

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
Wednesday, October 9, 2013
Winslow Township Middle School
Agenda
7:00 p.m.

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **04/30/13**. It was also advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town and Winslow Township Post Offices.

II. MISSION STATEMENT

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL

Ewuniki Brown
Gulab Gidwani
Joanne Masciocchi
Julie A. Peterson
Cheryl Pitts
Aleta Sturdivant
Gail P. Watkins

Lorraine Dredden, Vice President
Patricia Davis, President

H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, Business Admin./Board Secretary
Howard Long, Jr. Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. BOARD OF EDUCATION – TEAM CHARTER

1. **At all Times:** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.
2. **Before a Meeting:** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.
3. **During a Meeting:** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.
4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

VI. 2013-2014 DISTRICT GOALS

1. Continue to review and assess in a systematic manner, using data, the district curriculum and students' needs to raise student achievement.
2. Create a positive school environment/culture conducive to teaching and learning for all stakeholders.
3. Continue to expand communication to all stakeholders to increase the capacity for greater parent/caregiver and community support.

VII. AWARDS/PRESENTATIONS

VIII. CORRESPONDENCE

IX. MINUTES

Regular Meeting

Wednesday, September 25, 2013

Open Session

On a motion made by _____, seconded by _____, approval of Minutes is granted.	
Exceptions: _____	
Roll Call:	
_____ Ms. Brown	_____ Ms. Pitts
_____ Mr. Gidwani	_____ Ms. Sturdivant
_____ Ms. Masciocchi	_____ Ms. Watkins
_____ Ms. Peterson	_____ Ms. Dredden
	_____ Ms. Davis

X. BOARD COMMITTEE REPORTS

XI. PUBLIC COMMENTS (Time Limited)

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to five minutes.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

On a motion made by _____, seconded by _____, approval of Public Comments is granted.
Exceptions: _____
Voice Vote: _____

XII. ADJOURNMENT OF PUBLIC COMMENTS

On a motion made by _____, seconded by _____, approval to adjourn Public Comments is granted.
Exceptions: _____
Voice Vote: _____

XIII. SUPERINTENDENT'S REPORT

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Board Policies & Regulations **None at this time.**
2. Second Reading of Board Policies & Regulations **None at this time.**
3. Security/Fire Drill Report **None at this time.**
4. Field Trips **Exhibit XIII A: 4**

Approve Field Trips for the 2013-2014 school year as listed in the attached exhibit.
5. Professional Development/Workshops & Conferences **Exhibit XIII A: 5**

Approve Professional Development opportunities as per the attached exhibit.
6. Tuition Students (2013-2014) **Exhibit XIII A: 6**

Approve the placement of Tuition Students as listed in the attached exhibit.
7. Terminate Out-of-District Placements **Exhibit XIII A: 7**

Approve the termination of the Out-of-District placements as listed in the attached exhibit.
8. Homeless Student(s) **Exhibit XIII A: 8**

Approve the listing of Homeless students as per the attached exhibit.

9. Fundraiser(s)

Approve the following fundraisers/school activities for the 2013-2014 school year as listed below and as per the attached exhibit:

School No. 2

- St. Jude Math-a-Thon (November 2013) – School No. 2 Staff

School No. 3

- Family Fun Night (10/28/13) – P.T.O.

WTMS

- David's Cookies (January 2014) – NJHS
- Coupon Book (October 2013) – NJHS
- Jeans Day (Oct. 18th & Nov. 6th) – NJHS
- Cinderella Cheesecake (Nov./Dec. 2013) – c/o 2018
- Jeans Day (11/27/13) – c/o 2018
- Student/Faculty Hat Day (03/13/2014) – c/o 2018
- Tickets to 8th Grade Semi-Formal (May 2014) – c/o 2018

WTHS

- Chipotle Mexican Grille Night (10/18/13) – NHS
- Stage Crew T-shirts (Oct./Nov. 2013) – Stage Crew
- Photo Booth (10/12/13 & 02/2014) – c/o 2016

10. Camden County Technical Schools

Approve Camden County Technical Schools Tuition Contract for the 2013-2014 school year at an annual student tuition rate of \$2,958.

Note: There are currently 179 Winslow students enrolled.

11. Vendor – 360 Translations

Approve 360 Translations, 334 North Lincoln Avenue, Cherry Hill, NJ 08002 as a vendor to provide Sign Language (Interpretation) services on an as needed basis during the 2013-2014 school year.

12. School No. 1 – Regional Oral Health Dental Hygienists

Approve School No. 1 to have the Regional Oral Health Dental Hygienists program visit the school on October 22, 2013 to provide education on oral hygiene to 3rd grade students at no cost to the district.

13. School No. 1 – Morris Brothers Assembly

Approve the Morris Brothers Assembly Program to visit School No. 1 on Friday, March 6, 2014 for their “Making Better Choices Tour”. The assembly will focus on bullying prevention for students in K-3 grade.

Note: The fee of \$495.00 will be funded through the School No. 1 Activity Account.

14. School No. 2 – Family Math Night

Approve School No. 2 to hold a Family Math Night on Tuesday, October 29, 2013 to educate parents about the Everyday Math Program and inform them of resources available to assist their children to be successful in Math.

15. School No. 3 – Donation

Approve the acceptance of a donation from Mr. Joseph English in conjunction with Mr. Bobby Harris of a Target Gift Card in the amount of \$125 to be used to enhance educational programs at School No. 3.

16. School No. 4 - Mobile Dentist

Approve School No. 4 to have the Smile Programs Mobile Dentist visit the school on Monday, October 28, 2013 to provide high quality dental services to children at no cost to the district.

17. School No. 6 – “Giving of Yourself” Student Council Activities

Approve School No. 6 Student Council to promote their “Giving of Yourself” theme during the 2013-2014 school year with the following activities:

- Food Drive (Oct./Nov. 2013) – Donations to SJ Food Bank
- Gently Used Sneaker Drive (Oct.-June) – Donations to Non-Profit Organization
- Aluminum Tabs (Oct.-June) – Donations to Ronald McDonald House
- Penny Challenge (Oct. – June) – Donations to TBD
- Hats & Gloves (December 2013) – Donations to Homeless Shelters
- Read Across America Activity (March 2014)

18. WTMS – 2013/2014 Winter Concerts

Approve WTMS 2013-2014 Winter Concerts to be held at WTHS as follows:

- December 10, 2013 – Winter Chorus Concert 7:00 p.m.
- December 19, 2013 – Winter Band/Orchestra Concert 7:00 p.m.

19. WTMS – NJHS “Light the Night” Dance

Approve the NJHS “Light the Night” Dance for Friday, October 25, 2013 from 6:30 p.m. to 10:00 p.m. in the WTMS Cafeteria.

20. WTHS – Eagle’s Landing “Girls Circle” Program

Approve the WTHS Eagle’s Landing “Girls Circle” Program, in conjunction with the Winslow Township Center for Family Services, an afterschool program for selected 9th Grade students to address the unique needs of female students and encourage confidence, strength and communication skills. This program will run for 10 weeks and is funded through a grant with the Camden County CPAC.

21. WTHS – Guest Speaker

Approve Mr. John Corosanite, of the Antonelli Institute, to speak with high school students in Ms. Del Buono’s Digital Art Photo and Digital Imaging classes on December 9, 2013. Mr. Corosanite will focus his discussion on careers in the Arts.

22. WTHS – Guest Speaker

Approve Ms. Carol Labinski, Lincoln Technical Institute, to speak with students in the WTHS senior health classes about Life After High School on the following dates:

- January 13 & 14, 2014
- May 1 & 15, 2014

23. WTHS – Freshmen Parent Meeting

Approve a WTHS Freshmen Parent Meeting for Tuesday, October 22, 2013 at 7:00 p.m. in the High School Library.

24. WTHS – Champion of Schools Driving Simulator Contest **Exhibit XIII A: 24**

Approve WTHS to participate in the Champion of Schools Driving Simulator Contest to encourage driving safety among teenagers. The winner of the contest will receive a driving simulator for their school.

25. WTHS – Camden County College Youth Summit

Approve a select number of 9th and 10th grade students to participate in the Camden County Youth Summit to be held at Camden Co. College on October 11, 2013. This program, in conjunction with the Family Success Center, is designed specifically for students who have had academic and behavioral challenges. The students will participate in workshops on starting your own business, introduction to careers and college and healthy relationships.

26. WTHS – Guest Speaker List

Exhibit XIII A: 26

Approve the list of guest speakers for WTHS as per the attached exhibit.

27. WTHS – Girls Exercising Real Life Skills (G.E.R.L.S) Program

Approve the Girls Exercising Real Life Skills (G.E.R.L.S.) Program to be held at WTHS through the Eagle’s Landing Program. The after school activity will focus on real life skill topics such as peer relationships, conflict and anger management for a select group of high school students. This program is funded through a grant by the Camden County CPAC.

28. WTHS – College Recruiting Seminar

Approve a college recruiting seminar for WTHS athletes for Thursday, November 14, 2013 by the Jack Renkens of the Recruiting Realities Company. The fee of \$250.00 will be funded through the Athletic Account.

B. Principal’s Updates

None at this time.

On a motion made by _____, seconded by _____, approval of Superintendent’s Report is granted.

Exceptions: _____

Roll Call:

_____ Ms. Brown	_____ Ms. Pitts
_____ Mr. Gidwani	_____ Ms. Sturdivant
_____ Ms. Masciocchi	_____ Ms. Watkins
_____ Ms. Peterson	_____ Ms. Dredden
	_____ Ms. Davis

XIV. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A. REPORTS None at this time.

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Line Item Transfers **None at this time.**
2. Board Secretary's Report **None at this time.**
3. Reconciliation Report **None at this time.**
4. Board Secretary's Certification **None at this time.**
5. Boards' Certification **None at this time.**
6. Bill List **Exhibit XIV B: 6**
 - a. Approve the Vendor Bill List in the amount of \$841,159.88 as per the attached exhibit.
 - b. Ratify the Manual Bill List in the amount of \$7,060.88 as per the attached exhibit.
7. Payroll

Approve Payroll, for the month of September 2013, as listed below:

- September 15, 2013 \$2,154,162.47
- September 30, 2013 \$2,165,748.53

8. New Jersey School Boards Association – Professional Development
Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.31 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Gulab Gidwani	Fall School Law Forum	October 24, 2013	\$75.00
Tyra McCoy-Boyle	Fall School Law Forum	October 24, 2013	\$75.00

9. Use of Facilities

Approve the following Use of Facilities:

School	Organization	Dates	Day/Time	Room	Fee
School No. 1	Winslow Township Basketball Association	10/10/13 - *6-13-14	Monday - Friday 7:00 – 9:00 p.m.	All purpose room	No Fee
School No. 3	Girl Scout Troop # 30049	10/15/13 - **6/10/14	Every other Tuesday 6:00 – 8:00 p.m.	Room 17	No Fee
School No. 3	Winslow Elite Cheerleading	10/10/13 - 4/29/14	Tuesday & Thursday 7:00 – 9:00 p.m.	All purpose room	No Fee
School No. 4	Girl Scout Troop # 30659	10/10/13 - **6/6/14	Friday 7:00 – 8:30 p.m.	All purpose room	No Fee
School No. 6	Meet the Candidates Night	10/24/13	Thursday 7:00 p.m.	Cafeteria	No Fee

* Contingent upon receiving an updated insurance certificate prior to March 6, 2014

** Contingent upon receiving an updated insurance certificate prior to January 1, 2014

10. Speech Services 2013-2014

- a. Approve the record of Request for Proposal for Speech Services for the 2013-2014 school year as follows:

Name of Vendor	Hourly Rate
Ardor Health Solutions	\$66.00
Therapy Source	\$77.00
Invo Health Care	\$82.00
Signature	\$85-\$125

- b. Approve the award for Speech Services for 2013-2014 to Invo Health Care at an hourly rate of \$82.00.
 To be charged to 11-000-216-320

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this contract.

 Tyra McCoy-Boyle
 Business Administrator/Board Secretary

11. Disposal of School Property

Exhibit XIV B: 11

Approve the Disposal of School Property per the attached exhibit.

Location	Department	Description
School No. 6	CST	HP Printer – broken
Middle School		Teacher’s Chair – broken
Board Office	Human Resources	1 Printer, 1 Small Copier - Broken

12. Change Order

Approve Change Order # 2 for ProSpec Corporation for a net decrease of (\$18,757.00) for District painting as follows:

- | | |
|---------------------------------------------------------------|--------------------|
| 1. Elimination of kitchen, all purpose room & bathrooms - MS | (\$50,200.00) |
| 2. Repair/painting in classrooms at School 4 | \$2,805.00 |
| 3. Surface preparation & painting of the exterior at School 6 | \$15,463.00 |
| 4. Repair/painting at the Administration Building | <u>\$13,175.00</u> |
| | (\$18,757.00) |

To be refunded to 11-000-261-420

13. 2013-2014 Joint Transportation Agreement – Black Horse Pike Regional HS District

Ratify the 2013-2014 Joint Transportation Agreement between the Winslow Township Board of Education and the Black Horse Pike Regional HS District to transport one (1) student at a cost of \$100.00/day on Route No. T1 to Highland Regional HS from September 16, 2013 – June 30, 2014.

14. 2013-2014 Joint Transportation Agreement – Hammonton

Ratify the 2013-2014 Joint Transportation Agreement between the Winslow Township Board of Education and Hammonton to transport students for Sport and Field Trips to various locations at a cost of \$50/hour, with a 4 hour minimum, from September 3, 2013 – June 30, 2014.

On a motion made by _____, seconded by _____, approval of Business Administrator/ Board Secretary's Report is granted. Exceptions: _____ <i>Roll Call:</i> _____ Ms. Brown _____ Mr. Gidwani _____ Ms. Masciocchi _____ Ms. Peterson _____ Ms. Pitts _____ Ms. Sturdivant _____ Ms. Watkins _____ Ms. Dredden _____ Ms. Davis	
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XV. PERSONNEL

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	K.A. G. (Extension)	Medical	10/3/2013	10/8/2013	P
B	M. G. (Extension)	Medical	10/8/2013	10/14/2013	P
C	M. G.	Maternity	1/1/2014 3/31/2014	3/30/2014 4/15/2014	P U
D	L. L. (Amended)	Maternity	9/24/2013 11/6/2013	11/5/2013 3/31/2014	P U
E	J. P. (Extension)	Medical	10/1/2013 10/10/2013	10/9/2013 11/30/2013	P U

2. Home Instruction Tutor

Approve the following 2013/2014 Home Instruction Tutor on an as needed basis, effective October 9, 2013:

	Name	Subject Area	School	Hourly Rate
A	Cathie, Linda	Teacher of the Handicapped	HS	\$37.73

NOTE: Hourly rate adjustment pending ratification of WTEA contract

3. WINSOAR Alternative Program-Middle School

Approve the following 2013/2014 WINSOAR Alternative Program-Middle School Teacher, from 2:30 p.m. to 6:30 p.m. at \$37.73 hourly rate:

	Name	Position
A	Hill, Sarah	English Language Arts Teacher/Teacher of Handicapped

NOTE: Hourly rate adjustment pending ratification of WTEA contract

4. Volunteers

Approve the following Volunteers for the 2013/2014 school year:

	Name	Volunteer Activity	School
A	Bass, Charles	Music	No. 1 & No. 4
B	Little, Schurr	Various	No. 3 & No. 6
C	Smith, Harold	Assistant Football Coach	High School

5. College Placements

Approve the following College Placements for the 2013/2014 school year:

	College/University	Student	Experience	Cooperating Teacher/Nurse	Sch	Dates	Subject
A	Rutgers University	DeVito, Jessica	7-weeks Field Experience	Reese, Patricia	No. 4	10/29/2013 – 12/11/2013	School Nursing
B	Rutgers University	Varghese, Bency	7-weeks Field Experience	Lorman, Lynn	HS	10/29/2013 – 12/11/2013	School Nursing

6. Curriculum Development

Approve the following Curriculum Development Teacher for the 2013/2014 school year for the purpose of creating assessments, rubrics, and reviewing/updating alignment to the Common Core Curriculum Standards for Early Childhood Development, English Language Arts, Math, Science, Social Studies, and Technology on an as needed basis at \$37.73 per hour:

	Name
A	Henderson-Jackson, Karla

NOTE: Hourly rate adjustment pending ratification of WTEA contract

On a motion made by _____, seconded by _____, approval of Personnel Report is granted.	
Exceptions: _____	
Roll Call:	
_____ Ms. Brown	_____ Ms. Pitts
_____ Mr. Gidwani	_____ Ms. Sturdivant
_____ Ms. Masciocchi	_____ Ms. Watkins
_____ Ms. Peterson	_____ Ms. Dredden
	_____ Ms. Davis

XVI. OPEN PUBLIC RECORDS ACT (OPRA) REQUESTS

1. The Winslow Board of Education processed the following OPRA Requests between September 26th and October 9, 2013:

Number of Requests Received	Approved	Denied
0	0	0

XVII. OLD BUSINESS

XVIII. NEW BUSINESS

XIX. INFORMATIONAL ITEMS

XX. EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on October 9, 2013 at ___ p.m.; and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is: _____ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body" The collective bargaining contract(s) discussed are between the public body and _____;

“(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is

_____;

“(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is

_____;

“(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.” The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are

and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is _____;

“(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are:

_____;

“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is

_____;

WHEREAS, the length of the Executive Session is estimated to be _____ minutes after which the public meeting shall (circle one) reconvene and immediately adjourn or reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

Wednesday, October 9, 2013

Regular Board of Education Meeting

Page 16

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

BE IT FURTHER RESOLVED that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

On a motion made by _____, seconded by _____, approval to move to Executive Session is granted at _____.	
Exceptions: _____	
Roll Call:	
_____ Ms. Brown	_____ Ms. Pitts
_____ Mr. Gidwani	_____ Ms. Sturdivant
_____ Ms. Masciocchi	_____ Ms. Watkins
_____ Ms. Peterson	_____ Ms. Dredden
	_____ Ms. Davis

XXI. ADJOURNMENT OF EXECUTIVE SESSION Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Executive Session is granted.
Exceptions: _____
Voice Vote: _____

XXII. ADJOURNMENT Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Meeting is granted.
Exceptions: _____
Voice Vote: _____