

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
Wednesday, October 7, 2009
Winslow Township Middle School
Agenda
7:00 p.m.

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **04/30/09**. It was also advertised in the Courier Post and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center and Winslow Township Post Offices.

II. MISSION STATEMENT

The ***Mission*** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL

Mark Benjamin, Sr.
Dino Capaldi
Paul DiMeglio
Eartha Mitchell
Cheryl Pitts
Angelia M. Tutt

Deborah Yanez
John Tomasello, President

H. Major Poteat, Ed.D., Superintendent
Ann Garcia, Ed.D., Bus. Admin./Bd. Secretary
John Comegno, Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. BOARD OF EDUCATION – TEAM CHARTER

1. ***At all Times:*** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.
2. ***Before a Meeting:*** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.
3. ***During a Meeting:*** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.
4. ***After a Meeting:*** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

VI. AWARDS & PRESENTATION

1. Board of Education Member Recognition – Mr. Kevin O’Neill

VII. CORRESPONDENCE

VIII. MINUTES

Regular Meeting

Wednesday, September 16, 2009

Open/Closed Sessions

On a motion made by _____, seconded by _____, approval of Minutes is granted.	
Exceptions: _____	
Roll Call:	
_____ Mr. Benjamin, Sr.	_____ Ms. Pitts
_____ Mr. Capaldi	_____ Ms. Tutt
_____ Mr. DiMeglio	_____ Ms. Yanez
_____ Ms. Mitchell	_____ Mr. Tomasello

IX. BOARD COMMITTEE REPORTS

X. PUBLIC PARTICIPATION (Time Limited)

Notation of Public Comments on Agenda Items – The Board President will recognize those individuals in the audience who wish to comment. Please respect the following procedures:

1. State your full name and address.
2. Please limit your comments to five minutes.

On a motion made by _____, seconded by _____, approval of Public Participation is granted.
Exceptions: _____
Voice Vote:

XI. ADJOURNMENT OF PUBLIC PARTICIPATION

On a motion made by _____, seconded by _____, approval to adjourn Public Participation is granted.
Exceptions: _____
Voice Vote:

XII. SUPERINTENDENT’S REPORT

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Policies & Regulations **None at this time.**
2. Second Reading of Policies & Regulations **None at this time.**

3. Fire Drill Report **None at this time.**

4. Field Trips **Exhibit XII A: 4**

Approve Field Trips, as per the attached exhibit.

5. Professional Development/Workshops & Conferences **Exhibit XII A: 5**

a. Approve Professional Development/Workshops & Conferences, as listed in the attached exhibit.

b. Approve the following District Workshops and Professional Development opportunities as listed below and in the attached exhibits:

1. Improving Language Arts Literacy Practices in the Classroom:
September 2009 – June 2010

2. Helping Parents Prepare their Child for the NJ ASK:
September 2009 – March 2010

3. Reading & Comprehension Strategies:
September 2009 – June 2010

4. Study Island Workshop – October 15, 2009

5. Social Decision Making – October 2009 – June 2010

Note: Each of these workshops will be funded through NCLB.

6. Tuition Student

Approve the following out-of-district student placements for the 2009/2010 school year:

Student	Placement	Grade/Class	Effective	Cost
512303	Ranch Hope	10/ED	09/21/09	\$45,113.45
920964	Archway Washington Township	04/ED	09/14/09	*N/A
920916	Archway Washington Township	08/ED	09/14/09	*N/A
920913	Archway Washington Township	06/ED	09/14/09	*N/A
920915	Archway Washington Township	07/ED	09/14/09	*N/A
920621	GCSS Bankbridge	12/ED	09/09/09	*N/A
104692	GCSS Bankbridge	12/ED	09/23/09	**N/A
415918	NJ Regional Day School	06/ED	09/08/09	\$43,127.00
810927	Pineland Learning Center	12/ED	09/18/09	\$46,989.00

*The DOE is responsible for tuition for these students. ** The Black Horse Pike Regional School District is responsible for tuition for this student.

7. Terminate Out-of-District Placement

Approve the termination of the following out-of-district student placements for the 2009/2010 school year.

Student	Placement	Grade/Class	Effective	Cost	Reason
512303	Burlington Co. Sp. Serv.	10/ED	09/21/09	\$23,000	Court Ordered Placement
315250	Archway – Atco	08/MD	09/08/09	\$38,475	Return to Middle School
403552	Burlington Co. Sp. Serv.	11/ED	09/21/09	\$23,000	Non-attendance
614214	Durand Academy	08/MD	09/16/09	\$40,249	Transferred
518099	NJ Regional Day School	03/MD	09/18/09	\$43,126	Transferred

8. Homebound Instruction

None at this time.

9. Fundraiser(s)/School Activities

Exhibit XII A: 9

Approve the following fundraisers/school activities for the 2009/2010 school year as listed below and as per the attached exhibits:

School No. 1

- o Yankee Candle Sale – H.S.A.
- o Cherrydale – H.S.A.
- o Gianni’s Fundraiser – H.S.A.

School No. 3

- o Spirit Wear Sale – P.T.O.
- o Kids Holiday Shoppe – P.T.O
- o Chick-Fil-A Night (1/20/09 & 04/14/10) – P.T.O
- o SurreyBrook Farms – P.T.O.

WTMS

- o Cinderella Cheesecakes – National Jr. Honor Society
- o Pennies for Patients Coin Drive – National Jr. Honor Society
- o Soda Can Tabs – National Jr. Honor Society
- o Yankee Candles – Yearbook Club
- o Hat Day – October 9, 2009
- o Boxtops for Education (September 2009 – June 2010) – H.S.A.
- o DDR (Earn to Burn) October 2009 – H.S.A.
- o Eagle Grams (October 2009 – June 2010) – H.S.A.
- o School Store (October 2009 – June 2010) – H.S.A.
- o Book Fair (October 2009) – H.S.A.
- o Holiday Dessert/Cinnamon Bun Sale (Winter 2009 and Spring 2010) – H.S.A.
- o Holiday Shoppe (December 2009) – H.S.A.
- o Under Armor (Athletic Gear) - H.S.A.
- o Spirit Wear – H.S.A.
- o Spirit Nights (Ongoing) – H.S.A.
- o Restaurant Nights(Actual Dates TBD) – H.S.A

WTHS

- T-shirts for Spring Musical – Drama Club/Stage Crew
- T-shirts for Fall Play – Drama Club/Stage Crew
- T-shirts for Stage Crew – Stage Crew
- Donation Dots – NHS
- Rachel’s Hand Cut Out – Peer Mediation/Rachel’s Challenge
- Chick-Fil-A Cheesecakes – Peer Mediation/Rachel’s Challenge
- Patron Ads for Spring Musical – Theatre Program & Stage Crew

10. School No. 2 – Coin Drop Campaign

Approve the students and staff from School No. 2 to participate in the “Trick or Treat for Unicef” Coin Drop campaign beginning October 19th through October 30, 2009.

11. School No. 2 – “Pajama Day” to Benefit Leukemia Society **Exhibit XII A: 11**

Approve the students and staff of School No. 2 to participate in the fundraising activity “Pajama Day” on Wednesday, December 23, 2009 to benefit the Leukemia & Lymphoma Society.

12. School No. 2 – Talent Show

Approve School No. 2 to host the “School Two’s Got Talent” Show, at School No. 5, on Friday, November 20, 2009, at no cost to the district.

13. WTMS – Race for Education

Approve the WTMS Home and School Association to sponsor the 2010 “Race for Education” fundraiser in the Spring of 2010 at Winslow Township Middle School.

14. School No. 1 - Regional Dental Health Center Assembly

Approve the first grade students at School No. 1 to participate in the Regional Dental Health Center assembly program on October 20, 2009 at 10:15 a.m. at no cost to the district.

15. Men Empowering Nations (M.E.N) – Request for Transportation

Approve the use of Winslow Township School District buses for the Men Empowering Nations (M.E.N) mentoring program during the 2009/2010 school year as follows:

Total Number of Buses:	1 (one) bus at a rate of \$60.00 (est.) per run
Dates:	Every Thursday Beginning (TBD)
Hours:	8:00 p.m. to 9:00 p.m.

16. Homeless Student(s)

Approve the following Winslow Township student to attend school in the district listed below due to their homeless status:

Student	School/Grade	Effective	School District
R.B.	No. 1/1 st Grade	09/01/09	Westville School District

Note: Westville will forward a tuition contract for educational services while this student is enrolled.

17. Glo. Co. Sp. Serv. - McKinney-Vento Homeless Education Program

Exhibit XII A: 17

Approve the Agreement between the Winslow Township Board of Education and the Gloucester County Special Services School District McKinney-Vento Homeless Education Program for the 2009/2010 school year.

Note: This program provides supplemental instructional support services (counseling, advocacy, tutoring, etc.) for homeless students at no cost to the District.

18. Winslow Township High School – Class of 2010 Project Graduation

Approve the WTHS Project Graduation Program, Class of 2010, to attend The Spirit of Philadelphia Cruise at Penn's Landing, in Philadelphia, PA, on the evening of graduation from 10:30 p.m. – 2:00 a.m.

19. WTHS – Football Game Filming

Approve Wire 96.5 (Friday Night Lights) to attend and film the WTHS Home Football Game against Cherry Hill East on October 10, 2009 at 2:00 p.m.

20. WTHS – Baseball Team Mentorship Program

Approve the WTHS Boys Baseball Team to mentor students attending Winslow Township Elementary Schools during the 2009/2010 school year.

21. WTMS – St. Jude Math-a-Thon

Approve the 6th grade students at WTMS to participate in the St. Jude Math-a-Thon for the 2009/2010 school year.

Note: All proceeds benefit Cancer Research.

22. School No. 5 – Book Fair

Approve the School No. 5 H.S.A. to hold their annual School Wide Scholastic Book Fair from October 16, 2009 through October 23, 2009 at School No. 5.

23. School No. 5 – Grandparent’s Visitation Day

Approve School No. 5 to have a Grandparent’s Visitation Day on Tuesday, October 20, 2009.

24. School No. 5 – Diabetes Association Program

- a. Approve the School No. 5 Home and School Association, in partnership with the staff and administration at School No. 5, to sponsor a Diabetes Walk on the School No. 5 grounds on Friday, October 30, 2009. All proceeds will benefit the Diabetes Association.
- b. Approve School No. 5 to host a Diabetes Association Assembly Program on Friday, October 16, 2009 to provide students with information about the Diabetes Association in preparation for the Diabetes Walk on Friday, October 30, 2009.

B. Principal’s Update(s)

None at this time.

On a motion made by _____, seconded by _____, approval of Superintendent’s Report is granted.

Roll Call:

_____ Mr. Benjamin, Sr.
_____ Mr. Capaldi
_____ Mr. DiMeglio
_____ Ms. Mitchell

_____ Ms. Pitts
_____ Ms. Tutt
_____ Ms. Yanez
_____ Mr. Tomasello

XIII. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A. Reports

- | | |
|---------------------------------------------------|--------------------------|
| 1. Facilities/Maintenance Update – Mr. Bob Austin | Exhibit XIII A: 1 |
| 2. Transportation Update – Mr. John Gaskill | Exhibit XIII A: 2 |
| 3. Sodexo Food Services Update – Mr. Howard Ellis | Exhibit XIII A: 3 |

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Line Item Transfers **Exhibit XIII B: 1**

Approve the Line Item Transfers, for the month of August 2009, as per the attached exhibit.

2. Bill List **Exhibit XIII B: 2**

Approve the Bill List, as listed below, and as per the attached exhibit.

- | | |
|--------------------|----------------|
| o Vendor Bill List | \$2,383,332.09 |
|--------------------|----------------|

3. Payroll

Approve Payroll, for the month of August 2009, as listed below:

- | | |
|----------------------|----------------|
| o September 15, 2009 | \$2,399,190.01 |
| o September 30, 2009 | \$2,649,630.95 |

4. Board Secretary Certification

Approve that the Board of Education certify that as of August 2009 and after review of the secretary's monthly financial report for this period ending August 2009, and upon consultation with the appropriate district officials, to the best of our knowledge, no major fund balance has been overspent in violation of N.J.A.C. 6:20-2.13 (b), and that sufficient funds are available to meet the District's financial obligations for the month of August 2009.

5. Treasurer's Report **Exhibit XIII B: 5**

Approve the Treasurer's Report, for the month of August 2009, as per the attached exhibit.

6. Board Secretary's Report **Exhibit XIII B: 6**

Approve the Board Secretary's Report, for the month of August 2009, as per the attached exhibit.

7. Use of Facilities Report **Exhibit XIII B: 7**

Approve the Use of Facilities Report as per the attached exhibit.

8. Student Support Services – Bayada Nurses, Voorhees, NJ **Exhibit XIII B: 8**

Approve one-on-one nursing services for student C.T. at a rate of \$55/hour for Registered Nurse (RN) and \$45.00/hour for Licensed Practical Nurse (LPN) from October 1, 2009 – June 30, 2009.

Note: The cost of these medical services will be paid by the I.D.E.I.A. Grant (Individuals with Disabilities Education Improvement Act).

9. Disposal of School Property **Exhibit XIII B: 9**

Approve the disposal of school property for the following departments:

Location	Department	Description
School # 3	Library	Microscope - Broken
		IBM Computer – Broken
		Film Strip Projectors
		Dukane Cassette – Broken
		4 Record Players – Broken and Obsolete
		2 Cassette Players – Broken
		1 Slide Projector – Broken
		1 CD Player – Broken
		1 Sharp VHS – Broken
		1 Samsung VHS – Broken
High School	Athletic	6 Old Hurdles – In Poor Condition
	Family Living	132 Plates-Saucer Size – Fair/Poor Condition
		4 Plates-Dinner Size – Fair/Poor Condition
		2 Divided Serving Dishes – Fair/Poor Condition
		22 Cups
	Business	Computer Desk - Broken

10. After School Tutorial Services **Exhibit XIII B: 10**

Approve the Request for Proposal for After School Tutorial Services for Language Arts/Literacy and Mathematics at School # 5, # 6 and Middle School for a total of approximately 300 students.

Note: Tutorial Services will be funded through the No Child Left Behind and American Recovery and Reinvestment Act of 2009 (ARRA) Grants.

11. Professional Development – The Newgrange School of Princeton, Inc. **Exhibit XIII B: 11**
Approve The Newgrange School of Princeton, Inc. to provide a one day, four session, literacy and instructional strategy training session which includes materials.
Note: The training sessions will be funded through Title 1 Funds.
12. Supplemental Educational Services Provider (SES)
Approve the following as SES providers for the Winslow Township School District
 - Club Z
 - Encore Educational Institute
 - Regional Enrichment and Learning Center
 - Tutoring Club of Washington Township**Note:** SES Services will be funded through Title 1 and ARRA Funds.
13. New Jersey School Boards Association Insurance Group **Exhibit XIII B: 13**
Approve the Winslow Township Board of Education to join the New Jersey School Boards Association Insurance Group from July 1, 2009 – June 30, 2012.
14. Camden County Educational Services
Approve the Camden County Educational Services Commission to provide Coordinated Transportation Services for Chesilhurst special education and out of district students from July 1, 2009 through June 30, 2010.
15. Professional Development - University of Medicine and Dentistry of New Jersey – UMDNJ **Exhibit XIII B: 15**
Approve UMDNJ to provide training sessions funded from the Title 1V Grant from November 2009 through May 2010.
16. GovDeals Auctioneering Services for the On Line Sale of Surplus Auction **Exhibit XIII B: 16**
Approve the resolution for Winslow Township Board of Education to utilize GovDeals for the online sale of surplus district property per New Jersey State Contract No. A70967.
17. Dell Financial Services Lease/Purchase 2009 – 2011
Approve the lease/purchase of 200 computers from Dell Financial Services for three years from 2009 through 2011 at a cost of \$63,066.58/year.

On a motion made by _____, seconded by _____, approval of Business Administrator/
Board Secretary's Report is granted.

Roll Call:

_____ Mr. Benjamin, Sr.	_____ Ms. Pitts
_____ Mr. Capaldi	_____ Ms. Tutt
_____ Mr. DiMeglio	_____ Ms. Yanez
_____ Ms. Mitchell	_____ Mr. Tomasello

XIV. INFORMATIONAL ITEMS

XV. OLD BUSINESS

XVI. NEW BUSINESS (Discussion Items)

XVII. EXECUTIVE SESSION

BE IT RESOLVED, the Board of Education will entertain a motion to adjourn into Executive/Closed Session for the purpose of:

- o Student Hearings
- o Personnel Matters
- o Legal Matters

The information discussed in Executive/Closed Session may be disclosed to the public after formal action is taken by the Board of Education on these issues. Certain information that will be discussed in Executive/Closed Session is not to be disclosed to the Public; however, the Board may contemplate taking action at the conclusion of Executive/Closed Session.

On a motion made by _____, seconded by _____, approval to move to Executive
Session is granted at _____.

Exceptions: _____

Roll Call:

_____ Mr. Benjamin, Sr.	_____ Ms. Pitts
_____ Mr. Capaldi	_____ Ms. Tutt
_____ Mr. DiMeglio	_____ Ms. Yanez
_____ Ms. Mitchell	_____ Mr. Tomasello

XVIII. ADJOURNMENT OF EXECUTIVE SESSION Time: _____

On a motion made by _____, seconded by _____, approval to adjourn is granted.

Exceptions: _____

Voice Vote:

XIX. PERSONNEL

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	School	Position	From	To	
A	DeGregorio, Anthony	No. 5	Custodial/Maintenance	9/22/09	11/30/09	P
B	Germano, Adriana	No. 3	Special Ed Teacher	10/1/09 Intermittent		U
C	Gimbar, Marilyn (revision)	No. 1	Teacher Assistant	9/8/09-9/10/09 9/11/09-10/13/09	9/8/09-9/10/09 9/11/09-11/2/09	P U
D	Hayes, Linda	No. 2	Art Teacher	10/14/09	11/25/09	P
E	Jacobs, Kay (revision)	No. 3	Art Teacher	9/1/09-9/30/09	9/1/09-10/31/09	P
F	Ostermueller, Cathi	HS	Secretary	10/29/09	12/10/09	P
G	Podorski, Elizabeth	No. 4	Head Cook	9/1/09	11/16/09	P

2. Resignations

None at this time.

3. Retirements

None at this time.

4. New Hires

None at this time.

5. College Placements

Approve the following College Placement for the 2009/2010 school year:

	College	Student	Experience	Cooperating Teacher/Sch	Dates	Subject Area
A	Camden County College	Roberts, Lauren	15 Hour Field Experience	Brown, Adrienne/No. 6	10/8/09-11/20/09	Elementary
B	Camden County College	Thompson, Kamise	15 Hour field Experience	Grubb, Margaret/No. 1	10/8/09-11/20/09	Elementary
C	Camden County College	Baals, Amanda	15 Hour Field Experience	Livingston, Shannon/No. 3	10/8/09-11/20/09	Elementary

6. Substitutes

Approve the following Winslow Township Certified/Non-Certified Substitutes for the 2009/2010 school year.

	Certified		Non-Certified
A	Azoda, Ifeanyi	I	Allen, Charlene
B	Graham, Miranda	J	McNellis, Tammy
C	Horne, Jenerra	K	Patterson, Felisha
D	Johnson, Monique	L	Sinai, Dana
E	Lampe, Dina	M	Valles, Pamela
F	Mascitis, Emily		
G	Stuber, Wendy		
H	Woodward, William		

7. Volunteers

a. Approve the following Volunteers for the 2009/2010 school year:

	Name	Activity	School
A	Horne, Darlene	H.S.A./Classroom Volunteer	No. 6
B	Gonzalez, Martha	Classroom Volunteer	No. 3
C	Siddiqi, Parveen	Classroom Volunteer	No. 4
D	Khan, Syema	Classroom Volunteer	No. 4
E	Shelton, Joseph	Assistant Football Coach	HS

b. Approve the Rescission of the following Volunteer for the 2009/2010 school year:

	Name	Activity	School
A	Maxwell, Robert	Assistant Football Coach	HS

8. Mentors

Approve the following Mentors for the 2009/2010 school year:

	Mentor	School	Novice Teacher	Subject
A	Perez, Deborah	No. 6	Pagnotti, Jennifer	Art
B	DiDonato, Karin	MS	Deal, Tricia	Art
C	Steel, Max	HS	Alvari, Leah	Math
D	Stinson, Brenda	HS	Watson, Robert	Math

9. Maintenance Stipends

Approve the following Maintenance Stipends for the 2009/2010 school year:

	Name	License	9/30/2009	12/30/2009	3/30/2010	6/30/2010	Stipend
A	Frazier, Derek	Electrical	\$402.25	\$402.25	\$402.25	\$402.25	\$1,206.75
B	Pierce, Harold	Pesticide	\$402.25	\$402.25	\$402.25	\$402.25	\$1,206.75
C	Sutton, Frederick	Water License	\$402.25	\$402.25	\$402.25	\$402.25	\$1,206.75

Note: Proper documentation has been submitted and is on file for the above Maintenance Stipends.

On a motion made by _____, seconded by _____, approval of Personnel Items is granted.

Roll Call:

_____ Mr. Benjamin, Sr.	_____ Ms. Pitts
_____ Mr. Capaldi	_____ Ms. Tutt
_____ Mr. DiMeglio	_____ Ms. Yanez
_____ Ms. Mitchell	_____ Mr. Tomasello

XX. ADJOURNMENT Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Meeting is granted.

Exceptions: _____

Voice Vote: