

**WINSLOW TOWNSHIP BOARD OF EDUCATION**  
**Regular Board of Education Meeting**  
**Wednesday, October 21, 2009**  
**Winslow Township Middle School**  
**Agenda**  
**5:00 p.m.**

**I. PUBLIC NOTICE** of this meeting was given to all Board Members and Associates in a notice dated **04/30/09 & 10/08/09**. It was also advertised in the Philadelphia Inquirer, Atlantic City Press, Courier Post and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center and Winslow Township Post Offices.

**II. MISSION STATEMENT**

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

**III. ROLL CALL**

Cheryl Pitts, Vice President  
Mark Benjamin, Sr.  
Dino Capaldi  
Paul DiMeglio  
Eartha Mitchell  
Angelia M. Tutt

Deborah Yanez  
John Tomasello, President

H. Major Poteat, Ed.D., Superintendent  
Ann Garcia, Ed.D., Bus. Admin./Bd. Secretary  
John Comegno, Esq., Solicitor

**IV. PLEDGE OF ALLEGIANCE**

**V. BOARD OF EDUCATION – TEAM CHARTER**

1. **At all Times:** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.
2. **Before a Meeting:** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.
3. **During a Meeting:** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.
4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

**VI. BUSINESS MATTERS**

**5:00 p.m.**

1. Interviews of Candidates for Board Member Vacancies

Approve \_\_\_\_\_ as a member of the Winslow Township Board of Education, effective on this date through Reorganization in April 2010.

**Note:** Oath of office will be administered immediately following approval.

<b>On a motion made by _____, seconded by _____, approval of Business Matters is granted.</b> <b>Exceptions:</b> _____ <i>Roll Call:</i> _____ Ms. Pitts _____ Mr. Benjamin, Sr. _____ Mr. Capaldi _____ Mr. DiMeglio		_____ Ms. Mitchell _____ Ms. Tutt _____ Ms. Yanez _____ Mr. Tomasello	
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**VII. AWARDS & PRESENTATION**

1. School No. 6 Chorus Performance

**VIII. CORRESPONDENCE**

**IX. MINUTES**

Regular Meeting

Wednesday, October 7, 2009

Open/Closed Sessions

<b>On a motion made by _____, seconded by _____, approval of Minutes is granted.</b> <b>Exceptions:</b> _____ <i>Roll Call:</i> _____ Ms. Pitts _____ Mr. Benjamin, Sr. _____ Mr. Capaldi _____ Mr. DiMeglio		_____ Ms. Mitchell _____ Ms. Tutt _____ Ms. Yanez _____ Mr. Tomasello	
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**X. BOARD COMMITTEE REPORTS**

**XI. PUBLIC PARTICIPATION (Time Limited)**

**Notation of Public Comments on Agenda Items** – The Board President will recognize those individuals in the audience who wish to comment. Please respect the following procedures:

1. State your full name and address.
2. Please limit your comments to five minutes.

<b>On a motion made by _____, seconded by _____, approval of Public Participation is granted.</b> <b>Exceptions:</b> _____ <i>Voice Vote:</i>	
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**XII. ADJOURNMENT OF PUBLIC PARTICIPATION**

On a motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, approval to adjourn Public Participation is granted.  
 Exceptions: \_\_\_\_\_  
 Voice Vote: \_\_\_\_\_

**XIII. SUPERINTENDENT'S REPORT**

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. First Reading of Policies & Regulations **None at this time.**

2. Second Reading of Policies & Regulations **None at this time.**

3. Fire Drill Report **Exhibit XIII A: 3**

Approve the Fire Drill Report, for the month of September 2009, as per the attached exhibit.

4. Field Trips **Exhibit XIII A: 4**

Approve Field Trips, as per the attached exhibit.

5. Professional Development/Workshops & Conferences **Exhibit XIII A: 5**

a. Approve Professional Development/Workshops & Conferences, as listed in the attached exhibit.

b. Approve the following District Workshop and Professional Development opportunity as listed below and in the attached exhibit:

- Instructional Strategies of District G/T Teachers for NJ ASK:  
 November 3, 2009 from 8:00 a.m. – 12:00 p.m. (WTMS H Hall)  
 \$850.00 – Funded through NCLB

6. Tuition Students

Approve the following out-of-district student placements for the 2009/2010 school year:

Student	Placement	Grade/Class	Effective	Cost
921007	Burlington Co. Special Services	09/ED	10/01/09	\$23,000
114058	NJ Regional Day School	08/ED	10/13/09	\$43,127

7. Terminate Out-of-District Placement

Approve the termination of the following out-of-district student placements for the 2009/2010 school year.

Student	Placement	Grade/ Class	Effective	Cost	Reason
811989	Mary Dobbins Home	10/ED	10/01/09	\$58,860	Student Transferred
920913	Archway – Washington Twp.	06	09/30/09	N/A*	Placement at WTMS

\*Tuition was paid by Dunnellen School District.

8. Homebound Instruction

**Exhibit XIII A: 8**

Approve Homebound Instruction for students as listed in the attached exhibit.

9. Fundraiser(s)/School Activities

**Exhibit XIII A: 9**

Approve the following fundraisers/school activities for the 2009/2010 school year as listed below and as per the attached exhibits:

School No. 1

- “Scrips” Gift Cards – H.S.A. (October 2009 – June 2010)

School No. 5

- Chick-Fil-A Night – H.S.A. (December 1, 2009)
- Barnes & Noble Night – H.S.A. (December 8, 2009)
- Holiday Shoppe – H.S.A. (December 14 – 18, 2009)

WTMS

- 7<sup>th</sup> Grade Dance (October 29, 2009) – 7<sup>th</sup> Grade Class
- 5Below Days – (December 13 & December 19) – 7<sup>th</sup> Grade Class
- McDonalds Night (December 2, 2009) – 7<sup>th</sup> Grade Class
- Poinsettias – 7<sup>th</sup> Grade Class
- Flapjack Fundraiser – 7<sup>th</sup> Grade Class
- Chick-Fil-A Night (October 27, 2009) – 8<sup>th</sup> Grade Class
- Hat Day (January 29, 2010) – 8<sup>th</sup> Grade Class
- Staff vs. Student Volleyball Game (March 12, 2010) – 8<sup>th</sup> Grade Class
- Sunglasses Day (April 16, 2010) – 8<sup>th</sup> Grade Class

WTHS

- Black Sweat Pants – Drama Club/Stage Crew

10. The Institute for Excellence Charter School – Request for Transportation **Exhibit XIII A: 10**

Approve the Transportation Department to provide Winslow Township School District buses for The Institute for Excellence Charter School as follows:

Date(s): 10/26/09 & 10/29/09  
Time: 9:00 a.m. – 1:00 p.m. (both dates)  
Total Number of Buses: 2 (both dates)  
Rate: \$50.00 per hour

11. Encore Educational Institute, LLC – Request for Transportation **Exhibit XIII A: 11**

Approve the Transportation Department to provide Winslow Township School District buses for the Encore Educational Institute, LLC (SES Program) as follows:

Dates: October 2009 – February 11, 2009  
Pick Up Time: 5:00 p.m. at School No. 6  
Total Number of Buses: 2  
Rate: \$50.00 per hour

12. WTHS – Kepples Carpet Donation to Boys Baseball

Approve the acceptance of a donation, in the amount of \$2,400, from Kepples Carpet to the Winslow Township High School Boys Baseball Team.

**Note:** A Kepples Carpet banner will be placed on the baseball scoreboard in recognition of their donation.

13. WTHS – Book Club

Approve the WTHS Librarian to begin a HS Book Club (on a voluntary basis) to meet once a month to encourage reading and provide a forum for discussion.

14. School No. 5 – Fall Festival

Approve the School No. 5 H.S.A. to host a Fall Festival on Friday, November 13, 2009 beginning at 6:30 p.m. at School No. 5.

15. School No. 5 – Science Expo Night

Approve School No. 5 to host a Science Expo Night on Tuesday, March 30, 2010 from 6:30 p.m. to 8:00 p.m.

16. School No. 5 – St. Jude’s Math-A-Thon

Approve the students at School No. 5 to participate in the St. Jude’s Math-A-Thon from January 25, 2010 through January 29, 2010.

17. School No. 5 – Field Day

Approve School No. 5 to hold their annual student Field Day on Wednesday, June 9, 2010.

18. School No. 5 – Family Fun Night

Approve the School No. 5 H.S.A. to host a Family Fun Night on Tuesday, March 23, 2010 from 6:30 p.m. to 8:30 p.m. at School No. 5.

19. School No. 3 – Family Fun Night

Approve the School No. 3 PTO to host a Family Fun Night on Monday, November 2, 2009 from 7:00 p.m. to 8:30 p.m. at School No. 3.

20. WTHS – Robotics & Engineering Club

**Exhibit XIII A: 20**

Approve two Winslow Township High School Science teachers to begin a HS Robotics & Engineering Club (on a voluntary basis).

21. D.O.T. Program & WTHS – Rowan University Tour

**Exhibit XIII A: 21**

Approve the D.O.T. Program to sponsor a tour to Rowan University on Thursday, November 5, 2009, using district buses, for WTHS students as follows:

Pick Up Time:	9:15 a.m. at WTHS
Total Number of Buses:	1
Rate:	\$50.00 per hour

22. School No. 3 – Zoo On Wheels Assembly

Approve the School No. 3 P.T.O. to sponsor a “Zoo on Wheels” assembly for students at School No. 3, at no cost to the district, on November 19, 2009 at 9:35 a.m. and 10:35 a.m.

23. School No. 5 – Zoo On Wheels Assembly

Approve the School No. 5 H.S.A. to sponsor a “Zoo on Wheels” assembly for students at School No. 5, at no cost to the district, on Friday, January 29, 2010 at 9:00 a.m. and 10:00 a.m.

24. School No. 5 – Jump Rope for Heart

Approve the students of School No. 5 to participate in the American Heart Association, “Jump Rope for Heart” program on February 11, 2010.

25. WTMS 8<sup>th</sup> Grade Dance

Approve the WTMS 8<sup>th</sup> Grade Class to hold their Winter Dance on Friday, December 11, 2009 from 6:00 p.m. – 10:00 p.m. in the Middle School Cafeteria.

26. Talent21 Technology Grant

Approve the submission of the Talent21Technology Grant, in partnership with the Monroe Township School District, for an amount not to exceed \$1,960,000.00.

**B. Principal's Update(s)**

- 1. Monthly School Highlights
- 2. Ethnic Enrollment Report
- 3. Suspension Report
- 4. Violence & Vandalism Reports

**Exhibit XIII B: 1**  
**Exhibit XIII B: 2**  
**Exhibit XIII B: 3**  
**None at this time.**

**C. Curriculum Update(s)**

**None at this time.**

On a motion made by _____, seconded by _____, approval of Superintendent's Report is granted.	
<i>Roll Call:</i>	
_____ Ms. Pitts	_____ Ms. Mitchell
_____ Mr. Benjamin, Sr.	_____ Ms. Tutt
_____ Mr. Capaldi	_____ Ms. Yanez
_____ Mr. DiMeglio	_____ Mr. Tomasello

**XIV. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT**

**A. Reports**

- 1. Facilities/Maintenance Update – Mr. Bob Austin
- 2. Transportation Update – Mr. John Gaskill
- 3. Sodexo Food Services Update – Mr. Howard Ellis

**None at this time.**  
**None at this time.**  
**None at this time.**

**B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

- 1. Line Item Transfers
- 2. Bill List

**None at this time.**  
**Exhibit XIV B: 2**

Approve the Bill List, as listed below, and as per the attached exhibit.

- o Vendor Bill List \$1,642,958.55
- o Manual Bill List \$ 146,525.12

- 3. Payroll **None at this time.**
- 4. Board Secretary Certification **None at this time.**
- 5. Treasurer's Report **None at this time.**
- 6. Board Secretary's Report **None at this time.**
- 7. Use of Facilities Report **Exhibit XIV B: 7**

Approve the Use of Facilities Report as per the attached exhibit.

- 8. Disposal of School Property **Exhibit XIV B: 8**

Approve the disposal of school property for the following departments:

Location	Department	Description
School # 5	Technology	Gateway E Series – Broken
		Dell – Parts Missing
		Compaq Monitor – Broken
		Samtron Monitor – Broken
		HP Pavilion w/monitor, keyboard – Broken
		Gateway Monitor
		3 Com Switches – replaced w/new switches
		Western Digital Hard Drive – Broken
		Compaq Monitor – Broken
		Compaq Monitor – Broken
		IBM – Broken
		Compaq Computer – used for parts
		Gateway – Broken
		Compaq Deskpro – Broken
		IMB 300 PL – Broken
		Compaq DeskPro - Broken
		IMAC/keyboard – Broken
		Keyboards, Set of Speakers
		3 – IBM 300 PL – Broken
		HP Deskjet Printer – Broken
		Compaq DeskPro

- 9. New Vendor – Dr. Leon I. Rosenberg **Exhibit XIV B: 9**

Approve Dr. Leon I. Rosenberg as a vendor to provide psychiatric exams for students on an as needed basis. Child evaluation with report and recommendations at a cost of \$450.00.



10. The Alliance for Competitive Energy Services ("ACES")

A. A RESOLUTION BINDING THE WINSLOW TOWNSHIP SCHOOL DISTRICT TO PURCHASE ELECTRIC GENERATION SERVICES THROUGH THE ALLIANCE FOR COMPETITIVE ENERGY SERVICES ("ACES") Bid

Cooperative Pricing System ID#E8801-ACESCPS

Resolution NUMBER \_\_\_\_\_

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as "ACES"), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as "NJSBA"), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the "Public School Contracts Law", N.J.S.A. 18A:18A-1 et seq., and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 et seq. ("EDECA") and the regulations promulgated thereunder; and

WHEREAS, the Winslow Township School District is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2014 hereinafter referred to as "Effective Period") issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

WHEREAS, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

WHEREAS, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;

WHEREAS, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it

RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain electric generation services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2014 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission or expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

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B. A RESOLUTION BINDING THE WINSLOW TOWNSHIP SCHOOL DISTRICT TO PURCHASE NATURAL GAS SERVICES THROUGH THE ALLIANCE FOR COMPETITIVE ENERGY SERVICES ("ACES") Bid

Cooperative Pricing System ID#E8801-ACESCPS

Resolution NUMBER\_\_\_\_\_

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as "ACES"), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as "NJSBA"), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from natural gas suppliers for retail natural gas supply services including interstate transportation to the local natural gas distribution utility company (Natural Gas Supply Services) through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the "Public School Contracts Law", N.J.S.A. 18A:18A-1 et seq., and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 et seq. ("EDECA") and the regulations promulgated thereunder; and

WHEREAS, the Winslow Township School District is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain natural gas services for its own use through one or more contracts to be awarded to natural gas suppliers following said bids for natural gas services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2014, hereinafter referred to as "Effective Period") issue one or more Requests for Bids for natural gas services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale natural gas market, Participating Members will preauthorize the Lead Agency to award contracts for Natural Gas Supply Service in each service territory to one or more natural gas suppliers that submits bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous natural gas usage and utility provided Basic Gas Supply Service rates; and

WHEREAS, the Lead Agency will only award contracts for said Natural Gas Supply Services to natural gas suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic gas supply service; and

WHEREAS, the District agrees to purchase all Natural Gas Supply Services for its own use during the Effective Period through any natural gas supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law; and

WHEREAS, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for Bids for natural gas supply services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids. NOW, therefore, be it

RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all natural gas supply services needed for its own use during the Effective Period from the natural gas supplier or suppliers awarded a contract for natural Gas supply services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase natural gas at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the districts relative to the price charged for basic gas supply service by the natural gas public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain natural gas services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2014 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

On a motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, approval of Business Administrator/  
Board Secretary's Report is granted.

*Roll Call:*

_____ Ms. Pitts	_____ Ms. Mitchell
_____ Mr. Benjamin, Sr.	_____ Ms. Tutt
_____ Mr. Capaldi	_____ Ms. Yanez
_____ Mr. DiMeglio	_____ Mr. Tomasello

**XV. INFORMATIONAL ITEMS**

**XVI. OLD BUSINESS**

**XVII. NEW BUSINESS (Discussion Items)**

**XVIII. EXECUTIVE SESSION**

**BE IT RESOLVED**, the Board of Education will entertain a motion to adjourn into Executive/Closed Session for the purpose of:

- Student Hearings
- Personnel Matters
- Legal Matters

The information discussed in Executive/Closed Session may be disclosed to the public after formal action is taken by the Board of Education on these issues. Certain information that will be discussed in Executive/Closed Session is not to be disclosed to the Public; however, the Board may contemplate taking action at the conclusion of Executive/Closed Session.

On a motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, approval to move to Executive  
Session is granted at \_\_\_\_\_.

Exceptions: \_\_\_\_\_

*Roll Call:*

_____ Ms. Pitts	_____ Ms. Mitchell
_____ Mr. Benjamin, Sr.	_____ Ms. Tutt
_____ Mr. Capaldi	_____ Ms. Yanez
_____ Mr. DiMeglio	_____ Mr. Tomasello

**XIX. ADJOURNMENT OF EXECUTIVE SESSION Time: \_\_\_\_\_**

On a motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, approval to adjourn is granted.

Exceptions: \_\_\_\_\_

*Voice Vote:*

**XX. PERSONNEL**

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	School	Position	From	To	
<b>A</b>	Kelly, Janalyn	No. 4	Secretary	10/2/09	10/13/09	P
<b>B</b>	Garcia, Kimberly	MS	Director of Special Programs	1/19/2010	3/12/2010	P

2. Resignations

Approve the following Resignations pursuant to documents filed in the Office of Human Resources:

	Name	Location	Position	Effective
<b>A</b>	Briggs, Kelly	BOE	Bookkeeper	10/30/09
<b>B</b>	Kelly, Janalyn	No. 4	Secretary	10/14/09

**Note:** Proper documentation has been submitted and is on file for the above Resignations.

3. Retirements

Approve the following Retirements pursuant to documents filed in the Office of Human Resources:

	Name	Location	Position	Effective
<b>A</b>	Conner, Aleta	Central Ave.	Clerical Assistant	1/1/2010
<b>B</b>	Smith, Gilbert	RDS	Social Worker	1/1/2010
<b>C</b>	Whisler, Carl	Maintenance	Maintenance	1/1/2010

**Note:** Proper documentation has been submitted and is on file for the above Retirements.

4. New Hires

**None at this time.**

5. Substitutes

Approve the following Winslow Township Certified/Non-Certified Substitutes for the 2009/2010 school year.

	Certified		Non-Certified
<b>A</b>	Briggs, Kelly	<b>D</b>	Berenato, Cindy
<b>B</b>	Duncan-Prince, Maria	<b>E</b>	Connor, Aleta
<b>C</b>	Oliver, Rhonda	<b>F</b>	Parkhurst III, David

6. Volunteers

Approve the following Volunteers for the 2009/2010 school year:

	<b>Name</b>	<b>Activity</b>	<b>School</b>
<b>A</b>	Smallets, Alison	H.S.A.	No. 4
<b>B</b>	Briggs, Kelly	Classroom Volunteer	No. 5/MS

7. Co-Curricular Club/Activity Advisors

Approve the following Club/Activity Advisors at the Middle School for the 2009/2010 school year:

	<b>Activity Advisor</b>	<b>Activity</b>	<b>Stipend</b>	<b>Step</b>
<b>A</b>	Cruz, Ross	Assistant Flag Football Coach	\$1,483	1
<b>B</b>	Deal, Tricia	Assistant Girl's Soccer Coach	\$1,483	1
<b>C</b>	Parkhurst III, David	Band Front Coordinator	\$4,171	1

8. Practicum

Approve Ms. Jodi Heller, High School English Teacher, to complete a Practicum of 100 hours in the High School Counseling Office, under the direction of Mr. James Beirne, during the 2009/2010 school year.

9. Administrative Mentor

Approve Ms. Jena Clark, High School Business Education Teacher, to complete an administrative mentorship, under the direction of Mr. Bruce Wyckoff, during the 2009/2010 school year.

On a motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, approval of Personnel Items is granted.

*Roll Call:*

\_\_\_\_\_ Ms. Pitts.

\_\_\_\_\_ Ms. Mitchell

\_\_\_\_\_ Mr. Benjamin, Sr.

\_\_\_\_\_ Ms. Tutt

\_\_\_\_\_ Mr. Capaldi

\_\_\_\_\_ Ms. Yanez

\_\_\_\_\_ Mr. DiMeglio

\_\_\_\_\_ Mr. Tomasello

**XXI. ADJOURNMENT Time:** \_\_\_\_\_

On a motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, approval to adjourn Meeting is granted.

**Exceptions:** \_\_\_\_\_

*Voice Vote:* \_\_\_\_\_