
Mr. Blake	Absent	Ms. Watkins	Yes	
Ms. Brown	Absent	Mr. Wilcox	Yes	
Ms. Dredden	Absent	Ms. Peterson	Yes	
Mr. Gidwani	Yes	Ms. Pitts	Yes	
Mr. Vascos	Yes			
Motion Carried				

A motion was made by Ms. Peterson, seconded by Mr. Gidwani to approve the "Together We Can Change the World" logo.

Voice Vote: All in favor

XXIV. ADJOURNMENT: A motion was made by Ms. Peterson, seconded by Ms. Watkins to adjourn the meeting at 10:38 p.m. All Ayes.

Respectfully Submitted,

Tyra McCoy-Boyle
Business Administrator/Board Secretary

**Winslow Township
Board of Education
Board Committee Report**

Committee: Marketing

Date of Meeting: Tuesday, June 3, 2014

Board Members in Attendance: Niki Brown, Hassan Wilcox;; Carlos Vascos; Guest: Theresa Colligon, Mr Kramer; Citizens Advisory

Business Discussed

- I. Developing a marketing plan for the district in conjunction with the School Administration.
 - a) Marketing Objectives-A brief executive summary of why your organization exists and what you want to achieve – Mission Statement
 - b) Marketing overview and landscape
 - c) A marketing audit, and our standing within it
 - d) SWOT analysis (strengths, weaknesses, opportunities and threats).
 - e) Specific objectives -Based on all the above what are the marketing objectives? To increase retention of students by ___%? To change perception as measured by:

- B. Brand strategy- What is the brand of Winslow School District
- C. Promotional strategy
- D. Actions, deadlines and budgets
- E. **Proposals: Meet with Dr. Poteat in August; Rollout timeline: 2015**
- II. **Next Community Connections Night-September 2014 (PARCC Assessments)**
- E. Next Meeting Date: **August 5, 2014**