

WINSLOW TOWNSHIP BOARD OF EDUCATION

Regular Board of Education Meeting

Wednesday, February 16, 2011

Winslow Township Middle School

Agenda

7:00 p.m.

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **05/05/10**. It was advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center and Winslow Township Post Offices.

II. MISSION STATEMENT

The ***Mission*** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL

Mark Benjamin, Sr.
Dino Capaldi
Christopher McGinnis
Eartha Mitchell
Julie A. Peterson
Aleta Sturdivant
Angelia M. Tutt

Cheryl Pitts, Vice President
Deborah Yanez, President
H. Major Poteat, Ed.D., Superintendent
Ann F. Garcia, Ed.D., Bus. Admin./Bd. Secretary
Damon Tyner, Parker McCay, P.C., Solicitor
Leah Feniola, Student Representative
Thuyvan Luu, Student Representative

IV. PLEDGE OF ALLEGIANCE

V. BOARD OF EDUCATION – TEAM CHARTER

1. ***At all Times:*** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.
2. ***Before a Meeting:*** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.
3. ***During a Meeting:*** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.
4. ***After a Meeting:*** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

VI. CORRESPONDENCE

None at this time.

VII. AWARDS/PRESENTATIONS

1. Regional Day School Presentation – Special Olympics

VIII. MINUTES

Regular Meeting

Wednesday, February 2, 2011

Open/Closed Sessions

On a motion made by _____, seconded by _____, approval of Minutes is granted.	
Exceptions: _____	
<i>Roll Call:</i>	
_____ Mr. Benjamin, Sr.	_____ Ms. Sturdivant
_____ Mr. Capaldi	_____ Ms. Tutt
_____ Mr. McGinnis	_____ Ms. Pitts
_____ Ms. Mitchell	_____ Ms. Yanez
_____ Ms. Peterson	

IX. BOARD COMMITTEE REPORTS

X. PUBLIC COMMENTS (Time Limited)

Notation of Public Comments on Agenda Items – The Board President will recognize those individuals in the audience who wish to comment. Please respect the following procedures:

1. State your full name and address.
2. Please limit your comments to five minutes.
3. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.

On a motion made by _____, seconded by _____, approval of Public Comments is granted.
Exceptions: _____
<i>Voice Vote:</i>

XI. ADJOURNMENT OF PUBLIC COMMENTS

On a motion made by _____, seconded by _____, approval to adjourn Public Comments is granted.
Exceptions: _____
<i>Voice Vote:</i>

XII. SUPERINTENDENT’S REPORT

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- 1. First Reading of Policies & Regulations **Exhibit XII A: 1**

Approve the first reading of the following regulation of the Winslow Township Board of Education:

Policy/Regulation	Title
Regulation #7510	Use of Facilities

- 2. Second Reading of Policies & Regulations **Exhibit XII A: 2**

Approve the second reading of the following polices and regulations of the Winslow Township Board of Education:

Policy/Regulation	Title
Policy #3130	Assignment & Transfer
Policy #0167	Public Participation in Board Meetings

- 3. Security/Fire Drill Report **Exhibit XII A: 3**

Approve the Security/Fire Drill Report, for the month of January 2011, as per the attached exhibit.

- 4. Field Trips **Exhibit XII A: 4**

Approve Field Trips for the 2010-2011 school year as per the attached exhibit.

- 5. Professional Development/Workshops & Conferences **Exhibit XII A: 5**

- a. Approve Professional Development opportunities for the 2010-2011 school year as per the attached exhibit.

- b. Approve the Professional Development opportunity as listed below:

Title: Transitioning Beyond School
Date(s): February – May 2011(Ten Sessions)
Time: Between 9:00 a.m. – 2:15 p.m.
Audience: Special Education Teachers and Students
Presenter: Ms. Theresa Rohlring – Center for Independent Living
Costs: No cost
Location: Learning Center
Purpose: Presenter will provide enhanced transition instruction to students. The Center for Independent Living of South Jersey will provide 10 lessons to High School students at the Learning Center. The lessons will focus on transitioning to adulthood, independent living and available community resources.

c. Approve the Professional Development opportunity as listed below:

Title: Creative Curriculum
Date(s): February – May 2011
Time: Imbedded 9:00 a.m. – 2:30 p.m.
Audience: Classroom Teachers
Presenter: Ms. Yasmine Daniels - Teaching Strategies
Costs: \$13,350.00
Funding: Preschool Educational Aid
Location: Schools No. 1 through No. 4
Purpose: Presenter will provide ongoing training of child initiated learning strategies, emphasizing responsiveness in children's strengths, interests, needs, and learning styles.

d. Approve the Professional Development opportunity as listed below:

Title: Language Arts Literacy
Date(s): December 2010 – May 2011 (19 Days)
Time: Imbedded 8:00 a.m. – 3:00 p.m.
Audience: Classroom Teachers
Presenter: Dr. Joseph Giampalmi –Rowan University Professor
Costs: \$22,800.00
Funding: NCLB
Location: Schools No. 5 through High School
Purpose: Presenter will provide modeling and mentoring strategies for Language Arts Literacy teaching staff.

e. Approve the Professional Development opportunity as listed below:

Title: Curriculum Writing
Date(s): February 2011(7 Sessions)
Time: Imbedded 8:00 a.m. – 12:30 p.m.
Audience: Classroom Teachers
Presenter: Standard Solutions Consultant
Costs: \$10,500.00
Funding: NCLB Title II
Location: Winslow Twp. Middle School
Purpose: Presenter will provide curriculum writing for grades 7 and 8.

f. Approve the Professional Development opportunity as listed below:

Title: Reading and Mathematical Strategies
Date(s): February 2011 – June 2011(5 Sessions)
Time: Varies by Date
Audience: Preschool and Kindergarten Parents
Presenter: Ms. Barbara Doherty - EIRC
Costs: \$2,250.00
Funding: Preschool Educational Aid Funding
Location: Schools No. 1 through No. 4
Purpose: Presenter will inform Preschool and Kindergarten parents of reading and mathematical strategies that can be used at home to support and reinforce skills introduced at school.

g. Approve the Professional Development opportunity as listed below:

Title: School Data Analysis
Date(s): March 2011- June 2011
Time: Imbedded 9:00 a.m. – 2:30 p.m.
Audience: Classroom Teachers
Presenter: Mr. Jay Dugan - EIRC
Costs: \$3,300.00
Funding: NCLB
Location: Schools No. 1 through No. 4
Purpose: Presenter will train teachers how data can and should be used to guide classroom instruction. The effective use of data can serve to identify student and classroom needs, thus serving as a blueprint for teachers to provide opportunities for student success and improved performance.

6. Tuition Students

Approve the following out-of-district student placements, for the 2010-2011 school year, as listed below:

	Placement	Effective	Cost	Responsible for Cost
A	Brookfield Elementary	02/09/11	\$59,844.00	Winslow
B	Garfield Park Academy	02/09/11	\$49,526.00	NJ DOE
C	Hollydell School	02/08/11	\$61,330.50	Winslow
D	Brookfield Academy	02/09/11	\$49,242.00	Winslow

7. Terminate Out-of-District Placements

Approve the termination of the following out-of-district student placement for the 2010-2011 school year:

	Placement	Effective	Cost	Reason
A	Garfield Park Academy	02/09/11	\$49,526	Transferred (Cost were paid by the NJ DOE)

8. Homeless Student(s)

a. Approve the following student to attend school in the Winslow Township School District, on a tuition basis, due to homeless status:

	School/Grade	Effective	Previous School District
A	School No. 5/Grade 4	01/31/11	PS 135 – Brooklyn, New York
B	School No. 3/Grade 2	01/31/11	PS 135 – Brooklyn, New York

b. Approve the following Winslow Township student to attend school in the District listed below, on a tuition basis, due to their homeless status:

	School/Grade	Effective	School District
A	School No. 3/Grade 2	01/11/11	Gloucester Township, NJ

9. Homebound Instruction

Exhibit XII A: 9

Approve Homebound Instruction for students for the 2010-2011 school year, as per the attached exhibit.

10. Fundraiser(s)

Exhibit XII A: 10

Approve the following fundraisers/school activities for the 2010-2011 school year as listed below and as per the attached exhibits:

District

- 3rd Annual Food Drive (March 2011) – H.S.A.

School No. 2

- Texas Roadhouse Night (03/23/11) – H.S.A.

School No. 5

- Moe’s Southwest Grill Night (03/15/11) – H.S.A.
- Scholastic Book Fair (March 2011) – H.S.A.

WTMS

- Jeans Day for MS Society Walk-A-Thon (April) – WTMS Clubs

WTHS

- T-shirts (Feb/Mar 2011) – AP Environmental Science
- “Teens for Jeans” (Feb/Mar 2011) – Key Club
- AppleBee’s Character Breakfast (03/13/31) – Parent Theatre Guild
- Dream Machine Recycle Rally (March-June) – Student Government
- Class Wristbands (April 2011) – Student Government
- Parent Sportswear (March – June 2011) – Student Government
- Hadley Farms Baked Goods (March 2011) – Concert Choir
- Water and Snacks (February 23, 2011) – H.S.A.

11. School No. 1 – Annual Gym Show

Approve the School No. 1 Annual Gym Show for Thursday, March 31, 2011 at 6:30 p.m.

12. School No. 3 – “Face Off for Fitness” Assembly

Approve the School No. 3 Philadelphia Flyers “Face Off for Fitness” Assembly (for Grade 3 students) on Wednesday, March 23, 2011 from 10:15 a.m. – 11:00 a.m. at no cost to the district.

13. School No. 4 End of Year Activities

- a. Approve School No. 4 Field Day for Friday, June 3, 2011 with a rain date of June 10, 2011.
- b. Approve School No. 4 End of Year Show for Tuesday, June 14, 2011 at 9:45 a.m.

14. School No. 4 – “Harry & Me” Create-A-Cover Contest **Exhibit XII A: 14**

Approve School No. 4 to participate in the “Harry and Me” Create-A-Cover contest.

15. School No. 4 – Grant Applications **Exhibit XII A: 15**

Approve School No. 4 to apply for the following grants, as per the attached exhibits:

- Summer Reading Grant
- Youth Literacy Grant
- Back to School Literacy Grant

16. School No. 5 – Six Flags Read to Succeed Program **Exhibit XII A: 16**

Approve School No. 5 to participate in the Read to Succeed Program, a free educational program for students in grades K-6, created to engage students in recreational reading.

17. School No. 6 – TD Bank Affinity Membership Program **Exhibit XII A: 17**

Approve School No. 6 to take part in the TD Bank Affinity Membership Program in which the bank donates to the school by the number of members who link their accounts to the school.

18. WTMS – Black History Month Assembly

Approve the WTMS to have a Black History Month Assembly, “A Celebration of Black History” on Thursday, February 17, 2011 from 8:00 a.m. – 9:45 a.m.

19. WTHS – Constitution Center “Destination: White House” Assembly

Exhibit XII A: 19

Approve WTHS Renaissance students to participate in the Philadelphia Constitution Center’s traveling educational program, “Destination: White House” on a date TBD in February.

B. Principal’s Update(s)

1. Monthly School Highlights
2. Ethnic Enrollment Report
3. Suspension Report
4. Violence & Vandalism Reports

Exhibit XII B: 1
Exhibit XII B: 2
Exhibit XII B: 3
None at this time.

On a motion made by _____, seconded by _____, approval of Superintendent’s Report is granted.

Exceptions: _____

Roll Call:

_____ Mr. Benjamin, Sr.	_____ Ms. Sturdivant
_____ Mr. Capaldi	_____ Ms. Tutt
_____ Mr. McGinnis	_____ Ms. Pitts
_____ Ms. Mitchell	_____ Ms. Yanez
_____ Ms. Peterson	

XIII. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT

A. Reports

1. Transportation Dept. Update
2. Sodexo Food Services Update
3. Aramark Update

Exhibit XIII A: 1
Exhibit XIII A: 2
Exhibit XIII A: 3

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Line Item Transfers **None at this time.**
2. Treasurer's Report **None at this time.**
3. Board Secretary's Report **None at this time.**
4. Board Secretary's Certification **None at this time.**
5. Boards' Certification **None at this time.**
6. Bill List **Exhibit XIII B: 6**

Approve the Bill List as listed below and as per the attached exhibit.

- Vendor Bill List \$1,744,523.73
- Manual Bill List \$ 325.00

7. Payroll **None at this time.**
8. Use of Facilities Report

Approve the Use of Facilities for the following organization:

- WTEA FAST Committee on February 23, 2011
School No. 5 - 6:00 p.m. – 8:00 p.m.

9. School Based Youth Student Program Workshop – KDCOP

Approve a second workshop by KDCOP on internet safety presented by the SBYSP Program on February 17, 2011 at a cost of \$850.00. They are giving another presentation to include all students at the High School.

Note: The cost of the workshop will be funded through the SBYSP Grant.

10. Student Support Services – Bayada Nurses, Voorhees

Approve Bayada Nurses to provide nursing services for student Z.H. from February 7, 2011 – June 30, 2011 at a rate of \$45.00/hour for LPN and \$55.00/hour for RN services.

Note: The cost of these services will be paid through the I.D.E.I.A. Grant.

11. Disposal of School Property

Exhibit XIII B: 11

Approve the Disposal of School Property as per the attached exhibit.

Location	Department	Tag #	Description
Middle School	Language Arts		29 Spell it Out/Purple Level - damaged

12. Emergency Busing for South Jersey Christian Academy

Exhibit XIII B: 12

Approve Winslow Township Board of Education to provide emergency buses in the event of an evacuation to the South Jersey Christian Academy, Sicklerville Methodist Church, Church Road, Sicklerville, NJ at a cost of \$50.00/hour.

<p>On a motion made by _____, seconded by _____, approval of Business Administrator/ Board Secretary's Report is granted. Exceptions: _____ Roll Call:</p> <table> <tr> <td>_____ Mr. Benjamin, Sr.</td> <td>_____ Ms. Sturdivant</td> </tr> <tr> <td>_____ Mr. Capaldi</td> <td>_____ Ms. Tutt</td> </tr> <tr> <td>_____ Mr. McGinnis</td> <td>_____ Ms. Pitts</td> </tr> <tr> <td>_____ Ms. Mitchell</td> <td>_____ Ms. Yanez</td> </tr> <tr> <td>_____ Ms. Peterson</td> <td></td> </tr> </table>	_____ Mr. Benjamin, Sr.	_____ Ms. Sturdivant	_____ Mr. Capaldi	_____ Ms. Tutt	_____ Mr. McGinnis	_____ Ms. Pitts	_____ Ms. Mitchell	_____ Ms. Yanez	_____ Ms. Peterson	
_____ Mr. Benjamin, Sr.	_____ Ms. Sturdivant									
_____ Mr. Capaldi	_____ Ms. Tutt									
_____ Mr. McGinnis	_____ Ms. Pitts									
_____ Ms. Mitchell	_____ Ms. Yanez									
_____ Ms. Peterson										

XIV. INFORMATIONAL ITEMS

XV. OLD BUSINESS

XVI. NEW BUSINESS (Discussion Items)

XVII. EXECUTIVE SESSION

BE IT RESOLVED, the Board of Education will entertain a motion to adjourn into Executive/Closed Session for the purpose of:

- Student Hearings
- Personnel Matters
- Legal Matters

The information discussed in Executive/Closed Session may be disclosed to the public after formal action is taken by the Board of Education on these issues. Certain information that will be discussed in Executive/Closed Session is not to be disclosed to the Public; however, the Board may contemplate taking action at the conclusion of Executive/Closed Session.

