

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
Wednesday, March 2, 2011
Winslow Township Middle School
Agenda
7:00 p.m.

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **05/05/10**. It was advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center and Winslow Township Post Offices.

II. MISSION STATEMENT

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL

Mark Benjamin, Sr.
Dino Capaldi
Christopher McGinnis
Eartha Mitchell
Julie A. Peterson
Aleta Sturdivant
Angelia M. Tutt

Cheryl Pitts, Vice President
Deborah Yanez, President
H. Major Poteat, Ed.D., Superintendent
Ann F. Garcia, Ed.D., Bus. Admin./Bd. Secretary
Damon Tyner, Parker McCay, P.C., Solicitor
Leah Feniola, Student Representative
Thuyvan Luu, Student Representative

IV. PLEDGE OF ALLEGIANCE

V. BOARD OF EDUCATION – TEAM CHARTER

1. **At all Times:** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.
2. **Before a Meeting:** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.
3. **During a Meeting:** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.
4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

VI. CORRESPONDENCE

None at this time.

VII. AWARDS/PRESENTATIONS

VIII. MINUTES

Regular Meeting

Wednesday, February 16, 2011

Open Session

<p>On a motion made by _____, seconded by _____, approval of Minutes is granted. Exceptions: _____ <i>Roll Call:</i></p>	
_____ Mr. Benjamin, Sr.	_____ Ms. Sturdivant
_____ Mr. Capaldi	_____ Ms. Tutt
_____ Mr. McGinnis	_____ Ms. Pitts
_____ Ms. Mitchell	_____ Ms. Yanez
_____ Ms. Peterson	

IX. BOARD COMMITTEE REPORTS

X. PUBLIC COMMENTS (Time Limited)

Notation of Public Comments on Agenda Items – The Board President will recognize those individuals in the audience who wish to comment. Please respect the following procedures:

1. State your full name and address.
2. Please limit your comments to five minutes.
3. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.

<p>On a motion made by _____, seconded by _____, approval of Public Comments is granted. Exceptions: _____ <i>Voice Vote:</i></p>

XI. ADJOURNMENT OF PUBLIC COMMENTS

<p>On a motion made by _____, seconded by _____, approval to adjourn Public Comments is granted. Exceptions: _____ <i>Voice Vote:</i></p>

XII. SUPERINTENDENT'S REPORT

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Policies & Regulations **None at this time.**
2. Second Reading of Policies & Regulations **None at this time.**
3. Security/Fire Drill Report **None at this time.**
4. Field Trips **Exhibit XII A: 4**

Approve Field Trips for the 2010-2011 school year as per the attached exhibit.

5. Professional Development/Workshops & Conferences **Exhibit XII A: 5**
 - a. Approve Professional Development opportunities for the 2010-2011 school year as per the attached exhibit.
 - b. Approve the Professional Development opportunity as listed below:

Title: SMART Board Training
Date(s): March 2011 (Two Sessions)
Time: 4:00 p.m. – 6:30 p.m.
Audience: Classroom Teachers
Presenter: Mr. Thomas Shown – SMART Certified Trainer
T-Tech Training Solutions
Costs: \$1,000.00
Funding: NCLB
Location: Middle School (MC1)
Purpose: Presenter will provide teachers training on how to effectively use the interactive SMART Board technology to create interactive lessons and to find content and various websites to support classroom instruction.

6. Tuition Students **None at this time.**
7. Terminate Out-of-District Placements **None at this time.**

8. Homeless Student(s)

Approve the following students to attend school in the Winslow Township School District, on a tuition basis, due to homeless status:

	School/Grade	Effective	Previous School District
A	School No. 1 – Grade 1	02/11/11	Moorestown Township, NJ
B	High School – Grade 9	02/11/11	Camden City, NJ
C	Middle School – Grade 8	09/07/10	Lindenwold, NJ

9. Homebound Instruction

Exhibit XII A: 9

Approve Homebound Instruction for students for the 2010-2011 school year, as per the attached exhibit.

10. Fundraiser(s)

Exhibit XII A: 10

Approve the following fundraisers/school activities for the 2010-2011 school year as listed below and as per the attached exhibits:

School No. 3

- Pennies for Patients (March 2011) – School No. 3

WTHS

- Discount Cards – Marching Band/Student Government/Asian American Club
- Entertainment Cards – WTHS Baseball
- Rubber Bracelets (Engraved with Beauty & the Beast) – Theatre Guild
- Chips/Candy/Soda/Flowers (March 17, 18 & 19) – Theatre Guild

WTMS

- Collection of Funds/Items for Animal Shelter (April/May) – Student Government
- Talent Show Tickets (May 27, 2011) – Student Government
- St. Patrick's Day Grams (March 2011) – Student Government
- Goodbye Grams (June 2011) – Student Government
- Teacher Grams (May 2011) – Student Government
- St. Patrick's Hat Day (March 17) – NJHS
- Tupperware (March 2011) - NJHS

11. School No. 1 – Dave & Buster's Learn, Eat, Play Program

Exhibit XII A: 11

Approve that third grade students at School No. 1 participate in the Dave & Buster's "Learn, Eat, Play" program as described in the attached exhibit.

12. School No. 4 – Gloucester County Christian School Choral Group Assembly

Approve that School No. 4 host the Gloucester County Christian School Choral Group on Friday, March 11, 2011. The group will be performing a Dr. Seuss story, "The Lorax" at no cost to the district.

13. School No. 4 – Geronimo & Thea Stilton’s Writing Contest **Exhibit XII A: 13**

Approval is requested for School No. 4 students to submit entries in the Geronimo & Thea Stilton’s Writing Contest as per the attached exhibit.

14. School No. 5 – Read Across America **Exhibit XII A: 14**

Approve School No. 5 to have a Read Across America Family Night on Tuesday, March 22, 2011 with guest speaker, Ms. Jodi Fiore, author, at no cost to the district.

15. School No. 6 – Sock Hop

Approve School No. 6 to have a Sock Hop on Friday, April 8, 2011 from 7:00 p.m. to 8:30 p.m. hosted by the H.S.A.

B. Principal’s Update(s)

- | | |
|---------------------------------|---------------------------|
| 1. Monthly School Highlights | None at this time. |
| 2. Ethnic Enrollment Report | None at this time. |
| 3. Suspension Report | None at this time. |
| 4. Violence & Vandalism Reports | None at this time. |

C. Curriculum Update(s)

None at this time.

On a motion made by _____, seconded by _____, approval of Superintendent’s Report is granted.

Exceptions: _____

Roll Call:

_____ Mr. Benjamin, Sr.	_____ Ms. Sturdivant
_____ Mr. Capaldi	_____ Ms. Tutt
_____ Mr. McGinnis	_____ Ms. Pitts
_____ Ms. Mitchell	_____ Ms. Yanez
_____ Ms. Peterson	

XIII. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT

A. Reports

- | | |
|--------------------------------|---------------------------|
| 1. Transportation Update | None at this time. |
| 2. Sodexo Food Services Update | None at this time. |
| 3. Aramark Update | None at this time. |

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Line Item Transfers **Exhibit XIII B: 1**

Approve the Line Item Transfers, for the month of January 2011, as per the attached exhibit.

2. Treasurer's Report **Exhibit XIII B: 2**

Approve the Treasurer's Report, for the month of January 2011, as per the attached exhibit.

3. Board Secretary's Report **Exhibit XIII B: 3**

Approve the Board Secretary's Reports, for the month of January 2011, as per the attached exhibit.

4. Board Secretary's Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of January 2011, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Winslow Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

5. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies that as of January 2011 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Bill List **Exhibit XIII B: 6**

Approve the Bill List as listed below and as per the attached exhibit.

- Vendor Bill List \$1,418,287.04

7. Payroll

Approve the Payroll, for the month of February 2011, as listed below:

- o February 15, 2011 \$2,213,917.50
- o February 28, 2011 \$2,238,156.99

8. Use of Facilities Report

None at this time.

9. Disposal of School Property

Exhibit XIII B: 9

Approve the Disposal of School Property per the attached exhibit.

Location	Department	Tag #	Description
School # 3	Technology		8 broken computers

10. Well Quote for School # 6

Approve B&F Environmental Drilling, Inc. Blue Anchor, NJ to pull the old pump and reinstall a new pump at School # 6 at a cost of \$3,250.00. In addition, they will measure the well and obtain a permit for a cost of \$450.00.

11. Professional Development

Approve Ms. Yalonda Gambrell to attend NJSBA Insurance Group Claims Coordinator Training on March 11, 2011 at Black Horse Pike Regional Board of Education, Timber Creek High School from 8:00 a.m. to noon at a cost of \$20.00.

12. Larc School – Free or Reduced Lunch

BE IT RESOLVED, that the Winslow Township Board of Education does not require the Larc School to charge students for reduced and/or paid meals provided as part of their educational program in compliance with the NJ Department of Agriculture’s Child Nutrition Program regulations for the 2011 – 2012 school year.

On a motion made by _____, seconded by _____, approval of Business Administrator/ Board Secretary’s Report is granted.

Exceptions: _____

Roll Call:

- | | |
|-------------------------|----------------------|
| _____ Mr. Benjamin, Sr. | _____ Ms. Sturdivant |
| _____ Mr. Capaldi | _____ Ms. Tutt |
| _____ Mr. McGinnis | _____ Ms. Pitts |
| _____ Ms. Mitchell | _____ Ms. Yanez |
| _____ Ms. Peterson | |

XIV. PERSONNEL

None at this time.

XV. INFORMATIONAL ITEMS

XVI. OLD BUSINESS

XVII. NEW BUSINESS (Discussion Items)

XVIII. EXECUTIVE SESSION

BE IT RESOLVED, the Board of Education will entertain a motion to adjourn into Executive/Closed Session for the purpose of:

- Student Hearings
- Personnel Matters
- Legal Matters

The information discussed in Executive/Closed Session may be disclosed to the public after formal action is taken by the Board of Education on these issues. Certain information that will be discussed in Executive/Closed Session is not to be disclosed to the Public; however, the Board may contemplate taking action at the conclusion of Executive/Closed Session.

On a motion made by _____, seconded by _____, approval to move to Executive Session is granted at _____.	
Exceptions: _____	
<i>Roll Call:</i>	
_____ Mr. Benjamin, Sr.	_____ Ms. Sturdivant
_____ Mr. Capaldi	_____ Ms. Tutt
_____ Mr. McGinnis	_____ Ms. Pitts
_____ Ms. Mitchell	_____ Ms. Yanez
_____ Ms. Peterson	

XIX. ADJOURNMENT OF EXECUTIVE SESSION Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Executive Session is granted.
Exceptions: _____
<i>Voice Vote:</i>

XX. ADJOURNMENT Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Meeting is granted.
Exceptions: _____
<i>Voice Vote:</i>