

**WINSLOW TOWNSHIP BOARD OF EDUCATION**  
**Regular Board of Education Meeting**  
**Wednesday, May 12, 2010**  
**Winslow Township Middle School**  
**Agenda**  
**7:00 p.m.**

**I. PUBLIC NOTICE** of this meeting was given to all Board Members and Associates in a notice dated **05/05/10**. It was advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center and Winslow Township Post Offices.

**II. MISSION STATEMENT**

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

**III. ROLL CALL**

Mark Benjamin, Sr.  
Dino Capaldi  
Christopher McGinnis  
Julie A. Peterson  
Aleta Sturdivant  
Angelia M. Tutt

Cheryl Pitts, Vice President  
Deborah Yanez, President

H. Major Poteat, Ed.D., Superintendent  
Ann F. Garcia, Ed.D., Bus. Admin./Bd. Secretary  
Parker McCay, P.C., Solicitor

**IV. PLEDGE OF ALLEGIANCE**

**V. BOARD OF EDUCATION – TEAM CHARTER**

1. **At all Times:** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.
2. **Before a Meeting:** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.
3. **During a Meeting:** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.
4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

**VI. AWARDS & PRESENTATION**

1. School No. 1 - Chorus Performance
2. WTHS - Robotics Club Presentation

**VII. CORRESPONDENCE**

**VIII. MINUTES**

Public Hearing on Budget  
Regular Meeting

Wednesday, March 31, 2010  
Wednesday, April 14, 2010

Open/Closed Sessions  
Open/Closed Sessions

On a motion made by _____, seconded by _____, approval of Minutes is granted.	
Exceptions: _____	
Roll Call: _____	
_____ Mr. Benjamin, Sr. _____ Mr. Capaldi _____ Mr. McGinnis _____ Ms. Peterson	_____ Ms. Sturdivant _____ Ms. Tutt _____ Ms. Pitts _____ Ms. Yanez

**IX. BOARD COMMITTEE REPORTS**

**X. PUBLIC COMMENTS (Time Limited)**

**Notation of Public Comments on Agenda Items** – The Board President will recognize those individuals in the audience who wish to comment. Please respect the following procedures:

1. State your full name and address.
2. Please limit your comments to five minutes.

On a motion made by _____, seconded by _____, approval of Public Comments is granted.
Exceptions: _____
Voice Vote: _____

**XI. ADJOURNMENT OF PUBLIC COMMENTS**

On a motion made by _____, seconded by _____, approval to adjourn Public Comments is granted.
Exceptions: _____
Voice Vote: _____

**XII. SUPERINTENDENT’S REPORT**

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

- 1. First Reading of Policies & Regulations **None at this time.**
- 2. Second Reading of Policies & Regulations **None at this time.**
- 3. Fire Drill Report **Exhibit XII A: 3**

Approve the Fire Drill Report, for April 2010, as per the attached exhibit.

- 4. Field Trips **Exhibit XII A: 4**

Approve Field Trips, as per the attached exhibit.

- 5. Professional Development/Workshops & Conferences **None at this time.**

- 6. Tuition Student

Approve the following out-of-district student placements for the 2009/2010 school year:

Student	Placement	Grade/Class	Effective	Cost
921394	Garfield Park Academy	12/MD	04/30/10	\$44,112.60 (prorated)
920566	GCSS – Bankbridge	10/MD	04/30/10	\$35,220 (prorated)
921400	GCSS – Bankbridge	05/BD	04/30/10	\$36,420 (prorated)*
920265	DCF School	08/MD	04/19/10	\$35,000 (prorated)

\* The Woodbridge School District is responsible for educational costs while student is enrolled.

- 7. Terminate Out-of-District Placement

Approve the termination of the following out-of-district student placements for the 2009/2010 school year.

Student	Placement	Grade/Class	Effective	Cost	Reason
812126	GCSS – Bankbridge	10/MD	04/30/10	\$38,220	Transferred Out of District
920572	Brookfield Academy	10/ED	05/04/10	\$45,997.20	Transferred Out of District

- 8. Homebound Instruction **None at this time.**

9. Homeless Student(s)

Approve the following Winslow Township student to attend school in the following district due to homeless status:

Student	School/Grade	Effective	School District
514358	RDS/06	03/29/10	Gloucester Township*

\*The Gloucester Township School District will forward a contract for educational services.

