

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
Winslow Township School No. 6
617 Sickler Avenue
Sicklerville, NJ 08081

Wednesday, August 22, 2012
7:00 p.m.

MINUTES

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **04/30/12**. It was also advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town and Winslow Township Post Offices.

II. MISSION STATEMENT

The ***Mission*** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL – In roll call the following Board Members were noted present:

Present:	Patricia Davis	Cheryl Pitts
	Lorraine Dredden arrived 7:10 p.m.	Aleta Sturdivant, Vice President
	Gulab Gidwani	Julie A. Peterson, President
	Joanne Masciocchi	

Absent: John Korostowski
Gail Watkins

Also Present: H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, CPA, Business Admin./Board Secretary
Howard Long, Jr. Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. BOARD OF EDUCATION – TEAM CHARTER

Ms. Davis -

1. ***At all Times***: Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.

Ms. Sturdivant -

2. ***Before a Meeting***: Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.

Ms. Masciocchi -

3. ***During a Meeting***: Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.

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Mr. Gidwani -

4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

VI. CORRESPONDENCE – None at this time.

VII. AWARDS/PRESENTATIONS – None at this time.

VIII. MINUTES

A motion was made by Ms. Davis, seconded by Ms. Sturdivant, to approve the Open Session Minutes for the following meeting:

Regular Meeting

Wednesday, August 8, 2012

Open Session

Roll Call:

Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Absent	Ms. Pitts	Yes
Mr. Gidwani	Yes	Ms. Watkins	Absent
Mr. Korostowski	Absent	Ms. Sturdivant	Yes
		Ms. Peterson	Yes
Motion Carried			

IX. BOARD COMMITTEE REPORTS

Education Committee – No report at this time.

Human Resources/Policy Committee

Ms. Pitts reported that the Human Resources/Policy Committee met in District on August 14, 2012 at 3:00 p.m. Present were board members Patricia Davis, Lorraine Dredden and Cheryl Pitts. Items that were discussed with recommendations:

1. New Policy # 2133 that speaks to the standards of proficiency. We recommended that the Board approve the second reading at this evening's board meeting.
2. Student Handbooks – Ms. Davis advised the committee that upon a review of the handbooks Grade K – 12 some of the information in our handbooks do not align with District policy. It is the recommendation of the committee that the handbooks be reviewed and revised, where necessary, to be in agreement with our District policy.

Any changes in the handbook would have to be done under the oversight of the Superintendent and the administration.

3. Based on information coming out of our July meeting with the Citizens Advisory Committee regarding the dress code, the Policy Committee is recommending that the Board direct the Superintendent and the administration to move forward and create a policy for a District uniform dress code.
4. As a way of keeping, not only the school district community but also the community at large, informed about the happenings in our District, the Policy Committee recommends that the Board takes action to establish a District newsletter.
5. One request coming out of the Policy Committee, primarily the chairperson, is that all Board members receive the policy alerts that we periodically receive from Strauss Esmay so that we can discuss them collectively and make revisions when necessary.
6. The Policy Committee recommends that the Board continue the practice of publishing the names of our high school graduates each year and that such action be made a part of our district policy.

The meeting ended at 4:00 p.m. The next Policy Committee is September 18 at 3:00 p.m.

Operations Committee

Mr. Gidwani reported that the Operations Committee met and discussed the following:

1. The solar panels project is still on hold because the Interconnection Agreement with Atlantic City Electric has not been signed as of today. We were expecting it to be signed but it is not done so far. School roofs at 5 & 6 are also held up. We are hoping that will take place sometime during the school year after school hours during the day or in the evening.
2. The summer maintenance projects are on schedule. There are a few things being done, including painting of the schools and different items which need to be maintained. They will be finished before the school starts.
3. WIFI installation is almost finished in all the schools. You will be able to bring your computers in, get your password, and be anywhere on the school premises and be able to use WIFI.
4. Long Range Facilities is being worked between the state and ARMM Associates, our architect. Playground inspections are being done at the present time. They will also be completed before the school starts.
5. Summer cleaning is complete in all the school, except School 2 where the summer camp was located. It will be completed before school starts.
6. The Blue Anchor building still has old records to be removed. Once they are removed we will recommend to the school board what is the situation and how we are going to handle it.

Ad Hoc Citizens Advisory Committee

The Ad Hoc Citizens Advisory Committee met on Thursday, August 16. Present were Board Members Ms. Dredde, Mr. Gidwani, Ms. Sturdivant and Ms. Peterson. We had three members of the Citizens Advisory Committee present. Some of the topics discussed were:

1. Investigate the feasibility of doing a partnership where our students from the middle school and the high school could have access to getting on the late bus if they wanted to go over to the Winslow Township library right after school.
2. Conversation topics they would like to discuss throughout the community. One was on race and diversity and the other one was collaborative child development expectations.
3. There are four committees. The chairs of these committees are:
 - Uniforms – Ms. Dredden, chair, Nikki Wagner, assistant chair.
 - Unique Academic Programs – Jeremy Young, chair.
 - Parent Classes – Theresa Colligon, chair, Pat Davis, assistant chair.
 - Ownership and Responsibility – Ms. Peterson, chair.

