

WINSLOW TOWNSHIP BOARD OF EDUCATION

Addendum – Wednesday, February 2, 2011

I. SUPERINTENDENT'S REPORT

1. First Reading of Polices & Regulations **Exhibit I: 1**

Approve the first reading of the revisions to the following policies of the Winslow Township Board of Education:

Policy/Regulation	Title
Policy #3130	Assignment & Transfer
Policy #0167	Public Participation in Board Meetings

2. Textbook Adoption (WTHS) **Exhibit I: 2**

Approve the adoption of Textbooks, as per the attached exhibit.

3. Professional Development

- a. Approve Mrs. Aja Thomas, Confidential Secretary (Office of Human Resources), to attend the NJ Dept. of Treasury seminar on Pension Processing 101, at no cost to the district, on Wednesday, February 9, 2011 from 9:30 a.m. to 3:00 p.m.
- b. Approve Mrs. Aja Thomas, Confidential Secretary (Office of Human Resources), to attend the NJ Association of School Personnel Conference Meeting, at no cost to the district, on Wednesday, February 16, 2011 from 9:00 a.m. to Noon.

4. Field Trip **Exhibit I: 4**

Approve the High School Drama Club to visit schools 3, 4 and 6 on March 4, 2011 to present a scene from the play Beauty and the Beast.

5. School Activity

Approve a Career Day activity to be held on Thursday, February 17, 2011 from 9:00 a.m. to 12:30 p.m., for students and their parents. This activity is being sponsored by the Department of Special Services for classified students.

Potential vendors to include:

- a. Empire Beauty School
- b. Pennco Technical School
- c. Lincoln Technical School
- d. Harris Beauty School
- e. Anthem Technical Institute
- f. New Jersey National Guards
- g. Philadelphia Art Institute
- h. Center for Independent Living
- i. Sodexo Food Services

6. Special Education Extended School Year (Summer 2011)

- a. Approve the rescission of the Special Education School Year Program from Tuesday, July 5, 2011 through Monday, August 15, 2011 at School # 3.
- b. Approve the operation of the Special Education School Year Program from Monday, July 11, 2011 through Friday, August 5, 2011 at School # 3.

On a motion made by _____, seconded by _____, approval of Superintendent's Report Items is granted.

Roll Call:

_____ Mr. Benjamin, Sr.	_____ Ms. Sturdivant
_____ Mr. Capaldi	_____ Ms. Tutt
_____ Mr. McGinnis	_____ Ms. Pitts
_____ Ms. Mitchell	_____ Ms. Yanez
_____ Ms. Peterson	

II. BUSINESS ADMINISTRATOR/BOARD SECRETARY

1. Line Item Transfers **Exhibit II: 1**

Approve the Line Item Transfers, for the month of December 2010, as per the attached exhibit.

2. Treasurer's Report **Exhibit II: 2**

Approve the Treasurer's Report, for the month of December 2010, as per the attached exhibit.

3. Board Secretary's Report **Exhibit II: 3**

Approve the Board Secretary's Reports, for the month of December 2010, as per the attached exhibit.

4. Board Secretary's Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of December 2010, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Winslow Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

5. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies that as of December 2010 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Bill List **Exhibit II: 6**

Approve the Bill List as listed below and as per the attached exhibit.

- o Vendor Bill List \$ 543,402.19

7. New Jersey School Boards Association

Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members’ duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title’s current responsibilities and the board’s professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.31 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at *the following NJSBA training program and informational event*:

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Deborah Yanez	Conversation with the Local Educational Community	02/08/11	No Charge

8. Assessment for HVAC Equipment at Schools # 1 – 6, Middle and High Schools
 Approve Princeton Engineering Services, P.C. to provide an Assessment Report of existing conditions for Roof-Mounted HVAC Equipment at Schools # 1 – 6, Middle and High Schools at a cost of \$18,000.00.

On a motion made by _____, seconded by _____, approval of Business Administrator/Board Secretary Items is granted.
 Roll Call:
 _____ Mr. Benjamin, Sr. _____ Ms. Sturdivant
 _____ Mr. Capaldi _____ Ms. Tutt
 _____ Ms. Mitchell _____ Ms. Pitts
 _____ Mr. McGinnis _____ Ms. Yanez
 _____ Ms. Peterson

III. PERSONNEL

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	Sch	Position	From	To	
A	Sandelier, Marisa (revision)	No.5	4 th Grade Teacher	2/15/2011-3/29/2011 3/30/2011-6/30/2011	2/25/2011-4/8/2011 4/11/2011-6/30/2011	P U
B	Hurley, Kimberly	No. 6	4 th Grade Teacher	2/18/2011	3/4/2011	U
C	Baskette, Darrell (revision)	No. 5	5 th Grade Teacher	1/21/2011-1/27/2011 1/28/2011-2/28/2011	1/21/2011-1/28/2011 1/31/2011-2/28/2011	P U
D	Whittaker, Mark (revision)	MS	Assistant Principal	1/18/2011-2/11/2011	1/18/2011-1/28/2011	P
E	Reid, Susie	MS	Guidance Counselor	1/26/2011	2/11/2011	U
F	Louie, Melissa	No. 5	Special Ed Teacher	4/11/2011 5/16/2011	5/13/2011 6/30/2011	P U
G	Herzer, Kathleen (revision)	MS	Secretary	1/7/2011-1/24/2011	1/7/2011-1/31/2011	P

2. Revision of Retirement Date

Approve the following Revision of a Retirement Date pursuant to documents filed in the Office of Human Resources for the 2010/2011 school year:

				FROM	TO
	Name	Position	School	DATE	DATE
A	Durkin, Sandra	Bus Driver	Garage	1/25/2011	2/1/2011

3. Instrumental Band and Orchestra Program

Approve the following Instrumental Band and Orchestra, After School Program Staff for the 2010/2011 school year, effective October 6, 2010 – May 18, 2011:

	Instructors	After School Program	School	Hourly Rate	Wednesdays -Time
A	Garton, Timothy	Band	No. 6	\$36.88	3:00 pm – 4:30 pm
B	Jan, Nancy	Orchestra	No. 6	\$36.88	3:00 pm – 4:30 pm
C	Terry-Stroud, Eva	Pianist	No. 6	\$36.88	3:00 pm – 4:30 pm

4. Homebound Instructor

Approve the following Homebound Instructor for the 2010/2011 school year:

	Instructor	Subject	School	Hourly	Effective
A	Shuster, Raymond	4 th Grade Teacher	No. 6	\$36.88	2/1/2011

5. Winslow Child Development Substitutes

Approve the following Winslow Child Development Substitutes for the 2010/2011 school year:

	Winslow Child Development Substitutes
A	Ipri, Rosemary
B	Managhan, William
C	Skolnik, Lara

6. Volunteer

Approve the following Volunteer for the 2010/2011 school year:

	Volunteer	Volunteer Club/Activity	School
A	Zielinski, Patricia	Volunteer Nurse	No. 5

7. College Placements

a. Approve the following Rescission of a College Placement for the 2010/2011 school year:

	College	Student	Experience	Cooperating Teacher	School	Dates	Subject
A	Camden County	Huhn, John	20 Hour Field	Ludy, Wendy	No. 1	2/7/2011-4/1/2011	Elementary

b. Approve the following Revision of a College Placement for the 2010/2011 school year:

				FROM	TO			
	College	Student	Experience	Cooperating Teacher	Cooperating Teacher	School	Dates	Subject
A	Camden County	Lazaro, Trina	20 Hour Field	Fisher, Tina	Peterson, Lynn	No. 6	2/7/2011-4/1/2011	Elementary

c. Approve the following College Placement for the 2010/2011 school year:

	College	Student	Experience	Cooperating Teacher	School	Dates	Subject
A	Camden County	DeMuro, Sharon	15 Hour Field	Cutter, Mindy	No. 6	2/7/2011-4/1/2011	Elementary

8. Winslow Township Food Service Restructuring Salaries

Approve the Restructuring Salaries of the Winslow Township Food Service Employees for the 2010/2011 school year, effective March 1, 2011:

	Food Service Worker	Prorated Salary	School
A	DeGolia, Kathleen	\$17,372	No. 6
B	Fletcher, Sandra	\$15,821	No. 4
C	Iannaco, F. Carol	\$15,821	No. 2
D	Marella, Elizabeth	\$17,372	No. 1
E	Moffa, Lucille	\$15,821	No. 4
F	Podorski, Elizabeth	\$17,372	No. 4
G	Sands, Virginia	\$15,821	No. 5
H	Vitucci, Christine	\$10,514	No. 6

On a motion made by _____, seconded by _____, approval Personnel Items is granted.

Roll Call:

_____ Mr. Benjamin, Sr.	_____ Ms. Sturdivant
_____ Mr. Capaldi	_____ Ms. Tutt
_____ Ms. Mitchell	_____ Ms. Pitts
_____ Mr. McGinnis	_____ Ms. Yanez
_____ Ms. Peterson	