

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
Wednesday, September 16, 2009
Winslow Township Middle School
Agenda
7:00 p.m.

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **04/30/09** and **08/10/09**. It was also advertised in the Courier Post and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center and Winslow Township Post Offices.

II. MISSION STATEMENT

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL

Mark Benjamin, Sr.
Dino Capaldi
Paul DiMeglio
Eartha Mitchell
Cheryl Pitts
Angelia M. Tutt

Deborah Yanez
John Tomasello, President

H. Major Poteat, Ed.D., Superintendent
Ann Garcia, Ed.D., Bus. Admin./Bd. Secretary
John Comegno, Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. BOARD OF EDUCATION - CODE OF ETHICS (N.J.S.A. 18A: 12-24.1)

1. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
2. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
3. I will confine my board action to policy making, planning, and appraisal, and will help to frame policies and plans only after the Board has consulted those who will be affected by them.
4. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
5. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action that may compromise the Board.
6. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
7. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
8. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the Chief School Administrator.
9. I will support and protect school personnel in proper performance of their duties.
10. I will refer all complaints to the Chief Administrative Officer and will act on the complaints at public meetings only after failure of an administrative solution.

VI. AWARDS & PRESENTATION

- 1. Employee Recognition – Ms. Immaculate Williams

VII. RESOLUTION FOR PUBLIC HEARING ON RENEGOTIATED AGREEMENT FOR DR. H. MAJOR POTEAT AS SUPERINTENDENT

WHEREAS, the State of New Jersey has enacted P.L. 2007, c.53, An Act *Concerning School District Accountability*; and,

WHEREAS, Section 5 of the Act amended N.J.S.A. 18A:11-11 to require the Winslow Township Board of Education to provide public notice of the above action 30 days prior to the renegotiation, extension, amendment, or alteration of an employment contract with Dr. H. Major Poteat, Superintendent; and,

WHEREAS, Said 30 day advance public notice was provided to the public via postings in the Office of the Board Secretary, located at 30 Coopers Folly Road, Atco, NJ 08004 on April 30, 2009, and on the Board’s public website, mailing to the Board’s official newspapers and filing with the clerk of Winslow Township for public posting on April 30, 2009; and,

WHEREAS, Section 5 of the Act amended N.J.S.A. 18A:11-11 to require the Winslow Township Board of Education to provide 10 days advance notice of a public hearing prior to the renegotiation, extension, amendment, or alteration of an employment contract with the Superintendent, Assistant Superintendent or School Business Administrator; and,

WHEREAS, said 10 day advance notice of the public hearing was provided to the public via posting in the Office of the Board Secretary, located at 30 Coopers Folly Road, Atco, NJ 08004 on August 10, 2009, and on the Board’s public website, mailing to the Board’s official newspapers and filing with the clerk of Winslow Township for public posting on August 10, 2009; now therefore be it

RESOLVED, that the Winslow Township Board of Education now opens the meeting to the Public required by the Act.

Motion by: _____

Seconded by: _____

Approval of Renegotiated Agreement for Superintendent is granted:	
<i>Roll Call:</i>	
_____ Mr. Benjamin, Sr.	_____ Ms. Pitts
_____ Mr. Capaldi	_____ Ms. Tutt
_____ Mr. DiMeglio	_____ Ms. Yanez
_____ Ms. Mitchell	_____ Mr. Tomasello

VIII. CORRESPONDENCE

Exhibit VIII

- 1. New Jersey Clean Energy Program

IX. MINUTES

Regular Meeting
Regular Meeting

Wednesday, August 19, 2009
Wednesday, September 2, 2009

Open/Closed Sessions
Open/Closed Sessions

On a motion made by _____, seconded by _____, approval of Minutes is granted.		
Exceptions: _____		
Roll Call:		
_____ Mr. Benjamin, Sr.	_____ Ms. Pitts	
_____ Mr. Capaldi	_____ Ms. Tutt	
_____ Mr. DiMeglio	_____ Ms. Yanez	
_____ Ms. Mitchell	_____ Mr. Tomasello	

X. BOARD COMMITTEE REPORTS

XI. PUBLIC PARTICIPATION (Time Limited)

Notation of Public Comments on Agenda Items – The Board President will recognize those individuals in the audience who wish to comment. Please respect the following procedures:

1. State your full name and address.
2. Please limit your comments to five minutes.

On a motion made by _____, seconded by _____, approval of Public Participation is granted.
Exceptions: _____
Voice Vote:

XII. ADJOURNMENT OF PUBLIC PARTICIPATION

On a motion made by _____, seconded by _____, approval to adjourn Public Participation is granted.
Exceptions: _____
Voice Vote:

XIII. SUPERINTENDENT’S REPORT

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- | | |
|--|---------------------------|
| 1. <u>First Reading of Policies & Regulations</u> | None at this time. |
| 2. <u>Second Reading of Policies & Regulations</u> | None at this time. |
| 3. <u>Fire Drill Report</u> | None at this time. |
| 4. <u>Field Trips</u> | Exhibit XIII A: 4 |

Approve Field Trips, as per the attached exhibit.

5. Professional Development/Workshops & Conferences

Exhibit XIII A: 5

- a. Approve Professional Development/Workshops & Conferences, as listed in the attached exhibit.
- b. Approve Mr. Thomas Shown, SMART-Certified Trainer, to provide three two-hour SMART Board training sessions to teachers on September 22, September 29 and October 6, 2009 at a cost of \$1,200.

Note: The training will be funded through NCLB Title II D (Professional Development).

6. Tuition Student

Approve the following out-of-district student placements for the 2009/2010 school year:

Student	Placement	Grade/Class	Effective	Cost
920131	Burlington County Special Services	10/ED	09/02/09	*N/A
402382	GCSS Bankbridge Regional	12/OI	09/04/09	\$32,200

*The Old Bridge School District is responsible for tuition for this student.

7. Terminate Out-of-District Placement

Approve the termination of the following out-of-district student placements for the 2009/2010 school year.

Student	Placement	Grade/Class	Effective	Cost	Reason
402382	Abilities Center	12/OI	09/04/09	\$31,290	Change in Placement
216064	Bankbridge Regional	04/MD	09/18/09	\$25,000	Transferred Out of District

8. Homebound Instruction

None at this time.

9. Fundraiser(s)

Exhibit XIII A: 9

Approve the following fundraisers for the 2009/2010 school year as listed below and as per the attached exhibits:

School No. 6

- o Cherrydale – H.S.A. (September 25 – October 16)

WTMS

- o Joe Corbi Pizza – 6th Grade

WTHS

- o Green Fundraiser – Boys Soccer
- o Texas Roadhouse Night – Boys Soccer
- o Ovens of Ashley Pies – Concert Choir

- Hadley Farms – Concert Choir
- Patron Ads – Drama Club/Stage Crew
- Theatre Club Sweatshirts – Drama Club
- Stage Crew Sweatshirts – State Crew
- Cook Book – Student Government
- 9th Annual Pineland Golf Tournament (Oct. 10) – Baseball Team
- T-shirt Sale – Student Government
- Pampered Chef – Student Government
- Flower Sale – Renaissance
- Homecoming Dance Tickets – Student Government

10. WTHS Fall Play “A Christmas Story” - Elementary/MS Students

Approve Ms. Linda DiAngelo, WTHS Drama Director, to allow approximately 25 Elementary and Middle School students to participate in the Fall Play, “A Christmas Story.”

Note: The students will be required to audition for these roles.

11. School No. 5 – Terrific Kids Program

Exhibit XIII A: 11

Approve School No. 5, in conjunction with the Kiwanis Club, to participate in the “Terrific Kids Program” for the 2009/2010 school year at no cost to the Board.

12. School No. 2 – 2009/2010 Assembly Programs

Approve School No. 2 to provide the following assembly programs to students during the 2009/2010 school year, at no cost to the district:

- “Box Out Bullying” (October 2, 2009) – An interactive assembly program focused on bullying prevention.
- “The Missing Piece” (October 14, 2009) – A Blue Sky Puppet Theatre anti-bullying presentation which focuses on the root of bullying and student fears related to bullying.
- “Building Bridges” (January 11, 2010) – A Blue Sky Puppet Theatre presentation on peaceful conflict resolution.

B. Principal’s Update(s)

None at this time.

On a motion made by _____, seconded by _____, approval of Superintendent’s Report is granted.

Roll Call:

_____ Mr. Benjamin, Sr.	_____ Ms. Pitts
_____ Mr. Capaldi	_____ Ms. Tutt
_____ Mr. DiMeglio	_____ Ms. Yanez
_____ Ms. Mitchell	_____ Mr. Tomasello

XIV. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A. Reports

- | | |
|---|---------------------------|
| 1. Facilities/Maintenance Update – Mr. Bob Austin | None at this time. |
| 2. Transportation Update – Mr. John Gaskill | None at this time. |
| 3. Sodexo Food Services Update – Mr. Howard Ellis | None at this time. |

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Line Item Transfers **Exhibit XIV B: 1**

Approve the Line Item Transfers, for the month of June 2009, as per the attached exhibit.

2. Bill List **Exhibit XIV B: 2**

Approve the Bill List, as listed below, and as per the attached exhibit.

- o Vendor Bill List \$2,087,755.17

3. Payroll

Approve Payroll, for the month of August 2009, as listed below:

- o August 15, 2009 \$593,344.81
- o August 30, 2009 \$613,633.65

4. Board Secretary Certification

Approve that the Board of Education certify that as of June 2009 and after review of the secretary's monthly financial report for this period ending June 2009, and upon consultation with the appropriate district officials, to the best of our knowledge, no major fund balance has been overspent in violation of N.J.A.C. 6:20-2.13 (b), and that sufficient funds are available to meet the District's financial obligations for the month of June 2009.

5. Treasurer's Report **Exhibit XIV B: 5**

Approve the Treasurer's Report, for the month of June 2009, as per the attached exhibit.

6. Board Secretary's Report **Exhibit XIV B: 6**

Approve the Board Secretary's Report, for the month of June 2009, as per the attached exhibit.

7. Use of Facilities Report

Exhibit XIV B: 7

Approve the Use of Facilities Report as per the attached exhibit.

8. Joint Transportation Agreement – Gloucester County Special Services

Exhibit XIV B: 8

Approve the Joint Transportation Agreement for the 2009 – 2010 School Year between the Winslow Township Board of Education and the Gloucester County Special Services School District for the transportation of one (1) student to the Pineland Learning Center per the attached exhibit.

9. Outstanding Tuition Balances

Exhibit XIV B: 9

Approve to cancel outstanding tuition balances for the following students:

- a. Atlantic City School District for student Q.T. 2006-2007 School Year.
- b. Camden City School District for student T.S. 2007-2008 School Year.

10. Disposal of School Property

Exhibit XIV B: 10

Approve the Disposal of School Property/Textbooks for the following Departments:

Location	Department	Description
Board of Education	Business	2 Computers – broken
School # 2	Technology	8 Computers – broken
		5 Monitors - broken
		1 HP Printer - broken
Schools # 1, 2, 3, 4, 5, 6	Elem. Educ.	Silver-Burdett Science Textbooks (1989-1993)
		342 1 st Grade Books – 20 years old not in use
		377 2 nd Grade Books – 20 years old not in use
		338 3 rd Grade Books – 20 years old not in use
		346 4 th Grade Books – 20 years old not in use
		326 5 th Grade Books – 20 years old not in use

11. Camden County Educational Services Commission Non-Public Auxiliary Services PL 192-193 Contracts for 2009 – 2010 **Exhibit XIV B: 11**

Approve the Non-Public Auxiliary Agreement between the Camden County Educational Services Commission and the Winslow Township Board of Education for services for the following schools from September 1, 2009 – June 30, 2010:

- Littlest Angels School, P.O. Box 269, Sicklerville, NJ 08081
- South Jersey Christian Academy, 406 Church Road, Sicklerville, NJ 08081

12. Sodexo Management, Inc. – Contract

Approve a one-year service contract beginning on July 1, 2009 and ending on June 30, 2010, between Winslow Township School District and Sodexo Management, Inc. (FSMC).

The FSMC shall be entitled to the following fees:

- Administrative/Management Fee in the amount of Nine Cents (\$0.09) per meal.
- Support Services in the amount of Ten Cents (\$0.10) per meal.

The FSMC guarantees a return of \$51,332.00 to the district for the 2009-2010 school year. If the annual financial return for the Food Service program falls short of the aforementioned amount, Sodexo shall pay the difference to District in an amount not to exceed one hundred percent (100%) of Sodexo's annual Management Fee. Sodexo reserves the right to recover any such reimbursement made during the current contract year from that year's Surplus on a monthly basis.

13. NCLB Consolidated Formula Grant Allocations 2009 – 2010

Approve the NCLB Consolidated Formula Grant allocations September 1, 2009 through August 31, 2010 as listed below:

Sub-Grant	Allocation
Title 1 Part A	\$961,165.00
Title 11 Part A	\$262,045.00
Title 11 Part D	\$10,117.00
Title 111	\$12,763.00
Title 1V	\$19,400.00

14. NCLB Title 1 ARRA Consolidated Formula Grant Allocations 2009-2011

Approve the NCLB Title 1 ARRA Consolidated Formula Grant allocations July 1, 2009 through August 31, 2011.

Sub Grant	Allocation
Title 1 Part A	\$628,141.00
Title 1 SIA Part A	\$40,394.00

On a motion made by _____, seconded by _____, approval of Business Administrator/ Board Secretary's Report is granted.

Roll Call:

_____ Mr. Benjamin, Sr.	_____ Ms. Pitts
_____ Mr. Capaldi	_____ Ms. Tutt
_____ Mr. DiMeglio	_____ Ms. Yanez
_____ Ms. Mitchell	_____ Mr. Tomasello

XV. INFORMATIONAL ITEMS

XVI. OLD BUSINESS

XVII. NEW BUSINESS (Discussion Items)

XVIII. EXECUTIVE SESSION

BE IT RESOLVED, the Board of Education will entertain a motion to adjourn into Executive/Closed Session for the purpose of:

- Student Hearings
- Personnel Matters
- Legal Matters

The information discussed in Executive/Closed Session may be disclosed to the public after formal action is taken by the Board of Education on these issues. Certain information that will be discussed in Executive/Closed Session is not to be disclosed to the Public; however, the Board may contemplate taking action at the conclusion of Executive/Closed Session.

On a motion made by _____, seconded by _____, approval to move to Executive Session is granted at _____.

Exceptions: _____

Roll Call:

_____ Mr. O'Neill	_____ Ms. Pitts
_____ Mr. Benjamin, Sr.	_____ Ms. Tutt
_____ Mr. Capaldi	_____ Ms. Yanez
_____ Mr. DiMeglio	_____ Mr. Tomasello
_____ Ms. Mitchell	

XIX. ADJOURNMENT OF EXECUTIVE SESSION Time: _____

On a motion made by _____, seconded by _____, approval to adjourn is granted.

Exceptions: _____

Voice Vote: _____

XX. PERSONNEL

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	School	Position	From	To	
A	Krier, M. Janelle	No. 2	2 nd Grade Teacher	9/11/09 9/15/09	9/11/09 9/16/09 (Intermittent FMLA)	U U
B	Smith, Edward (revision)	RDS	Custodian	6/18/09-6/30/09 7/1/09-7/31/09 8/4/09-9/11/09 9/1/09	6/18/09-6/30/09 7/1/09-7/31/09 8/4/09-8/31/09 12/8/09	U P U/P U

2. Resignations

Approve the following Resignations pursuant to documents filed in the Office of Human Resources:

	Name	School	Position	Effective
A	Cornwell, Rosemary	No. 3	Teacher Assistant	9/3/09
B	Branch, Sylvia	No. 3	Guidance Counselor	9/3/09

Note: Proper documentation has been submitted and is on file for the above Resignations.

3. Retirements

None at this time.

4. New Hires

None at this time.

5. Transfers

a. Approve the following Involuntary Transfers for the 2009/2010 school year:

	Name	From		To		Effective Date
	Name	Sch	Position	Sch	Position	Effective Date
A	Richards, Deborah	No. 2	Teacher Assistant	No. 3	Teacher Assistant	9/1/09
B	Fry, Kathy	No. 2	Educational Student Aide	No. 1	Educational Student Aide	9/1/09
C	Eme, Michelle	No. 2	Educational Student Aide	No. 3	Educational Student Aide	9/1/09
D	Jeziarski, Doreen	No. 6	Educational Student Aide	MS	Educational Student Aide	9/1/09
E	Fraser, Cindy	No. 5	Educational Student Aide	MS	Educational Student Aide	9/1/09
F	Worlds, Mary	No. 5	Educational Student Aide	No. 3	Educational Student Aide	9/9/09
G	Krier, M. Janelle	No. 5	5 th Grade Teacher	No. 2	2 nd Grade Teacher	9/1/09

- b. Approve the following Voluntary Maintenance & Operations Shift Change for the 2009/2010 school year:

	Name	From		To		Effective Date
		Sch	Shift Change	Sch	Shift Change	
A	Williams, John	HS	11:00 a.m.-7:00 p.m.	HS	9:00 a.m.-5:00 p.m.	9/8/09

6. Co-Curricular Club/Activity Advisors

- a. Approve the following Club/Activity Advisors at the High School for the 2009/2010 school year:

	Activity Advisor	Activity	Stipend	Step
A	Liddell, Cheryl	Yearbook Business Advisor	\$1,701.00	1

- b. Approve the following High School Set Builder for the 2009/2010 school year:

	Set Builder	Play	Stipend
A	Sands, David	Fall Play – November 2009 Spring Musical – March 2010	\$1,000.00 \$1,200.00

7. College Placements

- a. Approve the following revision of a College Placement for the 2009/2010 school year:

	College	Student	Experience	FROM	TO	Dates	Subject Area
				Cooperating Teacher/Sch	Cooperating Teacher/Sch		
A	Rowan University	Bourne, Jessica	MST Clinical Experience	Livingston, Shannon/No. 3	Dolbow, Jennifer. No. 3	9/8/09-12/18/09	Elementary

- b. Approve the following College Placement for the 2009/2010 school year:

	College	Student	Experience	Cooperating Teacher/Sch	Dates	Subject Area
A	Camden County College	Amarando, Samantha	15 Hour Field Experience	#5/Edel, Jennifer & Schmidt, Melissa	9/17/09-11/20/09	Elementary

8. Substitutes

Approve the following Winslow Township Certified/Non-Certified Substitutes for the 2009/2010 school year.

	Certified		Non-Certified
A	Appelbaum, Julie	Q	Carbone, Kacie
B	Bartley, Kristina	R	Baylock, Kim
C	Bullock, Evenna	S	Moore, Wayne
D	Carngebe, Bette	T	Richardson, Michael
E	Christy, Mike	U	Hawkins, Geraldine
F	Clarkson, Linda		
G	Hauler, Kelly		
H	Henszey, Brittani		
I	Hudson, Veronica		
J	Leach, Victoria		
K	Mathis, Richard		
L	McClintock, Tiffany		
M	Miller, Joe		
N	Schwartz, Stephen		
O	Scott, Kenneth		
P	Wahid, Samira		

9. Home Tutor

Approve the following Teacher to provide Home Tutoring for the 2009/2010 school year:

	Teacher	Subject	Hourly Rate
A	Coley, Pat	Special Ed Teacher	\$36.88

10. Game Monitors/Ticket Takers/Clock Operators/Security Monitors

Approve the following Game Monitors, Ticket Takers, Clock Operators and Security Monitors for the 2009/2010 school year:

	Name		Name
A	Baptiste, Eileen	O	Martin, Chris
B	Bernardo, Robert	P	McCracken, Amelia
C	Brown-Self, Shawnika	Q	Minchak, Kathleen
D	Cabot, Tina	R	Mitchell, Lenora
E	Chieves, Rosalyn	S	Moore, Wayne
F	Covington, John	T	Parrella, Brenda
G	Douglass, Crystal	U	Rongone, Karen
H	Fletcher, Cynthia	V	Rossi, Ron
I	Fry, Kathy	W	Sabota, Sara
J	Gladden, John	X	Sanders, Mabel
K	Handy, Sylvia	Y	Stowell, Allen
L	Hatch, Sandra	Z	Stowell, Bruce
M	Kirby, Yvonne	AA	Webb, John
N	Letterman, Angelus	BB	Wilkinson, Rosalind

11. Sixth Period

Approve the following Sixth Period Class at the High School for the 2009/2010 school year:

	Teacher	Subject	Stipend
A	Phillips, Timothy	AP U.S. History	\$7,155.00

12. Employment Contract

Approve the five-year Employment Contract of Dr. H. Major Poteat, Superintendent, for the following school years:

- o 2009-2010
- o 2010-2011
- o 2011-2012
- o 2012-2013
- o 2013-2014

On a motion made by _____, seconded by _____, approval of Personnel Items is granted.	
<i>Roll Call:</i>	
_____ Mr. Benjamin, Sr.	_____ Ms. Pitts
_____ Mr. Capaldi	_____ Ms. Tutt
_____ Mr. DiMeglio	_____ Ms. Yanez
_____ Ms. Mitchell	_____ Mr. Tomasello

XXI. ADJOURNMENT Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Meeting is granted.
Exceptions: _____
<i>Voice Vote:</i>