

WINSLOW TOWNSHIP BOARD OF EDUCATION

Reorganization Meeting

Wednesday, April 28, 2010

Winslow Township Middle School

Agenda

7:00 p.m.

I. MEETING OPENED BY SECRETARY OF THE BOARD

II. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **04/13/10**. It was advertised in the Philadelphia Inquirer, Atlantic City Press and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center and Winslow Township Post Offices.

III. MISSION STATEMENT

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

IV. PLEDGE OF ALLEGIANCE

V. PRELIMINARY ELECTION RESULTS REPORT

Preliminary Election Results Report

Members of the Local Board of Education – 3 Year Term

Julie A. Peterson	1,672 votes
Aleta Sturdivant	1,353 votes
John Tomasello	1,014 votes

Members of the Local Board of Education – 1 Year Term

Christopher McGinnis	1,085 votes
Kenneth Nelson	914 votes

Budget Results

No	1,583 votes
Yes	1,400 votes

VI. INSTALLATION OF NEW BOARD MEMBERS – ADMINISTRATION OF OATHS OF OFFICE

Christopher McGinnis

Julie A. Peterson

Aleta Sturdivant

John J. Tomasello

VII. ROLL CALL

Mark Benjamin, Sr.
Dino Capaldi
Christopher McGinnis
Julie A. Peterson
Cheryl Pitts
Aleta Sturdivant

John J. Tomasello
Angelia M. Tutt
Deborah Yanez

H. Major Poteat, Ed.D., Superintendent
Ann F. Garcia, Ed.D., Bus. Admin./Bd. Secretary
John Comegno, Esq., Solicitor

VIII. ELECTION OF OFFICERS TO THE NEXT REORGANIZATION MEETING IN 2011

A. The Board Secretary Opens the Floor for Nominations for Board President

Nominated: _____ Move: _____

Second: _____

Nominated: _____ Move: _____

Second: _____

Motion to Close Nominations: Move: _____

Second: _____

Roll Call Via Voice: Ayes _____ Nays _____

Roll Call for President:	
_____ Mr. Benjamin	_____ Ms. Sturdivant
_____ Mr. Capaldi	_____ Mr. Tomasello
_____ Mr. McGinnis	_____ Ms. Tutt
_____ Ms. Peterson	_____ Ms. Yanez
_____ Ms. Pitts	

Board President is seated and assumes direction of the meeting

B. Board President Opens the Floor for Nominations for Vice President:

Nominated: _____ Move: _____

Second: _____

Nominated: _____ Move: _____

Second: _____

Motion to Close Nominations: Move: _____

Second: _____

Roll Call Via Voice: Ayes _____ Nays _____

Roll Call for Vice President:

_____ Mr. Benjamin
_____ Mr. Capaldi
_____ Mr. McGinnis
_____ Ms. Peterson
_____ Ms. Pitts

_____ Ms. Sturdivant
_____ Mr. Tomasello
_____ Ms. Tutt
_____ Ms. Yanez

C. Appointment of Board Secretary:

Approve the appointment of Dr. Ann F. Garcia as Board Secretary of the Board of Education.

On a motion made by _____, seconded by _____, the approval of the appointment of the Board Secretary is granted.

Exceptions: _____

Roll Call:

_____ Mr. Benjamin
_____ Mr. Capaldi
_____ Mr. McGinnis
_____ Ms. Peterson
_____ Ms. Pitts

_____ Ms. Sturdivant
_____ Mr. Tomasello
_____ Ms. Tutt
_____ Ms. Yanez

IX. EXECUTIVE SESSION

BE IT RESOLVED, the Board of Education will entertain a motion to adjourn into Executive/Closed Session for the purpose of:

- o Student Hearings
- o Personnel Matters
- o Legal Matters

The information discussed in Executive/Closed Session may be disclosed to the public after formal action is taken by the Board of Education on these issues. Certain information that will be discussed in Executive/Closed Session is not to be disclosed to the Public; however, the Board may contemplate taking action at the conclusion of Executive/Closed Session.

On a motion made by _____, seconded by _____, approval to move to Executive Session is granted at _____.

