

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
Wednesday, November 4, 2009
Winslow Township Middle School
Agenda
7:00 p.m.

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **04/30/09**. It was also advertised in the Courier Post and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center and Winslow Township Post Offices.

II. MISSION STATEMENT

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL

Cheryl Pitts, Vice President
Mark Benjamin, Sr.
Dino Capaldi
Paul DiMeglio
Eartha Mitchell
Alvin G. Tucker, Sr.
Angelia M. Tutt

Deborah Yanez
John Tomasello, President

H. Major Poteat, Ed.D., Superintendent
Ann Garcia, Ed.D., Bus. Admin./Bd. Secretary
John Comegno, Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. BOARD OF EDUCATION – TEAM CHARTER

1. **At all Times:** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.
2. **Before a Meeting:** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.
3. **During a Meeting:** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.
4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

VI. AWARDS & PRESENTATION

1. School No. 1 Student Recognition – Ms. Thomas-Galloway
2. 2008/2009 - Violence & Vandalism Presentation: Dr. Poteat

VII. CORRESPONDENCE

VIII. MINUTES

Special Meeting
Regular Meeting

Thursday, October 15, 2009
Wednesday, October 21, 2009

Closed Session
Open/Closed Sessions

On a motion made by _____, seconded by _____, approval of Minutes is granted.	
Exceptions: _____	
Roll Call:	
_____ Ms. Pitts	_____ Ms. Mitchell
_____ Mr. Benjamin, Sr.	_____ Mr. Tucker, Sr.
_____ Mr. Capaldi	_____ Ms. Tutt
_____ Mr. DiMeglio	_____ Ms. Yanez
	_____ Mr. Tomasello

IX. BOARD COMMITTEE REPORTS

X. PUBLIC PARTICIPATION (Time Limited)

Notation of Public Comments on Agenda Items – The Board President will recognize those individuals in the audience who wish to comment. Please respect the following procedures:

1. State your full name and address.
2. Please limit your comments to five minutes.

On a motion made by _____, seconded by _____, approval of Public Participation is granted.
Exceptions: _____
Voice Vote: _____

XI. ADJOURNMENT OF PUBLIC PARTICIPATION

On a motion made by _____, seconded by _____, approval to adjourn Public Participation is granted.
Exceptions: _____
Voice Vote: _____

XII. SUPERINTENDENT’S REPORT

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Policies & Regulations **None at this time.**

2. Second Reading of Policies & Regulations **None at this time.**

3. Fire Drill Report **None at this time.**

4. Field Trips **Exhibit XII A: 4**

Approve Field Trips, as per the attached exhibit.

5. Professional Development/Workshops & Conferences **Exhibit XII A: 5**

Approve Professional Development/Workshops & Conferences, as listed in the attached exhibit.

6. Tuition Student

Approve the following out-of-district student placement for the 2009/2010 school year:

Student	Placement	Grade/Class	Effective	Cost
920265	Brookfield Elementary	08/MD	10/15/09	\$51,580

7. Terminate Out-of-District Placement

Approve the termination of the following out-of-district student placement for the 2009/2010 school year.

Student	Placement	Grade/Class	Effective	Cost	Reason
920915	Archway – Washington Twp.	07	10/21/09	DOE	Transferred

8. Homebound Instruction **None at this time.**

9. Fundraiser(s)/School Activities **Exhibit XII A: 9**

Approve the following fundraisers/school activities for the 2009/2010 school year as listed below and as per the attached exhibits:

School No. 1

- Holiday Shoppe – H.S.A. (December 7 – 11, 2009)

WTHS

- Friendly’s Night – NHS (November 20, 2009)
- Fuddrucker’s Night – Baseball (March 11, 2010)

10. Homeless Student(s)

Approve the following Winslow Township students to attend school in the district listed below due to their homeless status:

Student	School/Grade	Effective	School District
A.B.	#5	09/01/09	Washington Township
Q.B.	WTHS	09/01/09	Washington Township

Note: Washington Township will forward a tuition contract for educational services while these students are enrolled.

