

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
Wednesday, April 18, 2012
Winslow Township Middle School
Agenda
7:00 p.m.

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **07/07/2011**. It was also advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town and Winslow Township Post Offices.

II. MISSION STATEMENT

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL

Mark Benjamin, Sr.
Patricia Davis
Lorraine Dredde
Gulab Gidwani
John Korostowski
Joanne Masciocchi
Cheryl Pitts

Aleta Sturdivant, Vice President
Julie A. Peterson, President

H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, Assistant Business Administrator
Howard Long, Jr. Esq., Solicitor
Melvin C. Nichols, III, Student Representative

IV. PLEDGE OF ALLEGIANCE

V. BOARD OF EDUCATION – TEAM CHARTER

1. **At all Times:** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.
2. **Before a Meeting:** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.
3. **During a Meeting:** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.
4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

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VI. CORRESPONDENCE

VII. AWARDS/PRESENTATIONS

VIII. MINUTES

Regular Meeting

Wednesday, March 28, 2012

Open/Closed Sessions

On a motion made by _____, seconded by _____, approval of Minutes is granted.	
Exceptions: _____	
<i>Roll Call:</i>	
_____ Mr. Benjamin, Sr.	_____ Ms. Masciocchi
_____ Ms. Davis	_____ Ms. Pitts
_____ Ms. Dredden	_____ Ms. Sturdivant
_____ Mr. Gidwani	_____ Ms. Peterson
_____ Mr. Korostowski	

IX. BOARD COMMITTEE REPORTS

X. PUBLIC COMMENTS (Time Limited)

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to five minutes.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

On a motion made by _____, seconded by _____, approval of Public Comments is granted.
Exceptions: _____
<i>Voice Vote:</i>

XI. ADJOURNMENT OF PUBLIC COMMENTS

On a motion made by _____, seconded by _____, approval to adjourn Public Comments is granted.
Exceptions: _____
<i>Voice Vote:</i>

XII. SUPERINTENDENT'S REPORT

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Board Policies & Regulations **None at this time.**
2. Second Reading of Board Policies & Regulations **None at this time.**
3. Security/Fire Drill Report **None at this time.**
4. Field Trips **Exhibit XII A: 4**

Approve Field Trips, for the 2011-2012 school year, as per the attached exhibit.

5. Professional Development/Workshops & Conferences **Exhibit XII A: 5**
 - a. Approve Professional Development opportunities for the 2011-2012 school year as per the attached exhibit.

b. Approve the Professional Development opportunity as listed below:

Title: "LETRS" Language Essentials for Teachers of Reading and Spelling Teaching English Learners
Date(s): May 29, 2012 – June 1, 2012
Location: WTMS Professional Development Center
Time: 8:00 a.m. – 3:00 p.m.
Audience: Teachers, Coaches, Reading Specialist
Presenter: Reading Assist Institute Trainer
Costs: \$5,705.00
Funding: NCLB – Title II
Purpose: This workshop focuses on effective reading strategies and best instructional practices for English Language Learners and other struggling readers.

6. Tuition Students **Exhibit XII A: 6**

Approve the placement of Tuition Students, for the 2011-2012 school year, as listed in the attached exhibit.

7. Terminate Out-of-District Placements **Exhibit XII A: 7**

Approve to terminate Out-of-District Placements for the 2011-2012 school year as listed in the attached exhibit.

8. Homeless Student(s) **Exhibit XII A: 8**

Approve the listing of Homeless students, for the 2011-2012 school year, as per the attached exhibit.

9. Fundraiser(s)

Exhibit XII A: 9

Approve the following fundraisers/school activities for the 2011-2012 school year as listed below and as per the attached exhibits:

School No. 6

- o Jeans Day (05/04/12) – School 6 Staff to Support Lisa Leta

WTHS

- o “The Goodie Factory” Baked Goods – Girls Lacrosse
- o Car Wash – Girls Lacrosse

10. 2012-2013 District Calendar(s)

Exhibit XII A: 10

- a. Approve the Winslow Township School District 2012-2013 District Calendar as per the attached exhibit.
- b. Approve the 2012-2013 Holiday Calendar for Winslow Township School District 12-month employees as per the attached exhibit.

11. Professional Development – Littlest Angels Nursery School

Approve the following presentation, by “Mad Science” of West New Jersey, to the Littlest Angels Nursery School:

Title:	Sea Life, Digging for Dinos, and Stellar Space
Date(s):	April 17, 2012
Costs:	\$384.00
Funding:	NCLB Title I (Non-Public Funds)

12. School No. 1 – No. 4: NJ State Department of Health Fluoride Program

Approve the continuation, for the 2012-2013 school year, of the District’s participation in the NJ Department of Health Fluoride Program (Mobile Dentist) to support students in Grades 1-3 (with parent approval).

Note: The next visit is scheduled for School No. 4 on May 4, 2012.

13. Schools No. 2, No. 3 & No. 4 – “I Care” Award

Approve Schools No. 2, No. 3 & No. 4, on behalf of the Camden County School Counselor’s Association, to award a third grade student (in each school) the “I Care” Award for the 2011-2012 school year.

Note: The students will each receive a certificate and a \$10 gift card to Barnes & Noble.

14. School No. 4 – Gift Card Donation

Approve the acceptance of a donation to School No. 4, of two (2) gift cards, in the amount of \$100 each, from the American Heart Association, for participation in the Jump Rope for Heart program.

15. School No. 4 – Crimson King Maple Tree Donation

Approve the acceptance of a donation to, School No. 4, of a Crimson King Maple Tree from DiBase Landscaping to be planted in honor of Earth Day.

16. School No. 4 – Walmart Grant

Approve School No. 4 to apply for the annual Walmart grant in an amount to be determined.

17. WTMS – Summer Music Program

Approve the operation of a Summer Music Program for WTMS students to be held at WTMS from June 18th through June 29th (8:00 a.m. to 3:00 p.m. Monday-Thursday).

18. WTMS – Unified Arts Day

Exhibit XII A: 18

Approve WTMS to participate in a Unified Arts Day on May 30, 2012 to engage students in activities related to the Arts.

19. WTMS – NJHS Induction Ceremony

Approve WTMS National Junior Honor Society Induction Ceremony for Thursday, May 17, 2012 at 6:30 p.m. in the Middle School Cafeteria.

20. WTMS – 8th Grade Promotion Ceremony

Approve the WTMS 8th Grade Promotion Ceremony for Thursday, June 14, 2012 at 6:00 p.m. in the High School Gymnasium.

21. WTMS – “Fun Day”

Approve WTMS “Fun Day” for Friday, June 8, 2012 at 11:30 a.m. on the outside Middle School fields as an incentive for students who earned honor roll.

22. WTHS – Classroom Speakers

Exhibit XII A: 22

Approve the Classroom Speaker listing for Ms. McDermott’s 8th period World of Work Class and Accounting Classes for the remainder of the 2011-2012 school year.

23. WTHS – Senior Award Scholarship Donation

Approve the following donations to be used for 2012 Senior Award Scholarships:

- Mr. Robert Turner - \$150.00
- AT Beauty Supplies, Inc. - \$500.00

24. WTHS – Memorial Tree

Exhibit XII A: 24

Approve the WTHS staff to plant a tree in memory of Ms. Helen Diane Brosious, a HS teacher who passed away earlier this year.

25. WTHS – Guest Speaker (December 2012)

Exhibit XII A: 25

Approve WTHS to invite motivational speaker, Mr. Reggie Dabbs, to speak to students at WTHS on Tuesday, December 11, 2012.

B. Principal's Update(s)

None at this time.

On a motion made by _____, seconded by _____, approval of Superintendent's Report is granted.

Exceptions: _____

Roll Call:

_____ Mr. Benjamin, Sr.
 _____ Ms. Davis
 _____ Ms. Dredden
 _____ Mr. Gidwani
 _____ Mr. Korostowski

_____ Ms. Masciocchi
 _____ Ms. Pitts
 _____ Ms. Sturdivant
 _____ Ms. Peterson

XIII. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A. Reports

None at this time.

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Line Item Transfers

Exhibit XIII B: 1

Approve the Line Item Transfers, for the month of February 2012, as per the attached exhibits.

2. Treasurer's Report

Exhibit XIII B: 2

Approve the Treasurer's Report, for the month of February 2012, as per the attached exhibit.

3. Board Secretary's Report

Exhibit XIII B: 3

Approve the Board Secretary's Reports, for the month of February 2012, as per the attached exhibit.

4. Board Secretary's Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of February 2012, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Winslow Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

5. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies that as of February 2012 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Bill List

Exhibit XIII B: 6

Approve the Bill List as listed below and as per the attached exhibit.

- Vendor Bill List \$1,360,318.77
- Manual Bill List \$ 773,933.27

7. Payroll

Approve Payroll, for the month of March 2012 as listed below:

- March 15, 2012 \$2,054,344.66
- March 30, 2012 \$2,176,281.13

8. Use of Facilities

Exhibit XIII B: 8

Approve the Use of Facilities for the following organizations:

- Mainstream Basketball (Chesilhurst)
- Winslow Township Basketball Association

9. WTEA Fast Program(Use of Facilities)

Approve the Winslow Township Education Association (PRIDE/FAST Committee) to use School # 5 on Thursday, May 31, 2012 at 6:30 p.m.

10. Acceptance of Title II A Grant for 2011-2012

Exhibit XIII B: 10

Approve to accept the Title II A Grant for 2011-2012 in the amended amount of \$238,166.00.

11. Passenger Buses Bid

Approve to advertise bids for five (5) 54 Passenger Buses and one (1) 24 Passenger Bus to replace retiring buses.

12. Bus Evacuation Drill

Exhibit XIII B: 12

Approve the Transportation Department bus evacuation drill per the attached exhibit.

13. Professional Development

Approve the following Professional Development:

a. Approve the year end training with Systems 3000, at no cost to the district, as follows:

- May 8, 2012 Regina Smith and Cheryl Kovba, Bookkeepers
- May 15, 2012 Tyra McCoy-Boyle, Assistant Business
Administrator Chris DeStratis, Accountant

- b. Approve John Gaskill, Director of Transportation, to attend "Reasonable Suspicion for Supervisors" by School Transportation Supervisors of NJ at Rutgers Extension, Westampton, NJ on April 26, 2012 from 9:30 – 11:30 a.m. No Cost to the district.
- c. Approve Tyra McCoy-Boyle, Assistant Business Administrator, and Jack Mills, Director of Winslow Child Development & Other Projects in the Business Office to attend the New Jersey Association of School Business Officials Conference on June 6 – 8, 2012 at a cost of \$150.00/each.

On a motion made by _____, seconded by _____, approval of Business Administrator/ Board Secretary's Report is granted.
 Exceptions: _____
 Roll Call:

_____ Mr. Benjamin, Sr.	_____ Ms. Masciocchi
_____ Ms. Davis	_____ Ms. Pitts
_____ Ms. Dredden	_____ Ms. Sturdivant
_____ Mr. Gidwani	_____ Ms. Peterson
_____ Mr. Korostowski	

XIV. PERSONNEL

None at this time.

XV. INFORMATIONAL ITEMS

XVI. OLD BUSINESS

XVII. NEW BUSINESS

- 1. 2012-2013 Board Meeting Calendar

Exhibit XVII: 1

Approve the 2012-2013 Board Meeting Calendar as listed in the attached exhibit.

On a motion made by _____, seconded by _____, approval of New Business is granted.
 Exceptions: _____
 Roll Call:

_____ Mr. Benjamin, Sr.	_____ Ms. Masciocchi
_____ Ms. Davis	_____ Ms. Pitts
_____ Ms. Dredden	_____ Ms. Sturdivant
_____ Mr. Gidwani	_____ Ms. Peterson
_____ Mr. Korostowski	

XVIII. EXECUTIVE SESSION

BE IT RESOLVED, the Board of Education will entertain a motion to adjourn into Executive/Closed Session for the purpose of:

- Student Hearings
- Personnel Matters
- Legal Matters

The information discussed in Executive/Closed Session may be disclosed to the public after formal action is taken by the Board of Education on these issues. Certain information that will be discussed in Executive/Closed Session is not to be disclosed to the Public; however, the Board may contemplate taking action at the conclusion of Executive/Closed Session.

On a motion made by _____, seconded by _____, approval to move to Executive Session is granted at _____.	
Exceptions: _____	
<i>Roll Call:</i>	
_____ Mr. Benjamin, Sr.	_____ Ms. Masciocchi
_____ Ms. Davis	_____ Ms. Pitts
_____ Ms. Dredden	_____ Ms. Sturdivant
_____ Mr. Gidwani	_____ Ms. Peterson
_____ Mr. Korostowski	

XIX. ADJOURNMENT OF EXECUTIVE SESSION Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Executive Session is granted.
Exceptions: _____
<i>Voice Vote:</i> _____

XX. ADJOURNMENT Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Meeting is granted.
Exceptions: _____
<i>Voice Vote:</i> _____