

WINSLOW TOWNSHIP BOARD OF EDUCATION
Special Board of Education Meeting
Wednesday, March 6, 2013
Winslow Township Middle School - Cafeteria
Agenda
6:00 p.m.

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **02/15/13**. It was also advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town and Winslow Township Post Offices.

II. MISSION STATEMENT

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL

Ewuniki Brown
Gulab Gidwani
Joanne Masciocchi
Julie A. Peterson
Cheryl Pitts
Aleta Sturdivant
Gail P. Watkins

Lorraine Dredden, Vice President
Patricia Davis, President

H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, Business Admin./Board Secretary
Howard Long, Jr. Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. BOARD OF EDUCATION – TEAM CHARTER

1. **At all Times:** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.
2. **Before a Meeting:** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.
3. **During a Meeting:** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.
4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

VI. PUBLIC COMMENTS (Time Limited)

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to five minutes.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

<p>On a motion made by _____, seconded by _____, approval of Public Comments is granted. Exceptions: _____ <i>Voice Vote:</i> _____</p>

VII. ADJOURNMENT OF PUBLIC COMMENTS

<p>On a motion made by _____, seconded by _____, approval to adjourn Public Comments is granted. Exceptions: _____ <i>Voice Vote:</i> _____</p>

VIII. TENTATIVE ANNUAL SCHOOL DISTRICT BUDGET (2013-2014)

1. Tentative Annual School District Budget (2013-2014) **Exhibit VIII: 1**

Approve the adoption of the Tentative 2013-2014 Annual School District Budget for submission to the Executive County Superintendent on March 7, 2013 as follows:

Fund	Budget	Local Tax Levy
General Fund	\$ 94,205,137	\$ 44,021,298
Special Revenue Fund	\$ 2,358,687	-
Debt Service Fund	\$ 3,216,787	\$ 1,729,671

<p>On a motion made by _____, seconded by _____, approval of the Tentative Annual School District Budget is granted. Exceptions: _____ <i>Roll Call:</i> _____ Ms. Brown _____ Ms. Pitts _____ Mr. Gidwani _____ Ms. Sturdivant _____ Ms. Masciocchi _____ Ms. Watkins _____ Ms. Peterson _____ Ms. Dredden _____ Ms. Davis</p>

IX. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

1. Other Capital Projects

Approve the following projects, and all required documentation, be submitted to the State of New Jersey, Department of Facilities, for project approvals. No funding will be requested from the State for the listed projects, which are to be classified as "Other Capital Projects".

- a. Middle and High School Mechanicals
- b. Electrical Upgrades Schools No. 1 – 4.
- c. Exterior Lighting at High School Field
- d. Courtyard Drainage at School No. 2

2. Motion to Approve Capital Projects for the 2013-2014 Budget

WHEREAS, the Winslow Township School District has included three projects in the 2013-2014 budget consisting of the re-roofing of School No. 5, the re-roofing of School No. 6 and the replacement of unit ventilators in School No. 3 and

WHEREAS, the re-roofing projects and replacement of unit ventilators are considered "otherwise eligible" projects by the State Department of Education and would be eligible for grant funding if available, but are not being funded by the grant at this time, therefore

BE IT RESOLVED, by the Winslow Township Board of Education that the 2013-2014 budget include capital projects for the re-roofing of Schools No. 5 & 6 and the replacement of unit ventilators in School No. 3, the total costs of these projects are not to exceed \$1,925,100.00 which will be funded by the General Fund – Fund Balance (Revenue Line 580) in the amount of \$1,305,100.00, and the withdrawal from Capital Reserve – for Excess Costs and Other Capital Projects (Revenue Line 620) in the amount of \$620,000.00 and charged to Capital Outlay – Architectural/Engineering Services (Appropriation Line 76040) in the amount of \$95,100.00, Capital Outlay – Construction Services (Appropriation Line 76080) in the amount of \$1,680,000.00 and Capital Outlay – Other Objects (Appropriation Line 76200) in the amount of \$150,000.00, in the total amount of \$1,925,100.00, and that these projects be funded as described with no additional tax levy to be generated for these purposes.

3. Bond Counsel – Request for Proposal (RFP)

a. Approve the record of RFP for Bond Counsel as follows:

Name of Vendor	Total
DeCotiis, FitzPatrick & Cole, LLP 500 Frank W. Burr Blvd. Teaneck, NJ 07666	\$15,000.00
McCarter & English Four Gateway Center 100 Mulberry Street Newark, NJ 07102	\$17,000.00
McManimon, Scotland & Baumann 75 Livingston Avenue Roseland, NJ 07068	\$25,000.00 Contingent upon sale of refunding Bonds
Parker McCay 9000 Midlantic Drive, Suite 300 Mount Laurel, NJ 08054	\$17,500.00 - \$19,500.00 Minimum to Maximum. All Inclusive.

b. Approve to appoint and/or interview as bond counsel:

1. DeCotiis, FitzPatrick & Cole, LLP
2. McCarter & English
3. McManimon, Scotland & Baumann
4. Parker McCay

and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the services awarded in this RFP.

Tyra McCoy-Boyle, CPA

On a motion made by _____, seconded by _____, approval of the Business Administrator/Board Secretary Report is granted.	
Exceptions: _____	
Roll Call:	
_____ Ms. Brown	_____ Ms. Pitts
_____ Mr. Gidwani	_____ Ms. Sturdivant
_____ Ms. Masciocchi	_____ Ms. Watkins
_____ Ms. Peterson	_____ Ms. Dredden
	_____ Ms. Davis

X. **ADJOURNMENT Time:** _____

On a motion made by _____, seconded by _____, approval to adjourn Meeting is granted.
Exceptions: _____
Voice Vote: _____