

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
Wednesday, August 14, 2013
Winslow Township Middle School
Agenda
7:00 p.m.

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **01/03/13**. It was also advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town and Winslow Township Post Offices.

II. MISSION STATEMENT

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL

Ewuniki Brown
Gulab Gidwani
Joanne Masciocchi
Julie A. Peterson
Cheryl Pitts
Aleta Sturdivant
Gail P. Watkins

Lorraine Dredden, Vice President
Patricia Davis, President

H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, Business Admin./Board Secretary
Howard Long, Jr. Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. BOARD OF EDUCATION – TEAM CHARTER

1. **At all Times:** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.
2. **Before a Meeting:** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.
3. **During a Meeting:** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.
4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

VI. 2012-2013 DISTRICT GOALS

1. Continue to review and assess in a systematic manner, using data, the district curriculum and students' needs to raise student achievement.
2. Create a positive school environment/culture conducive to teaching and learning for all stakeholders.
3. Continue to expand communication to all stakeholders to increase the capacity for greater parent/caregiver and community support.

VII. AWARDS/PRESENTATIONS

VIII. CORRESPONDENCE

Exhibit VIII

1. Correspondence – NJ DOE School Lunch Program
2. Correspondence – NJ Libertarian Party's Open Government Advocacy Project

IX. MINUTES

Regular Meeting

Wednesday, June 26, 2013

Open/Closed Sessions

Regular Meeting

Wednesday, July 10, 2013

Open Session

On a motion made by _____, seconded by _____, approval of Minutes is granted.	
Exceptions: _____	
Roll Call: _____	
_____ Ms. Brown	_____ Ms. Pitts
_____ Mr. Gidwani	_____ Ms. Sturdivant
_____ Ms. Masciocchi	_____ Ms. Watkins
_____ Ms. Peterson	_____ Ms. Dredden
	_____ Ms. Davis

X. BOARD COMMITTEE REPORTS

XI. PUBLIC COMMENTS (Time Limited)

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to five minutes.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

On a motion made by _____, seconded by _____, approval of Public Comments is granted.
Exceptions: _____
Voice Vote: _____

XII. ADJOURNMENT OF PUBLIC COMMENTS

On a motion made by _____, seconded by _____, approval to adjourn Public Comments is granted.
Exceptions: _____
Voice Vote: _____

XIII. SUPERINTENDENT'S REPORT

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Board Policies & Regulations **None at this time.**

2. Second Reading of Board Policies & Regulations **None at this time.**

3. Security/Fire Drill Report **Exhibit XIII A: 3**

Approve the Security/Fire Drill Report, for June 2013, as listed in the attached exhibit.

4. Field Trips **Exhibit XIII A: 4**

Approve Field Trips for the 2013-2014 school year as listed in the attached exhibit.

5. Professional Development/Workshops & Conferences **Exhibit XIII A: 5**

a. Approve Professional Development opportunities as per the attached exhibit.

b. Approve the Professional Development opportunity as listed below:

Title: SMART Board Training
Date(s): Thursday, August 29, 2013
Audience: Classroom Teachers
Presenter: Mr. Thomas Shown, SMART-Certified Trainer, T-Tech
Costs: \$1,000 (per session)
Funding: NCLB Title II
Description: To teach beginner and advanced users how to effectively use the interactive SMART Board technology to create interactive lessons and to find content and various websites to support classroom instruction.

c. Approve the Professional Development opportunity as listed below:

Title: Effectively Utilizing an 84 Minute Class Period
Date(s): Thursday, August 15, 2013
Audience: Selected 7th and 8th Grade Teachers
Presenter: Association of Mathematics Teachers of New Jersey
Costs: \$1,200 - \$1,900 (depending on the number of teachers)
Funding: NCLB Title II
Description: Through this workshop, teachers will be provided with guidelines, strategies, activities and Common Core Standards lesson plans to successfully teach during an 84-minute class period. Teachers will learn how to engage their students using manipulatives and technology. Ideas for encouraging self-paced learning and engaging students within groups will also be presented.

6. Tuition Students **Exhibit XIII A: 6**

Approve the placement of Tuition Students as listed in the attached exhibit.

7. Terminate Out-of-District Placements **Exhibit XIII A: 7**

Approve to terminate Out-of-District Placements as listed in the attached exhibit.

8. Homeless Student(s) **None at this time.**

9. Fundraiser(s) **Exhibit XIII A: 9**

Approve the following fundraisers/school activities for the 2013-2014 school year as listed below and as per the attached exhibit:

WTHS

- “Never Forget” 9/11 Pins (September 2013) – Art Club
- Craft Sale/Flea Market Concessions (Nov. 2013 & June 2014) – Student Gov.
- “Mr. Winslow” (January 2014) – Student Government
- “Senior” Citizen Dinner Social (March 2014) – C/O 2014/Student Government
- Ovens of Ashley Pies & Cupcakes (Sept./Oct. 2013) – Concert Choir
- Coin Collection for UNICEF (Oct. 2013) – Key Club
- Pumpkin Gram Sales (Oct./Nov. 2013) – C/O 2015
- Entertainment Books (Fall 2013) – Key Club
- “Guess How Many Items in Jar” (Entire School Year) – Art Club
- Concessions at Sporting Events (Entire School Year) – Student Government
- Entertainment Books (Entire School Year) – C/O 2014
- “Adopt-A-Solider” Donation (Entire School Year) – Student Government
- LED Screen Greetings in Café (Entire School Year) – Student Government
- Chick-Fil-A Night(TBD) – Class of 2015
- Thanksgiving Food Drive (Oct./Nov. 2013) – Student Government
- Spiritwear (Entire School Year) – Student Government
- Giving Tree Donation (Nov./Dec. 2013) – Student Government
- WTHS Cookbook (Sept./Oct. 2013) – Student Government
- Fashion Show/Silent Auction (May 9, 2014) – Student Government
- Student vs. Teacher Powder Puff Game (Nov. 2013) – Student Government
- Pumpkin Painting (Oct. 2013) – Student Government & C/O 2014
- Homecoming Ticket Sales (Oct. 2013) – Student Government
- Senior Class Bowling Night (Oct. 2013) – C/O 2014
- Bumper Sticker/Decal Sales (Entire School Year) – C/O 2014
- Senior Class T-shirts/Hoodies (Sept.-Feb) – C/O 2014
- Pampered Chef (Sept.- April) – C/O 2014
- Carnations (Feb. 2014) – C/O 2014
- Donation Dots (Sept.-April) – C/O 2014
- Pom-Poms & Spirit Tattoos (Sept.-May) – C/O 2014
- Staff Shirt Sale (Sept.-Dec. 2013) – C/O 2014
- Birthday Announcement (Entire School Year) – Art Club
- School Supplies (Entire School Year) – Art Club

School No. 3

- Scholastic Book Fair (October 2013) – P.T.O.
- Spiritwear T-Shirts (Entire School Year) – P.T.O.
- Labels for Education (Entire School Year) – P.T.O.
- Boxtops for Education (Entire School Year) – P.T.O.

School No. 2

- Scholastic Book Fair (March 2014) – H.S.A.
- Scholastic Book Fair (May 2014) – H.S.A.
- Scholastic Book Fair (October 2013) – H.S.A.
- Cherrydale Farms (Sept./Oct. 2013) – H.S.A.
- Holiday Shop (December 2013) – H.S.A.

10. 2013-2014 Mentor Training

Approve Ms. Marlene Rubin as a Facilitator for Mentor Training during the 2013-2014 school year at a fee not to exceed \$300 per training session.

11. 2013-2014 Nursing Service Plan

Exhibit XIII A: 11

Approve the 2013-2014 Nursing Service Plan as per the attached exhibit.

12. 2013-2014 WTHS After-School Pilot Dance Program

Approve the WTHS After-School Pilot Dance Program, with an advisor stipend of \$2,370, for the 2013-2014 School Year.

13. IDEA Consortium Agreement with Chesilhurst School District **Exhibit XIII A: 13**

Approve the IDEA Consortium Agreement with Chesilhurst School District in the amount of \$30,160.00 as follows:

- Preschool \$ 1,904.00
- IDEA Basic \$28,256.00

14. 2013-2014 Speech & Language Services

Approve the renewal of services for Speech and Language services through Gloucester County Services for the 2013-2014 School Year at a rate of \$546.00, four days weekly, 144 days.

15. WTHS – Freshman Parent Meeting

Approve the WTHS Freshman Parent Meeting to be held on Thursday, August 22, 2013 at 6:30 p.m. in the HS Auditorium.

16. WTHS – Rachel’s Challenge Program

Approve the WTHS to host Rachel’s Challenge program on Thursday, October 17, 2013. There will be assemblies, trainings and an evening program. The program will be sponsored by the Winslow Township Drug and Alcohol Alliance with no cost for the district.

17. WTHS Fall Play – “Twelve Angry Jurors”

Exhibit XIII A: 17

Approve the WTHS Fall Play “Twelve Angry Jurors” to be held on November 21, 22 and 23, 2013 at 7:30 p.m. with one matinee performance on Saturday, November 23, 2013 at 2:00 p.m.

18. WTHS Spring Musical – “West Side Story”

Exhibit XIII A: 18

Approve the WTHS Spring Musical “West Side Story” to be held on March 13, 14 and 15, 2014 at 7:30 p.m. with one matinee performance on Saturday, March 15, 2014 at 2:00 p.m.

B. Principal’s Updates

None at this time.

On a motion made by _____, seconded by _____, approval of Superintendent’s Report is granted.

Exceptions: _____

Roll Call:

_____ Ms. Brown

_____ Mr. Gidwani

_____ Ms. Masciocchi

_____ Ms. Peterson

_____ Ms. Pitts

_____ Ms. Sturdivant

_____ Ms. Watkins

_____ Ms. Dredde

_____ Ms. Davis

XIV. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A. REPORTS

None at this time.

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Line Item Transfers **None at this time.**
2. Board Secretary's Report **None at this time.**
3. Reconciliation Report **None at this time.**
4. Board Secretary's Certification **None at this time.**
5. Boards' Certification **None at this time.**
6. Bill List **Exhibit XIV B: 6**

Approve the Bill List as listed below and as per the attached exhibit.

- o Manual Bill List \$1,960,500.83
- o Vendor Bill List \$1,015,000.90

7. Payroll

Approve Payroll, for the month of July 2013, as listed below:

- o July 15, 2013 \$ 521,946.30
- o July 30, 2013 \$ 370,630.64

8. Sodexo Management, Inc. – Fees 2013 - 2014

The FSMC shall be entitled to the following fees:

- **Management Fee.** District shall pay Sodexo a Management Fee in an amount equal to Nine Cents (\$0.09) per Pattern Meal and Meal Equivalent for the 2013-2014 contract year.
- **General Support Services Allowance.** General Support Services Allowance equal to Ten Cents (\$0.10) per Pattern Meal and Meal Equivalent for the 2013-2014 contract year.

Sodexo guarantees that District shall receive a surplus of Twenty Thousand Dollars (\$20,000.00) for the 2013-2014 school year. If the actual Surplus for the Food Service program falls short of the aforementioned amount, Sodexo shall pay the difference to District in an amount not to exceed one hundred (100%) of Sodexo's annual **Management Fee**. Sodexo reserves the right to recover any such reimbursement made during the current contract year from that year's Surplus on a monthly basis.

9. Meal Prices 2013/2014 School Year – Sodexo School Services

Approve the meal prices for the 2013/2014 school year as follows:

Elementary Schools #1 through #6

Meal Type	Full Price	Reduced Price
National School Lunch	\$2.55	\$.40
School Breakfast	\$1.30	\$.30

Middle School

Meal Type	Full Price	Reduced Price
National School Lunch	\$2.60	\$.40
School Breakfast	\$1.30	\$.30

High School

Meal Type	Full Price	Reduced Price
National School Lunch	\$2.60	\$.40
School Breakfast	\$1.30	\$.30

Note: Increase of \$0.10 for lunches.

10. Use of Facilities

Approve the following Use of Facilities:

School	Organization	Dates	Day/Time	Room	Fee
High School	Depart. Of Education Camden County Office of Education 2013 Southern Regional Facilities Evaluation Training	August 27, 2013	Tuesday, 9:00 a.m.	Cafeteria	No Fee
School # 5	Girl Scouts of America Troop 30402 & 30923	Sept 2013 June 2014	Friday 7:00 – 8:30 p.m.	Library	No Fee

11. Professional Development

- a. Approve Chris DeStratis, Accountant, and Gail Smith, Bookkeeper, to attend the Certification & Benefit Issuance Workshop 2013, for training on Free and Reduced lunch applications, on August 19, 2013 at Stockton College at no cost to the District.
- b. Approve Tyra McCoy-Boyle, Business Administrator and Jack Mills, Director of Special Projects to attend the 2013 Southern Regional Facilities Evaluation Training on Tuesday, August 27, 2013 at the Winslow Township High School at no cost to the District.

12. Disposal of School Property

Exhibit XIV B: 12

Approve the Disposal of School Property per the attached exhibit.

Location	Department	Description
School # 1	Office	Monitors, towers, keyboards, printers - broken
	Library	AV Equipment – unrepairable or obsolete
School # 2		Obsolete computers, monitors and projectors
School # 6	Library	2 Televisions, 3 VCR's 1 Overhead Projector - broken

13. Renaissance Unemployment Insurance Consultants, Inc. (RUIC)

Approve Renaissance Unemployment Insurance Consultants, Inc. (RUIC) to manage and administrate the Winslow Township School District unemployment services for an annual fee of \$3,200.00.

14. Contract Vendors – 2013-2014

RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS FOR BOARDS OF EDUCATION PURSUANT TO N.J.S.A. 18:18A-10a

WHEREAS, the Winslow Township Board of Education, pursuant to N.J.S.A. 18A-18A-10a and N.J.A.C. 5:34-7.29 (c) may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Winslow Township Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Winslow Township Board of Education, intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

RESOLVED, the Winslow Township Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list for the 2012-2013 school year pursuant to all conditions of the individual State contracts; and be it further

RESOLVED, that the Winslow Township Board of Education Business Administrator/Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

RESOLVED, that the duration of the contracts between the Winslow Township Board of education and the Referenced State Contract Vendors shall be July 1, 2013 to June 30, 2014.

Date Approved

Business Administrator/Board Secretary

Referenced State Contract Vendors

Commodity Service
Wireless Service

Vendor
Verizon

State Contract #
A82583-T216A

15. Verizon Wireless Service

Approve Verizon Wireless Service (State Vendor) to provide cellular phones and services to the Winslow Township Board of Education at a current yearly cost of \$5,505.60 (can vary with number of phones in service).

16. Bid and Quote Threshold

Approve Tyra McCoy-Boyle, Business Administrator/Board Secretary, to award contracts up to a bid threshold of \$36,000.00 and also establish a quote threshold of \$5,400.00 effective July 24, 2013.

Note: Bd. of Education Policy #6421, purchases budgeted governs procedures for the purchase of goods and services.

17. Education Jobs 2012-2013

Approve the acceptance of additional award of Education Jobs funds for the 2012-2013 school year in the amount of \$4,028.00.

18. No Child Left Behind 2013-2014 Grant Acceptance

Accept the No Child Left Behind Grant for 2013 – 2014 as follows:

Title I A	\$785,285.00
Title II A	\$203,426.00
Title III	\$ 21,897.00

19. Perkins Grant 2013-2014

Accept the Perkins Grant for 2013-2014 in the amount of \$42,141.00.

20. Chapter 192/193 2013-2014

Accept the Chapter 192/193 2013-2014 allocation in the amount of \$118,710.00.

21. Non Public Aid 2013-2014

Accept the following Non Public Aid allocations for 2013-2014:

○ Textbooks	\$6,472.00
○ Nursing	\$9,110.00
○ Technology	\$2,360.00

22. Long Range Facilities Plan - Amendment

Authorize the Amendment of the Long-range Facility Plan of the Winslow Township Board of Education to add the following:

Middle School:

- Site drainage
- Window replacement (demo & install, dual glazed with blinds)

High School:

- Winslow replacement (demo & install, dual glazed with blinds)
- Transaction window
- Electronic locking hardware
- Courtyard door replacement
- Re-point sill, brick veneer, and flagstone entry
- Acid wash brick veneer
- Porcelain and metal panel replacement
- Renovate second floor toilet rooms
- Sink and faucet replacement at staff bathroom
- Curb cut and Handicap ramp at the main entrance

23. Cafeteria Equipment

Approve the purchase of cafeteria equipment in the amount of \$90,222.80 through EIRC, a Shared Service Agreement.

To be charged to 60-910-310-730

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this bid.

Tyra McCoy-Boyle

24. Award Contract for Paving

Approve two contracts to Asphalt Solutions, an Ed Data Vendor for the following:

1. Repaving area behind the High School \$12,552.00
2. To fill cracks at all District locations \$28,500.00

To be charged to 11-000-262

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this bid.

Tyra McCoy-Boyle

25. Award Contract for Replacement of Air Chiller

Approve contract to Northeast Mechanicals, an Ed Data Vendor, to replace a Ten Ton Air Cooled Chiller at School No. 6 in the amount of \$24,246.00.

To be charged to 11-000-261

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this bid.

Tyra McCoy-Boyle

26. Recommend that the Board of Education approve the following resolution;

WHERE AS, the Winslow Township Board of Education has determined that there exists a need for the following facilities projects:

School No. 2:

1. Courtyard Drainage

High School:

1. Window Replacement

AND, WHEREAS, the Winslow Township Board of Education authorizes ARMM Associates, Inc. to prepare a scope of work and complete project applications; and

WHEREAS, the State of New Jersey has approved a fourth allocation of grant funding for school facilities projects for regular operating district (ROD) on a priority basis; and

THEREFORE, BE IT RESOLVED that the Winslow Township Board of Education submits project applications through the Grant Program for School Facilities Projects to the Department of Education for the projects listed.

Further, be it resolved that the Winslow Township Board of Education delegates authority to the Business Administrator/Board Secretary to supervise the School Facility Project.

27. Recommend that the Board of Education approve the following resolution

WHERE AS, the Winslow Township Board of Education has determined that there exists a need for the following facilities projects:

Middle School:

- 1. Mechanical Renovations
- 2. Window Replacement
- 3. Site drainage

High School:

- 1. Mechanical Renovations
- 2. Transaction window
- 3. Electronic locking hardware
- 4. Courtyard door replacement
- 5. Re-point sill, brick veneer, and flagstone entry
- 6. Acid wash brick veneer
- 7. Renovate second floor toilet rooms
- 8. Sink and faucet replacement at staff bathroom
- 9. Curb cut and Handicap ramp at main entrance

AND, WHEREAS, the Winslow Township Board of Education authorizes Radey Associates to prepare a scope of work and complete project applications; and

WHEREAS, the State of New Jersey has approved a fourth allocation of grant funding for school facilities projects for regular operating district (ROD) on a priority basis; and

THEREFORE, BE IT RESOLVED that the Winslow Township Board of Education submits project applications through the Grant Program for School Facilities Projects to the Department of Education for the projects listed.

Further, be it resolved that the Winslow Township Board of Education delegates authority to the Business Administrator/Board Secretary to supervise the School Facility Project.

28. Settlement Agreements

Approve the following Settlement Agreements with the Winslow Township Board of Education to provide additional services:

- 1. K.B. o.b.o. N.B.
- 2. K.B. o.b.o. C.B.

On a motion made by _____, seconded by _____, approval of Business Administrator/ Board Secretary's Report is granted.	
Exceptions: _____	
<i>Roll Call:</i>	
_____ Ms. Brown	_____ Ms. Pitts
_____ Mr. Gidwani	_____ Ms. Sturdivant
_____ Ms. Masciocchi	_____ Ms. Watkins
_____ Ms. Peterson	_____ Ms. Dredden
	_____ Ms. Davis

XV. PERSONNEL

1. Leaves of Absence

Approve the Ratification of the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	T. D.	Medical	7/15/2013	8/23/2013	P
B	M. G.	Medical	7/1/2013	7/23/2013	P
C	L. L.	Maternity	11/4/2013 1/1/2014	12/20/2013 3/31/2014	P U

2. Resignation

Approve the following Resignations for the 2013/2014 school year:

	Name	Position	School	Effective
A	Golia, Cheryl	English as Second Language Teacher	No. 1	9/30/13
B	Montagano, Kim	Behavioral Analyst	No. 4/No. 3	9/30/13

3. Retirement

Approve the following Retirement for the 2013/2014 school year:

	Name	Position	School	Effective
A	White, Daniel	ROTC	HS	7/1/2014

4. New Hires

a. Approve the Rescission of the following New Hire Appointments for the 2013/2014 school year:

	Name	Position	School	Salary	Effective
A	Blazer, Argelia	Spanish Teacher	No. 5	\$48,361 BA – Step 1	8/8/2013
B	Davis-O'Rourke, LolaMarie	Principal	No. 2	\$105,000 (prorated)	7/11/2013
C	Moore, Shavonne	2 nd Grade Teacher (LOA) 9/1/2013-3/15/2014	No. 4	\$48,361 (prorated) BA – Step 1	7/30/2013
D	Ridgway, Lisa	Assistant Business Administrator	BOE	\$85,000 (prorated)	7/24/2013
E	Rothmaller, Paige	Speech Therapist	No. 6	\$49,461 BA+15–Step 2	7/30/2013

b. Approve the following New Hire Appointments for the 2013/2014 school year:

	Name	Position	School	Salary	Effective
A	Benkert, Briann	Math Teacher – 7 th Grade	MS	\$51,461 BA+30 – Step 6	9/1/2013
B	Ferguson, Nina	English Language Arts Teacher	MS	\$51,561 MA+15 – Step 1	9/1/2013
C	Hill, Quoshima	2 ND Grade Teacher (LOA) 9/1/2013-3/15/2014	No. 4	\$48,662 (prorated) BA – Step 2	9/1/2013
D	Nagy, Kristine	Math Teacher – 7 th Grade	MS	\$49,961 BA+30 – Step 1	9/1/2013
E	Ramsey, Kimara	Principal	No. 2	\$105,000 (prorated)	9/1/2013
F	Russell, Bernadette	Science Teacher – 8 th Grade	MS	\$48,361 BA – Step 1	9/1/2013
G	Smolark, Thomas	Math Teacher	HS	\$49,561 BA – Step 5	9/1/2013
H	Wood, Fred	Physics Teacher	HS	\$67,761 MA+45 – Step 10	9/1/2013

NOTE: Salary adjustment pending ratification of WTEA contract

5. 2013/2014 Employee Transfers

a. Approve the following Employee Transfers for the 2013/2014 school year, effective September 1, 2013:

	FROM			TO	
	Name	Position	Location	Position	Location
A	Bernardo, Robert	Special Ed Teacher	MS	Special Education Teacher	HS/MS
B	Constantine, Donald	Science Teacher	MS	Physical Science Teacher	HS
C	DiGerolamo, Theresa	Secretary	SSS	Secretary	No. 2
D	Mackey, Barbara	Secretary	No. 2	Secretary	SSS
E	Schweizer, Mark	Physics Teacher	HS	Physical Science Teacher	HS
F	Van Zelst, Colleen	Grade One	No. 3	Kindergarten	No. 3

b. Approve the following Administrative Transfer for the 2013/2014 school year, effective September 1, 2013:

	FROM		TO	
	Name	Position	Position	Salary
A	Loney, Karen	English Language Arts Supervisor MS- Curriculum Office	Director of Research, Planning & Evaluation – MS-Curriculum Office	\$120,000 (prorated)

6. 2013/2014 Fall Coaches

Approve the following High School Fall Coaches for the 2013/2014 school year:
(11-402-100-100-402-08)

	Fall Coach	Fall Coach Position	Stipend	Step
A	Badillo, Amanda	Head Field Hockey Coach	\$6,357.00	3
B	Jarow, David	Assistant Girls' Soccer Coach	\$4,312.00	1
C	Nagy, Kristine	Assistant Field Hockey Coach	\$4,486.00	2

NOTE: Stipend adjustment pending ratification of WTEA contract

7. 2013-2014 Home Instruction Tutors

Approve the following 2013/2014 Home Instruction Tutors on an as needed basis:

	Name	Subject Area	School	Hourly Rate
A	Adkins, Dot	Social Studies/English Teacher	Middle/Elementary Schools	\$37.73
B	Coley, Patricia	Teacher of the Handicapped	Middle/High Schools	\$37.73
C	Gramigna, Elizabeth	Teacher of the Handicapped	Middle/Elementary Schools	\$37.73
D	Shuster, Raymond	Elementary Teacher	Elementary/Middle Schools	\$37.73
E	Weeks, Nancy	English Teacher	High School	\$37.73

NOTE: Hourly rate adjustment pending ratification of WTEA contract

8. 2013-2014 WINSOAR Program

Approve the following 2013/2014 WINSOAR Alternative Middle School Program Teacher, to be held at the High School, from 2:00 p.m. to 6:00 p.m. at \$37.73 hourly rate:

	Name	Subject Area	School
A	Rankin, Kecia	Teacher of the Handicapped	Middle School

NOTE: Hourly rate adjustment pending ratification of WTEA contract

9. 2013 Special Education Extended School Year Program

a. Approve the Ratification of the following 2013 Special Education Extended School Year Program Child Study Team Staff Member on an as needed basis for evaluations and case management to be paid at their per diem hourly rate during the summer months:

	Name	Title
A	Gordon, Nicholle	LDT-C

NOTE: Hourly rate adjustment pending ratification of WTEA contract

Wednesday, August 14, 2013

Regular Board of Education Meeting

Page 19

- b. Approve the Ratification of the Change in Dates for the following 2013 Special Education Extended School Year Program Employee:

					FROM	TO
	Name	Position	Hours	Rate		
A	Hill, Sarah	Head Teacher	8:00 AM – 1:00 PM	\$37.73	7/8/2013-8/2/2013	7/8/2013-8/6/2013

NOTE: Hourly rate adjustment pending ratification of WTEA contract

10. Co-Curricular Club/Activity Advisors

- a. Approve the following Middle School Co-Curricular Club/Activity Advisors for the 2013/2014 school year: (11-401-100-101-401-07)

	Name	Activity Advisor	Stipend	Step
A	Ferguson, Nina	Multicultural Club Co-Advisor	\$668	N/A
B	Stover, Kelsey	Newspaper Co-Advisor	\$870	1

NOTE: Stipend adjustment pending ratification of WTEA contract

- b. Approve the following High School Co-Curricular Club/Activity Advisors for the 2013/2014 school year: (11-401-100-101-401-08)

	Name	Activity Advisor	Stipend	Step
A	DiDonato, Karin	Art Club Co-Advisor	\$668 (a split)	N/A
B	Donahue, Christina	Art Club Co-Advisor	\$668 (a split)	N/A
C	Fletcher, Cynthia	African-American Culture Club Co-Advisor	\$668 (a split)	N/A
D	Weston, Monika	African-American Culture Club Co-Advisor	\$668 (a split)	N/A
E	Young, Nancy	Public Relations Advisor	\$1,921	3

NOTE: Stipend adjustment pending ratification of WTEA contract

11. Middle School Sixth Period Assignments

Approve the following Middle School Sixth Period Assignments for the 2013/2014 school year, effective September 1, 2013:

	Name	Subject	Stipend
A	Huntoon, Tracy	English Language Arts	\$7,320
B	Laroche, Ginger	French	\$7,320
C	Lee, Lauren	Special Education	\$7,320
D	Parzanese, Maria	English Language Arts	\$7,320

NOTE: Stipend adjustment pending ratification of WTEA contract

12. Volunteer

Approve the following Volunteer for the 2013/2014 school year:

	Name	Activity	School
A	Roach, Wesley	Assistant Girls' Soccer Coach & Assistant Varsity Wrestling Coach	HS

13. ELA Curriculum Writing

Approve the following ELA Curriculum Writing Teacher for the purpose of creating, reviewing and updating WIDA standards and to increase ELL activities to the Common Core Curriculum English Language Arts Standards on an as needed basis from August 8, 2013 through August 30, 2013 at \$37.73 per hour: 20-273-100-100-000-00

	Name	Grade
A	Golia, Cheryl	Elementary

NOTE: Hourly rate adjustment pending ratification of WTEA contract

14. College Placements

Approve the following College Placements for the 2013/2014 school year:

	College/University	Student	Experience	Cooperating Teacher	School	Dates	Subject
A	Rowan University	Forster, Jenna	Counseling Internship	Vignola, Linda	No. 6	9/3/2013-5/5/2014	Counseling
B	Rowan University	Hair, Janay	Clinical Practice	McCabe, Brian	No. 2	9/3/2013-10/25/2013	Music
C	Rowan University	Pasqualone, Alexandra	Clinical Practice	Rifkin, Claudia	HS	9/3/2013-12/19/2013	Social Studies

On a motion made by _____, seconded by _____, approval of Personnel Report is granted.

Exceptions: _____

Roll Call:

_____ Ms. Brown
 _____ Mr. Gidwani
 _____ Ms. Masciocchi
 _____ Ms. Peterson

_____ Ms. Pitts
 _____ Ms. Sturdivant
 _____ Ms. Watkins
 _____ Ms. Dredde
 _____ Ms. Davis

XVI. OPEN PUBLIC RECORDS ACT (OPRA) REQUESTS

1. The Winslow Board of Education received the following OPRA Requests between July 10, 2013 and August 14, 2013:

Number of Requests Received	Approved	Denied
Six (6)	Six (6)	One (1) partial

XVII. OLD BUSINESS

1. The Board of Education approved the following awards on July 10, 2013.
 - o At the July 10, 2013 Board meeting the Board approved a contract to C & M Door Controls, Inc. for the replacement of Exterior Doors at Schools 1 through 4 contingent upon receipt of Department of Education approval. On July 23, 2013, the District received the Department of Education letter of approval dated June 28, 2013.
 - o At the July 10, 2013 Board meeting the Board approved a contract to Joseph R. Delgado, Inc. for Electric Service Upgrades contingent upon receipt of Department of Education approval. On August 6, 2013. the District received the Department of Education letter of approval dated July 30, 2013.
 - o At the meeting of June 26, 2013 the Board of Education approved the transfer of up to \$313,000.00 to the Cafeteria Fund for the purchase of new cafeteria equipment. The actual amount transferred to the Cafeteria Fund was \$90,222.80 for the purchase of cafeteria equipment.

XVIII. NEW BUSINESS

XIX. INFORMATIONAL ITEMS

XX. EXECUTIVE SESSION

BE IT RESOLVED, the Board of Education will entertain a motion to adjourn into Executive/Closed Session for the purpose of:

- Student Hearings
- Personnel Matters
- Legal Matters

The information discussed in Executive/Closed Session may be disclosed to the public after formal action is taken by the Board of Education on these issues. Certain information that will be discussed in Executive/Closed Session is not to be disclosed to the Public; however, the Board may contemplate taking action at the conclusion of Executive/Closed Session.

On a motion made by _____, seconded by _____, approval to move to Executive Session is granted at _____.	
Exceptions: _____	
Roll Call:	
_____ Ms. Brown	_____ Ms. Pitts
_____ Mr. Gidwani	_____ Ms. Sturdivant
_____ Ms. Masciocchi	_____ Ms. Watkins
_____ Ms. Peterson	_____ Ms. Dredde
	_____ Ms. Davis

XXI. ADJOURNMENT OF EXECUTIVE SESSION Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Executive Session is granted.
Exceptions: _____
<i>Voice Vote:</i> _____

XXII. ADJOURNMENT Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Meeting is granted.
Exceptions: _____
<i>Voice Vote:</i> _____