Exceptions: _____

Roll Call:

_____ Mr. Benjamin
_____ Mr. Capaldi
_____ Mr. McGinnis
_____ Ms. Peterson
_____ Ms. Pitts

_____ Ms. Sturdivant
_____ Mr. Tomasello
_____ Ms. Tutt
_____ Ms. Yanez

X. ADJOURNMENT OF EXECUTIVE SESSION Time: _____

On a motion made by _____, seconded by _____, approval to adjourn is granted.

Exceptions: _____

Voice Vote: _____

XI. APPOINTMENT OF PROFESSIONALS TO THE NEXT REORGANIZATION MEETING IN 2011

A. Solicitor:

Approve to appoint and/or interview _____ as the Solicitor of the Board of Education for the 2010/2011 school year.

<p>On a motion made by _____, seconded by _____, approval of the appointment of Solicitor is granted.</p> <p>Exceptions: _____</p> <p><i>Roll Call:</i></p> <table> <tr> <td>_____ Mr. Benjamin</td> <td>_____ Ms. Sturdivant</td> </tr> <tr> <td>_____ Mr. Capaldi</td> <td>_____ Mr. Tomasello</td> </tr> <tr> <td>_____ Mr. McGinnis</td> <td>_____ Ms. Tutt</td> </tr> <tr> <td>_____ Ms. Peterson</td> <td>_____ Ms. Yanez</td> </tr> <tr> <td>_____ Ms. Pitts</td> <td></td> </tr> </table>		_____ Mr. Benjamin	_____ Ms. Sturdivant	_____ Mr. Capaldi	_____ Mr. Tomasello	_____ Mr. McGinnis	_____ Ms. Tutt	_____ Ms. Peterson	_____ Ms. Yanez	_____ Ms. Pitts	
_____ Mr. Benjamin	_____ Ms. Sturdivant										
_____ Mr. Capaldi	_____ Mr. Tomasello										
_____ Mr. McGinnis	_____ Ms. Tutt										
_____ Ms. Peterson	_____ Ms. Yanez										
_____ Ms. Pitts											

B. Auditor:

Approve to appoint Bowman & Company, LLC, 601 White Horse Road, Voorhees, NJ 08043, as the Auditor of the Board of Education for the 2010/2011 school year.

<p>On a motion made by _____, seconded by _____, approval of the appointment of Auditor is granted.</p> <p>Exceptions: _____</p> <p><i>Roll Call:</i></p> <table> <tr> <td>_____ Mr. Benjamin</td> <td>_____ Ms. Sturdivant</td> </tr> <tr> <td>_____ Mr. Capaldi</td> <td>_____ Mr. Tomasello</td> </tr> <tr> <td>_____ Mr. McGinnis</td> <td>_____ Ms. Tutt</td> </tr> <tr> <td>_____ Ms. Peterson</td> <td>_____ Ms. Yanez</td> </tr> <tr> <td>_____ Ms. Pitts</td> <td></td> </tr> </table>		_____ Mr. Benjamin	_____ Ms. Sturdivant	_____ Mr. Capaldi	_____ Mr. Tomasello	_____ Mr. McGinnis	_____ Ms. Tutt	_____ Ms. Peterson	_____ Ms. Yanez	_____ Ms. Pitts	
_____ Mr. Benjamin	_____ Ms. Sturdivant										
_____ Mr. Capaldi	_____ Mr. Tomasello										
_____ Mr. McGinnis	_____ Ms. Tutt										
_____ Ms. Peterson	_____ Ms. Yanez										
_____ Ms. Pitts											

C. Insurance Broker:

1. Approve to appoint Conner Strong, 401 Rt. 73 North, Marlton, NJ 08053 as the Health Insurance Broker of the Board of Education for the 2010/2011 school year.
2. Approve to appoint and/or interview _____ as the Insurance Broker of the Board of Education for the 2010/2011 school year.

On a motion made by _____, seconded by _____, approval of the appointment of Insurance Broker is granted.

Exceptions: _____

Roll Call:

_____ Mr. Benjamin	_____ Ms. Sturdivant
_____ Mr. Capaldi	_____ Mr. Tomasello
_____ Mr. McGinnis	_____ Ms. Tutt
_____ Ms. Peterson	_____ Ms. Yanez
_____ Ms. Pitts	

D. Treasurer of School Monies:

Approve the appointment of Stephen Dringus, Township of Winslow, 125 Route 73 South, Braddock, NJ 08037, as the Treasurer of School Monies, for the Board of Education for the 2010/2011 school year.

On a motion made by _____, seconded by _____, approval of the appointment of Treasurer of School Monies is granted.

Exceptions: _____

Roll Call:

_____ Mr. Benjamin	_____ Ms. Sturdivant
_____ Mr. Capaldi	_____ Mr. Tomasello
_____ Mr. McGinnis	_____ Ms. Tutt
_____ Ms. Peterson	_____ Ms. Yanez

E. Architect:

Approve to appoint and/or interview _____ as the Architect of the Board of Education for the 2010/2011 school year.

On a motion made by _____, seconded by _____, approval of the appointment of Architect is granted.

Exceptions: _____

Roll Call:

_____ Mr. Benjamin	_____ Ms. Sturdivant
_____ Mr. Capaldi	_____ Mr. Tomasello
_____ Mr. McGinnis	_____ Ms. Tutt
_____ Ms. Peterson	_____ Ms. Yanez

F. Engineer:

Approve to appoint and/or interview _____ as the Engineer of the Board of Education for the 2010/2011 school year.

<p>On a motion made by _____, seconded by _____, approval of the appointment of Engineer is granted. Exceptions: _____</p>	
<p><i>Roll Call:</i></p>	
_____ Mr. Benjamin	_____ Ms. Sturdivant
_____ Mr. Capaldi	_____ Mr. Tomasello
_____ Mr. McGinnis	_____ Ms. Tutt
_____ Ms. Peterson	_____ Ms. Yanez

G. Special Counsel:

1. Approve to appoint and/or interview _____ as Special Counsel, in the area of Special Education, of the Board of Education for the 2010/2011 school year.

2. Approve to appoint and/or interview _____ as Special Counsel, in the area of Labor Relations, of the Board of Education for the 2010/2011 school year.

<p>On a motion made by _____, seconded by _____, approval of the appointment of Special Counsel is granted. Exceptions: _____</p>	
<p><i>Roll Call:</i></p>	
_____ Mr. Benjamin	_____ Ms. Sturdivant
_____ Mr. Capaldi	_____ Mr. Tomasello
_____ Mr. McGinnis	_____ Ms. Tutt
_____ Ms. Peterson	_____ Ms. Yanez

H. School Medical Officers:

Approve to appoint and/or interview the following physicians as School Medical Officers of the Board of Education for the 2010/2011 school year:

- **Elementary:** Dr. Stephanie S. Doyle, Menantico Avenue, Millville, NJ 08332
- **Middle School:**
- **High School:** Dr. Julian M. Maressa, 181 West Whitehorse Pike, Berlin, NJ 08009

On a motion made by _____, seconded by _____, approval of the appointment of School Medical Officers is granted.
Exceptions: _____

Roll Call:

_____ Mr. Benjamin	_____ Ms. Sturdivant
_____ Mr. Capaldi	_____ Mr. Tomasello
_____ Mr. McGinnis	_____ Ms. Tutt
_____ Ms. Peterson	_____ Ms. Yanez

I. Food Service Provider

Approve the appointment of _____ as the provider of Food Service of the Board of Education for the 2010/2011 school year.

On a motion made by _____, seconded by _____, approval of the appointment of Food Service Provider is granted.
Exceptions: _____

Roll Call:

_____ Mr. Benjamin	_____ Ms. Sturdivant
_____ Mr. Capaldi	_____ Mr. Tomasello
_____ Mr. McGinnis	_____ Ms. Tutt
_____ Ms. Peterson	_____ Ms. Yanez

J. Establishment of Petty Cash Fund

Approve the establishment of Petty Cash Fund Accounts, for the 2010/2011 school year, for each building/office as listed below:

- | | | | |
|------------------|----------|----------------|----------|
| ○ School No. 1 | \$250.00 | School No. 2 | \$250.00 |
| ○ School No. 3 | \$250.00 | School No. 4 | \$250.00 |
| ○ School No. 5 | \$250.00 | School No. 6 | \$250.00 |
| ○ WTMS | \$250.00 | WTHS | \$250.00 |
| ○ RDS | \$250.00 | Transportation | \$500.00 |
| ○ Central Office | \$250.00 | | |

K. Depository of Funds for Demand Account & Savings Accounts

Approve TD Bank as the Official Depository of Funds for Demand Accounts and Savings Accounts for the 2010/2011 school year.

