

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
Winslow Township Middle School
30 Coopers Folly Road
Atco, NJ 08004

Wednesday, October 10, 2012
7:00 p.m.

MINUTES

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **04/30/12**. It was also advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town and Winslow Township Post Offices.

II. MISSION STATEMENT

The ***Mission*** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL – In roll call the following Board Members were noted present:

Present:	Patricia Davis	Cheryl Pitts
	Lorraine Dredden	Gail Watkins
	Gulab Gidwani	Aleta Sturdivant, Vice President
	John Korostowski	Julie A. Peterson, President
	Joanne Masciocchi	arrived 7:29 p.m.

Also Present: H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, CPA, Business Administrator/Board Secretary
Howard Long, Jr. Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. BOARD OF EDUCATION – TEAM CHARTER

Ms. Watkins -

1. ***At all Times***: Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.

Ms. Pitts -

2. ***Before a Meeting***: Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.

Mr. Gidwani -

3. ***During a Meeting***: Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.

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Mr. Korostowski -

4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

VI. CORRESPONDENCE

Ms. Tyra McCoy-Boyle – A letter was received from the State of New Jersey addressed to Ms. Julie Peterson, Board President, dated October 2, 2012. Dear Ms. Peterson, this letter is regarding the status of the Winslow Regional Day School located at 198 Cooper Folly Road in Atco. Pursuant to paragraph 19 of the March 22, 1982 lease agreement between the New Jersey Department of Education and the Board of Education of Lower Camden County Regional High School District Number One, the predecessor in interest to the Winslow Township Board of Education, the building located at the above address shall be surrendered to the Winslow Township Board of Education upon six month's written notice if the premises are no longer used for an educational purpose.

The Board operated the Regional Day School until its contract with the Department expired on June 30, 2011 and was not renewed. Written notice for the termination of the lease agreement was given on March 2, 2012. Therefore, upon termination of the lease agreement between the Department and the Board the building located at 198 Cooper Folly Road in Atco is surrendered to the Board. By doing so, the Department is relinquishing any and all responsibilities for the building, including capital improvements.

Signed David F. Corso, Assistant Commissioner.

The Board stood and honored Mayor Barry Wright for his work and support in ascertaining the Regional Day School. We thank you for your work, your dedication to Winslow and we look forward to a continued beautiful working relationship with the Township.

Mayor Wright – Thank you all very much. The real accolades need to go to Senator Fred Madden, our legislative leader, that really fought the persons in Trenton. This really just shows everybody the Township Government, the School Board and our State Legislative working together, we can get everything accomplished. Thank you.

Ms. Tyra McCoy-Boyle – The second piece of correspondence is dated October 1 and is to myself from the Winslow Township Fire Department. Dear Ms. McCoy-Boyle, I am writing to request a meeting with you to discuss the fire code violations, disposition and conditions of two buildings on Central Avenue. These facilities will require protection from vandalism, as well as other measures outlined in the New Jersey Uniform Fire Code. It is my understanding that the former Township Municipal Building is owned by the Board of Education. This facility has been closed for some time due to mold and is exhibiting obvious evidence of structural deficiency, which have been the subject of two complaints to my office. I have sent notices to the Winslow Township Construction Official via referral form for potential Unsafe Structural proceedings pursuant to NJAC 5:70-2.16. The Fire Code prescribes other instruments be

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pursued which we also need to discuss. I have attached copies of the Notice of Violations as well as pertinent and applicable Code sections for your perusal. I mutually convenient appointment can be scheduled through Ms. Lorraine Pataky at my office.
Yours in Fire Safety, Michael S. Scardino

Ms. McCoy-Boyle did contact Mr. Scardino and an appointment has been scheduled.

Ms. McCoy-Boyle – The third piece of correspondence is dated October 3 and it is from Archway Programs addressed to Dr. Poteat.

Dear Dr. Poteat, You may recall that the Department of Education many years ago audited Archway Programs Private School for the Handicap and determined there were overcharges on the tuition charges to sending districts for the school year 1994-1995 through 1998-1999. Archway felt many of the DOE charges were wrong and appealed them but it also agreed that many were correct. Throughout the whole process of appeals it has been our overriding goal to try to resolve all of these issues through a settlement fair to all affected districts. Indeed back in 2003 we tried to settle directly with the districts for a total of \$1.7 million. Before the current process moves from the administrative stage to the courts we think it is time to try to settle again. Contingent on approval by the State we now have the ability to offer of \$3,000,000.00 for settlement. Each district would receive a pro rata portion of that amount based on its share of students sent and tuition paid for the years in question. We have included with this letter a breakdown of the pro rata calculation. Your district's reimbursement would be \$90,030.76. If you are agreeable to this proposition, please take the appropriate formal action in the next 60 days to approve it and return the proposed form of agreement enclosed with this letter. We thank you for your board's consideration of this offer to settle.

Mr. Long – I have knowledge of some background information and it involves a number of districts. This has been going on for almost 14 years. The feedback from our administration is that it is time to put this behind us. There is an offer on the table of \$90,000 and I don't think it will get a lot better. And there is going to be a lot of time and effort wasted to get to that point in time and I think everybody is trying to get this resolved as promptly as possible. It is my recommendation to the Board that you consider authorizing the settlement consistent with the offer that has been made. I think it has been portioned fairly between all of the districts.

