

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
Wednesday, September 1, 2010
Winslow Township Middle School
Agenda
7:00 p.m.

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **05/05/10**. It was advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center and Winslow Township Post Offices.

II. MISSION STATEMENT

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL

Mark Benjamin, Sr.
Dino Capaldi
Christopher McGinnis
Eartha Mitchell
Julie A. Peterson
Aleta Sturdivant
Angelia M. Tutt

Cheryl Pitts, Vice President
Deborah Yanez, President

H. Major Poteat, Ed.D., Superintendent
Ann F. Garcia, Ed.D., Bus. Admin./Bd. Secretary
Damon Tyner, Parker McCay, P.C., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. BOARD OF EDUCATION – TEAM CHARTER

1. **At all Times:** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.
2. **Before a Meeting:** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.
3. **During a Meeting:** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.
4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

VI. CORRESPONDENCE

None at this time.

VII. MINUTES

Regular Meeting

Wednesday, August 18, 2010

Open/Closed Sessions

On a motion made by _____, seconded by _____, approval of Minutes is granted.	
Exceptions: _____	
Roll Call:	
_____ Mr. Benjamin, Sr.	_____ Ms. Sturdivant
_____ Mr. Capaldi	_____ Ms. Tutt
_____ Mr. McGinnis	_____ Ms. Pitts
_____ Ms. Mitchell	_____ Ms. Yanez
_____ Ms. Peterson	

VIII. BOARD COMMITTEE REPORTS

IX. PUBLIC COMMENTS (Time Limited)

Notation of Public Comments on Agenda Items – The Board President will recognize those individuals in the audience who wish to comment. Please respect the following procedures:

1. State your full name and address.
2. Please limit your comments to five minutes.

On a motion made by _____, seconded by _____, approval of Public Comments is granted.
Exceptions: _____
Voice Vote:

X. ADJOURNMENT OF PUBLIC COMMENTS

On a motion made by _____, seconded by _____, approval to adjourn Public Comments is granted.
Exceptions: _____
Voice Vote:

XI. SUPERINTENDENT’S REPORT

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- | | |
|--|---------------------------|
| 1. <u>First Reading of Policies & Regulations</u> | None at this time. |
| 2. <u>Second Reading of Policies & Regulations</u> | None at this time. |
| 3. <u>Fire Drill Report</u> | None at this time. |

4. Field Trips **Exhibit XI A: 4**

Approve Field Trips for the 2010-2011 school year, as per the attached exhibit.

5. Professional Development/Workshops & Conferences **Exhibit XI A: 5**

a. Approve Professional Development opportunities for the 2010-2011 school year, as per the attached exhibit.

b. Approve the Professional Development opportunity as listed below:

Title: Social Decision Making
 Date(s): September 2010 – November 2010
 Audience: Teachers and Parents
 Funding: \$8,750 (NCLB Grant)
 Purpose: Training will focus on methods for behavior remediation and individualized intervention for students needing extra help in the area of social emotional learning.

6. Tuition Students **None at this time.**

7. Terminate Out-of-District Placements

Approve the termination of the following out-of-district student placements for the 2010-2011 school year:

Placement	Effective	Cost	Reason
GCSS-Bankbridge	08/12/10	\$40,170.00	Transferred Out of District
BCSS-Elementary	08/19/10	\$36,000.00	Transferred Out of District

8. Homebound Instruction **None at this time.**

9. Fundraiser(s) **Exhibit XI A: 9**

Approve the following fundraisers/school activities for the 2010-2011 school year as listed below and as per the attached exhibits:

WTMS

- Operation Backpack (9/7/10 – 9/30/10)
- Breast Cancer Awareness Day (10/20/10)
- Go Red for Women Day (02/04/11)
- Pennies for Patients (03/1/11 – 3/30/11)
- Cinderella Cheesecake (11/1/10 – 11/15/10)
- Enjoy the City Coupon Booklets (9/20/10 – 11/19/10)

10. 2010-2011 District Calendar (Revision)

Exhibit XI A: 10

- a. Approve the revisions to the 2010-2011 District Calendar, as per the attached exhibit.
- b. Approve the revision to the 2010-2011 Holiday Schedule, as per the attached exhibit.

11. 2010-2011 IDEA (Basic & Preschool) Application

Approve the submission of the 2010-2011 IDEA Grant in the amount of \$64,117.00 (Preschool) and \$1,324,320 (Basic) to the NJ DOE.

B. Principal's Update(s)

- | | |
|---------------------------------|---------------------------|
| 1. Monthly School Highlights | None at this time. |
| 2. Ethnic Enrollment Report | None at this time. |
| 3. Suspension Report | None at this time. |
| 4. Violence & Vandalism Reports | None at this time. |

C. Curriculum Update(s)

None at this time.

On a motion made by _____, seconded by _____, approval of Superintendent's Report is granted.

Exceptions: _____

Roll Call:

_____ Mr. Benjamin, Sr.	_____ Ms. Sturdivant
_____ Mr. Capaldi	_____ Ms. Tutt
_____ Mr. McGinnis	_____ Ms. Pitts
_____ Ms. Mitchell	_____ Ms. Yanez
_____ Ms. Peterson	

XII. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A. Reports

- | | |
|---|---------------------------|
| 1. Transportation Update – Mr. John Gaskill | None at this time. |
| 2. Sodexo Food Services Update – Mr. Howard Ellis | None at this time. |

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Line Item Transfers **None at this time.**

2. Treasurer's Report (Preliminary) **Exhibit XII B: 2**

Approve the Treasurer's Report (preliminary), for the month of June 2010, as per the attached exhibit.

3. Board Secretary's Report (Preliminary) **Exhibit XII B: 3**

Approve the Board Secretary's Report (preliminary), for the month of June 2010, as per the attached exhibit.

4. Board Secretary's Certification **None at this time.**

5. Boards' Certification (Preliminary)

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies that as of June 2010 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Bill List **Exhibit XII B: 6**

Approve the Bill List, as listed below and as per the attached exhibit.

○ Vendor Bill List \$ 928,854.12

7. Payroll

Approve the Payroll for the month of August 2010 as listed below:

○ August 15, 2010 \$435,252.17
○ August 30, 2010 \$405,529.13

8. Use of Facilities Report **None at this time.**

9. Professional Development

Exhibit XII B: 9

Approve the following professional development for the School Based Youth Program located at Winslow Township High School:

- Family Therapy and Consultation Services
October 1, 2010 – December 17, 2010
- Center for Family Services
September 20, 2010 – December 17, 2010

Note: The costs for these programs will be funded through the School Based Youth Grant

10. Disposal of School Textbooks and Property

Exhibit XII B: 10

Approve the Disposal of School Textbooks and Property per the attached exhibit.

<i>Location</i>	<i>Department</i>	<i>Tag #</i>	<i>Description</i>
School # 3	Textbooks		Used/Replaced
School # 6	Textbooks		Not Used
Middle School	Library		Outdated
	Science		Pilot and no longer used
	Social Studies		New series and outdated
	Technology		No longer used, course discontinued

11. Professional Development Workshops

Approve John Gaskill, the Director of Transportation and Michael Scheck, Jr. Transportation Dispatcher to attend the following workshops through Rutgers Continuing Studies:

<u>Course</u>	<u>Cost</u>	<u>Location</u>
Management Supervision	\$789.00	Sterling High School
Information Systems	\$506.00	Linwood/Belhaven MS
Structural & Mechanical System	\$437.00	Linwood/Belhaven MS
Energy Management	\$213.00	Atlantic Cape Comm. College

12. Athletic Conference Dues

Approve the 2010–2011 dues for the following athletic conferences:

- Olympic Conference \$3,445.00
- NJ State Interscholastic Athletic Assoc. \$2,150.00

13. Source 4 Teachers Substitute Service

Approve the 2010-2011 contract with Source 4 Teachers substitute service as follows:

- Daily Full Day Teacher Placement \$133.95
- Daily Half Day Teacher Placement \$ 70.10

Note: Source4Teachers will provide these services at the same rate as during the 2009-2010 school year.

14. Band Bus

Approve to convert retired Bus # 31 (has served 12 years) into the Winslow Township School District band bus. Bus # 31 will replace the current 1988 band bus. The band bus is used to transport band instruments to competitions and games as needed.

On a motion made by _____, seconded by _____, approval of Business Administrator/
Board Secretary's Report is granted.

Exceptions: _____

Roll Call:

_____ Mr. Benjamin, Sr.	_____ Ms. Sturdivant
_____ Mr. Capaldi	_____ Ms. Tutt
_____ Mr. McGinnis	_____ Ms. Pitts
_____ Ms. Mitchell	_____ Ms. Yanez
_____ Ms. Peterson	

XIII. INFORMATIONAL ITEMS

XIV. OLD BUSINESS

XV. NEW BUSINESS (Discussion Items)

XVI. EXECUTIVE SESSION

BE IT RESOLVED, the Board of Education will entertain a motion to adjourn into Executive/Closed Session for the purpose of:

- Student Hearings
- Personnel Matters
- Legal Matters

The information discussed in Executive/Closed Session may be disclosed to the public after formal action is taken by the Board of Education on these issues. Certain information that will be discussed in Executive/Closed Session is not to be disclosed to the Public; however, the Board may contemplate taking action at the conclusion of Executive/Closed Session.

On a motion made by _____, seconded by _____, approval to move to Executive Session is granted at _____.	
Exceptions: _____	
Roll Call:	
_____ Mr. Benjamin, Sr.	_____ Ms. Sturdivant
_____ Mr. Capaldi	_____ Ms. Tutt
_____ Mr. McGinnis	_____ Ms. Pitts
_____ Ms. Mitchell	_____ Ms. Yanez
_____ Ms. Peterson	

XVII. ADJOURNMENT OF EXECUTIVE SESSION Time: _____

On a motion made by _____, seconded by _____, approval to adjourn is granted.
Exceptions: _____
Voice Vote: _____

XVIII. PERSONNEL

1. Leave of Absence **None at this time.**
2. New Hires **None at this time.**
3. College Placements

a. Approve the following College Placements for the 2010/2011 school year:

	College	Student	Experience	Cooperating Teacher	School	Dates	Subject
A	Foundation for Educational Administration	Coley, Patricia	90 Hour School Based Internship/ Project	Nwanguma, Stella	Middle School	9/1/2010–3/1/2011	Administration
B	Camden County College	Gill, Lauren	7 week field experience	Krier, Mary Janelle	No. 2	9/20/2010–11/20/2010	Elementary
C	Camden County College	Iuliucci, Rebecca	7 week field experience	Dunner, Richard	No. 2	9/20/2010–11/20/2010	Elementary
D	Camden County College	Julia, Alaina	7 week field experience	Dougherty, Jacqueline	No. 2	9/20/2010–11/20/2010	Elementary
E	Camden County College	Miller, Walter	7 week field experience	Azzarano, Brian	No. 2	9/20/2010–11/20/2010	Elementary

b. Approve the Rescission of the following college placement:

	College	Student	Experience	Cooperating Teacher	School	Dates	Subject
A	Camden County College	Dodd, Alan	7 week field experience	Sandelier, Marisa	No. 5	9/20/2010–11/20/2010	Elementary

4. Co-Curricular Club/Activity Advisors

Approve the following Fall Coach at the High School for the 2010/2011 school year:

	Activity Advisor	Activity	Stipend	Step
A	Gyurics, Jean	Assistant Cross Country Coach	\$3,207	3

On a motion made by _____, seconded by _____, approval of Personnel Items is granted.
Roll Call:
Exceptions: _____
 _____ Mr. Benjamin, Sr. _____ Ms. Sturdivant
 _____ Mr. Capaldi _____ Ms. Tutt
 _____ Mr. McGinnis _____ Ms. Pitts
 _____ Ms. Mitchell _____ Ms. Yanez
 _____ Ms. Peterson

XIX. ADJOURNMENT Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Meeting is granted.
Exceptions: _____
Voice Vote: _____