

WINSLOW TOWNSHIP BOARD OF EDUCATION

Regular Board of Education Meeting

Wednesday, September 11, 2013

Winslow Township Middle School

Agenda

7:00 p.m.

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **04/30/13**. It was also advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town and Winslow Township Post Offices.

II. MISSION STATEMENT

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL

Ewuniki Brown
Gulab Gidwani
Joanne Masciocchi
Julie A. Peterson
Cheryl Pitts
Aleta Sturdivant
Gail P. Watkins

Lorraine Dredden, Vice President
Patricia Davis, President

H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, Business Admin./Board Secretary
Howard Long, Jr. Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. BOARD OF EDUCATION – TEAM CHARTER

1. **At all Times:** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.
2. **Before a Meeting:** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.
3. **During a Meeting:** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.
4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

VI. 2013-2014 DISTRICT GOALS

1. Continue to review and assess in a systematic manner, using data, the district curriculum and students' needs to raise student achievement.
2. Create a positive school environment/culture conducive to teaching and learning for all stakeholders.
3. Continue to expand communication to all stakeholders to increase the capacity for greater parent/caregiver and community support.

VII. AWARDS/PRESENTATIONS

1. Public Discussion of Proposed Dress Code Policy for the 2014-2015 School Year

VIII. CORRESPONDENCE

IX. MINUTES

Regular Meeting

Wednesday, August 14, 2013

Open/Closed Sessions

Special Meeting

Wednesday, August 28, 2013

Open/Closed Sessions

On a motion made by _____, seconded by _____, approval of Minutes is granted.	
Exceptions: _____	
Roll Call:	
_____ Ms. Brown	_____ Ms. Pitts
_____ Mr. Gidwani	_____ Ms. Sturdivant
_____ Ms. Masciocchi	_____ Ms. Watkins
_____ Ms. Peterson	_____ Ms. Dredden
	_____ Ms. Davis

X. BOARD COMMITTEE REPORTS

XI. PUBLIC COMMENTS (Time Limited)

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to five minutes.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

On a motion made by _____, seconded by _____, approval of Public Comments is granted.
Exceptions: _____
Voice Vote: _____

XII. ADJOURNMENT OF PUBLIC COMMENTS

On a motion made by _____, seconded by _____, approval to adjourn Public Comments is granted.
Exceptions: _____
Voice Vote: _____

XIII. SUPERINTENDENT'S REPORT

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Board Policies & Regulations **None at this time.**
2. Second Reading of Board Policies & Regulations **None at this time.**
3. Security/Fire Drill Report **None at this time.**
4. Field Trips **Exhibit XIII A: 4**

Approve Field Trips for the 2013-2014 school year as listed in the attached exhibit.

5. Professional Development/Workshops & Conferences **Exhibit XIII A: 5**
 - a. Approve Professional Development opportunities as per the attached exhibit.
 - b. Approve the Professional Development opportunity as listed below:

Title: Writing with Spice
Date(s): October 2013 – April 2014
Audience: Teachers
Presenter: Mike Devono - EIRC
Costs: \$15,099 (14 Visits)
Funding: NCLB
Description: Presenter will coach, model and mentor teachers on implementing Language Arts Literacy strategies to improve student performance.

- c. Approve the Professional Development opportunity as listed below:

Title: Modeling & Mentoring w/PLC Focus in Grades 5-12 Classrooms with Underperforming Students
Date(s): September 2013 – April 2014
Audience: Classroom Teachers of Grades 5 - 12
Presenter: Dr. Joseph Giampalmi, Rowan University
Costs: \$21,600 (18 Days)
Funding: NCLB
Description: The objective of the program is to provide teachers with collaboration sites and educational social network sites related to course content and grade level. Professional development activities will include; coordination of Common Core Standards strategies, suggestions for additional literacy strategies, suggestions for Bloom's higher-level strategies, appropriate technology suggestions, regular update meetings with appropriate administrators/supervisors, and coordination with appropriate reading coaches.

6. Tuition Students (2013-2014) **Exhibit XIII A: 6**
Approve the placement of Tuition Students as listed in the attached exhibit.
7. Terminate Out-of-District Placements **None at this time.**
8. Homeless Student(s) **None at this time.**
9. Fundraiser(s) **Exhibit XIII A: 9**
Approve the following fundraisers/school activities for the 2013-2014 school year as listed below and as per the attached exhibit:

School No. 1

- Joe Corbi's Fundraising (Sept./Oct.) – H.S.A.
- KidStuff Coupon Book Sale (Oct./Nov.) – H.S.A.

School No. 6

- Scholastic Book Fair (Oct./Jan./April) – H.S.A.
- One for Books during Scholastic Book Fair (Oct./Jan./April) – H.S.A.
- Family Fun Night Candy Bar Bingo (10/04/13) – H.S.A.
- Family Skate Night at Deptford Fun Center (10/18/13) – H.S.A.
- Wawa Hoagie Certificates (Nov. 2013) – H.S.A.
- Family Movie Night (11/15/13) – H.S.A.
- 6th Grade Dance (02/13/14) – H.S.A.
- Gertrude Hawk Chocolates (March 2014) – H.S.A.
- Ice Cream Social (05/30/14) – H.S.A.
- Spirit Wear (September 2013) – H.S.A.
- Dine Out w/School #6 (09/25/13) – H.S.A.
- Cherrydale Farms (Sept./Oct.) – H.S.A.

WTHS

- American Red Cross Blood Drive (12/11/13) – Key Club
- Dancing with Staff (12/06/13) – Key Club
- Restaurant.com Gift Cards (Jan. – March) – C/O 2015
- Yankee Candles (Summer 2013) – Cheerleading (Ratify)
- T-shirts (Sept. – Oct.) – Cross Country
- 13th Annual Golf Tournament (10/26/13) – Baseball
- Shoes for Recycling (Entire School Year) – 9th Grade
- Sportswear (September 2013) – H.S.A.

10. Shared Services Agreement – Non-Public School Nursing

Approve the Shared Services Agreement between the Southern New Jersey Perinatal Cooperative and the Winslow Township Board of Education to provide nursing services to children in nonpublic schools at the following sites beginning July 1, 2013 – June 30, 2014:

- Littlest Angels School, P.O. Box 269, Sicklerville, NJ 08081
- South Jersey Christian Academy, 406 Church Road, Sicklerville, NJ

Note: The fees will be paid through the Nonpublic Nursing Grant.

11. School No. 1 – Mad Science Assembly

Approve School No. 1 to host the Mad Science Assembly on Thursday, December 12, 2013 at 2:00 p.m. The cost of \$470.00 will be funded through the School No. 1 Activity Account.

12. School No. 1 – Mobile Dentist

Approve School No. 1 to have the Smile Programs Mobile Dentist visit the school on Monday, October 7, 2013 to provide high quality dental services to children at no cost to the district.

13. School No. 5 – Terrific Kids Program

Approve School No. 5 to continue its Terrific Kids Program for the 2013-2014 school year. The program is sponsored by the Kiwanis Club of Winslow and is presented to one student per month/per classroom who exemplifies a good attitude, good behavior and is working to their best ability.

14. Schools No. 5/No. 6 – Instrumental Band & Orchestra After School Program

Approve Schools No. 5 & No. 6 Elementary Instrumental Band and Orchestra After School Program for the 2013-2014 school year. The program will be held at School No. 6 and run from October 2 through May 21 on Wednesday of each week.

15. School No. 6 – Red Ribbon Week Activity

Approve School No. 6 to participate in Red Ribbon Week Activities (October 23-31st) and invite the NJ Counterdrug Aviation Detachment Office to send a helicopter and ground support to visit on Wednesday, Oct. 23, 2013 at 9:45 a.m.

16. WTHS – Classroom Visit

Approve Ms. Lynda Lee Keebler, Public Relations Coordinator for Pennco Tech., to visit the High School 12th Grade Health and PE Classes to provide a lecture on goals, values and the cost of living, at no cost to the district, on the following dates:

- September 13, 2013
- September 14, 2013
- October 4, 2013
- October 7, 2013

17. WTHS 2013-2014 Fall Athletic Schedule

Exhibit XIII A: 17

Approve the WTHS 2013-2014 Fall Athletic Schedule as per the attached exhibit.

B. Principal’s Updates

None at this time.

On a motion made by _____, seconded by _____, approval of Superintendent’s Report is granted.	
Exceptions: _____	
Roll Call:	
_____ Ms. Brown	_____ Ms. Pitts
_____ Mr. Gidwani	_____ Ms. Sturdivant
_____ Ms. Masciocchi	_____ Ms. Watkins
_____ Ms. Peterson	_____ Ms. Dredden
	_____ Ms. Davis

XIV. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A. REPORTS

None at this time.

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Line Item Transfers **None at this time.**
2. Board Secretary's Report **None at this time.**
3. Reconciliation Report **None at this time.**
4. Board Secretary's Certification **None at this time.**
5. Boards' Certification **None at this time.**
6. Bill List **Exhibit XIV B: 6**
 - a. Approve the Vendor Bill List in the amount of \$1,090,572.20 as per the attached exhibit.
 - b. Ratify the Manual Bill List in the amount of \$4,452,579.58 as per the attached exhibit.
7. Payroll

Approve Payroll, for the month of August 2013, as listed below:

- August 15, 2013 \$509,420.08
- August 30, 2013 \$476,256.33

8. Professional Development

Approve the following Professional Development:

- Christopher DeStratis, Accountant and Gail Smith, Bookkeeper to attend the School Nutrition Program Verification Workshop on September 25, 2013 at Gloucester County College at no cost to the District.
- Tyra McCoy-Boyle, Business Administrator/Board Secretary, Dr. Robert Riccardi, Director Student Support Services, Karen Loney, Director of Research, Planning & Evaluation – MS-Curriculum Office and Joyce Bombara, Secretary to attend the Technical Assistance Event – LEA Accountability for Federal Funds on Tuesday, September 24, 2013 at East Brunswick Hilton at no cost to the District.
- Tammy Wall, Transportation Dispatcher, and Michael Schneck, Jr., Assistant Director of Transportation, to attend Emergency Management class at Rutgers Continuing Studies, School Transportation Supervisors from 6:00 – 9:00 p.m. September 16, 2013 – October 21, 2013 (5 sessions) at a cost of \$376/each.

9. Use of Facilities

Approve the following Use of Facilities:

Organization	School	Dates	Day/Time	Room	Fee
Girl Scout Troop # 30397	School No. 1	9/20/13 to *6/14/13	Friday 7:00 – 8:30 p.m.	Art Room or Library	No Fee
Girl Scout Troop # 30304	School No. 3	10/3/13 to *6/12/14	Thursday 6:00 – 7:30 p.m.	Room 18	No Fee

* Contingent upon receiving an updated insurance form on January 2014

10. Disposal of School Property and Textbooks

Exhibit XIV B: 10

Approve the Disposal of School Property and Textbooks per the attached exhibit.

Location	Department	Description
School No. 4	CST	Broken Computer & Printer
	Office	Television, computers, keyboards, monitor, printers, table, speakers all broken
School No. 5		Double Length Cafeteria Tables with benches – damaged
High School	History	Outdated History Textbooks per the attached exhibit

11. 2013-2014 IDEA Basic and Preschool Grant Submission

Approve the 2013-2014 submission for the following Grants:

- a. IDEA Basic \$1,158,172
- b. Preschool \$ 59,575

12. 2013-2014 IDEA Basic and Preschool Grant Acceptance **Exhibit XIV B: 12**

Approve the 2013-2014 acceptance for the following Grants:

- a. IDEA Basic \$1,158,172
- b. Preschool \$ 59,575

13. IDEA Basic Grant for Fiscal Year 2013-2014

Approve the following employee to be charged to the IDEA Grant for fiscal year 2013-2014:

Name	Job Title	% of Salary	Amount Charged
James Nesmith	Supervisor of Student Support Services	100%	\$83,886.00

14. Affirmative Action Officers for the 2013-2014 School Year

Approve the following Affirmative Action Officers for the 2013-2014 School Year:

School	Affirmative Action Officer
District	Dion M. Davis
School # 1	Tyeisha Jeffries
School # 2	Irumu Breau
School # 3	Tyree Thompson
School # 4	Carmen Diggs
School # 5	Marni Rabinowitz
School # 6	Linda Vignola
Middle School	Coswaylo Riley
High School	Lynn DiMartino

15. Anti-Bullying Coordinator/Specialists 2013-2014

Approve the following to address HIB incidents for the 2013-2014 school year.

District	Anti-Bullying Coordinator/Specialist
District - Coordinator	Dion M. Davis
School # 1 - Specialist	Siobhan Funches
School # 2 - Specialist	Irumu Breau
School # 3 - Specialist	Tina Browne Sills
School # 4 - Specialist	Laura Duca
School # 5 - Specialist	Ashlea Mergenthal
School # 6 - Specialist	Linda Vignola
Middle School – Specialist	Stefanie McCarthy
High School – Specialist	Monika Weston

16. Perkins Grant 2013-2014

Approve the submission of the 2013-2014 Perkins Grant in the revised amount of \$44,848.00.

Rescind the acceptance from August 14, 2013 of the 2013-2014 Perkins Grant in the amount of \$42,141.00.

17. Professional Development Training – Stronge and Associates

Approve Stronge and Associates, Educational Consulting, LLC to conduct professional development training on September 30, 2013 regarding the Stronge Effectiveness Performance Evaluation System for Leaders and Educational Specialists at a cost of \$3,000.

18. Cancel 2010-2011 Tuition Receivable

Approve to cancel accounts receivable tuition from the 2010-2011 school year in the amount of \$2,323.74 from Camden City Board of Education. The student had demitted.

19. Title I and PK Education Grant for Fiscal Year 2013-2014

Approve the employees listed below to be charged to the following Grants for fiscal year 2013-2014:

A: Title I

Name	Job Title	% of Salary	Amount Charged
Karen Loney	Director of Research, Planning and Evaluation	32.72%	\$39,264.00
Christa McBride	Reading Coach	50%	\$40,375.00
Monica Poland	Reading Coach	100%	\$54,561.00
Patricia Applegate	Reading Coach (1/2 day)	100%	\$28,080.50
Tyeisha Jeffries	Reading Coach	100%	\$61,161.00
Michele Nisula	Reading Coach	100%	\$55,361.00
Briann Benkert	Math Teacher – MS	100%	\$51,461.00
Kristine Nagy	Math Teacher – MS	100%	\$49,961.00
Leah Rodriguez	Math Teacher – MS	100%	\$49,961.00

B: PK Education Grant

Name	Job Title	% of Salary	Amount Charged
Karen Loney	Director of Research, Planning and Evaluation	39.58%	\$47,500.00
Joyce Bombara	Secretary/Research, Planning and Evaluation	50.4%	\$26,000.00
Linda DeMarco	PK Teacher	100%	\$57,161.00
Linda Barabuscio	PK Teacher	100%	\$79,150.00
Jacki Cataldi	PK Teacher	100%	\$79,950.00
Jeanine Tronco	PK Teacher	100%	\$79,150.00
Tracey Malone	PK Teacher	100%	\$49,861.00
Brad Unick	PK Teacher	100%	\$51,361.00

<p>On a motion made by _____, seconded by _____, approval of Business Administrator/ Board Secretary's Report is granted.</p> <p>Exceptions: _____</p> <p>Roll Call:</p>	
_____ Ms. Brown	_____ Ms. Pitts
_____ Mr. Gidwani	_____ Ms. Sturdivant
_____ Ms. Masciocchi	_____ Ms. Watkins
_____ Ms. Peterson	_____ Ms. Dredden
	_____ Ms. Davis

XV. PERSONNEL

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	K. G.	Medical	8/28/2013	10/2/2013	P
B	S. K.	Maternity	11/4/2013	1/7/2014	P
C	J. P.	Medical	8/28/2013	9/30/2013	P
D	A. S.	Maternity	11/4/2013 12/6/2013	12/5/2013 3/31/2014	P U

2. New Hires

Approve the following New Hire Appointments for the 2013/2014 school year:

	Name	Position	School	Prorated Salary	Effective
A	Caldwell, Patti	Bus Driver	Garage	\$18,205 – Step 3	9/16/2013
B	Petrongolo, Marina	Kindergarten Teacher-LOA (10/1/2013-1/10/2014)	No. 4	\$50,761 – MA – Step 1	10/1/2013
C	Revels, Jacqueline	Bus Driver	Garage	\$17,595 – Step 1	9/16/2013
D	Strain, Andrea	Bus Driver	Garage	\$18,205 – Step 3	9/16/2013
E	Sykes, Sandra	Special Ed Teacher	No. 6	\$48,361 – BA – Step 1	9/16/2013

NOTE: Salary adjustment pending ratification of WTEA contract

3. Transfers

Approve the Ratification of the following Transfers for the 2013/2014 school year, effective September 1, 2013:

	FROM			TO	
	Name	Position	School	Position	School
A	Licht, Meagan	Special Ed Teacher (LOA -9/1/2013-1/10/2014)	No. 4	Special Ed Teacher	No. 4
B	Pitts, Leslie Ann	Special Ed Teacher	No. 4	Kindergarten Teacher	No. 4
C	Robinson, Linda	6 th Grade Teacher	No. 6	5 th Grade Teacher	No. 6
D	Shuster, Raymond	5 th Grade Teacher	No. 6	4 th Grade Teacher	No. 6

4. Co-Curricular Club/Activity Advisors

- a. Approve the Rescission of the following High School Co-Curricular Club/Activity Advisor for the 2013/2014 school year:

	Name	Activity Advisor	Stipend	Step
A	Morley, Jodi	Leo Club Co-Advisor	\$668 (a split)	N/A

NOTE: Stipend adjustment pending ratification of WTEA contract

- b. Approve the following High School Volunteer Co-Curricular Club/Activity Advisor for the 2013/2014 school year: (11-401-100-101-401-08)

	Name	Activity Advisor	Stipend	Step
A	Phillips, Timothy	History Club Advisor	N/A	N/A

- c. Approve the following Revision of a High School Co-Curricular Club/Activity Advisor for the 2013/2014 school year: (11-401-100-101-401-08)

	FROM			TO	
	Name	Activity Advisor	Stipend	Activity Advisor	Stipend
A	Freda, Danielle	Leo Club Co-Advisor	\$668 (a split)	Leo Club Advisor	\$1,336

NOTE: Stipend adjustment pending ratification of WTEA contract

5. College Placement

Approve the following College Placement for the 2013/2014 school year:

	College/ University	Student	Experience	Cooperating Teacher/Nurse	School	Dates	Subject
A	Capella University	Benkert, Briann	Clinical Experience	Nwanguma, Stella	MS	10/1/2013-3/20/2014	Curriculum & Instruction

6. 2013-2014 Home Instruction Tutors

Approve the following 2013/2014 Home Instruction Tutors on an as needed basis, effective September 11, 2013:

	Name	Subject Area	School	Hourly Rate
A	Broyles, Tina	Special Education	No. 5	\$37.73
B	Garnier, Christine	French	HS	\$37.73
C	Kelly-Pearson, Dawn	Elementary	No. 5	\$37.73
D	Regn, David	Social Studies	HS	\$37.73

NOTE: Hourly rate adjustment pending ratification of WTEA contract

7. Support Substitute

Approve the following Support Substitute for the 2013/2014 school year:

	Name	Position
A	Passarella, Christina	Support Secretary

8. High School Sixth Period Assignments

Approve the following High School Sixth Period Assignments for the 2013/2014 school year, effective September 4, 2013:

	Name	Subject	Stipend
A	Byrer, Rebekah	Chemistry (Lab – 2/5 th)	\$2,928.00
B	Garnier, Christine	French	\$7,320.00
C	Hegeman, Nancy	Biology (Lab – 2/5 th)	\$2,928.00
D	Schweizer, Mark	Physics (Lab – 2/5 th)	\$2,928.00
E	Tagmire, Carolyn	Environmental Science (Lab – 2/5 th)	\$2,928.00

NOTE: Stipend adjustment pending ratification of WTEA contract

9. Volunteer

Approve the following Volunteer for the 2013/2014 school year:

	Name	Activity	School
A	Chmura, Brooke	Assistant Girls' Soccer Coach	HS

<p>On a motion made by _____, seconded by _____, approval of Personnel Report is granted. Exceptions: _____ <i>Roll Call:</i> _____ Ms. Brown _____ Mr. Gidwani _____ Ms. Masciocchi _____ Ms. Peterson _____ Ms. Pitts _____ Ms. Sturdivant _____ Ms. Watkins _____ Ms. Dredden _____ Ms. Davis</p>
--

XVI. OPEN PUBLIC RECORDS ACT (OPRA) REQUESTS

1. The Winslow Board of Education received the following OPRA Requests between August 29, 2013 through September 11, 2013:

Number of Requests Received	Approved	Denied
Two (2)	Two (2)	N/A

XVII. OLD BUSINESS

XVIII. NEW BUSINESS

XIX. INFORMATIONAL ITEMS

XX. EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on August 14, 2013 at ___ p.m.; and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is: _____ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body” The collective bargaining contract(s) discussed are between the public body and _____;

“(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.” The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are _____

_____ and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is _____;

“(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are: _____;

“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

WHEREAS, the length of the Executive Session is estimated to be _____ minutes after which the public meeting shall (circle one) reconvene and immediately adjourn or reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

BE IT FURTHER RESOLVED that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

On a motion made by _____, seconded by _____, approval to move to Executive Session is granted at _____.	
Exceptions: _____	
Roll Call:	_____ Ms. Pitts
_____ Ms. Brown	_____ Ms. Sturdivant
_____ Mr. Gidwani	_____ Ms. Watkins
_____ Ms. Masciocchi	_____ Ms. Dredden
_____ Ms. Peterson	_____ Ms. Davis

XXI. ADJOURNMENT OF EXECUTIVE SESSION Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Executive Session is granted.
Exceptions: _____
Voice Vote: _____

XXII. ADJOURNMENT Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Meeting is granted.
Exceptions: _____
Voice Vote: _____