

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
Wednesday, December 19, 2012
Winslow Township School No. 6
Agenda
7:00 p.m.

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **04/30/12**. It was also advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town and Winslow Township Post Offices.

II. MISSION STATEMENT

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL

Patricia Davis
Lorraine Dredde
Gulab Gidwani
John Korostowski
Joanne Masciocchi
Cheryl Pitts
Gail P. Watkins

Aleta Sturdivant, Vice President
Julie A. Peterson, President

H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, Business Admin./Board Secretary
Howard Long, Jr. Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. BOARD OF EDUCATION – TEAM CHARTER

1. **At all Times:** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.
2. **Before a Meeting:** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.
3. **During a Meeting:** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.
4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

VI. 2012-2013 DISTRICT GOALS

1. Continue to review and assess in a systematic manner, using data, the district curriculum and students' needs to raise student achievement.
2. Create a positive school environment/culture conducive to teaching and learning for all stakeholders.
3. Continue to expand communication to all stakeholders to increase the capacity for greater parent/caregiver and community support.

VII. AWARDS/PRESENTATIONS

1. WTHS Student Recognition - Maritza Bullock
2. Mr. Howard Ellis of Sodexo - Award Presentation to School District
3. Board Member Recognition of Service Award for Mr. John Korostowski
4. Winslow Township School No. 4 Presentation
5. HIB & Violence & Vandalism Report (Reporting Period #1) – Mr. Dion Davis

VIII. MINUTES

Regular Meeting

Wednesday, November 28, 2012

Open/Closed Sessions

On a motion made by _____, seconded by _____, approval of Minutes is granted.	
Exceptions: _____	
Roll Call:	
_____ Ms. Davis	_____ Ms. Masciocchi
_____ Ms. Dredden	_____ Ms. Pitts
_____ Mr. Gidwani	_____ Ms. Watkins
_____ Mr. Korostowski	_____ Ms. Sturdivant
	_____ Ms. Peterson

IX. BOARD COMMITTEE REPORTS

X. PUBLIC COMMENTS (Time Limited)

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to five minutes.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

On a motion made by _____, seconded by _____, approval of Public Comments is granted.
Exceptions: _____
Voice Vote: _____

XI. ADJOURNMENT OF PUBLIC COMMENTS

On a motion made by _____, seconded by _____, approval to adjourn Public Comments is granted.
Exceptions: _____
Voice Vote: _____

XII. SUPERINTENDENT'S REPORT

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Board Policies & Regulations **None at this time.**
2. Second Reading of Board Policies & Regulations **None at this time.**
3. Security/Fire Drill Report **Exhibit XII A: 3**
Approve the Security/Fire Drill Report, for the month of November 2012, as per the attached exhibit.
4. Field Trips **Exhibit XII A: 4**
Approve Field Trips for the 2012-2013 school year as listed in the attached exhibit.
5. Professional Development/Workshops & Conferences **Exhibit XII A: 5**
Approve Professional Development opportunities as per the attached exhibit.
6. Tuition Students **Exhibit XII A: 6**
Approve the placement of Tuition Students as listed in the attached exhibit.
7. Terminate Out-of-District Placements **Exhibit XII A: 7**
Approve to terminate Out-of-District Placements as listed in the attached exhibit.
8. Homeless Student(s) **Exhibit XII A: 8**
Approve the listing of Homeless students as per the attached exhibit.
9. School No. 3 Winter Concert
Approve School No. 3 Winter Concert for January 30, 2013 at 7:00 p.m.
10. School No. 4 Donations (New Toys/Clothing)
Approve the acceptance of the donation of new toys and clothing to School No. 4 from Ms. Dorothy E. Andrews of Sicklerville, NJ.

11. School No. 5 & School No. 6 Winter/Spring Concerts

- a. Approve School No. 5 Winter Chorus Concert, performed by Grade 4 and Grade 6 students, for January 15, 2013.
- b. Approve School No. 5 Spring Chorus Concert, performed by Grade 5 and Grade 6 students for May 21, 2013.
- c. Approve School No. 5 & No. 6 Band/Orchestra Winter Concert for January 29, 2013 at School No. 6.
- d. Approve School No. 5 & No. 6 Band/Orchestra Spring Concert for May 30, 2013 at School No. 5.

12. School No. 5 & No. 6 String Orchestra Performance at Rutgers University

Approve the School No. 5 & No. 6 String Orchestra to perform in the Tonya Dorsey New Vision Scholarship Award Ceremony & Concert on Sunday, June 2, 2013 at the Rutgers University Walter K. Gordon Theater in Camden, NJ.

Note: Ms. Nancy Jan, Orchestra Teacher, will require one additional rehearsal day to prepare for this performance.

13. WTHS – Guest Speakers (2012-2013)

- a. Approve a representative from the Automotive Training Center to visit Health/PE Classes on January 7 & January 13, 2013 to discuss opportunities in the automotive, high performance, diesel, collision and marine technology field.
- b. Approve representatives from the Art Institute and Berkeley College to visit the Family Living and Business Education classes at WTHS during the month of December 2012.

14. Fundraiser(s)

Exhibit XII A: 14

Approve the following fundraisers for the 2012-2013 school year as listed below and as per the attached exhibit:

School No. 2

- Go Red for Women (American Heart Association) 02/01/13 – Sunshine Club

School No. 3

- McDonalds Night (01/23/13) – P.T.O.
- Valentine’s Day Cookie Sale – P.T.O.
- Texas Roadhouse Night (04/15/13 & 04/16/13) – P.T.O.
- Ice Cream Social (06/07/13) – P.T.O.

School No. 6

- Valentine’s Day Dance for 6th Grade (02/08/13) – H.S.A.
- Wawa Hoagie Certificate Sale (Jan. 2013) – H.S.A.
- McDonalds Night (01/16/13) – H.S.A.
- Nick’s Pizza Night (02/12/13) – H.S.A.

WTHS

- Program Ads for Spring Musical – Drama Club
- Bake Sale (02/08/13) – Drama Club
- Valentine’s Day Cabaret (02/08/13) – Drama Club

B. Principal’s Updates

1. Monthly School Highlights
2. Ethnic Enrollment Report
3. Suspension Report

Exhibit XII B: 1
Exhibit XII B: 2
Exhibit XII B: 3

On a motion made by _____, seconded by _____, approval of Superintendent’s Report is granted.		
Exceptions: _____		
<i>Roll Call:</i>		
_____ Ms. Davis	_____ Ms. Masciocchi	_____ Ms. Peterson
_____ Ms. Dredden	_____ Ms. Pitts	
_____ Mr. Gidwani	_____ Ms. Watkins	
_____ Mr. Korostowski	_____ Ms. Sturdivant	

XIII. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A. REPORTS

1. Aramark Maintenance Update

Exhibit XIII A: 1

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Line Item Transfers

Exhibit XIII B: 1

Approve the Line Item Transfers, for the month of September 2012, as per the attached exhibit.

2. Treasurer's Report

Exhibit XIII B: 2

Approve the Treasurer's Report, for the month of September 2012, as per the attached exhibit.

3. Board Secretary's Report

Exhibit XIII B: 3

Approve the Board Secretary's Reports, for the month of September 2012, as per the attached exhibit.

4. Board Secretary's Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of September 2012, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Winslow Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

5. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies that as of September 2012 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Bill List

Exhibit XIII B: 6

Approve the Bill List as listed below and as per the attached exhibit.

- Manual Bill List \$ 786,903.27
- Vendor Bill List \$2,208,439.29

7. Payroll

Approve Payroll for the months of November 2012 as listed below:

- o November 15, 2012 \$2,157,168.30
- o November 30, 2012 \$2,143,584.09

8. Use of Facilities

a. Ratify Winslow Township Basketball Association:

Winslow Township High School Gym: Saturday, December 15, 2012
for Basketball games 8:00 a.m. – 8:00 p.m.
Sunday, December 16, 2012
8:00 a.m. – 5:00 p.m.

Note: Per Board Policy custodial fees for weekend use will be charged.

b. Approve Winslow Township Youth Wrestling Association:

Winslow Township High School: January 21, 2013 – June 1, 2013
Wrestling Room Monday & Wednesday
5:00 – 8:00 p.m.
Competitions: Friday, January 11, 2013 5:00 – 8:00 p.m.
Friday, January 25, 2013 5:00 - 8:00 p.m.
Friday, February 8, 2013 5:00 – 8:00 p.m.

Note: The wrestling room cannot be used during a WTHS game or match until after 7:00 p.m.

9. Joint Transportation Agreement with Camden Board of Education 2012-2013

Approve a Joint Transportation Agreement between the Winslow Township Board of Education and the Camden Board of Education during the 2012-2013 school year for a homeless Winslow student to Archway School Route X22L and S220 in the amount of \$10,157.23.

10. Disposal of School Property

Exhibit XIII B: 10

Approve the Disposal of School Property per the attached exhibit.

Location	Department	Description
School # 4	Library	8 Headphones – Broken
		5 Cassette Players – Broken
		1 Boom box – Broken
		2 Headset jack boxes – Broken
		1 Headset – Broken
		4 Filmstrip Projectors – Broken
		1 Overhead Projectors – Broken

2. New Hire

Approve the following New Hire for the 2012/2013 school year:

	Name	School	Position	Prorated Salary	Effective
A	Klein, Holly (replacing Grolnick, M.)	MS	7 th Grade Language Arts Teacher	\$48,361 BA – Step 1	1/1/2013

3. Retirements

Approve the following Retirements for the 2012/2013 school year:

	Name	School	Position	Effective
A	Murphy, Linda	HS	Special Education Teacher (RC)	2/1/2013
B	Dotoli, Geraldine	No. 6	Speech Language Specialist	3/1/2013
C	Easlick, Connie	HS	Special Education Teacher (RC)	7/1/2013

4. Rescission of a Sixth Period Class

Approve the Rescission of the following Sixth Period Class for the 2012/2013 school year:

	Name	School	Position	Prorated Stipend	Effective
A	Barish, Maxine	MS	Special Ed Teacher (RC)	\$7,320	12/31/2012

5. Sixth Period Class

Approve the following Sixth Period Class for the 2012/2013 school year:

	Name	School	Position	Prorated Stipend	Effective
A	Lee, Lauren	MS	Special Ed Teacher (RC)	\$7,320	1/1/2013

6. Winslow Child Development Program

- a. Approve the Resignation of the following Winslow Child Development Program Counselor for the 2012/2013 school year:

	Name	Position	School	Effective
A	Williams, Moriel	Child Service Worker Counselor	No. 3	11/19/2012

- b. Approve the following Substitute for the Winslow Child Development Program for the 2012/2013 school year:

	Name	Position
A	Williams, Moriel	Substitute Child Service Worker Counselor

7. Co-Curricular Club Advisor

- a. Approve the Rescission of the following Co-Curricular Club Advisor at the Middle School for the 2012/2013 school year:

	Name	Co-Curricular Club Position	Prorated Stipend	Step	Effective
A	Barish, Maxine	Co-Advisor for Newspaper Club	\$870.00 (\$435.00)	1	12/31/2012

- b. Approve the Revision of the following Co-Curricular Club Advisors/Stipends at the Middle School for the 2012/2013 school year:

	FROM				TO			
	Name	Co-Curricular Club Position	Stipend	Step	Co-Curricular Club Position	Prorated Stipend	Step	Effective
A	Kernaghan, Sabine	Co-Advisor Newspaper Club	\$998.50 (\$499.25)	3	Advisor Newspaper Club	\$1,997 (\$998.50)	3	1/1/2013
B	Sykes, Hannah	Advisor Spanish Club	\$1,827	2	Advisor Spanish Club	\$1,336 (\$668.00)	N/A	9/1/2012
C	Watson, Jeff	Winter Weight Trainer	\$2,370	1	Fall Weight Trainer	\$1,336	N/A	9/1/2012
D	Lee, Lauren	Co-Advisor 7 th Grade	\$1,454	1	Co-Advisor 7 th Grade	\$727 (\$363.50)	1	9/1/2012

8. Volunteers

Approve the following Volunteers for the 2012/2013 school year:

	Name	Volunteer Club/Coach	School
A	Nicolo, Joseph	Assistant Baseball Coach	MS
B	Price-Perry, Aspen	Assistant Girls' Basketball Coach	HS

9. Voluntary Transfer

Approve the following Voluntary Transfer for the 2012/2013 school year:

FROM				TO		
	Name	Position	Sch	Position	Sch	Effective
A	Abrams, Janice (replacing Gibson, R.)	Special Education Teacher (MD)	No. 6	Special Education Teacher (RC- English)	HS	2/1/2013

10. Support Substitute

Approve the following Support Substitute for the 2012/2013 school year:

	Support Substitute	Position
A	Ordille, Kelly	Substitute Bus Driver

11. Homebound

Approve the following Homebound Instructor for the 2012/2013 school year:

	Name	Position	Hourly Rate	Effective
A	Kelly-Pearson, Dawn	Elementary Teacher	\$37.73	12/19/2012

12. Account Correction

Approve the following Account Correction for the Educational Consultant assisting with the oversight of the Federal Grant, ELL (English Language Learners) and Preschool Program:

		From		To	
	Name	Position	Account Number	Account Number	Per Day
A	Rubin, Marlene	Educational Consultant	20-244-100-100-000-00	11-000-223-320-000-20	\$400.00 (2 days per week)

13. Extended School Day Program

Approve the following Teacher for the Extended School Day Program on an “as needed” basis not to exceed 2 hours per day at the Middle School for the 2012/2013 school year:

	Name	Subject	Hourly Rate
A	Bryson, Paul	Math Tutor	\$37.73

14. Spring Coaches at High School

Approve the following Spring Coaches at the High School for the 2012/2013 school year (11-402-100-100-402-08).

	Spring Coach	Spring Coach Position	Stipend	Step
A	Regn, Keith	Head Baseball Coach	\$6,357	3
B	Stowell, Bruce	Assistant Baseball Coach	\$4,665	3
C	Stowell, Allen	Assistant Baseball Coach	\$2,332.50-a split	3
D	Spahn, Matias	Assistant Baseball Coach	\$2,243-a split	2
E	Taylor, Carl	Head Softball Coach	\$6,357	3
F	Shiple, Matt	Assistant Softball Coach	\$4,665	3
G	Martin, William	Assistant Softball Coach	\$4,486	2
H	Cuneo, Chris	Head Boys' Lacrosse Coach	\$5,877	1
I	Badillo, Amanda	Assistant Boys' Lacrosse Coach	\$4,312	1
J	Alvare', Leah	Head Girls' Lacrosse Coach	\$6,357	3
K	Nagy, Kristine	Assistant Girl's Lacrosse Coach	\$4,486	2
L	Totoro, John	Head Boys' Tennis Coach	\$4,923	3
M	Jones, Felton	Golf Coach	\$3,382	3
N	Bates, Russell	Head Boys' Spring Track Coach	\$6,357	3
O	Edwards, Elliott	Assistant Boys' Spring Track Coach	\$4,665	3
P	Scott, Kenneth	Assistant Boys' Spring Track Coach	\$4,486	2
Q	Horne, George	Head Girls' Spring Track Coach	\$6,357	3
R	Brown, Shannika	Assistant Girls' Spring Track Coach	\$4,665	3
S	Pino, John	Assistant Girls' Spring Track Coach	\$4,486	2
T	Thompson, Calvin	Spring Strength Training Coach	\$2,153	3

On a motion made by _____, seconded by _____, approval of Personnel Matters is granted.
 Exceptions: _____

Roll Call:

_____ Ms. Davis	_____ Ms. Masciocchi
_____ Ms. Dredden	_____ Ms. Pitts
_____ Mr. Gidwani	_____ Ms. Watkins
_____ Mr. Korostowski	_____ Ms. Sturdivant
	_____ Ms. Peterson

XV. BOARD OF EDUCATION - ELECTION RESULTS

Members of the Local Board of Education – Three (3 Year Terms)

- Cheryl Pitts 5,207 votes
- Gail Watkins 4,995 votes
- Ewuniki Brown 4,882 votes

XVI. OLD BUSINESS

XVII. NEW BUSINESS

XVIII. EXECUTIVE SESSION

BE IT RESOLVED, the Board of Education will entertain a motion to adjourn into Executive/Closed Session for the purpose of:

- o Student Hearings
- o Personnel Matters
- o Legal Matters

The information discussed in Executive/Closed Session may be disclosed to the public after formal action is taken by the Board of Education on these issues. Certain information that will be discussed in Executive/Closed Session is not to be disclosed to the Public; however, the Board may contemplate taking action at the conclusion of Executive/Closed Session.

On a motion made by _____, seconded by _____, approval to move to Executive Session is granted at _____.	
Exceptions: _____	
<i>Roll Call:</i> _____	
_____ Ms. Davis	_____ Ms. Masciocchi
_____ Ms. Dredden	_____ Ms. Pitts
_____ Mr. Gidwani	_____ Ms. Watkins
_____ Mr. Korostowski	_____ Ms. Sturdivant
	_____ Ms. Peterson

XIX. ADJOURNMENT OF EXECUTIVE SESSION Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Executive Session is granted.
Exceptions: _____
<i>Voice Vote:</i> _____

XX. ADJOURNMENT Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Meeting is granted.
Exceptions: _____
<i>Voice Vote:</i> _____