

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
Wednesday, December 10, 2014
Winslow Township Middle School
Agenda
7:00 p.m.

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **05/16/2014**. It was also advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town and Winslow Township Post Offices.

II. MISSION STATEMENT

The *Mission* of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL

Larry Blake
Ewuniki Brown
Lorraine Dredde
Gulab Gidwani
Carlos Vascos
Gail P. Watkins
Hassan Wilcox

Julie A. Peterson, Vice President
Cheryl Pitts, President

H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, Business Admin./Board Secretary
Howard Long, Jr. Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. 2014-2015 DISTRICT GOALS

1. Student Achievement – Development of an Academic Plan to address:
 - a. Our Focus School – (Winslow Township Middle School)
 - b. Meet targets established by the NJ DOE
 - c. Increase Math scores on Standardized Tests
 - d. Address 9th Grade Issues (Failure Rate; Attendance, etc.)
2. Creating a positive school environment conducive to teaching and learning:
 - a. Focus on building relationships among staff that will result in increased learning and more effective instruction
 - b. More emphasis on collaboration
3. Continue to market our strengths and achievements to all stakeholders to increase capacity for greater parent/caregiver/community support:
 - a. Citizens Advisory Board

VI. AWARDS/PRESENTATIONS

1. 2013-2014 Audit Presentation and Discussion – Bowman & Company, LLP

VII. CORRESPONDENCE

VIII. MINUTES

Regular Meeting

Tuesday, November 25, 2014

Open Session

On a motion made by _____, seconded by _____, approval of Minutes is granted.	
Exceptions: _____	
Roll Call:	
_____ Mr. Blake	_____ Ms. Watkins
_____ Ms. Brown	_____ Mr. Wilcox
_____ Ms. Dredden	_____ Ms. Peterson
_____ Mr. Gidwani	_____ Ms. Pitts
_____ Mr. Vascos	

IX. BOARD COMMITTEE REPORTS

X. PUBLIC COMMENTS (Time Limited)

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to five minutes.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

On a motion made by _____, seconded by _____, approval of Public Comments is granted.
Exceptions: _____
Voice Vote: _____

XI. ADJOURNMENT OF PUBLIC COMMENTS

On a motion made by _____, seconded by _____, approval to adjourn Public Comments is granted.
Exceptions: _____
Voice Vote: _____

XII. SUPERINTENDENT’S REPORT

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- 1. First Reading of Board Policies & Regulations **None at this time.**
- 2. Second Reading of Board Policies & Regulations **Exhibit XII A: 2**

Approve the second reading of the following Policies and Regulations of the Winslow Township Board of Education:

Policy/Regulation	Policy/Regulation Title
P5305	Health Services Personnel
P5306	Health Services to Non-Public Schools
R5306	Health Services to Non-Public Schools
P5308	Student Health Records
R5308	Student Health Records
P5310	Health Services
R5310	Health Services
P5339	Screening for Dyslexia
P5530	Substance Abuse
R5530	Substance Abuse
P5600	Student Discipline/Code of Conduct
R5600	Student Discipline/Code of Conduct
P5756	Transgender Students

- 3. Security/Fire Drill Report **None at this time.**
- 4. Professional Development/Workshops & Conferences **Exhibit XII A: 4**
 - a. Approve Professional Development opportunities as presented in the attached exhibit.
 - b. Approve the Professional Development opportunity as listed below:

Title: The Incorporation of PARCC Related Instructional Topics with a Focus on Common Core Standards

Date(s): December 18, 2014 through May 29, 2015

Audience: Classroom Teachers

Presenter: Mr. Mike DeVono & Ms. Christine Snyder, EIRC

Costs: \$1,300 per session (\$10,400 8 sessions total)

Funding: NCLB – Title II

Description: To provide imbedded training for elementary and high school English teachers featuring transitioning to PARCC and incorporating the Common Core. In addition to raising teacher awareness, demo lessons will be performed to benefit the students, by providing test preparation tips and practice sample PARCC testing items.

5. Field Trips **Exhibit XII A: 5**
- Approve Field Trips, for the 2014-2015 school year, as listed in the attached exhibit.
6. Tuition Students (2014-2015) **Exhibit XII A: 6**
- Approve the placement of Tuition Students as listed in the attached exhibit.
7. Terminate Out-of-District Placements (2014-2015) **Exhibit XII A: 7**
- Approve to terminate Out of District Placements as listed in the attached exhibit.
8. Homeless Student(s) (2014-2015) **Exhibit XII A: 8**
- Approve the placement of Homeless Student(s) as listed in the attached exhibit.
9. Division of Child Protection & Permanency (DCP&P) **None at this time.**
10. Fundraiser(s) **Exhibit XII A: 10**
- Approve the following fundraisers/school activities for the 2014-2015 school year:
- High School
- Printer Cartridge Recycling/Soda Tabs (Dec. 2014) – Key Club
 - Line Dancing Event (Dec. 2014) – C/O 2017
- Middle School
- Marco’s Pizza Night (02/25/15) – H.S.A.
 - Wendy’s Night (01/20/15) – H.S.A.
 - Joe’s Pizza Night (12/16/14) – H.S.A.
11. Mission One Staff Reimbursement
- Approve reimbursement for the following Mission One staff:
- Yvette Rechichi \$159.25
 - Diane Biello \$158.00
 - Noelle Baglivo \$158.00
 - Brian Klodit \$158.00
 - Paricia Huff \$158.00
12. School No. 3 – Winter Holiday Concert & Art Show
- Approve School No. 3 Winter Holiday Concert & Art Show for Tuesday, December 16, 2014 at 5:30 p.m.

13. School No. 5 – Acceptance of Donations

Approve the acceptance of donation of monetary and other forms of donations to School No. 5 from The Lions Club and Fulton Bank. These donations will go toward student activities and the Renaissance Program.

14. School No. 5 – “Roadhouse Ranger” Award

Approve School No. 5 to participate in the Texas Roadhouse “Roadhouse Ranger” Award Program to be presented to students who excel in attendance and academics. The student will be presented with a certificate for a free meal at Texas Roadhouse.

15. School No. 6 – Physical Education Activities

Approve School No. 6 Physical Education Activities for the 2014-2015 school year as follows:

- Fourth Grade Family Fun Night – March 5, 2015
- Jump Rope for Heart – April 2, 2015
- Field Day – June 5, 2015 (Rain Date: June 12, 2015)

16. WTHS – Career & College Readiness Class

Approve students enrolled in the Career and College Readiness Class, through the 21st Century Program, to be awarded high school credit for attending and passing the class. Also allow the Career and College Readiness class to fulfill 21st Century Life and Careers, or Career-Technical Education State of New Jersey graduation requirement.

17. WTHS – Hugh O’Brien Youth Leadership (HOBY)

Approve WTHS student Marissa Gagliari, as selected by her guidance counselor, to participate in the Hugh O’Brien Youth Leadership (HOBY) State Seminar in June 2015. The seminar will be held at Monmouth University and the student will learn leadership from three perspectives: personal leadership, leadership for society, and group leadership. The registration fee is \$195.00 and the transportation is provided by the student. (Acct #:11-000-218-800-153-08)

18. WTHS – College Awareness Student Forum (Change in Date)

Approve WTHS to hold a College Awareness Student Forum on January 14, 2015 at 7:00 p.m. in the Cafeteria. (Previously approved for 01/17/15)

B. Principal’s Update

1. Harassment, Intimidation & Bullying Summary (Nov. 2014) **Exhibit XII B: 1**

On a motion made by _____, seconded by _____, approval of Superintendent’s Report is granted.	
Exceptions: _____	
Roll Call:	
_____ Mr. Blake	_____ Ms. Watkins
_____ Ms. Brown	_____ Mr. Wilcox
_____ Ms. Dredden	_____ Ms. Peterson
_____ Mr. Gidwani	_____ Ms. Pitts
_____ Mr. Vascos	

XIII. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT

A. REPORTS

None at this time.

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Line Item Transfers

Exhibit XIII B: 1

Approve the Line Item Transfers, for the month of October 2014, in accordance with N.J.S.A. 18A:22-8, as per the attached exhibit.

2. Board Secretary’s Report

Exhibit XIII B: 2

Approve the Board Secretary’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of October 2014. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

3. Reconciliation Report

Exhibit XIII B: 3

Approve the Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of October 2014. The Reconciliation Report and Board Secretary’s Report are in agreement for the month of October 2014.

4. Board Secretary’s Certification

The Board Secretary in accordance with N.J.A.C 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

5. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Bill List

Exhibit XIII B: 6

- a. Approve the Vendor Bill List in the amount of \$1,092,681.14 as per the attached exhibit.
- b. Ratify the Manual Bill List in the amount of \$898,676.16 as per the attached exhibit.

7. Payroll

Approve Payroll, for the month of November 2014, as listed below:

- o November 15, 2014 \$3,218,487.20
- o November 30, 2014 \$2,191,333.60

8. Comprehensive Annual Financial Report (CAFR) June 30, 2014

Approve the Comprehensive Annual Financial Report (CAFR) for the year ended June 30, 2014 as officially presented and discussed. There were no audit recommendations reported in the CAFR. The audit Synopsis has been made available for public distribution.

9. Disposal of School Property

Approve the Disposal of School Property and Textbooks per the attached exhibit.

Location	Department	Description
School 2		110 Chairs and 138 Desks - old
School 5		150 Chairs – old

10. Purchase – State Contract Vendor

Approve the purchase of bus supplies in the amount of \$7,852.50 from Mechanics Auto Parts/Napa an approved State Contract Vendor. State Contract # 73744. Items to be charged to 11-000-270-615

and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items listed in this award.

Tyra McCoy-Boyle

11. Purchase – State Contract Vendor

Approve the purchase of bus supplies in the amount of \$2,442.24 from Ransome International an approved State Contract Vendor. State Contract #73707. Items to be charged to 11-000-270-615

and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items listed in this award.

Tyra McCoy-Boyle

12. Purchase – State Contract Vendor

Approve the purchase of bus supplies in the amount of \$3,792.97 from Lawson Products, Inc. an approved State Contract Vendor. State Contract # 73736/76910.

Items to be charged to 11-000-270-615

and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items listed in this award.

Tyra McCoy-Boyle

13. Purchase – State Contract Vendor

Approve the purchase of bus supplies in the amount of \$2,951.22 from Bus Parts Warehouse an approved State Contract Vendor. State Contract # 73725.
Items to be charged to 11-000-270-615

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items listed in this award.

Tyra McCoy-Boyle

14. Ratify – Middlesex Regional Educational Services Commission Purchasing Cooperative - MRESC

Ratify the purchase and installation of carpet tiles in the Middle School, Room H103 in the amount of \$7,955.81 to Direct Flooring through the MRESC Cooperative Bid # 65. To be charged to 11-000-261-420

and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items awarded in this award.

Tyra McCoy-Boyle

15. Internet Services

Approve Comcast to provide internet, fax and telephone service at the Winslow Township Bus Garage at a cost of \$117.80 month for 36 months.

16. Change Order - Window Replacement Winslow Township High School

Approve change order # 1 to Winderco, Inc. in the net increase amount of \$5,511.00 for the Window Replacement Project at the Winslow Township High School as follows:

- Reattach 1 each existing panel	\$ 660.00
- Install new fascia panel system	11,235.00
- Change window configuration	3,782.00
- Change glazing	(6,453.00)
- Add 1 W13A window unit	1,065.00
- Credit for air conditioning installation	<u>(4,778.00)</u>
Net increase amount	\$ 5,511.00

To be charged to 30-000-400-450

and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items awarded in this award.

Tyra McCoy-Boyle

17. Shared Services Vendor

Ratify the purchase of a battery back-up unit in the amount of \$1,294.47 to Educational Information and Resource Center (EIRC) an approved Shared Services Vendor.

To be charged to 11-190-100-610

and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items awarded in this award.

Tyra McCoy-Boyle

18. Shared Services Vendor

Ratify the purchase order for cable runs in the Middle School STEM room in the amount of \$10,000.0 to Educational Information and Resource Center (EIRC) an approved Shared Services Vendor. To be charged to 11-000-221-320

and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items awarded in this award.

Tyra McCoy-Boyle

19. Purchase – Ed Data Vendor

Approve the purchase of basketballs in the amount of \$1,200.00 from AMPRO an Ed Data Vendor. Cooperative Bid # 6450.

Items to be charged to 11-402-100-600

and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items awarded in this award.

Tyra McCoy-Boyle

20. Ratify – Ed Data Vendor

Ratify the smart board installation in the amount of \$1,470.00 from Keyboard Consultants, Inc. Ed Data Vendor. Cooperative Bid # 26.

Items to be charged to 11-000-221-320

and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items awarded in this award.

Tyra McCoy-Boyle

21. Purchase – State Contract Vendor

Approve the purchase of electrical supplies in the amount of \$2,327.66 from United Electric Supply Co., Inc. an approved State Contract Vendor. State Contract # A85581.

Items to be charged to 11-000-261-420 and 11-000-262-610

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items listed in this award.

Tyra McCoy-Boyle

<p>On a motion made by _____, seconded by _____, approval of Business Administrator/ Board Secretary's Report is granted.</p> <p>Exceptions: _____</p> <p><i>Roll Call:</i></p> <table> <tr> <td>_____ Mr. Blake</td> <td>_____ Ms. Watkins</td> </tr> <tr> <td>_____ Ms. Brown</td> <td>_____ Mr. Wilcox</td> </tr> <tr> <td>_____ Ms. Dredden</td> <td>_____ Ms. Peterson</td> </tr> <tr> <td>_____ Mr. Gidwani</td> <td>_____ Ms. Pitts</td> </tr> <tr> <td>_____ Mr. Vascos</td> <td></td> </tr> </table>	_____ Mr. Blake	_____ Ms. Watkins	_____ Ms. Brown	_____ Mr. Wilcox	_____ Ms. Dredden	_____ Ms. Peterson	_____ Mr. Gidwani	_____ Ms. Pitts	_____ Mr. Vascos	
_____ Mr. Blake	_____ Ms. Watkins									
_____ Ms. Brown	_____ Mr. Wilcox									
_____ Ms. Dredden	_____ Ms. Peterson									
_____ Mr. Gidwani	_____ Ms. Pitts									
_____ Mr. Vascos										

XIV. PERSONNEL

1. Leaves of Absence

Approve the following Leaves of Absence requests pursuant to documents filed in the Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	J. B.	Medical	1/22/2015	2/5/2015	P
B	M. H.	Medical	12/18/2014 1/7/2015 p.m.	1/7/2015 a.m. 1/16/2015	P U
C	K. S.	Medical	11/25/2014	To be determined	P
D	C. V.	Medical	11/17/2014	12/7/2014	P

2. Retirements

Approve the following Retirements for the 2014/2015 school year:

	Name	Position	Location	Effective
A	DeGregorio, Venice	3 rd Grade Teacher	School No. 3	7/1/2015
B	DiSilvestro, Joann	School Secretary	Middle School	7/1/2015
C	Friedel, Susan	Reading Specialist	School No. 2	7/1/2015

3. New Hires

Approve the following New Hires for the 2014/2015 school year:

	Name	Location	Position	Prorated Salary	Effective
A	Allen, Cynthia	Special Services	Secretary – SSS	\$36,669.00 – Step 7 1/1/2015-6/30/2015	1/1/2015
B	Quaintance, Dan	School No. 5	5 th Grade Teacher	\$53,416.00 – MA – Step 4 1/1/2015-1/31/2015 \$55,025.00 – MA – Step 4 2/1/2015-6/30/2016	1/1/2015
C	Spitalieri, Stephanie	High School	Athletics Office Secretary	\$29,674.00 – Step 1 1/1/2015-6/30/2015	1/1/2015

4. Volunteer

Approve the following Volunteer at the High School for the 2014/2015 school year:

	Name	Volunteer Position
A	Branham, Michael	Strength Training & Wrestling

5. 2014/2015 Game Monitor, Ticket Taker, Clock Operator

Approve the following employee to work as a Game Monitor, Ticket Taker or Clock Operator for the 2014/2015 Athletic season, on an as needed basis, at the per game rate as listed: (11-402-100-100-402-08)

	Name	School
A	Spahn, Matias	High School

Winter - Wrestling/ Basketball Position	Per Game Rate
Head Ticket Seller	\$29.50
Ticket Collector	\$27.47
Time Clock Operator	\$35.15
Announcer	\$27.47

6. Central Office Contracts

Approve the amended 2013/2014 and 2014/2015 contracts for the Assistant Superintendent and Business Administrator/Board Secretary.

7. Support Substitute

Approve the following Support Substitute for the 2014/2015 school year:

	Name	Support Position
A	Schoen, Frederick	Bus Driver

8. Winter Coach

Approve the following Winter Coach at the High School for the 2014/2015 school year: (11-402-100-100-402-08)

	Name	Coaching Position	Stipend	Step
A	Hailey, DeVaughn	Assistant Girls' Basketball Coach	\$4,688.00	1

<p>On a motion made by _____, seconded by _____, approval of Personnel Report is granted.</p> <p>Exceptions: _____</p> <p><i>Roll Call:</i></p> <table> <tr> <td>_____ Mr. Blake</td> <td>_____ Ms. Watkins</td> </tr> <tr> <td>_____ Ms. Brown</td> <td>_____ Mr. Wilcox</td> </tr> <tr> <td>_____ Ms. Dredden</td> <td>_____ Ms. Peterson</td> </tr> <tr> <td>_____ Mr. Gidwani</td> <td>_____ Ms. Pitts</td> </tr> <tr> <td>_____ Mr. Vascos</td> <td></td> </tr> </table>	_____ Mr. Blake	_____ Ms. Watkins	_____ Ms. Brown	_____ Mr. Wilcox	_____ Ms. Dredden	_____ Ms. Peterson	_____ Mr. Gidwani	_____ Ms. Pitts	_____ Mr. Vascos	
_____ Mr. Blake	_____ Ms. Watkins									
_____ Ms. Brown	_____ Mr. Wilcox									
_____ Ms. Dredden	_____ Ms. Peterson									
_____ Mr. Gidwani	_____ Ms. Pitts									
_____ Mr. Vascos										

XV. ADDENDUM

XVI. OPEN PUBLIC RECORDS ACT (OPRA) REQUESTS

1. The Winslow Board of Education responded to the following OPRA Request(s) between November 21, 2014 and December 5, 2014:

Number of Requests Received	Document Requested	Approved	Denied
0	N/A	N/A	N/A

XVII. OLD BUSINESS

XVIII. NEW BUSINESS

XIX. INFORMATIONAL ITEMS

XX. EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on December 10, 2014 at ___ p.m.; and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is: _____ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body" The collective bargaining contract(s) discussed are between the public body and _____;

"(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are _____ and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is _____;

“(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are:

_____;

“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is

_____;

WHEREAS, the length of the Executive Session is estimated to be _____ minutes after which the public meeting shall (circle one) reconvene and immediately adjourn or reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

BE IT FURTHER RESOLVED that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

On a motion made by _____, seconded by _____, approval to move to Executive Session is granted at _____.	
_____ Mr. Blake	_____ Ms. Watkins
_____ Ms. Brown	_____ Mr. Wilcox
_____ Ms. Dredden	_____ Ms. Peterson
_____ Mr. Gidwani	_____ Ms. Pitts
_____ Mr. Vascos	

XXI. ADJOURNMENT OF EXECUTIVE SESSION Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Executive Session is granted.
Exceptions: _____
Voice Vote: _____

XXII. ADJOURNMENT Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Meeting is granted.
Exceptions: _____
Voice Vote: _____