11. School No. 1 – Family Fall Fest

Approve the School No. 1 H.S.A to sponsor a “Family Fall Fest” on Tuesday, November 17, 2009 from 5:00 p.m. – 7:00 p.m.

12. School No. 1 – Annual Winter Concert

Approve the School No. 1 Annual Winter Concert for Thursday, December 17, 2009 at 6:30 p.m.

Note: An afternoon performance will also be held at 2:00 p.m.

13. WTMS Jeans Day (2009/2010)

Exhibit XII A: 13

Approve the WTMS staff “Jeans Day” schedule as per the attached exhibit.

14. WTMS – NJHS Winter Gala

Approve the WTMS National Junior Honor Society (NJHS) to have a Winter Gala on Friday, February 12, 2010 in the Middle School Cafeteria.

B. Principal’s Update(s)

1. Monthly School Highlights
2. Ethnic Enrollment Report
3. Suspension Report
4. Violence & Vandalism Reports

None at this time.
None at this time.
None at this time.
None at this time.

C. Curriculum Update(s)

Exhibit XII C

On a motion made by _____, seconded by _____, approval of Superintendent's Report is granted.

Roll Call:

_____ Ms. Pitts	_____ Ms. Mitchell
_____ Mr. Benjamin, Sr.	_____ Mr. Tucker, Sr.
_____ Mr. Capaldi	_____ Ms. Tutt
_____ Mr. DiMeglio	_____ Ms. Yanez
	_____ Mr. Tomasello

XIII. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A. Reports

- | | |
|---|---------------------------|
| 1. Facilities/Maintenance Update – Mr. Bob Austin | None at this time. |
| 2. Transportation Update – Mr. John Gaskill | None at this time. |
| 3. Sodexo Food Services Update – Mr. Howard Ellis | None at this time. |

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- | | |
|-------------------------------|---------------------------|
| 1. <u>Line Item Transfers</u> | None at this time. |
| 2. <u>Bill List</u> | Exhibit XIII B: 2 |

Approve the Bill List, as listed below, and as per the attached exhibit.

- | | |
|--------------------|----------------|
| o Vendor Bill List | \$1,585,378.25 |
|--------------------|----------------|

- | | |
|---|---------------------------|
| 3. <u>Payroll</u> | None at this time. |
| 4. <u>Board Secretary Certification</u> | None at this time. |
| 5. <u>Treasurer's Report</u> | None at this time. |
| 6. <u>Board Secretary's Report</u> | None at this time. |
| 7. <u>Use of Facilities Report</u> | Exhibit XIII B: 7 |

Approve the Use of Facilities Report as per the attached exhibit.

8. Disposal of School Property - Textbooks

Exhibit XIII B: 8

Approve the Disposal of School Property per the attached exhibit.

Location	Department	Description
Winslow School # 1	OT/PT	Computer Monitor IBM 55-RX 568 Not Working
		Computer Tower Dell D 3 LL Q Not Working
		Keyboard Dell SK - 8000
Winslow School # 4	Kitchen	Milk Cooler 000911042603162 Broken

9. Supplemental Educational Services Provider (SES)

Approve the following as an SES provider for the Winslow Township School District

- o Ed-Vista Learning Center

10. Interlocal Services Agreement – The County of Camden and Winslow Board of Education

Exhibit XIII B: 10

Approve the Interlocal Services Agreement between the County of Camden and The Winslow Township Board of Education for Non-Public School Nursing services for the following schools:

- o Littlest Angels School, P.O. Box 269, Sicklerville, NJ 08081
- o South Jersey Christian Academy, 406 Church Road, Sicklerville, NJ 08081

11. Professional Development – Workshops on NJASK Preparation

Exhibit XIII B: 11

Approve the attached Workshop Proposal, Preparing Our Students for (NJASK) Success, Schools # 5 and # 6, Grades 3, 4, and 5.

Note: The workshops will be funded through No Child Left Behind 2009-2010 funds.

12. WTHS - Center for Family Services

Exhibit XIII B: 12

Approve the agreement between the Winslow Township High School and Center for Family Services to provide a weekly parenting education and support program, Mother's Touch for 16 weeks/4hours week at a rate of \$55/hour.

Note: The program will be funded through the School Based Youth Program.

13. New Vendor - Marie Mark, M.A. CCC-SLP

Exhibit XIII B: 13

Approve Marie Mark, M.A. CCC-SLP as an Augmentative Communication Consultant (which includes Assistive Technology Testing and Training) at a rate of \$95/hour and travel time at a rate of \$20/hour.

On a motion made by _____, seconded by _____, approval of Business Administrator/
Board Secretary's Report is granted.

Roll Call:

_____ Ms. Pitts	_____ Ms. Mitchell
_____ Mr. Benjamin, Sr.	_____ Mr. Tucker, Sr.
_____ Mr. Capaldi	_____ Ms. Tutt
_____ Mr. DiMeglio	_____ Ms. Yanez
	_____ Mr. Tomasello

XIV. INFORMATIONAL ITEMS

XV. OLD BUSINESS

XVI. NEW BUSINESS (Discussion Items)

XVII. EXECUTIVE SESSION

BE IT RESOLVED, the Board of Education will entertain a motion to adjourn into Executive/Closed Session for the purpose of:

- Student Hearings
- Personnel Matters
- Legal Matters

The information discussed in Executive/Closed Session may be disclosed to the public after formal action is taken by the Board of Education on these issues. Certain information that will be discussed in Executive/Closed Session is not to be disclosed to the Public; however, the Board may contemplate taking action at the conclusion of Executive/Closed Session.

On a motion made by _____, seconded by _____, approval to move to Executive
Session is granted at _____.

Exceptions: _____

Roll Call:

_____ Ms. Pitts	_____ Ms. Mitchell
_____ Mr. Benjamin, Sr.	_____ Mr. Tucker, Sr.
_____ Mr. Capaldi	_____ Ms. Tutt
_____ Mr. DiMeglio	_____ Ms. Yanez
	_____ Mr. Tomasello

XVIII. ADJOURNMENT OF EXECUTIVE SESSION Time: _____

On a motion made by _____, seconded by _____, approval to adjourn is granted.

Exceptions: _____

Voice Vote: _____

XIX. PERSONNEL

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	School	Position	From	To	
A	Dougherty, Jacqueline (revision)	No. 2	Grade 2 Teacher	10/21/09-11/18/09 11/19/09-11/20/09	10/19/09-11/16/09 11/17/09-12/11/09	P P
B	Jacobs, Kay (revision)	No. 3	Art Teacher	9/1/09-10/31/09	9/1/09-11/30/09	P
C	Leach, Charles (revision)	District	HVAC Mechanic	10/6/09-10/23/09	10/6/09-11/4/09	P
D	Rudley, Susan	Maintenance	Secretary	12/21/09	1/15/2010	P
E	Stinson, Brenda	HS	Math Teacher	10/19/09	11/9/09	P
F	Wood, Carol	No. 2	Special Ed Teacher	10/26/09 10/29/09	10/28/09 10/30/09	P U

2. Resignations

None at this time.

3. Retirements

None at this time.

4. New Hires

Approve the following New Hires for the 2009/2010 school year:

	Start Date	Name	Position	Sch	Prorated Salary
A	11/9/09	Martin, Christopher	Youth Development Specialist (New Jersey School Based Program)	HS	\$42,400
B	11/9/09	Tucker, Chanda	Support - Clerical Services (New Jersey School Based Program)	HS	\$18,775

Note: Proper documentation has been submitted and is on file for the above New Hires.

5. Substitutes

Exhibit XIX: 5

a. Approve the following Winslow Township Certified/Non-Certified Substitutes for the 2009/2010 school year.

	Certified	Non-Certified
A	Cruz, Jaclyn	
B	Nichols, Justin	

b. Approve Source4Teachers Certified Substitutes for the 2009/2010 school year as listed in the attached exhibit.

6. Volunteers

Approve the following Volunteers for the 2009/2010 school year:

	Name	Activity	School
A	Easlick, Connie	Book Club	HS
B	Greene, Shawn	H.S.A./Field Trips/Stage Crew	No.2/HS

7. Co-Curricular Club/Activity Advisors

a. Approve the Rescission of the following Club/Activity Advisors at the Middle School for the 2009/2010 school year:

	Activity Advisor	Activity	Stipend	Step
A	Bosch, Deborah	Yearbook Advisor	\$1,952	3
B	Hatch, Sandra	Peer Mediation Advisor	\$1,306	1

b. Approve the following Club/Activity Advisors at the Middle School for the 2009/2010 school year:

	Activity Advisor	Activity	Stipend	Step
A	Bosch, Deborah	Yearbook Co-Advisor	\$976 (split)	3
B	Hatch, Sandra	Yearbook Co-Advisor	\$976 (split)	3
C	Hatch, Sandra	Peer Mediation Co-Advisor	\$653 (split)	1
D	McCarthy, Stefanie	Peer Mediation Co-Advisor	\$653 (split)	1

8. WinSoar

a. Approve the following WinSoar Middle School Alternative Education Program Staff for the 2009/2010 school year:

	Name	Position	Location	Hourly Rate
A	Whiteman, Robyn	Mathematics Teacher	HS	\$36.88
B	Sykes, Hannah	Science Teacher	HS	\$36.88
C	Johnson, David	History Teacher	HS	\$36.88
D	Huntoon, Tracy	Language Arts Teacher	HS	\$36.88
E	Eppolite, Michael	Special Ed Teacher	HS	\$36.88
F	DiDonato, Karin	Substitute Teacher	HS	\$36.88
G	Rossi, Ronald	Substitute Teacher	HS	\$36.88

b. Approve the following additional WinSoar High School Alternative Education Program Staff for the 2009/2010 school year:

	Name	Position	Location	Hourly Rate
A	Pullaro, Beth	Special Ed Teacher	HS	\$36.88
B	Walker, Kenneth	Substitute Teacher	HS	\$36.88

9. Head Teacher

Approve the following Head Teacher for the 2009/2010 school year:

	Head Teacher	School
A	Rosado, Roselyn	No. 2

10. Voluntary Transfers

Approve the following Voluntary Transfers for the 2009/2010 school year:

	From			To		
	Name	Position	Sch	Position	Sch	Effective
A	May, Lisa	Special Ed Teacher (RC)	MS	Special Ed Teacher	No. 5	1/1/2010
B	Rainer, Tameka	Teacher Assistant	No. 3	Teacher Assistant	MS	11/9/09

11. Rescission of Non-Renewals

Approve the Rescission of the following Non-Renewals for the 2009/2010 school year:

	Name
A	Kaplan, Catherine
B	Adams, Keisha

12. Appointment of Staff Members

Approve the Appointment of the following Staff Members for the 2009/2010 school year as follows:

	Name	Sch	Position	Prorated Salary	Guide-Step
A	Kaplan, Catherine	No. 2	Teacher Assistant	\$23,300	TA – Step 9
B	Adams, Keisha	No. 3	Teacher Assistant	\$21,800	TA – Step 7

On a motion made by _____, seconded by _____, approval of Personnel Items is granted.
Roll Call:

_____ Ms. Pitts	_____ Ms. Mitchell
_____ Mr. Benjamin, Sr.	_____ Mr. Tucker, Sr.
_____ Mr. Capaldi	_____ Ms. Tutt
_____ Mr. DiMeglio	_____ Ms. Yanez
	_____ Mr. Tomasello

XX. **ADJOURNMENT Time:** _____

On a motion made by _____, seconded by _____, approval to adjourn Meeting is granted.
 Exceptions: _____

Voice Vote: