

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
Wednesday, October 23, 2013
Winslow Township Middle School
Agenda
7:00 p.m.

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **04/30/13**. It was also advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town and Winslow Township Post Offices.

II. MISSION STATEMENT

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL

Ewuniki Brown
Gulab Gidwani
Joanne Masciocchi
Julie A. Peterson
Cheryl Pitts
Aleta Sturdivant
Gail P. Watkins

Lorraine Dredden, Vice President
Patricia Davis, President

H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, Business Admin./Board Secretary
Howard Long, Jr. Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. BOARD OF EDUCATION – TEAM CHARTER

1. **At all Times:** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.
2. **Before a Meeting:** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.
3. **During a Meeting:** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.
4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

VI. 2013-2014 DISTRICT GOALS

1. Continue to review and assess in a systematic manner, using data, the district curriculum and students' needs to raise student achievement.
2. Create a positive school environment/culture conducive to teaching and learning for all stakeholders.
3. Continue to expand communication to all stakeholders to increase the capacity for greater parent/caregiver and community support.

VII. AWARDS/PRESENTATIONS

1. Discussion – School Uniforms

VIII. CORRESPONDENCE

IX. MINUTES

Regular Meeting

Wednesday, October 9, 2013

Open/Closed Sessions

On a motion made by _____, seconded by _____, approval of Minutes is granted.	
Exceptions: _____	
Roll Call:	
_____ Ms. Brown	_____ Ms. Pitts
_____ Mr. Gidwani	_____ Ms. Sturdivant
_____ Ms. Masciocchi	_____ Ms. Watkins
_____ Ms. Peterson	_____ Ms. Dredde
	_____ Ms. Davis

X. BOARD COMMITTEE REPORTS

XI. PUBLIC COMMENTS (Time Limited)

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to five minutes.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

On a motion made by _____, seconded by _____, approval of Public Comments is granted.
Exceptions: _____
Voice Vote: _____

XII. ADJOURNMENT OF PUBLIC COMMENTS

On a motion made by _____, seconded by _____, approval to adjourn Public Comments is granted.
Exceptions: _____
Voice Vote: _____

XIII. SUPERINTENDENT'S REPORT

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Board Policies & Regulations **None at this time.**

2. Second Reading of Board Policies & Regulations **None at this time.**

3. Security/Fire Drill Report **Exhibit XIII A: 3**

Approve the Security/Fire Drill Report, for September 2013, as presented in the attached exhibit.

4. Field Trips **Exhibit XIII A: 4**

Approve Field Trips for the 2013-2014 school year as listed in the attached exhibit.

5. Professional Development/Workshops & Conferences **Exhibit XIII A: 5**

a. Approve Professional Development opportunities as presented in the attached exhibit.

b. Approve the Professional Development opportunity as listed below:

Title: Read 180 & System 44 Implementation Training
Date(s): TBD
Audience: Read 180 & System 44 Teachers
Presenter: Scholastic Representative
Costs: \$16,093.00 (7 Days)
Funding: IDEA
Description: These trainings will provide ongoing support and professional development for new and experienced teachers instructing the Read 180 and System 44 reading programs.

c. Approve the Professional Development opportunity as listed below:

Title: SMART Board Training
Date(s): November 5, 2013
Audience: Classroom Teachers
Presenter: Thomas Shown, SMART-Certified Trainer (T-Tech Solutions)
Costs: \$1,000.00
Funding: NCLB – Title II
Description: To teach beginner and advanced users how to effectively use the interactive SMART Board technology to create interactive lessons and to find content and various websites to support classroom instruction.

6. Tuition Students (2013-2014) **Exhibit XIII A: 6**
Approve the placement of Tuition Students as listed in the attached exhibit.
7. Terminate Out-of-District Placements **Exhibit XIII A: 7**
Approve the termination of the Out-of-District placements as listed in the attached exhibit.
8. Homeless Student(s) **Exhibit XIII A: 8**
Approve the listing of Homeless students as per the attached exhibit.
9. Fundraiser(s) **Exhibit XIII A: 9**
Approve the following fundraisers/school activities for the 2013-2014 school year as listed below and as per the attached exhibit:
- School No. 2
- Jump Rope for Heart (02/21/14) – School No. 2
 - Various Candy (10/28/13) – H.S.A.
- School No. 4
- Breast Cancer Awareness Activities (10/25/13) – H.S.A.
 - Penny Drive (Oct./Nov.) – H.S.A.
- WTMS
- Annual Holiday Shoppe (Dec. 2013) – H.S.A.
 - Snacks at Athletic Events – H.S.A.
 - Chipotle & Yogo Factory Night (11/04/13) – H.S.A.
- WTHS
- Yankee Candles (Oct./Nov. 2013) – Theatre Guild
 - Wreath Sale (Nov./Dec. 2013) – 10th Grade Class
 - Tickets for Costume Party (Nov. 2013) – Stage Crew
 - Spirit Night at Chick-Fil-A (11/04/13) – Girls Volleyball
10. School No. 1 – Zoo on Wheels Program
Approve School No. 1 to invite the Philadelphia Zoo “Zoo on Wheels” program to the school on Thursday, January 23, 2014 at no cost to the district.
11. School No. 1 – Winter/Spring Concerts
Approve School No. 1 Winter and Spring Concert dates as listed below:
- Winter Concert – Thursday, December 19, 2013 at 6:30 p.m.
 - Spring Concert – Wednesday, May 21, 2014 at 6:30 p.m.

12. School No. 2 – First Grade Family Night

Approve School No. 2 First Grade Family Night for Tuesday, March 18, 2014 at 6:30 p.m.

13. School No. 2 – Field Day

Approve School No. 2 Field Day for Friday, May 30, 2014 (Rain Date: 06/03/14).

14. School No. 5 - Marathon

Approve the School No. 5 Annual Marathon for Thursday, May 1, 2014 (Rain Date: 05/02/14). The Marathon consists of grade level distance running and each student will be required to have parental permission.

15. School No. 5 – Field Day

Approve School No. 5 Field Day for Wed., June 4, 2014 (Rain Date: 06/05/14).

16. School No. 5 – 4th Grade Family Fun Night

Approve School No. 5 Fourth Grade Family Fun Night for Thursday, March 20, 2014 from 7:00 p.m. – 8:15 p.m.

17. School No. 5 – Jump Rope for Heart

Approve School No. 5 to participate in the 2014 Jump Rope for Heart event on February 13, 2014.

18. WTMS – Family Night

Approve the Middle School Scholastic Book Fair Family Night for Tuesday, October 29, 2013 at 6:30 p.m.

19. WTMS – Global Leadership Emerging Young Leaders Program

Approve Middle School students in the S.A.D.D. Club to partner/participate with the DOT Organization and AKA's in the Global Leadership Emerging Young Leaders Program during the 2013-2014 school year.

20. WTHS – Food Drive

Approve students and staff from the High School Health/PE Departments, along with the girls Volleyball Team, to organize a food drive from October 24th through November 18, 2013 to support the local food bank.

21. WTHS – Guest Speaker

Approve Mr. David Rimby, NJ Society of CPA’s, to visit the Accounting I Class of Ms. Hess to discuss career opportunities in Accounting and the “Pay It Forward” program.

22. WTHS – Thanksgiving Social for Senior Citizens

Approve the Class of 2016 to sponsor a Senior Citizens Thanksgiving Social on Friday, November 15, 2013 in the High School Cafeteria.

23. WTHS – South Jersey Industries - “Energy for the Arts” Grant

Approve the acceptance of the “Energy for the Arts” Grant from South Jersey Industries, in the amount of \$1,000, to the WTHS Dance Club.

24. WTHS – Guest Speaker

Approve Ms. Theresa Rohlfing, of the Center for Independent Living, to speak with students in the World of Work class for one day a week every other week. Ms. Rohlfing is a transition specialist who can assist students with their transitional needs.

25. WTHS – “The Blindness Challenge”

Approve the High School Key Club members to conduct a blindness simulation activity “The Blindness Challenge” during the last week in October. A member of the Little Rock Foundation (a local organization dedicated to improving the lives of the blind and visually impaired) will train students on how to assist a blind person and the Key Club Advisor will select a student who will be “blind” for the day escorted by a “sighted guide”.

26. 2013 – 2014 Emergency & Safety Procedures

Approve the Emergency & Safety Procedures for the 2013-2014 school year.

B. Principal’s Updates

- 1. Monthly School Highlights
- 2. Suspension Report

Exhibit XIII B: 1
Exhibit XIII B: 2

On a motion made by _____, seconded by _____, approval of Superintendent’s Report is granted.

Exceptions: _____

Roll Call:

_____ Ms. Brown

_____ Mr. Gidwani

_____ Ms. Masciocchi

_____ Ms. Peterson

_____ Ms. Pitts

_____ Ms. Sturdivant

_____ Ms. Watkins

_____ Ms. Dredden

_____ Ms. Davis

XIV. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A. REPORTS

1. Aramark Update **Exhibit XIV A: 1**

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Line Item Transfers **Exhibit XIV B: 1**

Approve the Line Item Transfers, for the month of August 2013, in accordance with N.J.S.A. 18A:22-8, as per the attached exhibit.

2. Board Secretary's Report **Exhibit XIV B: 2**

Approve the Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of August 2013. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Reconciliation Report **Exhibit XIV B: 3**

Approve the Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of August 2013. The Reconciliation Report and Board Secretary's Report are in agreement for the month of August 2013.

4. Board Secretary's Certification

The Board Secretary in accordance with N.J.A.C 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

5. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Bill List **Exhibit XIV B: 6**
- a. Approve the Vendor Bill List in the amount of \$1,702,035.21 as per the attached exhibit.
 - b. Ratify the Manual Bill List in the amount of \$861,467.00 as per the attached exhibit.
7. Payroll **None at this time.**
8. Jersey School Boards Association – Professional Development
Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.31 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Patricia Davis	Alternative Funding: Sustainable Schools	November 4, 2013	No Cost

9. Professional Development

Approve Jane Hind, LDTC, to attend the Fall 2013 SEMI Regional Meeting on Tuesday, October 29, 2013 from 9:30 a.m. – 11:30 a.m. at no cost to the District.

10. Professional Development Training – Stronge and Associates

Approve Stronge and Associates, Educational Consulting, LLC to conduct the following professional development training:

- One-day administrator/evaluator training – Stronge Leader Effectiveness Performance Evaluation System on November 5, 2013 at a cost of \$3,000.00.

To be charged to 11-000-221-320

And further acknowledge the following statement:

I certify that there are sufficient funds available for the Professional Development Training.

 Tyra McCoy-Boyle
 Business Administrator/Board Secretary

11. Use of Facilities

Approve the following Use of Facilities:

School	Organization	Dates	Day/Time	Room	Fee
School No. 1	Winslow Township Youth Soccer	10-24-13 - 6-30-14	Monday - Friday 5:30 – 7:30 p.m.	Fields	No Fee
School No. 1	Winslow Township Youth Soccer	10-24-13 - 6-30-14	Monday & Wednesday 6:30 – 8:30 p.m.	All Purpose Room	No Fee
School No. 1	Winslow Township Basketball Association		Tuesday, Thursday & Friday CHANGE OF DAYS Previously approved for Monday - Friday	All Purpose Room	
School No. 2	Winslow Township Youth Soccer	10-24-13 - 6-30-14	Tuesday & Thursday 6:30 – 8:30 p.m.	All Purpose Room	No Fee

12. Disposal of School Property

Exhibit XIV B: 12

Approve the Disposal of School Property per the attached exhibit.

Location	Department	Description
School # 2	Kitchen	1 oven, 1 steam table – broken
School # 4	Kitchen	1 warming box – broken
Middle School	Kitchen	2 ovens, 1 steamer – broken
	Media Center	Audio Visual Equipment – broken, obsolete
High School	Kitchen	1 oven, 1 steam table, 1 cold well, 1 braiser, 1- 2 door freezer, 1 – 2 door refrigerator
	Business	7 student tables, 11 student tables w/side table – broken legs
	Library	1 monitor, 1 hard drive, 1 keyboard, 1 speaker – old, not needed
	Athletics	20 Boys Lacrosse Helmets – rejected helmets by Schutt Reconditioning

13. Change Order

Approve Change Order No. 001 for Falasca Mechanical for a net decrease of (\$10,834.00) as follows:

1. Modification to vertical pipe and filler closures	\$4,733.00
2. Install cabinets and case work after school hours	\$5,760.00
3. Modifications to infill framing	\$8,928.00
4. Change new tile to carpet	\$4,860.00
5. Floor and base repair at new cabinet & sink combination	\$3,135.00
6. Elimination of new structural steel installations	<u>(\$38,250.00)</u>
	<u>(\$10,834.00)</u>

14. 2013-2014 Joint Transportation Agreement – Chesilhurst Board of Education

Ratify the 2013-2014 Joint Transportation Agreement between the Winslow Township Board of Education and the Chesilhurst Board of Education to transport students on Route Number Ch to/from various Winslow Schools from October 16, 2013 – June 30, 2014 at a rate of \$50/route one way.

15. Consent, Estoppel and Amendment Agreement

Exhibit XIV B: 15

Approve the Consent, Estoppel and Amendment Agreement between Winslow Township Board of Education (“Host Customer”), Winslow Township Solar, LLC, a New Jersey limited liability company (“Power Provider”), and Bridge Bank, National Association, a national banking association (“Bank”).

16. Parental Transportation Contract

Ratify the Parental Transportation Contract for Ms. Beck to transport her special needs child to and from an out of district placement at a rate of \$75.00/day in accordance with the school calendar as follows:

- a. July 1, 2013 – August 31, 2013
- b. September 1, 2013 – June 30, 2014

The parent/legal guardian will provide to the Board Secretary evidence of a valid driver license, a valid vehicle registration and display a current inspection sticker on the windshield. In addition, the parent/legal guardian shall furnish automobile liability insurance not less than \$1,000,000 single limit coverage.

17. Transportation Contract – State of NJ, Department of Children & Families

Ratify Transportation Contract # 14JDDS between the Winslow Township Board of Education and the State of New Jersey, Department of Children and Families to transport one (1) student round-trip from October 1, 2013 – September 30, 2014 at a rate of \$200.00/day.

2. New Hire

Approve the following New Hire Appointment for the 2013/2014 school year:

	Name	Position	School	Prorated Salary	Effective
A	Langhorne, Cryhten	Special Ed Teacher	HS	\$62,961 BA – Step 10	1/1/2014

3. Retirements

Approve the following Retirements for the 2013/2014 school year:

	Name	Position	School	Effective
A	Caracciolo, Patrice	1 st Grade Teacher	No. 4	1/1/2014
B	Cataldi, Jaclyn	Preschool Teacher	No. 3	1/1/2014

4. College Placement

Approve the following College Placement for the 2013/2014 school year:

	College/ University	Student	Experience	Cooperating Teacher	Sch	Dates	Subject
A	Grand Canyon	Irons, Ruta Paul	Field Experience	Shifren, Stacy	No. 2	1/6/2014-4/25/2014	Elementary

5. Support Substitute

Approve the following Support Substitute for the 2013/2014 school year:

	Name	Position
A	Pearson, Scherrie	Support Secretary

6. 2013-2014 WINSOAR Alternative Program-High School

Approve the following 2013/2014 WINSOAR Alternative Program-High School Substitute Teacher, from 2:00 p.m. to 6:00 p.m. at \$37.73 hourly rate:

	Name	Position
A	Diggs, Stacy	Biology Teacher

NOTE: Hourly rate adjustment pending ratification of WTEA contract

7. 2013/2014 Extended School Day Program Tutors

Approve the following 2013/2014 Extended School Day Program Tutors, on an as needed basis, for English Language Arts, Math and ESL to be held Tuesdays and Thursdays for one (1) hour tutorial sessions per day from October 2013 through April 2014 at Schools No. 1, 2, 3, 4, 5, 6 and High School at \$37.73 hourly rate:

- a. Regular Education Tutors for English Language Arts and Math at Schools No. 1 through No. 6 and High School: Title I (20-237-100-100-000-00)

	Name	Subject	School	Time
A	Adair, Andrew	English	HS	2:30 to 3:30 p.m.
B	Amato, Gina	English Language Arts/Mathematics	No. 4	4:00 to 5:00 p.m.
C	Baylinson, Adrienne	English	HS	2:30 to 3:30 p.m.
D	Bellaver, Carole	Mathematics	No. 5	3:30 to 4:30 p.m.
E	Bowen, Matthew	English Language Arts/Mathematics	No. 1	4:00 to 5:00 p.m.
F	Chiumento, Karen K.	English Language Arts	No. 5	3:30 to 4:30 p.m.
G	Dancik, Julie	Mathematics	No. 5	3:30 to 4:30 p.m.
H	Edgerly, Cynthia	English Language Arts/Mathematics	No. 4	4:00 to 5:00 p.m.
I	Fitzpatrick, Phyllis	English Language Arts	No. 1	4:00 to 5:00 p.m.
J	Friedel, Sue	English Language Arts	No. 2	4:00 to 5:00 p.m.
K	Goodwin, Monique	English Language Arts	No. 5	3:30 to 4:30 p.m.
L	Hagan, Jeana	Mathematics	No. 3	4:00 to 5:00 p.m.
M	Hairston, Michelle	English Language Arts	No. 6	3:30 to 4:30 p.m.
N	Hebbons, Crystal	English Language Arts	No. 6	3:30 to 4:30 p.m.
O	Hehn, Debra	Mathematics	No. 5	3:30 to 4:30 p.m.
P	Henderson-Jackson, Karla	Mathematics	No. 5	3:30 to 4:30 p.m.
Q	Jarow, David	Mathematics	HS	2:30 to 3:30 p.m.
R	Jefferies, Tyeisha	English Language Arts	No. 1	4:00 to 5:00 p.m.
S	Johnson, Michelle	English Language Arts/Mathematics	No. 1	4:00 to 5:00 p.m.
T	Kelly-Pearson, Dawn	Mathematics	No. 5	3:30 to 4:30 p.m.
U	Kirshner, Sandra	Mathematics	No. 3	4:00 to 5:00 p.m.
V	Lanzey, Cynthia	English Language Arts	No. 5	3:30 to 4:30 p.m.
W	Loeffler, Joanne	English Language Arts	No. 6	3:30 to 4:30 p.m.
X	McCarthy, Cynthia	English Language Arts	No. 3	4:00 to 5:00 p.m.
Y	Nagy, Teresa	Mathematics	HS	2:30 to 3:30 p.m.
Z	Nichols, Barbara	English Language Arts	No. 6	3:30 to 4:30 p.m.
aa	Nicholas, Wayne	English	HS	2:30 to 3:30 p.m.
bb	Parker, Michelle	Mathematics	No. 6	3:30 to 4:30 p.m.
cc	Pino, John	English	HS	2:30 to 3:30 p.m.
dd	Ragone, Maria	English Language Arts	No. 2	4:00 to 5:00 p.m.
ee	Ripp, Roberta	English Language Arts	No. 5	3:30 to 4:30 p.m.
ff	Ruff, Thelma	Mathematics	HS	2:30 to 3:30 p.m.
gg	Schultz-Ford, Theresa	English Language Arts	No. 3	4:00 to 5:00 p.m.
hh	Shiple, Michelle	Mathematics	No. 6	3:30 to 4:30 p.m.
ii	Smith, Chantel	Mathematics	HS	2:30 to 3:30 p.m.
jj	Tomczak, Karen	English Language Arts/Mathematics	No. 4	4:00 to 5:00 p.m.
kk	Vespe, Patricia	English Language Arts/Mathematics	No. 4	4:00 to 5:00 p.m.
ll	Zahn, Abby	English Language Arts	No. 6	3:30 to 4:30 p.m.

NOTE: Hourly rate adjustment pending ratification of WTEA contract

- b. Special Education Tutors for English Language Arts and Math at Schools No. 1 through No. 6 and High School: IDEA (20-256-100-100-000-00)

	Name	Subject	School	Time
A	Diggs, Carmen	Special Education	No. 4	4:00 to 5:00 p.m.
B	DiSipio, Michelle	Special Education	No. 3	4:00 to 5:00 p.m.
C	Familiare, Amanda	Special Education	No. 4	4:00 to 5:00 p.m.
D	McGlade, Staci	Special Education	No. 2	4:00 to 5:00 p.m.
E	Pellegrino, Juliana	Special Education	No. 3	4:00 to 5:00 p.m.
F	Summers, Lauren	Special Education	No. 4	4:00 to 5:00 p.m.
G	Martinez, Stacie	Special Education	No. 6	3:30 to 4:30 p.m.
H	Veale, Kathy	Special Education	No. 6	3:30 to 4:30 p.m.

NOTE: Hourly rate adjustment pending ratification of WTEA contract

- c. ESL Tutors for Schools No. 1, 2, 4, 5, and High School: Title I (20-245-100-100-000-00)

	Name	Subject	School	Time
A	Foran, Stephanie	ESL	No. 5	3:30 to 4:30 p.m.
B	Murtha, Sheila	ESL	HS	2:30 to 3:30 p.m.
C	Rateb, Serena	ESL	No. 2	4:00 to 5:00 p.m.
D	Roman, Migdalia	ESL	No. 4	4:00 to 5:00 p.m.
E	Siddons, Sandra	ESL	No. 1	4:00 to 5:00 p.m.

NOTE: Hourly rate adjustment pending ratification of WTEA contract

On a motion made by _____, seconded by _____, approval of Personnel Report is granted.

Exceptions: _____

Roll Call:

_____ Ms. Brown	_____ Ms. Pitts
_____ Mr. Gidwani	_____ Ms. Sturdivant
_____ Ms. Masciocchi	_____ Ms. Watkins
_____ Ms. Peterson	_____ Ms. Dredde
	_____ Ms. Davis

XVI. OPEN PUBLIC RECORDS ACT (OPRA) REQUESTS

1. The Winslow Board of Education processed the following OPRA Requests between October 10th and October 23, 2013:

Number of Requests Received	Approved	Denied
1 (GRC)	1	0

XVII. OLD BUSINESS

XVIII. NEW BUSINESS

XIX. INFORMATIONAL ITEMS

1. Annual Review of Memorandum of Agreement with Law Enforcement **Exhibit XIX**
2. 2013 School Profiles – Target Performance

XX. EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in “Executive Session,” i.e. without the public being permitted to attend; and

WHEREAS, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on October 23, 2013 at ___ p.m.; and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

“(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion.” The legal citation to the provision(s) at issue is: _____ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(2) Any matter in which the release of information would impair a right to receive funds from the federal government.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

_____;

“(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body” The collective bargaining contract(s) discussed are between the public body and _____;

“(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.” The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are _____

_____ and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is _____;

“(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are: _____;

“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

WHEREAS, the length of the Executive Session is estimated to be _____ minutes after which the public meeting shall (circle one) reconvene and immediately adjourn or reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

BE IT FURTHER RESOLVED that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

On a motion made by _____, seconded by _____, approval to move to Executive Session is granted at _____.	
Exceptions: _____	
Roll Call:	
_____ Ms. Brown	_____ Ms. Pitts
_____ Mr. Gidwani	_____ Ms. Sturdivant
_____ Ms. Masciocchi	_____ Ms. Watkins
_____ Ms. Peterson	_____ Ms. Dreden
	_____ Ms. Davis

XXI. ADJOURNMENT OF EXECUTIVE SESSION Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Executive Session is granted.
Exceptions: _____
Voice Vote: _____

XXII. ADJOURNMENT Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Meeting is granted.
Exceptions: _____
Voice Vote: _____