4. Substitutes

Approve the following Certified Substitutes for the 2010/2011 school year:

Certified Substitutes	
A	Marshall, Deborah
B	Nicholas, Justin

5. Middle School Learning Center

Approve the following individual to create scheduling and transcripts for the Middle School Learning Center for the 2010/2011 school year. Funded through IDEIA, not to exceed 20 hours:

	Name	Position	Hourly Rate	Effective
A	Weeks, Nancy	Guidance Counselor	\$36.88	2/17/2011

6. Volunteers

Approve the following Volunteers for the 2010/2011 school year.

	Volunteer	Activity	Location
A	Stevens, Jasmine	Girls Basketball Coach	HS
B	Miller, Walter	Classroom Help	No. 2
C	Gladden, John	Baseball Assistant	HS

7. College Placements

a. Approve the Rescission of the following College Placement for the 2010/2011 school year:

	College	Student	Experience	Cooperating Teacher	School	Subject	Dates
A	Rowan University	Voss, Mark	Clinical Practice	Coley, Patricia	MS	1/20/2011-2/25/2011	Special Education

b. Approve the following College Placements for the 2010/2011 school year:

	College	Student	Experience	Cooperating Teacher	School	Dates	Subject
A	Holy Family University	Good, Jessica	20 Hour Field	Sabec, Amanda & Danner, Cheryl	No. 5	2/17/2011-4/7/2011	Special Ed /Elementary
B	Camden County	Harmon, Alexis	15 Hour Field	Connor, Traci	HS	2/17/2011-4/1/2011	History

8. Musicians for the Spring Musical

Approve the following Musicians for the Spring Musical at the High School for the 2010/2011 school year:

	Musician	Position	Stipend
A	Krupa, Joseph	Rehearsal Accompanist and Pit Musician	\$1,450
B	Totora, Matthew	Pit Musician	\$300
C	Nicholls, Brian	Pit Musician	\$300
D	Sciafani, Katie	Pit Musician	\$300
E	Ieraci, James	Pit Musician	\$300
F	Cleary, Susan	Pit Musician	\$300
G	Rothkopf, Cheryl	Pit Musician	\$300
H	Cummins, Victor	Pit Musician	\$300
I	West, Karen	Pit Musician	\$300

9. Spring Coaches

Approve the following Spring Coaches at the High School for the 2010/2011 school year:

	Coach	Position	Stipend	Step
A	Regn, Keith	Head Baseball Coach	\$6,214	3
B	Stowell, Bruce	Assistant Baseball Coach	\$4,560	3
C	Stowell, Allen	Assistant Baseball Coach	\$4,560	3
D	Williams, Keith	Assistant Softball Coach	\$4,215	1
E	Creaney, Lindsey	Assistant Softball Coach	\$4,215	1

On a motion made by _____, seconded by _____, approval of Personnel Items is granted.
Roll Call:
Exceptions: _____
 _____ Mr. Benjamin, Sr. _____ Ms. Sturdivant
 _____ Mr. Capaldi _____ Ms. Tutt
 _____ Mr. McGinnis _____ Ms. Pitts
 _____ Ms. Mitchell _____ Ms. Yanez
 _____ Ms. Peterson

XX. **ADJOURNMENT Time:** _____

On a motion made by _____, seconded by _____, approval to adjourn Meeting is granted.
Exceptions: _____
Voice Vote: _____