Ms. McCoy-Boyle – Correspondence number four is directed to the Winslow Township Board of Education. To whom this may concern: My name is Ming C. Louie, I am a former graduate of Winslow Township High School class of 2005. I currently reside in Southern California and I am inquiring about permission to film specific interior and exterior parts of the Winslow Township High School. I previously spoke with the Board and high school secretary via telephone and in person referencing clearance to film. Timing is imperative as I am scheduled to leave next week on October 10, 2012 and I truly hope to have the opportunity to represent my high school proudly in my documentary. I want to be clear and assure you that my footage will not include students or staff. And with your approval and permission, I'd be honored if I could film the courtyard, my former senior locker and the gymnasium.

The filming is to showcase Winslow Township High School in a positive light as it has played a significant role shaping me into the young adult I am today. It holds great sentimental value to my life, upbringing and I hope to represent Winslow well. I have a one-man camera crew, my cinematographer Jaquan Barnett, and his equipment includes a very small Canon camera. Our motion will be extremely discreet and filming will conclude in thirty minutes capturing the

specific aforementioned elements of Winslow. I look forward to corresponding with you referencing my request. Please contact me back via cell at your earliest convenience. I sincerely thank you for your time, the opportunity and hope to have a chance to showcase Winslow proudly during my tenure. Kind regards, Ming C. Louie

Resolution – Archway Schools

A motion was made by Ms. Sturdivant, seconded by Ms. Pitts to approve a resolution to settle the matter involving Archway Schools as specified in the letter read by Ms. McCoy-Boyle.

<i>Roll Call:</i>			
Ms. Davis	Yes	Ms. Masciocchi	Absent
Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Mr. Korostowski	Yes	Ms. Sturdivant	Yes
		Ms. Peterson	Yes
Motion Carried			

Filming at Winslow Township High School

A motion was made by Ms. Dredden, seconded by Mr. Gidwani to approve the filming at the High School with the stipulation that the Principal and escort be available for the filming.

Ms. Sturdivant asked whether the attorney could draw up a legal document.

Mr. Long responded that he would draw up a short license agreement so the motion would authorize the execution of a license agreement to permit the filming subject to confirmation with Mr. Carter on time and date and also with a chaperone.

The motion was amended to read:

A motion was made by Ms. Dredden, seconded by Mr. Gidwani to approve the filming at the High School with the stipulation that the Principal and escort be available for the filming. Mr. Long is authorized to draw up a license agreement to permit the filming subject to confirmation with Mr. Carter on time and date and also with a chaperone.

<i>Roll Call:</i>			
Ms. Davis	Yes	Ms. Masciocchi	Absent
Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Mr. Korostowski	Yes	Ms. Sturdivant	Yes
		Ms. Peterson	Yes
Motion Carried			

VII. AWARDS/PRESENTATIONS

1. 2011-2012 Violence & Vandalism Reporting – Dr. Poteat
2. Final QSAC Report for this year from the New Jersey Department of Education.

The District is evaluated in several areas within the school district. Those five areas are:

	1 st Reporting	2 nd Reporting
Instruction and Programs - Curriculum & Instruction	56%	74%
Fiscal Management – Business Office – how we spend out monies	100%	100%
Governance – School Board Policy & Procedures	77%	68%
Operations – Facilities, records & reporting to state	87%	87%
Personnel – Staff certifications & reporting	95%	95%

You have to receive 80% in order to receive a passing score.

The Department of Education asked that certain things are shared with the Board:

1. The School Board and Superintendent must work together as a team on all phases of the school district and its operation.
2. The Board must work as a single team cohesively at all times and under all conditions.
3. The Board must concentrate on Governance. The Superintendent must concentrate on day to day operations.
4. Maintain and follow the school code, State code and Board Policy in all of our dealings.
5. There should be no indications of micromanagement, therefore the School Board again concentrating on governance and policy. The Superintendent is responsible for the day to day operations of the school district. We should make sure that those responsibilities are clearly defined. If you can recall in July we had our meeting to discuss many of these same issues. Since July I think we have made significant improvement as we address some of these issues.

In March the County Superintendent and her team will be returning to the school district again to do an evaluation where we have not achieved 80%. I think we are moving in the right direction. I am in the process of responding and preparing our information so that when they return, hopefully we will be able to receive additional points.

Meeting with County Superintendent

A motion was made Mr. Gidwani, seconded by Ms. Sturdivant to meet as a Board with the County Superintendent. The meeting will be advertised.

<i>Roll Call:</i>			
Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Mr. Korostowski	Yes	Ms. Sturdivant	Yes
		Ms. Peterson	Yes
Motion Carried			

VIII. MINUTES

A motion was made by Ms. Davis, seconded by Ms. Dredden to approve the Minutes Open/Closed Session Minutes for the following meeting:

Regular Meeting Thursday, September 27, 2012 Open/Closed Sessions

<i>Roll Call:</i>			
Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Mr. Korostowski	Yes	Ms. Sturdivant	Yes
		Ms. Peterson	Yes
Motion Carried			

IX. BOARD COMMITTEE REPORTS

Township Liaison

The Township Liaison Committee met today at 5:00 p.m. Items discussed were:

- Blue Anchor Building – Dr. Poteat can explain in more detail about that.
- Thank you to Mayor Wright for his assistance in securing the Regional Day School.
- November 12 is Veteran’s Day. We ask that the Board entertains a motion to design and maintain a school district Veteran’s wreath that will be utilized on November 12 and again for Memorial Day.
- Robins’ Nest.
- Paving and stripes by the County at School No. 3.

Wreath for Veteran’s Day and Memorial Day

A motion was made by Ms. Davis, seconded by Ms. Dredden to design and maintain a school district Veteran’s Wreath for Veteran’s Day and Memorial Day. A donation will be accepted from Board Members and others to support this.

Ms. Sturdivant asked if we could use public funds for the wreath.

Dr. Poteat said that he did not think so and if the Board wants to purchase a wreath it would be from the Board and anyone else would want to contribute. A small donation from each Board Member and anyone else.

The motion was amended to reflect the change.

<i>Roll Call:</i>			
Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Mr. Korostowski	Yes	Ms. Sturdivant	Yes
		Ms. Peterson	Yes
Motion Carried			

X. PUBLIC COMMENTS (Time Limited)

A motion was made by Mr. Gidwani, seconded by Ms. Pitts to open and close the meeting for Public Comments at 7:50 p.m.

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to five minutes.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.

5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

Voice Vote: All in favor

XII. SUPERINTENDENT'S REPORT

A motion was made by Ms. Dredde, seconded by Ms. Davis to approve A. & B. as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Board Policies & Regulations **None at this time.**
2. Second Reading of Board Policies & Regulations **None at this time.**
3. Security/Fire Drill Report **None at this time.**
4. Field Trips **Exhibit XII A: 4**

Approve Field Trips for the 2012-2013 school year as listed in the attached exhibit.

5. Professional Development/Workshops & Conferences **Exhibit XII A: 5**
 - a. Approve Professional Development opportunities as per the attached exhibit.
 - b. Approve the Professional Development opportunity as listed below:

Title: Language Arts Literacy
Date(s): September 2012 – November 30, 2012
Audience: Classroom Teachers of Grades 4 - 12
Presenter: Dr. Joseph Giampalmi, Assistant Professor/Consultant
Rowan University
Costs: \$14,400 (12 Days)
Funding: NCLB
Description: The objective of the program is in correlation with the Superintendent's primary goal; raising student achievement. Training will encompass content specific literacy strategies, transitioning to the Common Core Standards, text complexity, interdisciplinary instructional practices, test preparation strategies, college and career readiness, and professional development.

- c. Approve the Professional Development opportunity as listed below:

Title: Addressing the Academic & Behavior Needs of Students with Asperger's
Date(s): November 6, 2012 (2 Sessions)
Location: TBD
Audience: General and Special Education Teachers
Presenter: Estrella Wells - The Learning Well
Costs: No Charge

- d. Approve the Professional Development opportunity as listed below:

Title: Vision and Learning: What's the Connection?
Date(s): November 6, 2012
Location: Learning Center
Audience: Nurses, CST
Presenter: Dr. Michael Galloway
Costs: \$200
Funding: IDEA Grant

- e. Approve the Professional Development opportunity as listed below:

Title: SMART Board Training
Date(s): November 6, 2012
Audience: Classroom Teachers
Presenter: Thomas Shown – SMART Certified Training
T-tech Training Solution
Costs: \$1,000
Funding: NCLB Title II
Description: To teach teachers how to effectively use the interactive SMART Board technology to create interactive lessons and to find content and various websites to support classroom instruction.

- f. Approve the Professional Development opportunity as listed below:

Title: Common Core Standards for English Language Arts and Mathematics
Date(s): November 6, 2012
Audience: District Teaching Staff
Presenter: Standards Solution Consultant
Costs: \$3,600 (2 Presenters)
Funding: NCLB Title II
Description: To align practices with the Common Core Standards and use of Literature Circles to support increased student learning.

g. Approve the Professional Development opportunity as listed below:

Title: Literacy Circles
Date(s): November 6, 2012
Audience: District Teachers
Presenter: Steven Hempel, Rowan University
Costs: \$1,200
Funding: NCLB
Description: To assist teachers in integrating guided reading, monitoring skills and strategies, and independent reading in the classroom.

6. Tuition Students **Exhibit XII A: 6**

Approve the placement of Tuition Students as listed in the attached exhibit.

7. Terminate Out-of-District Placements **Exhibit XII A: 7**

Approve to terminate Out-of-District Placements as listed in the attached exhibit.

8. Homeless Student(s) **Exhibit XII A: 8**

Approve the listing of Homeless students as per the attached exhibit.

9. Fundraiser(s) **Exhibit XII A: 9**

Approve the following fundraisers for the 2012-2013 school year as listed below and as per the attached exhibit:

School No. 3

- o Jeans Day (10/12/12) – School Staff

School No. 5

- o GoodSearch Web Search – H.S.A.

WTMS

- o Yankee Candles – Student Government
- o Valentine’s Day Grams – Student Government
- o Good Bye Grams – Student Government
- o “Wear Sunglasses” Day – Student Government
- o Talent Show/Wristbands – Student Government
- o Jeans Day (10/12/12) – NJHS
- o Jeans Day (11/16/12) – NJHS
- o Jeans Day (05/03/13) – NJHS

WTMS

- o School Supplies – Art Club
- o JROTC T-Shirts – JROTC
- o Entertainment Books – Business Club

- T-Shirts for Fall Play & Spring Musical - Drama Club
- Stage Crew T-Shirts – Drama Club
- Theatre and Stage Crew Sweatshirts & Sweatpants – Drama Club
- Ticket Sales for Fall Play – Drama Club
- Ticket Sales for Spring Musical – Drama Club
- Concession Sales for Spring Musical – Drama Club
- Concession Sales for Fall Play – Drama Club
- Spirit Night at Chick-Fil-A (10/29/12) – National Honor Society

10. Textbook Adoption

Approve the adoption of the following textbooks:

- The Developing Child Teacher Wraparound Edition (ISBN 9780-07-888360-6)
 - McGraw-Hill Copyright 2010
 - Cost: \$2,060.84
- The Developing Person Through the Life Span (ISBN 1-4292-3203-6)
 - Worth Publishing Copyright 2011
 - Cost: \$3,237.00

11. School No. 4 – Franklin Institute Science Assembly

Approve School No. 4 to host the Franklin Institute Science Program on October 15, 2012 at 9:45 a.m. This assembly is for 3rd Grade students and will coincide with the third grade science fair.

Note: School No. 4 H.S.A. is funding this assembly program.

12. School No. 4 – Book-it Reading Program

Approve School No. 4 to participate in the Book-it Reading Incentive Program as sponsored by Pizza Hut.

13. School No. 4 – Hygiene Products Drive

Approve School No. 4 Third Grade Student Council to conduct a Hygiene Products Drive during the 2012-2013 school year to support families in Winslow Township.

14. School No. 4 – Professional Development

Approve Mr. Steven Hempel, Rowan University, to provide a series of workshops during the 2012-2013 school year to School No. 4 staff focused on writing instruction in elementary grades.

Note: The cost of \$500.00 will be funded through the School No. 4 budget.

15. School No. 6 – iPad Donation

Approve the acceptance of a donation from the Academics First Program of one iPad for use at School No. 6.

16. WTHS – Guest Speakers

a. Approve Ms. Diane McKenzie, Rubies & Pearls Girls Mentoring Group, to speak to students during the 2012-2013 school year.

b. Approve a member of the NJ Society of CPA's as a guest speaker in Ms. Hess' Accounting I Class on November 15, 2012.

17. Vendor – The CNNH

Approve, as a vendor, The Center for Neurological & Neurodevelopmental Health (CNNH), 250 Haddonfield-Berlin Road, Suite 105, Gibbsboro, NJ, to provide a neuropsychological evaluation and school observation for a student during the 2012-2013 school year.

B. For Board Members Information

None at this time.

<i>Roll Call:</i>			
Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Mr. Korostowski	Yes	Ms. Sturdivant	Yes
		Ms. Peterson	Yes
Motion Carried			

XIII. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A motion was made by Ms. Davis, seconded by Ms. Dredden, to approve A. & B. as recommended by the Business Administrator/Board Secretary.

A. Reports

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Line Item Transfers

None at this time.

2. Treasurer's Report

None at this time.

- 3. Board Secretary's Report **None at this time.**
- 4. Board Secretary's Certification **None at this time.**
- 5. Boards' Certification **None at this time.**
- 6. Bill List **Exhibit XIII B: 6**

Approve the Bill List as listed below and as per the attached exhibit.

- o Vendor Bill List \$1,936,733.88
- o Manual Bill List \$ 756,069.33

- 7. Payroll **None at this time.**
- 8. Use of Facilities **Exhibit XIII B: 8**

Approve the Use of Facilities for the following organizations as listed in the attached exhibit:

- o Winslow Township Youth Wrestling Association
- o Winslow Township Youth Soccer Association

- 9. Disposal of School Property and Textbooks **Exhibit XII B: 9**

Approve the Disposal of School Property and Textbooks as listed below and as per the attached exhibit.

Location	Department	Description
School # 5	Student Support	1 Desktop Computer Monitor – Broken
Middle School	Social Studies	1 Projector Screen – Damaged in delivery – replaced by company

- 10. 2012-2013 Joint Transportation Agreement – Glo. County Special Services

Approve the 2012-2013 Joint Transportation Agreement between the Winslow Township Board of Education and the Gloucester County Special Services School District to transport one (1) student at a cost of \$29.07/day to the Pineland Learning Center from September 5, 2012 – June 30, 2013.

- 11. The Middlesex Regional Educational Services Commission (MRESC)

Approve the Agreement for a Cooperative Pricing System between the Middlesex Regional Educational Services Commission (MRESC) and the Winslow Township Board of Education.

12. Yale School North, Inc. – Free or Reduced Lunch Program 2012-2013

In accordance with the requirements of the New Jersey Administrative Code, Section 6A:23-4.5(s)(20), the Board hereby agrees and consents to the following:

The Private School, Yale School North, Inc. is not required to charge District students for any “paid or reduced meals” furnished directly or indirectly by Yale to them. This shall be effective for the school year beginning September 1, 2012 – June 20, 2013.

<i>Roll Call:</i>			
Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Mr. Korostowski	Yes	Ms. Sturdivant	Yes
		Ms. Peterson	Yes
Motion Carried			

Dr. Poteat welcomed the new Director of Personnel, Mr. Dion Davis to the District.

XIV. PERSONNEL

A motion was made by Ms. Pitts, seconded by Ms. Watkins, to approve Item # 1 – 18 with regard to Personnel.

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	Sch	Position	From	To	
A	Mazzeo, Tammy	No. 4	Computer Teacher	9/20/2012	10/12/2012	P
B	Wise, Veronica (revision)	HS	Special Education Teacher	10/19/2012-10/26/2012 10/29/2012-1/1/2013	10/22/2012-11/26/2012 11/27/2012-1/11/2013	P U
C	Jones, Jewel (revision)	No. 3	Principal	7/31/2012-9/30/2012	7/31/2012-12/31/2012	P
D	Herzer, Kathleen	MS	Secretary	10/11/2012	12/31/2012	P

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2. New Hires

Approve the following New Hires for the 2012/2013 school year:

	Name	School	Position	Prorated Salary	Effective
A	Bishop, Susan D. (replacing Ralston, J.)	MS	Special Education Teacher (RC)	\$51,561 MA+15 – Step 1	11/1/2012
B	Neumuller, Rhonda (replacing Hagan, J.)	No. 3	2 nd Grade Teacher (Leave of Absence)	\$53,161 MA+45 – Step 1	11/1/2012

3. Retirements

Approve the following Retirements for the 2012/2013 school year:

	Name	School	Position	Effective
A	Jones, Jewel	No. 3	Principal	1/1/2013
B	Herzer, Kathleen	MS	Secretary – Guidance	1/1/2013
C	Grolnick, Myrna	MS	Language Arts Literacy Teacher	1/1/2013

4. Termination

Approve the following Termination for the 2012/2013 school year:

	Name	School	Position	Effective
A	Soltner, Jamie	No. 1	High School/CO-OP Student Worker	10/1/2012

5. Rescission of Appointment

Approve the Rescission of a New Hire Appointment for the 2012/2013 school year:

	Name	School	Position	Prorated Salary	Effective
A	Davenport, Tonya	MS	Math Coach	\$68,561 Doc – Step 10	10/15/2012

6. WINSOAR

Approve the following Middle School Teachers for the WINSOAR program at the High School for the 2012-2013 school year: (11-130-100-101-160-07)

	Name	Subject	Hourly Rate
A	Lee, Lauren	Special Education Teacher	\$37.73
B	Rankin, Kecia	Special Education Teacher	\$37.73
C	Hill, Sarah	English Teacher	\$37.73
D	Edwards, Elliott	Health & PE Teacher	\$37.73
E	Coley, Pat	Special Education Teacher	\$37.73
F	Donohue, Carol	Social Studies Teacher	\$37.73

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G	Sykes, Hannah	Science Teacher	\$37.73
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7. Coaches/Co-Curricular Club Advisors

- a. Approve the following Winter Coaches at the Middle School for the 2012/2013 school year (11-402-100-100-402-07)

	Coach	Sport	Stipend	Step
A	Watson, Jeff	Weight Training Coach	\$2,370	1

- b. Approve the rescission of appointment for the following Winter Coach at the Middle School for the 2012/2013 school year: (11-401-100-330-401-07)

	Coach	Sport	Season	Stipend	Step
A	Martin, Gregg	Head Boys' Basketball	Winter	\$2,505	3

- c. Approve the following Winter Coaches at the High School for the 2012/2013 school year: (11-402100-100-402-08)

	Coach	Sport	Stipend	Step
A	Gyurics, Jean	Head Girls' Basketball Coach	\$7,488	1
B	Martin, Gregg	Assistant Boy's Basketball Coach	\$4,551	1

8. College Placements

Approve the following College Placements for the 2012/2013 school year:

	College/University	Student	Experience	Cooperating Teacher	Sch	Dates	Subject
A	Camden County	Hamphill, Stephanie	2 Day Classroom Observation	Diaz, S. & Hagan, J.	HS/ No. 3	10/15/2012-10/19/2012	English/ Elementary
B	Camden County	Morales, Andrew	15 Hour Classroom Observation	Bodner, Jeremiah	MS	10/15/2012-11/20/2012	Social Studies
C	Camden County	Creel, Rocco	1 Hour Classroom Observation	DeCicco, Kim	No. 2	10/18/2012	Library

9. Sixth Period Class

Approve the Ratification for the following Sixth Period Class Teacher at the Middle School for the 2012/2013 school year:

	Name	Position	Prorated Stipend	Effective
A	Voss, Mark	Special Education Teacher (Inclusion)	\$7,155	10/1/2012

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10. Acting Principal

Approve the correction in the effective date of a stipend for the following Acting Principal at School No. 3:

				FROM	TO
	Name	Position	Prorated Stipend	Effective Date	Effective Date
A	Loney, Karen	Acting Principal	\$10,000	9/1/2012-9/30/2012	9/1/2012-12/31/2012

11. Start Date Correction

Approve the correction in start date for the following New Hire:

				FROM	TO
	Name	Position	Prorated Salary	Effective Date	Effective Date
A	Long-Vernon, Charmette	Assistant Business Administrator	\$85,000	10/1/2012	11/1/2012

12. Winslow Child Development Program

a. Approve the rescission of approval for the following Winslow Child Development Program Service Workers for the 2012/2013 school year:

	Name	Time	Hours	Rate	Location
A	Langston-Hubert, Taylor	After School Counselor	3 to 5	\$7.25	Substitute
B	Tingley-Dautcher, Nadia	After School Counselor	3 to 5	\$7.25	Substitute
C	Valestil, Patrice	After School Counselor	3 to 5	\$7.25	Substitute

b. Approve the following resignation of a Winslow Child Development High School/CO-OP Student Counselor for the 2012/2013 school year:

	Name	School	Effective
A	Gonzales, Summer	WCD- Academy	10/11/2012

c. Approve the transfer of a Winslow Child Development High School/CO-OP Student Counselor for the 2012/2013 school year:

				FROM	TO
	Name	Position	Hours	Location	Location
A	Beckley, Sarah	High School/CO-OP Student Counselor	3 to 5 hours \$7.25	Substitute	Academy

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13. Substitute

Approve the following Substitute for the 2012/2013 school year:

	Name	Sub Position	Location
A	Chigounis, Catherine	Bus Driver	Garage

14. Homebound Instruction Tutor

Approve the following Homebound Instruction Tutor for the 2012/2013 school year:

	Name	Position	Hourly Rate
A	Diggs, Stacy	Teacher of Science	\$37.73

15. Volunteers

Approve the following Volunteers for the 2012/2013 school year:

	Name	Volunteer Club/Coach Advisors	School
A	Robinson, Freda	H.S.A.	No. 6
B	Steel, Max	Chess Club	HS
C	Feighery, Tracy	National History Club	HS
D	Knodt, Kathryn	National History Club	HS

16. Extended School Day Program

Approve the following Teachers for the Extended School Day Program on an “as needed” basis not to exceed 2 hours per day at the Middle School for the 2012/2013 school year: (20-235-100-100-000-07)

	Name	Subject	Hourly Rate
A	McBride, Christa	Language Arts Literacy	\$37.73
B	Schwartz, Cheryl	Language Arts Literacy	\$37.73
C	Huntoon, Tracy	Language Arts Literacy	\$37.73
D	Kerns, Lindsey	Special Education (RC)	\$37.73
E	Whiteman, Robyn	Math	\$37.73
F	Coley, Pat	Special Education (RC)	\$37.73
G	Clementi, Joseph	Math	\$37.73
H	Gramigna, Beth	Special Education (RC)	\$37.73

16. Source4Teachers Substitutes

Exhibit XIV: 17

Approve the Source4Teachers Substitute List for the 2012/2013 school year as per the attached exhibit.

Approve the Mission One TA & NIA Assignments for the 2012/2013 school year as per the attached exhibit.

Roll Call:

Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Mr. Korostowski	Yes	Ms. Sturdivant	Yes
		Ms. Peterson	Yes

Motion Carried

XV. INFORMATIONAL ITEMS

Dr. Poteat reported that today we had an evacuation at the Winslow Township Middle School. After an investigation we discovered that someone was cooking toast in an unsecured area in the building and, as a result, you could smell the burning of the toast in the building. This occurred before the students had arrived. Ms. Nwanguma did not allow the students to get off the buses but were taken to the High School Gymnasium. Mr. Carter cooperated and the procedures and drills were anticipated. Once the smoke cleared, the smoke did not set off the smoke alarm, the students returned to the school by 8:45 a.m.

A few years ago, we went through the building and no appliances were to be in any part of the building other than in designated eating areas, such as the teacher's lounge and cafeteria.

All building principals will conduct a walkthrough of their buildings tomorrow to make sure there are no toasters or microwaves in the building. It is a fire safety hazard.

Ms. Pitts reported that every other month the Camden County School Board Association has a meeting. For the past couple of months we have not as a Board heard from them. There are two Board Members who are designated to attend those meetings, Ms. Davis and myself. However, we were just notified yesterday that the meeting for October was being held today. We will get the minutes from the meeting. Usually we find out if there is any new legislation that is pending and any other situations at the State level.

Ms. Davis - Ms. Sturdivant, Ms. Colligon and I met as a subcommittee of the Advisory Committee. As of now there are three of us on the committee for the parenting classes. We contacted Robins' Nest to use their facilities. We came up with four classes:

1. Chain of command if there is a problem in your school.
2. How to help a struggling child.
3. Help for bilingual families.
4. Board of Education 101.

Robins' Nest is looking for High School seniors to be tutors.

XVI. OLD BUSINESS

Mr. Gidwani – At the meeting of September 12, 2012 I had mentioned about the Minutes of the Executive Session being put on the website. There seems to be some discrepancies so I want to revisit that item.

