

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
Wednesday, January 27, 2010
Winslow Township Middle School
Agenda
7:00 p.m.

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **04/30/09**. It was also advertised in the Atlantic City Press, Courier Post and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center and Winslow Township Post Offices.

II. MISSION STATEMENT

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL

Cheryl Pitts, Vice President
Mark Benjamin, Sr.
Dino Capaldi
Paul DiMeglio
Eartha Mitchell
Christopher McGinnis

Angelia M. Tutt
Deborah Yanez
John Tomasello, President

H. Major Poteat, Ed.D., Superintendent
Ann Garcia, Ed.D., Bus. Admin./Bd. Secretary
John Comegno, Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. BOARD OF EDUCATION – TEAM CHARTER

1. **At all Times:** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.
2. **Before a Meeting:** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.
3. **During a Meeting:** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.
4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

VI. AWARDS & PRESENTATION

1. Winslow Township High School Choir – Mr. Doheny, Director

VII. CORRESPONDENCE

VIII. MINUTES

Regular Meeting

January 13, 2010

Open/Closed Sessions

On a motion made by _____, seconded by _____, approval of Minutes is granted.	
Exceptions: _____	
<i>Roll Call:</i>	
_____ Ms. Pitts	_____ Ms. Mitchell
_____ Mr. Benjamin, Sr.	_____ Ms. Tutt
_____ Mr. Capaldi	_____ Ms. Yanez
_____ Mr. DiMeglio	_____ Mr. Tomasello
_____ Mr. McGinnis	

IX. BOARD COMMITTEE REPORTS

X. PUBLIC COMMENTS (Time Limited)

Notation of Public Comments on Agenda Items – The Board President will recognize those individuals in the audience who wish to comment. Please respect the following procedures:

1. State your full name and address.
2. Please limit your comments to five minutes.

On a motion made by _____, seconded by _____, approval of Public Comments is granted.
Exceptions: _____
<i>Voice Vote:</i>

XI. ADJOURNMENT OF PUBLIC COMMENTS

On a motion made by _____, seconded by _____, approval to adjourn Public Comments is granted.
Exceptions: _____
<i>Voice Vote:</i>

XII. SUPERINTENDENT'S REPORT

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Policies & Regulations **Exhibit XII A: 1**

Approve the first reading of the revisions to the following policies and regulations of the Board of Education as listed below:

Policy/Regulation	Title
Policy #5512.01	Harassment, Intimidation, and Bullying
Regulation #5512	Reporting Procedure - Hazing and/or Harassment, Intimidation, or Bullying
Policy # 5512	Hazing
Policy # 2510	Adoption of Textbooks
Policy #180	School Volunteers
Bylaw #0142.1	Nepotism

2. Second Reading of Policies & Regulations **Exhibit XII A: 2**

Approve the second reading of the revisions to the following policies and regulations of the Board of Education as listed below:

Policy/Regulation	Title
Policy #2624	Grading System
Policy #5111	Eligibility of Resident/Non-Resident Pupils

3. Fire Drill Report **None at this time.**

4. Field Trips **Exhibit XII A: 4**

Approve Field Trips, as per the attached exhibit.

5. Professional Development/Workshops & Conferences **Exhibit XII A: 5**

Approve Professional Development/Workshops & Conferences, as listed in the attached exhibit.

6. Tuition Students

Approve the following out-of-district student placement for the 2009/2010 school year:

Student	Placement	Grade/Class	Effective	Cost
921207	BCSS-Westhampton	9/SLD	1/13/10	N/A*
921093	NJ Regional Day School	4/MD	1/11/10	\$43,127

*Pemberton School District is responsible for tuition for this student.

7. Terminate Out-of-District Placements

Approve the termination of the following out-of-district student placements for the 2009/2010 school year:

Student	Placement	Grade/Class	Effective	Cost	Reason
RF	Kids Peace	MD/10	1/4/10	\$54,085.50	Change in Placement Pending
920476	Archway School	7/MD	1/22/10	\$39,807.25	Transferred

8. Homebound Instruction

None at this time.

9. Fundraiser(s)/School Activities

Exhibit XII A: 9

Approve the following fundraisers/school activities for the 2009/2010 school year as listed below and as per the attached exhibits:

School No. 1

- Scholastic Book Fair - H.S.A., (February 8, 2010 - February 12, 2010)
- Winter Carnival - H.S.A., (February 9, 2010)
- Grandparents Day - H.S.A., (February 11, 2010)
- Chick Fila Night - H.S.A., (February 23, 2010)
- Wawa Hoagie Coupons - H.S.A., (March 2010 – June 2010)
- Mothers Day Spring Flower Sale - H.S.A., (May 2010)

WTMS

- Valentine Dance - 8th Grade (2/5/10)

WTHS

- Coin Drop – Varsity Baseball Team (March 2010)
- Environmental Club –Donations for Camden County Animal Shelters (2/1/10 – 3/1/10)
- FBLA Talent Show (3/26/10)
- Drama Club – Hadley Farms Food Items (1/29/10)
- Faculty/Student Volleyball Game (4/1/10)
- Faculty/Student Softball Game (5/28/10)

10. School No. 4

- a. Approve the acceptance of five (5) \$100 Gift Cards donated by Mr. Michael Rosier, Sr., parent of second grade student. (Mr. Rosier is a former Heisman Trophy winner, and the cards are a donation by Mr. Rosier to School No. 4 from the Heisman Trophy Trust, 75th Annual Heisman Dinner.)
- b. Approve the students of School No. 4 to participate in SeeSaw's Mark Teague Create Your Own Cover Contest.
- c. Approve School No. 4 to apply for the SPRINT Character Education Grant in the amount of \$500 to \$5,000.
- d. Approve School No. 4 to apply for the grant "The Pepsi Refresh Project". Submissions for this Grant will be accepted monthly, from the 1st to the 15th. Grant awards range from \$5,000 to \$250,000 in the areas of Health, Arts & Culture, Food & Shelter, The Planet, Neighborhoods, and Education.
- e. Approve School No. 4 to "refresh" their current library into a Media/Community Training Center with new books, shelving, computers, software, and furniture.

B. Principal's Update(s)

- 1. Monthly School Highlights
- 2. Ethnic Enrollment Report
- 3. Suspension Report
- 4. Violence & Vandalism Reports

None at this time.
None at this time.
None at this time.
None at this time.

C. Curriculum Update(s)

Exhibit XII C

On a motion made by _____, seconded by _____, approval of Superintendent's Report is granted.

Roll Call:

_____ Ms. Pitts	_____ Ms. Mitchell
_____ Mr. Benjamin, Sr.	_____ Ms. Tutt
_____ Mr. Capaldi	_____ Ms. Yanez
_____ Mr. DiMeglio	_____ Mr. Tomasello
_____ Mr. McGinnis	

XIII. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A. Reports

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|---|---------------------------|
| 1. Facilities/Maintenance Update – Mr. Bob Austin | Exhibit XIII A: 1 |
| 2. Transportation Update – Mr. John Gaskill | Exhibit XIII A: 2 |
| 3. Sodexo Food Services Update – Mr. Howard Ellis | None at this time. |

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

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| 1. <u>Line Item Transfers</u> | None at this time. |
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| 2. <u>Bill List</u> | Exhibit XIII B: 2 |
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Approve the Bill List, as listed below, and as per the attached exhibit.

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| o Vendor Bill List | \$ 1,372,905.00 |
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|-------------------|---------------------------|
| 3. <u>Payroll</u> | None at this time. |
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| 4. <u>Board Secretary Certification</u> | None at this time. |
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| 5. <u>Treasurer's Report</u> | None at this time. |
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| 6. <u>Board Secretary's Report</u> | |
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| 7. <u>Use of Facilities Report</u> | Exhibit XIII B: 7 |
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Approve the Use of Facilities Report as per the attached exhibit.

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| 8. <u>New Jersey School Boards Association – Mandatory Training Professional Development/Board Members</u> | |
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WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is

critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.31 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Angelia M. Tutt	Governance 11: School Finance	On-Line	\$50.00
John Tomasello	Governance 11: School Finance	On-Line	\$50.00
Eartha Mitchell	Federal Relations Network Conference	February 2, 2010	\$150.00
Cheryl Pitts	Federal Relations Network Conference	February 2, 2010	\$150.00
Deborah Yanez	Federal Relations Network Conference	February 2, 2010	\$150.00
Mark Benjamin, Sr.	Federal Relations Network Conference	February 2, 2010	\$150.00
Deborah Yanez	Winter School Public Relations Forum - Passing Your Budget	January 29, 2010	\$70.00

9. Disposal of School Property

Exhibit XIII B: 9

Approve the Disposal of School Property per the attached exhibit.

Location	Department	Tag #	Description
School # 2	Library	MC20481074	1-Panasonic Television – broken
		745261375	1-RCA Television – broken
		E11C82279	1-VCR Panasonic – broken
		499344011	1-VCR Toshiba – broken
		06797968	1-VCR – JVC – broken
Student Support Services		00488	1-Xerox Typewriter – broken
		None	1-Mini Laminator H 210 – broken
		004065	1 Acer Laptop 5100 - broken

10. Transportation for SES Provider Academic First

Approve the use of Winslow Township School District buses for the SES after school tutoring program at School # 6 and Middle School at a cost of \$50/hour.

11. Dependent Eligibility Audit – Connor Strong

Exhibit XIII B: 11

Approve the Dependent Eligibility Audit on our medical coverage by Connor Strong at no cost to the Winslow Township Board of Education.

12. Withdrawal of Bid Roof Restoration at Winslow Township High School

Exhibit XIII B: 12

Approve the withdrawal without penalty for the Winslow Township High School Roof Restoration Bid from Arch-Concept Construction.

13. Winslow Child Development (WCD's) Super Summer Camp

Exhibit XIII B: 13

Approve WCD's Super Summer Camp to run from June 28, 2010 to August 20, 2010 (eight weeks) per the attached exhibit.

On a motion made by _____, seconded by _____, approval of Business Administrator/
Board Secretary's Report is granted.

Roll Call:

_____ Ms. Pitts

_____ Ms. Mitchell

_____ Mr. Benjamin, Sr.

_____ Ms. Tutt

_____ Mr. Capaldi

_____ Ms. Yanez

_____ Mr. DiMeglio

_____ Mr. Tomasello

_____ Mr. McGinnis

XIV. INFORMATIONAL ITEMS

Spring Conferences

Exhibit XIV

XV. OLD BUSINESS

XVI. NEW BUSINESS (Discussion Items)

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XVII. EXECUTIVE SESSION

BE IT RESOLVED, the Board of Education will entertain a motion to adjourn into Executive/Closed Session for the purpose of:

- Student Hearings
- Personnel Matters
- Legal Matters

The information discussed in Executive/Closed Session may be disclosed to the public after formal action is taken by the Board of Education on these issues. Certain information that will be discussed in Executive/Closed Session is not to be disclosed to the Public; however, the Board may contemplate taking action at the conclusion of Executive/Closed Session.

On a motion made by _____, seconded by _____, approval to move to Executive Session is granted at _____.

Exceptions: _____

Roll Call:

_____ Ms. Pitts	_____ Ms. Mitchell
_____ Mr. Benjamin, Sr.	_____ Ms. Tutt
_____ Mr. Capaldi	_____ Ms. Yanez
_____ Mr. DiMeglio	_____ Mr. Tomasello
_____ Mr. McGinnis	

XVIII. ADJOURNMENT OF EXECUTIVE SESSION Time: _____

On a motion made by _____, seconded by _____, approval to adjourn is granted.

Exceptions: _____

Voice Vote: _____

XIX. PERSONNEL

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	Sch	Position	From	To	
A	Garcia, Kimberly (revision)	MS	Director of Special Programs	1/19/2010-3/12/2010	1/11/2010-3/12/2010	P
B	Bigwood, Ann Marie	No. 6	Secretary	1/14/2010 1/20/2010	1/19/2010 2/15/2010	P U
C	Cosden, Michael (revision)	HS	Custodian	8/20/09-1/30/2010 2/8/2010	8/20/09-2/5/2010 4/30/2010	P U

2. Resignations

None at this time.

3. Retirement

Approve the following Retirement for the 2009/2010 school year:

	Name	School	Position	Effective
A	Huber, Dorothy	No. 5/Garage	Lunchroom/Playground Aide/ Educational Student Aide/Bus	2/26/2010

4. New Hires None at this time.

5. Substitute

Approve the following Winslow Non-Certified Substitute for the 2009/2010 school year.

	Non-Certified
A	Howell, John

6. College Placements

a. Approve the following College Placement for the 2009/2010 school year:

	College	Student	Experience	Cooperating Teacher/School	Dates	Subject
A	Camden County College	Dougan, Shawn	20 Hour Field Experience	Oleyn, Kirstie/ No. 1	2/3/10-3/26/10	Elementary

b. Approve the rescission of the following College Placement for the 2009/2010 school year:

	College	Student	Experience	Cooperating Teacher/School	Dates	Subject
A	Camden County College	Fusaro, Ashley	20 Hour Field Experience	Oleyn, Kirstie/ No. 1	2/3/10-3/26/10	Elementary

7. Homebound Instructors

Approve the following Homebound Instructors for the 2009/2010 school year:

	Name	Subject	School	Hourly Rate	Effective
A	Gibson, Renee	Special Education	HS	\$36.88	1/28/2010
B	Arsenault, Heather	LAL/History	HS	\$36.88	1/28/2010

8. Volunteer

Approve the following Volunteer for the 2009/2010 school year:

	Name	Activity	School
A	Adolf, Christine	Classroom Help	No. 4

On a motion made by _____, seconded by _____, approval of Personnel Items is granted.

Roll Call:

_____ Ms. Pitts

_____ Ms. Mitchell

_____ Mr. Benjamin, Sr.

_____ Ms. Tutt

_____ Mr. Capaldi

_____ Ms. Yanez

_____ Mr. DiMeglio

_____ Mr. Tomasello

_____ Mr. McGinnis

XX. ADJOURNMENT Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Meeting is granted.

Exceptions: _____

Voice Vote: _____