

WINSLOW TOWNSHIP BOARD OF EDUCATION

Regular Board of Education Meeting

Wednesday, December 17, 2014

Winslow Township Middle School

Agenda

7:00 p.m.

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **05/16/2014**. It was also advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town and Winslow Township Post Offices.

II. MISSION STATEMENT

The ***Mission*** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL

Larry Blake
Ewuniki Brown
Lorraine Dredde
Gulab Gidwani
Carlos Vascos
Gail P. Watkins
Hassan Wilcox

Julie A. Peterson, Vice President
Cheryl Pitts, President

H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, Business Admin./Board Secretary
Howard Long, Jr. Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. 2014-2015 DISTRICT GOALS

1. Student Achievement – Development of an Academic Plan to address:
 - a. Our Focus School – (Winslow Township Middle School)
 - b. Meet targets established by the NJ DOE
 - c. Increase Math scores on Standardized Tests
 - d. Address 9th Grade Issues (Failure Rate; Attendance, etc.)
2. Creating a positive school environment conducive to teaching and learning:
 - a. Focus on building relationships among staff that will result in increased learning and more effective instruction
 - b. More emphasis on collaboration
3. Continue to market our strengths and achievements to all stakeholders to increase capacity for greater parent/caregiver/community support:
 - a. Citizens Advisory Board

VI. AWARDS/PRESENTATIONS

1. Board Member Service Recognition Awards: Mr. G. Gidwani & Ms. E. Brown
2. School No. 4 Presentation
3. Sodexo "Healthy Challenge" Award Presentation

VII. CORRESPONDENCE

VIII. MINUTES

None at this time.

IX. BOARD COMMITTEE REPORTS

X. PUBLIC COMMENTS (Time Limited)

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to five minutes.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

<p>On a motion made by _____, seconded by _____, approval of Public Comments is granted. Exceptions: _____ <i>Voice Vote:</i> _____</p>
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XI. ADJOURNMENT OF PUBLIC COMMENTS

<p>On a motion made by _____, seconded by _____, approval to adjourn Public Comments is granted. Exceptions: _____ <i>Voice Vote:</i> _____</p>
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XII. SUPERINTENDENT'S REPORT

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Board Policies & Regulations **None at this time.**
2. Second Reading of Board Policies & Regulations **None at this time.**
3. Security/Fire Drill Report

Approve the Security/Fire Drill Report, for November 2014, as listed below:

School	Date	Elapsed Time	Type of Drill	A.M./P.M.
School #1	11/21/14 11/20/14	3 min. 11 sec 6 min. 41 sec.	Fire Active shooter	10:04 AM 1:40 PM
School #2	11/10/14 11/18/14	3 minutes 2 min. 20 sec.	Fire Active shooter	10:00 AM 2:00 PM
School #3	11/24/14 11/25/14	2 min. 30 sec. 2 min. 20 sec.	Fire Active shooter	2:09 PM 2:15 PM
School #4	11/12/14 11/21/14	4 min. 44 sec. 6 min. 55 sec.	Fire Active shooter	2:00 PM 12:59 PM
School #5	11/24/14 11/14/14	7 minutes 2 min. 13 sec.	Lockout drill Fire	9:02 AM 11:23 AM
School #6	11/12/14 11/25/14	2 min. 8 sec. 9 minutes	Fire Active shooter	2:01 PM 2:06 PM
Winslow Twp. M.S.	11/12/14 11/20/14	2 minutes 7 minutes	Fire Active shooter	1:36 PM 1:40 PM
Winslow Twp. H.S.	11/20/14 11/26/14	6 minutes 7 minutes	Fire Building lock down	1:02 PM 8:05 AM

4. Professional Development/Workshops & Conferences **Exhibit XII A: 4**
 - a. Approve Professional Development opportunities as presented in the attached exhibit.
 - b. Approve the Professional Development opportunity as listed below:

Title: SMART Board Training
 Date(s): November 4, 2014 and February 13, 2015
 Audience: Classroom Teachers
 Presenter: Thomas Shown, SMART-Certified Trainer
 Costs: \$2,000 (2 trainings)
 Funding: NCLB Title II
 Description: To teach beginner and advanced users how to effectively use the interactive SMART Board technology to create interactive lessons, and to find content and various websites to support classroom instruction.

5. Field Trips **Exhibit XII A: 5**
 - a. Approve Field Trips, for the 2014-2015 school year, as listed in the attached exhibit.
 - b. Approve the WTHS 21st Century STEM Scholars Tentative Program Events for the 2014-2015 school year as listed in the attached exhibit.

6. Tuition Students (2014-2015) **Exhibit XII A: 6**

Approve the placement of Tuition Students as listed in the attached exhibit.

7. Terminate Out-of-District Placements (2014-2015) **None at this time.**

8. Homeless Student(s) (2014-2015) **None at this time.**

9. Division of Child Protection & Permanency (DCP&P) **Exhibit XII A: 9**

Approve the placement of DCP&P students as listed in the attached exhibit.

10. Fundraiser(s) **None at this time.**

11. School No. 4 – “Read to Succeed” Program

Approve School No. 4 to participate in the Six Flags “Read to Succeed” Program during the 2014-2015 school year.

12. School No. 4 – “Jump Rope for Heart” Activities
 - a. Approve School No. 4 to participate in “Jump Rope for Heart” activities during the week of February 6 through February 12, 2015.
 - b. Approve School No. 4 “Heart Smart” Family Fun Night, as an extension of the Jump Rope for Heart activities, for February 12, 2015.

13. WTMS – Valentine Dance

Approve the Middle School Valentine Dance for Thursday, February 12, 2015 at 6:30 p.m. in the WTMS Cafeteria.

14. WTHS – Camden County College Youth Summit

Approve WTHS to select 100 students in 9th grade to participate in the Camden County College Youth Summit on January 14th and 15th. This is a youth initiative with WTHS, Camden County College, and the Winslow Family Success Center designed for students who have had academic and behavioral challenges. Students will attend workshops on starting a business, healthy relationships, and introduction to college and careers.

B. Principal's Update

- 1. Monthly School Highlights
- 2. Ethnic Enrollment Report
- 3. Suspension Report

Exhibit XII B: 1
Exhibit XII B: 2
Exhibit XII B: 3

On a motion made by _____, seconded by _____, approval of Superintendent's Report is granted. Exceptions: _____

Roll Call:

_____ Mr. Blake	_____ Ms. Watkins
_____ Ms. Brown	_____ Mr. Wilcox
_____ Ms. Dredden	_____ Ms. Peterson
_____ Mr. Gidwani	_____ Ms. Pitts
_____ Mr. Vascos	

XIII. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A. REPORTS

- 1. Sodexo Report

Exhibit XIII A: 1

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- 1. Line Item Transfers **None at this time.**
- 2. Board Secretary's Report **None at this time.**
- 3. Reconciliation Report **None at this time.**
- 4. Board Secretary's Certification **None at this time.**
- 5. Boards' Certification **None at this time.**
- 6. Bill List **Exhibit XIII B: 6**
 - a. Approve the Vendor Bill List in the amount of \$1,227,304.73 as per the attached exhibit.
 - b. Ratify the Manual Bill List in the amount of \$6,026.09 as per the attached exhibit.
- 7. Payroll **None at this time.**

8. Disposal of School Property

Approve the Disposal of School Property per the attached exhibit.

Location	Department	Description
School 1	Computer Lab	2 computers and 1 scanner – not working
School 2	OT/PT	1 swing in OT/PT, 1 small bike - broken

9. Service Agreement

Approve the service agreement between the Winslow Township Board of Education and Eastern Armored Services, Inc. to provide a deposit pick each Monday, Wednesday and Friday with delivery to TD Bank at no cost to the District.

10. Purchase – State Contract Vendor

Approve the purchase of bus supplies in the amount of \$4,588.13 from Ransome International an approved State Contract Vendor. State Contract #73707.

Items to be charged to 11-000-270-615

and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items listed in this award.

Tyra McCoy-Boyle

11. Purchase – State Contract Vendor

Approve the purchase of bus supplies and services in the amount of \$1,439.60 from General Spring and Alignment Service an approved State Contract Vendor. State Contract # A73491/73778

Items to be charged to 11-000-270-615 and 11-000-270-420

and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items listed in this award.

Tyra McCoy-Boyle

12. Purchase – Middlesex Regional Educational Services Commission Purchasing Cooperative

Approve the purchase of a printer/scanner/fax and cartridges in the amount of \$1,839.64 to CDW Government, Inc. through the Middlesex Regional Educational Service Commission Purchasing Cooperative.

Items to be charged to 11-000-251-600

And further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items awarded in this award.

Tyra McCoy-Boyle

13. Purchase – Ed Data Vendor

Approve the purchase of science supplies in the amount of \$4,554.85 from Wards Natural Science an Ed Data Vendor. Cooperative Bid # 6828.

Items to be charged to 11-190-100-610

and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items awarded in this award.

Tyra McCoy-Boyle

14. Cumberland County – Joint Transportation Agreement 2014-2015

Approve the 2014-2015 Joint Transportation Agreement between the Winslow Township Board of Education (joiner district) and Cumberland County (host district) to transport one student to and from school on Route 790 for the 2014-2015 school year at a cost of \$108.50 per day.

On a motion made by _____, seconded by _____, approval of Business Administrator/ Board Secretary's Report is granted.

Exceptions: _____

Roll Call:

_____ Mr. Blake	_____ Ms. Watkins
_____ Ms. Brown	_____ Mr. Wilcox
_____ Ms. Dredden	_____ Ms. Peterson
_____ Mr. Gidwani	_____ Ms. Pitts
_____ Mr. Vascos	

XIV. PERSONNEL

1. Leaves of Absence

Approve the following Leaves of Absence requests pursuant to documents filed in the Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	H. R.	Medical	12/8/2014	12/23/2014	Paid
B	K. T.	Medical	1/5/2015	1/30/2015	Paid

2. Resignation

Approve the following Resignation for the 2014/2015 school year:

	Name	Position	Location	Effective
A	McKay, Demetrius	Youth Development Specialist	High School – Eagles Landing	12/31/2014

3. Retirements

Approve the following Retirements for the 2014/2015 school year:

	Name	Position	Location	Effective
A	Frame, Sharon	Bus Driver	Garage	7/1/2015
B	Frank, Kim	Speech-Language Specialist	High School	7/1/2015
C	Lathrop, Howard	Bus Driver	Garage	7/1/2015

4. New Hire

Approve the following New Hire for the 2014/2015 school year:

	Name	Location	Position	Prorated Salary	Effective
A	Statue, Marian	School No. 4	2 nd Grade Teacher	\$52,916.00 BA+30 – Step 5 (1/1/2015-1/31/2015) \$54,525.00 BA+30 – Step 5 (2/1/2015-6/30/2016)	1/13/2015

5. College Placements

Approve the following College Placements for the 2014/2015 school year:

	College/University	Student	Experience	Cooperating Teacher	School	Dates	Subject
A	Camden County	Dziunycz, Sarah	Field Experience	Sutphen, Mary	No. 3	2/9/15-4/3/15	Special Ed
B	Camden County	Klipp, Lauren	Field Experience	Dougherty, Jacqueline	No. 2	2/9/15-4/3/15	Elementary
C	Camden County	Romero, Itzaida	Field Experience	Hoffman, Kevin	No. 3	2/9/15-4/3/15	Special Ed
D	Rowan University	Sullivan, Caitlin	Field Experience	Shifren, Stacy	No. 1	5/12/15-6/19/15	Special Ed
E	Camden County	Young, Jennifer	Field Experience	Azzarano, Brian	No. 2	2/9/15-4/3/15	Elementary

6. Support Substitute

Approve the following Support Substitute for the 2014/2015 school year:

	Name	Support Position
A	Gamble, Cheron	Substitute Bus Driver

7. Volunteer

Approve the following Volunteer for the 2014/2015 school Year:

	Name	Volunteer Position	Location
A	Reinert, Elizabeth	HSA (Home & School Association)	School No. 5

8. Extended School Day Program (NCLB-Title I/Special Education)

Approve the following teacher to work the 2014/2015 Extended School Day Program at Schools #1- #6, on an as needed basis, at four hours/week, Monday-Thursday:

	Name	Hourly Rate
A	DePre, Jason	\$39.00

<p>On a motion made by _____, seconded by _____, approval of Personnel Report is granted. Exceptions: _____ <i>Roll Call:</i> _____ Mr. Blake _____ Ms. Brown _____ Ms. Dredden _____ Mr. Gidwani _____ Mr. Vascos _____ Ms. Watkins _____ Mr. Wilcox _____ Ms. Peterson _____ Ms. Pitts</p>
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XV. ADDENDUM

XVI. OPEN PUBLIC RECORDS ACT (OPRA) REQUESTS

1. The Winslow Board of Education responded to the following OPRA Request(s) between December 5, 2014 and December 12, 2014:

Number of Requests Received	Document Requested	Approved	Denied
1	<ul style="list-style-type: none"> Amended Employment Contracts for Business Administrator/Board Secretary and Assistant Superintendent (2013-2014 and 2014-2015 school years) 	1	0

XVII. OLD BUSINESS

XVIII. NEW BUSINESS

XIX. INFORMATIONAL ITEMS

XX. EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on December 17, 2014 at ___ p.m.; and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is: _____ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body” The collective bargaining contract(s) discussed are between the public body and _____;

“(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.” The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are _____ and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is _____;

“(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are: _____;

“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

WHEREAS, the length of the Executive Session is estimated to be _____ minutes after which the public meeting shall (circle one) reconvene and immediately adjourn or reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

BE IT FURTHER RESOLVED that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

On a motion made by _____, seconded by _____, approval to move to Executive Session is granted at _____. Exceptions: _____	
_____ Mr. Blake	_____ Ms. Watkins
_____ Ms. Brown	_____ Mr. Wilcox
_____ Ms. Dredden	_____ Ms. Peterson
_____ Mr. Gidwani	_____ Ms. Pitts
_____ Mr. Vascos	

XXI. ADJOURNMENT OF EXECUTIVE SESSION Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Executive Session is granted.
Exceptions: _____
<i>Voice Vote:</i> _____

XXII. ADJOURNMENT Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Meeting is granted.
Exceptions: _____
<i>Voice Vote:</i> _____