

WINSLOW TOWNSHIP BOARD OF EDUCATION

Regular Board of Education Meeting

Wednesday, April 20, 2011

Winslow Township Middle School

Agenda

7:00 p.m.

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **05/05/10**. It was advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center and Winslow Township Post Offices.

II. MISSION STATEMENT

The ***Mission*** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL

Mark Benjamin, Sr.
Dino Capaldi
Eartha Mitchell
Julie A. Peterson
Aleta Sturdivant
Angelia M. Tutt

Cheryl Pitts, Vice President
Deborah Yanez, President
H. Major Poteat, Ed.D., Superintendent
Ann F. Garcia, Ed.D., Bus. Admin./Bd. Secretary
Damon Tyner, Parker McCay, P.C., Solicitor
Leah Feniola, Student Representative
Thuyvan Luu, Student Representative

IV. PLEDGE OF ALLEGIANCE

V. BOARD OF EDUCATION – TEAM CHARTER

1. ***At all Times:*** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.
2. ***Before a Meeting:*** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.
3. ***During a Meeting:*** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.
4. ***After a Meeting:*** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

VI. CORRESPONDENCE

None at this time.

VII. AWARDS/PRESENTATIONS

- 1. School No. 3 Student Presentation

VIII. MINUTES

Special Meeting
Regular Meeting

Wednesday, March 30, 2011
Wednesday, April 6, 2011

Open Session
Open/Closed Sessions

<p>On a motion made by _____, seconded by _____, approval of Minutes is granted. Exceptions: _____ <i>Roll Call:</i></p>	
<p>_____ Mr. Benjamin, Sr. _____ Mr. Capaldi _____ Ms. Mitchell _____ Ms. Peterson</p>	<p>_____ Ms. Sturdivant _____ Ms. Tutt _____ Ms. Pitts _____ Ms. Yanez</p>

IX. BOARD COMMITTEE REPORTS

X. PUBLIC COMMENTS (Time Limited)

Notation of Public Comments on Agenda Items – The Board President will recognize those individuals in the audience who wish to comment. Please respect the following procedures:

- 1. State your full name and address.
- 2. Please limit your comments to five minutes.
- 3. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.

<p>On a motion made by _____, seconded by _____, approval of Public Comments is granted. Exceptions: _____ <i>Voice Vote:</i></p>

XI. ADJOURNMENT OF PUBLIC COMMENTS

<p>On a motion made by _____, seconded by _____, approval to adjourn Public Comments is granted. Exceptions: _____ <i>Voice Vote:</i></p>

XII. SUPERINTENDENT'S REPORT

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Policies & Regulations **None at this time.**

2. Second Reading of Policies & Regulations **None at this time.**

3. Security/Fire Drill Report **Exhibit XII A: 3**

Approve the Security/Fire Drill Report, for the month of March, as per the attached exhibit.

4. Field Trips **Exhibit XII A: 4**

Approve Field Trips for the 2010-2011 school year as per the attached exhibit.

5. Professional Development/Workshops & Conferences **Exhibit XII A: 5**

a. Approve Professional Development opportunities for the 2010-2011 school year as per the attached exhibit.

b. Approve the Professional Development opportunity as listed below:

Title: Language Arts Literacy Program
Date(s): May 2011 – June 2011 (5 days)
Time: 8:30 a.m. – 3:30 p.m.
Audience: Grades 1-5 Language Arts Literacy Teachers
Presenter: Houghton Mifflin Harcourt
Costs: \$11,000
Funding: NCLB
Location: Schools No. 1- No. 6
Purpose: Presenter will reinforce the instructional strategies that are set forth by the newly adopted Language Arts Literacy Program.

6. Tuition Students **Exhibit XII A: 6**

Approve the out-of-district student placements, for the 2010-2011 school year, as listed in the attached exhibit.

7. Terminate Out-of-District Placements

Approve the termination of the following out-of-district student placements for the 2010-2011 school year:

	Student	Placement	Effective	Cost	Reason
A	#0199	Mary Dobbins School	04/04/11	\$60,685.80	Transferred Out of District
B	#0121	Archway School	04/14/11	\$32,794.20	Non-Attendance
C	#0206	Archway School	04/14/11	\$32,794.20	Transferred Out of District

8. Homeless Student(s)

Exhibit XII A: 8

Approve a student, as per the attached exhibit, to attend school in the Winslow Township School District, on a tuition basis, due to homeless status.

