

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
Winslow Township Middle School
30 Coopers Folly Road
Atco, NJ 08004

Wednesday, February 8, 2012
5:23 p.m. (Media Center) 7:00 p.m. (Cafeteria)

MINUTES

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in notices dated **07/07/2011 & 01/13/2012**. It was also advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town and Winslow Township Post Offices.

II. MISSION STATEMENT

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL – In roll call the following Board Members were noted present:

Present:	Patricia Davis	Cheryl Pitts
	Lorraine Dredden	Aleta Sturdivant, Vice President (arrived 5:27 pm)
	Gulab Gidwani	Julie A. Peterson, President
	Joanne Masciocchi	

Absent: Mark Benjamin, Sr.

Also Present: H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, CPA Assistant Business Administrator
Howard Long, Jr. Esq., Solicitor
Melvin C. Nichols, III, Student Representative

IV. PLEDGE OF ALLEGIANCE

V. BOARD OF EDUCATION – TEAM CHARTER

Ms. Pitts -

1. **At all Times:** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.

Mr. Gidwani -

2. **Before a Meeting:** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.

Ms. Masciocchi -

3. **During a Meeting:** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.

Ms. Dredden -

- 4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

VI. BUSINESS MATTERS

5:30 p.m. – Media Center

- 1. Interview of Candidates for Board Member Vacancy

Note: Oath of office will be administered immediately following approval.

EXECUTIVE SESSION A motion was made Ms. Davis, seconded by Ms. Pitts to approve adoption of the Executive Resolution and adjournment to Executive Session at 6:15 p.m. until 6:55 p.m. in the cafeteria.

BE IT RESOLVED, the Board of Education will entertain a motion to adjourn into Executive/Closed Session for the purpose of:

- o Discussing Board Candidates

The information discussed in Executive/Closed Session may be disclosed to the public after formal action is taken by the Board of Education on these issues. Certain information that will be discussed in Executive/Closed Session is not to be disclosed to the Public; however, the Board may contemplate taking action at the conclusion of Executive/Closed Session.

 PRESIDENT

 Assistant Business Administrator

Voice Vote: All in favor

A motion was made by Ms. Sturdivant, seconded by Ms. Dredden to return to Public Session at 7:00 p.m.

Voice Vote: All in favor

Nomination for Board Member Vacancy

7:00 p.m. – MS Cafeteria

A motion was made by Ms. Pitts to nominate Ms. Kimberly Moran as a member of the Winslow Township Board of Education. There was no second.

A motion was made by Ms. Davis, seconded by Ms. Dredden, to nominate John Korostowski as a member of the Winslow Township Board of Education, effective on this date through Reorganization.

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	Absent	Ms. Masciocchi	Yes
Ms. Davis	Yes	Ms. Pitts	Abstain
Ms. Dredden	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Peterson	Yes
Motion Carried			

Mr. Long administered the Oath of Office to Mr. John Korostowski.

Mr. Korostowski took his place on the podium.

Ms. Peterson thanked Ms. Moran for her interest in the Board of Education.

VII. CORRESPONDENCE - None at this time.

VIII. AWARDS/PRESENTATIONS

Student Representatives - Jacqueline Walker, Winslow Township High School Senate Vice President and Melvin Nichols, Winslow Township High School Senate President.

High School update:

- The members of Student Government visit the elderly residents of The Fountains once a month after school and do crafts with them.
- Drama Club is putting on the production Into the Woods on March 15, 16, 17.
- The National Honor Society has monthly trips to School # 3 where we tutor, play with the kids, crafts and other activities. We try with our presence to be a role model so that the students look up to us.
- The National Honor Society induction was held for the junior class and those who were eligible were selected to be inducted into The National Honor Society.
- The South Jersey Chorus Choir which combines all of South Jersey's finest singers from every high school took place two weekends ago. The conductor, who is fantastic, was Michael Doheny from the Winslow Township High School and it was a great honor. Nine students from Winslow Township High School took part in the choir.

IX. MINUTES

A motion was made by Ms. Davis, seconded by Ms. Dredden to approve the regular and closed session minutes of the following meeting:

Regular Meeting

Wednesday, January 25, 2012

Open/Closed Sessions

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	Absent	Ms. Masciocchi	Yes
Ms. Davis	Yes	Ms. Pitts	Yes
Ms. Dredden	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Peterson	Yes
Mr. Korostowski	Abstain		
Motion Carried			

X. BOARD COMMITTEE REPORTS

Policy Committee

Ms. Pitts reported that the Policy Committee has no report at this time however, she reminded all members that the next policy meeting is next Thursday, February 16 in district at 4:00 p.m.

Education Committee

Ms. Sturdivant reported that the Education Committee will meet on February 14 at 4:00 p.m.

Operations Committee

Mr. Gidwani reported that the Operations Committee Meeting minutes are ready but they are being typed and they will be given out at the next meeting.

Economic Development Committee Winslow Township

Ms. Peterson reported that the committee met last night at 7:00 p.m. A report will be submitted to the Board at our next meeting.

Liaison Committee

Ms. Peterson reported that at 4:15 p.m. this afternoon the Township Liaison Committee met and a detailed report will be submitted to the Board at our next meeting.

XI. PUBLIC COMMENTS (Time Limited)

A motion was made Ms. Sturdivant, seconded by Ms. Masciocchi, to open the meeting for Public Comments at 7:13 p.m.

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to five minutes.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

Voice Vote: All in favor

Tyler James and Dominique Thomas – Winslow Township High School Students

Ms. Thomas and Mr. James came before the Board to seek sponsors to help them to travel to Europe in the summer of 2012 with the American Music Abroad Honor Bands, Choirs and Orchestra Program. They were recommended by Mr. Michael Doheny, Choral Director . The cost of the trip is \$4,500 for each student and they would appreciate any assistance in helping them achieve their goal.

Linda M. Hoffman – Wife of Sergeant Edward J. Hoffman 1962 - 2011

Good evening members of the Board and people in the audience. My name is Linda Hoffman and for those who don't know me my husband was Sgt. Edward J. Hoffman who passed away on March 2 of last year. He served as the School Resource Officer for the school district. I come here tonight because I am proud and honored to announce the offering of a scholarship in Ed's name. Last year upon his death he hand selected the Camden County Hero Scholarship Fund as a donation for the recipient of all of the monies donated in lieu of flowers and there were record donations. Every year the Camden County Hero Scholarship Fund offers three scholarships, one to a graduating senior of a police officer, one to EMS and one to fire. Last year they designated the police scholarship to go in Ed's name. Beyond that I met with them and met with their board of trustees and made the decision to fund the scholarship

and continue it and in the future, which will be a separate scholarship, and I have provided the Board with an application. I have met with the Principal and provided him with an application and I met with the High School Guidance Department and provided them with a bunch of the applications. What I did with the application is I wanted to insure that the scholarship stayed within the township. Last year I was honored to present it to a student from a Haddon Township, son or daughter of a police officer. I designed the criteria for the scholarship to be priority given to a graduating senior of an active or retired Winslow Township Police Officer first with a cancer affliction in the family. I wanted to make sure that I captured it and that it stayed in the township therefore it would go to a Winslow Township student. So in the event that there was no applicant in the police department and there were none from this year and there were none from last year, so I wanted to make sure that it stayed in the township. At the school, for those of you who know him, Ed served several years in the school as your resource officer and then as a supervisor to your resource officers, training your officers. I had the pleasure of many, many stories regarding your children in this district. He truly loved the district. I wanted to just take a few more moments of your time, and I will limit it, to read to you some of the comments that I made in his eulogy for those of you who did not attend. This is how important he thought your children were. One, he passed away on Wednesday and made me promise to hold the services on a Saturday so that no administrator and no child or anyone from this school district that wanted to attend his funeral would miss a day of work. I don't want them to have to make arrangements for substitute teachers. So I delayed his services to the following Saturday so we could make sure that we ..because we had this outpouring of people from your community and I was grateful for that. He asked me (which was very difficult) to stand up at the funeral because there were so many things that I want you to say and I need you to be my voice and I need you to get up there. There were many comments that were made about the children. I just wanted to take a few minutes if you could just bear with me I would just like to read those to you so that you can understand what it was. I have embraced many stories about Ed. It seems that everyone had an Ed story to tell. More times than not people would say Ed is such a private person. He wanted to dispel this notion and make sure that people knew in life he is not such a private person. The very fact that everyone had an Ed story to reveal to say that Ed was not the private person that everyone thought he was. In his daily living he shared many conversations talking about his life, our life together and the life with my daughter. If you met him and reflect back on the conversations you had with him over the years you would realize that you know more about him than you thought. He had a love for people and he was grateful to share his life with his brothers and sisters in blue and I was proud to share him with the world every day. He contributed to the good of society by smiling at every one he met. He wore his heart on his sleeve for the world to see every day. Ed's death at the young age of 48, and happened in a very short span of five and half months leading up to his death on March 2, serves as a life's lesson. No one knew this more than Ed. The lesson was to own your life. Ed owned his life and lived his life out loud every day. He loved his career in law enforcement and he truly was a cop's cop. He loved the opportunity he had to work with the children in the schools. He believed that all children were indeed good and felt that he made a difference in the lives of the children over his years at the school. As easily as he would share stories with me about the children in the schools he also stressed his concerns about our ever changing society and his hope that the parents would made sure that they knew what their kids were up to every day. He was never comfortable telling parents that their child had done something so wrong that the police had to get involved only to realize that some parents ..His advice to all the parents were own your life. Your life includes your children, be the best parent you can be every day and your children will

see the reflective benefit of your efforts. Ed in his final few months kept a notebook where he wrote things down because he said that chemotherapy treatments were playing mind games with his brain, and they did. In his notebook after he passed I found a copy of the following. He said what I leave behind. I hope my achievements in life shall be these; that I have fought for what is right and fair, that I risked for that which matters and that I have given help to those who were in need and that I have left the world a better place for what I have done and where I have been. Those were some of the comments that he made and wanted me to make with regard to the children and the parents. If you look in the scholarship application you will see a few of the comments and how wonderful he was. That he believed in the power of education. *"The whole purpose of education is to turn mirrors into windows."* He was grateful for having had the opportunity to make a difference in the lives of your children. This scholarship will certainly carry forth his legacy and help the children achieve their educational goals. I am proud tonight to announce this scholarship. It is my intention to continue it for several if not many years forward. The amount of the scholarship is \$1,000.00 per year per student. I am hoping that you get the word out and people apply. The more that apply, of course it makes it competitive, but I can guarantee that it will stay within the township and they will continue their education. Thank you.

Jayne Simms and Mary Lou Maloney – Winslow Teachers

Hi I am Jayne Simms and I am Mary Lou Maloney. I (Jayne) am actually a teacher for the school district and also live in the Sicklerville section of the township and I (Mary Lou) am a teacher at School No. 4. We are part of the FAST committee and we wanted to come out tonight to publicly thank Dr. Poteat and the Board of Education members who came to our last activity and read to the children. It was phenomenal to have you there. Dr. Poteat was there, Ms. Masciocchi was there, Ms. Sturdivant, Ms. Davis, Ms. Dredde and Ms. Peterson. The children really enjoyed having you there and we enjoyed having you there. Dr. Poteat you ran out on us and we didn't get to thank you so Mary Lou has a gift for you right now. For those of you who don't know what FAST is it stands for Family and Schools Together. It is a program that is funded by grants from the New Jersey Education Association. We here at the Winslow Township Education Association have been doing this program for seven years. We have a great following of parents and we are so proud to bring the Board of Education and the Administration out to help us with our activities. Hopefully we can continue that in the future. I know we had Ms. Loney and also Mr. Innocenzo come out and present to the families so we hope that we can continue this in the future. Thank you very much.

XII. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made by Mr. Gidwani, seconded by Ms. Pitts to adjourn Public Comments at 7:27 p.m.

Voice Vote: All in favor

Dr. Poteat – I see Mrs. Hoffman leaving and before you leave on behalf of the Administration and the Board we would like to thank you for carrying on your husband's legacy and looking out for our children. We truly appreciate with this contribution and with the cost of a higher education every bit helps. With your \$1,000 scholarship and with your commitment in keeping

it in Winslow. We truly appreciate it. I want to publicly thank you on behalf of the Board and the Administration.

I also want to thank our teachers, particularly those of you who are participating in the FAST organization. We truly enjoyed that evening. I think the children, I think the parents enjoyed it more than the children. We really truly appreciated having the opportunity to read to the young people and I think having many opportunities to collaborate and work together under those types of circumstances is good for all of us. Thank you on behalf of the Board and Administration for inviting us.

XIII. SUPERINTENDENT’S REPORT

A motion was made by Ms. Davis, seconded by Ms. Dredde to approve A & B as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- 1. First Reading of Board Policies & Regulations **None at this time.**
- 2. Second Reading of Board Policies & Regulations **Exhibit XIII A: 2**

Approve the Second Reading of the following Policy of the Board of Education:

Policy #	Policy Title
#0145	Board Member Resignation & Removal

- 3. Security/Fire Drill Report **None at this time.**
- 4. Field Trips **Exhibit XIII A: 4**

Approve Field Trips, for the 2011-2012 school year, as per the attached exhibit.

- 5. Professional Development/Workshops & Conferences **Exhibit XIII A: 5**
 - a. Approve Professional Development opportunities for the 2011-2012 school year as per the attached exhibit.

b. Approve the Professional Development opportunity as listed below:

Title: SMART Board Training
Date(s): February 17, 2012
Location: Winslow Township School No. 5 – Room C131
Time: 8:00 a.m. – 10:00 a.m.
Audience: Classroom Teachers
Presenter: Thomas Shown, SMART-Certified Trainer
T-Tech Training Solutions
Costs: \$300.00
Funding: NCLB – Title II

Purpose: To teach staff how to effectively use the interactive SMART Board technology to create interactive lessons, and to find content and various website to support classroom instruction.

c. Approve the Professional Development opportunity as listed below:

Title: Grading to Standards
Date(s): February 17, 2012
Location: TBD
Time: TBD
Audience: 6th Grade Math Teachers
Presenter: Betsy Bunting and Ronald Wence
Costs: \$1,400.00
Funding: NCLB – Title II
Purpose: To introduce 6th grade mathematics teachers to Grading to Standards. Participants will receive an overview of the research that supports this ongoing assessment process. In addition, teachers will learn to use a standards-based assessment system that provides specific learning feedback to students, teachers and parents with the ultimate goal of improving learning and achievement. Administrators and teachers from other departments who are not currently grading to standards are also encouraged to attend.

d. Approve the Professional Development opportunity as listed below:

Title: Web 2.0 Skills: Internet Infusion/Integration
Date(s): February 17, 2012
Location: Winslow Township School No. 5 – Room C131
Time: 10:10 a.m. – 12:10 p.m. & 1:00 p.m. – 3:00 p.m.
Audience: Classroom Teachers
Presenter: Thomas Shown, SMART-Certified Trainer
T-Tech Training Solutions
Costs: \$600.00
Funding: NCLB – Title II
Purpose: To provide teachers with in-depth training on Web 2.0 skills and learn numerous websites that can be utilized by all continent areas and grade levels.

e. Approve the Professional Development opportunity as listed below:

Title: Literacy Circles Basics & Language Literacy in Content Area
Date(s): February 2012 – May 2012
Location: TBD
Time: TBD
Audience: District Teachers
Presenter: Steven Hempel, Rowan University
Costs: \$2,400.00 (2 Workshops)
Funding: NCLB
Purpose: This workshop will assist teachers in integrating guided reading, monitoring skills and strategies, and independent reading in the

classroom. Teachers will encompass small group strategies that will strengthen small and large group settings.

f. Approve the Professional Development opportunity as listed below:

Title: Parent Workshop: Strategies to Support Literacy at Home
Date(s): February 2012 – May 2012
Location: Winslow Township Schools No. 1 – No. 6 (TBD)
Time: 6:00 p.m. – 7:00 p.m.
Audience: Parents/Guardians
Presenter: Steven Hempel, Rowan University
Costs: \$1,950.00 (6 visits)
Funding: NCLB
Purpose: To provide parents with practical strategies to use at home to support current literacy initiatives at the elementary school level.

6. Tuition Students **Exhibit XIII A: 6**
Approve the placement of Tuition Students, for the 2011-2012 school year, as listed in the attached exhibit.
7. Terminate Out-of-District Placements **Exhibit XIII A: 7**
Approve to terminate Out-of-District Placements for the 2011-2012 school year as listed in the attached exhibit.
8. Homeless Student(s) **Exhibit XIII A: 8**
Approve the listing of Homeless students, for the 2011-2012 school year, as per the attached exhibit.
9. Fundraiser(s) **Exhibit XIII A: 9**
Approve the following fundraisers/school activities for the 2011-2012 school year as listed below and as per the attached exhibits:
- School No. 1
- McDonald's Night (04/04/12) – H.S.A.
- School No. 4
- McDonald's Night (04/25/12) – H.S.A.
 - Five Guys Night (05/22/12) – H.S.A.
- School No. 5
- Hoagie Sale – Kiwanis Club

10. School No. 2 – Winslow Township Police K-9 Unit Visit

Approve Officer Morgan and Officer Parker of the Winslow Township Police Department (K-9 Unit) to visit third grade classes at School No. 2 to discuss the duties of a police officer.

11. School No. 3 – Camden Riversharks Reading Incentive Program

Exhibit XIII A: 11

Approve School No. 3 to participate in the Camden Riversharks Reading Incentive Program as described in the attached exhibits.

12. School No. 4 – Assembly Programs

Approve School No. 4 H.S.A. to sponsor the following assembly programs at School No. 4:

- Mother Goose & Nursery Rhymes for PK Classes – 04/18/2012
 - “Mother Goose” reads and acts out various nursery rhymes for students.
- Quiver Farms Chick Project – March 19 through March 30, 2012
 - Quiver Farm drops off chicken eggs to be hatched in an incubator. The staff will oversee the development and hold classes so that all students can see progress.

13. School No. 5 & No. 6 String Orchestra Performance at Rutgers University

Approve the School No. 5 & No. 6 String Orchestra to perform in the Tonya Dorsey New Vision Scholarship Concert on Sunday, June 3, 2012 at the Rutgers University Walter K. Gordon Theater in Camden, NJ.

Note: Ms. Nancy Jan, Orchestra Teacher, will require two additional rehearsal days to prepare for this performance.

14. School No. 6 - “SMART PREP” Grant

Approve School No. 6 to apply for the “SMART PREP” grant to purchase SMART products at a significant discount to enable teachers to use technology within the school.

15. School No. 6 – Interactive Science Program (Black History Month Assembly)

Approve School No. 6 to have the Interactive Science Program, a non-profit organization dedicated to exposing children to science, math and technology, to present a Black History Month Program Assembly on African American contributions to Science on Wednesday, February 22, 2012.

Note: The program cost will be funded through the School No. 6 Home and School Association.

16. WTMS – NJHS Dance

Approve the WTMS National Junior Honor Society to have a Dance on Friday, February 24, 2012 at 6:30 p.m. in the WTMS Cafeteria.

17. WTHS – Lincoln Technical School Representative Visit

Approve a representative from the Lincoln Technical Institute (Division of Nursing & Allied Health) to visit the High School Health classes on March 2, 2012 and March 16, 2012 to discuss career programs available.

18. WTHS – Freshman/Sophomore Luau Dance

Approve the WTHS Freshman/sophomore Luau Dance for Friday, June 1, 2012 at 7:30 p.m. in the WTHS Courtyard.

19. Special Education Extended School Year Program

Approve the operation of the Special Education Extended School Year Program from Monday, July 9, 2012 through Friday, August 3, 2012 at School No. 4.

B. Principal’s Update(s)

None at this time.

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	Absent	Ms. Masciocchi	Yes
Ms. Davis	Yes	Ms. Pitts	Yes
Ms. Dredden	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Peterson	Yes
Mr. Korostowski	Yes		
Motion Carried			

XIV. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT

A motion was made by Ms. Davis, seconded by Ms. Masciocchi to approve Items A & B 1 – 11 as recommended by the Business Administrator/Board Secretary.

A. Reports

None at this time.

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Line Item Transfers **Exhibit XIV B: 1**

Approve the Line Item Transfers, for the month of December 2011, as per the attached exhibits.

2. Treasurer's Report **Exhibit XIV B: 2**

Approve the Treasurer's Report, for the month of December 2011, as per the attached exhibit.

3. Board Secretary's Report **Exhibit XIV B: 3**

Approve the Board Secretary's Reports, for the month of December 2011, as per the attached exhibit.

4. Board Secretary's Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of December 2011, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Winslow Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

5. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies that as of December 2011 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Bill List **Exhibit XIV B: 6**

Approve the Bill List as listed below and as per the attached exhibit.

 - Vendor Bill List \$2,015,562.49
 - Manual Bill List \$1,155,947.34

7. Payroll **None at this time.**

8. Use of Facilities **Exhibit XIV B: 8**

Approve the acceptance of the updated insurance certificate from for the WTBA to continue their Use of Facilities during the 2011-2012 school year.

9. Disposal of School Property/Textbooks

Exhibit XIV B: 9

Approve the Disposal of School Property/Textbooks per the attached exhibit.

Location	Department	Description
High School	Computer Science	Assorted Software - obsolete
	Computer Science - Textbooks	4 Internet & Web Design – outdated
		7 Using Visual Basic – outdated
		30 Computer Science Logic – outdated
		30 Structured Programming – outdated
		12 Structured Cobol – outdated
		11 Understanding Structured Cobol – outdated
		13 Understanding Fortran - outdated

10. Professional Development

Approve Jack Mills to attend the School Safety and Security Plan Technical Assistance Seminar on February 15, 2012 at Camden County College presented by the New Jersey Office of School Security and Emergency Preparedness at no cost to the district.

11. Larc School – Free or Reduced Lunch

BE IT RESOLVED, that the Winslow Township Board of Education does not require the Larc School to charge students for reduced and/or paid meals for the 2012 – 2013 school year.

Note: The cost of the meals will be included in the tuition. Larc School will meet the nutritional needs of each student by providing specific meals according to their Individualized Education Program (IEP).

Roll Call:

Mr. Benjamin, Sr.	Absent	Ms. Masciocchi	Yes
Ms. Davis	Yes	Ms. Pitts	Yes
Ms. Dredden	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Peterson	Yes
Mr. Korostowski	Abstain		

Motion Carried

A motion was made by Ms. Davis, seconded by Mr. Gidwani to Table Item # 12 on the Business Administrator/Board Secretary Report to Executive Session.

TABLED 12. New Jersey School Boards Association – Professional Development Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.31 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Mark Benjamin, Sr.	Governance III	On Line	\$50.00

Roll Call:

Mr. Benjamin, Sr.	Absent	Ms. Masciocchi	Yes
Ms. Davis	Yes	Ms. Pitts	Yes
Ms. Dredden	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Peterson	Yes
Mr. Korostowski	Abstain		

Motion Carried

XV. PERSONNEL

A motion was made by Ms. Masciocchi, seconded by Ms. Dredden to approve Items # 1 through # 11 with regard to Personnel.

1. Leaves of Absence

Approve the Ratification of the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	Sch	Position	From	To	
A	Csakan, Stephanie (extension)	No. 4	School Psychologist	1/17/2012-1/27/2012 2/1/2012	1/17/2012-1/31/2012 2/1/2012	P U
B	Martin, Kimberly (revision)	No. 4	Kindergarten Teacher	2/2/2012-3/6/2012 3/7/3012-4/20/2012	1/30/2012-3/1/2012 3/2/2012-4/20/2012	P U
C	Sigel-Yates, Megan	No. 1	Art Teacher	4/17/2012	6/15/2012	P
D	Lahr, Christine	Garage	Bus Driver	1/17/2012 1/30/2012	1/27/2012 2/16/3012	P U
E	Schweizer, Mark	HS	History Teacher	1/4/2012	1/13/2012	P

2. Retirement

Approve the following Retirement for the 2011/2012 school year:

	Name	School	Position	Effective Date
A	Covington, Sylvia	No. 5	5 th Grade Teacher	2/1/2012

3. New Hire

Approve the Ratification of the following New Hire for the 2011/2012 school year:

	Name	School	Position	Prorated Salary	Guide/Step	Effective
A	Nisula, Michele	No. 6	Reading Coach	\$53,361	MA+15 – Step 7	2/6/2012

4. Coaches

- a. Approve the following Spring Coaches at the High School for the 2011/2012 school year:
(11-402-100-100-402-08)

	Coach	Position	Stipend	Step
A	Stowell, Allen	Assistant Baseball Coach	\$2,280 (split)	3
B	Spahn, Matias	Assistant Baseball Coach	\$2,108 (split)	1
C	Taylor, Carl	Head Softball Coach	\$5,977	2
D	Shiple, Matt	Assistant Softball Coach	\$4,560	3
E	Gladden, John	Assistant Softball Coach	\$4,215	1

NOTE: Stipend may be amended pending new WTEA Negotiated Agreement

- b. Approve the following Winter Sports Security, Game Monitors, Announcers, etc. at the Middle/High School for the 2011/2012 school year:

	Name	Position	Per Game Rate
A	Bates, Crystal	Clock Operator	\$34.13
B	Spahn, Matias	Clock Operator	\$34.13

- c. Approve the following Spring Coaches at the Middle School for the 2011/2012 school year:
(11-402-100-100-402-07)

	Coach	Position	Stipend	Step
A	Howell, Jacqueline	Assistant Softball Coach	\$1,483	1
B	Watson, Jeffrey	Assistant Baseball Coach	\$1,542	2
C	Rossi, Ron	Head Baseball Coach	\$2,505	3
D	Whiteman, Robyn	Assistant Track Coach	\$1,483	1
E	Martin, Gregg	Head Track Coach	\$2,505	3
F	Schneider, Joshua	Head Softball Coach	\$2,317	1

NOTE: Stipend may be amended pending new WTEA Negotiated Agreement

5. WINSOAR

- a. Approve the Ratification of the following WINSOAR Administrator for the 2011/2012 school year:

	Name	Position	Hourly Rate	Effective Date
A	Agner, John	Administrator	\$50.00	2/6/2012

NOTE: Hourly rate may be amended pending new WTEA Negotiated Agreement

- b. Approve the Ratification of the following WINSOAR Teacher for the 2011/2012 school year:

	Name	Position	Hourly Rate	Effective Date
A	Strauss, Philippe	Science Teacher	\$36.88	2/6/2012

NOTE: Hourly rate may be amended pending new WTEA Negotiated Agreement

6. College Placements

Approve the following College Placements for the 2011/2012 school year:

	College/University	Student	Experience	Cooperating Teacher	School	Dates	Subject
A	Camden County	DeBose, Sharifah	15 Hour Field	Lemons, Lena	No. 1	2/9/2012-3/26/2012	Elementary
B	Camden County	Capaldi, Dina	Classroom Observation	McCusker, Bernadette	No. 2	2/13/2012-2/24/2012	Elementary

7. Sixth Period Class

Approve the following Sixth Period Class at the Middle School for the 2011/2012 school year:

	Name	Position	Prorated Stipend	Effective Date
A	Rodriguez, Luz	Spanish Teacher	\$7,155	1/30/2012

NOTE: Stipend may be amended pending new WTEA Negotiated Agreement

8. Musicians for Spring Choral Concert

Approve the following Musicians for the Spring Choral Concert at the High School for the 2011/2012 school year: (11-401-100-330-401-08)

	Musician Name	Instrument	Stipend	Effective Date
A	Krupa, Joseph	Piano	\$150.00	5/22/2012
B	Cummings, Victor	Trumpet	\$150.00	5/22/2012

9. Musicians for Spring Musical "In the Woods"

Approve the following Musicians for the Spring Musical "In the Woods" at the High School for the 2011/2012 school year: (11-401-100-330-401-08)

	Musician Name	Position	Stipend
A	Krupa, Joseph	Rehearsal Accompanist (January-March)	\$1,200
B	Lowery, Kevin	Pit Musician	\$300
C	Rothkopf, Cheryl	Pit Musician	\$300
D	Krupa, Joseph	Pit Musician	\$300
E	Benitez, Tamara	Pit Musician	\$300
F	Totora, Matthew	Pit Musician	\$300
G	Cleary, Susan	Pit Musician	\$300
H	Cummings, Victor	Pit Musician	\$300
I	Ieraci, James	Pit Musician	\$300
J	Quinn, Courtney	Pit Musician	\$300

10. Voluntary Transfers

Approve the following Voluntary Transfers for the 2011/2012 school year:

	Name	Position	FROM Schools	TO School
A	Roman, Midgalia	ESL Teacher	No. 3 & No. 4	No. 4
B	Foran, Stephanie	ESL Teacher	No. 5 & No. 6	No. 5

11. Home Instruction Tutor

Approve the following Home Instruction Tutor for the 2011/2012 school year:

	Name	Subject	Hourly Rate	Effective
A	Cuneo, Christopher	Social Studies Teacher	\$36.88	2/9/2012

NOTE: Hourly rate may be amended pending new WTEA Negotiated Agreement

Roll Call:

Mr. Benjamin, Sr.	Absent	Ms. Masciocchi	Yes
Ms. Davis	Yes	Ms. Pitts	Yes
Ms. Dredde	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Peterson	Yes
Mr. Korostowski	Abstain		

Motion Carried

XVI. INFORMATIONAL ITEMS

Dr. Poteat reported on the following informational items:

1. Dr. Poteat had reported previously that the Violence and Vandalism report of the school district did not coincide with the report of the police department. Dr. Poteat did an investigation and will report his findings. He did have an opportunity to sit down with Police Chief Stimelski of the Winslow Township Police Department. The best way to deal with this is directly, honestly and openly. First of all the biggest problem in the discrepancy between the two reports is that the Winslow Township School district has failed to provide internal reports, which is a state report, which is put together at the building level and submitted to the administrative offices. We have failed to do that in such a way that it has created a discrepancy in the numbers. We without a question, without a doubt have to do a better job of providing and creating those documents at the building level to the administration building. However, there are going to be some discrepancies. Some of those discrepancies I would like to share with you because internally, we are in the process of putting mechanisms in place so that we will make sure that the numbers are accurate.

The following discrepancies were noted:

- In one of the schools we had six vandalisms, the building was vandalized six times. Each of those vandalized situations occurred either on a Saturday, Sunday or late Friday evening. It was obvious that the K-3 children in that building were not present or responsible for the vandalism to the building.
- An arrest was made in the High School parking lot. It was not a High School student, school was not in session but it showed up on the High School report by the police. That report shows up on the police High School report.
- At another one of our schools, there was a drug possession where the police were on bike patrol, were riding past the school on a weekend and smelled marijuana. An individual was arrested who happens to be an adult 27-28 years old. But because it happened on school premises it appears on that school's report.
- A first grader brought an instrument to school that could be deemed as a weapon, it was not a gun, it was not a knife, it was not a toy gun or knife but it was deemed a weapon. The principal called in the parents, met with the parents, took the disciplinary steps. The parent insisted that we call the police so that we can do a scare tactic against the child so that they do not bring that instrument back to school. It shows up on the police report.
- Another situation we had an incidence between two students and the principal suspended them. Took all necessary steps according to the district's code of conduct. The parents were called and one of the parents was angry and not satisfied and called the police, went down to the police station, filed a report with charges against the other student. It is an incidence against our record.

There are other situations that are in a grey area, however, the bottom line is as a school district we have to do a better job of reporting in as much as the police officers whether they are present in the building, whether they are called to the building a vandalism violence report on behalf of the school district must accompany it. We have a better working relationship with the police department and the chief has been very receptive in assisting us with this. As a result of this report I have already gathered the information from September – January of this school year. The chief has provided me with that information and compared it to our records.

What we are going to do from this point on is to make sure that the person who is called out, and obviously it is not the principal, at three o'clock in the morning by the police department when the building is vandalized. Whoever that person is who responds to the police they have to make a report and on Monday morning when the principal returns he will receive the report and submit it to the Superintendent.

Madam Chair and members of the Board we accept the responsibility that has been found and we will make sure that the information will be accurate, however, there will be discrepancies on those reports. They will not be identical number for number.

2. Madam President you had asked that I provide information to the members of the Board on the savings based upon the privatization that has taken place over the past two years. I had mentioned for the past few years that we have saved over 2 million dollars as a result of privatizing certain areas of the school district. The question has always been how much money have we saved and under what circumstances has it been saved or how do you come to that figure. Tonight I have some numbers to share with you to give you a better idea as to how we came up with those numbers. It is very clear and if you have any questions I will be glad to answer them. For example, for custodial and maintenance through the privatization for the budget of 2009-2010 our budget was 5.2 million dollars. 2010-2011 our budget was 3.2 million for a savings of 1.9 million dollars for custodial and maintenance costs. For the ESA's or for aides 2009-2010 our budget was 1.4 million dollars, 2010-2011 our budget was \$1,008,556 for a savings of \$428,407. The total savings for those two privatization transactions come to 2.4 million dollars, the exact number is \$2,423,742 for a savings of 2.4 million dollars. I have explained many times here and publicly the district has saved 2.4 million by privatizing and we have been able to provide the same services, equal to or better than prior to those services we had before. We will continue to move forward in that based on those savings and of course with our budget and the economy and the budget that is coming up in the near future we are looking at continuance and saving the district and the community that kind of money based on the direction and the action taken by the Board.

3. Our Middle School, under the direction and cooperation with Sodexo, we are going to have a future chefs competition. This is the first annual culinary arts competition. Our Board has asked us to extend ourselves to the community and other entities with which we work with. One of the ideas which Sodexo came up with was a future chef. The future chefs course, they are looking for your favorite healthy breakfast recipe. The young people at the school will be competing and can apply to compete and those young people who wind up as finalists at the Middle School on March 9, we will have an independent panel of individuals, our Mayor has accepted an invitation to be one of our judges and we try to get people that are mutual because we don't want anyone whose nephew may be cooking. This is going to be an exciting opportunity to do something outside of the box and has generated a lot of enthusiasm among our young people because everyone believes they can cook. We are looking forward to this healthy competition for a healthy breakfast recipe. Only the students at the Middle School can compete throughout the school.

XVII. OLD BUSINESS

A motion was made by Ms. Davis, seconded by Mr. Gidwani, to approve the:

1. Annual School Board Elections

Establishing the Election of Members of the Winslow Township Board of Education
As the First Tuesday after the First Monday in November

WHEREAS, P.L. 2011, c. 202 (Senate Bill 3148) authorizes a local board of education to change the election date of school board members from the third Tuesday in April to the first Tuesday after the first Monday in November (the General Election); and

WHEREAS, Such action requires the adoption of a resolution by a majority vote of a quorum of the local board of education; and

WHEREAS, P.L. 2011, c. 202(S-3148) requires that the change in election date remain in effect for four years; and

WHEREAS, P.L. 2011, c. 202 (S-3148) eliminates the annual voter referendum on the proposed general fund tax levy (i.e., the base budget which is at or below the statutory tax levy cap) in school districts where board of education members are selected at the General Election; and

WHEREAS, P.L. 2011, c. 202 (S-3148) requires that an additional general fund tax levy proposal (i.e., for an expenditure in excess of the tax levy cap) be presented to voters as a separate question at the General Election; and

WHEREAS, The Winslow Township Board of Education believes that the financial interest of its constituents is safeguarded by the state's tax levy cap and the thorough review of the proposed school budget by the Executive County Superintendent and the Executive County School Business Administrator; and

RESOLVED, That, pursuant to P.L. 2011, c. 202 (S-3148), the Winslow Township Board of Education changes the annual election date for its members from the third Tuesday in April to the first Tuesday after the first Monday in November (the General Election), beginning in 2012; and be it further

RESOLVED, That, pursuant to P.L. 2011, c. 202 (S-3148), this change will remain in effect at least through November 2015;

RESOLVED, That, pursuant to P.L. 2011, c. 202 (S-3148), the annual organization meeting of the Winslow Township Board of Education will take place in the first week of January following the November General Election and that the board of education's next organization meeting will take place on January 2, 2013; and be it further

RESOLVED, That, pursuant to P.L. 2011, c. 202 (S-3148), members of the Winslow Township Board of Education whose terms would have expired by May 1, 2012 will continue to serve in office until the January 2013 organization meeting; and be it further

RESOLVED, That this resolution be transmitted to Governor Christopher Christie, Lieutenant Governor/Secretary of State Kimberly M. Guadagno; Richard E. Constable, III, Acting Commissioner, Department of Community Affairs; Robert F. Giles, Director, Division of Elections, Department of State; Joseph Ripa, Camden County Clerk; the Camden County Board of Elections; Christopher Cerf, Acting Commissioner of Education; the Division of Finance, New Jersey Department of Education; and Peggy Nicolosi, Executive County Superintendent for Camden County; and be it further

RESOLVED, That a copy of this resolution be provided to the New Jersey School Boards Association.

Roll Call:

Mr. Benjamin, Sr.	Absent	Ms. Masciocchi	Abstain
Ms. Davis	Yes	Ms. Pitts	Yes
Ms. Dredden	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Peterson	Yes
Mr. Korostowski	Yes		

Motion Carried

XVIII. NEW BUSINESS (Discussion Items)

Mr. Gidwani commented that after having listened to the minutes of the December meeting, no date was given for the next negotiations meeting. Therefore he had not been properly notified.

Ms. Peterson responded that she will provide notification in the future.

XIX. EXECUTIVE SESSION A motion was made by Ms. Sturdivant, seconded by Ms. Dredden, to approve adoption of the Executive Resolution and adjournment to Executive Session at 8:00 p.m. for a period of 15 minutes.

BE IT RESOLVED, the Board of Education will entertain a motion to adjourn into Executive/Closed Session for the purpose of:

- o Legal Administrative Matters

The information discussed in Executive/Closed Session may be disclosed to the public after formal action is taken by the Board of Education on these issues. Certain information that will be discussed in Executive/Closed Session is not to be disclosed to the Public; however, the Board may contemplate taking action at the conclusion of Executive/Closed Session.

PRESIDENT

Assistant Business Administrator

Roll Call:

Mr. Benjamin, Sr.	Absent	Ms. Masciocchi	Yes
Ms. Davis	Yes	Ms. Pitts	Yes
Ms. Dredden	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Peterson	Yes
Mr. Korostowski	Yes		

Motion Carried

XX. ADJOURNMENT OF EXECUTIVE SESSION

A motion was made by Ms. Davis, seconded by Ms. Dredden to return to Public Session at 8:43 p.m.

Voice Vote: All in favor

Mr. Long – In Executive Session we discussed matters of legal administrative matters and no formal action was taken in the Executive Session.

Mr. Long– At this time Madam President, it would be appropriate to ask for a motion from the Board to authorize the solicitor to file an application with the Department of Education for a declaratory ruling on the status of the Board Member in view of filing of litigation.

A motion was made, as stated by the solicitor, Ms. Sturdivant, seconded by Ms. Davis.

Roll Call:

Mr. Benjamin, Sr.	Absent	Ms. Masciocchi	Yes
Ms. Davis	Yes	Ms. Pitts	Abstain
Ms. Dredden	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Peterson	Yes
Mr. Korostowski	Abstain		

Motion Carried

A motion was made by Ms. Sturdivant, seconded by Ms. Davis for the Board to receive a monthly OPRA update that would include the number of requests OPRA'd and the disposal of those cases.

Roll Call:

Mr. Benjamin, Sr.	Absent	Ms. Masciocchi	Yes
Ms. Davis	Yes	Ms. Pitts	Yes
Ms. Dredden	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Abstain	Ms. Peterson	Yes
Mr. Korostowski	Yes		

Motion Carried

Ms. Long – Before we adjourn, the Board had asked for the meeting to be advertised to start at 5:00 p.m. That was for the purpose of conducting interviews for the pending board seat. There was an Executive Session. I want to make sure the record is clear that it was for the purpose of discussing candidates in that session.

XXI. ADJOURNMENT A motion was made by Ms. Pitts, seconded by Mr. Gidwani to adjourn the meeting at 8:48 p.m. All Ayes.

Respectfully Submitted

Tyra McCoy-Boyle, CPA
Assistant Business Administrator