

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
Friday, June 25, 2010
Winslow Township Middle School
Agenda
6:00 p.m.

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **06/07/10**. It was advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center and Winslow Township Post Offices.

II. MISSION STATEMENT

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL

Mark Benjamin, Sr.
Dino Capaldi
Christopher McGinnis
Eartha Mitchell
Julie A. Peterson
Aleta Sturdivant
Angelia M. Tutt

Cheryl Pitts, Vice President
Deborah Yanez, President

H. Major Poteat, Ed.D., Superintendent
Ann F. Garcia, Ed.D., Bus. Admin./Bd. Secretary
Damon Tyner, Parker McCay, P.C., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. BOARD OF EDUCATION – TEAM CHARTER

1. **At all Times:** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.
2. **Before a Meeting:** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.
3. **During a Meeting:** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.
4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

VI. AWARDS & PRESENTATION

6:00 p.m. (Media Center)

1. 2009/2010 Recognition of Retirements

7:00 p.m. (Cafeteria)

VII. CORRESPONDENCE

None at this time.

VIII. MINUTES

Regular Meeting

Wednesday, June 16, 2010

Open/Closed

<p>On a motion made by _____, seconded by _____, approval of Minutes is granted. Exceptions: _____ <i>Roll Call:</i></p>	
_____ Mr. Benjamin, Sr.	_____ Ms. Sturdivant
_____ Mr. Capaldi	_____ Ms. Tutt
_____ Mr. McGinnis	_____ Ms. Pitts
_____ Ms. Mitchell	_____ Ms. Yanez
_____ Ms. Peterson	

IX. BOARD COMMITTEE REPORTS

X. PUBLIC COMMENTS (Time Limited)

Notation of Public Comments on Agenda Items – The Board President will recognize those individuals in the audience who wish to comment. Please respect the following procedures:

1. State your full name and address.
2. Please limit your comments to five minutes.

<p>On a motion made by _____, seconded by _____, approval of Public Comments is granted. Exceptions: _____ <i>Voice Vote:</i></p>

XI. ADJOURNMENT OF PUBLIC COMMENTS

<p>On a motion made by _____, seconded by _____, approval to adjourn Public Comments is granted. Exceptions: _____ <i>Voice Vote:</i></p>

XII. SUPERINTENDENT’S REPORT

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Policies & Regulations

Approve the first reading of the following policies and regulations of the Board of Education:

Bylaws	Title
# 0110	Identification
# 0120	Authority and Powers
# 0131	Bylaws and Policies
# 0132	Executive Authority
# 0133	Adjudication of Disputes
# 0134	Board Self Evaluation
# 0141.2	Board Members and Term – Receiving District
# 0142	Board Member Qualifications, Prohibited Acts and Code of Ethics
# 0142.1	Nepotism
# 0143	Board Member Election and Appointment
# 0143.2	Pupil Representatives to the Board of Education
# 0144	Board Member Orientation
# 0145	Board Member Resignation and Removal
# 0146	Board Member Authority
# 0148	Board Member Indemnification
# 0151	Organization Meeting
# 0152	Board Officers
# 0153	Annual Appointments
# 0154	Annual Motions and Designations
# 0155	Board Committees
# 0157	Board of Education Website
# 0161	Call Adjournment and Cancellation
# 0162	Notice of Board Meetings
# 0163	Quorum
# 0164	Conduct of Board Meetings
# 0165	Voting
# 0166	Executive Sessions
# 0167	Public Participation in Board Meetings
# 0168	Recording Board Meetings
# 0169	Board Member Use of Electronic Mail/Internet
# 0171	Duties of President and Vice President
# 0172	Duties of Treasurer of School Monies
# 0173	Duties of Public School Accountant
# 0174	Legal Services
# 0175	Contracts with Independent Consultants
# 0176	Collective Bargaining and Contract Approval/Ratification
# 0177	Professional Services

- 2. Second Reading of Policies & Regulations **None at this time.**
- 3. Fire Drill Report **None at this time.**
- 4. Field Trips **Exhibit XIII A: 4**

Approve Field Trips, as per the attached exhibit.