L. Depositories of Funds for Investment Purposes

Approve the Institutions listed below as the Official Depositories for investment purposes for the 2010/2011 school year:

- Wachovia
- TD Bank
- Bank of America
- PNC Bank
- NJ Cash Management Fund

M. Official Newspapers

Approve the Philadelphia Inquirer and the Atlantic City Press as the Official newspapers for the 2010/2011 school year.

Note: The Courier Post, Hammonton News & The Record Breeze will be approved as alternates.

<p>On a motion made by _____, seconded by _____, approval of the appointment of financial institutions and newspapers is granted.</p> <p>Exceptions: _____</p>	
<p><i>Roll Call:</i></p>	
_____ Mr. Benjamin	_____ Ms. Sturdivant
_____ Mr. Capaldi	_____ Mr. Tomasello
_____ Mr. McGinnis	_____ Ms. Tutt
_____ Ms. Peterson	_____ Ms. Yanez

N. Locations for Posting Meeting Announcements

Approve the following locations for the posting of meeting announcements of the Winslow Township Board of Education:

- Board of Education Administration Building
- Schools No. 1, No. 2, No. 3, No. 4, No. 5, No. 6
- Middle School, High School, Regional Day School
- Administrative Office – Central Avenue
- Winslow Township Municipal Building
- South County Regional Branch Library
- Winslow Township Post Offices (Sicklerville, Cedar Brook, Waterford Works, Winslow)
- Bud Duble Center

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On a motion made by _____, seconded by _____, approval of the Locations for Posting Board of Education business is granted.
Exceptions: _____

Roll Call:

_____ Mr. Benjamin	_____ Ms. Sturdivant
_____ Mr. Capaldi	_____ Mr. Tomasello
_____ Mr. McGinnis	_____ Ms. Tutt
_____ Ms. Peterson	_____ Ms. Yanez

O. Schedule of 2010/2011 Board of Education Meetings

Approve the schedule of Board of Education Meetings for the 2010/2011 school year:

Regular Mtg.	Time	Location	Regular Mtg.	Time	Location
Wed., May 5, 2010	7:00 p.m.	WTMS	May 2010	TBD	TBD
June 2010	TBD	TBD	June 2010	TBD	TBD
July 2010	TBD	TBD	July 2010	TBD	TBD
August 2010	TBD	TBD	August 2010	TBD	TBD
September 2010	TBD	TBD	September 2010	TBD	TBD
October 2010	TBD	TBD	October 2010	TBD	TBD
November 2010	TBD	TBD	November 2010	TBD	TBD
December 2010	TBD	TBD	December 2010	TBD	TBD
January 2011	TBD	TBD	January 2011	TBD	TBD
February 2011	TBD	TBD	February 2011	TBD	TBD
March 2011	TBD	TBD	March 2011	TBD	TBD
April 2011	TBD	TBD	April 2011	TBD	TBD

On a motion made by _____, seconded by _____, approval of the 2010/2011 Schedule of Board Meetings is granted.
Exceptions: _____

Roll Call:

_____ Mr. Benjamin	_____ Ms. Sturdivant
_____ Mr. Capaldi	_____ Mr. Tomasello
_____ Mr. McGinnis	_____ Ms. Tutt
_____ Ms. Peterson	_____ Ms. Yanez

XII. APPOINTMENT OF DELEGATES AND BOARD COMMITTEES BY THE PRESIDENT

- A. NJ School Boards Association Representative: _____
Alternate: _____
- B. Camden County School Boards Representative: _____
Alternate: _____
- C. NJ Urban Boards Committee Representative: _____
Alternate: _____
- D. Camden County Educational Services Representative: _____
Alternate: _____
- E. Adopt a School Board Representative

School	Representative
School No. 1	
School No. 2	
School No. 3	
School No. 4	
School No. 5	
School No. 6	
Middle School	
High School	
Regional Day School	

XIII. BUSINESS & OPERATIONS

- A. Board of Education Policy & Regulations
Approve Board of Education Policies & Regulations as currently written.
- B. PK-12 Curriculum
Approve the curriculum for PK-12, for the 2010/2011 school year, as currently written.
- C. Textbooks
Approve the textbooks for PK-12, for the 2010/2011 school year.

D. Transportation

Approve the transportation resolutions listed below to include the following:

1. Special Education Transportation; Vocational Education Transportation; Non-Public Transportation; Payment in Lieu of Transportation; and, Public Law 192-193.
2. The continuation of the services currently provided by the Camden County Educational Services Commission for the 2009/2010 school year.

E. Account Authorizations

Approve the following bank accounts at TD Bank and the corresponding duly elected or appointed officers as signatories:

Note: Approved facsimile signatures will be permitted.

Account #	Account Description	Signers
10902916	Unemployment Account	Board President, Bd. Sect., Treasurer
7543317	Transition Account	Board President, Board Secretary
10902866	General Account	Board President, Bd. Sect., Treasurer
10902874	Lunchroom Account	Bd. Sect., Treasurer, Program Director
10902882	Net Payroll Account	Board Secretary, Treasurer
10902890	Payroll Agency Account	Board Secretary, Treasurer
10902916	Unemployment Account	Board President, Board Secretary
10902924	Student Activity Account	Board Secretary, Building Principal
7850215430	Athletic Account	Board Secretary, Athletic Dir., MS/HS Princ.
7855017914	Before/After School Program	Board Secretary, Program Director

F. Wire Transfers

Approve the authorization to permit the Board Secretary/Business Administrator and/or designee to wire transfer funds between the Board of Education Bank accounts as necessary.

G. Conduct of Board Meeting

1. Parliamentary Authority

Approve the Conduct of Board of Education Meetings according to the Parliamentary authority established by Robert's Rules of Order.

Note: The Board of Education Bylaw Conduct of Board Meetings #0164.

2. Standing Sub-Committees

Approve the following Standing Sub-committees of the Board of Education through Reorganization in April 2011:

Policy Committee

Governance Committee

Facilities & Finance Committee

Shared Services Committee

H. Tax Shelters/Annuity Companies

Approve employee deductions from employees' paychecks for the following tax shelters/annuity companies:

Tax Shelters

- Amerex Financial Advisors/IDS
- Citi-Street/Metlife
- Lincoln Investments
- Equitable
- Vanguard
- Fidelity Investments
- Thomas Seely
- Primerica
- Franklin Templeton
- Midland National

Disability Insurance

- AIG
- TPM
- Prudential Disability
- UNUM
- AFLAC

Note: This resolution is consistent with Board of Education Policy #6520.

I. Chart of Accounts

Approve the Chart of Accounts as outlined in the Uniform Minimum Chart of Accounts (Handbook 2R2) for New Jersey Public Schools.

Note: This resolution is consistent with Board of Education Policy #6220.

J. Annual Tuition Rates (2010/2011)

Approve the Annual Tuition Rates for the 2010/2011 school year, as listed below:

2010-2011 Annual Tuition Rates			
	<i>Yearly</i>	<i>Monthly</i>	<i>Per Diem</i>
Preschool/K	\$10,054.00	\$1,005.40	\$55.86
Grades 1-5	\$12,847.00	\$1,284.70	\$71.37
Grades 6-8	\$13,167.00	\$1,316.70	\$73.15
Grades 9-12	\$12,952.00	\$1,295.20	\$71.96
LLD	\$16,932.00	\$1,693.20	\$94.07
BD	\$18,513.00	\$1,851.30	\$102.85
MD	\$18,971.00	\$1,897.10	\$105.39
Cog-Mild	\$7,610.00	\$761.00	\$42.28
Aud.Imp.	\$7,610.00	\$761.00	\$42.48
Autism	\$7,610.00	\$761.00	\$42.28
RDS	\$44,538.16	\$4,453.82	\$247.43

K. Procurement of Goods & Services

Approve Dr. Ann Garcia, as Purchasing Agent, authorized to purchase all goods and services pursuant to Board of Education Policy #6421.

L. Contract Awards

Approve Dr. Ann F. Garcia, Business Administrator/Board Secretary, to award contracts up to bid threshold of \$29,000.00 and also establish a quote threshold at \$4,350.00.

Note: Board of Education Policy #6421, purchases budgeted governs procedures for the purchase of goods and services.

M. Payment Between Board Meetings

Approve Dr. Ann F. Garcia, Business Administrator/Board Secretary, to make payments on behalf of the Board of Education, when such payments ensure the health and safety of students and staff or insure the orderly operation of the school district.

N. Board Member - Code of Ethics (2010/2011)

Approve the adoption of the Code of Ethics, governing Board member behavior.

Note: Approval is required pursuant to Bylaw 0142.

O. School District Officials

Approve the following School District Officials for the 2010/2011 school year as follows:

- Affirmative Action Officer/Sexual Harassment Officer – Dir. of Human Resources
- 504 Officer – Director of Pupil Personnel Services
- PACO Officer (Public Agency Compliance Officer) – Bus. Adm./Bd. Secretary
- Substance Awareness Coordinator – Director of Pupil Personnel Services
- Custodian of Records (OPRA) – Business Administrator/Board Secretary
- Purchasing Agent – Business Administrator/Board Secretary
- Asbestos Management Officer – Director of Facilities
- Safety & Health Designee – Director of Facilities
- Indoor Air Quality Designee – Director of Facilities
- Integrated Pest Management Coordinator – Director of Facilities
- Right to Know Officer – Director of Human Resources
- Chemical Hygiene Officer – Director of Facilities
- AHERA Coordinator – Director of Facilities

P. Shared Services Contracts

Approve the following Shared Services Contracts for the 2010/2011 school year as follows:

- Winslow Township Municipality – Resource Officer
- SJTP – Technology & Construction Services
- ACES – Electricity
- Ed Data – Supplies & Materials

On a motion made by _____, seconded by _____, approval of Business Matters is granted.

Exceptions: _____

Roll Call:

_____ Mr. Benjamin	_____ Ms. Sturdivant
_____ Mr. Capaldi	_____ Mr. Tomasello
_____ Mr. McGinnis	_____ Ms. Tutt
_____ Ms. Peterson	_____ Ms. Yanez
_____ Ms. Pitts	

XIV. PUBLIC COMMENTS (Time Limited)

Notation of Public Comments on Agenda Items – The Board President will recognize those individuals in the audience who wish to comment. Please respect the following procedures:

1. State your full name and address.
2. Please limit your comments to five minutes.

<p>On a motion made by _____, seconded by _____, approval of Public Comments is granted. Exceptions: _____ Voice Vote:</p>

XV. ADJOURNMENT OF PUBLIC COMMENTS

<p>On a motion made by _____, seconded by _____, approval to adjourn Public Comments is granted. Exceptions: _____ Voice Vote:</p>

XVI. SUPERINTENDENT'S REPORT

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- | | | |
|----|--|---------------------------|
| 1. | <u>First Reading of Policies & Regulations</u> | None at this time. |
| 2. | <u>Second Reading of Policies & Regulations</u> | None at this time. |
| 3. | <u>Fire Drill Report</u> | Exhibit XVI A: 3 |
| | Approve the Fire Drill Report, for the month of March 2010, as per the attached exhibit. | |
| 4. | <u>Field Trips</u> | Exhibit XVI A: 4 |
| | Approve Field Trips, as per the attached exhibit. | |
| 5. | <u>Professional Development/Workshops & Conferences</u> | Exhibit XVI A: 5 |
| | Approve Professional Development/Workshops & Conferences, as listed in the attached exhibit. | |

6. Tuition Students

Approve the following out-of-district student placements for the 2009/2010 school year:

Student	Placement	Grade/Class	Effective	Cost
920571	GCSS – Bankbridge	09/MD	04/21/10	\$38,220.00
921085	GCSS – Bankbridge	03/Autistic	04/12/10	\$195.67 per day

7. Terminate Out-of-District Placements

Approve the termination of the following out-of-district student placements for the 2009/2010 school year.

Student	Placement	Grade/Class	Effective	Cost	Reason
B.G.	Burlington Co. Sp. Serv.	12/Cog. Imp.	04/21/10	\$36,000	Transferred Out of District
920265	Brookfield Elementary	08/MD	04/12/10	\$51,580	Placement in Residential Setting by CMO
921177	Archway School	12/MD	04/12/10	\$39,807	Transferred Out of District

8. Homebound Instruction

None at this time.

9. Fundraiser(s)/School Activities

Exhibit XVI A: 9

Approve the following fundraisers/school activities for the 2009/2010 school year as listed below and as per the attached exhibits:

WTHS

- Chick-Fil-A Travel Mugs – Peer Mediation
- Cold Cow Ice Cream (May 25th) – Project Graduation
- Golf Tournament at Pinelands – Purchase Sweatshirts for Program

10. Post School Outcome Study

Approve Ms. Diane Hawkins, District Social Worker, to complete the Post School Outcome Study (a graduation survey) for submission to the NJ DOE.

Note: Ms. Hawkins will be compensated at a rate not to exceed \$1,000 (the maximum amount the NJ DOE will reimburse the school district) for her services.

11. School No. 4 – One for Books Program

Exhibit XVI A: 11

Approve School No. 4 to participate in the One for Books program during the Scholastic Book Fair from May 3 – May 7, 2010 as explained in the attached exhibit.

12. Adoption of Textbooks

Exhibit XVI A: 12

Approve the Adoption of Textbooks as listed in the attached exhibit.

B. Principal's Update(s)

- | | |
|---------------------------------|---------------------------|
| 1. Monthly School Highlights | None at this time. |
| 2. Ethnic Enrollment Report | None at this time. |
| 3. Suspension Report | None at this time. |
| 4. Violence & Vandalism Reports | None at this time. |

C. Curriculum Update(s)

None at this time.

<p>On a motion made by _____, seconded by _____, approval of Superintendent's Report is granted. Exceptions: _____ Roll Call: _____ Mr. Benjamin _____ Mr. Capaldi _____ Mr. McGinnis _____ Ms. Peterson _____ Ms. Pitts _____ Ms. Sturdivant _____ Mr. Tomasello _____ Ms. Tutt _____ Ms. Yanez</p>
--

XVII. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A. Reports

- | | |
|---|---------------------------|
| 1. Facilities/Maintenance Update – Mr. Bob Austin | None at this time. |
| 2. Transportation Update – Mr. John Gaskill | None at this time. |
| 3. Sodexo Food Services Update – Mr. Howard Ellis | None at this time. |

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- | | |
|---|---------------------------|
| 1. <u>Line Item Transfers</u> | None at this time. |
| 2. <u>Treasurer's Report</u> | None at this time. |
| 3. <u>Board Secretary's Report</u> | None at this time. |
| 4. <u>Board Secretary's Certification</u> | None at this time. |
| 5. <u>Boards' Certification</u> | None at this time. |
| 6. <u>Bill List</u> | Exhibit XVII B: 6 |

Approve the Bill List, as listed below, and as per the attached exhibit.

- Vendor Bill List \$1,468,387.35
- 7. Payroll **None at this time.**
- 8. Use of Facilities Report **None at this time.**
- 9. Disposal of School Property **Exhibit XVII B: 9**

Approve the Disposal of School Property per the attached exhibit.

Location	Department	Tag #	Description
High School	Technology		As per attached

10. 2009 – 2010 Title I SIA Grant

Approve the 2009 – 2010 Title I SIA Grant in the amount of \$72,460.00 to be allocated as follows:

- Middle School \$47,631.00
- School # 6 \$24,829.00

11. John Sarrapa LLC **Exhibit XVII B: 11**

Approve John Sarrapa, LLC to perform the repair of the drainage structure adjacent to the modular classroom units at the Middle School per the attached exhibit.

12. Hampton Academy – Free or Reduced Meals

In accordance with N.J.A.C. 6A:23-4.5(a)(20) the Winslow Township School District hereby authorizes Hampton Academy to include the cost of meals provided within the annual tuition rate charged to students.

It is understood, by the Winslow Township School District, that all meals provided by the Hampton Academy will meet the nutritional requirement of the Child Nutrition Program as administered by the New Jersey Department of Agriculture.

13. Winslow Township High School Temporary Classroom Unit (TCU) Relocation

Winslow Township School District authorizes the submission of the other capital project for the relocation of the Temporary Classroom Unit at the High School site. The district acknowledges that it will receive no state funding for this project.

14. Budget for Travel/Workshops

Approve the budget for travel/workshops for 2009 – 2010 not to exceed \$36,000.00 and for 2010 – 2011 not to exceed \$30,000.00.

15. New Jersey School Boards Association

Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.31 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Cheryl Pitts	The State of NJ's Schools: NJSBA's Regional Town Hall Meetings	May 22, 2010	No Cost

16. Global Connect – Strategic Voice Messaging

Approve Winslow Township School District to use Global Connect Strategic Voice Messaging System from April 1, 2010 – March 31, 2011 at a yearly cost of \$10,800.00.

17. Use of Facilities

Approve the Use of Facilities for the following:

- Winslow Twp Municipal Drug & Alcohol Alliance /Empowerment Group
- School # 6
- Friday, April 30, 2010
- 7:00 – 9:30 p.m.

XVIII. INFORMATIONAL ITEMS

XIX. OLD BUSINESS

XX. NEW BUSINESS (Discussion Items)

XXI. PERSONNEL

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	School	Position	From	To	
A	Bazemore, Weldon	Garage	ESA/Bus	3/29/2010	4/30/2010	U
B	Cassario, Bridget (Revision)	No. 1	2 nd Grade Teacher	3/12/2010-5/7/2010	3/12/2010-4/16/2010	P
C	Contravo, Deborah (Revision)	No. 6	5 th Grade Teacher	5/12/2010-5/21/2010 5/24/2010-6/30/2010	4/19/2010-4/30/2010 5/3/2010-6/30/2010	P U
D	Cosden, Michael (Revision)	HS	Custodian	8/20/2009-2/5/2010 2/8/2010-4/30/2010	8/20/2009-2/5/2010 5/3/2010-6/30/2010	P U
E	Durkin, Sandra	Garage	Bus Driver	4/12/2010	5/21/2010	U
F	Iannaco, F. Carol	Garage	Bus Driver	5/12/2010	6/4/20/10	P
G	Pino, Marie	MS	Teacher Assistant	5/5/2010	6/30/2010	P
H	Siers, James	No. 5	5 th Grade Teacher	4/19/2010	6/1/2010	P
I	Stigliano, Mary	Garage	Bus Driver	5/3/2010 5/11/2010	5/10/2010 5/14/2010	P U
J	Gimbar, Marilyn	No. 1	Teacher Assistant	4/19/2010	6/30/2010	P
K	Bruce, Timothy	No. 6	Maintenance	4/22/2010	5/10/2010	P

2. Resignations

None at this time

3. Retirements

Approve the following Retirements for the 2009/2010 school year:

	Name	Position	School	Effective Date
A	James, Craig	Custodian	No. 5	7/1/2010
B	Iannaco, Lindalee	Bus Driver	Garage	7/1/2010

4. Substitutes

Approve the following Certified and Non-Certified Winslow Township Substitutes:

	Certified		Non-Certified
A	Haynes, Juliette	E	Torres, Alison
B	Ducksworth, Lynda	F	Miller, Emily
C	Corbet, Andre	G	Krasowski, Lisa
D	Suboleski, Heather	H	Stigliano, Mary
		I	Campercoli, Mark
		J	Logeman, Janet
		K	Ahrens, Diane
		L	Dougherty, Paula

5. Change in Assignment

Approve the following Change in Assignment for the 2009/2010 school year, effective 4/1/2010 to 6/30/2010 with a prorated salary:

			FROM	TO
	Name	Position	Days	Days
A	McGrory, Mary	Speech-Language Specialist	Three (3) days per week at .60 FTE	Five (5) days per week at 1.0 FTE

6. College Placement

Approve the following College Placement:

	College	Student	Experience	Cooperating Teacher	School	Dates	Subject
A	Rowan University	Galbraith, Sean	Clinical Practice Request	Pearson, Dawn	No. 5	9/1/2010-12/21/2010	Elementary Education

On a motion made by _____, seconded by _____, approval of Personnel Items is granted.

Roll Call:

Exceptions: _____

Roll Call:

_____ Mr. Benjamin

_____ Ms. Sturdivant

_____ Mr. Capaldi

_____ Mr. Tomasello

_____ Mr. McGinnis

_____ Ms. Tutt

_____ Ms. Peterson

_____ Ms. Yanez

_____ Ms. Pitts

XXII. ADJOURNMENT Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Meeting is granted.

Exceptions: _____

Voice Vote: