

WINSLOW TOWNSHIP BOARD OF EDUCATION

Regular Board of Education Meeting

Wednesday, June 11, 2014

Winslow Township Middle School

Agenda

4:30 p.m. (RFP Interviews – Media Center) 7:00 p.m. (Regular Meeting – Cafeteria)

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **01/23/2014** and **05/16/2014**. It was also advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town and Winslow Township Post Offices.

II. MISSION STATEMENT

The ***Mission*** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL

Larry Blake
Ewuniki Brown
Lorraine Dredde
Gulab Gidwani
Carlos Vascos
Gail P. Watkins
Hassan Wilcox

Julie A. Peterson, Vice President
Cheryl Pitts, President

H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, Business Admin./Board Secretary
Howard Long, Jr. Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. BOARD OF EDUCATION – TEAM CHARTER

1. ***At all Times:*** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.
2. ***Before a Meeting:*** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.
3. ***During a Meeting:*** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.
4. ***After a Meeting:*** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

VI. 2013-2014 DISTRICT GOALS

1. Continue to review and assess in a systematic manner, using data, the district curriculum and students' needs to raise student achievement.
2. Create a positive school environment/culture conducive to teaching and learning for all stakeholders.
3. Continue to expand communication to all stakeholders to increase the capacity for greater parent/caregiver and community support.

VII. PROFESSIONAL SERVICES (RFP) INTERVIEWS (Media Center) 4:30 p.m.

1. Architects
2. Engineers

VIII. AWARDS/PRESENTATIONS (Cafeteria) 7:00 p.m.

1. Recognition of WTHS Students:
 - o Brittany Adams – Valedictorian
 - o John Chea - Salutatorian
 - o Amy Boehly – Performing Arts
 - o Jada Matthews & Jocelyne Jones - Girls Basketball Team
 - o Masner Beauplan - Boys Basketball Team
 - o Girls Track Team
 - o Middle School Track Team Recognition

IX. CORRESPONDENCE

X. MINUTES

None at this time.

XI. BOARD COMMITTEE REPORTS

XII. PUBLIC COMMENTS (Time Limited)

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to five minutes.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

On a motion made by _____, seconded by _____, approval of Public Comments is granted.

Exceptions: _____

Voice Vote: _____

XIII. ADJOURNMENT OF PUBLIC COMMENTS

On a motion made by _____, seconded by _____, approval to adjourn Public Comments is granted.

Exceptions: _____

Voice Vote: _____

XIV. SUPERINTENDENT'S REPORT

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Board Policies & Regulations **None at this time.**
2. Second Reading of Board Policies & Regulations **None at this time.**
3. Security/Fire Drill Report **None at this time.**
4. Field Trips **Exhibit XIV A: 4**

Approve Field Trips, for the 2013-2014 school year, as listed in the attached exhibit.
5. Professional Development/Workshops & Conferences **Exhibit XIV A: 5**

Approve Professional Development opportunities as presented in the attached exhibit.
6. Tuition Students (2013-2014) **Exhibit XIV A: 6**

Approve the placement of Tuition Students as listed in the attached exhibit.
7. Terminate Out-of-District Placements **None at this time.**
8. Homeless Student(s) **None at this time.**
9. Fundraiser(s) **None at this time.**
10. Vendor – Eye Examination

Approve Dr. Arthur J. Starr to conduct a low vision eye exam at a cost of \$120.00 for a WTHS student. (Account #11-000-217-320-000-10)
11. NCLB Grant Allocation (2014-2015)

Approve the acceptance of the No Child Left Behind (NCLB) Grant allocations for the 2014-2015 school year as follows:
 - Title I Part A \$ 956,405.00
 - Title II Part A \$ 207,106.00
 - Title III \$ 17,640.00
 - Title III - Immigrant \$ 5,956.00
 - Total: \$1,187,107.00**

12. Perkins Grant Allocation (2014-2015)

Approve the acceptance of the Perkins Grant allocation for the 2014-2015 school year in the amount of \$65,299.00.

B. Principal's Updates

1. Harassment, Intimidation & Bullying Monthly Report

Exhibit XIV B: 1

On a motion made by _____, seconded by _____, approval of Superintendent's Report is granted.	
Exceptions: _____	
Roll Call:	
_____ Mr. Blake	_____ Ms. Watkins
_____ Ms. Brown	_____ Mr. Wilcox
_____ Ms. Dredden	_____ Ms. Peterson
_____ Mr. Gidwani	_____ Ms. Pitts
_____ Mr. Vascos	

XV. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A. REPORTS

None at this time.

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Line Item Transfers

Exhibit XV B: 1

Approve the Line Item Transfers, for the month of April 2014, in accordance with N.J.S.A. 18A:22-8, as per the attached exhibit.

2. Board Secretary's Report

Exhibit XV B: 2

Approve the Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of April 2014. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Reconciliation Report

Exhibit XV B: 3

Approve the Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of April 2014. The Reconciliation Report and Board Secretary's Report are in agreement for the month of April 2014.

4. Board Secretary's Certification

The Board Secretary in accordance with N.J.A.C 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

5. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Bill List

Exhibit XV B: 6

- a. Approve the Vendor Bill List in the amount of \$1,196,172.56 as per the attached exhibit.
- b. Ratify the Manual Bill List in the amount of \$46,071.61 as per the attached exhibit.

7. Payroll

Approve Payroll, for the month of May 2014, as listed below:

- | | | |
|---|--------------|----------------|
| ○ | May 15, 2014 | \$2,153,055.50 |
| ○ | May 30, 2014 | \$2,145,888.42 |

8. Bid # 2014-05 One (1) Type B-24 Passenger School Bus – Model Year 2015 or Newer

- a. Approve the record of Bid #2014-05 - One (1) Type B 24 Passenger School Bus Model Year 2015 or Newer as follows:

Name of Vendor	Unit Price	Total
Wolfington Body Company, Inc.	\$95,930.00	\$95,930.00
H.A. Dehart & Sons, Inc.	\$86,000.00	\$86,000.00
H.A. Dehart & Sons, Inc. - Alternate	\$54,000.00	\$54,000.00

- b. Approve the award of Bid # 2014-05 as follows:

RESOLUTION OF THE WINSLOW TOWNSHIP BOARD OF EDUCATION AUTHORIZING THE AWARD OF A CONTRACT TO WOLFINGTON BODY COMPANY, INC., FOR ONE (1) TWENTY FOUR (24) PASSENGER BUS FOR THE WINSLOW TOWNSHIP BOARD OF EDUCATION

WHEREAS, the Winslow Township Board of Education (“WTBOE”) has advertised for, and received two (2) bids for one (1) Twenty Four (24) Passenger School Bus; and

WHEREAS, the WTBOE furnished detailed bid specifications to potential bidders; and

WHEREAS, bids were received and opened at the administrative offices of the WTBOE on Thursday, May 22, 2014; and

WHEREAS, two (2) bids were submitted for the one (1) Twenty Four (24) Passenger School Bus; and

WHEREAS, following review of the bids received, it was determined that the bid submitted by the apparent low bidder for the one (1) Twenty Four (24) Passenger School Bus, H.A. DeHart & Son, Inc., contained material deviations from the Technical Specifications for this Contract; and

WHEREAS, it was also determined that the bid submitted by the H.A. DeHart & Sons, Inc., contained an “alternate bid” to provide a “type B School Bus” for which the specifications do not call for the submission of same and thus is a material deviation from the Technical Specifications for this Contract; and

WHEREAS, the WTBOE Solicitor, in a Legal Opinion dated May 29, 2014 and incorporated herein by reference opined that the Bid and Alternate Bid submitted by H.A. DeHart & Son, Inc., did not meet the requirements of the Technical Specifications for the one (1) Twenty Four (24) Passenger School Bus, thereby rendering the Bid as non-responsive; and

WHEREAS, the WTBOE Director of Transportation, recommended that the bid of H.A. DeHart be rejected as non-responsive and in non-compliance with the Bid Specifications; and

WHEREAS, following review of the bid submitted by the next lowest bidder, Wolfington Body Company, Inc., it was determined that the bid submitted by this firm complied with all material and non-material provisions of the Bid Specifications and Advertisement; and

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WHEREAS, the WTBOE has reviewed the Solicitor's and Director of Transportation's recommendations and has determined that Wolfington Body Company, Inc., 1315 Route 38, P.O. Box 160, Mt. Holly, New Jersey 08060 is the lowest qualified bidder for the one (1) Twenty Four (24) Passenger School Bus, having submitted the lowest bid complying with the statutory obligations, Bid Specifications and Advertisement; and

WHEREAS, the Business Administrator has certified that funds are available for such purpose.

NOW, THEREFORE, BE IT RESOLVED, by the Winslow Township Board of Education as follows:

1. The provisions of the **WHEREAS** clauses set forth above are incorporated herein by reference and made a part hereof.
2. The Bid and Alternate Bid received from H.A. DeHart & Son, Inc., for the one (1) Twenty Four (24) Passenger School Bus is hereby rejected as non-responsive.
3. Should a Court of competent jurisdiction determine that the deviations set forth in the bid and alternate bid of H.A. DeHart & Son, Inc., are waivable as a matter of law, then the WTBOE hereby exercises its discretion not to waive the deviations.
4. The one (1) Twenty Four (24) Passenger School Bus Contract, in the total bid price of \$96,913.00, is hereby awarded to Wolfington Body Company, Inc., 1315 Route 38, P.O. Box 160, Mt. Holly, New Jersey 08060, in accordance with their Bid received on May 22, 2014.
5. The WTBOE's Superintendent, Business Administrator, Board President and/or Board Vice President are hereby authorized and directed to execute said Contract. To be charged to 12-000-270-734

The Business Administrator further acknowledges the following statement:

I certify that there are sufficient funds available to purchase the items awarded in this contract.

Tyra McCoy-Boyle

9. Request for Proposal - Substitute Teacher Services 2014-2015

Approve to appoint Source 4 Teachers to provide Substitute Teachers Services for 2014-2015 at the following rates: (Sole Responder)

Certification Level	Billed Rate
Substitute Certified Full Day	\$109.60 /day
Substitute Certified Half Day	\$54.80 /day
Substitute Certified (Stand, CE, CEAS) Full Day	\$123.30 /day
Substitute Certified (Stand, CE, CEAS) Half Day	\$61.65 /day
Long Term Position Full Day	\$137.00 /day
Long Tern Position Half Day	\$68.50 /day

To be charged to 11-190-100-320

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this contract.

Tyra McCoy-Boyle

10. Request for Proposals – Nursing Services 2014-2015

a. Approve the record of the Request for Proposal – Nursing Services for 2014-2015 as follows:

Name of Vendor	Bid Hrly Rate
ATC	\$42/hr RN, \$29.50/hr LPN
Bayada Home Health Care	\$55/hr RN, \$45/hr LPN
Invo Healthcare Associates	\$59/hr RN
Liberty Healthcare Services	\$44/hr RN, \$34/hr LPN
Protocall	\$49/hr

b. Approve the award for Nursing Services to Bayada Home Health Care for 2014-2015 at a cost of \$55/hr RN and \$45/hr LPN.

To be charged to appropriation line 11.000.217.320, 11.000.213.300 and the DEA Grants in the Special Revenue Fund in the 2014-2015 budget.

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this contract.

Tyra McCoy-Boyle

11. Request for Proposals - Occupational/Physical Therapy Services 2014-2015

- a. Approve the record of the Request for Proposal – Physical/Occupational Therapy for 2014-2015 as follows:

Name of Vendor	Bid
Ardor Health Solutions	\$66/hr
Invo Healthcare Association, Inc.	\$82/hr
Partners in Pediatrics	\$75/hr
School Based Therapy Services	\$78/hr

- b. Approve the award for Physical/Occupational Therapy Services to Ardor Health Solutions at a cost of \$66/hr.

To be charged to appropriation line 11.000.216.320 11.000.217.320 and the IDEA Grants in the Special Revenue Fund in the 2014-2015 budget.

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this contract.

Tyra McCoy-Boyle

12. Request for Proposals - Behaviorist Consultation and Services 2014-2015

- a. Approve the record of Request for Proposals for Behaviorist Consultation and Services for 2014-2015 school year as follows:

Name of Vendor	Hourly Rate
Clarity Service Group	\$90.00
Invo Health Care	\$87.00
Brett DiNovi & Associates	\$87.50
School Based Therapy Services	\$89.00

- b. Approve the award for Behaviorist Consultation and Services for 2014-2015 to Invo Health Care at an hourly rate of \$87.00. To be charged to 11-000-216-320

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this contract.

Tyra McCoy-Boyle
Business Administrator/Board Secretary

13. Requests for Proposals - Speech Services 2014-2015

- a. Approve the record of Request for Proposal for Speech Services for the 2014-2015 school year as follows:

Name of Vendor	Hourly Rate
Ardor Health Solutions	\$66.00
School Based Therapy	\$80/hr \$275/evaluation
SOS	\$90.00

- b. Approve the award for Speech Services for 2014-2015 to Ardor Health Solutions at an hourly rate of \$66.00.
To be charged to 11-000-216-320

and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items awarded in this contract.

Tyra McCoy-Boyle
Business Administrator/Board Secretary

14. Transportation Department Operations Manual

Exhibit XV B: 14

Approve the Winslow Township School District Transportation Department Operations Manual per the attached exhibit.

15. New Jersey School Boards Association – Professional Development
Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.31 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Cheryl Pitts	Strauss Esmay Annual School Law and Policy Seminar	June 13, 2014	No Charge
Julie A. Peterson	"	June 13, 2014	No Charge
Hassan Wilcox	"	June 13, 2014	\$50.00
Carlos Vascos	"	June 13, 2014	\$50.00

16. Approve Purchase – State Contract Vendor

Approve the purchase of one (1) 27 inch iMac and 10 21.5 inch iMacs from Apple Computer Inc, an approved State Contract Vendor in the amount of \$27,860.08. State Contract #70259. Items are to be charged to the Perkins Grant account #20.363.100.600 CIP code #100202

And further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items listed in the award.

Tyra McCoy-Boyle

17. Approval of Transportation Rate

Approve the transportation of students in District at the rate of \$35.00 per hour per route for the 2013-14 and 2014-15 school years, to offset the costs of maintenance, fuel and wages.

18. Approve Purchase – State Contract Vendor

Approve Ransome International to repair the engine of Bus #2 at a cost of \$6,247.01. Ransome International is an approved State Contract Vendor. State Contract #73707. Repair is to be charged to 11.000.270.420 & 11.000.270.615

And further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items listed in the award.

Tyra McCoy-Boyle

19. Approve Purchase – Ed Data Vendor

Approve the purchase and installation of 3 Smartboards for Schools 5 & 2 in the amount of \$13,989.00 to Keyboard Consultants, Inc. an approved Ed Data vendor. Items are to be charged to the IDEA Grant account #20.256.400.731.

And further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items listed in the award.

Tyra McCoy-Boyle

20. Approve Purchase – State Contract Vendor

Approve Johnson & Towers Inc. to repair the transmission of Bus #33 at a cost of \$4,316.01. Johnson & Towers Inc. is an approved State Contract Vendor. State Contract #76467/73775/T2085. Repair is to be charged to 11.000.270.420 & 11.000.270.615

And further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items listed in the award.

Tyra McCoy-Boyle

21. Approve Purchase – Shared Service

Approve the purchase of a Digital Signage – hardware and software for the Middle School in the amount of \$5,245.00 from SJTP through the shared services agreement. Item to be charged to 12.130.100.731

And further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items listed in the award.

Tyra McCoy-Boyle

22. Approve Purchase – Shared Service

Approve the purchase and installation of seven (7) ductless cooling units for IT closet climate controls in the Middle School plus the installation of electric circuits for the a/c units in the data closets in the amount of \$81,206.00 from EIRC through the shared services agreement. Items to be charged to 12.000.252.730

And further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items listed in the award.

Tyra McCoy-Boyle

23. Approve Purchase – State Contract Vendor

Approve Professional Development for two (2) days to Tom Caine and Associates at a cost of \$9,000.00, an approved State Contract Vendor. State Contract #80994. To be charged to 11.000.223.320.

And further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items listed in the award.

Tyra McCoy-Boyle

24. Approve Purchase – State Contract Vendor

Approve the purchase of six (6) 21.5 inch iMacs from Apple Computer Inc, an approved State Contract Vendor in the amount of \$8,208.00. State Contract #70259. Items are to be charged to 11.190.100.610.

And further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items listed in the award.

Tyra McCoy-Boyle

25. Architect

Approve to appoint _____ as the Architect of the Board of Education for the 2014/2015 school year.

26. Engineer

Approve to appoint _____ as the Engineer of the Board of Education for the 2014/2015 school year.

On a motion made by _____, seconded by _____, approval of Business Administrator/ Board Secretary's Report is granted.	
Exceptions: _____	
Roll Call:	
_____ Mr. Blake	_____ Ms. Watkins
_____ Ms. Brown	_____ Mr. Wilcox
_____ Ms. Dredden	_____ Ms. Peterson
_____ Mr. Gidwani	_____ Ms. Pitts
_____ Mr. Vascos	

XVI. PERSONNEL

1. Leaves of Absence

- a. Ratify to approve the following Leaves of Absence pursuant to documents filed in Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	D. B.	FMLA (Intermittent)	6/1/2014	6/1/2015	U
B	K. T.	Medical	4/4/2014	6/30/2014	P
C	J. T.	Medical	4/9/2014	6/30/2014	P

- b. Approve the following Leave of Absence pursuant to documents filed in the Office of Human Resources

	Name	Type of Leave	From	To	Paid/Unpaid
A	K. W.	Maternity	9/1/2014 12/1/2014	11/30/2014 2/20/2015	P U

2. Resignation

Approve the following Resignation for the 2013/2014 school year:

	Name	Position	School	Effective
A	Parham, Janice	Art Teacher	No. 3	6/30/2014

3. New Hires

- a. Approve the Rescission of the following New Hire Appointment for the 2014/2015 school year:

	Name	Position	Location	Salary	Effective
A	Lamb, Sharon	Bookkeeper	Business Office	\$49,000.00	6/1/2014

- b. Approve the following New Hire Appointments for the 2014/2015 school year:

	Name	Position	Location	Salary	Effective
A	Dyer, Almar	Athletic Director/Assistant Principal	High School	\$103,000.00	7/1/2014
B	Haller, Tami	Speech Language Specialist	District	\$71,161.00 MA – Step 11	9/1/2014

NOTE: Salary may be amended pending WTEA Negotiated Agreement

4. Salary Increments

Approve to withhold Salary Increments on the following individuals for the 2014/2015 school year:

	Name	Rationale
A	M. B.	Conduct Unbecoming a Professional
B	K. S.	Performance

5. 2014/2015 Transfer

Approve the following transfer for the 2014/2015 school year, effective September 1, 2014:

	FROM			TO	
	Name	Position	Location	Position	Location
A	Huntoon, Tracy	English Language Arts Teacher Gr. 8	Middle School	Gifted & Talented Teacher Gr. 7&8	Middle School

6. 2014/2015 WINSOAR Program

Approve the following Administrators for the Middle School WINSOAR Program for the 2014/2015 school year, from 2:30 p.m. – 6:30 p.m., on an as needed basis: (11-130-100-101-160-07)

	Name	Subject	Hourly Rate
A	McCarthy, Stefanie	Administrator	\$50.00
B	Nwanguma, Stella	Substitute Administrator	\$50.00

NOTE: Hourly rate may be amended pending WTEA Negotiated Agreement

7. 2014/2015 Fall Coaches

a. Approve the following High School Fall Coaches for the 2014/2015 school year: (11-402-100-100-402-08)

	Fall Coach	Fall Coach Position	Stipend	Step
A	Robinson, Keith	Assistant Football Coach	\$1,517 (a split)	1
B	Smith, Harold	Assistant Football Coach	\$1,517 (a split)	1

- b. Approve the following Middle School Fall Coaches for the 2014/2015 school year:
(11-402-100-100-402-07)

	Fall Coach	Fall Coach Position	Stipend	Step
A	Deal, Tricia	Assistant Girls' Soccer Coach	\$1,641.00	3
B	Hill, Sarah	Assistant Field Hockey Coach	\$1,517.00	1
C	Howell, Jacquelyn	Head Field Hockey Coach	\$2,370.00	1
D	Mapps, Harry	Head Boys' Soccer Coach	\$2,465.00	2
E	Preim, Adam	Assistant Boys' Soccer Coach	\$1,517.00	1
F	Reiter, Katelyn	Head Girls' Soccer Coach	\$2,465.00	2

NOTE: Stipend adjustment pending ratification of WTEA contract

- c. Approve the following Middle School Intramural Fall Coaches for the 2014/2015 school year: (11-402-100-100-402-07)

	Fall Coach	Fall Coach Position	Stipend
A	DeRosa, Raymond	Fall Intramural Weight Training	\$1,336.00
B	Martin, Gregg	Head Flag Football Coach	\$1,336.00
C	McBride, Christa	Assistant Flag Football Coach	\$1,336.00

NOTE: Stipend adjustment pending ratification of WTEA contract

8. 2014 Summer Nurses

- a. Approve the following 2014 WCD Summer Camp Nurses, on an as needed basis: (11-000-310-930-000-18)

	Name	Dates	Time	Hourly Rate
A	Dib, Linda	6/23/2014 – 8/15/2014	10:00 a.m. to 2:00 p.m.	\$28.00
B	Rudd, Kathleen	6/23/2014 – 8/15/2014	10:00 a.m. to 2:00 p.m.	\$28.00

- b. Approve the following 2014 ESY Summer Nurse, on an as needed basis:
(11-000-219-104-998-10)

	Name	Dates	Time	Hourly Rate
A	Billingsly, Mae	7/1/2014 – 8/1/2014	8:30 a.m. to 12:30 p.m.	\$28.00

9. 2014 Summer Bus Driver for the Extended School Year Programs

Approve the following 2014 Summer Bus Driver for the Extended School Year Programs, on an as needed basis pending student enrollment. The Bus Drivers will be needed from June 23, 2014 – September 3, 2014 at \$22.00 per hour:
(11-000-270-160-000-60)

	Name	Position
A	Krasowski, Lisa	Bus Driver
B	Revels, Jacqueline	Bus Driver

NOTE: Rate may be amended pending WTEA Negotiated Agreement

10. 2014 Title I High School Summer Extended School Year Program

Approve the following 2014 Title I High School Summer Extended School Year Program Staff, on an as needed basis, pending student enrollment. The program will be held Monday–Thursday, July 7, 2014 - August 1, 2014 at the High School: (20-238-100-100-040-00)

	Name	Position	Hours	Rate
A	Adair, Andrew	English Language Arts	8:00 a.m. – 12:30 p.m.	\$37.73
B	Baylinson, Adrienne	English Language Arts	8:00 a.m. – 12:30 p.m.	\$37.73
C	Nagy, Teresa	Substitute Math Teacher	8:00 a.m. – 12:30 p.m.	\$37.73
D	Smolark, Thomas	Mathematics Teacher	8:00 a.m. – 12:30 p.m.	\$37.73

NOTE: Hourly rate adjustment pending ratification of WTEA

11. 2014 Summer Hours for H.S. Department Chairpersons

Approve the following 2014 Summer Hours for Department Chairpersons at the High School to work three (3) days, seven (7) hours per day, at their per diem rate:

	Name	Department
A	Baylinson, Adrienne	English
B	Densten, Sharon	Consumer Living, JROTC, Business
C	Lee-Edwards, Colette	Science
D	Nagy, Teresa	Mathematics
E	Regn, Keith	Health & Physical Education
F	Rifkin, Claudia	Social Studies
G	Safko, Greg	Music, Art, Technology & Computer Science
H	Savidge, Robin	Special Education
I	Whyano, Nivia	World Language

NOTE: Per Diem rate adjustment pending ratification of WTEA contract

12. 2014/2015 High School Department Chairpersons

Approve the following 2014/2015 High School Department Chairpersons:
(11-401-100-100-401-08)

	Name	Department	Stipend
A	Baylinson, Adrienne	English	\$5,451.00
B	Densten, Sharon	Consumer Living, JROTC, Business	\$5,451.00
C	Lee-Edwards, Colette	Science	\$5,451.00
D	Nagy, Teresa	Mathematics	\$5,451.00
E	Regn, Keith	Health & Physical Education	\$5,451.00
F	Rifkin, Claudia	Social Studies	\$5,451.00
G	Safko, Greg	Music, Art, Technology & Computer Science	\$5,451.00
H	Savidge, Robin	Special Education	\$5,451.00
I	Whyano, Nivia	World Language	\$5,451.00

NOTE: Stipend adjustment pending ratification of WTEA

13. 2014/2015 High School Club/Activity Advisors

a. Approve the following 2014/2015 High School Club/Activity Advisors:
(11-401-100-101-401-08)

	Advisor	Club/Activity	Stipend	Step
A	Bey, April	Sophomore Class Co-Advisor	\$926.00 (a split)	1
B	Canale, Rachel	Senior Class Co-Advisor	\$1,305.00 (a split)	3
C	Clark, Jena	National Honor Society Co-Advisor	\$829.00 (a split)	3
D	Dahl, Stacie	H.S. Student Government Co-Advisor	\$2,128.00 (a split)	1
E	Diaz, Suzanne	H.S. Newspaper Advisor	\$2,610.00	3
F	Diggs, Stacy	Sophomore Class Co-Advisor	\$989.00 (a split)	2
G	Doheny, Michael	Drama Music Advisor	\$1,842.00	3
H	Doheny, Michael	Choir Advisor	\$4,512.00	3
I	Feighery, Tracy	Renaissance Club Co-Advisor	\$890.67 (2/3 split)	N/A
J	Fletcher, Cynthia	Junior Class Advisor	\$2,482.00	2
K	Freda, Danielle	Leo Club Advisor	\$1,336.00	N/A
L	Garnier, Christine	Assistant Drama Director	\$3,558.00	2
M	Gouse, William	Stage Manager Advisor	\$4,483.00	2
N	Gouse, William	Orchestra Advisor	\$4,512.00	3
O	Hess, Cheryl	H.S. Yearbook – Business Advisor	\$1,997.00	3
P	Hess, Cheryl	H.S. Yearbook – Editorial Advisor	\$2,353.00	1
Q	Ingram, Norman	TV Production Advisor	\$1,336.00	N/A
R	Hooks-Johnson, Antinette	Freshmen Class – Co-Advisor	\$727.00 (a split)	1
S	Mack, Jill	Environmental Club Advisor	\$1,336.00	N/A
T	McBride, Michael	Freshmen Class – Co-Advisor	\$727.00 (a split)	1
U	Parkhurst, David	Jazz Band Director	\$2,768.00	3
V	Parkhurst, David	Concert Band Director	\$4,512.00	3
W	Parkhurst, David	Audio Visual Aids Advisor	\$2,482.00	2

X	Parkhurst, David	Marching Band Director	\$7,951.00	3
Y	Rimby, Katherine	F.B.L.A. (Future Business Leaders of America) Advisor	\$1,336.00	N/A
Z	Rivard, Karen	Renaissance Club Co-Advisor	\$445.33 (1/3 split)	N/A
AA	Santamaria, Solimar	National Honor Society Co-Advisor	\$829.00 (a split)	3
BB	Sass, Lisa	H.S. Student Government Co-Advisor	\$2,128.00 (a split)	1
CC	Shaw, Arthur	Senior Class Co-Advisor	\$1,305.00 (a split)	3
DD	Smith, Chantel	Peer Mediation Advisor	\$1,336.00	N/A
EE	Young, Nancy	Public Relations Advisor	\$1,921.00	3

NOTE: Stipend adjustment pending ratification of WTEA contract

- b. Approve the following 2014/2015 High School Club/Activity Advisors:
(11-401-100-330-401-08)

	Advisor	Club/Activity	Stipend	Step
A	Dixon, Jessica	Band Front Coordinator	\$4,524.00	3
B	Dixon, Jessica	After School Dance Advisor	\$2,465.00	2
C	Fontenot, Karshena	Assistant Band Director	\$3,765.00	3
D	O'Neill, Daniel	Percussion and Drill Instructor	\$6,915.00	2
E	Parkhurst, David (III)	Marching Band Trainer	\$4,223.00	3
F	Stewart, Matthew	Majorettes-Drill Squad Advisor	\$4,512.00	3

NOTE: Stipend adjustment pending ratification of WTEA contract

- c. Approve the following 2014/2015 High School Volunteer Club/Activity Advisors:

	Volunteer Advisor	Club/Activity
A	Garnier, Christine	French Club Advisor
B	Garnier, Christine	Anime (Asian American Club) Advisor
C	Ochipinti, Elizabeth	Book Club Advisor
D	Tagmire, Carolyn	Chess Club

14. 2014/2015 Middle School Co-Curricular Club/Activity Advisors:

Approve the following 2014/2015 Middle School Co-Curricular Club/Activity Advisors: (11-401-100-600-401-07)

	Name	Co-Curricular Club/Activity Advisor	Stipend	Step
A	Aiello, Christine	Chorus Advisor	\$4,512.00	3
B	Amiss, Casey	After School Dance Program (Head)	\$2,563.00	3
C	DiLeonardo, Carol	Orchestra Advisor	\$4,512.00	3
D	Donahue, Carol	7 th Grade Class Co-Advisor	\$790.50 (a split)	2
E	Donohue, Carol	Student Government Co-Advisor	\$1,503.50 (a split)	3
F	Ferguson, Nina	SADD Co-Advisor	\$668.00 (a split)	N/A
G	Hill, Sarah	Student Government Co-Advisor	\$1,503.50 (a split)	3
H	Hooper, Bruce	Audiovisual Aids Advisor	\$2,610.00	3
I	Huntoon, Tracy	8 th Grade Class Co-Advisor	\$854.00 (a split)	3
J	Huntoon, Tracy	After School Dance Program (Assistant)	\$1,517.00	1
K	Huntoon, Tracy	Newspaper Club Co-Advisor	\$870.00 (a split)	1
L	Kernaghan, Sabine	Renaissance Co-Advisor	\$668.00 (a split)	N/A
M	Kiett, Portia	National Junior Honor Society Advisor	\$1,658.00	3
N	Kiett, Portia	Science Club Advisor	\$1,336.00	N/A
O	Kownacki, Jennifer	Renaissance Co-Advisor	\$668.00 (a split)	N/A
P	Laroche, Ginger	Multicultural Club Co-Advisor	\$668.00 (a split)	N/A
Q	Lerner, David	Chess Club Advisor	\$1,336.00	N/A
R	Lerner, David	Astronomy Club Advisor	\$1,336.00	N/A
S	Lewis, Carol	Concert Band Director	\$4,512.00	3
T	McBride, Christa	8 th Grade Class Co-Advisor	\$854.00 (a split)	3
U	McCarthy, Stefanie	Peer Mediation Advisor	\$1,336.00	N/A
V	Parzanese, Maria	7 th Grade Class Co-Advisor	\$854.00 (a split)	3
W	Preim, Adam	Newspaper Club Co-Advisor	\$870.00 (a split)	1
X	Rodriguez, Leah	Yearbook Co-Advisor	\$870.00 (a split)	1
Y	Smith, Marcella	SADD Co-Advisor	\$668.00 (a split)	N/A
Z	Stallard, Nicole	Yearbook Co-Advisor	\$998.50 (a split)	3
aa	Sykes, Hannah	Spanish Club Advisor	\$1,336.00	N/A

NOTE: Stipend adjustment pending ratification of WTEA contract

On a motion made by _____, seconded by _____, approval of Personnel Report is granted.	
Exceptions: _____	
Roll Call:	
_____ Mr. Blake	_____ Ms. Watkins
_____ Ms. Brown	_____ Mr. Wilcox
_____ Ms. Dredden	_____ Ms. Peterson
_____ Mr. Gidwani	_____ Ms. Pitts
_____ Mr. Vascos	

XVII. ADDENDUM

XVIII. OPEN PUBLIC RECORDS ACT (OPRA) REQUESTS

1. The Winslow Board of Education responded to the following OPRA Request(s) between May 23, 2014 and June 6, 2014:

Number of Requests Received	Document Requested	Approved	Denied
1	<ul style="list-style-type: none"> Annual Salary of Learning Consultant at Winslow Township BOE 2013/2014 school year 	1	0

XIX. OLD BUSINESS

XX. NEW BUSINESS

XXI. INFORMATIONAL ITEMS

XXII. EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on June 11, 2014 at ___ p.m.; and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is: _____ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body" The collective bargaining contract(s) discussed are between the public body and _____;

“(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.” The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are _____ and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is _____;

“(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are: _____;

“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

WHEREAS, the length of the Executive Session is estimated to be _____ minutes after which the public meeting shall (circle one) reconvene and immediately adjourn or reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

BE IT FURTHER RESOLVED that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

Wednesday, June 11, 2014

Regular Board of Education Meeting

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BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

On a motion made by _____, seconded by _____, approval to move to Executive Session is granted at _____.	
Exceptions: _____	
_____ Mr. Blake	_____ Ms. Watkins
_____ Ms. Brown	_____ Mr. Wilcox
_____ Ms. Dredden	_____ Ms. Peterson
_____ Mr. Gidwani	_____ Ms. Pitts
_____ Mr. Vascos	

XXIII. ADJOURNMENT OF EXECUTIVE SESSION Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Executive Session is granted.
Exceptions: _____
<i>Voice Vote:</i> _____

XXIV. ADJOURNMENT Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Meeting is granted.
Exceptions: _____
<i>Voice Vote:</i> _____