

**WINSLOW TOWNSHIP BOARD OF EDUCATION**  
**Regular Board of Education Meeting**  
**Wednesday, January 9, 2013**  
**Winslow Township Middle School**  
**Agenda**  
**7:00 p.m.**

**I. PUBLIC NOTICE** of this meeting was given to all Board Members and Associates in a notice dated **01/03/13**. It was also advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town and Winslow Township Post Offices.

**II. MISSION STATEMENT**

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

**III. ROLL CALL**

Ewuniki Brown  
Gulab Gidwani  
Joanne Masciocchi  
Julie A. Peterson  
Cheryl Pitts  
Aleta Sturdivant  
Gail P. Watkins

Lorraine Dredden, Vice President  
Patricia Davis, President

H. Major Poteat, Ed.D., Superintendent  
Tyra McCoy-Boyle, Business Admin./Board Secretary  
Howard Long, Jr. Esq., Solicitor

**IV. PLEDGE OF ALLEGIANCE**

**V. BOARD OF EDUCATION – TEAM CHARTER**

1. **At all Times:** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.
2. **Before a Meeting:** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.
3. **During a Meeting:** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.
4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

**VI. 2012-2013 DISTRICT GOALS**

1. Continue to review and assess in a systematic manner, using data, the district curriculum and students' needs to raise student achievement.
2. Create a positive school environment/culture conducive to teaching and learning for all stakeholders.
3. Continue to expand communication to all stakeholders to increase the capacity for greater parent/caregiver and community support.

**VII. AWARDS/PRESENTATIONS**

**VIII. CORRESPONDENCE**

**IX. MINUTES**

**None at this time.**

**X. BOARD COMMITTEE REPORTS**

**XI. PUBLIC COMMENTS (Time Limited)**

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

**Notation of Public Comments on Agenda Items** – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

**Please respect the following procedures:**

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to five minutes.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

<p><b>On a motion made by _____, seconded by _____, approval of Public Comments is granted.</b></p> <p><b>Exceptions:</b> _____</p> <p><i>Voice Vote:</i> _____</p>
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**XII. ADJOURNMENT OF PUBLIC COMMENTS**

<p><b>On a motion made by _____, seconded by _____, approval to adjourn Public Comments is granted.</b></p> <p><b>Exceptions:</b> _____</p> <p><i>Voice Vote:</i> _____</p>
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**XIII. SUPERINTENDENT'S REPORT**

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. First Reading of Board Policies & Regulations **None at this time.**
2. Second Reading of Board Policies & Regulations **None at this time.**
3. Security/Fire Drill Report **None at this time.**
4. Field Trips **Exhibit XIII A: 4**  
  
Approve Field Trips for the 2012-2013 school year as listed in the attached exhibit.
5. Professional Development/Workshops & Conferences **Exhibit XIII A: 5**  
  
Approve Professional Development opportunities as per the attached exhibit.
6. Tuition Students **Exhibit XIII A: 6**  
  
Approve the placement of Tuition Students as listed in the attached exhibit.
7. Terminate Out-of-District Placements **Exhibit XIII A: 7**  
  
Approve to terminate Out-of-District Placements as listed in the attached exhibit.
8. Homeless Student(s) **Exhibit XIII A: 8**  
  
Approve the listing of Homeless students as per the attached exhibit.
9. Fundraiser(s) **None at this time.**
10. Special Education Parent Advisory Meeting  
  
Approve the Special Education Parent Advisory Group Meeting for Thursday, January 24, 2013 at 6:30 p.m. in the Middle School Media Center.
11. WTHS Club Guest Speaker  
  
Approve the WTHS Key Club to invite Ms. Tina Fiorention, Little Rock Foundation, Voorhees, NJ, to speak to students regarding volunteer opportunities with their organization.

**Note:** The Little Rock Foundation is dedicated to improving the lives of children who are blind or visually impaired.

**B. Principal's Updates**

**None at this time.**

On a motion made by _____, seconded by _____, approval of Superintendent's Report is granted.	
Exceptions: _____	
Roll Call:	
_____ Ms. Brown	_____ Ms. Pitts
_____ Mr. Gidwani	_____ Ms. Sturdivant
_____ Ms. Masciocchi	_____ Ms. Watkins
_____ Ms. Peterson	_____ Ms. Dredden
	_____ Ms. Davis

**XIV. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT**

**A. REPORTS**

1. Sodexo Update

**Exhibit XIV A: 1**

**B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. Line Item Transfers

**Exhibit XIV B: 1**

Approve the Line Item Transfers, for the month of October 2012, as per the attached exhibit.

2. Treasurer's Report

**Exhibit XIV B: 2**

Approve the Treasurer's Report, for the month of October 2012, as per the attached exhibit.

3. Board Secretary's Report

**Exhibit XIV B: 3**

Approve the Board Secretary's Reports, for the month of October 2012, as per the attached exhibit.

4. Board Secretary's Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of October 2012, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Winslow Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

5. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies that as of October 2012 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Bill List **Exhibit XIV B: 6**

Approve the Bill List as listed below and as per the attached exhibit.

- Manual Bill List \$ 1,087.92
- Vendor Bill List \$1,925,675.26

7. Payroll

Approve Payroll for the months of December 2012 as listed below:

- December 15, 2012 \$2,270,236.49
- December 30, 2012 \$2,387,502.70

8. Use of Facilities **None at this time.**

9. Disposal of School Property **Exhibit XIV B: 9**

Approve the Disposal of School Property per the attached exhibit.

Location	Department	Description
School No. 3	Main Office	1 Smart Table Top – Broken/replaced
Middle School	Technology	15 Computers – Old/obsolete
		2 Monitors – Old/obsolete
		4 Printers – Damaged/non-working
		1 Recorder – Damaged/non-working
		Disassembled Furniture (M-100) - Old

10. Account Authorizations

Approve the Before/After School Program approved signors as follows:

Account Description	Signers
Before/After School Program	Business Administrator, Superintendent

11. Research-Based Teacher Practice Evaluation - RFP

Award Research-Based Teacher Practice Evaluation RFP for Framework Provider to Teachscape at a cost of \$60,000 to be charged to the Race to the Top Grant # 20-456-200-300 and 11-000-230-339.

and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the services awarded in this bid.

\_\_\_\_\_  
Tyra McCoy-Boyle, CPA

**Note:** This was the sole responder to the RFP.

12. Settlement Agreement

Approve the Settlement Agreement between the Winslow Township Board of Education and W. E-D.

<b>On a motion made by _____, seconded by _____, approval of Business Administrator/ Board Secretary's Report is granted.</b>	
<b>Exceptions:</b> _____	
<i>Roll Call:</i>	
_____ Ms. Brown	_____ Ms. Pitts
_____ Mr. Gidwani	_____ Ms. Sturdivant
_____ Ms. Masciocchi	_____ Ms. Watkins
_____ Ms. Peterson	_____ Ms. Dredden
	_____ Ms. Davis

**XV. PERSONNEL**

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	Sch	Position	From	To	
A	Douglas, Yakenya (revision)	No. 5	6 <sup>th</sup> Grade Teacher	9/24/2012-12/31/2012	9/24/2012-12/31/2012 1/2/2013-1/9/2013 1/10/10213-3/1/2013	U P U
B	Morgan, Rebecca	No. 4	3 <sup>rd</sup> Grade Teacher	3/11/2013 4/13/2013	4/12/2013 3/15/2014	P U

2. Mentor

Approve the following Mentor for the 2012/2013 school year:

	Mentor Name	Mentee Name	School	Effective
A	Reim, Kristin	Crump, Sarah(\$550)	No. 6	1/2/2013

On a motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, approval of Personnel Report is granted.  
 Exceptions: \_\_\_\_\_  
 Roll Call:  
 \_\_\_\_\_ Ms. Brown  
 \_\_\_\_\_ Mr. Gidwani  
 \_\_\_\_\_ Ms. Masciocchi  
 \_\_\_\_\_ Ms. Peterson  
 \_\_\_\_\_ Ms. Pitts  
 \_\_\_\_\_ Ms. Sturdivant  
 \_\_\_\_\_ Ms. Watkins  
 \_\_\_\_\_ Ms. Dredden  
 \_\_\_\_\_ Ms. Davis

**XVI. OLD BUSINESS**

1. Appointment of Delegates and Board Committees

Approve the appointment of the following Delegates and Board Committees for 2013:

- A. NJ School Boards Association Representative: Pat Davis  
Alternate: Lorraine Dredden
- B. Camden County School Boards Representative: Cheryl Pitts  
Alternate: Joanne Masciocchi
- C. NJ Urban Boards Committee Representative: Aleta Sturdivant  
Alternate: Ewuniki Brown
- D. Camden County Ed. Services Representative: Julie Peterson  
Alternate: Gail Watkins

- E. Citizens Advisory Committee      Chairperson: Gulab Gidwani  
    Representative: Joanne Masciocchi  
    Representative: Ewuniki Brown
  
- F. Education Committee                      Chairperson: Julie Peterson  
    Representative: Aleta Sturdivant  
    Representative: Ewuniki Brown
  
- G. Policy/HR Committee                      Chairperson: Cheryl Pitts  
    Representative: Lorraine Dredde  
    Representative: Joanne Masciocchi
  
- H. Township Liaison Committee          Chairperson: Julie Peterson  
    Representative: Pat Davis  
    Representative: Gail Watkins
  
- I. Operations Committee                      Chairperson: Gulab Gidwani  
    Representative: Joanne Masciocchi  
    Representative: Gail Watkins
  
- J. Negotiations Committee                  Representative: Gulab Gidwani  
    Representative: Lorraine Dredde  
    Representative: Julie Peterson
  
- K. Adopt a School Board Representative

School	Representative
School No. 1	Cheryl Pitts
School No. 2	Joanne Masciocchi
School No. 3	Gail Watkins
School No. 4	Aleta Sturdivant
School No. 5	Ewuniki Brown
School No. 6	Julie Peterson
Middle School	Lorraine Dredde
High School	Gulab Gidwani

On a motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, the approval of the appointments of Delegates and Board Committees is granted. Exceptions:

_____ Ms. Brown	_____ Ms. Pitts
_____ Mr. Gidwani	_____ Ms. Sturdivant
_____ Ms. Masciocchi	_____ Ms. Watkins
_____ Ms. Peterson	_____ Ms. Dredde
	_____ Ms. Davis



**XVII. NEW BUSINESS**

**XVIII. EXECUTIVE SESSION**

**BE IT RESOLVED**, the Board of Education will entertain a motion to adjourn into Executive/Closed Session for the purpose of:

- Student Hearings
- Personnel Matters
- Legal Matters

The information discussed in Executive/Closed Session may be disclosed to the public after formal action is taken by the Board of Education on these issues. Certain information that will be discussed in Executive/Closed Session is not to be disclosed to the Public; however, the Board may contemplate taking action at the conclusion of Executive/Closed Session.

<b>On a motion made by _____, seconded by _____, approval to move to Executive Session is granted at _____. Exceptions: _____</b>	
<b>Roll Call:</b>	
_____ Ms. Brown	_____ Ms. Pitts
_____ Mr. Gidwani	_____ Ms. Sturdivant
_____ Ms. Masciocchi	_____ Ms. Watkins
_____ Ms. Peterson	_____ Ms. Dredden
	_____ Ms. Davis

**XIX. ADJOURNMENT OF EXECUTIVE SESSION Time: \_\_\_\_\_**

<b>On a motion made by _____, seconded by _____, approval to adjourn Executive Session is granted. Exceptions: _____</b>
<i>Voice Vote:</i> _____

**XX. ADJOURNMENT Time: \_\_\_\_\_**

<b>On a motion made by _____, seconded by _____, approval to adjourn Meeting is granted. Exceptions: _____</b>
<i>Voice Vote:</i> _____