9. Homebound Instruction

Exhibit XII A: 9

Approve Homebound Instruction for students for the 2010-2011 school year, as per the attached exhibit.

10. Fundraiser(s)

Exhibit XII A: 10

Approve the following fundraisers/school activities for the 2010-2011 school year as listed below and as per the attached exhibits:

WTHS

- Bowling Party (May 20, 2011) – Administration Scholarship Program
- Jeans Day (May 6 & May 27) – Administration Scholarship Program
- Concessions at Baseball/Softball Games (April – June) – Senior Class

11. 2011-2012 District Calendar(s)

Exhibit XII A: 11

- a. Approve the Winslow Township School District 2011-2012 District Calendar as per the attached exhibit.
- b. Approve the 2011-2012 Holiday Calendar for Winslow Township School District 12-month employees as per the attached exhibit.

12. Use of District Buses – The Institute for Excellence Charter School

Approve the Institute for Excellence Charter School request to use Winslow Township School District buses for a field trip, at a rate of \$50 per hour/per bus, on the following date:

- Thursday, May 19, 2011 2 buses 10:30 a.m. - TBD
Washington Township High School (TD Bank Arts Center), Turnersville, NJ

13. School No. 3 – Field Day

Approve School No. 3 to hold their annual Field Day on Wednesday, June 1, 2011(weather permitting).

14. School No. 3 – Art Exhibit

Approve School No. 3 to present an Art Exhibit, to showcase student achievements in Art, on Thursday, May 26, 2011 at 7:00 p.m. at School No. 3.

15. School No. 3 – Donation to Library

Exhibit XII A: 15

Approve the acceptance of new library books, for Grades PK-3, from the P.T.O. for use in the School No. 3 Library.

16. School No. 4 – Pepsi Refresh Grant

Exhibit XII A: 16

Approve School No. 4 to apply and participate in the 2011 Pepsi Refresh Project to support technology programs at the school.

17. School No. 5 – Marathon (Change in Date)

Approve School No. 5 to hold their annual Marathon on Wednesday, May 25, 2011 (rain date May 26), coordinated by the physical education staff. The Marathon consists of grade-level distance running and students must have a permission slip to participate.

Note: It was originally approved for May 24, 2011.

B. Principal’s Update(s)

1. Monthly School Highlights

Exhibit XII B: 1

2. Ethnic Enrollment Report

Exhibit XII B: 2

3. Suspension Report

Exhibit XII B: 3

4. Violence & Vandalism Reports

Exhibit XII B: 4

On a motion made by _____, seconded by _____, approval of Superintendent’s Report is granted.

Exceptions:_____

Roll Call:

_____ Mr. Benjamin, Sr.

_____ Ms. Sturdivant

_____ Mr. Capaldi

_____ Ms. Tutt

_____ Ms. Mitchell

_____ Ms. Pitts

_____ Ms. Peterson

_____ Ms. Yanez

XIII. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A. Reports

- | | |
|--------------------------|--------------------------|
| 1. Transportation Update | Exhibit XIII A: 1 |
| 2. Aramark Update | Exhibit XIII A: 2 |

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- | | |
|---|---------------------------|
| 1. <u>Line Item Transfers</u> | None at this time. |
| 2. <u>Treasurer's Report</u> | None at this time. |
| 3. <u>Board Secretary's Report</u> | None at this time. |
| 4. <u>Board Secretary's Certification</u> | None at this time. |
| 5. <u>Boards' Certification</u> | None at this time. |
| 6. <u>Bill List</u> | Exhibit XIII B: 6 |

Approve the Bill List as listed below and as per the attached exhibit.

- o Vendor Bill List \$1,528,417.95

- | | |
|---|---------------------------|
| 7. <u>Payroll</u> | None at this time. |
| 8. <u>Use of Facilities Report</u> | None at this time. |
| 9. <u>Hampton Academy – Free or Reduced Meals 2011-2012</u> | |

In accordance with N.J.A.C. 6A:23-4.5(a)(20) the Winslow Township School District hereby authorizes Hampton Academy to include the cost of meals provided within the annual tuition rate charged to students.

It is understood, by the Winslow Township School District, that all meals provided by the Hampton Academy will meet the nutritional requirement of the Child Nutrition Program as administered by the New Jersey Department of Agriculture.

- | | |
|---------------------------------------|--|
| 9. <u>Request for Proposals (RFP)</u> | |
|---------------------------------------|--|

Approve the advertisement of the Request for Proposals for Banking Services for 2011-2012.

10. Global Connect – Strategic Voice Messaging

Approve Winslow Township School District to use Global Connect Strategic Voice Messaging System from July 1, 2011 – June 30, 2012 at a cost of \$9,540.00.

<p>On a motion made by _____, seconded by _____, approval of Business Administrator/ Board Secretary's Report is granted.</p> <p>Exceptions: _____</p> <p><i>Roll Call:</i></p>	
_____ Mr. Benjamin, Sr.	_____ Ms. Sturdivant
_____ Mr. Capaldi	_____ Ms. Tutt
_____ Ms. Mitchell	_____ Ms. Pitts
_____ Ms. Peterson	_____ Ms. Yanez

XIV. PERSONNEL

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	Sch	Position	From	To	
A	Miller, Patricia (revision)	No. 2	1 st Grade Teacher	3/23/2011-4/8/2011	3/23/2011-4/4/2011	P
B	Miller, Patricia	No. 2	1 st Grade Teacher	4/11/2011	4/18/2011	P
C	Baskette, Darrell (extension)	No. 5	5 th Grade Teacher	1/21/2011-1/28/2011 1/31/2011-4/29/2011	1/21/2011-1/28/2011 1/31/2011-5/15/2011	P U

2. Resignation

Approve the following Resignation pursuant to documents filed in the Office of Human Resources for the 2010/2011 school year:

	Name	Position	School	Effective
A	Szalaj, Irene	Special Ed Teacher	No. 5	7/1/2011

3. Volunteer

Approve the following Volunteer for the 2010/2011 school year.

	Volunteer	Activity	Location
A	Koehler, Cheryl	Drama, Choir	High School

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4. I.D.E.I. A./A.R.R.A. 2010-2011 Grant

Approve, Dr. Steven Harley, to be charged to the I.D.E.I.A./A.R.R.A. 2010/2011 Grant in the amount not to exceed \$90,000.00:

5. A.R.R.A. Title I A 2010-2011 Grant

Approve the following individuals to be charged to the A.R.R.A. Title I A Grant for the 2010/2011:

	Name	Percentage	Amount
A	McBride, Christa	31%	\$23,095.00
B	Leshner, Donna	100% of prorated salary	\$30,888.00

On a motion made by _____, seconded by _____, approval of Personnel Items is granted.
 Roll Call:
 Exceptions: _____

_____ Mr. Benjamin, Sr.	_____ Ms. Sturdivant
_____ Mr. Capaldi	_____ Ms. Tutt
_____ Ms. Mitchell	_____ Ms. Pitts
_____ Ms. Peterson	_____ Ms. Yanez

XV. INFORMATIONAL ITEMS

XVI. OLD BUSINESS

XVII. NEW BUSINESS (Discussion Items)

XVIII. EXECUTIVE SESSION

BE IT RESOLVED, the Board of Education will entertain a motion to adjourn into Executive/Closed Session for the purpose of:

- Student Hearings
- Personnel Matters
- Legal Matters

The information discussed in Executive/Closed Session may be disclosed to the public after formal action is taken by the Board of Education on these issues. Certain information that will be discussed in Executive/Closed Session is not to be disclosed to the Public; however, the Board may contemplate taking action at the conclusion of Executive/Closed Session.

On a motion made by _____, seconded by _____, approval to move to Executive Session is granted at _____.

Exceptions: _____

Roll Call:

_____ Mr. Benjamin, Sr.

_____ Ms. Sturdivant

_____ Mr. Capaldi

_____ Ms. Tutt

_____ Ms. Mitchell

_____ Ms. Pitts

_____ Ms. Peterson

_____ Ms. Yanez

XIX. ADJOURNMENT OF EXECUTIVE SESSION Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Executive Session is granted.

Exceptions: _____

Voice Vote: _____

XX. ADJOURNMENT Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Meeting is granted.

Exceptions: _____

Voice Vote: _____

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