

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
Wednesday, April 24, 2013
Winslow Township Middle School
Agenda
7:00 p.m.

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **01/03/13**. It was also advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town and Winslow Township Post Offices.

II. MISSION STATEMENT

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL

Ewuniki Brown
Gulab Gidwani
Joanne Masciocchi
Julie A. Peterson
Cheryl Pitts
Aleta Sturdivant
Gail P. Watkins

Lorraine Dredden, Vice President
Patricia Davis, President

H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, Business Admin./Board Secretary
Howard Long, Jr. Esq., Solicitor

Brian Maguire, Student Representative

IV. PLEDGE OF ALLEGIANCE

V. BOARD OF EDUCATION – TEAM CHARTER

1. **At all Times:** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.
2. **Before a Meeting:** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.
3. **During a Meeting:** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.
4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

VI. 2012-2013 DISTRICT GOALS

1. Continue to review and assess in a systematic manner, using data, the district curriculum and students' needs to raise student achievement.
2. Create a positive school environment/culture conducive to teaching and learning for all stakeholders.
3. Continue to expand communication to all stakeholders to increase the capacity for greater

VII. AWARDS/PRESENTATIONS

1. School No. 2 – “Empowering Writers” Pilot Program Presentation

VIII. CORRESPONDENCE

IX. MINUTES

Regular Meeting

Wednesday, March 27, 2013

Open/Closed Sessions

Regular Meeting

Wednesday, April 10, 2013

Open/Closed Sessions

On a motion made by _____, seconded by _____, approval of Minutes is granted.	
Exceptions: _____	
Roll Call:	
_____ Ms. Brown	_____ Ms. Pitts
_____ Mr. Gidwani	_____ Ms. Sturdivant
_____ Ms. Masciocchi	_____ Ms. Watkins
_____ Ms. Peterson	_____ Ms. Dredden
	_____ Ms. Davis

X. BOARD COMMITTEE REPORTS

XI. REFUNDING BOND ORDINANCE

**THE BOARD OF EDUCATION OF THE TOWNSHIP OF WINSLOW,
IN THE COUNTY OF CAMDEN, NEW JERSEY**

REFUNDING BOND ORDINANCE PROVIDING FOR THE REFUNDING OF UP TO ALL OF THE OUTSTANDING CALLABLE SCHOOL REFUNDING BONDS, SERIES 2004, OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF WINSLOW, IN THE COUNTY OF CAMDEN, NEW JERSEY; AUTHORIZING THE ISSUANCE OF UP TO \$14,400,000 OF REFUNDING BONDS OF THE SCHOOL DISTRICT TO FINANCE THE COST THEREOF; MAKING CERTAIN DETERMINATIONS AND COVENANTS IN CONNECTION THEREWITH; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING.

BE IT ORDAINED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF WINSLOW, IN THE COUNTY OF CAMDEN, NEW JERSEY (NOT LESS THAN TWO-THIRDS OF ALL THE MEMBERS THEREOF AFFIRMATIVELY CONCURRING), AS FOLLOWS:

Section 1. The Board of Education of the Township of Winslow, in the County of Camden, New Jersey ("Board" when referring to the governing body and "School District" when referring to the legal entity governed by the Board) is hereby authorized to refund its outstanding callable School Refunding Bonds, Series 2004, in the aggregate principal amount of \$13,920,000 and maturing on August 1 in the following years and principal amounts (collectively, the "Callable Bonds"):

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2014	\$2,170,000	2017	\$2,360,000
2015	2,230,000	2018	2,415,000
2016	2,295,000	2019	2,450,000

Wednesday, April 24, 2013

Regular Board of Education Meeting

Page 3

The exact amount of Callable Bonds to be refunded shall be determined pursuant to a resolution adopted by the Board by not less than two-thirds of all the members thereof.

Section 2. To effectuate the refunding of the Callable Bonds, negotiable refunding bonds of the School District are hereby authorized to be issued in an amount not to exceed \$14,400,000 in one (1) or more series ("Refunding Bonds"), pursuant to the School Bond Law, N.J.S.A. 18A:24-1 et seq., as amended and supplemented ("School Bond Law").

Section 3. An aggregate amount not exceeding \$160,000 for the items of expense listed in and permitted by Section 61.4 of the School Bond Law, N.J.S.A. 18A:24-61.4, has been included in the aggregate principal amount of the Refunding Bonds authorized herein.

Section 4. The purpose of the Refunding Bonds is to effect an interest cost savings for the School District.

Section 5. Each Refunding Bond authorized herein shall be designated, substantially, "The Board of Education of the Township of Winslow, in the County of Camden, New Jersey, School Refunding Bond, Series 20__" and shall be in the form prescribed and permitted by the School Bond Law, as Bond Counsel may advise, and as the School District shall approve.

Section 6. The Refunding Bonds may be sold at public or private sale pursuant to a resolution of the Board adopted by not less than two-thirds of all the members thereof.

Section 7. To effectuate the refunding of the Callable Bonds, the President of the Board, Vice President of the Board and Business Administrator/Board Secretary are hereby authorized to enter into the contracts or agreements described in Section 61.10 of the School Bond Law, N.J.S.A. 18A:24-61.10.

Section 8. A certified copy of this refunding bond ordinance as adopted on first reading has been filed with the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey prior to final adoption, together with a complete statement in the form prescribed by the Director and signed by the Business Administrator/Board Secretary as to the outstanding indebtedness to be refunded by the issuance of the Refunding Bonds.

Section 9. This refunding bond ordinance shall take effect immediately upon adoption after advertised public hearing, notice of which shall be given publicly at least seven (7) days prior to the date of such hearing in a newspaper circulating within the School District; provided, however, that the consent of the Local Finance Board has been endorsed upon a certified copy of this refunding bond ordinance as finally adopted.

Date of Introduction: March 27, 2013

a. PUBLIC COMMENTS (TIME LIMITED) ON REFUNDING BOND ORDINANCE ONLY

On a motion made by _____, seconded by _____, approval of Public Comments is granted. Exceptions: _____ <i>Voice Vote:</i>
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b. ADJOURNMENT OF PUBLIC COMMENTS ON REFUNDING BOND ORDINANCE

On a motion made by _____, seconded by _____, approval to adjourn Public Comments is granted. Exceptions: _____ <i>Voice Vote:</i>
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c. MOTION TO ADOPT THE REFUNDING BOND ORDINANCE

On a motion made by _____, seconded by _____, approval of Refunding Bond Ordinance is granted.	
Exceptions: _____	
Roll Call:	
_____ Ms. Brown	_____ Ms. Pitts
_____ Mr. Gidwani	_____ Ms. Sturdivant
_____ Ms. Masciocchi	_____ Ms. Watkins
_____ Ms. Peterson	_____ Ms. Dredde
	_____ Ms. Davis

XII. RESOLUTION AUTHORIZING SALE OF REFUNDING BONDS

1. Resolution – Refunding Bonds

Exhibit XII

Resolution of the Board of Education of the Township of Winslow, in the County of Camden, New Jersey, authorizing the preparation and distribution of offering documents in connection with the sale of the school district’s school refunding bonds; authorizing the issuance, sale and award of said refunding bonds; making certain determinations and covenants in connection therewith; and authorizing certain actions related thereto, as outlined in the attached exhibit.

On a motion made by _____, seconded by _____, approval of resolution authorizing sale of refunding bonds is granted.	
Exceptions: _____	
Roll Call:	
_____ Ms. Brown	_____ Ms. Pitts
_____ Mr. Gidwani	_____ Ms. Sturdivant
_____ Ms. Masciocchi	_____ Ms. Watkins
_____ Ms. Peterson	_____ Ms. Dredde
	_____ Ms. Davis

XIII. PUBLIC COMMENTS (Time Limited)

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to five minutes.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

On a motion made by _____, seconded by _____, approval of Public Comments is granted.
Exceptions: _____
Voice Vote: _____

XIV. ADJOURNMENT OF PUBLIC COMMENTS

On a motion made by _____, seconded by _____, approval to adjourn Public Comments is granted.
Exceptions: _____
Voice Vote: _____

XV. SUPERINTENDENT'S REPORT

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Board Policies & Regulations **None at this time.**

2. Second Reading of Board Policies & Regulations **None at this time.**

3. Security/Fire Drill Report **Exhibit XV A: 3**

Approve the Security/Fire Drill Report, for March 2013, as listed in the attached exhibit.

4. Field Trips **Exhibit XV A: 4**

Approve Field Trips for the 2012-2013 school year as listed in the attached exhibit.

5. Professional Development/Workshops & Conferences **Exhibit XV A: 5**

a. Approve Professional Development opportunities as per the attached exhibit.

b. Approve the Professional Development opportunity as listed below:

Title: APS Apple iPad Training

Date(s): June 2013

Audience: Technology Cohort Members

Presenter: Apple, Inc. Consultant

Costs: \$6,500 (3 Consecutive Days)

Funding: NCLB – Title II

Description: Participants will be using apps to enhance literacy, integrate digital content into math learning and explore how to integrate iPad resources in curriculum. They will learn to create activities that engage students in meaningful science work, learn strategies and tools to help students make personal connections to literature, gain ideas for engaging students in the exploration of real-world issues, and the use of math apps to solve authentic problems.

c. Approve the Professional Development opportunity as listed below:

Title: Early Childhood Learning Fest
Location: School No. 3
Date(s): June 6, 2013
Audience: Preschool Children
Funding: Preschool Education Grant
Description: To provide a family-oriented, hands-on experience for parents of preschool children with examples of practical activities they can use with their children during the summer to support development and growth while preventing summer learning regression.

d. Approve the Professional Development opportunity as listed below:

Title: Career & Technical Education (CTE) Expo
Location: WTMS (8:30 a.m.) & WTHS (6:30 p.m.)
Date(s): May 15, 2013
Audience: 8th Graders during the day
8th Graders & parents at WTHS in the evening
Funding: Perkins Grant
Description: The objective for this event is to inform 8th grade students, as well as high school students and their families about the many opportunities that exist in the CTE realm of post-secondary education. Representatives from Camden County College will be present for both sessions to answer questions and to provide career guidance for students. Each CTE area will showcase work via displays, a video and senior student representative.

6. Tuition Students **Exhibit XV A: 6**

Approve to the placement of Tuition Students as listed in the attached exhibit.

7. Terminate Out-of-District Placements **None at this time.**

8. Homeless Student(s) **None at this time.**

9. Fundraiser(s) **Exhibit XV A: 9**

Approve the following fundraisers/school activities for the 2012-2013 school year as listed below and as per the attached exhibit:

WTHS

- Donation Dots (May 2013) – African American Club

10. Vendor - Bilingual Psychological Evaluations

Approve Bilingual Educational Consultants, 1293 Sherwood Drive, Vineland, NJ 08361, to complete bilingual psychological evaluations and learning evaluations, on an as needed basis, at a cost of \$375 per evaluation.

11. Vendor – Bilingual Speech Evaluations

Approve Ms. Maria Villarasone, 100 Glenrock Road, Egg Harbor Township, NJ 08234, to complete bilingual speech and language evaluations, on an as needed basis, at a cost of \$450.00 per evaluation.

12. WTHS Course(s)

a. Approve the addition of the following courses at Winslow High School:

- Course #546501/546502/546503 Chamber Choir – Honors 5 credits
- Course #281200 Honors Psychology 5 credits

b. Approve the elimination of the following course at Winslow High School:

- Concert Choir - Honors

13. School No. 2 – Family Math Night

Approve School No. 2 Family Math Night for Thursday, May 23, 2013 at 6:30 p.m.

Note: The goal for math night is to educate parents about Everyday Math and to inform them of the resources available to them to help their children succeed next school year.

14. School No. 4 – Activities

- a. Approve School No. 4 Field Day for June 7, 2013.
- b. Approve School No. 4 Third Grade Show for June 13, 2013.
- c. Approve School No. 4 H.S.A. to participate in the program Pasta for Pennies, sponsored by the National Leukemia Society and the Olive Garden. The winning donating class will win a pasta party from the Olive Garden.
- d. Ratify the Winslow Township Fire Department to present their Annual Fire Prevention Show at School No. 4 on April 18, 2013.
- e. Approve School No. 4 music teacher, Ms. Tina Stanfa and the Director of the Philadelphia Boys Choir, Mr. Jeff Smith, to hold auditions on Friday, May 24, 2013.
- f. Approve School No. 4 Second Grade Everyday Math Night for May 2, 2013 at 5:30 p.m.
- g. Approve School No. 4 host an Elementary Career and College Fair on June 17, 2013.

15. School No. 5 - Marathon

Approve the Annual School No. 5 Marathon for April 30, 2013.

Note: The event consist of grade level distance running and each child is required to have permission from their parents.

16. WTMS – Dance Program Recital

Approve the Middle School Dance Program Recital to be held on May 15, 2013 at WTMS.

17. WTHS - Donation

Approve the acceptance of donation of 30 prom gowns from the Osborn of Our Lady of Lourdes Hospital Organization.

Note: These gowns were donated to WTHS students in need who would like to attend the prom.

18. WTHS - Donation

Approve the acceptance of donation of \$177.00 from Ms. Lily Basantis, WTHS Teacher and Ms. Paige Boisvert, WTHS Teacher, to be used for the purchase of prom tickets for students in need.

19. WTHS – Prom

a. Approve the 2013-2014 WTHS Junior/Senior Prom for Friday, May 2, 2014 at the Westin Mount Laurel.

b. Approve the 2014-2015 WTHS Junior/Senior Prom for Friday, May 1, 2015 at the Westin Mount Laurel.

Note: A deposit of \$1,000 is required to hold the date of each Prom.

20. WTHS - Donation

Approve the acceptance of a donation in the amount of \$100 from Mr. Angel Pacheco of Quick Snap Photographers, for the Junior/Senior Prom 2013.

21. WTHS – CTE Expo

Approve the WTHS Careers and Technology Education (CTE) Expo for Wednesday, May 15, 2013 at 6:00 p.m.

Note: The Expo will showcase the technology courses taught at the high school.

22. 2013-2016 District Technology Plan

Approve the submission of the 2013-2016 District Technology Plan to the Camden County Office of Education.

B. Principal's Updates

- | | |
|--------------------------------------|------------------------|
| 1. Monthly School Highlights | Exhibit XV B: 1 |
| 2. Ethnic Enrollment Report | Exhibit XV B: 2 |
| 3. Suspension Report | Exhibit XV B: 3 |
| 4. Informational – School Activities | Exhibit XV B: 4 |

On a motion made by _____, seconded by _____, approval of Superintendent's Report is granted.	
Exceptions: _____	
Roll Call:	
_____ Ms. Brown	_____ Ms. Pitts
_____ Mr. Gidwani	_____ Ms. Sturdivant
_____ Ms. Masciocchi	_____ Ms. Watkins
_____ Ms. Peterson	_____ Ms. Dredden
	_____ Ms. Davis

XVI. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A. REPORTS None at this time.

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- | | |
|---|---------------------------|
| 1. <u>Line Item Transfers</u> | None at this time. |
| 2. <u>Reconciliation Report</u> | None at this time. |
| 3. <u>Board Secretary's Report</u> | None at this time. |
| 4. <u>Board Secretary's Certification</u> | None at this time. |
| 5. <u>Boards' Certification</u> | None at this time. |
| 6. <u>Bill List</u> | Exhibit XVI B: 6 |

Approve the Bill List as listed below and as per the attached exhibit.

- Manual Bill List \$ 3,266.36
- Vendor Bill List \$1,444,099.41

7. Payroll **None at this time.**

8. Standards and Poor's Rating Services

Ratify the Business Administrator's authorization for Standards and Poor's Rating Services to provide a credit rating associated with the \$14,350,000 Board of Education of the Township of Winslow School Refunding Bonds, Series 2013.

9. Willowglen Academy – Free and Reduced Lunch 2013-2014

The Winslow Township Board of Education in accordance with N.J.A.C. 6A:23A-18.5 effective 7/1/07 does not require Willowglen Academy New Jersey, Inc. to charge students for meals during the 2013-2014 school year.

10. Hampton Academy – Free or Reduced Meals 2013-2014

In accordance with N.J.A.C. 6A:23 the Winslow Township School District does not require Hampton Academy to charge district students for reduced and/or paid meals for the 2013-2014 school year.

It is understood, by the Winslow Township School District, that all meals provided by the Hampton Academy will meet the nutritional requirement of the Child Nutrition Program as administered by the New Jersey Department of Agriculture.

11. Disposal of School Property

Exhibit XVI B: 11

Approve the Disposal of School Property per the attached exhibit.

Location	Department	Description
Middle School	Media Center	1 Roller Chair – Broken
		3 T.V.'s – Broken
		1 Library Chair – Broken and torn
		1 Coffee Table – Broken

12. Use of Facilities

Approve the following Use of Facilities:

1. **Mainstream Basketball**

Winslow Township High School:

Dates: Monday – Friday

April 25, 2013 – May 24, 2013

Times 6:30 – 9:00 p.m.

Note: The \$200 application fee is waived.

2. **FAST Committee**

Winslow Township School No. 5:

Date: Change date from May 16, 2013 to May 23, 2013

Time: 6:00 – 9:00 p.m.

Note: Use of Facilities was previously Board approved.

13. Professional Development

Approve Tyra McCoy-Boyle, CPA, Business Administrator/Board Secretary, and Charmette Long-Vernon, Assistant Business Administrator to attend the New Jersey Association of School Business Officials Conference on June 5 – 7, 2013 at a cost of \$150.00/each.

<p>On a motion made by _____, seconded by _____, approval of Business Administrator/ Board Secretary's Report is granted. Exceptions: _____ Roll Call:</p>	
_____ Ms. Brown	_____ Ms. Pitts
_____ Mr. Gidwani	_____ Ms. Sturdivant
_____ Ms. Masciocchi	_____ Ms. Watkins
_____ Ms. Peterson	_____ Ms. Dredden
	_____ Ms. Davis

XVII. PERSONNEL

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	M. D. (revision)	FMLA	5/15/2013	5/31/2013	P
B	A. M.	FMLA	5/1/2013	5/31/2013	P

2. Retirement

Approve the following Retirement for the 2012/2013 school year:

	Name	Position	School	Effective
A	Warburton, Barbara	Special Ed Teacher	HS	7/1/2013

3. Spring Coach

Approve the Ratification of the following Spring Coach at the High School for the 2012/2013 school year, effective April 14, 2013: (11-402-100-100-402-08)

	Spring Coach	Spring Coach Position	Stipend	Step
A	Diaz, Suzanne	Assistant Boys' Tennis Coach	\$3,281.00	3

<p>On a motion made by _____, seconded by _____, approval of Personnel Report is granted. Exceptions: _____ Roll Call:</p>	
_____ Ms. Brown	_____ Ms. Pitts
_____ Mr. Gidwani	_____ Ms. Sturdivant
_____ Ms. Masciocchi	_____ Ms. Watkins
_____ Ms. Peterson	_____ Ms. Dredden
	_____ Ms. Davis

Wednesday, April 24, 2013

Regular Board of Education Meeting

Page 12

XVIII. OLD BUSINESS

XIX. NEW BUSINESS

XX. EXECUTIVE SESSION

BE IT RESOLVED, the Board of Education will entertain a motion to adjourn into Executive/Closed Session for the purpose of:

- o Student Hearings
- o Personnel Matters
- o Legal Matters

The information discussed in Executive/Closed Session may be disclosed to the public after formal action is taken by the Board of Education on these issues. Certain information that will be discussed in Executive/Closed Session is not to be disclosed to the Public; however, the Board may contemplate taking action at the conclusion of Executive/Closed Session.

On a motion made by _____, seconded by _____, approval to move to Executive Session is granted at _____.	
Exceptions: _____	
Roll Call:	
_____ Ms. Brown	_____ Ms. Pitts
_____ Mr. Gidwani	_____ Ms. Sturdivant
_____ Ms. Masciocchi	_____ Ms. Watkins
_____ Ms. Peterson	_____ Ms. Dredden
	_____ Ms. Davis

XXI. ADJOURNMENT OF EXECUTIVE SESSION Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Executive Session is granted.
Exceptions: _____
Voice Vote: _____

XXII. ADJOURNMENT Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Meeting is granted.
Exceptions: _____
Voice Vote: _____