

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
Wednesday, April 10, 2013
Winslow Township Middle School
Agenda
7:00 p.m.

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **01/03/13**. It was also advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town and Winslow Township Post Offices.

II. MISSION STATEMENT

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL

Ewuniki Brown
Gulab Gidwani
Joanne Masciocchi
Julie A. Peterson
Cheryl Pitts
Aleta Sturdivant
Gail P. Watkins

Lorraine Dredden, Vice President
Patricia Davis, President

H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, Business Admin./Board Secretary
Howard Long, Jr. Esq., Solicitor

Brian Maguire, Student Representative

IV. PLEDGE OF ALLEGIANCE

V. BOARD OF EDUCATION – TEAM CHARTER

1. **At all Times:** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.
2. **Before a Meeting:** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.
3. **During a Meeting:** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.
4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

VI. 2012-2013 DISTRICT GOALS

1. Continue to review and assess in a systematic manner, using data, the district curriculum and students' needs to raise student achievement.
2. Create a positive school environment/culture conducive to teaching and learning for all stakeholders.
3. Continue to expand communication to all stakeholders to increase the capacity for greater

VII. AWARDS/PRESENTATIONS

VIII. CORRESPONDENCE

IX. MINUTES

None at this time.

X. BOARD COMMITTEE REPORTS

XI. PUBLIC COMMENTS (Time Limited)

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to five minutes.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

On a motion made by _____, seconded by _____, approval of Public Comments is granted.

Exceptions: _____

Voice Vote: _____

XII. ADJOURNMENT OF PUBLIC COMMENTS

On a motion made by _____, seconded by _____, approval to adjourn Public Comments is granted.

Exceptions: _____

Voice Vote: _____

XIII. SUPERINTENDENT'S REPORT

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Board Policies & Regulations **None at this time.**
2. Second Reading of Board Policies & Regulations **None at this time.**
3. Security/Fire Drill Report **None at this time.**
4. Field Trips **Exhibit XIII A: 4**

Approve Field Trips for the 2012-2013 school year as listed in the attached exhibit.
5. Professional Development/Workshops & Conferences **Exhibit XIII A: 5**

Approve Professional Development opportunities as per the attached exhibit.
6. Tuition Students **None at this time.**
7. Terminate Out-of-District Placements **Exhibit XIII A: 7**

Approve to terminate Out-of-District Placements as listed in the attached exhibit.
8. Homeless Student(s) **Exhibit XIII A: 8**

Approve the listing of Homeless students as per the attached exhibit.
9. Fundraiser(s) **Exhibit XIII A: 9**

Approve the following fundraisers/school activities for the 2012-2013 school year as listed below and as per the attached exhibit:

WTMS
 - Auntie Annie's Pretzel Sale (April 2013) - NJHS
WTHS
 - Pulsera Bracelets (April 2013) – Key Club
 - Yogo Factory Night (05/09/13) - FBLA

10. School No. 2 – PK Assembly Program “Mother Goose”

Approve the following assembly program for Preschool students at School No. 2:

Title: “Mother Goose”
Date: Thursday, April 25, 2013
Time(s): 10:30 a.m. & 1:15 p.m.
Purpose: An educational program that keeps Nursery Rhymes as a part of our literacy heritage while encouraging listening skills. Mother Goose and her magical goose teach lessons in kindness and acceptance of diversity in people while introducing young children to her nursery rhymes and theatre.
Costs: \$400.00
Funding: Preschool Education Grant

11. School No. 3 – Autism Awareness Assembly

Approve the following assembly program for students at School No. 3:

Title: “When Carl Met George” – An Autism Awareness Assembly
Date: Thursday, April 18, 2013
Time: 2:00 p.m.
Presenter: Ms. Jean Ann Reynolds (Child Development Program at CHOP)
Purpose: To bring awareness to students regarding Autism and other spectrum disorders.
Costs: Free

12. School No. 6 – “Philadelphia Flyers Youth Day”

Approve School No. 6 to host a Philadelphia Flyers Youth Day Spirit Assembly on Wednesday, April 24, 2013.

13. WTMS – 8th Grade Promotional Ceremony

Approve the 8th Grade Promotional Ceremony for Tuesday, June 18, 2013 at 6:00 p.m. in the WTHS Gymnasium.

14. WTMS – 7th Grade New Student Orientation

Approve the WTMS 7th Grade New Student Orientation to take place on Monday, June 3, 2013 from 6:00 p.m. to 8:00 p.m. for School No. 5 students and on Wednesday, June 5, 2013 from 6:00 p.m. to 8:00 p.m. for School No. 6 students. This activity, organized by administration and teachers, is designed to orient incoming students and parents to the MS curriculum, programs, staff, building and activities.

15. WTMS – Family Movie Night

Approve WTMS Family Movie Night, sponsored by the WTMS HSA, for Friday, April 26, 2013 beginning at 7:00 p.m.

16. WTMS – Scholastic Book Fair

Approve the WTMS Scholastic Book Fair, sponsored by the WTMS HSA, from May 27, 2013 through May 30, 2013.

17. WTHS – Classroom Visit

Approve Commander Michael Cornelius to visit Ms. McGuirl’s US History II classes on Friday, April 12, 2013 to discuss the U.S. Navy’s role in World War II and the significance of the Battle of Coral Sea and Battle of Midway.

18. WTHS - Scholarship

Approve the Robert Turner Cad (Tech.) Scholarship, in the amount of \$150.00, to be awarded to a high school senior. The award recipient will be announced at Senior Awards Night on May 30, 2013.

B. Principal’s Updates

None at this time.

On a motion made by _____, seconded by _____, approval of Superintendent’s Report is granted.

Exceptions: _____

Roll Call:

_____ Ms. Brown

_____ Mr. Gidwani

_____ Ms. Masciocchi

_____ Ms. Peterson

_____ Ms. Pitts

_____ Ms. Sturdivant

_____ Ms. Watkins

_____ Ms. Dredde

_____ Ms. Davis

XIV. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A. REPORTS

None at this time.

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Line Item Transfers

Exhibit XIV B: 1

Approve the Line Item Transfers, for the month of February 2013, as per the attached exhibit.

2. Reconciliation Report

Exhibit XIV B: 2

Approve the Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of February 2013. The Reconciliation Report and Board Secretary's Report are in agreement for the month of February 2013.

3. Board Secretary's Report

Exhibit XIV B: 3

Approve the Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of February 2013. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

4. Board Secretary's Certification

The Board Secretary in accordance with N.J.A.C 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

5. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Bill List

Exhibit XIV B: 6

Approve the Bill List as listed below and as per the attached exhibit.

- Manual Bill List \$1,413,449.15
- Vendor Bill List \$1,285,734.39

7. Payroll

None at this time.

<p>On a motion made by _____, seconded by _____, approval of Business Administrator/ Board Secretary's Report is granted.</p> <p>Exceptions: _____</p> <p>Roll Call:</p> <table> <tr> <td>_____ Ms. Brown</td> <td>_____ Ms. Pitts</td> </tr> <tr> <td>_____ Mr. Gidwani</td> <td>_____ Ms. Sturdivant</td> </tr> <tr> <td>_____ Ms. Masciocchi</td> <td>_____ Ms. Watkins</td> </tr> <tr> <td>_____ Ms. Peterson</td> <td>_____ Ms. Dredde</td> </tr> <tr> <td></td> <td>_____ Ms. Davis</td> </tr> </table>		_____ Ms. Brown	_____ Ms. Pitts	_____ Mr. Gidwani	_____ Ms. Sturdivant	_____ Ms. Masciocchi	_____ Ms. Watkins	_____ Ms. Peterson	_____ Ms. Dredde		_____ Ms. Davis
_____ Ms. Brown	_____ Ms. Pitts										
_____ Mr. Gidwani	_____ Ms. Sturdivant										
_____ Ms. Masciocchi	_____ Ms. Watkins										
_____ Ms. Peterson	_____ Ms. Dredde										
	_____ Ms. Davis										

XV. PERSONNEL

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	C. C. (revision)	FMLA	4/4/2013 5/9/2013	5/8/2013 11/30/2013	P U
B	E. G. (extension)	FMLA	4/8/2013	4/17/2013	U