The sub committees will be meeting independently. They will submit a detailed proposal and do a group presentation to the Advisory Committee at the October 18th meeting. On November 14th, the Ad Hoc Citizens Advisory Committee will present at the school board meeting.

Uniform Dress Code Policy

A motion was made Ms. Sturdivant, seconded by Ms. Dredden to approve the Administration to go forth in developing a Uniform Dress Code policy.

<i>Roll Call:</i>			
Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	Yes	Ms. Watkins	Absent
Mr. Korostowski	Absent	Ms. Sturdivant	Yes
		Ms. Peterson	Yes
Motion Carried			

District Newsletter

A motion was made by Ms. Dredden, seconded by Ms. Davis, that the District will develop and implement a newsletter as a method of communicating with the broader community.

<i>Roll Call:</i>			
Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	Yes	Ms. Watkins	Absent
Mr. Korostowski	Absent	Ms. Sturdivant	Yes
		Ms. Peterson	Yes
Motion Carried			

Publish Graduating Names in the Newspaper

A motion was made by Ms. Davis, seconded by Ms. Sturdivant, for the District to continue to publicize in the newspaper the graduates of each of our senior class and that this action be part of our District policy.

<i>Roll Call:</i>			
Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	Yes	Ms. Watkins	Absent
Mr. Korostowski	Absent	Ms. Sturdivant	Yes
		Ms. Peterson	Yes
Motion Carried			

X. PUBLIC COMMENTS (Time Limited)

A motion was made by Ms. Davis, seconded by Ms. Pitts to open the meeting for Public Comments at 7:22 p.m.

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to five minutes.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

<i>Voice Vote: All in favor</i>

Jack Mills – Assistant Business Administrator/Winslow Township

I am going to take this opportunity to thank the Board of Education, Dr. Poteat, Dr. Garcia, Dr. Carcamo, Ms. Moore and Ms. McCoy-Boyle and all the great staff here at Winslow Township school district. I am leaving the school district. I have been here for approximately three years. This was a great opportunity for me to work here and have had great experiences. Seventeen years in New Jersey schools and seventeen more to go in Camden County if the potential is still there. In my entire career I take... rewarding experience here at Winslow. I thank the entire Board and our Superintendent Dr. Poteat. Every time he would see me in the hallway in the schools, he would always ask me about the children; summer camp; the child care program. Are they eating breakfast in the academy? are they reading? This meant a lot to me and my whole department, his interest in the children and their development. So thank you very much.

Ms. Peterson thanked Mr. Mills for his services to Winslow. Certainly you will be missed greatly but we appreciate everything you have done for this township. Thank you.

Mr. Mills responded that it was a team effort.

XI. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made Ms. Sturdivant, seconded by Ms. Dredden to adjourn Public Comments at 7:24 p.m.

Voice Vote: All in favor

XII. SUPERINTENDENT'S REPORT

A motion was made by Ms. Davis, seconded by Ms. Dredden to approve A: # 1 – 14 as recommended by the Superintendent.

A motion was made by Ms. Pitts, seconded by Mr. Gidwani to TABLE Item # 15.

Roll Call:

Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	Yes	Ms. Watkins	Absent
Mr. Korostowski	Absent	Ms. Sturdivant	Yes
		Ms. Peterson	Yes
Motion Carried			

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- 1. First Reading of Board Policies & Regulations **None at this time.**
- 2. Second Reading of Board Policies & Regulations **Exhibit XII A: 2**

Approve the Second Reading of the following Policies & Regulations of the Winslow Township Board of Education:

Policy #	Policy Title
#0143	Board Member Election & Appointment
#6620	Petty Cash
#8310	Public Records
#2133	Standards of Proficiency

- 3. Security/Fire Drill Report **None at this time.**
- 4. Field Trips **Exhibit XII A: 4**

Approve Field Trips for the 2012-2013 school year as listed in the attached exhibit.

- 5. Professional Development/Workshops & Conferences **Exhibit XII A: 5**
 - a. Ratify Professional Development opportunities as per the attached exhibit.
 - b. Approve the Professional Development opportunity for selected teachers to participate in READ 180 and Systems 44 Training on August 27 & 28, 2012, provided by Scholastic Representatives. Teachers will be paid a stipend through the IDEA Grant.
 - c. Approve Mr. Rich Welsh to provide training to district administration on the teacher evaluation model at a cost of \$500.00. Training will take place on August 30, 2012.

d. Approve the Professional Development opportunity as listed below:

Title: Smartboard Training & Essential Web Applications
 Date(s): August 27, 28 & 29, 2012
 Audience: Technology Cohort Participants
 Presenter: Mr. Tom Shown
 Costs: \$3,000
 Funding: NCLB Title II A
 Description: Mr. Shown will demonstrate the latest Smart board approaches and Essential Web Applications for use in the

classroom. Members of the Technology Cohort will be expected to turnkey the information from this workshop series to colleagues in their respective schools.

e. Ratify the Professional Development opportunity as listed below:

Title: Advanced RAPS Intervention Training: Levels 4-6
Date(s): August 15, 2012
Audience: Reading Coaches, Reading Specialist, ESL
Presenter: Reading Assist
Costs: \$225 Per Participant
Funding: NCLB Title II A
Description: This is the follow-up session to RAPS Intervention Training Levels 1-3. Participants will learn the most effective, research-based methodologies for improving student reading comprehension among struggling learners. Participants will be expected to turnkey this information to their respective colleagues.

f. Ratify the Professional Development opportunity as listed below:

Title: Introducing the Common Core Standards in English Language Arts (ELA) & Mathematics
Date(s): August 21, 2012
Audience: Building Administrators, Coaches, Specialists and Teacher Leaders
Presenter: Standards Solution
Costs: \$3,600
Funding: NCLB Title II A
Location: PD Center Curriculum Office
Description: Staff will be introduced to the Common Core Standards in either English Language Arts or Mathematics. These educators will attend the workshop with the understanding that they will be asked to turnkey the information to other staff members at their respective schools.

g. Ratify the Professional Development opportunity as listed below:

Title: Apple iPad Training
Date(s): August 20 & 21, 2012
Audience: Technology Cohort by invitation (Grades 6-12)
Presenter: Karen Percak - Apple
Costs: \$4,500
Funding: NCLB Title II A
Description: This full day seminar will explore the many facets of iPad use in the classroom. Technology Cohort participants will be expected to turnkey information from this training to colleagues in their respective buildings.

h. Ratify the Professional Development opportunity as listed below:

Title: Incorporating Assessment Results into Instructional Planning
Date(s): August 20, 2012
Presenter: Judie Caroleo – Reading Assist
Costs: No Cost to the District
Description: Participants will explore the most effective ways to incorporate ongoing, emergent student assessment data with planning for instruction. Coaches and Specialist will participate with the understanding that they will be expected to turnkey the information to their respective school and colleagues.

6. Tuition Students **Exhibit XII A: 6**

Approve the placement of Tuition Students as listed in the attached exhibit.

7. Terminate Out-of-District Placements **Exhibit XII A: 7**

Approve to terminate Out-of-District Placements for the 2011-2012 school year as listed in the attached exhibit.

8. Homeless Student(s) **None at this time.**

9. Fundraiser(s) **Exhibit XII A: 9**

Approve the following fundraiser/school activity for the 2012-2013 school year as listed below and as per the attached exhibit:

School No. 2

- McDonald's Night (01/14/13) – H.S.A.
- Basket/Candy Bar Bingo Night (04/19/13) – H.S.A.
- Scholastic Book Fair (05/27/13) – H.S.A.
- Scholastic Book Fair (03/13/12) – H.S.A.
- Scholastic Book Fair (10/24/12) – H.S.A.
- Gold Canyon Candles (February 2013) – H.S.A.
- Holiday Shoppe (December 2012) – H.S.A.
- Cherrydale Farms (Sept./Oct. 2012) – H.S.A.

School No. 4

- Walmart Education Grant – H.S.A.

WTHS

- Entertainment Books – C/O 2013
- Pampered Chef – C/O 2013
- Donation Dots – C/O 2013
- Sportswear – Student Government
- LED Screen Greetings – Student Government

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- Sportswear – H.S.A.
- Senior Class T-shirts – C/O 2013
- Shoebox Recycling Collection – 9th Grade Student Government
- Donuts & Pretzels during Exams – Student Government
- Car Wash (10/06/12) – Student Government
- Homecoming Dance Tickets (10/20/12) – Student Government
- Student v Teacher Soccer Game (Oct. 2012) – Student Government
- Pumpkin Painting Night (Oct. 2012) – Student Government
- Annual Giving Tree (Nov./Dec. 2012) – Student Government
- Student v Teacher Powder Puff Game (Nov. 2012) – Student Government
- Bingo Night (Nov. & March) – Student Government
- Mr. Winslow Contest (Jan. 2013) – Student Government
- WTHS Cookbook – Student Government
- Carnations – C/O 2013
- “Senior” Citizen Dinner (March 2013) – C/O 2013
- Student v Faculty Volleyball Game (April 2013) – Student Government
- Fashion Show/Student Auction (May 2013) – Student Government
- Student v Faculty Softball (May 2013) – Student Government
- Senior End of Year BBQ (June 2013) – Student Government

10. District Newsletter (2012/2013 School Year)

Approve a Quarterly District Newsletter for distribution to parents/community members beginning the 2012/2013 school year.

11. New Vendor – Mural Artist

Approve Mr. Michael McCarty, of McCarty Design, Hammonton, NJ, as a vendor to paint a mural(s) at School No. 4 at a cost not to exceed \$1,500.

12. School No. 1 “Zoo on Wheels”

Approve School No. 1 “Zoo on Wheels” assembly for Thursday, January 24, 2013 at 2:00 p.m. for students in Kindergarten.

13. WTHS Fall Play & Spring Musical (2012-2013)

Exhibit XII A: 13

- a. Approve the High School Fall Play, “The Lion, The Witch & The Wardrobe” for November 15, 16, & 17, 2012.
- b. Approve the High School Spring Musical to be held on March 14, 15 & 16, 2013.
- c. Approve the WTHS Drama Club to audition and cast Elementary and/or Middle School students for the Fall play.

14. WTHS Building Activities (2012-2013)

Approve the following WTHS Activities during the 2012/2013 school year:

Activity	Date
Winter Orchestra/Band Concert	December 4, 2012
Winter Choral Concert	December 18, 2012
Thespian Dinner & Ceremony	May 2, 2013
Spring Band Concert	May 14, 2013
Spring Orchestra Concert	May 16, 2013
Spring Choral Concert	May 21, 2013

TABLED 15. D.O.T. - Request for Waiver of Use of Facility Fees **Exhibit XII A: 15**

Approve the request from the D.O.T. Organization, a non-profit Township Organization, to waive facility usage fees according to Board Policy #7510.

B. For Board Members Information **Exhibit XII B: 1**

1. Back to School Nights (2012-2013)
2. Listing of School Programs & Activities (2012-2013)

<i>Roll Call:</i>			
Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	Yes	Ms. Watkins	Absent
Mr. Korostowski	Absent	Ms. Sturdivant	Yes
		Ms. Peterson	Yes
Motion Carried			

XIII. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A motion was made by Ms. Pitts, seconded by Ms. Dredden to approve A. & B. as recommended by the Business Administration/Board Secretary.

A. Reports **None at this time.**

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Line Item Transfers **None at this time.**
2. Treasurer's Report **None at this time.**
3. Board Secretary's Report **None at this time.**

- 4. Board Secretary's Certification **None at this time.**
- 5. Boards' Certification **None at this time.**

- 6. Bill List **Exhibit XIII B: 6**

Approve the Bill List as listed below and as per the attached exhibit.

- o Vendor Bill List \$496,639.99

- 7. Payroll **None at this time.**

- 8. Use of Facilities

Approve the Use of Facilities for the following group:

- Winslow Township Eagles Football Booster Club
 Location: High School Cafeteria, Kitchen, Fields
 Date: Saturday, September 8, 2012

Note: The insurance certificate expires on 9/10/12. Once we receive an Updated insurance form we will bring the other dates to the Board for approval.

- 9. New Jersey School Boards Association

Approve the membership for the Winslow Township Board of Education in New Jersey School Boards Association from July 1, 2012 – June 30, 2013 in the amount of \$25,329.56.

- 10. Amendment of Tuition Contacts

Approve the amendment of the following tuition contracts:

School	Original Amount	Amended Amount
Eastern Regional School District	\$18,032.08	\$18,392.08
Plainfield Board of Education	\$26,846.01	\$44,119.00

Note: Initial approval was on a pro-rated basis.

11. New Jersey School Boards Association – Professional Development Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.31 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Patricia Davis	Workshop 2012, Atlantic City, NJ	October 23-25, 2012	\$900 for
Lorraine Dredden	"	"	14 members
Gulab Gidwani	"	"	
John Korostowski	"	"	
Joanne Masciocchi	"	"	
Julie A. Peterson	"	"	
Cheryl Pitts	"	"	
Aleta Sturdivant	"	"	
Gail P. Watkins	"	"	
Tyra McCoy-Boyle	"	"	
H. Major Poteat, Ed.D.	"	"	
Dorothy Carcamo, Ed.D.	"	"	

<i>Roll Call:</i>			
Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	Yes	Ms. Watkins	Absent
Mr. Korostowski	Absent	Ms. Sturdivant	Yes
		Ms. Peterson	Yes
Motion Carried			

XIV. PERSONNEL

A motion was made by Ms. Davis, seconded by Ms. Dredden to approve Items # 1 – # 6 with regard to Personnel.

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	Sch	Position	From	To	
A	Familiare, Amanda (revision)	No. 4	Special Ed Teacher	5/29/2012-6/15/2012 9/1/2012-2/8/2013	5/29/2012-6/15/2012 9/1/2012-1/2/2013	P U
B	Jones, Jewel	No. 3	Principal	7/31/2012	8/31/2012	P

2. New Hires

Approve the following New Hires for the 2012/2013 school year:

	Name	Position	School	Guide/Step	Salary	Starting
A	Rateb, Serena	ESL Teacher	No. 2	BA+15 – Step 4	\$50,061	9/1/2012
B	Comisky, Colin	Social Studies Teacher	MS	BA – Step 1	\$48,361	9/1/2012

3. Coaches/Co-Curricular Club Advisors

a. Approve the following Fall Coaches at the High School for the 2012/2013 school year:
 (11-402-100-100-402-08)

	Coach	Sport	Stipend	Step
A	Hara, Jennie	Head Field Hockey Coach	\$5,877	1
B	McClave, Ashley	Assistant Girls' Volleyball Coach	\$3,034	1

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- b. Approve the following change in position of a Fall Coach at the High School for the 2012/2013 school year: (11-401-100-100-402-08)

	FROM	TO		
Coach	Sport	Sport	Stipend	Step
A	Nagy, Kristine	Head Field Hockey Coach	Assistant Field Hockey Coach	\$4,312 1

- c. Approve the Co-Curricular Club and Activity Advisors at the High School for the 2012/2013 school year: (11-401-100-101-401-08)

	Name	Club/Activity Advisor	Stipend	Step
A	Connor, Traci	Student Government	\$4,512	3
B	Clark, Jena	National Honor Society Co-Advisor	\$829 (split)	3
C	Santamaria, Solimar	National Honor Society Co-Advisor	\$702 (split)	1
D	DiAngelo, Linda	Drama Director	\$5,532	3
E	McCarty, Mike	Assistant Drama Director	\$3,686	3
F	Doheny, Mike	Drama Music Director	\$1,842	3
G	Parkhurst, David	Stage Manager	\$4,611	3
H	Parkhurst, David	Marching Band Director	\$7,951	3
I	Parkhurst, David	Summer Music (2012-2013)	\$4,680	3
J	Doheny, Mike	Choir Advisor	\$4,512	3
K	Parkhurst, David	Jazz Band Director	\$2,768	3
L	Parkhurst, David	Concert Band Director	\$4,512	3
M	Ingram, Norm	AVA	\$2,482	2
N	Diaz, Suzanne	High School Newspaper	\$2,610	3
O	Gouse, William	Strings/Orchestra	\$4,385	2
P	Lee, Donald	High School Yearbook-Editorial	\$2,610	3
Q	Hess, Cheryl	High School Yearbook-Business	\$1,997	3
R	Young, Nancy	Public Relations	\$1,921	3
S	Pullaro, Beth	Key Club	\$1,336	N/A
T	Morley, Jodi	Leo Club	\$1,336	N/A
U	Rimby, Kathy	FBLA Co-Advisor	\$668 (split)	N/A
V	Hess, Cheryl	FBLA Co-Advisor	\$668 (split)	N/A
W	Donahue, Christine	Art Club Co-Advisor	\$668 (split)	N/A
X	DiDonato, Karin	Art Club Co-Advisor	\$668 (split)	N/A
Y	Mack, Jill	Environmental Club	\$1,336	N/A
Z	Chieves, Rosalyn	African American Cultural	\$1,336	N/A
aa	Feighery, Tracy	Renaissance Club	\$1,336	N/A
bb	Smith, Chantel	Peer Mediation	\$1,336	N/A
cc	Ingram, Norm	TV Production	\$1,336	N/A
dd	Sass, Lisa	Senior Class Advisor	\$2,610	3
ee	Freda, Danielle	Junior Class Co-Advisor	\$1,241 (split)	2
ff	McGuirl, Jamie	Junior Class Co-Advisor	\$1,241 (split)	2
gg	McCormick, Rachel	Sophomore Class Co-Advisor	\$926 (split)	1
hh	Shaw, Art	Sophomore Class Co-Advisor	\$1,054 (split)	3
ii	Rifkin, Claudia	Freshmen Class Co-Advisor	\$727 (split)	1

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jj	Rivard, Karen	Freshman Class Co-Advisor	\$727 (split)	1
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- d. Approve the following Co-Curricular Marching Band Advisors at the High School for the 2012/2013 school year: (11-401-100-330-401-08)

	Name	Co-Curricular Activity Advisors	Stipend	Step
A	Parkhurst, III, David	Marching Band Trainer	\$4,223	3
B	Fontenot, Karshena	Assistant Band Director	\$3,765	3
C	Steward, Matthew	Majorette-Drill Squad Director	\$4,385	2
D	Dixon, Jessica	Band Front Coordinator	\$4,524	3

- e. Approve the following Volunteer Club Advisors at the High School for the 2012/2013 school year:

	Name	Volunteer Club Advisors	Stipend	Step
A	Isbill, Orsola	Italian Club Advisor	N/A	N/A
B	Easlick, Connie	Book Club Co-Advisor	N/A	N/A
C	Ochipinti, Betty	Book Club Co-Advisor	N/A	N/A
D	Parkhurst, David	Anime (Asian American) Club Advisor	N/A	N/A
E	Garnier, Christine	French Club Advisor	N/A	N/A

- f. Approve the rescission of approval for the following Fall Coach at the High School for the 2012/2013 school year: (11-401-100-100-402-08)

	Coach	Sport	Stipend	Step
A	Caldwell, Andrew	Assistant Boy's Soccer Coach	\$4,665	3

1. College Placements

Approve the following College Placements for the 2012/2013 school year:

	College/University	Student	Experience	Cooperating Teacher	School	Dates	Subject
A	Camden County	DiNuzio, Theresa	21 hr. Classroom Observation	Harris, Luz	No. 1	9/24/2012-11/21/2012	Elementary
B	Camden County	Kenney, Monica	21 hr. Classroom Observation	Monica, Kathleen	No. 1	9/24/2012-11/21/2012	Elementary
C	Rowan University	McClave Ashley	Clinical Practice	Fagan, Denise	HS	9/6/2012-10/19/2012	Special Education

2. Game Monitors

Approve the following Game Monitors, Ticket Takers, Clock Operators and Security for the 2012/2013 school year:

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	Name		Name
A	Bates, Crystal	T	Jacob, Joe
B	Chieves, Rosalyn	U	McCormick, Rachel
C	Letterman, Angelus	V	Pino, John
D	Sabota, Sara	W	Ingram, Norm
E	Brown-Self, Shawnnika	X	Draft, Mark
F	Hooks-Johnson, Antinette	Y	Bates, Russell
G	Wilkerson, Rosalind	Z	Horne, George
H	Scott, Deborah	aa	Regn, Keith
I	Fletcher, Cindy	bb	Spahn, Matias
J	Thompson, Calvin	cc	Martin, William
K	Rossi, Ron	dd	Rudolph, Charles
L	Martin, Gregg	ee	Jones, Felton
M	Scott, Ken	ff	Gyurics, Jean
N	Taylor, Carl	gg	Alvare, Leah
O	Cuneo, Chris	hh	McBride, Mike
P	Caldwell, Andrew	ii	Nagy, Kristine
Q	Shiple, Matt	jj	Pelletier, Justin
R	Stowell, Bruce	kk	Covington, John
S	Stowell, Allen	ll	Mitchell, Justin
		mm	McClave, Ashley

3. Volunteers

Approve the following Volunteers at the High School for the 2012/2013 school year:

	Name	Volunteer Activity	Location
A	Walden, Red	Fall Assistant Football Coach	HS
B	Caldwell, Kevin	Assistant Boys' Soccer Coach	HS

Roll Call:

Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	Yes	Ms. Watkins	Absent
Mr. Korostowski	Absent	Ms. Sturdivant	Yes
		Ms. Peterson	Yes

Motion Carried

XV. INFORMATIONAL ITEMS

Dr. Poteat reported on the following information items:

1. Winslow Township, in conjunction and support of the Winslow Township School District, will be hosting a parade this Saturday, August 25, 2012 at 11:00 a.m. in honor of Jordan Burroughs, Olympian. Dr. Poteat will conduct a Global Connect message to the community on Thursday inviting the community to attend the parade. The Mayor met with Dr. Poteat and they anticipate a good turnout including some national television coverage who have been following this young man based on his success since the Olympics. Everyone is encouraged to come out and show their support. Mr. Jordan Burroughs is one of our own and we are very proud of his accomplishments.
2. Dr. Poteat provided a Welcome Back letter which was provided to the staff. A packet for the opening of school will be provided to the Board members. The Board members will tour the schools on Friday, August 31, 2012 at 9:00 a.m. We will meet at the Regional Day building and Mr. Gaskill will provide a bus to visit all of the schools. Dr. Poteat anticipates that the Board members will be pleased with the improvements that have been made during the summer.
3. Discussion, Exploratory Only. In conversation with Dr. Carcamo, Ms. McCoy-Boyle, Ms. Moore, we are exploring the possibility of returning full day Kindergarten to the Winslow Township School district. We do need to have discussion with the full board and the finance, operations, and education committees.
4. The newsletter that was approved, and we can move forward with a newsletter, but there are limitations by law and by our policy. I will give it to Ms. Pitts; Policy 9120 for Public Relations Program. That policy is very clear as it relates to the law. As you know a few years ago they eliminated the position of public relations and in doing so they also limited the amount of things that you can do when it comes to public relations. I want to read directly from our policy, "The school district publication shall be produced and distributed in the most cost efficient manner possible that will enable the school district to inform and educate the target community. The use of expensive materials or production techniques, where a low cost method is available and appropriate, such as the use of multicolored glossy publication instead of suitable less expensive alternatives is prohibited". Whatever we attempt to do, it cannot be top notch color glossy pages. You should have had a budget in place in order for this to happen, however we may be able to finance a newsletter. But it will not be as extensive as we would have liked to this year. But at least it is a beginning. Instead of four we might be able to do two depending on costs. But let us keep in mind that there are specific limitations that we are governed by. I'll give this policy to the policy chair to review so that we are on the same page as we move forward.

XVI. OLD BUSINESS

Ms. McCoy-Boyle - At the last Board meeting I did report that I received an email and correspondence that indicated that our Interconnect Agreement had been approved. I received a message the next day that the information was incorrect. I reported this to the Operations Committee last night. During that meeting, I received an email that another piece of information was requested. I reached out to ACE. The applications are still being reviewed. They are still on the table but are not currently approved.

XVII. NEW BUSINESS

Mr. Gidwani – Looked at the website and did not see any Executive Session minutes on the website. Someone should go through them to see what Executive Session minutes can be on the website rather than leave it blank. It should be public information once the action has been taken. We should discuss that with our attorney and find out what is preventing us from putting these minutes on the website.

Mr. Long – It is not only closed session minutes when the action has been taken but also when the need for confidentiality no longer exists, which is the key component. You are in the middle of a contract and there were comments that should not be released for a certain length of time. Closed session minutes are approved by the Board for completeness and adopted by the Board. If there were OPRA requests made for closed session minutes they would be reviewed and they could be released to the extent that there is no need for confidentiality with respect to specific items. In other words, you would redact or black out any portion of the closed session minutes that would be an ongoing legal, contractual or other similar type matter. Those can certainly be put on the website but someone with knowledge of our legal, personnel, and student matters, anything pending contractually should go through those minutes to determine what should be redacted and what is acceptable for release.

Mr. Gidwani – So far as I can see minutes of our Executive Session meetings themselves are more or less summarized anyway. There is not really that much detail.

Mr. Long – The problem is if you release certain information then it might lead to an obligation to release additional information. So you need to be very careful.

ADDENDUM

I. SUPERINTENDENT'S REPORT

A motion was made by Ms. Davis, seconded by Ms. Dredden to approve Item # 1 on the Addendum as recommended by the Superintendent.

1. Vendors for Evaluation Services (2012-2013)

Approve the following agencies to provide evaluation services for the 2012-2013 school year:

Evaluation Services Agencies	
1	Dr. Dave Hewitt
2	Dr. Leon Rosenburg
3	REM Audiology Associates
4	Multilingual Assessment Services
5	Gloucester County Educational Services
6	Burlington County Educational Services

<i>Roll Call:</i>			
Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	Yes	Ms. Watkins	Absent
Mr. Korostowski	Absent	Ms. Sturdivant	Yes
		Ms. Peterson	Yes
Motion Carried			

II. BOARD SECRETARY'S REPORT

A motion was made Ms. Dredden, seconded by Ms. Davis to approve Items # 1 and 2 are recommended by the Business Administrator/Board Secretary.

1. Bill List

Exhibit II: 1

Approve the Bill List as listed below and as per the attached exhibit.

- Vendor Bill List \$2,886,931.87
- Manual Bill List \$3,666,948.07

2. Nursing Services 2012 – 2013 – Bayada Home Health Care

Approve RFQ # 2013-2 to Bayada Home Health Care to provide Nursing Services for the Winslow Township Board of Education for school year 2012-2013 at the following rate:

- Registered Nurse - \$55.00 per hour
- Licensed Practical Nurse - \$45 per hour

<i>Roll Call:</i>			
Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	Yes	Ms. Watkins	Absent
Mr. Korostowski	Absent	Ms. Sturdivant	Yes
		Ms. Peterson	Yes
Motion Carried			

III. PERSONNEL REPORT

A motion was made by Ms. Pitts, seconded by Ms. Dredden, to approve Items # 1 - 11 with regard to Personnel.

1. Resignation

Approve the following Resignation for the 2012/2013 school year:

	Name	School	Position	Effective
A	Raiders, Susan	No. 6	Learning Disabilities Consultant	8/17/2012

2. Termination

Approve the following Termination for the 2012/2013 school year:

	Name	Position	School	Effective
A	Strauss, Philippe	Science Teacher	HS	8/22/2012

3. Rescission of Non-Renewal/Reduction-In Force

Approve the Rescission for the following Non-Renewal/Reduction-In-Force for the 2012/2013 school year:

	Name	Position	School
A	Griffo, Kathleen	Kindergarten	No. 3

4. Staff Reappointment

Approve the following Staff Reappointment for the 2012/2013 school year:

	Name	Position	School
A	Griffo, Kathleen	4 th Grade Teacher	No. 5

5. College Placements

Approve the following College Placements for the 2012/2013 school year:

	College	Student	Experience	Cooperating Teacher	School	Dates	Subject
A	Camden County	Lamb, Donald	21 Hour Classroom Observation	Johnson, Michelle	No. 1	9/24/2012-11/21/2012	Elementary
B	Camden County	McVicar, Jacob	21 Hour Classroom Observation	Grubb, Margaret	No. 1	9/24/2012-11/21/2012	Elementary

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6. Position Transfers

Approve the following Position Transfers for the 2012/2013 school year:

	FROM			TO	
	Name	Position	School	Position	School
A	Jefferies, Tyeisha	Reading Specialist	No. 5	Reading Coach	No. 1, 2, 3 & 4
B	Ripp, Roberta	4 th Grade Teacher	No. 5	Reading Specialist	No. 5

7. Co-Curricular Club Advisor

Approve the following Volunteer Club Advisor at the High School for the 2012/2013 school year:

	Name	Volunteer Club Advisors	Stipend	Step
A	Laird, Kathleen	CYF Club Advisor	N/A	N/A

8. Homebound Instruction Tutor

Approve the following Homebound Instruction Tutor for the 2012/2013 school year:

	Name	Position	Hourly Rate
A	Collison, Kevin	Elementary Education	\$37.73

9. Sixth Period Class Revision

Approve the following Revision of a Sixth Period Class Teacher at the High School for the 2012/2013 school year:

	FROM			TO	
	Name	Sixth Period Class	Stipend	Sixth Period Class	2/5 th Stipend
A	Hegeman, Nancy	Biology-AP Science	\$7,320	Biology-AP Science	\$2,928

10. Volunteer

Approve the following Volunteer at the High School for the 2012/2013 school year:

	Name	Volunteer Activity	Location
A	Roach, Wesley	Assistant Girls' Soccer & Assistant Wrestling Coach	High School

11. Winslow Child Development Program

a. Approve the following New Hires for the Winslow Child Development Academy Program for the 2012/2013 school year:

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	Name	Time	Hours	Rate
A	Cole, Herbert	6:25 am – 11:55 am	5.5 hours	\$10.00
B	Fisher, Desiree	6:25 am – 11: 55 am	5.5 hours	\$10.00
C	Galiano, Marian	10:00 am – 3:30 pm	5.5 hours	\$10.00
D	Sykes, Sandy	11:00 am – 5:30 pm	5.5 hours	\$10.00
E	Thompson, Johanna	11:30 am – 6:00 pm	5.5 hours	\$10.00

- b. Approve the following Winslow Child Development Program High School Students/College CO-OP Childcare Internship Workers for the 2012/2013 school year. The WCD Program for After School Counselors will be approximately 3 to 5 hours per day at \$7.25 per hour:

	Name	Position	School
A	McFerran, Summer	High School Student/CO-OP Counselor	No. 1
B	Soltner, Jamie	High School Student/CO-OP Counselor	No. 1
C	Walker, Anthony	High School Student/CO-OP Counselor	No. 1
D	Amato, Samantha	High School Student/CO-OP Counselor	No. 2
E	David, Laniesha	High School Student/CO-OP Counselor	No. 2
F	Henry, Brianna	High School Student/CO-OP Counselor	No. 2
G	Collins, Lester	High School Student/CO-OP Counselor	No. 3
H	Harris, Kymia	High School Student/CO-OP Counselor	No. 3
I	Trioche, Tanise	High School Student/CO-OP Counselor	No. 3
J	William, Moriel	High School Student/CO-OP Counselor	No. 3
K	Baals, Alyssa	High School Student/CO-OP Counselor	No. 4
L	Jones, Jordan	High School Student/CO-OP Counselor	No. 4
M	Lewis, Keyhana	High School Student/CO-OP Counselor	No. 4
N	Wiggins, Deja	High School Student/CO-OP Counselor	No. 4
O	Aquiree, Keyla	High School Student/CO-OP Counselor	No. 5
P	Greene, Cali	High School Student/CO-OP Counselor	No. 5
Q	Mercado, Taneesha	High School Student/CO-OP Counselor	No. 5
R	Frazier, Jason	High School Student/CO-OP Counselor	No. 6
S	Handy, Alexis	High School Student/CO-OP Counselor	No. 6
T	Raham-Abdar, Aliyah	High School Student/CO-OP Counselor	No. 6
U	White, Anasiani	High School Student/CO-OP Counselor	No. 6
V	Butler, Adriel	High School Student/CO-OP Counselor	Academy
W	Gonzalez, Summer	High School Student/CO-OP Counselor	Academy
X	Minor, Darielle	High School Student/CO-OP Counselor	Academy
Y	Beckley, Sarah	High School Student/CO-OP Counselor	Substitute
Z	Daniels, Savannah	High School Student/CO-OP Counselor	Substitute
AA	Enwereji, Susan	High School Student/CO-OP Counselor	Substitute
BB	Iwu, Ashley	High School Student/CO-OP Counselor	Substitute
CC	Hill, Camilla	High School Student/CO-OP Counselor	Substitute
DD	Hubert-Langston, Taylor	High School Student/CO-OP Counselor	Substitute
EE	Valestil, Patrice	High School Student/CO-OP Counselor	Substitute
FF	Tingling-Dautuche, Nadia	High School Student/CO-OP Counselor	Substitute
GG	Umstead, Emerald	High School Student/CO-OP Counselor	Substitute

Roll Call:

Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	Yes	Ms. Watkins	Absent
Mr. Korostowski	Absent	Ms. Sturdivant	Yes
		Ms. Peterson	Yes
Motion Carried			

XVIII. EXECUTIVE SESSION

A motion was made by Ms. Davis, seconded by Ms. Pitts, to dispense with Executive Session there are no items on the Agenda at this time that warrants our attention at 7:55 p.m.

Roll Call:

Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	Yes	Ms. Watkins	Absent
Mr. Korostowski	Absent	Ms. Sturdivant	Yes
		Ms. Peterson	Yes
Motion Carried			

XX. ADJOURNMENT: A motion was made by Ms. Pitts, seconded by Ms. Dredden to adjourn the meeting at 7:56 p.m.

Respectfully submitted

Tyra McCoy-Boyle, CPA
Business Administrator/Board Secretary