- 5. Professional Development/Workshops & Conferences **Exhibit XII A: 5**

Approve Professional Development/Workshops & Conferences, as listed in the attached exhibit.

- 6. Tuition Students

Approve the following out-of-district student placements as listed below:

Placement	Effective	Cost
East Mountain School	06/09/10	\$70,185.60

- 7. Terminate Out-of-District Placements **None at this time.**
- 8. Homebound Instruction **None at this time.**
- 9. Summer Music Programs

Approve the Winslow Township School District Summer Music Programs as follows:

- School No. 5 & No. 6 (to be held at the Middle School)
 - Band
 - 12 Days (Total of 60 Hours)
 - 8:30 a.m. – 1:30 p.m. (Tuesday, Wednesday & Thursday)
 - July 6 through July 29th
 - Orchestra
 - 10 days (Total of 60 Hours)
 - 8:30 a.m. – 2:30 p.m. (Monday – Friday)
 - July 6 through July 19th
- Middle School
 - Band
 - 15 days (Total of 75 Hours)
 - 8:00 a.m. – 1:00 p.m. (Monday – Friday)
 - July 12 through July 30th

10. School No. 4 – Target Grant

Approve the acceptance of an award, in the amount of \$2,000, from Target to enhance the School No. 4 Daily Five Literacy Program.

11. WTHS – Fundraiser

Exhibit XIII A: 11

Approve the Winslow Township High School Girls Soccer Team to host a car wash on Saturday, September 11, 2010 for the purpose of raising funds for the senior banquet/dinner.

12. Commission for the Blind – Level 1 Services (2010/2011)

Approve the following Level I services, from the Commission for the Blind & Visually Disabled, during the 2010/2011 school year:

School	Cost
HS & CP Center	\$1,700.00
CP Center	\$1,700.00
Bancroft	\$1,700.00
Archbishop Damiano	\$1,700.00
Voorhees Pediatrics	\$1,700.00
LARC	\$1,700.00
Hollydell	\$1,700.00

13. WTHS Key Club Donation

Approve the WTHS Key Club to make a donation, in the amount of \$325.00, to a Key Club student attending the International Key Club Convention in Sandusky, Ohio from July 4 through July 11th.

14. Homeless Student(s)

Approve the following Winslow Township student to attend school in the district listed below due to homeless status:

School/Grade	Effective	School District
School No. 6 – 5 th Grade	01/25/10	Magnolia School District

B. Principal’s Update(s)

1. Monthly School Highlights
2. Ethnic Enrollment Report
3. Suspension Report
4. Violence & Vandalism Reports

None at this time.
None at this time.
None at this time.
None at this time.

C. Curriculum Update(s)

None at this time.

On a motion made by _____, seconded by _____, approval of Superintendent's Report is granted.	
Exceptions: _____	
Roll Call:	
_____ Mr. Benjamin, Sr.	_____ Ms. Sturdivant
_____ Mr. Capaldi	_____ Ms. Tutt
_____ Mr. McGinnis	_____ Ms. Pitts
_____ Ms. Mitchell	_____ Ms. Yanez
_____ Ms. Peterson	

XIII. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A. Reports

- 1. Transportation Update – Mr. John Gaskill **None at this time.**
- 2. Sodexo Food Services Update – Mr. Howard Ellis **None at this time.**

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- 1. Line Item Transfers **Exhibit XIII B: 1**
 Approve the Line Items Transfers, for the month of May 2010, as per the attached exhibit.
- 2. Treasurer's Report **Exhibit XIII B: 2**
 Approve the Treasurer's Report, for the month of May 2010, as per the attached exhibit.
- 3. Board Secretary's Report **Exhibit XIII B: 3**
 Approve the Board Secretary's Report, for the month of May 2010, as per the attached exhibit.
- 4. Board Secretary's Certification
 Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of May 2010, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Winslow Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

5. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies that as of May 2010 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Bill List

Exhibit XIII B: 6

Approve the Bill List, as listed below, and as per the attached exhibit.

- Vendor Bill List \$ 322,795.26

7. Payroll

None at this time.

8. Use of Facilities Report

None at this time.

9. Outstanding Accounts Receivable Balance

Approve to cancel the outstanding accounts receivable balance for the Before and After School Program in the amount of \$39,497.47. This is an old outstanding balance from prior years that has been deemed to be uncollectible.

10. Capital Project Fund – Transfer of Interest

Approve to transfer interest from the Capital Project Fund as current year revenue.

11. Student Support Services – Bayada Nurses - Linwood

Approve the Contract Renewal for the 2010 – 2011 School Year (July 1, 2010 – June 30, 2011) for the following:

One-on-one nursing services for student J.G. at a rate of \$40.00/hour for LPN services and \$50.00/hour for RN services. The district will also pay for all time the Bayada employee spends on the bus or otherwise transporting the student to and from school.

NOTE: The cost of these medical services will be paid for from the I.D.E.I.A. Grant (Individuals with Disabilities Education Improvement Act).

12. Addendum to I.D.E.I.A. Grant

Approve to submit an addendum to the 2009- 2010 I.D.E.I.A. Grant in the amounts of:

Pre-School Funds: \$ 41,704.00
Basic Funds: \$171,609.00

These are carry-over funds not expended during the 2008-2009 school year. They will be used to implement district special education programs.

On a motion made by _____, seconded by _____, approval of Business Administrator/ Board Secretary's Report is granted.

Exceptions: _____

Roll Call:

_____ Mr. Benjamin, Sr.	_____ Ms. Sturdivant
_____ Mr. Capaldi	_____ Ms. Tutt
_____ Mr. McGinnis	_____ Ms. Pitts
_____ Ms. Mitchell	_____ Ms. Yanez
_____ Ms. Peterson	

XIV. INFORMATIONAL ITEMS

XV. OLD BUSINESS

XVI. NEW BUSINESS (Discussion Items)

XVII. EXECUTIVE SESSION

BE IT RESOLVED, the Board of Education will entertain a motion to adjourn into Executive/Closed Session for the purpose of:

- Student Hearings
- Personnel Matters
- Legal Matters

The information discussed in Executive/Closed Session may be disclosed to the public after formal action is taken by the Board of Education on these issues. Certain information that will be discussed in Executive/Closed Session is not to be disclosed to the Public; however, the Board may contemplate taking action at the conclusion of Executive/Closed Session.

On a motion made by _____, seconded by _____, approval to move to Executive Session is granted at _____.

Exceptions: _____

Roll Call:

_____ Mr. Benjamin, Sr.	_____ Ms. Sturdivant
_____ Mr. Capaldi	_____ Ms. Tutt
_____ Mr. McGinnis	_____ Ms. Pitts
_____ Ms. Mitchell	_____ Ms. Yanez
_____ Ms. Peterson	

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XVIII. ADJOURNMENT OF EXECUTIVE SESSION Time: _____

On a motion made by _____, seconded by _____, approval to adjourn is granted.
 Exceptions: _____
 Voice Vote: _____

XIX. PERSONNEL

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	School	Position	From	To	
A	Heller, Jodi	HS	English Teacher	9/1/2010	12/3/2010	U
B	Latona, William	Maint.	Maintenance/Grounds	6/14/2010	6/30/2010	P
C	Smith, Brian (revision)	Maint.	Maintenance/Grounds	6/3/2010-6/21/2010	6/3/2010-6/25/2010	P
D	Curcio, Frank (revision)	MS	Custodian	5/3/2010-6/25/2010	5/3/2010-6/30/2010	P

2. New Hire

Approve the following New Hire for the 2010/2011 school year:

	Name	Position	Start Date	Salary -Guide/Step
A	Pozzi, Elizabeth	Art Teacher	9/1/2010	\$50,061 – BA+15 – Step 4

3. Retirements

Approve the following Retirements for the 2009/2010 school year:

	Name	Position	School	Effective Date
A	Bruce, Timothy	Maintenance	No. 6	7/1/2010
B	Hess, George W.	Supervisor of Maintenance	District	7/1/2010

4. Rescission of Non-Renewals

Approve the Rescission of the following Non-Renewals for the 2010-2011 school year.

