

**WINSLOW TOWNSHIP BOARD OF EDUCATION**  
**Regular Board of Education Meeting**  
**Tuesday, November 26, 2013**  
**Winslow Township Middle School**  
**Agenda**  
**7:00 p.m.**

**I. PUBLIC NOTICE** of this meeting was given to all Board Members and Associates in a notice dated **04/30/13**. It was also advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town and Winslow Township Post Offices.

**II. MISSION STATEMENT**

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

**III. ROLL CALL**

Ewuniki Brown  
Gulab Gidwani  
Joanne Masciocchi  
Julie A. Peterson  
Cheryl Pitts  
Aleta Sturdivant  
Gail P. Watkins

Lorraine Dredden, Vice President  
Patricia Davis, President

H. Major Poteat, Ed.D., Superintendent  
Tyra McCoy-Boyle, Business Admin./Board Secretary  
Howard Long, Jr. Esq., Solicitor

**IV. PLEDGE OF ALLEGIANCE**

**V. BOARD OF EDUCATION – TEAM CHARTER**

1. **At all Times:** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.
2. **Before a Meeting:** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.
3. **During a Meeting:** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.
4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

**VI. 2013-2014 DISTRICT GOALS**

1. Continue to review and assess in a systematic manner, using data, the district curriculum and students' needs to raise student achievement.
2. Create a positive school environment/culture conducive to teaching and learning for all stakeholders.
3. Continue to expand communication to all stakeholders to increase the capacity for greater parent/caregiver and community support.

**VII. AWARDS/PRESENTATIONS**

1. Fire Chief Terrence Osborne
2. School No. 5 – “The Future is Now!” How do we Prepare for Careers in the 21<sup>st</sup> Century?
3. Ms. Darchelle Waller – School Based Youth Services Program at WTHS Update
4. Mr. Nython Carter – High School Update
5. Ms. Karen Loney – Curriculum Update

**VIII. CORRESPONDENCE**

**IX. MINUTES**

Special Meeting  
Regular Meeting

Wednesday, November 6, 2013  
Wednesday, November 13, 2013

Open Session  
Open/Closed Sessions

On a motion made by _____, seconded by _____, approval of Minutes is granted.	
Exceptions: _____	
Roll Call:	
_____ Ms. Brown	_____ Ms. Pitts
_____ Mr. Gidwani	_____ Ms. Sturdivant
_____ Ms. Masciocchi	_____ Ms. Watkins
_____ Ms. Peterson	_____ Ms. Dredden
	_____ Ms. Davis

**X. BOARD COMMITTEE REPORTS**

**XI. PUBLIC COMMENTS (Time Limited)**

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

**Notation of Public Comments on Agenda Items** – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

**Please respect the following procedures:**

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to five minutes.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

On a motion made by _____, seconded by _____, approval of Public Comments is granted.
Exceptions: _____
Voice Vote: _____

**XII. ADJOURNMENT OF PUBLIC COMMENTS**

On a motion made by _____, seconded by _____, approval to adjourn Public Comments is granted.
Exceptions: _____
Voice Vote: _____

**XIII. SUPERINTENDENT'S REPORT**

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. First Reading of Board Policies & Regulations **Exhibit XIII A: 1**

Approve the first reading of the revisions of the following Policy and Regulation of the Winslow Township Board of Education:

<b>Policy/Regulation</b>	<b>Title</b>
Policy #5511	Dress and Grooming
Regulation #5511	Dress and Grooming

2. Second Reading of Board Policies & Regulations **None at this time.**

3. Security/Fire Drill Report **Exhibit XIII A: 3**

Approve the Security/Fire Drill Report, for the month of October 2013, as listed in the attached exhibit.

4. Field Trips **Exhibit XIII A: 4**

Approve Field Trips for the 2013-2014 school year as listed in the attached exhibit.

5. Professional Development/Workshops & Conferences **Exhibit XIII A: 5**

Approve Professional Development opportunities as presented in the attached exhibit.

6. Tuition Students (2013-2014) **Exhibit XIII A: 6**

Approve the placement of Tuition Students as listed in the attached exhibit.

7. Terminate Out-of-District Placements **Exhibit XIII A: 7**

Approve the termination of Out-of-District placements as listed in the attached exhibit.

8. Homeless Student(s) **Exhibit XIII A: 8**

Approve the listing of Homeless students as per the attached exhibit.

9. Fundraiser(s) **Exhibit XIII A: 9**

Approve the following fundraisers/school activities for the 2013-2014 school year as listed below and as per the attached exhibit:

School No. 1

- Holiday Shoppe (Dec. 2013) – H.S.A.
- Family Reading/Holiday Shoppe Night Out (12/12/13) – H.S.A.

School No. 2

- “Kid’s Movie Night Out” (12/13/13) – H.S.A.

School No. 3

- Holiday Shoppe (Dec. 2013) – P.T.O.

School No. 4

- “Donuts with Dad” (06/13/14) – H.S.A.
- “Muffins with Mom” (05/09/14) – H.S.A.
- Dine Out with School No. 4 (01/29/14) – H.S.A.

School No. 6

- Dine Out with School No. 6 (12/11/13) – H.S.A.
- Family Fun Night Candy Bar Bingo (01/10/14) – H.S.A.
- Family Skate Night at Deptford Skating Center (03/07/14) – H.S.A.

WTMS

- Toys for Tots (Dec. 2013) – WTMS Staff
- Chipotle Dine Out Night (12/13/13) – H.S.A.

WTHS

- Santa Saturday (12/07/13) – H.S.A.

10. Winslow Township Rotary Club Donation

Approve the acceptance of a donation of books for 3<sup>rd</sup> Grade students to the Winslow Township School District from the Winslow Township Rotary Club.

11. School No. 3 – Winter Concert

Approve School No. 3 Holiday/Winter Concert for Tuesday, December 17, 2013 at 3:30 p.m. for third grade students.

12. School No. 3 – Physical Education Family Fun Night

Approve School No. 3 Physical Education Family Fun Night for Wednesday, March 5, 2014 at 6:30 p.m. for third grade students and their families.

13. School No. 4 – Grant Applications

Approve School No. 4 to apply for the following grants to support funding in the area of literacy intervention programs and resources. The grants are as follows:

- Success for All Foundation Grant
- Sunshine Lady Foundation
- Alan S. Lorberman Family Foundation
- Ford Foundation
- Fred C. Rummel Foundation
- George and Ruth Harris Foundation
- Horner Foundation
- Smart Family Foundation Educational Grants
- Berger Foundation Educational Grants
- Staples Foundation for Learning Educational Grants

14. School No. 4 – Winslow Township Knights of Columbus Holiday Party

Approve School No. 4 to submit names of students and families to participate in the Knights of Columbus Annual Holiday Party where families will be treated with a visit from Santa a gift and a meal. This event is run and funded by the Knights of Columbus.

15. School No. 4 Drama Club

Approve School No. 4 to begin an afterschool Volunteer Drama Club activity for third grade students. Students will learn skills in acting, singing and dancing and will work each week toward performing various musical theatre scenes and songs all of which will culminate into a cabaret style performance. Students must be in third grade with a C average or above to participate (with parent permission).

16. School No. 5 – Black History Month Celebration

Approve School No. 5 to invite Mr. Pedro (Pete) Sierra to the school on Wednesday, February 5, 2014. Mr. Sierra is a former all-star player for the Indianapolis Clowns and Detroit Stars in the Negro League in the 1950's and he will give a presentation to students about his experiences and playing days. The cost of \$400 will be funded through the School No. 5 H.S.A.

17. School No. 5 & No. 6 String Orchestra Performance at Rutgers University

Approve the School No. 5 & No. 6 String Orchestra to perform in the Tonya Dorsey New Vision Scholarship Award Ceremony & Concert on Sunday, June 1, 2014 at the Rutgers University Walter K. Gordon Theater in Camden, NJ.

**Note:** Ms. Nancy Jan, Orchestra Director and Ms. Eva Miller, Piano Accompanist, will require three rehearsals to prepare for this performance.

18. School No. 6 – Winter Choral Concert

Approve School No. 6 Winter Choral Concert for Monday, December 16, 2013 at 6:30 p.m.

19. WTMS – NJHS Dance

Approve the WTMS National Junior Honor Society (NJHS) Dance for Friday, February 21, 2014 at 6:00 p.m. in the Middle School Cafeteria.

20. WTHS – “Prom Fashion Show”

Approve the Class of 2015 to host a “Prom Fashion Show” with Formal Expressions Tuxedos on March 18, 2014 during lunch periods. Formal Expressions Tuxedos will provide all the needed materials for this event and will return on two dates for students who require tuxedo fittings.

21. WTHS – Classroom Guest Speakers

- a. Approve WTHS Art Club to invite Ms. Helene Heintzelman, Full Sail University Staff, to the high school to speak with Art class students about available programs at their school at no cost to the district.
- b. Approve the WTHS Early Exploring Childhood Class to have Ms. Quinn Ingemi, SJ Prenatal Cooperative, to visit the high school on December 15, 2013 and speak with students about the side effects of substance abuse during pregnancy at no cost to the district.
- c. Approve the WTHS Orchestra Class to invite Dr. Hannes Dietrich, Conductor of the Symphony Orchestra and Professor at Lebanon Valley College, to the high school to speak to students at no cost to the district.

22. WTHS – The Three Doctors Foundation Program

**Exhibit XIII A: 22**

Approve the High School to invite Dr. George Jenkins, of the Three Doctors, LLC (and Assistant Professor of Clinical Dentistry at Columbia University), to Winslow Township High School on Monday, December 9, 2013 to speak to students. The Three Doctors Foundation is dedicated to health outreach, educational excellence and youth mentoring.

**B. Principal's Updates**

1. Monthly School Highlights
2. Suspension Report
3. Ethnic Enrollment Report

**Exhibit XIII B: 1**

**Exhibit XIII B: 2**

**Exhibit XIII B: 3**

On a motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, approval of Superintendent's Report is granted.

Exceptions: \_\_\_\_\_

Roll Call:

\_\_\_\_\_ Ms. Brown

\_\_\_\_\_ Mr. Gidwani

\_\_\_\_\_ Ms. Masciocchi

\_\_\_\_\_ Ms. Peterson

\_\_\_\_\_ Ms. Pitts

\_\_\_\_\_ Ms. Sturdivant

\_\_\_\_\_ Ms. Watkins

\_\_\_\_\_ Ms. Dredden

\_\_\_\_\_ Ms. Davis

**XIV. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT**

**A. REPORTS** **None at this time.**

**B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. Line Item Transfers **None at this time.**
2. Board Secretary's Report **None at this time.**
3. Reconciliation Report **None at this time.**
4. Board Secretary's Certification **None at this time.**
5. Boards' Certification **None at this time.**
6. Bill List **Exhibit XIV B: 6**
  - a. Approve the Vendor Bill List in the amount of \$1,646,728.17 as per the attached exhibit.
  - b. Ratify the Manual Bill List in the amount of \$5,970.01 as per the attached exhibit.
7. Payroll

Approve Payroll, for the month of November 2013, as listed below:

- November 15, 2013           \$2,170,110.38
- November 30, 2013       \$2,150,630.87



8. New Jersey School Boards Association – Professional Development  
Professional Development/Board Members

**WHEREAS**, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

**WHEREAS**, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

**WHEREAS**, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

**WHEREAS**, The Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

**WHEREAS**, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

**WHEREAS**, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.31 per mile is a reasonable rate; and,

**WHEREAS**, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

**RESOLVED**, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

**RESOLVED**, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Julie A. Peterson	Gloucester County Academy Training	January 29, 2014	No Cost
Gulab Gidwani	Student Achievement: Integrative STEM	February 5, 2014	No Cost

9. Professional Development

Approve Tyra McCoy-Boyle, Business Administrator/Board Secretary and Joanne Augustine, Assistant Business Administrator to attend Ethics in Business Law and Purchasing on December 12, 2013 from 8:30 a.m. – 12 noon at a cost of \$50/each.

10. Recruitment Day

Approve Dion Davis, Director of Human Services, John Innocenzo, Supervisor of Mathematics and Karen Loney, Director of Research, Planning and Evaluation to attend a Recruitment Day on March 21, 2014 at the College of New Jersey.

11. Integrated Pest Management (IPM) Training

Approve the following staff to attend Integrated Pest Management (IPM) Training:

1. Kimara Ramsey, Principal School No. 2 and Tamika Gilbert-Floyd, Principal School No. 3 on January 24, 2014 from 8:00 a.m. – 12:30 p.m. at no cost to the District.
2. Jack Mills, Director of Special Projects on March 14, 2014 from 8:00 a.m. – 12:30 p.m. at no cost to the District.

12. Use of Facilities

Approve the following Use of Facilities:

School	Organization	Dates	Day/Time	Room	Fee
School No. 5	Omega Track Club	12-19-13 - 2/28/14	Tuesday & Thursday 7:00 – 8:30 p.m.	Cafeteria	No Fee
School No. 6	Cub Scout Pack 132	12/13 - 6/14	Third Monday of every month	Gym Or Cafeteria	No Fee
High School	The Dance Connection	12/7/13	Saturday 3:00 – 7:00 p.m.	Auditorium	\$200 Application Fee Custodian Fee of \$25/hr/person

13. Disposal of School Property

**Exhibit XIV B: 13**

Approve the Disposal of School Property per the attached exhibit.

Location	Department	Description
School # 5		Projectors, Televisions - obsolete
School # 6		Portable Lab – broken, Science, Math Kits – expired
		Projectors – outdated, Televisions – broken
Middle School	Technology	Computers, Monitors and Printers – not working

14. Perkins Grant 2013-2014

Accept the 2013-2014 Perkins Grant in the amount of \$44,848.00

15. No Child Left Behind (NCLB) 2013-2014 Grant Acceptance

Accept the No Child Left Behind (NCLB) Grant for 2013 – 2014 as follows:

- Title I A                                 \$785,285.00
- Title II A                                 \$203,426.00
- Title III                                 \$ 21,897.00

16. Cape May County Shared Services – Transportation Services Contract 2013-14

Ratify the 2013-2014 Transportation Services Contract between the Winslow Township Board of Education and the Cape May County Shared Services to transport one student at a cost of \$50/day for a total amount of \$9,000/year plus a 5% administrative fee in the amount of \$450.00.

On a motion made by _____, seconded by _____, approval of Business Administrator/ Board Secretary's Report is granted. Exceptions: _____ Roll Call:	
_____ Ms. Brown	_____ Ms. Pitts
_____ Mr. Gidwani	_____ Ms. Sturdivant
_____ Ms. Masciocchi	_____ Ms. Watkins
_____ Ms. Peterson	_____ Ms. Dredden
	_____ Ms. Davis

**XV. PERSONNEL**

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	<b>Name</b>	<b>Type of Leave</b>	<b>From</b>	<b>To</b>	<b>Paid/Unpaid</b>
<b>A</b>	C. C. (Extension)	Maternity	2/1/2014	6/30/2014	U
<b>B</b>	J. D.	Medical	11/1/2013	To be determined	P
<b>C</b>	M. G. (Extension)	Medical	11/9/2013	12/31/2013	P
<b>D</b>	D. H.	Medical	12/9/2013	2/4/2014	P
<b>E</b>	M. H.	Medical	1/2/2014	1/17/2014	P
<b>F</b>	R. M. (Extension)	Maternity	3/16/2014	6/30/2014	U
<b>G</b>	M. R.	FMLA	11/21/2013 11/26/2013	11/25/2013 2/21/2014	P U

2. New Hires

Approve the following New Hire Appointments for the 2013/2014 school year:

	<b>Name</b>	<b>Position</b>	<b>School</b>	<b>Prorated Salary</b>	<b>Effective</b>
<b>A</b>	Ayres, Jacqueline	Special Ed Teacher	No. 4	\$48,361 – BA Step 1	1/1/2014
<b>B</b>	Bosworth, Jacqueline	Special Ed Teacher	No. 4	\$48,361 – BA Step 1	1/1/2014
<b>C</b>	Rosenberg, Theresa	Math Coach	No. 5 & No. 6	\$65,361 – MA Step 10	2/1/2014
<b>D</b>	Vega, Jessica	1 <sup>st</sup> Grade Teacher	No. 4	\$50,761 – MA Step 1	1/1/2014
<b>E</b>	Voltaire, Sagine	Preschool Teacher	No. 3	\$59,561 – MA Step 9	1/1/2014

**NOTE: Salary adjustment pending ratification of WTEA contract**

3. Retirements

Approve the following Retirements for the 2013/2014 school year:

	<b>Name</b>	<b>Position</b>	<b>School</b>	<b>Effective</b>
<b>A</b>	Edwards, Elliott	Health & Physical Education Teacher	MS	7/1/2014
<b>B</b>	Monica, Kathleen	1 <sup>st</sup> Grade Teacher	No. 1	7/1/2014

4. Resignation

Approve the following Resignation for the 2013/2014 school year:

	Name	Position	School	Effective
A	Goulburn, Joyce	School Social Worker	No. 3	1/15/2014

5. Transfers

Approve the following Transfers for the 2013/2014 school year:

	FROM			TO		
	Name	Position	School	Position	School	Effective
A	Dickol, Ashley	Special Ed Teacher	No. 4	Kindergarten Teacher	No. 4	12/1/2013
B	Familiare, Amanda	Special Ed Teacher	No. 4	3 <sup>rd</sup> Grade Teacher	No. 4	12/1/2013
C	Hill, Quoshima	2 <sup>nd</sup> Grade Teacher (Leave of Absence)	No. 4	2 <sup>nd</sup> Grade Teacher	No. 4	12/1/2013
D	Tucker, Chanda	Clerical Assistant P/T (\$20,120.15)	HS- NJSBG	Secretary (\$28,215 prorated)	HS	12/1/2013

**NOTE: Salary adjustment pending ratification of WTEA contract**

6. 2013/2014 Extended School Day Program Tutors

Approve the following 2013/2014 Extended School Day Program Tutors, on an as needed basis, for English Language Arts, Math and ESL to be held Tuesdays and Thursdays for one (1) hour tutorial sessions per day from October 2013 through April 2014 at Schools No. 1, 2, 3, 4, 5, 6 and High School at \$37.73 hourly rate:

- a. Regular Education Tutor for English Language Arts and Math at Schools No. 1 through No. 6 and High School: Title I (20-237-100-100-000-00)

	Name	Subject	School	Time
A	Young, Nancy	English Language Arts	HS	2:30 p.m. to 3:30 p.m.

**NOTE: Hourly rate adjustment pending ratification of WTEA contract**

- b. Special Education Tutor for English Language Arts and Math at Schools No. 1 through No. 6 and High School: IDEA (20-256-100-100-000-00)

	Name	Subject	School	Time
A	Penn, Emily	Special Education	No. 5	3:30 p.m. to 4:30 p.m.

**NOTE: Hourly rate adjustment pending ratification of WTEA contract**

7. Winter Coaches

Approve the following Volunteer High School Winter Coaches for the 2013/2014 school year:

	Winter Coach	Winter Coach Position	Stipend	Step
<b>A</b>	Bailey, Mia	Volunteer Girls' Basketball Coach	N/A	N/A
<b>B</b>	Gibson, Krystin	Volunteer Girls' Basketball Coach	N/A	N/A

8. Co-Curricular Club/Activity Advisors

a. Approve the following High School Volunteer Co-Curricular Club/Activity Advisor for the 2013/2014 school year:

	Name	Activity Advisor	Stipend	Step
<b>A</b>	Zoccola, Libbi	Drama Club Co-Advisor	N/A	N/A

b. Approve the following Middle School Co-Curricular Club/Activity Advisor for the 2013/2014 school year:

	Name	Activity Advisor	Stipend	Step
<b>A</b>	Gordon, Nicholle	Assistant After School Dance	\$1,517	1

**NOTE: Stipend adjustment pending ratification of WTEA contract**

9. Substitute

Approve the following Substitute for the 2013/2014 school year, not to exceed 20 hours per week:

	Name	Position	School	Hourly Rate	Dates
<b>A</b>	Totoro, Jesse	Athletic Trainer	HS	\$25.00	1/1/2014-6/20/2014

10. College Placements

a. Approve the following College Placements for the 2013/2014 school year:

	College/ University	Student	Experience	Cooperating Teacher	Sch	Dates	Subject
<b>A</b>	Drexel University	Hopkins, Rachael	Fall 10- hours Observation	Roman, Migdalia	No. 4	12/2/2013 – 12/6/2013	ESL
<b>B</b>	Rowan University	Humphrey, Roger	Clinical Practice	Gibson, Krystin	HS	3/17/2014- 5/9/2014	Health & Physical Ed.
<b>C</b>	Rowan University	Lofhus, Nicole	Clinical Practice	Hagan, J & DiSipio, M.	No. 3	1/21/2014- 5/9/2014	Elementary/ Special Ed
<b>D</b>	Cabrini College	Michael, Amanda	Fall 10-day Observation	Darroch, Tracee	No. 6	12/16/13-12/20/13 & 1/6/14-1/10/14	Elementary Grades 4-8
<b>E</b>	Rowan University	Weldon, Sean	Field Experience	Connor, Traci	HS	1/21/2014 – 5/9/2014	Social Studies

b. Approve the Rescission of the following 2013/2014 College Placement:

	College/ University	Student	Experience	Cooperating Teacher	Sch	Dates	Subject
<b>A</b>	Rowan University	Goffredo, Nicole	Field Experience	Giuliani, Melinda	No. 6	1/21/2014 – 5/9/2014	Elementary

c. Approve the following College Placements for Nursing Students for the 2013/2014 school year:

	College/ University	Student	Experience	Cooperating Nurse	Sch	Dates	Subject
<b>A</b>	Rutgers University	Alexander, Stephanie	Field Experience	Reese-Reeber, Patricia	No. 4	1/15/2014 – 4/16/2014	Nursing
<b>B</b>	Rutgers University	Balco, Brett	Field Experience	Reese-Reeber, Patricia	No. 4	1/15/2014 – 4/16/2014	Nursing

<p>On a motion made by _____, seconded by _____, approval of Personnel Report is granted.  <b>Exceptions:</b> _____  <i>Roll Call:</i>          _____ Ms. Brown          _____ Mr. Gidwani          _____ Ms. Masciocchi          _____ Ms. Peterson          _____ Ms. Pitts          _____ Ms. Sturdivant          _____ Ms. Watkins          _____ Ms. Dredden          _____ Ms. Davis</p>
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**XVI. OPEN PUBLIC RECORDS ACT (OPRA) REQUESTS**

- 1. The Winslow Board of Education processed the following OPRA Requests between November 14<sup>th</sup> and November 26, 2013:

Number of Requests Received	Approved	Denied
1	1	0

**XVII. OLD BUSINESS**

**XVIII. NEW BUSINESS**

**XIX. INFORMATIONAL ITEMS**

**XX. EXECUTIVE SESSION**

**WHEREAS**, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in “Executive Session,” i.e. without the public being permitted to attend; and

**WHEREAS**, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on November 26, 2013 at \_\_\_ p.m.; and

**WHEREAS**, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

“(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion.” The legal citation to the provision(s) at issue is: \_\_\_\_\_ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

“(2) Any matter in which the release of information would impair a right to receive funds from the federal government.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;



“(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

“(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body” The collective bargaining contract(s) discussed are between the public body and \_\_\_\_\_;

“(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

“(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

“(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.” The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are \_\_\_\_\_

\_\_\_\_\_ and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

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“(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are:

\_\_\_\_\_  
\_\_\_\_\_;

“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is

\_\_\_\_\_  
\_\_\_\_\_;

**WHEREAS**, the length of the Executive Session is estimated to be \_\_\_\_\_ minutes after which the public meeting shall (circle one) reconvene and immediately adjourn or reconvene and proceed with business.

**NOW, THEREFORE, BE IT RESOLVED** that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

**BE IT FURTHER RESOLVED** that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**BE IT FURTHER RESOLVED** that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

**BE IT FURTHER RESOLVED** that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

On a motion made by _____, seconded by _____, approval to move to Executive Session is granted at _____.	
Exceptions: _____	
<b>Roll Call:</b>	
_____ Ms. Brown	_____ Ms. Pitts
_____ Mr. Gidwani	_____ Ms. Sturdivant
_____ Ms. Masciocchi	_____ Ms. Watkins
_____ Ms. Peterson	_____ Ms. Dredde
	_____ Ms. Davis

**XXI. ADJOURNMENT OF EXECUTIVE SESSION Time: \_\_\_\_\_**

On a motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, approval to adjourn Executive Session is granted.

Exceptions: \_\_\_\_\_

Voice Vote: \_\_\_\_\_

**XXII. ADJOURNMENT Time: \_\_\_\_\_**

On a motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, approval to adjourn Meeting is granted.

Exceptions: \_\_\_\_\_

Voice Vote: \_\_\_\_\_