Ms. Peterson – You want to reconsider the implementation of the posting of Executive Board Executive Session Minutes that was specified in our September 12, 2012 Board Minutes. I am assuming that you would like to change that date from the date that is specified in the Minutes from September 2011 to April 2011 is that correct?

Mr. Gidwani – That is correct, right from the first meeting when we had our reorganization.

Executive Minutes

A motion was made by Mr. Gidwani, seconded by Ms. Davis to reconsider the implementation of the posting Executive Session Minutes on the website with a posting date starting with May 2011 instead of September 2011.

Ms. Pitts – I believe Mr. Gidwani said he wanted the Minutes posted after the Reorganization Meeting? The Reorganization Meeting in 2011 took place in May not in April.

The motion was amended to read May 2011.

<i>Roll Call:</i>			
Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Mr. Korostowski	Yes	Ms. Sturdivant	Yes
		Ms. Peterson	Yes
Motion Carried			

XVII. NEW BUSINESS

Sunshine Fund

A motion was made by Ms. Dredden, seconded by Ms. Davis to establish a Sunshine Fund where each Board Member would contribute \$50 to be utilized by them to support the needs of the district employees in terms of bereavement and illness.

<i>Roll Call:</i>			
Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Mr. Korostowski	Yes	Ms. Sturdivant	Yes
		Ms. Peterson	Yes
Motion Carried			

ADDENDUM

I. BOARD SECRETARY'S REPORT

A motion was made by Ms. Davis, seconded by Ms. Sturdivant, to approve Item # 1 as recommended by the Business Administrator/Board Secretary.

1. Use of Facilities

Approve the Use of Facilities as listed below:

School	Organization	Dates	Day/Time	Room	Fee
Sch #1	Winslow Township Basketball Association	October 16, 2012 – March 6, 2013	Tuesday, Thursday, Friday 6:30 – 9:00 p.m.	All Purpose Room	No Fee
Sch #2	Winslow Township Basketball Association	October 15, 2012 – March 6, 2013	Monday, Wednesday, Friday 6:30 – 9:00 p.m.	All Purpose Room	No Fee
Sch #5	Winslow Township Basketball Association	October 15, 2012 – March 6, 2013 January 5, 2013 – March 2, 2013	Monday - Friday 6:30 – 9:00 p.m. Every Saturday except January 17, 2013 7:00 a.m. – 7:00 p.m.	Gymnasium Gymnasium	No Fee A fee of \$25/hr will be charged for custodians.
Sch #6	Winslow Township Basketball Association	October 15, 2012 – March 6, 2013	Monday – Friday 6:30 – 9:00 p.m.	Gymnasium	No Fee
WTMS	Winslow Township Basketball Association	October 15, 2012 – March 6, 2013 January 5, 2013 – March 2, 2013	Monday – Friday 6:00 – 9:00 p.m. Every Saturday 7:00 a.m. – 7:00 p.m.	Gymnasium Gymnasium	No Fee A fee of \$25/hr will be charged for custodians.
WTHS	Winslow Township Basketball Association	October 15, 2012 – March 6, 2013	Monday – Friday 6:00 – 9:00 p.m. On game nights organizations cannot use the building until after 7:00 p.m. A schedule will be provided to the WTBA.	Gymnasium	No Fee
WTHS	Winslow Township Youth Wrestling Association	November 1, 2012 November 2, 2012	Thursday & Friday (For registration only)	Gymnasium	No Fee

<i>Roll Call:</i>			
Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Mr. Korostowski	Yes	Ms. Sturdivant	Yes
		Ms. Peterson	Yes
Motion Carried			

II. PERSONNEL REPORT

A motion was made Ms. Dredden, seconded by Mr. Gidwani, to approve Item # 1 – 4 with regard to Personnel.

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	School	Position	From	To	
A	Miller-Cain, Tracy (extension)	Garage	Bus Driver	9/1/2012-10/5/2012	9/1/2012-12/31/2012	U
B	Collison, Kevin	No. 4	3 rd Grade Teacher	10/29/2012	11/16/2012	U

2. Resignation

Approve the following Resignation for the 2012/2013 school year:

	Name	School	Position	Effective
A	Dean, Ayanna A.	No. 4	Site Supervisor – WCD Program	10/5/2012

3. Extended School Day Program

a. Approve the following Math and LAL Teachers for the Extended School Day Program at Schools No. 1 – No. 6 on an “as needed” basis not to exceed two (2) days per week – one (1) hour tutorial session per day for the 2012/2013 school year: (20-235-100-100-000-07)

	Name	Subject	School	Hourly Rate
A	Johnson, Michelle	LAL or Math Tutor	No. 1	\$37.73
B	Jefferies, Tyeisha	LAL Tutor	No. 1	\$37.73
C	Friedel, Susan	LAL Tutor	No. 2	\$37.73
D	Kirshner, Sandra	LAL or Math Tutor	No. 3	\$37.73

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E	DiSipio, Michele	LAL Tutor	No. 3	\$37.73
F	Schultz-Ford, Theresa	LAL Tutor	No. 3	\$37.73
G	Collison, Kevin	LAL or Math Tutor	No. 4	\$37.73
H	Tomczak, Karen	LAL Tutor	No. 4	\$37.73
I	Vespe, Patricia	Math or LAL Tutor	No. 4	\$37.73
J	DeShazor, Wanda	Math or LAL Tutor	No. 5	\$37.73
K	Goodwin, Monique	LAL Tutor	No. 5	\$37.73
L	Dancik, Julie	Math Tutor	No. 5	\$37.73
M	Conley, Denise	Math Tutor	No. 5	\$37.73
N	Tait-Lombo, Kimberly	LAL Tutor	No. 5	\$37.73
O	Nichols, Barbara	LAL Tutor	No. 6	\$37.73

- b. Approve the following ESL Teachers for the Extended School Day Program at Schools No. 1 – No. 5, Middle and High School on an “as needed” basis not to exceed two (2) to three (3) days per week – one (1) to one and one-half (1.5) hours tutorial sessions per day for the 2012/2013 school year: (20-235-100-100-000-07)

	Name	Subject	School	Hourly Rate
A	Golia, Cheryl	ESL Tutor	No. 1	\$37.73
B	Rateb, Serena	ESL Tutor	No. 2	\$37.73
C	Roman, Migdalia	ESL Tutor	No. 4	\$37.73
D	Foran, Stephanie	ESL Tutor	No. 5	\$37.73
E	Murtha, Sheila	ESL Tutor	MS/HS	\$37.73

4. Winslow Child Development Program

Approve the following transfer in the WCD- Program for the 2012/2013 school year:

		FROM	TO
	Name	Position	Position
A	Valles, Pamela	AM Attendant – WCD Program \$12.00 per hour at School No. 4	Site Supervisor – WCD Program \$110.00 per day at School No. 4

Roll Call:

Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Mr. Korostowski	Yes	Ms. Sturdivant	Yes
		Ms. Peterson	Yes

Motion Carried

XVIII. EXECUTIVE SESSION **A motion was made by Ms. Davis, seconded by Ms. Dredde to approve adoption of the Executive Resolution and adjournment to Executive Session at 8:10 p.m.**

BE IT RESOLVED, the Board of Education will entertain a motion to adjourn into Executive/Closed Session for a period of thirty minutes for the purpose of:

- Personnel Matters
- Legal Matters
- Contractual Matters

The information discussed in Executive/Closed Session may be disclosed to the public after formal action is taken by the Board of Education on these issues. Certain information that will be discussed in Executive/Closed Session is not to be disclosed to the Public; however, the Board may contemplate taking action at the conclusion of Executive/Closed Session.

<i>Roll Call:</i>			
Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredde	Yes	Ms. Pitts	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Mr. Korostowski	Yes	Ms. Sturdivant	Yes
		Ms. Peterson	Yes
Motion Carried			

Board President

Business Administrator/Board Secretary

XIX. ADJOURNMENT OF EXECUTIVE SESSION

A motion was made by Ms. Davis, seconded by Ms. Dredde to adjourn Executive Closed Session at 8:50 p.m.

Voice Vote: All in favor

Dr. Poteat spoke regarding the condition of the buildings in Blue Anchor. The two addresses of the buildings in question are 113 and 115 Central Avenue, Blue Anchor, NJ. One is the old administration building annex and the other is the former town hall building. I just wanted to state to the Board and to the community those buildings are in bad shape, in terrible condition. Those complaints coming from the neighboring community are of course identifiable. We at the District have no intention of renovating those buildings. What we are in the process of doing is getting all of the materials out of the buildings that are worthwhile. We have filing cabinets there and some records. We are going to go through the filing cabinets and records, keep what we have to keep and destroy what we don't need. The buildings are falling apart and the structure is bad in one of the buildings. We have had conversations with the Mayor and they will assist us in any way if the District decides to demolish those buildings. As a result of the meeting that is being held with Ms. McCoy-Boyle and the Deputy Chief and in cooperation with the Township, we will come up with a plan for those buildings. It is about five and a half acres that those buildings sit on and maybe if we demolish the buildings, long term, the property would become more valuable. Right now I don't think anyone would want to bother with the property because of the buildings. We will come back to you with recommendation.

The Negotiation Team for 2012-2013 will be Ms. Dredde, Mr. Gidwani and Ms. Peterson.

Dr. Poteat – Now that the Regional Day building belongs to Winslow Township School District, I don't think there is any rush for us to do something right now. Right now, or in the relative near future, the building will remain as the Administration Building. We will take the liberty right now to change some of the signs so that people can find us. People are still going to the Middle School. We will move some letters so that people will know that the Administration Building is now 40 Coopers Folly Road as opposed to 30 Coopers Folly Road. The Board, as we move forward, can plan accordingly as to what the District would like to do with the building in the future.

Ms. Peterson asked if we could send a written thank you letter to Senator Madden. Dr. Poteat will respond.

XX. ADJOURNMENT: A motion was made by Ms. Davis, seconded by Ms. Dredde to adjourn the meeting at 8:55 p.m. All Ayes.

Respectfully submitted

Tyra McCoy-Boyle, CPA
Business Administrator/Board Secretary