10. Fundraiser(s)/School Activities

**Exhibit XII A: 10**

Approve the following fundraisers/school activities for the 2010/2011 school year as listed below and as per the attached exhibits:

School No. 4

- Bok-Bok Fresh Dine-out with School No. 4 Night – H.S.A. (06/1/10)
- Hadley Farms Baked Goods – H.S.A.
- Scholastic Book Fair – H.S.A.
- Verizon Velocity – H.S.A.
- Penny Drive – H.S.A.
- Target Red Card Education Program – H.S.A.
- Terracycle – H.S.A.
- Tyson A+ Labels – H.S.A.
- Campbell's Labels for Education – H.S.A.
- Box Tops for Education – H.S.A.

School No. 3

- Chick-Fil-A Night (May 27, 2010) – P.T.O

11. Professional Development Plan (2010/2011)

**Exhibit XII A: 11**

Approve the District Professional Development Plan, for the 2010/2011 school year, as accepted by the Camden County Professional Development Board.

12. WTHS – Interact Club (Fall 2010)

**Exhibit XII A: 12**

Approve the Winslow Township Rotary Club to sponsor an Interact Club at the High School beginning in the Fall of 2010.

13. WTMS – People's Choice Awards Program

Approve the WTMS People's Choice Awards Program to be held on Wednesday, June 16, 2010 at 7:00 p.m. in the Middle School Cafeteria.

14. School No. 6 – People’s Choice Awards Program

Approve the School No. 6 H.S.A to sponsor the People’s Choice Awards Program on Thursday, June 10, 2010 at 7:00 p.m. in the School No. 6 Cafeteria.

15. School No. 4 - Wal-Mart Community Grant

Approve the School No. 4 H.S.A to submit an application for the Wal-Mart Community Grant Program during the 2010/2011 school year.

16. School No. 4 – 2010/2011 Holiday Shop

Approve the School No. 4 H.S.A. to have their Annual Holiday Shop from December 6, 2010 to December 10, 2010.

17. School No. 1 – Spring Chorus

Approve School No. 1 to reschedule their annual Spring Concert for Thursday, June 10, 2010 at 6:30 p.m. (with an afternoon performance at 2:00 p.m.)

18. School No. 3 – NJ Diabetes Research Fund

Approve the acceptance of a donation in the amount of \$235.00 from the NJ Diabetes Research Foundation to School No. 3 for their participation in the Diabetes Walk this year.

19. School No. 3 – Flat Panel Television Donation

Approve the acceptance of a donation of a 22” Flat Panel Television from the School No. 3 P.T.O for use at School No. 3 as a security monitor.

20. School No. 3 – 2<sup>nd</sup> Grade Moving Up Ceremony

Approve the School No. 3 2<sup>nd</sup> Grade Moving Up Ceremony for Friday, June 18, 2010 at 9:45 a.m. at School No. 3.

21. School No. 3 – Ice Cream Social Night

Approve the School No. 3 Ice Cream Social Night for Friday, June 11, 2010 from 7:00 p.m. to 9:00 p.m. at School No. 3.

22. School No. 3 – Field Day

Approve School No. 3 Field Day for Thursday, June 10, 2010 at School No. 3.

**Note:** A rain date has been tentatively scheduled for the 14<sup>th</sup> of June.

23. RDS – Annual School Dance

Approve the Regional Day School Dance to be held at Venice Caterer's in Berlin on Thursday, June 17, 2010 at 7:00 p.m.

**Note:** Venice Caterer's has agreed to sponsor the dance this year for the Regional Day School at no cost to the District.

**B. Principal's Update(s)**

- |  |                         |
|--|-------------------------|
| 1. Monthly School Highlights (March /April 2010)   | <b>Exhibit XII B: 1</b> |
| 2. Ethnic Enrollment Report (March/April 2010)     | <b>Exhibit XII B: 2</b> |
| 3. Suspension Report (March/April 2010)            | <b>Exhibit XII B: 3</b> |
| 4. Violence & Vandalism Reports (March/April 2010) | <b>Exhibit XII B: 4</b> |

**C. Curriculum Update(s)**

**None at this time.**

<b>On a motion made by _____, seconded by _____, approval of Superintendent's Report is granted.</b>	
Exceptions: _____	
Roll Call:	
_____ Mr. Benjamin, Sr.	_____ Ms. Sturdivant
_____ Mr. Capaldi	_____ Ms. Tutt
_____ Mr. McGinnis	_____ Ms. Pitts
_____ Ms. Peterson	_____ Ms. Yanez

**XIII. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT**

**A. Reports**

- |   |                           |
|---|---------------------------|
| 1. Transportation Update – Mr. John Gaskill       | <b>None at this time.</b> |
| 2. Sodexo Food Services Update – Mr. Howard Ellis | <b>None at this time.</b> |

**B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

- |                               |                          |
|-------------------------------|--------------------------|
| 1. <u>Line Item Transfers</u> | <b>Exhibit XIII B: 1</b> |
|-------------------------------|--------------------------|

Approve the Line Items Transfers, for the month of March 2010, as per the attached exhibit.

- |                              |                          |
|------------------------------|--------------------------|
| 2. <u>Treasurer's Report</u> | <b>Exhibit XIII B: 2</b> |
|------------------------------|--------------------------|

Approve the Treasurer's Report, for the month of March 2010, as per the attached exhibit.



**Note:** Cost will be paid from Title I - A Grant.

10. Transforming Schools and Classrooms through Professional Learning Workshops – Foundation for Educational Administration

Recommend approval to award the proposal for Transforming Schools and Classrooms through Professional Learning Workshops to the Foundation for Educational Administration as follows:

• Envision: Parent University	\$ 4,300.00
• Cohorts of Blueprints for Student Success	40,500.00
• Cohorts of SMARTmove	57,750.00
• Response to Intervention: Passion for Compassion	9,900.00
<b>Total:</b>	<b><u>\$112,450.00</u></b>

**Note:** Cost will be paid from the Title I – ARRA Grant.

11. ARRA ESF/GSF Grant Fiscal Year 2009 – 2010 **Exhibit XIII B: 11**

Approve the employees on the attached exhibit to be charged to the ARRA ESF/GSF Grant for 2009 – 2010.

12. The Alliance for Competitive Energy Services (ACES)

Approve the awarding by ACES to Hess Corporation to provide natural gas service to the Winslow Township School District from June 2010 to May 2012.

13. Global Connect – Strategic Voice Messaging

Approve to amend the dates for Global Connect Strategic Voice Messaging System from April 1, 2010 – June 30, 2011 at a cost of \$13,500.00/15 months.

14. Strauss Esmay Association, LLP Online Services

Approve Strauss Esmay Association, LLP to provide District Online/Policy Alert Support Service (PASS) for the Winslow Township School District as follows:

• Initial Set-Up Fee for District Online (one time only)	\$1,995.00
• Annual District Online Fee (includes 15 Passwords) and Annual Policy Alert Support Service (PASS) 2010 – 2011	\$3,990.00

15. ARRA – Title I – SIA

Approve to accept the ARRA – Title I – SIA Grant Award in the amended amount of \$622,300.00.



On a motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, approval of Business Administrator/  
Board Secretary's Report is granted.

Exceptions: \_\_\_\_\_

Roll Call:

_____ Mr. Benjamin, Sr.	_____ Ms. Sturdivant
_____ Mr. Capaldi	_____ Ms. Tutt
_____ Mr. McGinnis	_____ Ms. Pitts
_____ Ms. Peterson	_____ Ms. Yanez

**XIV. INFORMATIONAL ITEMS**

**XV. OLD BUSINESS**

**XVI. NEW BUSINESS (Discussion Items)**

**XVII. EXECUTIVE SESSION**

**BE IT RESOLVED**, the Board of Education will entertain a motion to adjourn into Executive/Closed Session for the purpose of:

- Student Hearings
- Personnel Matters
- Legal Matters

The information discussed in Executive/Closed Session may be disclosed to the public after formal action is taken by the Board of Education on these issues. Certain information that will be discussed in Executive/Closed Session is not to be disclosed to the Public; however, the Board may contemplate taking action at the conclusion of Executive/Closed Session.

On a motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, approval to move to Executive Session is granted at \_\_\_\_\_.

Exceptions: \_\_\_\_\_

Roll Call:

_____ Mr. Benjamin, Sr.	_____ Ms. Sturdivant
_____ Mr. Capaldi	_____ Ms. Tutt
_____ Mr. McGinnis	_____ Ms. Pitts
_____ Ms. Peterson	_____ Ms. Yanez

**XVIII. ADJOURNMENT OF EXECUTIVE SESSION Time: \_\_\_\_\_**

On a motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, approval to adjourn is granted.

Exceptions: \_\_\_\_\_

Voice Vote:

**XIX. PERSONNEL**

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	School	Position	From	To	
<b>A</b>	Hagen, Lori (revision)	No. 3	Physical Ed Teacher	3/2/2010-5/28/2010	3/2/2010-6/30/2010	P
<b>B</b>	MacElrath, John (revision)	MS	Custodian	2/22/2010-2/26/2010 3/1/2010-TBD	2/22/2010-2/26/2010 3/1/2010-4/30/2010	P U
<b>C</b>	Martin, Kimberly (revision)	No. 4	Kindergarten Teacher	5/10/2010-6/30/2010 6/29/2010 9/1/2010	4/28/2010-6/28/2010 6/30/2010 10/8/2010	P U U
<b>D</b>	Morgan, Rebecca	No. 1	2 <sup>nd</sup> Grade Teacher	6/18/2010 9/1/2010	6/30/2010 9/10/2010	U U
<b>E</b>	Morris, Kathleen	No. 3	Custodian	4/16/2010	4/26/2010	U
<b>F</b>	Pires, Allyson (revision)	MS	Science Teacher	4/12/2010-5/27/2010 5/28/2010-6/30/2010	3/26/2010-5/19/2010 5/20/2010-6/30/2010	P U
<b>G</b>	Pollag, Alice	No. 4	ESA/Classroom	6/1/2010	6/25/2010	P
<b>H</b>	Switenko, Angela	No. 5	5 <sup>th</sup> Grade Teacher	3/22/2010-5/7/2010	3/22/2010-6/30/2010	P
<b>I</b>	Lane, John	HS	German Teacher	5/5/2010	5/19/2010	P

2. Resignation

**None at this time.**

3. Retirements

Approve the following Retirements for the 2009/2010 school year:

	Name	Position	School	Effective Date
<b>A</b>	Chalus, John	Special Ed Teacher	No. 6	7/1/2010
<b>B</b>	Vittorelli, Carmella	Counselor	No. 6	7/1/2010

4. Substitutes

**Exhibit XIX: 4**

a. Approve the following Certified and Non-Certified Winslow Township Substitutes:

	Certified		Non-Certified
<b>A</b>	Taylor, Valerie	<b>B</b>	Pancieria, Adeline

b. Approve the following Source4Teachers Substitute exhibit for May 2010.

5. WinSoar Program

Approve the following WinSoar Program Teachers for the 2009/2010 school year:

	<b>Name</b>	<b>Position</b>	<b>Hourly Rate</b>	<b>Effective</b>
<b>A</b>	Bates, Carolyn	Science Teacher	\$36.88	4/12/2010
<b>B</b>	Taylor, Carl	Health & PE Teacher	\$36.88	4/13/2010

6. Volunteer

Approve the following Volunteer for the 2009/2010 school year:

	<b>Name</b>	<b>Activity</b>	<b>School</b>
<b>A</b>	Mitchell, Anthony	Boys' Spring Track & Field Coach	High School

7. Extended School Year-Special Education

Approve the following Extended School Year staff for the 2010 Special Education Summer Program, pending enrollment:

	<b>Name</b>	<b>Position</b>		<b>Name</b>	<b>Position</b>
<b>A</b>	Hill, Sarah	Head Teacher	Z	Duckett, Joette	Support Staff
<b>B</b>	Germano, Adriana	Head Teacher	AA	Eberly, Karen	Support Staff
<b>C</b>	Agner, Elizabeth	Teacher	BB	Eme, Michele	Support Staff
<b>D</b>	Barish, Maxine	Read 180	CC	Esposito, Debora	Support Staff
<b>E</b>	Kerns, Lindsey	Teacher	DD	Faith, Lucille	Support Staff
<b>F</b>	Hoffman, Kevin	Teacher	EE	Grant, Sherrie	Support Staff
<b>G</b>	Franconeri, MaryAnn	Teacher	FF	Hankins, Donna	Support Staff
<b>H</b>	Coley, Pat	Teacher	GG	Hepfner, Barbara	Support Staff
<b>I</b>	DiSipio, Michele	Teacher	HH	Hertiage, Sandy	Support Staff
<b>J</b>	Wolfram, Christy	Teacher	II	Hunter, Kim	Support Staff
<b>K</b>	Morgan, Aisha	Teacher	JJ	Lang, Emily	Support Staff
<b>L</b>	Reim, Kristin	Teacher	KK	Laverty, Lynn	Support Staff
<b>M</b>	Angeline, Kara	Teacher	LL	McNeil, Zenobia	Support Staff
<b>N</b>	Krapf, Jeffrey	Teacher	MM	Monteiro, Sarah	Support Staff
<b>O</b>	Kernaghan, Sabine	Teacher	NN	Ordille, Kelly	Support Staff
<b>P</b>	Diggs, Carmen	Teacher	OO	Patterson, Felisha	Support Staff
<b>Q</b>	Haines, Christine	Nurse	PP	Perri, Linda	Support Staff
<b>R</b>	Loiacono, Heather	Occupational Therapist	QQ	Puk, Gail	Support Staff
<b>S</b>	Williams, Jeanette	Physical Therapist	RR	Sheets, Donna	Support Staff
<b>T</b>	Bender, Diane	Support Staff	SS	Stephenson, Kathy	Support Staff
<b>U</b>	Bizup, Deborah	Support Staff	TT	Taylor, Doretha	Support Staff
<b>V</b>	Budesa, Sharon	Support Staff	UU	Wilkinson, Rosalind	Support Staff
<b>W</b>	Butler-Pressley, Maxine	Support Staff	VV	Williamson, Barbara	Support Staff

