

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting & Public Hearing on 2012-2013 Budget
Wednesday, March 28, 2012
Winslow Township School No. 6

Agenda
7:00 p.m.

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in notices dated **07/07/2011 & 02/24/12**. It was also advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town and Winslow Township Post Offices.

II. MISSION STATEMENT

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL

Mark Benjamin, Sr.
Patricia Davis
Lorraine Dredde
Gulab Gidwani
John Korostowski
Joanne Masciocchi
Cheryl Pitts

Aleta Sturdivant, Vice President
Julie A. Peterson, President

H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, Assistant Business Administrator
Howard Long, Jr. Esq., Solicitor
Melvin C. Nichols, III, Student Representative

IV. PLEDGE OF ALLEGIANCE

V. BOARD OF EDUCATION – TEAM CHARTER

1. **At all Times:** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.
2. **Before a Meeting:** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.
3. **During a Meeting:** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.
4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

VI. CORRESPONDENCE

VII. AWARDS/PRESENTATIONS

1. Annual School District Budget Presentation (2012-2013)

VIII. MINUTES

Regular Meeting	Wednesday, March 14, 2012	Open/Closed Sessions
Special Meeting	Friday, March 16, 2012	Open Session
Special Meeting	Wednesday, March 21, 2012	Open Session

<p>On a motion made by _____, seconded by _____, approval of Minutes is granted. Exceptions: _____ <i>Roll Call:</i></p> <table border="0"> <tr> <td>_____ Mr. Benjamin, Sr.</td> <td>_____ Ms. Masciocchi</td> </tr> <tr> <td>_____ Ms. Davis</td> <td>_____ Ms. Pitts</td> </tr> <tr> <td>_____ Ms. Dredden</td> <td>_____ Ms. Sturdivant</td> </tr> <tr> <td>_____ Mr. Gidwani</td> <td>_____ Ms. Peterson</td> </tr> <tr> <td>_____ Mr. Korostowski</td> <td></td> </tr> </table>		_____ Mr. Benjamin, Sr.	_____ Ms. Masciocchi	_____ Ms. Davis	_____ Ms. Pitts	_____ Ms. Dredden	_____ Ms. Sturdivant	_____ Mr. Gidwani	_____ Ms. Peterson	_____ Mr. Korostowski	
_____ Mr. Benjamin, Sr.	_____ Ms. Masciocchi										
_____ Ms. Davis	_____ Ms. Pitts										
_____ Ms. Dredden	_____ Ms. Sturdivant										
_____ Mr. Gidwani	_____ Ms. Peterson										
_____ Mr. Korostowski											

IX. BOARD COMMITTEE REPORTS

X. PUBLIC COMMENTS (Time Limited)

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to five minutes.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

<p>On a motion made by _____, seconded by _____, approval of Public Comments is granted. Exceptions: _____ <i>Voice Vote:</i></p>
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XI. ADJOURNMENT OF PUBLIC COMMENTS

<p>On a motion made by _____, seconded by _____, approval to adjourn Public Comments is granted. Exceptions: _____ <i>Voice Vote:</i></p>
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XII. SUPERINTENDENT'S REPORT

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Board Policies & Regulations **None at this time.**

2. Second Reading of Board Policies & Regulations **None at this time.**

3. Security/Fire Drill Report **Exhibit XII A: 3**

Approve the Security/Fire Drill Report, for the month of February 2012, as listed in the attached exhibit.

4. Field Trips **Exhibit XII A: 4**

Approve Field Trips, for the 2011-2012 school year, as per the attached exhibit.

5. Professional Development/Workshops & Conferences **Exhibit XII A: 5**

a. Approve Professional Development opportunities for the 2011-2012 school year as per the attached exhibit.

b. Approve the Professional Development opportunity as listed below:

Title:	Parent Evening Workshops – Helping Parents Prepare their Child for the NJ ASK
Date(s):	March 2012 – April 2012
Location:	School No. 3 & WTMS
Time:	6:00 p.m. – 8:00 p.m.
Audience:	Parents of Students in Grades 3-8
Presenter:	Standards Solution
Costs:	\$1,800
Funding:	NCLB Grant
Purpose:	Series of four workshops to introduce the NJ ASK to parents and guardians of students in Grades 3-8. Parents will learn what the assessment measures, the meaning of student scores, the structure of assessment and complete sample problems.

c. Approve the Professional Development opportunity as listed below:

Title: "LETRS" Language Essentials for Teachers of Reading and Spelling Teaching English Learners
Date(s): February 29th & March 1, 2012
Location: WTMS Professional Development Center
Time: 8:00 a.m. – 3:00 p.m.
Audience: Teachers, Coaches, Reading Specialist
Presenter: Reading Assist Institute Trainer
Costs: \$4,530
Funding: NCLB – Title II & III
Purpose: This workshop focuses on effective reading strategies and best instructional practices for English Language Learners and other struggling readers.

d. Approve the Professional Development opportunity as listed below:

Title: Parent Evening Workshop: Response to Intervention Advanced Instructional Guide: Meeting, Learning and Achievement Needs for all Students
Date(s): February – March 2012
Location: Schools No. 2, 3 & 5 (Combined Schools 1-2; 3-4; 5-6)
Time: 6:00 p.m. – 7:30 p.m.
Audience: Parents/Guardians of Students in Schools No. 1 - 6
Presenter: Dr. Ernest Brattstrom, Jr. (Sponsored by EIRC)
Costs: \$1,500 (3 visits)
Funding: NCLB Funding
Purpose: This workshop is a parent-requested follow-up to the fall session. In this session, Dr. Brattstrom will provide an in-depth guide to the three tiers in Lang. Arts RTI program, as well as illustrate how this intervention model challenges students.

6. Tuition Students **Exhibit XII A: 6**

Approve the placement of Tuition Students, for the 2011-2012 school year, as listed in the attached exhibit.

7. Terminate Out-of-District Placements **Exhibit XII A: 7**

Approve to terminate Out-of-District Placements for the 2011-2012 school year as listed in the attached exhibit.

8. Homeless Student(s) **Exhibit XII A: 8**

Approve the listing of Homeless students, for the 2011-2012 school year, as per the attached exhibit.

9. Fundraiser(s)

Exhibit XII A: 9

Approve the following fundraisers/school activities for the 2011-2012 school year as listed below and as per the attached exhibits:

School No. 3

- Family Night at Texas Roadhouse (04/02/12) – P.T.O
- Pretzel Sale (04/20/12) – P.T.O.

School No. 6

- Ice Cream Social & Chinese Auction (05/11/12) – H.S.A.

10. Donation – Computers

Exhibit XII A: 10

Approve the acceptance of donation of computers/computer equipment, as listed in the attached exhibit, from Ms. Dawn Mallough, Parent and H.S.A. member, to the Winslow Township School District.

11. Camden County College – 2011/2012 High School Plus Program

Approve the Agreement between Camden County College and Winslow Township Board of Education to conduct the High School Plus program for WTHS students during the 2011-2012 school year at no cost to the district.

Note: The High School Plus program allows high school students to earn college credits and access to a full range of services at Camden County College.

12. WTHS Course of Studies (Revisions)

Exhibit XII A: 12

Approve the revisions to the Winslow Township High School Course of Studies as listed in the attached exhibit.

13. Schools No. 1 – No. 6: Everyday Math Program

Approve the adoption of the Everyday Math 2012 Program for students in Grades K-6 at a purchase price not to exceed \$300,000.

14. Extended School Year Program for 2012 (Change in Location)

Approve the 2012 Extended School Year Program to be held at School No. 3.

Note: It was previously approved to be held at School No. 4

15. Summer Music Program for Schools No. 5 & No. 6

Approve the operation of a Summer Music Program for students from Schools No. 5 & No. 6 to be held at School No. 4 from July 9th through July 20th (8:30 a.m. to 1:30 p.m. Monday-Friday).

16. Professional Development – Littlest Angels Nursery School

Approve Ms. Patricia Locicero, Professional Development Consultant, to present two workshops to Littlest Angels Nursery School as follows:

Title: Kids Writing
Date(s): February 27, 2012
Costs: \$150.00
Funding: NCLB Title I Non-public Funds

Title: Co-Teacher Writing
Date(s): March 22, 2012
Costs: \$150.00
Funding: NCLB Title I Non-public Funds

17. School No. 3 – Autism Awareness Assembly

Approve School No. 3 to have Ms. Kelsey Hart-Livingston of the Child Development Program at Children’s Hospital to visit School No. 3 on Tuesday, April 3, 2012 and present an assembly program on Autism at no cost to the district.

18. School No. 5 – “Do Something Green School Challenge” Program

Approve School No. 5 to participate in the “Green School Challenge” for an opportunity to be awarded a grant up to \$5,000. To be eligible for an award, School No. 5 must make an effort, in 8 weeks, to reduce their carbon footprint.

19. Settlement Agreement – D.D. & L.H.

Approve the Settlement Agreement between D.D. & L.H. and the Winslow Township Board of Education.

B. Principal’s Update(s)

- 1. Monthly School Highlights
- 2. Ethnic Enrollment Report
- 3. Suspension Report

Exhibit XII B: 1
Exhibit XII B: 2
Exhibit XII B: 3

On a motion made by _____, seconded by _____, approval of Superintendent’s Report is granted.

Exceptions: _____

Roll Call:

_____ Mr. Benjamin, Sr.
 _____ Ms. Davis
 _____ Ms. Dredden
 _____ Mr. Gidwani
 _____ Mr. Korostowski

_____ Ms. Masciocchi
 _____ Ms. Pitts
 _____ Ms. Sturdivant
 _____ Ms. Peterson

XIII. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A. Reports

- 1. Aramark Report **Exhibit XIII A: 1**

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- 1. Line Item Transfers **None at this time.**
- 2. Treasurer's Report **None at this time.**
- 3. Board Secretary's Report **None at this time.**
- 4. Board Secretary's Certification **None at this time.**
- 5. Boards' Certification **None at this time.**
- 6. Bill List **Exhibit XIII B: 6**

Approve the Bill List as listed below and as per the attached exhibit.

- o Vendor Bill List \$2,415,517.15
- o Manual Bill List \$ 13,650.00

- 7. Payroll **None at this time.**
- 8. Use of Facilities **None at this time.**
- 9. Annual District Budget 2012/2013

Approve to adopt the 2012/2013 School Budget, as amended by the Interim County Superintendent of Schools, for submission and resolve, that there should be raised for General Funds \$43,158,135 for the ensuing school year 2012-2013

Fund	Budget	Local Tax Levy
General Fund	\$ 91,116,932	\$ 43,158,135
Special Revenue Fund	\$ 2,689,376	\$ -
Debt Service Fund	\$ 3,228,799	\$ 1,734,795

10. New Jersey School Boards Association Insurance Group 2012 Safety Grant Program **Exhibit XIII B: 10**

The Winslow Township Board of Education hereby approves the submission of grant application for the 2012 Safety Grant Program through the New Jersey School Boards Association Insurance Group’s BACCCEIC Subfund for the purposes described in the application, in the amount of \$26,416.00 for the period July 1, 2012 through June 30, 2013, prepared by Jack Mills.

Note: This is the third year of the Safety Grant Program.

11. Target Field Trip 2012 Grant - Winslow Township Middle School

Accept the Target Field Trip Grant in the amount of \$400. Elaine Pancrazio, Winslow Township Middle School received the grant for her special education students to take a field trip to the Franklin Institute on March 16, 2012.

12. Professional Development

- a. Approve Tyra McCoy-Boyle, Assistant Business Administrator, to attend “Legal Update – FMLA, FLI, OPRA, Tenure and Seniority Issues, a New Jersey Association of School Business Officials workshop on April 19, 2012 at a cost of \$75.00.
- b. Approve Jack Mills, Director of Winslow Child Development & Other Projects in the Business Office, to attend “Legal Update – FMLA, FLI, OPRA, Tenure and Seniority Issues, a New Jersey Association of School Business Officials workshop on April 19, 2012 at a cost of \$75.00.

13. Disposal of School Property/Textbooks **Exhibit XIII B: 13**

Approve the Disposal of School Property/Textbooks per the attached exhibit:

Location	Department	Description
High School	Nursing	1 Training table – not used
		1 White recovery couch – well worn
		2 Titus Vision Screeners – not repairable
High School	English	30 The English Tradition – 1991
		29 The American Experience – 1991
		32 The Language of Literature Platinum – 1991
		15 The Language of Literature Gold – 1991
		13 The Language of Literature Blue – 2000
		4 The Language of Literature Yellow – 2000
		15 The Language of Literature Orange – 2000
		4 The Language of Literature Purple – 2000
		3 Reading Literature Orange – 1985
		9 Reading Literature Blue - 1985

14. IDEA Grant 2011-2012

Approve the following employee to be charged to the IDEA Grant for fiscal year 2011-2012:

Name	Job Title	% of Salary	Amount Charged
James Nesmith	Supervisor of Student Support Services	100%	\$82,000 prorated

15. Pineland Learning Center, Inc.- Free/Reduced Meals 2012-2013

Approve the resolution for Pineland Learning Center with regard to free/reduced meals as follows:

WHEREAS Pineland Learning Center, Inc. is an approved private school for students with disabilities and

WHEREAS the students from the Winslow Township School District attending Pineland Learning Center, Inc. are all classified handicapped students and have an IEP which includes a free breakfast and lunch

NOW THEREFORE BE IT RESOLVED THAT In accordance with NJAC 6A:23-4.5iii, the Winslow Township School District Board of Education does not require Pineland Learning Center, Inc. to charge the Winslow Township School District students for a reduced and/or paid meal.

16. Early Childhood Education Grant for 2012 – 2013

Approve to accept the Early Childhood Education One-Year Preschool Program Plan Update for 2012-2013 in the amount \$232,554.

On a motion made by _____, seconded by _____, approval of Business Administrator/ Board Secretary's Report is granted.

Exceptions: _____

Roll Call:

_____ Mr. Benjamin, Sr.
 _____ Ms. Davis
 _____ Ms. Dredden
 _____ Mr. Gidwani
 _____ Mr. Korostowski

_____ Ms. Masciocchi
 _____ Ms. Pitts
 _____ Ms. Sturdivant
 _____ Ms. Peterson

XIV. PERSONNEL

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	Sch	Position	From	To	
A	Steel, Max (revision)	HS	Math Teacher	2/14/2012-3/23/2012	2/14/2012-3/16/2012	U
B	Tomasic, John (extension)	MS	Math Teacher	1/20/2012-3/19/2012	1/20/2012-6/15/2012	P
C	Rudley, Susan	No. 5	Secretary	4/16/2012	5/11/2012	P
D	Smith, Gail	BOE	Bookkeeper	6/13/2012	7/27/2012	P
E	Kownacki, Jennifer	MS	Language Arts Teacher	4/4/2012	6/1/2012	P
F	Franchetti, Bonnie	Garage	Bus Driver	4/30/2012	6/15/2012	P
G	Bombara, Joyce	MS	Secretary	5/1/2012 5/16/2012	5/15/2012 6/22/2012	P U
H	Cunningham, John	No. 6	Special Ed Teacher	3/26/2012	5/18/2012	P

2. Transfer

Approve the following Transfer for the 2011/2012 school year:

		FROM		TO		
	Name	School	Position	School	Position	Effective Date
A	Fletcher, Cynthia	HS	Secretary	No. 6	Secretary	3/26/2012

3. College Placement

Approve the following College Placement for the 2011/2012 school year:

	College/ University	Student	Experience	Cooperating Teacher	School	Dates	Subject
A	Camden County	Dubose, Shanifah	Teacher Interview	Kalinoski, J. & Henderson, N.	No. 1	3/29/2012- 4/4/2012	Elementary

4. Substitute (Long Term)

Approve the following Long Term Substitute for the remainder of the school year at the 1/200th of the salary guide:

	Name	Position	School	Prorated Salary	Starting
A	DiMaria, Ramona (LOA) (replacing L. Pitts)	Special Ed Teacher (RC)	No. 4	\$48,361 – BA – Step 1	4/2/2012

5. Mentor

Approve the following Mentor Teacher at the Middle School for the 2011/2012 school year:

	Mentor	Mentee	Position	Mentor Fee
A	LaRoche, Ginger	Lopez-Maya, Alicia	Spanish Teacher	\$1,000 (\$550 & \$450)

6. Job Descriptions

Exhibit XIV: 6

Approve the following revised Job Descriptions for the 2011/2012 school year:

	Job Description
A	Content Area Coach
B	Department Chairperson

7. Stipend

Approve a Stipend for the following Administrator, effective March 1, 2012 through June 30, 2012:

	Name	Position	Location	Stipend
A	Mills, Jack	Director of Winslow Child Development and Other Projects in Business Office	BOE	\$5,000.00

On a motion made by _____, seconded by _____, approval of Personnel Items is granted.

Exceptions: _____

Roll Call:

_____ Mr. Benjamin, Sr.
 _____ Ms. Davis
 _____ Ms. Dredden
 _____ Mr. Gidwani
 _____ Mr. Korostowski

_____ Ms. Masciocchi
 _____ Ms. Pitts
 _____ Ms. Sturdivant
 _____ Ms. Peterson

XV. INFORMATIONAL ITEMS

XVI. OLD BUSINESS

XVII. NEW BUSINESS (Discussion Items)

XVIII. EXECUTIVE SESSION

BE IT RESOLVED, the Board of Education will entertain a motion to adjourn into Executive/Closed Session for the purpose of:

- Student Hearings
- Personnel Matters
- Legal Matters

The information discussed in Executive/Closed Session may be disclosed to the public after formal action is taken by the Board of Education on these issues. Certain information that will be discussed in Executive/Closed Session is not to be disclosed to the Public; however, the Board may contemplate taking action at the conclusion of Executive/Closed Session.

<p>On a motion made by _____, seconded by _____, approval to move to Executive Session is granted at _____. Exceptions: _____</p>											
<p><i>Roll Call:</i></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">_____ Mr. Benjamin, Sr.</td> <td style="width: 50%; border: none;">_____ Ms. Masciocchi</td> </tr> <tr> <td style="border: none;">_____ Ms. Davis</td> <td style="border: none;">_____ Ms. Pitts</td> </tr> <tr> <td style="border: none;">_____ Ms. Dredden</td> <td style="border: none;">_____ Ms. Sturdivant</td> </tr> <tr> <td style="border: none;">_____ Mr. Gidwani</td> <td style="border: none;">_____ Ms. Peterson</td> </tr> <tr> <td style="border: none;">_____ Mr. Korostowski</td> <td></td> </tr> </table>		_____ Mr. Benjamin, Sr.	_____ Ms. Masciocchi	_____ Ms. Davis	_____ Ms. Pitts	_____ Ms. Dredden	_____ Ms. Sturdivant	_____ Mr. Gidwani	_____ Ms. Peterson	_____ Mr. Korostowski	
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_____ Ms. Davis	_____ Ms. Pitts										
_____ Ms. Dredden	_____ Ms. Sturdivant										
_____ Mr. Gidwani	_____ Ms. Peterson										
_____ Mr. Korostowski											

XIX. ADJOURNMENT OF EXECUTIVE SESSION Time: _____

<p>On a motion made by _____, seconded by _____, approval to adjourn Executive Session is granted. Exceptions: _____ <i>Voice Vote:</i> _____</p>

XX. ADJOURNMENT Time: _____

<p>On a motion made by _____, seconded by _____, approval to adjourn Meeting is granted. Exceptions: _____ <i>Voice Vote:</i> _____</p>
