

**WINSLOW TOWNSHIP BOARD OF EDUCATION**  
**Addendum – Wednesday, September 25, 2013**

**I. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT**

1. Line Item Transfers **Exhibit I: 1**

Approve the Line Item Transfers, for the month of July 2013, in accordance with N.J.S.A. 18A:22-8, as per the attached exhibit.

2. Board Secretary's Report **Exhibit I: 2**

Approve the Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of July 2013. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Reconciliation Report **Exhibit I: 3**

Approve the Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of July 2013. The Reconciliation Report and Board Secretary's Report are in agreement for the month of July 2013.

4. Board Secretary's Certification

The Board Secretary in accordance with N.J.A.C 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

5. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Bill List **Exhibit I: 6**

- a. Approve the Vendor Bill List in the amount of \$163,779.47

7. High School Field Exterior Lighting Projectmccraaammccccc

Approval to advertise the Bid for High School Field Exterior Lighting Project to be charged to Capital Outlay. DOE Project 5820-010-13-2000

8. Jersey School Boards Association – Professional Development  
Professional Development/Board Members

**WHEREAS**, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

**WHEREAS**, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

**WHEREAS**, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

**WHEREAS**, The Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

**WHEREAS**, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

**WHEREAS**, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.31 per mile is a reasonable rate; and,

**WHEREAS**, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

**RESOLVED**, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

**RESOLVED**, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Cheryl Pitts	Camden County SBA: Student Achievement	October 7, 2013	No Cost

9. School District Officials - Attendance Officers 2013-2014

Approve the 2013-2014 District Attendance Officers:

- Jack Mills, District
- Cliff Shriver, Elementary Schools
- Maurice Upshaw, High School

On a motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, approval of Business Administrator/Board Secretary Report is granted.

**Exceptions:** \_\_\_\_\_

*Roll Call:*

_____ Ms. Brown	_____ Ms. Pitts
_____ Mr. Gidwani	_____ Ms. Sturdivant
_____ Ms. Masciocchi	_____ Ms. Watkins
_____ Ms. Peterson	_____ Ms. Dredden
	_____ Ms. Davis

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**II. PERSONNEL REPORT**

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	<b>Name</b>	<b>Type of Leave</b>	<b>From</b>	<b>To</b>	<b>Paid/Unpaid</b>
<b>A</b>	J. A.	Medical	9/24/2013	10/8/2013	P
<b>B</b>	T. B. S.	Medical	11/4/2013 1/1/2014	12/31/2013 2/5/2014	P U
<b>C</b>	S. F.	Maternity	12/2/2013 1/10/2014	1/9/2014 6/30/2014	P U
<b>D</b>	C. S. D.	Medical	9/25/2013	10/9/2013	P

2. Instrumental After-School Music Program

Approve the following Instructors for the Instrumental After-School Band and Orchestra Program at School No. 6 on Wednesdays, October 22, 2013 through May 21, 2014 for students in Grades 4-6 from Schools No. 5 and No. 6:

	<b>Name</b>	<b>Hours</b>	<b>Hourly Rate</b>
<b>A</b>	Garton, Timothy - Band	3:00 p.m. to 4:30 p.m.	\$37.73
<b>B</b>	Jan, Nancy - Orchestra	3:00 p.m. to 4:30 p.m.	\$37.73
<b>C</b>	Miller, Eva - Piano	3:00 p.m. to 4:30 p.m.	\$37.73

**NOTE: Hourly rate may be amended pending new WTEA Negotiated Agreement**

3. 2013/2014 Fall Coaches

a. Approve the following Fall Coach at the High School for the 2013/2014 school year: (11-402-100-100-402-08)

	<b>Coach</b>	<b>Sport</b>	<b>Stipend</b>	<b>Step</b>
<b>A</b>	Brown, Nathaniel	Assistant Football Coach	\$4,551	1

**NOTE: Stipend adjustment pending ratification of WTEA contract**

b. Approve the following Fall Intramural Coach at the Middle School for the 2013/2014 school year: (11-401-100-100-401-07)

	<b>Coach</b>	<b>Sport</b>	<b>Stipend</b>	<b>Step</b>
<b>A</b>	DeRosa, Ray	Fall Intramural Weight Training	\$1,336	N/A

**NOTE: Stipend adjustment pending ratification of WTEA contract**

4. College Placement

Approve the following College Placement for the 2013/2014 school year:

	College/ University	Student	Experience	Cooperating Teacher/Nurse	School	Dates	Subject
A	Rowan University	Hallion, Rachel	Clinical Internship	Alcoy-Clouser, Tracy	No. 5	9/25/2013-12/19/2013 1/21/2014-5/9/2014	Elementary

5. Title I Education Grant for Fiscal Year 2013-2014

- a. Rescind the following employees charged to the Title I Grant for fiscal year 2013-2014:

Name	Job Title	% of Salary	Amount Charged
Michele Nisula	Reading Coach	100%	\$55,361.00
Leah Rodriguez	Math Teacher – MS	100%	\$49,961.00

- b. Approve the following employee to be charged to the Title I Grant for fiscal year 2013-2014:

Name	Job Title	% of Salary	Amount Charged
Amber Chmura	Math Teacher – MS	100%	\$48,662.00

On a motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, approval of Personnel Report is granted.

**Exceptions:** \_\_\_\_\_

*Roll Call:*

_____ Ms. Brown	_____ Ms. Pitts
_____ Mr. Gidwani	_____ Ms. Sturdivant
_____ Ms. Masciocchi	_____ Ms. Watkins
_____ Ms. Peterson	_____ Ms. Dredden
	_____ Ms. Davis