X	Brown, Claudia	Support Staff	WW	Zoppel, Bonnie	Support Staff
Y	Diciano, Adrienne	Support Staff			

8. WCD's Super Summer Camp

Approve the following WCD's Super Summer Camp staff:

	Name	Position	Hourly Rate
A	Mills, Jack	Camp Director	N/A
B	Dolores, Gina	Camp Coordinator	\$14.00
C	Butler-Pressley, Maxine	Camp Coordinator	\$14.00
D	Tornblom, Linda	Camp Coordinator	\$14.00
E	Ware, Brianna	Camp Supervisor	\$12.00
F	Hamilton, Jennifer	Camp Supervisor	\$12.00
G	Lyman, Courtney	Camp Supervisor	\$12.00
H	Ivey, Luke	Camp Supervisor	\$12.00
I	Bringhurst, Mark	Camp Counselor	\$10.00
J	Harmon, Alexis	Camp Counselor	\$10.00
K	Cole, Justin	Camp Counselor	\$10.00
L	Johnson, Leslie	Camp Counselor	\$10.00
M	Rose, Tamara	Camp Counselor	\$10.00
N	Bates, Tiffany	Camp Counselor	\$10.00
O	Alwan, Brandon	Camp Counselor	\$10.00
P	Dotts, James	Camp Counselor	\$10.00
Q	Grasso, Corrine	Camp Counselor	\$10.00
R	Robinson, Alyson	Camp Counselor	\$10.00
S	Owens, Audrey	Camp Counselor	\$10.00
T	Young, Christine	Camp Counselor	\$10.00
U	Juckett, Mallory	Substitute Camp Counselor	\$10.00
V	Sanginiti, Nola	Substitute Camp Counselor	\$10.00
W	Tornblom, Todd	Substitute Camp Counselor	\$10.00
X	Carbone, Kacie	Substitute Camp Counselor	\$10.00
Y	Perri, Linda	Substitute Camp Counselor	\$10.00
Z	Smith, Caroline	Substitute Camp Counselor	\$10.00

9. Reappointment of Staff

**Exhibit XIX: 9**

Approve the Reappointment of Staff for the 2010/2011 school year as follows and as listed on the attached exhibit:

- a. Unit Members of the WTEA pursuant to terms and conditions of the agreement between the WTEA and the Board of Education of Winslow Township.
- b. Unit Members of the WTAA pursuant to terms and conditions of the Management Team Agreement between the WTAA and the Board of Education of Winslow Township.

10. Abolishment of Positions

Approve the Abolishment of Positions for the 2010/2011 school year as follows:

	<b>Position</b>	<b>FTE</b>
<b>A</b>	Director of Elementary Education	1.0
<b>B</b>	Director of Facilities & Operations	1.0
<b>C</b>	Supervisor of Maintenance	1.0

11. Abolishment of 12-Month Assistant Principal Positions

Approve the Abolishment of all 12-Month Assistant Principal positions for the 2010/2011 school year.

12. Creation of 10-Month Assistant Principal Positions

Approve the Creation of 10-month Assistant Principal positions for the 2010/2011 school year.

On a motion made by _____, seconded by _____, approval of Personnel Items is granted.	
<i>Roll Call:</i>	
Exceptions: _____	
_____ Mr. Benjamin, Sr.	_____ Ms. Sturdivant
_____ Mr. Capaldi	_____ Ms. Tutt
_____ Mr. McGinnis	_____ Ms. Pitts
_____ Ms. Peterson	_____ Ms. Yanez

**XX. ADJOURNMENT Time:** \_\_\_\_\_

On a motion made by _____, seconded by _____, approval to adjourn Meeting is granted.
Exceptions: _____
<i>Voice Vote:</i>