	Name	Position	School
A	Kengeter, Keith	6 th Grade Math	No. 5
B	Laible, Kathleen	5 th Grade Teacher	No. 5
C	Pino, Carol	Secretary	No. 4
D	Carroll, Linda	Secretary	No. 2
E	Iannaco, Kristine	Secretary	Central

F	Watson, Jeffrey	Math Teacher	MS
G	Williams, Arthur	Math Teacher	MS
H	Parsons, David	Science Teacher	MS
I	Stallard, Nicole	Special Ed Teacher	MS
J	Douglass, Yakenka K.	G & T Teacher	MS
K	Piccini, Ines	Spanish Teacher	MS
L	Barish, Maxine	Special Ed Teacher	MS
M	Ralston, Jamie	Special Ed Teacher	MS
N	Morgan, Aisha	Special Ed Teacher	No. 4
O	Franconeri, Mary Ann	Special Ed Teacher	No. 3
P	Hoffman, Kevin	Special Ed Teacher	No. 3
Q	Boianelli, Kate	Special Ed Teacher	No. 2
R	Robinson, Linda	4 th Grade Teacher	No. 6
S	Townsend, Glenn	5 th Grade Teacher	No. 6
T	Packer, Jennifer	Special Ed Teacher	No. 1
U	Kalinoski, Joyce	Spanish Teacher	No. 1
V	Carullo, Karen	School Nurse – Med Asst	MS
W	Feighery, Tracy	Social Studies Teacher	HS
X	Fisher, Christina	In-School Suspension	HS
Y	McBride, Christa	LAL Teacher	MS
Z	Stowell, Allen	ISS Teacher	MS
AA	Pires, Allyson	Science Teacher	MS

5. Staff Reappointments

Approve the following Staff Reappointments for the 2010-2011 school year:

	Name
A	Kengeter, Keith
B	Laible, Kathleen
C	Pino, Carol
D	Carroll, Linda
E	Iannaco, Kristine
F	Watson, Jeffrey
G	Williams, Arthur
H	Parsons, David
I	Stallard, Nicole
J	Douglass, Yakenka K.
K	Piccini, Ines
L	Barish, Maxine
M	Ralston, Jamie
N	Morgan, Aisha
O	Franconeri, Mary Ann
P	Hoffman, Kevin
Q	Boianelli, Kate
R	Robinson, Linda

S	Townsend, Glenn
T	Packer, Jennifer
U	Kalinoski, Joyce
V	Carullo, Karen
W	Feighery, Tracy
X	Fisher, Christina
Y	McBride, Christa
Z	Stowell, Bruce
AA	Pires, Allyson

6. Involuntary Transfers

Approve the following Involuntary Transfers for the 2010/2011 school year:

		FROM		TO	
	Name	Position	Location	Position	Location
A	Diano, Sheri	Secretary	RDS	Secretary	No. 1
B	Rudley, Susan	Secretary	Maint.	Secretary	No. 5
C	Steever, Kathleen	Secretary	RDS	Secretary	No. 3
D	Grote, Karen	Secretary	HS	Secretary	No. 3
E	Pino, Carol	Secretary	No. 4	Secretary	No. 4
F	Iannaco, Kristine	Secretary	Central	Secretary	Central
G	Carroll, Linda	Secretary	No. 2	Secretary	No. 2
H	Mangano, Rachel	Secretary	BOE	Secretary	Curriculum-MS
I	Grasso, Delores	Secretary	MS	Secretary	Front Desk-BOE
J	Carullo, Karen	Nurse	MS	Medical Assistant	RDS
K	McBride, Christa	LAL Teacher	MS	Reading Coach	MS

7. WCD's Super Summer Camp

a. Approve the revision of the following appointments to the WCD's Super Summer Camp:

		FROM		TO	
	Name	Position	Hourly Rate	Position	Hourly Rate
A	Tornblom, Todd	Substitute Camp Counselor	\$10.00	Camp Counselor	\$10.00
B	Smith, Caroline	Substitute Camp Counselor	\$10.00	Camp Counselor	\$10.00
C	Carbone, Kacie	Substitute Camp Counselor	\$10.00	Camp Counselor	\$10.00

- b. Approve the following WCD's Super Summer Camp staff:

	Name	Position	Hourly Rate
A	Ravenkamp, Erica	Summer Camp Nurse	\$28.00
B	Potter, Jacquelyn	Substitute Camp Counselor	\$10.00
C	Johnson, Donna	Substitute Camp Counselor	\$10.00
D	Tait, Jessica	Substitute Camp Counselor	\$10.00
E	Beck, Robert	Substitute Camp Counselor	\$10.00
F	Carbone, Tara	Substitute Camp Counselor	\$10.00

- c. Approve the Rescission of the following WCD's Super Summer Camp staff appointments:

	Name	Position	Hourly Rate
A	Grasso, Corrine	Camp Counselor	\$10.00
B	Ware, Brianna	Camp Supervisor	\$12.00
C	Sanginiti, Nola	Substitute Camp Counselor	\$10.00
D	Robinson, Alyson	Camp Counselor	\$10.00
E	Owens, Audrey	Camp Counselor	\$10.00

8. Rescission of Administrative Positions

- a. Approve the Rescission of the Abolishment of all 12-month Assistant Principal positions for the 2010/2011 school year.
- b. Approve the Rescission of the Creation of 10-month Assistant Principal positions for the 2010/2011 school year.

9. Abolishment of Positions

Approve the Abolishment of the following positions for the 2010/2010 school year:

	Name	FTE
A	Assistant Principals – 12-month (2)	2.0

10. Involuntary Transfers of Administrative School Positions

Approve the following Involuntary Transfers of Administrative School positions:

	FROM				TO		
	Name	Position	Sch	Effective	Position	Sch	Effective
A	Agner, John	Assistant Principal	HS	9/1/2010	Assistant Principal	HS	7/1/2010
B	Marlin, Walter	Assistant Principal	HS	9/1/2010	Assistant Principal	HS	7/1/2010
C	Whittaker, Mark	Assistant Principal	MS	9/1/2010	Assistant Principal	MS	7/1/2010
D	Cesar. Joanne	Assistant Principal	HS	9/1/2010	Assistant Principal	HS	7/1/2010
E	Wyckoff, Bruce	Assistant Principal	HS	9/1/2010	Assistant Principal	MS	7/1/2010
F	Wasiluk, Michael	Assistant Principal	RDS	9/1/2010	Assistant Principal	No. 5	9/1/2010
G	Reid, Cynthia	Assistant Principal	MS	9/1/2010	Assistant Principal	No. 6	9/1/2010

11. Extended School Year Bus Drivers

Approve the following Bus Drivers for the Extended School Year Program:

	Name	Position	Per Bus Run
A	Mebs, Patricia	Bus Driver	\$21.51
B	Carmichael, James	Bus Driver	\$21.51

On a motion made by _____, seconded by _____, approval of Personnel Items is granted.

Roll Call:

Exceptions:

_____ Mr. Benjamin, Sr.

_____ Ms. Sturdivant

_____ Mr. Capaldi

_____ Ms. Tutt

_____ Mr. McGinnis

_____ Ms. Pitts

_____ Ms. Mitchell

_____ Ms. Yanez

_____ Ms. Peterson

XX. ADJOURNMENT Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Meeting is granted.

Exceptions:

Voice Vote: