

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
Wednesday, September 25, 2013
Winslow Township Middle School
Agenda
7:00 p.m.

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **04/30/13**. It was also advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town and Winslow Township Post Offices.

II. MISSION STATEMENT

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL

Ewuniki Brown
Gulab Gidwani
Joanne Masciocchi
Julie A. Peterson
Cheryl Pitts
Aleta Sturdivant
Gail P. Watkins

Lorraine Dredden, Vice President
Patricia Davis, President

H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, Business Admin./Board Secretary
Howard Long, Jr. Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. BOARD OF EDUCATION – TEAM CHARTER

1. **At all Times:** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.
2. **Before a Meeting:** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.
3. **During a Meeting:** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.
4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

VI. 2013-2014 DISTRICT GOALS

1. Continue to review and assess in a systematic manner, using data, the district curriculum and students' needs to raise student achievement.
2. Create a positive school environment/culture conducive to teaching and learning for all stakeholders.
3. Continue to expand communication to all stakeholders to increase the capacity for greater parent/caregiver and community support.

VII. AWARDS/PRESENTATIONS

VIII. CORRESPONDENCE

IX. MINUTES

Regular Meeting

Wednesday, September 11, 2013

Open/Closed Sessions

On a motion made by _____, seconded by _____, approval of Minutes is granted.	
Exceptions: _____	
Roll Call:	
_____ Ms. Brown	_____ Ms. Pitts
_____ Mr. Gidwani	_____ Ms. Sturdivant
_____ Ms. Masciocchi	_____ Ms. Watkins
_____ Ms. Peterson	_____ Ms. Dredden
	_____ Ms. Davis

X. BOARD COMMITTEE REPORTS

XI. PUBLIC COMMENTS (Time Limited)

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to five minutes.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

On a motion made by _____, seconded by _____, approval of Public Comments is granted.
Exceptions: _____
Voice Vote: _____

XII. ADJOURNMENT OF PUBLIC COMMENTS

On a motion made by _____, seconded by _____, approval to adjourn Public Comments is granted.
Exceptions: _____
Voice Vote: _____

XIII. SUPERINTENDENT'S REPORT

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Board Policies & Regulations **None at this time.**
2. Second Reading of Board Policies & Regulations **None at this time.**
3. Security/Fire Drill Report **None at this time.**
4. Field Trips **Exhibit XIII A: 4**

Approve Field Trips for the 2013-2014 school year as listed in the attached exhibit.

5. Professional Development/Workshops & Conferences **Exhibit XIII A: 5**

Approve Professional Development opportunities as per the attached exhibit.

6. Tuition Students (2013-2014) **Exhibit XIII A: 6**

Approve the placement of Tuition Students as listed in the attached exhibit.

7. Terminate Out-of-District Placements **None at this time.**

8. Homeless Student(s) **None at this time.**

9. Fundraiser(s) **Exhibit XIII A: 9**

Approve the following fundraisers/school activities for the 2013-2014 school year as listed below and as per the attached exhibit:

WTMS

- Popcorn Palace (Sept./Oct.) – SADD

WTHS

- Student vs Faculty Softball (05/30/14) – Student Government
- Car Wash (10/18/13) – Girls Soccer
- Nike Athletic Sportswear (Sept. 30 – Oct. 11) – Girls Track
- Concessions/fall play (Nov. 21-Nov. 23) – WTHS Drama Club/Theatre Guild Parent Organization
- Sale of trinkets, flowers, balloons, etc. during fall play (Nov. 21 – Nov. 23) – WTHS Drama Club/Theatre Guild Parent Organization
- 2013 Fall Play 12 Angry Men/Jurors Ticket Sales (Nov. 12-Nov.23) – WTHS Drama Club
- T-shirt sales for fall play (Oct. 7 – Nov. 26) – WTHS Drama Club

- Theatre & Stage Crew sweatshirt hoodies/sweatpants for fall play (Oct. 7 – Nov. 26) – WTHS Drama Club & Stage Crew
- 2014 Spring Musical West Side Story Ticket Sales (Feb. 24 – March 15) – WTHS Drama Club
- Concessions/spring musical (March 13 – March 15) – WTHS Drama Club/Theatre Guild Parent Organization
- Sale of trinkets, flowers, balloons, etc. during spring musical (March 13 – March 15) – WTHS Drama Club/Theatre Guild Parent Organization
- T-shirts for spring musical (Feb. 3 – March 15) – WTHS Drama Club
- Theatre & Stage Crew sweatshirt hoodies/sweatpants sale for spring musical (Jan. 7 – Feb. 13) – WTHS Drama Club & Stage Crew
- 2014 Entertainment Book sale (Oct. 1 – June 2014) – HS Yearbook
- 10th Grade class Easter Lily flower sale (April 1 – April 16) – 10th Grade class
- 10th Grade class Chick Fil A Night (March 2014) – 10th Grade class
- Nike athletic sportswear sale (Sept. 30 – Oct. 11) – Winslow Girls Track Team
- Jeans Day (2 x per month ongoing) – Yearbook, Key Club, Art Club, One Book One School, Leo Club
- Student vs. Faculty Volleyball Game (Feb. 7) – Student Government
- Pumpkin-grams (October) – Leo Club
- Pencil-grams (12/3-12/4, 2/18-2/19) – Leo Club

10. School No. 5 – “SuccessMaker” 2013-2014

Approve School No. 5 to pilot “SuccessMaker” for the 2013-2014 school year, as part of the Response to Intervention program.

11. School No. 5 – Smile Program-Mobile Dentists

Approve School No. 5 to have the Smile Programs Mobile Dentist visit the school on October 28, 2013 to provide high quality dental services to children at no cost to the district.

12. School No. 6/WTHS – Book Fair and Candy Bar Bingo Event

Approve Leo Club Students to assist during the School 6 Book Fair and Candy Bar Bingo event on October 4, 2013.

13. WTMS – Scholastic Book Fair

Approve the MS Home School Association to hold a Scholastic Book Fair on October 28, 2013, January 31, 2014 and May 23, 2014.

14. WTMS – School Pictures

Approve school pictures by Barksdale to be taken on October 11th 2013 for student ID’s and for purchase by their parent/guardian. Make-up date will be December 13th 2013.

15. WTHS – Adopt a Student Program

Approve the Leo Club to sponsor the Adopt a Student Program for the 2013-2014 school year. The program would allow staff members and students of WTHS to nominate students who may be in need of a mentor/buddy. In addition, students and staff may sponsor a student in need. The nomination process and buddy system will be completely anonymous.

16. WTHS – People’s Choice Awards

Approve the Junior Class to host the People’s Choice Awards to be held in the high school café on June 2, 2014. This is a ceremony where teachers and staff have an opportunity to recognize certain students that may have “flown under the radar” during the school year.

17. WTHS – Josten’s Ring Assembly

Approve the Class of 2015 to have Josten’s host a Ring Assembly for the Junior Class on January 22, 2014, in the High School auditorium. Also requesting for Josten’s to sell class rings during lunch periods on Tuesday, February 4, 2014.

18. WTHS – Guest speaker

Approve a representative from Pennco Tech, Lynda Keebler, to come and speak to the Accounting 1 classes on December 9, 2013 about career opportunities. The teacher for these classes is Cheryl Hess.

19. WTHS – Italian Club Advisor

Approve Orsala Isbill, High School Italian Teacher, to be the volunteer advisor for the Italian Club for the 2013-2014 school year.

20. Vendor – Bilingual Psychological Evaluation and Learning Evaluations

Approve Gregory Garcia and Ann Garcia, 1293 Sherwood Drive Vineland N.J. 08360, to complete Bilingual Psychological Evaluations and Learning Evaluations as needed for the 2013-2014 school year at a cost of \$375 per evaluation.

21. Vendor – Bilingual Speech and Language Evaluations

Approve Maria Villarosone, 100 Glenrock Road, Egg Harbor Township, N.J. 08234, to complete Bilingual Speech and Language Evaluations as needed for the 2013-2014 school year at a cost of \$450 per evaluation.

B. Principal's Updates

None at this time.

On a motion made by _____, seconded by _____, approval of Superintendent's Report is granted.	
Exceptions: _____	
Roll Call:	
_____ Ms. Brown	_____ Ms. Pitts
_____ Mr. Gidwani	_____ Ms. Sturdivant
_____ Ms. Masciocchi	_____ Ms. Watkins
_____ Ms. Peterson	_____ Ms. Dredden
	_____ Ms. Davis

XIV. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A. REPORTS

1. **Transportation Update**
2. **Sodexo Food Service Update**

Exhibit XIV A: 1
Exhibit XIV A: 2

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Line Item Transfers **None at this time.**
2. Board Secretary's Report **None at this time.**
3. Reconciliation Report **None at this time.**
4. Board Secretary's Certification **None at this time.**
5. Boards' Certification **None at this time.**
6. Bill List **Exhibit XIV B: 6**
 - a. Approve the Vendor Bill List in the amount of \$1,012,733.24 as per the attached exhibit.
 - b. Ratify the Manual Bill List in the amount of \$3,074,326.79 as per the attached exhibit.
7. Payroll **None at this time.**

8. Use of Facilities

Approve the following Use of Facilities:

School	Organization	Dates	Day/Time	Room	Fee
School No. 2	Winslow Township Basketball Association	October 1, 2013 - *June 13, 2014	Monday, Wednesday, Friday 7:00 – 9:00 p.m.	All Purpose Room	No Fee
School No. 3	Winslow Township Basketball Association	October 1, 2013 – *March 31, 2014	Monday and Wednesday Only NO COMPETITIONS	All Purpose Room	No Fee
School No. 5	Winslow Township Basketball Association	October 1, 2013 - *June 13, 2014	Monday - Friday 7:00 – 9:00 p.m. Saturday and Sunday 8:00 a.m. – 6:00 p.m.	Gymnasium Gymnasium	No Fee A fee of \$25/hr will be charged per custodian
School No. 6	Winslow Township Basketball Association	October 1, 2013 - *June 13, 2014	Monday – Friday 7:00 – 9:00 p.m.	Gymnasium	No Fee
Middle School	Winslow Township Basketball Association	October 1, 2013 - *June 13, 2014 October 1, 2013 – *June 18, 2014 October 13, 2013 – February 16, 2014	Monday – Friday 6:00 – 9:00 p.m. Every Saturday 8:00 a.m. – 7:00 p.m. Every Sunday 8:00 a.m. – 6:00 p.m.	Gymnasium Gymnasium Gymnasium	No Fee A fee of \$25/hr will be charged for custodians A fee of \$25/hr will be charged for custodians
High School	Winslow Township Basketball Association	October 1, 2013 – *May 23, 2014 Excludes March 10 – 14 HS team practice in evening. * November 23 December 7, 21 January 4, 18 February 1, 15 March 1, 15, 29 April 12 May 10	Tuesday and Thursday Only 6:00 – 9:00 p.m. On game nights organizations cannot use the building. Saturday 1:00 p.m. – 8:00 p.m.	Gymnasiums Gymnasium Gymnasium	No Fee A fee of \$25/hr will be charged per custodian

		* October 13, 27 November 10, 24 December 8, 22 January 5, 19 February 2, 16 March 2, 16, 30 April 13 May 11	Sunday 8:00 a.m. – 6:00 p.m.		A fee of \$25/hr will be charged per custodian
High School	Winslow Township Youth Wrestling Association	October 28, 2013- May 1, 2014 Excludes March 10 – 14 HS team practice in evening. January 10, 17, 24, 2014 for Matches	Monday, Wednesday, Thursday 5:00 – 8:00 p.m. On game nights organizations cannot use the building. Friday 5:00 – 8:00 p.m.	Wrestling Room	No Fee
High School	Mainstream Basketball	October 1, 2013 – **May 23, 2014 Excludes March 10 – 14 HS team practice in evening. Two weekend dates to be determined	Monday, Wednesday and Friday Only 6:30 – 9:00 p.m. On game nights organizations cannot use the building.	Gymnasiums	No Fee
High School	Winslow Township Eagles Youth Association	November 30, 2013 and December 1, 2013	7:00 a.m. – 7:00 p.m.	Football Field Press Box, Clock and Sound System	A fee of \$25/hr will be charged per custodian
School No. 4	WTEA – PRIDE Honoring the Winslow Twp Volunteers	October 22, 2013	Tuesday 6:00 – 7:30 p.m.	Cafeteria	No Fee
School No. 5	Winslow Township Education Assoc. FAST Committee	10/16/13 11/20/13 1/29/14 3/5/14 5/15/14 6/4/14 Subject to change	Various Days	Cafeteria and Gymnasium	No Fee

* Contingent upon receiving an updated insurance certificate prior to March 6, 2014

** Contingent upon receiving an updated insurance certificate prior to April 5, 2014

9. Professional Development Training – Stronge and Associates

Approve Stronge and Associates, Educational Consulting, LLC to conduct the following professional development training:

- a. Two-day educational specialist training – Stronge Educational Specialist Effectiveness Performance Evaluation System on October 1 and 2, 2013 at a cost of \$6,000.00.
- b. One-day administrator training – Student Growth Objectives on October 3, 2013 at a cost of \$3,600.00.

To be charged to 11-000-221-320

And further acknowledge the following statement:

I certify that there are sufficient funds available for the Professional Development Training.

Tyra McCoy-Boyle
Business Administrator/Board Secretary

10. Jersey School Boards Association – Professional Development
Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.31 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Patricia Davis	Camden County SBA: Student Achievement	October 7, 2013	No Cost
Jack Mills	Atlantic City Workshop 2013	October 22-24, 2013	No Cost

11. Professional Development

Approve the following Professional Development:

1. Tyra McCoy-Boyle, Business Administrator/Board Secretary and Darryl Scott, Supervisor of Educational Technology, Dr. Robert Riccardi, Director Student, Support Services and Barbara Mackey, Secretary Child Study Team to attend the ASSA Workshop 2013 Southern Region on October 2, 2013 at Williamstown High School at no cost to the District.
2. Tammy Wall, Transportation Dispatcher, and Michael Schneck, Jr., Assistant Director of Transportation, to attend Financial Operations class at Rutgers Continuing Studies, School Transportation Supervisors from 6:00 – 9:00 p.m. November 4 – December 16, 2013 (6 sessions) at a cost of \$549/each.

12. Behaviorist Consultation and Services 2013-2014

- a. Approve the record of Request for Proposals for Behaviorist Consultation and Services for 2013-2014 school year as follows:

Name of Vendor	Hourly Rate
Invo Health Care	\$75.00
The Learning Well, L.L.C.	\$89.50
Therapy Source	\$76.00

- b. Approve the award for Behaviorist Consultation and Services for 2013-2014 to Invo Health Care at an hourly rate of \$75.00.
To be charged to 11-000-216-320-000-10

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this contract.

 Tyra McCoy-Boyle
 Business Administrator/Board Secretary

13. Disposal of School Property and Textbooks **Exhibit XIV B: 13**

Approve the Disposal of School Property and Textbooks per the attached exhibit.

Location	Department	Description
School # 3		Broken Monitors, TV's, Projectors and laminator
School # 6	Main Office	6 Walkie Talkies – No longer compatible
High School	History	Outdated History Textbooks per the attached exhibit
	Athletics	Old, outdated uniforms
Board of Education	Human Resources	Broken Fax Machine and Typewriter and Microwave

14. Teachscape License Renewal

Approve the Teachscape License Renewal in the amount of \$34,063.00 through July 31, 2014 (teacher evaluation tool).
 To be charged to 11-000-221-320

and further acknowledge the following statement:

I certify that there are sufficient funds available to renew the license.

 Tyra McCoy-Boyle
 Business Administrator/Board Secretary

15. Utility Easement Agreements **Exhibit XIV B: 15**

Approve the Utility Easement Agreements between the Winslow Township Board of Education and Atlantic City Electric Company per the attached exhibit.

16. Change Order

Approve Change Order # 1 to J. Wilhelm Roofing Co., Inc. in the amount of \$1,428.00 to replace rotted wood decking and rotted wood fascia on the sheds of Schools 1 and 2 as follows:

- School # 1 \$420.00
- School # 2 \$1,008.00
- \$1,428.00

Amount is to be charged to 11-000-261-410

(Change order is less than 20% of original contract amount)

and further acknowledge the following statement:

I certify that there are sufficient funds available for the change order.

Tyra McCoy-Boyle
Business Administrator/Board Secretary

17. Change Order

Approve Change Order # 1 for ProSpec Corporation in the amount of \$4,580.00 to paint over the Disney characters located in Hallways L and J of the Winslow Township Middle School.

Amount to be charged to 11-000-261-420

and further acknowledge the following statement:

I certify that there are sufficient funds available for the change order.

Tyra McCoy-Boyle
Business Administrator/Board Secretary

18. No Child Left Behind and PreSchool Grant 2013-2014 Overtime

1. Approve overtime for Joyce Bombara, Secretary to the Director of Research, Planning and Evaluation, at an overtime rate of \$37.17/hr through the PreSchool Education Aid Grant 2013-2014 not to exceed \$3,000.00 for the 2013-2014 program year.
To be charged to 20-218-200-110-000-00
2. Approve Overtime for Joyce Bombara, Secretary to the Director of Research, Planning and Evaluation, at an overtime rate of \$37.17/hr through the No Child Left Behind Grant 2013-2014 not to exceed \$2,700.00 for the 2013-2014 program year.
To be charged to 20-237-200-100-000-00

On a motion made by _____, seconded by _____, approval of Business Administrator/ Board Secretary's Report is granted.

Exceptions: _____

Roll Call:

_____ Ms. Brown

_____ Mr. Gidwani

_____ Ms. Masciocchi

_____ Ms. Peterson

_____ Ms. Pitts

_____ Ms. Sturdivant

_____ Ms. Watkins

_____ Ms. Dredden

_____ Ms. Davis

XV. PERSONNEL

XVI. PERSONNEL

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	C. B.	Maternity	3/24/2014 6/6/2014	6/5/2014 6/18/2014	P U
B	B. D.	FMLA	11/4/2013	12/13/2013	U
C	B. F.	Medical	9/10/2013	10/31/2013	P
D	M. G.	Medical	9/3/2013	10/7/2013	P
E	R. H.	Medical	9/18/2013	10/31/2013	P

2. New Hires

Approve the following New Hire Appointments for the 2013/2014 school year:

	Name	Position	School	Prorated Salary	Effective
A	Casey, Ashley	2 nd Grade Teacher	No. 3	\$49,961 – BA+30 – Step 1	10/1/2013
B	Cospito, Amanda	1 st Grade Teacher	No. 3	\$49,961 – BA+30 – Step 1	10/1/2013
C	Dear, Alison	Kindergarten Teacher	No. 1	\$48,361 – BA – Step 1	10/1/2013
D	Miller, Michele	Special Ed Teacher	No. 3	\$50,761 – MA – Step 1	10/1/2013
E	Schwer, Lauren	3 rd Grade Teacher	No. 3	\$48,361 – BA – Step 1	10/10/2013
F	Wake, Gregory	English Teacher	HS	\$52,261 – MA – Step 6	12/1/2013

NOTE: Salary adjustment pending ratification of WTEA contract

3. Resignation

Approve the following Resignation for the 2013/2014 school year:

	Name	Position	School	Effective
A	Thurston, Sandra	Special Education Teacher	HS	11/15/2013

4. Transfer

Approve the following Transfer for the 2013/2014 school year:

	FROM			TO		
	Name	Position & Salary	School	Position & Prorated Salary	School	Effective
A	Nisula, Michele	Reading Coach – 10 months - \$55,361	No. 6	Supervisor – English Language Arts 12 months - \$82,000	MS-CO	10/1/2013

NOTE: Salary adjustment pending ratification of WTAA contract

5. 2013-2014 Home Instruction Tutor

Approve the following 2013/2014 Home Instruction Tutor on an as needed basis, effective September 25, 2013:

	Name	Subject Area	School	Hourly Rate
A	Adair, Andrew	English	HS	\$37.73

NOTE: Hourly rate adjustment pending ratification of WTEA contract

6. Winter Coaches

Approve the following High School Winter Coaches for the 2013/2014 school year:
(11-402-100-100-402-08)

	Winter Coach	Winter Coach Position	Stipend	Step
A	Angerstein, Eric	Winter Weight Room	\$1,991	1
B	Bates, Russell	Head Boys' Indoor Track Coach	\$4,923	3
C	Brown-Self, Shawwnika,	Assistant Girls' Indoor Track Coach	\$3,281	3
D	Draft, Mark	Assistant Boys' Basketball Coach	\$4,923	3
E	Gyurics, Jean	Head Girls' Basketball Coach	\$7,790	2
F	Hill, Sarah	Assistant Cheerleading Coach	\$4,665	3
G	Horne, George	Head Girls' Indoor Track Coach	\$4,923	3
H	Ingram, Norm	Head Boys' Basketball Coach	\$8,102	3
I	Martin, Gregg	Assistant Boys' Basketball Coach	\$4,732	2
J	McCarthy, Stephanie	Head Cheerleading Coach	\$6,357	3
K	Stowell, Allen	Assistant Wrestling Coach	\$4,923	3
L	Stowell, Bruce	Head Wrestling coach	\$8,102	3

NOTE: Stipend adjustment pending ratification of WTEA contract

7. 2013/2014 Curriculum Development

- a. Approve the following Curriculum Development Teacher for the 2013/2014 school year for the purpose of creating assessments, rubrics, and reviewing/updating alignment to the Common Core Curriculum Standards for Early Childhood Development, English Language Arts, Math, Science, Social Studies, and Technology on an as needed basis at \$37.73 per hour:

	Name
A	McBride, Christa

NOTE: Hourly rate adjustment pending ratification of WTEA contract

- b. Approve the Rescission of the following Curriculum Development Teacher for the 2013/2014 school year:

	Name
A	McBride, Michael

8. Head Teachers

Approve the following Head Teachers for the 2013/2014 school year:

	Name	School	Prorated Stipend
A	Hagan, Jeana	No. 3	\$2,099.06
B	Jefferies, Tyeisha	No. 1	\$2,099.06
C	Perez, Debra	No. 2	\$2,099.06

NOTE: Stipend adjustment pending ratification of WTEA contract

9. 2013/2014 Game Monitors

Approve the following Game Monitors, Ticket Takers, Clock Operators, Security for the 2013/2014 High School Fall/Winter Sporting Events:

(11-402-100-100-402-08)

Fall - Football		Winter – Wrestling-Basketball	
Position	Per Game	Position	Per Game
Head Ticket Seller	\$36.11	Head Ticket Seller	\$28.64
Assistant Ticket Seller	\$30.58	Ticket Collector	\$26.67
Ticket Collector	\$26.67	Time Clock	\$34.13
Announcer	\$26.67	Announcer	\$26.67
Security	\$26.67	Security	\$26.67

	Name
A	Gyurics, Jean
B	Ingram, Norm
C	Jarow, David
D	Regn, Keith

10. 2013-2014 WINSOAR Alternative Program-High School

Approve the following 2013/2014 WINSOAR Alternative Program-High School Teacher, from 2:00 p.m. to 6:00 p.m. at \$37.73 hourly rate:

	Name	Position
A	Adair, Andrew	English Teacher

NOTE: Hourly rate adjustment pending ratification of WTEA contract

11. Co-Curricular Club/Activity Advisors

Approve the following High School Co-Curricular Club/Activity Advisors for the 2013/2013 school year:

	Name	Activity Advisor	Stipend	Step
A	Dixon, Jessica	Dance Instructor	\$2,370.00	N/A
B	Isbill, Orsola	Italian Club	Volunteer	N/A

NOTE: Stipend adjustment pending ratification of WTEA contract

12. Volunteers

Approve the following Volunteers for the 2013/2014 school year:

	Name	Volunteer Activity	School
A	Chmura, Robert	Assistant Boy's Soccer Coach	High School
B	Covington, John	Assistant Football, Wrestling & Golf Coach	High School
C	Govan, Tamia	Tutoring	No. 2
D	Hoffman, Rosemary	Reading Assist Tutoring	No. 4
E	Lynam, Deborah	Reading Assist Tutoring	No. 4

13. College Placements

a. Approve the following College Placements for the 2013/2014 school year:

	College/ University	Student	Experience	Cooperating Teacher	Sch	Dates	Subject
A	Camden County	Baldwin, Karley	15-hour Field	Phero, Marie	No. 5	9/26/2013-12/18/2013	Elementary
B	Rowan University	DeGraw, Rachel	Junior Field Experience	Monica, Kathleen	No. 1	10/1, 10/8, 10/15, 10/22, 10/29,	Math & Literacy

						11/12, 11/19, 11/26	
C	Rowan University	Jackson, Mariel	Junior Field Experience	Monica, Kathleen	No. 1	10/1, 10/8, 10/15, 10/22, 10/29, 11/12, 11/19, 11/26	Math & Literacy
D	Rowan University	Kubala, Kristy Lynn	Junior Field Experience	Tomczak, Karen	No. 4	10/1, 10/8, 10/15, 10/22, 10/29, 11/12, 11/19, 11/26	Math & Literacy
E	Rowan University	Lee, Rebecca	Junior Field Experience	Tomczak, Karen	No. 4	10/1, 10/8, 10/15, 10/22, 10/29, 11/12, 11/19, 11/26	Math & Literacy
F	Rowan University	McDonald, Corinne	Junior Field Experience	Tomczak, Karen	No. 4	10/1, 10/8, 10/15, 10/22, 10/29, 11/12, 11/19, 11/26	Math & Literacy
G	Rowan University	Militello, Megan	Junior Field Experience	Martin, Kim	No. 4	10/1, 10/8, 10/15, 10/22, 10/29, 11/12, 11/19, 11/26	Math & Literacy
H	Rowan University	Nelson, Amanda	Junior Field Experience	Martin, Kim	No. 4	10/1, 10/8, 10/15, 10/22, 10/29, 11/12, 11/19, 11/26	Math & Literacy
I	Rowan University	Pelosi, Gina	Junior Field Experience	Martin, Kim	No. 4	10/1, 10/8, 10/15, 10/22, 10/29, 11/12, 11/19, 11/26	Math & Literacy
J	Rowan University	Ravel, Caitlin	Junior Field Experience	Adolf, Camille	No. 4	10/1, 10/8, 10/15, 10/22, 10/29, 11/12, 11/19, 11/26	Math & Literacy
K	Rowan University	Rettig, Janelle	Junior Field Experience	Adolf, Camille	No. 4	10/1, 10/8, 10/15, 10/22, 10/29, 11/12, 11/19, 11/26	Math & Literacy
L	Rowan University	Schiavo, Francesca	Junior Field Experience	Adolf, Camille	No. 4	10/1, 10/8, 10/15, 10/22, 10/29, 11/12, 11/19, 11/26	Math & Literacy
M	Rowan University	Seiler, Julie	Junior Field Experience	Kudless, Wendy	No. 4	10/1, 10/8, 10/15, 10/22, 10/29, 11/12, 11/19, 11/26	Math & Literacy
N	Rowan University	Senyk, Lydia	Junior Field Experience	Kudless, Wendy	No. 4	10/1, 10/8, 10/15, 10/22, 10/29, 11/12, 11/19, 11/26	Math & Literacy
O	Rowan University	Spieker, Emily	Junior Field Experience	Kudless, Wendy	No. 4	10/1, 10/8, 10/15, 10/22, 10/29, 11/12, 11/19, 11/26	Math & Literacy
P	Rowan	Stephens,	Junior Field	Vespe,	No. 4	10/1, 10/8, 10/15,	Math &

	University	Alyssa	Experience	Patricia		10/22, 10/29, 11/12, 11/19, 11/26	Literacy
Q	Rowan University	Stuto, Michelle	Junior Field Experience	Vespe, Patricia	No. 4	10/1, 10/8, 10/15, 10/22, 10/29, 11/12, 11/19, 11/26	Math & Literacy
R	Rowan University	Woods, Michelle	Junior Field Experience	Monica, Kathleen	No. 1	10/1, 10/8, 10/15, 10/22, 10/29, 11/12, 11/19, 11/26	Math & Literacy

b. Approve the Revision of the following College Placement for the 2013/2014 school year:

				FROM	TO			
	College/ University	Student	Experience	Cooperating Teacher	Cooperating Teacher	Sch	Dates	Subject
A	Camden County	Keller, Annie	15-hour Field Experience	Carnevale, Amy	Chiumento, Karen K.	No. 5	9/11/2013-12/18/2013	Elementary Special Ed

c. Approve the Rescission of the following College Placement for the 2013/2014 school year:

	College/ University	Student	Experience	Cooperating Teacher	Sch	Dates	Subject
A	Rowan University	Hallion, Rachel	Clinical Internship	Schmidt, Melissa	No. 5	9/3/2013-12/19/2013 1/21/2013-5/9/2014	Elementary

<p>On a motion made by _____, seconded by _____, approval of Personnel Report is granted.</p> <p>Exceptions: _____</p> <p>Roll Call:</p> <table> <tr> <td>_____ Ms. Brown</td> <td>_____ Ms. Pitts</td> </tr> <tr> <td>_____ Mr. Gidwani</td> <td>_____ Ms. Sturdivant</td> </tr> <tr> <td>_____ Ms. Masciocchi</td> <td>_____ Ms. Watkins</td> </tr> <tr> <td>_____ Ms. Peterson</td> <td>_____ Ms. Dredde</td> </tr> <tr> <td></td> <td>_____ Ms. Davis</td> </tr> </table>	_____ Ms. Brown	_____ Ms. Pitts	_____ Mr. Gidwani	_____ Ms. Sturdivant	_____ Ms. Masciocchi	_____ Ms. Watkins	_____ Ms. Peterson	_____ Ms. Dredde		_____ Ms. Davis
_____ Ms. Brown	_____ Ms. Pitts									
_____ Mr. Gidwani	_____ Ms. Sturdivant									
_____ Ms. Masciocchi	_____ Ms. Watkins									
_____ Ms. Peterson	_____ Ms. Dredde									
	_____ Ms. Davis									

XVI. OPEN PUBLIC RECORDS ACT (OPRA) REQUESTS

1. The Winslow Board of Education received the following OPRA Requests between September 12, 2013 through September 25, 2013:

Number of Requests Received	Approved	Denied
One	0.5	0.5

XVII. OLD BUSINESS

XVIII. NEW BUSINESS

XIX. INFORMATIONAL ITEMS

XX. EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on September 25, 2013 at ___ p.m.; and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is:_____ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body" The collective bargaining contract(s) discussed are between the public body _____;

and _____;

“(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is

_____;

“(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is

_____;

“(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.” The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are

and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is _____

_____;

“(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are:

_____;

“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is

_____;

WHEREAS, the length of the Executive Session is estimated to be _____ minutes after which the public meeting shall (circle one) reconvene and immediately adjourn or reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

BE IT FURTHER RESOLVED that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

On a motion made by _____, seconded by _____, approval to move to Executive Session is granted at _____. Exceptions: _____	
Roll Call:	
_____ Ms. Brown	_____ Ms. Pitts
_____ Mr. Gidwani	_____ Ms. Sturdivant
_____ Ms. Masciocchi	_____ Ms. Watkins
_____ Ms. Peterson	_____ Ms. Dredden
	_____ Ms. Davis

XXI. ADJOURNMENT OF EXECUTIVE SESSION Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Executive Session is granted.
Exceptions: _____
Voice Vote: _____

XXII. ADJOURNMENT Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Meeting is granted.
Exceptions: _____
Voice Vote: _____