2. Retirements

a. Approve the following Retirement for the 2012/2013 school year:
(11-213-100-101-099-07)

	Name	Position	School	Effective
A	Johnson, David	Special Ed Teacher	MS	7/1/2013

b. Approve the following Change in Retirement Date for the 2012/2013 school year:
(11-000-218-105-099-07)

	Name	Position	School	FROM Effective	TO Effective
A	Herzer, Kathleen	Secretary – Guidance	MS	7/1/2013	3/1/2013

3. Resignation

Approve the following Resignation for the 2012/2013 school year:
(11-213-100-101-099-06)

	Name	Position	School	Effective
A	Leta, Lisa	Special Education Teacher	No. 6	6/30/2013

4. College Placement

Approve the following College Placement for the 2012/2013 school year:

	College/University	Student	Experience	Cooperating Teacher	School	Date	Subject
A	Camden County College	Tattersall, Jessica	1 Day Observation	Chiumento, Karen K.	No. 5	4/15/2013	Elementary

5. Volunteers

Approve the following Volunteers for the 2012/2013 school year:

	Name	Volunteer Activity	School
A	Hoffman, Rosemary	Reading Assist Tutor	No. 4
B	Moran, Katie	Assistant Girls' Lacrosse	HS

6. Homebound Instruction Tutor

Approve the following Homebound Instruction Tutor for the 2012/2013 school year:
(11-150-100-101-000-98)

	Name	Position	Hourly Rate	Effective
A	Henderson, Nicole	Teacher of the Handicapped	\$37.73	4/10/2013

7. Job Description

Exhibit XV: 7

Approve the following Job Description:

	Job Description
A	Director of Special Projects

<p>On a motion made by _____, seconded by _____, approval of Personnel Report is granted.</p> <p>Exceptions: _____</p> <p>Roll Call:</p> <table> <tr> <td>_____ Ms. Brown</td> <td>_____ Ms. Pitts</td> </tr> <tr> <td>_____ Mr. Gidwani</td> <td>_____ Ms. Sturdivant</td> </tr> <tr> <td>_____ Ms. Masciocchi</td> <td>_____ Ms. Watkins</td> </tr> <tr> <td>_____ Ms. Peterson</td> <td>_____ Ms. Dreden</td> </tr> <tr> <td></td> <td>_____ Ms. Davis</td> </tr> </table>	_____ Ms. Brown	_____ Ms. Pitts	_____ Mr. Gidwani	_____ Ms. Sturdivant	_____ Ms. Masciocchi	_____ Ms. Watkins	_____ Ms. Peterson	_____ Ms. Dreden		_____ Ms. Davis
_____ Ms. Brown	_____ Ms. Pitts									
_____ Mr. Gidwani	_____ Ms. Sturdivant									
_____ Ms. Masciocchi	_____ Ms. Watkins									
_____ Ms. Peterson	_____ Ms. Dreden									
	_____ Ms. Davis									

XVI. OLD BUSINESS

XVII. NEW BUSINESS

XVIII. EXECUTIVE SESSION

BE IT RESOLVED, the Board of Education will entertain a motion to adjourn into Executive/Closed Session for the purpose of:

- o Student Hearings
- o Personnel Matters
- o Legal Matters

The information discussed in Executive/Closed Session may be disclosed to the public after formal action is taken by the Board of Education on these issues. Certain information that will be discussed in Executive/Closed Session is not to be disclosed to the Public; however, the Board may contemplate taking action at the conclusion of Executive/Closed Session.

On a motion made by _____, seconded by _____, approval to move to Executive Session is granted at _____.	
Exceptions: _____	
Roll Call:	
_____ Ms. Brown	_____ Ms. Pitts
_____ Mr. Gidwani	_____ Ms. Sturdivant
_____ Ms. Masciocchi	_____ Ms. Watkins
_____ Ms. Peterson	_____ Ms. Dredden
	_____ Ms. Davis

XIX. ADJOURNMENT OF EXECUTIVE SESSION Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Executive Session is granted.
Exceptions: _____
Voice Vote: _____

XX. ADJOURNMENT Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Meeting is granted.
Exceptions: _____
Voice Vote: _____