

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
Winslow Township School No. 6
617 Sickler Avenue
Sicklerville, NJ 08081

Wednesday, October 24, 2012
7:00 p.m.

MINUTES

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **04/30/12**. It was also advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town and Winslow Township Post Offices.

II. MISSION STATEMENT

The ***Mission*** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL – In roll call the following Board Members were noted present:

Present:	Patricia Davis	Cheryl Pitts
	Lorraine Dredden	Gail P. Watkins
	Gulab Gidwani	Aleta Sturdivant, Vice President
	Joanne Masciocchi	Julie A. Peterson, President Arrived 7:07 p.m.

Absent: John Korostowski

Also Present: H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, CPA, Business Admin./Board Secretary
Howard Long, Jr. Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. BOARD OF EDUCATION – TEAM CHARTER

Ms. Dredden -

1. ***At all Times:*** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.

Ms. Davis -

2. ***Before a Meeting:*** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.

Ms. Masciocchi -

3. ***During a Meeting:*** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.

Winslow Township Board of Education
Wednesday, October 24, 2012 - MINUTES

Regular Board of Education Meeting

Page 2

Mr. Gidwani -

4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

VI. CORRESPONDENCE:

A letter from the State of New Jersey Department of Education was read informing the Superintendent that the District met requirements with regard to implementation of special education requirements for the 2010-2011 school year.

VII. AWARDS/PRESENTATIONS

1. School No. 1 Technology Presentation – Ms. Sharon Thomas-Galloway
2. 2012-2013 – District Goals Progress Report – Dr. Poteat

Dr. Poteat will place the 2012-2013 District Goals Progress Report on the district website with an email address provided to ask questions. The information can also be shared with the community, with the Ad Hoc Citizens Advisory Committee meetings and other meetings. It is a working document and changes may be made regularly.

VIII. MINUTES

A motion was made by Ms. Davis, seconded by Ms. Dredde, to approve the Open/Closed Session Minutes for the following meeting:

Regular Meeting

Wednesday, October 10, 2012

Open/Closed Sessions

Roll Call:

Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredde	Yes	Ms. Pitts	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Mr. Korostowski	Absent	Ms. Sturdivant	Yes
		Ms. Peterson	Yes
Motion Carried			

IX. BOARD COMMITTEE REPORTS

Education Committee

Ms. Sturdivant reported that the Education Committee met with Dr. Carcamo, Ms. Davis, Ms. Masciocchi and Ms. Sturdivant, Chairperson in attendance. They discussed assessments.

Human Resources/Policy Committee

Ms. Pitts reported that the Human Resources Committee met in District on October 16, 2012 at 3:00 p.m. Present were Board members Ms. Davis, Ms. Dredden, Ms. Masciocchi, Mr. Davis and Ms. Pitts, Chairperson.

Items discussed and recommendations:

- The committee began a review of the District Handbooks to determine their alignment with District Policies. We began in the area of student conduct and determined that both lower and upper elementary Student Codes of Conduct are aligned with our District's Policies. However, we discovered that our Board Policy # 5600 – Pupil Discipline/Code of Conduct, actually shows information on student expulsion and not Codes of Conduct for our students.
- Secondly we learned that there is a difference between the consequences for a breach of the Code of Conduct for High School students and Middle School students.
- We discovered disciplinary action for the WinSoar students appear to be reflected in the High School handbook but not the Middle School handbook.

The Committee will ask Dr. Poteat and Dr. Carcamo to join us at our next meeting for discussion on the aforementioned items.

The next Policy Committee meeting is scheduled for Tuesday, November 20th at 4:00 p.m.

Ad Hoc Citizens Advisory Committee

Ms. Peterson reported that the Ad Hoc Citizens Advisory Committee met on October 18. She introduced Ms. Chandler the new Chairperson of the Ad Hoc Citizens Advisory Committee. Two other Ad Hoc Committee members were also introduced.

They had the following questions:

- The status of lights on the football field for JV to have their football games on Friday night.
- The playgrounds and the retainer walls.

Dr. Poteat – We do not have lights for varsity football games and I am not trying to be facetious. If you look around the perimeter of the football field you will see a foundation of cement where some lights were being considered or someone was going to put lights out there. For some reason it was abandoned and never returned. From a historical perspective

there was an attempt at one point, but it was not done correctly and the foundations that are there cannot be built upon. I have been asked many times about lights for the Winslow Township football fields. There were always so many priorities and needs in the school district so that when the question came up it was not a priority. The educational needs needed to be addressed. As we continue to meet those educational needs then at some point we can go back and look at that. I have not revisited lights for this district in the past four years. At this point, I am not in a position to say what the cost would be to put lights up on the football field. I know that it is going to be expensive. If I have to decide between an educational cost and lights on the football field, educational costs will always be a priority. At some point it may become a priority for us. My priority is academic and student achievement.

We had an inspection of the playgrounds by the New Jersey School Boards Insurance Group and as a result of the inspection we are working to comply with the recommendations.

X. PUBLIC COMMENTS (Time Limited)

A motion was made by Ms. Pitts, seconded by Ms. Sturdivant, to open the meeting for Public Comments at 8:05 p.m.

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to five minutes.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

Voice Vote: All in favor

Theresa Colligon – Proud Parents of Winslow/Ad Hoc Citizens Advisory Member

You will be happy to know that we have not prepared a full speech. I wanted to address a couple of things that has happened since the beginning of the year. This is by no means formal but there are messages, I think, that we need to share and that should be heard by everyone. I first want to say thank you so much. I feel like you have heard our cries for communication using means that we already have. We got the parent portal email today about Everyday Math Application being free for a few days. That was awesome!

So whoever did that, however it happened, obviously there was a means and you used it. We are greatly appreciative of that and thank you. One of the things that I wanted to mention was that I only have the opportunity of being intimately involved with Schools 1 and 5 so by no means am I not including the other schools but the things that I have to say are in reference to those two schools. One is that before school started we had a Winslow family who has a child with horrible anxiety. He wanted to see his classroom, not on the days when the school went to visit School 5, not on the days when there were a lot of students in the building. He just wanted to see his classroom. The day that we chose to go was a very bad day for the janitors, they were moving furniture and there were boxes in the hallways. It wasn't a very good day to have us walking in the hallways. But one of the teachers at School 5 saw us through the window and she actually went and got the teachers who would be teaching our friend's child. When they came outside they found that there were other parents with children outside, so they all came outside. I thought that it was very kind of them and just totally was something that did not have to happen but it made that little boy feel so much better to go to School 5 on the first day of school. It was a very nice thing for them to do.

Something positive I would like to share about parent and school communications at School 1. Our HSA is three full time working moms. We recently suckered in a PK mom to help and she is available during the day and is enjoying it. We don't have the ability to meet, and discuss and chat and come back to meet, discuss and chat. In a very short time, by working with Ms. Galloway, we threw together a three day back to school Scholastic book fair blast. Members of the Board came and helped us. We did it over Back to School Night and we wanted the parents there because that is the night that people are in our building. We sold over \$4,000 worth of books. We do \$4,000 at School 5 in 6 days. By getting the families there and sharing with them we also got a list of volunteers. That was unbelievable and we have been working off of that list for all our future efforts. By working with our principal in the spur of the moment, quickly calling people and pulling it together, School 1 was able to give books to every teacher, including the school nurse, who was thrilled. It was nice to be able to do that and still earn \$1,800 in Scholastic bucks. That is half way to a smart board. Back to School 5. At our HSA meeting we decided we were able to hand out a kid's notebook to every child. With the help of an administrator, parents and teachers working together we got the books wrapped up and delivered in two hours. It was the same thing with the Fast activity. There were families in the building, there were people working together. It was a very positive thing and I think it is important to share those messages. These are the things we tell the parents of what can happen if we help our teachers and our administrators help our children. All the things that we have been hearing about Everyday Math are great in the fact that we are trying to get the message to the parents who may not know. I have struggled sometimes with the new lessons but I call a teacher or I ask. I think it was very nice to find out at Back to School Night that the textbooks are online. That is huge. I don't know if many people are aware, some teachers shared. To go online and to be able to see your child's textbook and to scroll several pages down and to be able to find the answers to a question that you would otherwise not be able to get. That is very important and most of us have access to the internet. Not only do we have new curriculum but it is available for us to see. So when your child forgets his spelling list, the teacher says it is online, no excuse, do your homework. That is a very useful tool, so thank you for that.

Nurses sometimes get left out of our praise. We had a problem with a pediatrician's office with records not being kept properly on height and weight and it was creating an issue. School 1 nurse and School 5 nurse worked together and gave the pediatrician what they needed. They are willing to help parents solve a problem for a child if you reach out and ask. That is the kind of message that we would like to continue to share with the families who have not nice things to say.

We know 10 children who have gotten 300 in one or the other subjects on NJASK. There are 80 of us, 10 kids. That to me is a sign if you are involved with your child, your child will do well. I took my son's 300, and he is 6 points away from being proficient, in Language Arts to the administrator and I asked him to give us a teacher who would work with my child. We were able to work with the administrators and teachers. He not only improved but is now only 8 points away from being advanced proficient. In a year that is progress. Somehow maybe we can pass the message along of the improvement rather than where we are failing in certain areas. These are the improvements that are

being made if you are involved. Those are the things that need to be addressed. The administrators and teachers have been wonderful. This is Winslow Township. We had an Ad Hoc meeting at the book fair because Ms. Sturdivant and Ms. Davis were available; they knew where I was because I put it on face book. We had a meeting. These things can happen. Thank you for the communication and please let us continue to work with you to get these parents involved, because it will help.

XI. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made by Ms. Pitts, seconded by Ms. Dredden, to close the meeting for Public Comments at 8:15 p.m.

Voice Vote: All in favor

XII. SUPERINTENDENT'S REPORT

A motion was made by Ms. Dredden, seconded by Ms. Davis, to approve A. & B. as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Board Policies & Regulations **None at this time.**
2. Second Reading of Board Policies & Regulations **None at this time.**
3. Security/Fire Drill Report **Exhibit XII A: 3**

Approve the Security/Fire Drill Report, for the month of September 2012, as listed in the attached exhibit.

4. Field Trips **Exhibit XII A: 4**

Approve Field Trips for the 2012-2013 school year as listed in the attached exhibit.

5. Professional Development/Workshops & Conferences **Exhibit XII A: 5**
 - a. Approve Professional Development opportunities as per the attached exhibit.
 - b. Approve the Professional Development opportunity as listed below:

Title: Intervention & Referral Services Training
Date(s): November 6, 2012
Audience: District Staff Members (60)
Presenter: Dr. David Dunlevy – Southern Regional Institute and Educational Technology Training Center
Costs: \$1,200
Funding: NCLB

Description: This workshop is an Intervention and Referral Services (I&RS) team training with an overview of the phases of the I&RS process.

c. Approve the Professional Development opportunity as listed below:

Title: Read 180 & System 44 Implementation Training
Date(s): TBD
Audience: Read 180 and System 44 Teachers
Presenter: Scholastic Representatives
Costs: \$18,990 (10 Days)
Funding: IDEA Grant
Description: These training will provide ongoing support and professional development for teacher instructing the Read 180 and System 44 reading programs.

6. Tuition Students **Exhibit XII A: 6**
Approve the placement of Tuition Students as listed in the attached exhibit.
7. Terminate Out-of-District Placements **Exhibit XII A: 7**
Approve to terminate Out-of-District Placements as listed in the attached exhibit.
8. Homeless Student(s) **Exhibit XII A: 8**
Approve the listing of Homeless students as per the attached exhibit.
9. Fundraiser(s) **Exhibit XII A: 9**
Approve the following fundraisers for the 2012-2013 school year as listed below and as per the attached exhibit:
- School No. 4
- American Heart Association Activities (February 2013) – School No. 4
 - Breast Cancer Awareness Activities (10/26/12) – School No. 4
- School No. 5
- Breast Cancer Awareness Activities (10/26/12) – School No. 5
- WTMS
- Jeans Day (12/14/12) – Student Government
 - Jeans day (11/21/12) – Student Government
- WTMS
- Cupcakes – c/o 2014
 - “Dancing with the Staff” (04/12/13) – Key Club

10. Vendor – Behavior Therapy Associates, PA

Approve, as a vendor, Behavior Therapy Associates, PA, 35 Clyde Road, Suite 101, Somerset, NJ 08873, to provide functional behavioral assessments for a student during the 2012-2013 school year.

11. CPR & First Aid Training

Approve Mr. Michael Murphy, Save A Life Inc. trainer, 1327 Red Bank Avenue, Thorofare, NJ, to provide CPR and First Aid training to selected district teachers at a rate of \$51.00 per person.

12. School No. 1 – Mobile Dentist

Approve School No. 1 to participate in the Mobile Dentist program on Friday, November 30, 2012 for students to receive free dental exams, cleanings and x-rays with parental permission.

13. School No. 2 – Family Fun Night

Approve School No. 2 Family Fun Night for Tuesday, March 19, 2013.

14. School No. 4 – Guest Speakers

a. Approve the following guest speakers to visit School No. 4 during Careers in Science Week (October 2012):

- Mike Haberland, Camden County Environmental & Resource Management
- Issam Abi-El-Mona, Ph.D., Associate Professor at Rowan University
- Dr. Jill Vivadelli, Optometry Horizon Eye Care, Hamilton, NJ
- Hannah Tomczak, Cardiovascular Perfusion, Cooper Hospital

b. Approve Ms. Dianna DiPeri, Camden County Health Departments, to present dental lessons that focus on good nutrition, regular dental visits and healthy dental practices to School No. 4 preschool students during the months of November and/or December.

15. School No. 4 – “Heart Smart Family Fun Night”

Approve “Heart Smart Family Fun Night” for School No. 4 families for Thursday, February 7, 2013 which focuses on family activities and games to help create a healthy and fun outlook on physical fitness.

16. School No. 5 – “Zoo on Wheels” Assembly Program

Approve School No. 5 “Zoo on Wheels” assembly program for Thursday, November 15, 2012 for the 4th and 5th grade students.

17. School No. 6 - Community Service Projects (2012-2013)

Approve the following Community Service Projects at School No. 6 for the 2012-2013 school year:

- Food Drives to benefit the South Jersey Food Bank
- First Aid Items, Soap/Shampoo & Children’s Books for Shelters
- Aluminum Can Tops for Ronald McDonald House
- Coat Donations, Hats, Gloves, Socks & Scarves for the Homeless
- Read to Schools No. 3 & No. 4 “Read Across America”
- Paper Towels/Sandwich bags for Cathedral Kitchen
- Holiday Cards for Servicemen/Servicewomen & Winslow EMT, Police & Fire
- Baskets for Winslow Township Senior Citizens
- Muffins with Mom/Doughnuts with Dad

18. Schools No. 5 & No. 6 – Parent Outreach Program (2012-2013)

Approve the following Parent Outreach Programs at Schools No. 5 and No. 6 during the 2012-2013 school year:

Date	Time	Topic	School Locations
October 29, 2012	6:00 p.m.	Bullying & Respect	No. 6
November 19, 2012	9:00 a.m.	Organizational Skills & Homework	No. 5/No. 6
December 10, 2012	9:00 a.m.	Learning Styles	No. 5/No. 6
January 14, 2013	6:00 p.m.	Habits of Highly Effective Students	No. 5
February 11, 2013	6:00 p.m.	Peaceful Parenting	No. 6
March 11, 2013	6:00 p.m.	Standardized Testing	No. 5
May 13, 2013	9:00 a.m.	A-Z Learning Activities	No. 5/No. 6

19. WTHS – Teen Driving Safety Project

Exhibit XII A: 19

Approve WTHS students to participate in the 3rd Annual “U Got Brains Champion Schools Program” to promote safe teen driving as described in the attached exhibit.

20. Camden County Technical Schools

Approve the Camden County Technical Schools Tuition Contract for the 2012-2013 school year at an annual student tuition rate of \$2,900 for 169 students.

B. Principal’s Update(s)

1. Monthly School Highlights
2. Ethnic Enrollment Report
3. Suspension Report
4. Listing of Programs & Activities

Exhibit XII B: 1
Exhibit XII B: 2
Exhibit XII B: 3
Exhibit XII B: 4

<i>Roll Call:</i>			
Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Mr. Korostowski	Absent	Ms. Sturdivant	Yes
		Ms. Peterson	Yes
Motion Carried			

XIII. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT

A motion was made by Ms. Pitts, seconded by Ms. Davis to approve A. & B. as recommended by the Business Administrator/Board Secretary.

A. Reports

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- | | |
|---|---------------------------|
| 1. <u>Line Item Transfers</u> | None at this time. |
| 2. <u>Treasurer’s Report</u> | None at this time. |
| 3. <u>Board Secretary’s Report</u> | None at this time. |
| 4. <u>Board Secretary’s Certification</u> | None at this time. |
| 5. <u>Boards’ Certification</u> | None at this time. |
| 6. <u>Bill List</u> | Exhibit XIII B: 6 |

Approve the Bill List as listed below and as per the attached exhibit.

- o Vendor Bill List \$1,409,335.17
- o Manual Bill List \$ 20,347.57

- | | |
|-----------------------------|---------------------------|
| 7. <u>Payroll</u> | None at this time. |
| 8. <u>Use of Facilities</u> | |

- a. Approve the WTEA and the League of Women Voters to use School No. 6 on Thursday, November 1, 2012 from 6:00 p.m. - 8:30 p.m. for Meet the Candidates Night.

Note: They have requested to use the microphones that are used during the Board of Education Meetings.

- b. Approve Winslow Township Elite Track & Field to use the Middle School old gymnasium for track and field strength and conditioning training Monday – Wednesday 6:30 – 8:00 p.m. from November 26, 2012 – February 21, 2013.

9. 2011-2012 IDEA Basic and Preschool Budget Transfer **Exhibit XIII B: 9**

Ratify budget transfers for the 2011-2012 IDEA Basic and Preschool Grants, as per the attached exhibits.

10. Professional Development

- a. Approve Tyra McCoy-Boyle, Business Administrator/Board Secretary to attend the Pensions Update Workshop on February 19, 2013 at a cost of \$50.
- b. Approve Tammy Wall, Transportation Dispatcher, and Michael Schneck, Jr., Assistant Director of Transportation, to attend Codes, Statutes & Regulations at Rutgers Continuing Studies, School Transportation Supervisors, on November 26, December 3 and December 10, 2012 from 6:00 – 9:00 p.m. at a cost of \$292/each.

11. Student Transportation of America (STA)

Approve to renew Student Transportation of America (STA) to provide transportation per the listed routes and costs for the Winslow Township Board of Education for the 2012-2013 school year. There will be a 1.89% increase in accordance with the current state CPI Allowance.

Note: Previously approved at the meeting of 4/25/12.

Winslow Township Board of Education		
School	Route	12-13 School Year Cost
Middle School	WMS060	\$87.09
High School	WHS060	\$87.09
School # 6	WS6060	\$87.09
School # 4	WS4060	\$87.09
High School	WHS061	\$87.09
Middle School	WMS061	\$87.09
School # 6	WS6061	\$87.09
School # 3	WS3061	\$87.09
Assumption School	ASP001	\$121.78
School # 1	WS1062	\$121.78
Assumption School	ASP002	\$121.78
Middle School	WS4063	\$121.78
School # 4	WS4064	\$146.76
School # 5	WS2065	\$146.76

12. Disposal of School Property

Exhibit XIII B: 12

Approve the Disposal of School Property per the attached exhibits.

Location	Department	Description
Middle School	Media Center	2 Televisions – Broken
		1 Emerson VCR – Broken
		1 DVD – Broken
District	Maintenance	2 Buyers Salt-Dogg Spreaders – Unrepairable
		2 Lawn Tractors – Unrepairable
		2 Scrubbers – Broken parts no longer available
		1 Buffer – Broken parts no longer available

<i>Roll Call:</i>			
Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredde	Yes	Ms. Pitts	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Mr. Korostowski	Absent	Ms. Sturdivant	Yes
		Ms. Peterson	Yes
Motion Carried			

XIV. PERSONNEL

A motion was made by Ms. Davis, seconded by Ms. Dredde, to approve Items # 1 – 14 with regards to Personnel. Item # 1 D. is deleted, Item 6 a. C - change the year date (from 2012 to 2013), Item # 14. – delete Roselyn Rosado from School No. 2. Ms. Davis and Ms. Dredde approved the changes.

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	Sch	Position	From	To	
A	Wise, Veronica (revision)	HS	Special Ed Teacher	10/22/2012-11/26/2012 11/27/2012-1/11/2013	10/16/2012-11/15/2012 11/16/2012-1/18/2013	P U
B	Simms, Jayne (revision)	No. 5	4 th Grade Teacher	10/12/2012-10/26/2012	10/12/2012-11/2/2012	P
C	Boianelli, Kate (revision)	No. 3	Special Ed Teacher	10/26/2012-12/7/2012 12/10/2012-2/8/2013	10/22/2012-11/30/2012 12/3/2012-2/8/2013	P U

Winslow Township Board of Education
Wednesday, October 24, 2012 - MINUTES

Regular Board of Education Meeting

Page 13

2. Retirement

Approve the following Retirement for the 2012/2013 school year: (11-213-100-101-099-06)

	Name	School	Position	Effective
A	Cunningham, John	No. 6	Special Ed Teacher (RC)	1/1/2013

3. New Hires

a. Approve the following New Hire for the 2012/2013 school year:
 (11-212-100-101-099-03)

	Name	School	Position	Per Day	Effective
A	Aupperle, Melissa (replacing Boianelli, K.)	No. 3	Special Ed Teacher (RC) (Leave of Absence)	\$100.00	10/22/2012- 2/8/2013

b. Approve the following Educational Consultant to assist with oversight of Federal Grant, ELL (English Language Learners) and Preschool Program at a rate of \$400.00 per day (not to exceed two (2) days per week), effective immediately: (20-244-100-100-000-00)

	Name	Position	Per Day
A	Rubin, Marlene	Educational Consultant	\$400.00

4. Head Teachers

Approve the following Head Teachers for the 2012/2013 school year:

	Name	School	Position	Effective	Stipend-to be prorated
A	Jefferies, Tyeisha	No. 1	Head Teacher	11/1/2012	\$2,099.06
B	Johanson, Erin	No. 2	Head Teacher	11/1/2012	\$2,099.06
C	Hagan, Jeana	No. 3	Head Teacher	11/1/2012	\$2,099.06
D	Kelly, Lori	No. 4	Head Teacher	11/1/2012	\$2,099.06

5. Coaches/Co-Curricular Club Advisors

a. Approve the following Winter and Spring Choral Concert Advisor at the High School for the 2012/2013 school year (11-401-100-330-401-08)

	Name	Co-Curricular Club	Stipend
A	Krupa, Joseph	Winter Choral Concert – December 18, 2012	\$150.00
B	Krupa, Joseph	Spring Choral Concert – May 21, 2013	\$150.00

Winslow Township Board of Education
Wednesday, October 24, 2012 - MINUTES

Regular Board of Education Meeting
 Page 14

- b. Approve the following Winter Coach at the High School for the 2012/2013 school year (11-402-100-100-402-08)

	Name	Winter Coach Position	Stipend	Step
A	Winfield, Valerie	Assistant Girl's Basketball Coach	\$2,275 (a split)	1

6. College Placements

- a. Approve the following College Placements for the 2012/2013 school year:

	College/ University	Student	Experience	Cooperating Teacher	Sch	Dates	Subject
A	Rowan University	Tamarri, Christopher	30 Hour Field Placement	Pino, John	HS	10/29/2012-11/30/2012	English
B	Camden County	Christina, Lindsey	15 Hour Classroom Observation	Brown, Adrienne	No. 6	10/29/2012-11/30/2012	Elementary
C	Grand Canyon	Baylock, Kim	Student Teaching	Wilkinson, Rosalind	No. 1	3/14/2013-5/8/2013	Kindergarten

7. Sixth Period Class

Approve the Ratification for the following Sixth Period Class Teacher at the Middle School for the 2012/2013 school year:

	Name	Position	FROM Stipend- to be prorated	TO Stipend- to be prorated	Effective
A	Voss, Mark	Special Education Teacher (Inclusion)	\$7,155	\$7,320	10/1/2012

8. Extended School Day Program at Middle School

Approve the following Teachers for the Extended School Day Program on an "as needed" basis not to exceed 2 hours per day at the Middle School for the 2012/2013 school year: (20-235-100-100-000-07)

	Name	Subject	Hourly Rate
A	Stallard, Nicole	Math Tutor	\$37.73
B	Schneider, Joshua	Math Tutor	\$37.73
C	Clementi, Joseph	Math Tutor	\$37.73
D	Kiett, Portia	Math/Language Arts Tutor	\$37.73

Winslow Township Board of Education
Wednesday, October 24, 2012 - MINUTES

Regular Board of Education Meeting

Page 15

9. Winslow Child Development Program

- a. Approve the rescission of approval for the following Winslow Child Development Program Service Worker for the 2012/2013 school year:
 (11-230-930-000-17)

	Name	Time	Hours	Hourly Rate	Location
A	Umstead, Emerald	After School Counselor	3 to 5	\$7.25	Substitute

- b. Approve the transfer of a Winslow Child Development High School/CO-OP Student Counselor for the 2012/2013 school year: (11-203-930-000-17)

	Name	Position	Hours	FROM Location	TO Location
A	Amato, Samantha	High School/CO-OP Student Counselor	3 to 5 hours \$7.25	Substitute	Academy

10. Volunteers

Approve the following Volunteers for the 2012/2013 school year:

	Name	Volunteer Club	School
A	Malamut, Justin	Stage Crew	High School
B	Diaz, Suzanne	National English Honor Society	High School

11. Transfer

Approve the Transfer of the following Teacher at School No. 5 for the 2012/2013 school year:
 (11-213-100-101-099-05)

	FROM		TO	Effective
	Name	Position	Position	
A	Schmidt, Melissa	5 th Grade Special Ed Inclusion	6 th Grade Special Ed LAL pull out RC and Social Studies Inclusion	10/18/2012

12. Extended School Day Program Tutors at Schools No. 1 – No. 6

- a. Approve the following Session Change for the Extended School Day Program Tutors at Schools No. 1 – No. 6 on an “as needed basis” for the 2012/2013 school year: (20-235-100-100-000-00)

	FROM		TO	
	Name	Subject	School	Hourly Rate
	Two (2) days per week – one (1) hour tutorial session per day as needed		Two (2) days per week – two (2) hours of tutorial sessions per day as needed	
A	Johnson, Michelle	LAL or Math	No. 1	\$37.73

Winslow Township Board of Education
Wednesday, October 24, 2012 - MINUTES

Regular Board of Education Meeting

Page 16

B	Jefferies, Tyeisha	LAL Tutor	No. 1	\$37.73
C	Friedel, Susan	LAL Tutor	No. 2	\$37.73
D	Kirshner, Sandra	LAL or Math Tutor	No. 3	\$37.73
E	DiSipio, Michele	LAL Tutor	No. 3	\$37.73
F	Schultz-Ford, Theresa	LAL Tutor	No. 3	\$37.73
G	Collison, Kevin	LAL or Math Tutor	No. 4	\$37.73
H	Tomczak, Karen	LAL Tutor	No. 4	\$37.73
I	Vespe, Patricia	Math or LAL Tutor	No. 4	\$37.73
J	DeShazor, Wanda	Math or LAL Tutor	No. 5	\$37.73
K	Goodwin, Monique	LAL Tutor	No. 5	\$37.73
L	Dancik, Julie	Math Tutor	No. 5	\$37.73
M	Conley, Denise	Math Tutor	No. 5	\$37.73
N	Tait-Lombo, Kimberly	LAL Tutor	No. 5	\$37.73
O	Nichols, Barbara	LAL Tutor	No. 6	\$37.73

- b. Approve the following LAL and Math Teachers for the Extended School Day Program at Schools No. 1 – No. 6 on an “as needed basis not to exceed two (2) days per week – two (2) hours tutorial sessions per day for the 2012/2013 school year: (20-235-100-100-000-00)

	Name	Subject	School	Hourly Rate
A	Edgerly, Cindy	Math or LAL Tutor	No. 4	\$37.73
B	Hairston, Michelle	Math or LAL Tutor	No. 6	\$37.73
C	Wilkinson, Rosalind	Math or LAL Tutor	No. 1	\$37.73

13. WINSOAR

Approve the following High School Teacher for the WINSOAR program at the High School for the 2012-2013 school year: (11-130-100-101-160-08)

	Name	Subject	Hourly Rate
A	Lee-Edwards, Colette	Science Teacher	\$37.73

14. HIB (Harassment, Intimidation & Bullying) Safety Teams

Approve the following HIB (Harassment, Intimidation & Bullying) Safety Teams for the 2012/2013 school year:

School No. 1	School No. 2	School No. 3
Siobhan Funches - Specialist	Irumu Breau - Specialist	Tina Browne Sills- Specialist
Luz Harris	Jackie Dougherty	Robert Preim
Linda DeMarco	Sue Friedel	Donna Grainger
Kathy Conway	Robert Riccardi	Kevin Hoffman
Jennifer Arena	Rasheen Miller – Parent Rep	Karen Loney
Vanessa Harry		Leslie Johnson - Parent Rep
Phyllis Fitzpatrick		

Winslow Township Board of Education
Wednesday, October 24, 2012 - MINUTES

Regular Board of Education Meeting

Page 17

Rosalind Wilkinson		
Sharon Thomas-Galloway		
Theresa Colligan - Parent Rep		
School No. 4	School No. 5	School No. 6
Laura Duca - Specialist	Mergenthal, Ashlea - Specialist	Linda Vignola - Specialist
Jeanine Tronco	Chiumento, Karen K.	Kristina Esposito
Ginny Chillari	Sandy Zucca-Brown	Adrienne Brown
Carmen Diggs	Christine Maisch	Andrea Conti
Sheresa Clement	Rabinowitz, Marni	Crystal Hebbons
Hajar Guthrie - Parent Rep	Nelson, Claudine	Glen Jackson
	Edel, Jennifer	Barbara Nicolo- Parent Rep
	Kurt Marella	
	Christy Rutt - Parent Rep	
Middle School	High School	District
Stefanie McCarthy - Specialist	Monika Weston - Specialist	Dion Davis - Coordinator
Nicholle Gordon	Chantel Smith	
Kristen D'Amica	Lily Basantis	
Al Bazzel	Kim McDermott	
Stella Nwanguma	Nython Carter	
Yuki Potter-Silva - Parent Rep	TBD- Parent Rep	

Ms. Sturdivant asked about the Extended School Program at the Middle School? There has been a concern brought to the attention of the Citizens Advisory Committee of our students not having access to the library here in school or across the street at the public library after school due to transportation. For the tutoring that is going to take place at the Extended Day Program will there be transportation and if there is a possibility that the school library could stay open to allow those children who do not have access an opportunity to go to the library?

Dr. Poteat responded that we must provide busing for the Extended School Day Program at the Middle School. However, this program is being funded by federal dollars so it is specific about who can ride on the buses. We cannot put children on the bus who are not part of the extended day program.

Can children use the library at the Middle School after school? Certainly they can, but you have to do it in a systematic way. You just can't show up at the library we have to know you will be there. There is a liability, you just can't show up when you want, we can't account for you, need parent permission. There is planning that needs to take place so that they can use the library. We need to post the position and hire someone to be there with the students in the library after school. It must be a program that is structured. You will need another bus for transportation. Allow for the cost in the budget. Planning needs to take place.

Several conversations took place with members of the audience regarding an old program where students, after regular school hours, were escorted by school staff members across the street to the public library and escorted back to the school and bused home on District buses.

Roll Call:

Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredde	Yes	Ms. Pitts	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Mr. Korostowski	Absent	Ms. Sturdivant	Yes
		Ms. Peterson	Yes

Motion Carried

XV. INFORMATIONAL ITEMS

Dr. Poteat provided the spring 2012 Assessment Results by grade and by school. This is the last year that the school district, or the State, will be addressing A.Y.P. As you know the State of New Jersey Race to the Top was approved, therefore, school districts have been asked to develop their own goals. So you will no longer see these things publicized compared to the analysis as the State has taken a different direction when it comes to assessment. As you all may or may not know, through the assessment of the school district we only have one school at this time that would be considered in some form of status and that is the Middle School. The District assessment is on the State website. It will be placed on the District website once the information is public.

XVI. OLD BUSINESS – None at this time

XVII. NEW BUSINESS

Mr. Gidwani asked if we have a breakfast program in our schools. Are we up to par for anyone who wants breakfast?

Dr. Poteat – We have breakfast programs in all of our schools and it is available to all of our students who want to take advantage of the program. 50% of the student population qualify for free or reduced breakfast. For the other 50%, any student may purchase breakfast every day in the school.

Ms. Pitts – Regarding growth and development in our Township and looking at our Mission Statement that indicates that we are a large diverse and growing population. At our planning board meeting this past Thursday, CCU as the developer was given final approval to begin construction of a development that will have 94 two and three bedroom townhouses and 91 senior units. We will be looking at in 2013-2014 about 231 new children knocking at our doors in this district. They expect to break ground in December 2012.

Ms. Pitts – Mr. Gidwani indicated earlier about taking part in the school boards convention. I had the opportunity yesterday at the convention to sit in on a workshop that talked about the Impact and Logistics of the Executive School Board. One of the things that they said would be good for any Board to do is to place our goals on our agenda. It is interesting that we went through that report this evening, Dr. Poteat. New Jersey School Boards is suggesting that along with our Mission Statement and in this particular district we also have the Team Charter. It is good to help us to stay focused to place our District Goals also on our Agenda so

that even if we may not be reading them out loud at least it will be there in front of us, as well as the community when they get a copy of the Agenda. I am asking the Board for a consensus to agree to place our District Goals on our Agenda.

District Goals

A motion was made by Ms. Pitts, seconded by Mr. Gidwani, that effective with our next Board Meeting, our Agenda will reflect the 2012-2013 District Goals.

Voice Vote: All in favor

Extended Day Program for Library Use in the Middle School and the High School

A motion was made by Ms. Pitts, seconded by Mr. Gidwani, to investigate the feasibility and cost facture of an Extended Day Program for Library Use in the Middle School and the High School, the transportation, parental consent and the staffing for the next fiscal year.

Roll Call:

Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Mr. Korostowski	Absent	Ms. Sturdivant	Yes
		Ms. Peterson	Yes

Motion Carried

ADDENDUM

I. PERSONNEL REPORT

A motion was made by Mr. Gidwani, seconded by Ms. Dredden, to approve Items # 1 – 5 with regard to Personnel.

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	Sch	Position	From	To	
A	Hess, Cheryl	HS	Business Teacher	11/19/2012	12/14/2012	P
B	Collison, Kevin (revision)	No. 4	3 rd Gr. Teacher	10/29/2012-11/16/2012	10/24/2012-11/12/2012	U
C	Douglas, Yakenya (extension)	No. 5	6 th Gr. Teacher	9/24/2012-10/19/2012	9/24/2012-11/14/2012	U

Winslow Township Board of Education
Wednesday, October 24, 2012 - MINUTES
 Regular Board of Education Meeting
 Page 20

D	Steever, Kathleen	No. 3	Secretary	11/7/2012	12/14/2012	P
E	Simms, Jayne (extension)	No. 5	4 th Gr. Teacher	10/12/2012-11/2/2012	10/12/2012-11/21/2012	P

2. New Hires

Approve the following New Hires for the 2012/2013 school year:

	Name	School	Position	Salary	Effective
A	Keeley, Miranda (replacing Murphy, L.)	HS	Special Ed Teacher (RC) (Leave of Absence)	\$100.00 per day	11/1/2012-1/9/2013
B	Stewart-Dixon, Cynthia (new)	HS	Special Ed Teacher (RC)	\$52,361 MA+30-Step 1 prorated	11/1/2012

3. Winslow Child Development Program

A. Approve the following change in hours for the WCD-Academy Program Child Service Worker for the 2012/2013 school year: (11-000-320-930-000-17)

		FROM	TO
	Name	Hours	Hours
A	Tull, Syteria	11:00 AM – 4:30 PM (5.5 hours)	11:30 AM – 5:00 PM (5.5 hours)

B. Approve the correction of a transfer for a Winslow Child Development High School/CO-OP Student Counselor for the 2012/2013 school year: (11-000-320-930-000-17)

			FROM	TO
	Name	Position	Location	Location
A	Amato, Samantha	High School/CO-OP Student Counselor	School No. 2 Student Counselor	Substitute Student Counselor

4. Extended School Day Program

Approve the following Teacher for the Extended School Day Program on an “as needed” basis not to exceed 2 hours per day at the Middle School for the 2012/2013 school year: (20-236-100-100-000-07)

	Name	Subject	Hourly Rate
A	Sykes, Hannah	Math Tutor	\$37.73

Winslow Township Board of Education
Wednesday, October 24, 2012 - MINUTES

Regular Board of Education Meeting
Page 21

5. HIB (Harassment, Intimidation & Bullying Safety Team Member)

Approve the following HIB (Harassment, Intimidation & Bullying) Safety Team Member for the 2012/2013 school year:

High School - Team
Christopher Martin - Parent Representative

<i>Roll Call:</i>			
Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredde	Yes	Ms. Pitts	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Mr. Korostowski	Absent	Ms. Sturdivant	Yes
		Ms. Peterson	Yes
Motion Carried			

XVIII. EXECUTIVE SESSION **A motion was made by Ms. Dredde, seconded by Ms. Davis to approve adoption of the Executive Resolution and adjournment to Executive Session at 9:00 p.m.**

BE IT RESOLVED, the Board of Education will entertain a motion to adjourn into Executive/Closed Session for a period of forty five minutes for the purpose of:

- Personnel Matters
- Legal Matters

The information discussed in Executive/Closed Session may be disclosed to the public after formal action is taken by the Board of Education on these issues. Certain information that will be discussed in Executive/Closed Session is not to be disclosed to the Public; however, the Board may contemplate taking action at the conclusion of Executive/Closed Session.

<i>Roll Call:</i>			
Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredde	Yes	Ms. Pitts	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Mr. Korostowski	Absent	Ms. Sturdivant	Yes
		Ms. Peterson	Yes
Motion Carried			

Board President

Business Administrator/Board Secretary

XIX. ADJOURNMENT OF EXECUTIVE SESSION

A motion was made by Ms. Davis, seconded by Ms. Dredden to adjourn Executive Closed Session at 10:45 p.m.

Voice Vote: All in favor

Resolution for Withholding Pay Increment

A motion was made by Ms. Sturdivant, seconded by Ms. Dredden, to approve a Resolution authorizing the withholding of an increment for Susan Diaz for reasons set forth in the September 24, 2012 Superintendent letter in accordance with NJSA 18A:29-14. The withholding of increment is for the 2013-2014 school year.

Roll Call:

Ms. Davis	No	Ms. Masciocchi	No
Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Mr. Korostowski	Absent	Ms. Sturdivant	No
		Ms. Peterson	Yes
Motion Carried			

Mr. Long – The motion has carried. It requires a majority vote of the full membership. That majority vote of the full membership is 9. The majority of 9 are five affirmative votes carries that motion to withhold the increment as stated.

Resolution for Part Time Accountant

Following Executive Session and discussions a Personnel item which would require a resolution authorizing providing some assistance to the Business Office by way of a stopgap accounting employment (hire) on a temporary part time basis for an hourly rate to be fixed as recommended by the Superintendent.

A motion was made by Ms. Davis, seconded by Ms. Pitts to approve the above Resolution for a part time accounting consultant.

Roll Call:

Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Mr. Korostowski	Absent	Ms. Sturdivant	Yes
		Ms. Peterson	Yes
Motion Carried			

XX. ADJOURNMENT: A motion was made by Ms. Sturdivant, seconded by Ms. Watkins to adjourn the meeting at 10:47 p.m. All Ayes.

Tyra McCoy-Boyle, CPA
Business Administrator/Board Secretary