

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
Wednesday, April 25, 2012
Winslow Township School No. 5
Agenda
7:00 p.m.

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **07/07/2011**. It was also advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town and Winslow Township Post Offices.

II. MISSION STATEMENT

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL

Patricia Davis
Lorraine Dredde
Gulab Gidwani
John Korostowski
Joanne Masciocchi
Cheryl Pitts

Aleta Sturdivant, Vice President
Julie A. Peterson, President

H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, Assistant Business Administrator
Howard Long, Jr. Esq., Solicitor
Melvin C. Nichols, III, Student Representative

IV. PLEDGE OF ALLEGIANCE

V. BOARD OF EDUCATION – TEAM CHARTER

1. **At all Times:** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.
2. **Before a Meeting:** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.
3. **During a Meeting:** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.
4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

VI. CORRESPONDENCE

VII. AWARDS/PRESENTATIONS

1. School No. 3 Presentation

VIII. MINUTES

None at this time.

IX. BOARD COMMITTEE REPORTS

X. PUBLIC COMMENTS (Time Limited)

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to five minutes.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

On a motion made by _____, seconded by _____, approval of Public Comments is granted.

Exceptions: _____

Voice Vote:

XI. ADJOURNMENT OF PUBLIC COMMENTS

On a motion made by _____, seconded by _____, approval to adjourn Public Comments is granted.

Exceptions: _____

Voice Vote:

XII. SUPERINTENDENT'S REPORT

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Board Policies & Regulations **None at this time.**
2. Second Reading of Board Policies & Regulations **None at this time.**
3. Security/Fire Drill Report **Exhibit XII A: 3**

Approve the Security/Fire Drill Report, for the month of March 2012, as listed in the attached exhibit.
4. Field Trips **Exhibit XII A: 4**

Approve Field Trips, for the 2011-2012 school year, as per the attached exhibit.
5. Professional Development/Workshops & Conferences **Exhibit XII A: 5**

Approve Professional Development opportunities for the 2011-2012 school year as per the attached exhibit.
6. Tuition Students **None at this time.**
7. Terminate Out-of-District Placements **None at this time.**
8. Homeless Student(s) **None at this time.**
9. Fundraiser(s) **Exhibit XII A: 9**

Approve the following fundraisers/school activities for the 2011-2012 school year as listed below and as per the attached exhibits:

School No. 3

- Family Fun Night Basket Auction (06/01/12) – P.T.O.
- Book Fair (05/14/12/) – P.T.O

WTHS

- Concession at Promenade (05/18/12) – H.S.A./Project Graduation
- Graduation Flowers/Gifts at Graduation (06/15/12) – H.S.A./Project Graduation

10. WTHS – Guest Speakers

- a. Approve a representative from ITT Technical Institute to visit Ms. Clark’s Business Class students, on Monday, May 14, 2012, to discuss career courses offered at their school.
- b. Approve a representative from the NJ Child Assault Prevention program to visit Ms. Gary’s Family Living students, in May, to provide a workshop to build student confidence and encourage new behaviors in problem solving as well as provide an understanding of assault and bullying as a violation of child’s right to be safe.

11. WTHS – Food Drive

Exhibit XII A: 11

Approve the WTHS Health & PE Department to coordinate a Food Drive to support the Food Bank of South Jersey from April 26 through May 4, 2012.

B. Principal’s Update(s)

- 1. Monthly School Highlights
- 2. Ethnic Enrollment Report
- 3. Suspension Report

Exhibit XII B: 1

Exhibit XII B: 2

Exhibit XII B: 3

On a motion made by _____, seconded by _____, approval of Superintendent’s Report is granted.

Exceptions: _____

Roll Call:

_____ Ms. Davis	_____ Ms. Masciocchi
_____ Ms. Dredden	_____ Ms. Pitts
_____ Mr. Gidwani	_____ Ms. Sturdivant
_____ Mr. Korostowski	_____ Ms. Peterson

XIII. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A. Reports None at this time.

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- 1. Line Item Transfers None at this time.
- 2. Treasurer's Report None at this time.
- 3. Board Secretary's Report None at this time.
- 4. Board Secretary's Certification None at this time.
- 5. Boards' Certification None at this time.
- 6. Bill List Exhibit XIII B: 6

Approve the Bill List as listed below and as per the attached exhibit.

- o Vendor Bill List \$440,460.72
- o Manual Bill List \$ 26,808.71

- 7. Payroll None at this time.
- 8. Use of Facilities None at this time.
- 9. IDEA Grant Final Reports and Amendment Exhibit XIII B: 9
 - a. Accept the following 2010-2011 IDEA Final Grant Reports:
 - o IDEA – Basic
 - o IDEA – Preschool
 - b. Approve Amendment 1 (budget 11-12 carryover funds) of the 2011-2012 IDEA Grant from 2010-2011 per the attached Exhibit.
- 10. Disposal of School Property Exhibit XIII B: 10

Approve the Disposal of School Property per the attached exhibit:

Location	Department	Description
School No. 1	Computer Lab	3 Computers – Outdated
		3 Monitors – Damaged/Outdated
		1 Box Mice – Damaged/Outdated
		1 - 3m Multipurpose Cleaner – Outdated
		24 Quick Pads - Outdated

11. The Alliance for Competitive Energy Services (ACES) **Exhibit XIII B: 11**

Approve the awarding by ACES to Reliant Energy Northeast LLC to provide electric generation service (street lighting only) to the Winslow Township School District from May 2012 – May 2013. This will reduce the electric generation component of our electric bill by an average of 25%.

12. Willowglen Academy – Free and Reduced Lunch 2012-2013

The Winslow Twp. Board of Education in accordance with NJAC 6A:23A-18.5 effective 7/1/07 does not require Willowglen Academy New Jersey, Inc. to charge students for meals during the 2012-2013 school year.

13. Professional Services – Request for Proposals (RFP)

Approve the advertisement of the Request for Proposals for each of the following professional services:

- Architect
- Auditor
- Banking
- Engineer
- Health Insurance Broker
- Insurance Broker
- Medical Officer(s):
 - Elementary
 - Middle
 - High
- Solicitor
 - General
 - Labor Counsel
 - Special Education

14. Student Transportation of America (STA)

Approve to renew Student Transportation of America (STA) to provide transportation per the listed routes for the Winslow Township Board of Education for the 2012-2013 school year. There will be a 1.89% increase in accordance with the current state CPI Allowance.

Winslow Township Board of Education	
School	Route
Middle School	WMS060
School # 6	WS6060
School # 4	WS4060
High School	WHS061
Middle School	WMS061
School # 6	WS6061
School # 3	WS3061
Assumption School	ASP001
School # 1	WS1062
Assumption School	ASP002
Middle School	WS4063
School # 4	WS4064
School # 5	WS2065

On a motion made by _____, seconded by _____, approval of Business Administrator/ Board Secretary's Report is granted.

Exceptions: _____

Roll Call:

_____ Ms. Davis
 _____ Ms. Dredden
 _____ Mr. Gidwani
 _____ Mr. Korostowski

_____ Ms. Masciocchi
 _____ Ms. Pitts
 _____ Ms. Sturdivant
 _____ Ms. Peterson

XIV. PERSONNEL

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	Sch	Position	From	To	
A	DeMarco, Linda (extension)	No. 1	Pre-K Teacher	3/6/2012-4/5/2012	3/6/2012-5/4/2012	P
B	Wames, Kimberly	No. 4	1 st Grade Teacher	5/18/2012 9/1/2012	6/15/2012 2/8/2013	P U
C	Familiare, Amanda	No. 4	Special Ed Teacher	5/29/2012 9/1/2012	6/15/2012 2/8/2013	P U
D	Franchetti, Bonnie (revision)	Garage	Bus Driver	4/30/2012-6/15/2012	5/9/2012-6/15/2012	P
E	Robinson, Maria	No. 1	Social Worker	4/16/2012	6/15/2012	U
F	Sheehan, Carol	Garage	Bus Driver	4/19/2012	6/4/2012	P
G	Hans, Amy (revision)	No. 3	Special Ed Teacher	4/23/2012-5/18/2012 5/21/2012-6/15/2012	4/17/2012-5/15/2012 5/16/2012-6/15/2012	P U
H	Kunitz, Jennifer	Garage	Bus Driver	4/16/2012 4/23/2012	4/20/2012 6/15/2012	P U
I	Broschard, Nicole	No. 3	Library/Media Specialist	5/29/2012 9/1/2012	6/15/2012 9/7/2012	P P
J	Iuliucci, Donna	No. 5	6 th Grade Teacher	4/25/2012 5/4/2012	5/3/2012 6/7/2012	P U

2. Retirements

Approve the following Retirements for the 2011/2012 school year:

	Name	School	Position	Effective Date
A	Tucker, Margie	No. 1	Kindergarten Teacher	7/1/2012
B	Miller, Patricia	No. 2	1 st Grade Teacher	7/1/2012

3. Resignations

Approve the following Resignations for the 2011/2012 school year:

	Name	School	Position	Effective Date
A	Bratton, Misty	No. 5	Educational Interpreter	4/13/2012
B	Jackson, Kelly	MS	Special Education Teacher	7/1/2012
C	Moore, Lorene	BOE	Director of Human Resources	8/1/2012
D	Ralston, Jamie	MS	Special Education Teacher	7/1/2012

4. Support Substitutes

Approve the following Support Substitutes for the 2011/2012 school year:

	Name	Type of Support
A	Ranck, Russell	Bus Mechanic
B	Johnson, Karen	Bus Driver
C	Grasso, Lisa	Clerical

5. Substitute (Long Term)

Approve the following Long Term Substitute for the remainder of the school year at the 1/200th of the salary guide:

	Name	Position	School	Prorated Salary	Starting
A	Walker, Victoria (replacing J. Tomasic)	Math Teacher	MS	\$48,361 – BA – Step 1	4/16/2012

6. Tutors for Extended School Day – Immigrant Program

Approve the following ESL Tutors for the Extended School Day – Immigrant Program funded through Title I Grant (20-242-100-100-000-00) from April 2012 to June 2012:

	ESL Tutors	Hourly Rate
A	Foran, Stephanie	\$36.88
B	Golia, Cheryl	\$36.88
C	Roman, Migdalia	\$36.88
D	Rosado, Roselyn	\$36.88

Note: Hourly rate may be amended pending new WTEA Negotiated Agreement.

7. NJASK Presenters for Parent Workshops

Approve the following NJASK Presenters for Parent Workshops to be held April-May, 2012 (Three (3) nights only) 6 PM to 8 PM at the contracted hourly rate:

	Presenters	Hourly Rate
A	Jefferies, Tyeshia	\$36.88
B	Hebbons, Crystal	\$36.88
C	Cianfrani, Mark	\$36.88
D	McMonigle, Michele	\$36.88
E	Johansen, Erin	\$36.88
F	McBride, Christa	\$36.88

NOTE: Hourly rate may be amended pending new WTEA Negotiated Agreement.

8. 2012 Special Education Extended School Year Program

Approve the following 2012 Special Education Extended School Year Program Staff on an as needed basis pending student enrollment. The program will be held July 9, 2012 through August 3, 2012 at School No. 4:

	Name	Position	Hours	Rates
A	Cathie, Linda	Learning Consultant	8:30 AM – 12:30 PM	Per Diem Rate
B	Schollenberger, Dawn	Learning Consultant	8:30 AM – 12:30 PM	Per Diem Rate
C	Zucca-Brown, Sandra	School Psychologist	8:30 AM – 12:30 PM	Per Diem Rate
D	Dunphy, Kevin	School Psychologist	8:30 AM – 12:30 PM	Per Diem Rate
E	Fleigel, Jamie	School Psychologist	8:30 AM – 12:30 PM	Per Diem Rate
F	Panarello, Santina	School Psychologist	8:30 AM – 12:30 PM	Per Diem Rate
G	Harris-Riley, Coswaylo	School Psychologist	8:30 AM – 12:30 PM	Per Diem Rate
H	DiMartino-Cowdin, Lynn	School Social Worker	8:30 AM – 12:30 PM	Per Diem Rate
I	Hawkins, Diane	School Social Worker	8:30 AM – 12:30 PM	Per Diem Rate
J	Rabinowitz, Marni	School Social Worker	8:30 AM – 12:30 PM	Per Diem Rate
K	Robinson, Maria	School Social Worker	8:30 AM – 12:30 PM	Per Diem Rate
L	Sass, Shannon	Occupational Therapist	9:00 AM – 12:00 PM	Contractor Rate
M	Eskate, Deborah	Physical Therapist	9:00 AM – 12:00 PM	Contractor Rate
N	Reed, Lucy	Speech Specialist	9:00 AM – 12:00 PM	Per Diem Rate
O	Maiden-White, Yolanda	Speech Specialist	9:00 AM – 12:00 PM	Per Diem Rate
P	Hill, Sarah	Head Teacher	8:00 AM – 1:00 PM	\$36.88
Q	Angelina, Kara	Teacher of the Handicapped	8:30 AM – 12:30 PM	\$36.88
R	Barrish, Maxine	Teacher of the Handicapped	8:30 AM – 12:30 PM	\$36.88
S	Boianelli, Kate	Teacher of the Handicapped	8:30 AM – 12:30 PM	\$36.88
T	Brierly, Joanne	Teacher of the Handicapped	8:30 AM – 12:30 PM	\$36.88
U	Coley, Patricia	Teacher of the Handicapped	8:30 AM – 12:30 PM	\$36.88
V	Diggs, Carmen	Teacher of the Handicapped	8:30 AM – 12:30 PM	\$36.88
W	Eppolite, Michael	Teacher of the Handicapped	8:30 AM – 12:30 PM	\$36.88
X	Fiala, James	Teacher of the Handicapped	8:30 AM – 12:30 PM	\$36.88
Y	Hoffman, Kevin	Teacher of the Handicapped	8:30 AM – 12:30 PM	\$36.88
Z	Johnson, David	Teacher of the Handicapped	8:30 AM – 12:30 PM	\$36.88
AA	Kernaghan, Sabine	Teacher of the Handicapped	8:30 AM – 12:30 PM	\$36.88
BB	Lee, Lauren	Teacher of the Handicapped	8:30 AM – 12:30 PM	\$36.88
CC	Morgan, Aisha	Teacher of the Handicapped	8:30 AM – 12:30 PM	\$36.88
DD	Nichols, Barbara	Teacher of the Handicapped	8:30 AM – 12:30 PM	\$36.88
EE	Wolfram, Christy	Teacher of the Handicapped	8:30 AM – 12:30 PM	\$36.88
FF	Wise, Veronica	Teacher of the Handicapped	8:30 AM – 12:30 PM	\$36.88
GG	Zahn, Abby	Teacher of the Handicapped	8:30 AM – 12:30 PM	\$36.88

Note: Rates may be amended pending new WTEA Negotiated Agreement.

9. Fall Coaches 2012/2013

Approve the following Fall Coaches at the High School for the 2012/2013 school year:
(Account No. 11-402-100-100-402-08)

	Name - Coach	Fall – Sport	Stipend	Step
A	Thompson, Calvin	Head Football Coach	\$7,615	2
B	Taylor, Carl	Assistant Football Coach	\$4,812	3
C	Rossi, Ron	Assistant Football Coach	\$4,812	3
D	Spahn, Matias	Assistant Football Coach	\$4,812	3
E	Scott, Kenneth	Assistant Football Coach	\$4,449	1
F	Ehret, Kacey	Head Field Hockey Coach	\$5,977	2
G	McCormick, Rachel	Head Coed Cross Country Coach	\$4,812	3
H	Horne, George	Assistant Coed Cross Country Coach	\$3,084	2
I	Stowell, Bruce	Head Girls' Soccer Coach	\$6,214	3
J	Stowell, Allen	Assistant Girls' Soccer Coach	\$4,560	3
K	Cuneo, Chris	Head Boys' Soccer Coach	\$6,214	3
L	Caldwell, Andrew	Assistant Boys' Soccer Coach	\$4,560	3
M	Totoro, John	Head Girls' Tennis Coach	\$4,812	3
N	Diaz, Suzanne	Assistant Girls' Tennis Coach	\$3,207	3
O	Lee, Lauren	Head Fall Cheerleading Coach	\$4,812	3
P	McCarthy, Stefanie	Assistant Fall Cheerleading Coach	\$3,207	3
Q	Thompson, Calvin	Summer Strength Training Coach	\$2,024	2

Note: Stipend may be amended pending new WTEA Negotiated Agreement.

10. College Placement

Approve the following College Placement for the 2011/2012 school year:

	College/ University	Student	Experience	Cooperating Teacher	School	Dates	Subject
A	Neumann University	Williams, Racquel	Field Experience	Arena, Jennifer & Shifren, Stacy	No. 1	9/10/2012- 11/30/2012	Elementary/ Special Ed

11. Reappointment of Staff

Exhibit XIV: 11

Approve the Reappointment of Staff for the 2012/2013 school year as follows and as listed on the attached exhibit:

- a. Unit Members of the WTEA pursuant to terms and conditions of the agreement between the WTEA and the Board of Education of Winslow Township.
- b. Unit Members of the WTAA pursuant to terms and conditions of the Management Team Agreement between the WTAA and the Board of Education of Winslow Township.
- c. Non-Affiliated Central Office Administration and Staff of the Winslow Township Board of Education.

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XV. INFORMATIONAL ITEMS

XVI. OLD BUSINESS

1. 2012-2013 District Calendar(s)

Exhibit XVI: 1

- a. Approve the Winslow Township School District 2012-2013 District Calendar as per the attached exhibit.
- b. Approve the 2012-2013 Holiday Calendar for Winslow Township School District 12-month employees as per the attached exhibit.

XVII. NEW BUSINESS

XVIII. EXECUTIVE SESSION

BE IT RESOLVED, the Board of Education will entertain a motion to adjourn into Executive/Closed Session for the purpose of:

- o Student Hearings
- o Personnel Matters
- o Legal Matters

The information discussed in Executive/Closed Session may be disclosed to the public after formal action is taken by the Board of Education on these issues. Certain information that will be discussed in Executive/Closed Session is not to be disclosed to the Public; however, the Board may contemplate taking action at the conclusion of Executive/Closed Session.

On a motion made by _____, seconded by _____, approval to move to Executive Session is granted at _____. Exceptions: _____	
<i>Roll Call:</i>	
_____ Ms. Davis _____ Ms. Dredden _____ Mr. Gidwani _____ Mr. Korostowski	_____ Ms. Masciocchi _____ Ms. Pitts _____ Ms. Sturdivant _____ Ms. Peterson

XIX. ADJOURNMENT OF EXECUTIVE SESSION Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Executive Session is granted. Exceptions: _____ <i>Voice Vote:</i> _____
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XX. ADJOURNMENT Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Meeting is granted. Exceptions: _____ <i>Voice Vote:</i> _____
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