

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
Wednesday, January 13, 2010
Winslow Township Middle School
Agenda
5:00 p.m.

I. **PUBLIC NOTICE** of this meeting was given to all Board Members and Associates in a notice dated **04/30/09** and **12/18/09**. It was also advertised in the Philadelphia Inquirer, Atlantic City Press, Courier Post and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center and Winslow Township Post Offices.

II. **MISSION STATEMENT**

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. **ROLL CALL**

Cheryl Pitts, Vice President
Mark Benjamin, Sr.
Dino Capaldi
Paul DiMeglio
Eartha Mitchell
Angelia M. Tutt

Deborah Yanez
John Tomasello, President

H. Major Poteat, Ed.D., Superintendent
Ann Garcia, Ed.D., Bus. Admin./Bd. Secretary
John Comegno, Esq., Solicitor

IV. **PLEDGE OF ALLEGIANCE**

V. **BOARD OF EDUCATION – TEAM CHARTER**

1. **At all Times:** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.
2. **Before a Meeting:** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.
3. **During a Meeting:** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.
4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

VI. BUSINESS MATTERS

5:00 p.m.

1. Interviews of Candidates for Board Member Vacancy

Approve _____ as a member of the Winslow Township Board of Education, effective on this date through Reorganization in April 2010.

Note: Oath of office will be administered immediately following approval.

VII. AWARDS & PRESENTATION

7:00 p.m.

1. WTHS Student Recognitions – Fall Athletic Awards

VIII. CORRESPONDENCE

IX. MINUTES

Regular Meeting

Wednesday, December 16, 2009

Open/Closed Sessions

On a motion made by _____, seconded by _____, approval of Minutes is granted.	
Exceptions: _____	
Roll Call:	
_____ Ms. Pitts	_____ Ms. Mitchell
_____ Mr. Benjamin, Sr.	_____ Ms. Tutt
_____ Mr. Capaldi	_____ Ms. Yanez
_____ Mr. DiMeglio	_____ Mr. Tomasello

X. BOARD COMMITTEE REPORTS

XI. PUBLIC COMMENTS (Time Limited)

Notation of Public Comments on Agenda Items – The Board President will recognize those individuals in the audience who wish to comment. Please respect the following procedures:

1. State your full name and address.
2. Please limit your comments to five minutes.

On a motion made by _____, seconded by _____, approval of Public Comments is granted.
Exceptions: _____
Voice Vote:

XII. ADJOURNMENT OF PUBLIC COMMENTS

On a motion made by _____, seconded by _____, approval to adjourn Public Comments is granted.
Exceptions: _____
Voice Vote:

XIII. SUPERINTENDENT’S REPORT

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- 1. First Reading of Policies & Regulations **None at this time.**
- 2. Second Reading of Policies & Regulations **Exhibit XIII A: 2**

Approve the second reading of the revisions to the following policies and regulations of the Board of Education as listed below:

Policy/Regulation	Title
Policy #2464	Gifted & Talented
Regulation #2464	Gifted & Talented
Policy #5111	Eligibility of Resident/Non-Resident Pupils

- 3. Fire Drill Report **None at this time.**
- 4. Field Trips **Exhibit XIII A: 4**

Approve Field Trips, as per the attached exhibit.

- 5. Professional Development/Workshops & Conferences **Exhibit XIII A: 5**
 - a. Approve Professional Development/Workshops & Conferences, as listed in the attached exhibit.
 - b. Approve the following District Workshop and Professional Development opportunity as listed below and in the attached exhibit:
 - o Overview of Test Specifications & State Standards Initiative
 January 15, 2010 from 8:00 a.m. – 11:30 p.m. (District-wide)
 \$6,000.00 - Funded through NCLB Title II Professional Development

- 6. Tuition Students

Approve the following out-of-district student placement for the 2009/2010 school year:

Student	Placement	Grade/Class	Effective	Cost
921177	Archway School – Atco, NJ	12/MD	01/07/10	\$39,807.25

- 7. Terminate Out-of-District Placements **None at this time.**
- 8. Homebound Instruction **None at this time.**
- 9. Fundraiser(s)/School Activities **None at this time.**
- 10. School No. 3 – Book Donations

Approve the acceptance of a donation of library books to School No. 3 from Kohl's. The books are as follows:

- "Biggest, Fastest, Strongest" by Steve Jenkins (62 copies)
- "What Do You Do with a Tail Like This?" by Steven Jenkins (62 copies)
- "Actual Size" by Steve Jenkins (75 copies)

- 11. School No. 3 - Yearbook

Approve the School No. 3 P.T.O to create a yearbook highlighting all of the school year activities for distribution to all 2nd grade students.

- 12. School No. 3 - Newspaper

Approve the School No. 3 P.T.O. to establish a School Newspaper for the students and families of School No. 3.

B. Principal's Update(s)

- 1. Monthly School Highlights **None at this time.**
- 2. Ethnic Enrollment Report **None at this time.**
- 3. Suspension Report **None at this time.**
- 4. Violence & Vandalism Reports **None at this time.**

C. Curriculum Update(s)

None at this time.

On a motion made by _____, seconded by _____, approval of Superintendent's Report is granted.

Roll Call:

_____ Ms. Pitts	_____ Ms. Mitchell
_____ Mr. Benjamin, Sr.	_____ Ms. Tutt
_____ Mr. Capaldi	_____ Ms. Yanez
_____ Mr. DiMeglio	_____ Mr. Tomasello

XIV. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A. Reports

- | | |
|---|---------------------------|
| 1. Facilities/Maintenance Update – Mr. Bob Austin | None at this time. |
| 2. Transportation Update – Mr. John Gaskill | None at this time. |
| 3. Sodexo Food Services Update – Mr. Howard Ellis | None at this time. |

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Line Item Transfers **Exhibit XIV B: 1**

Approve the Line Items Transfers, for the month of November 2009, as per the attached exhibit.

2. Bill List **Exhibit XIV B: 2**

Approve the Bill List, as listed below, and as per the attached exhibit.

- | | |
|--------------------|-----------------|
| ○ Vendor Bill List | \$ 2,255,139.67 |
| ○ Manual Bill List | \$ 32,565.00 |

3. Payroll

Approve Payroll, for the month of December 2009, as listed below:

- | | |
|---------------------|----------------|
| ○ December 15, 2009 | \$2,823,293.03 |
| ○ December 23, 2009 | \$3,373,185.57 |

4. Board Secretary Certification

Approve that the Board of Education certify that as of November 2009 and after review of the secretary's monthly financial report for this period ending November 2009, and upon consultation with the appropriate district officials, to the best of our knowledge, no major fund balance has been overspent in violation of N.J.A.C. 6:20-2.13 (b), and that sufficient funds are available to meet the District's financial obligations for the month of November 2009.

5. Treasurer's Report **Exhibit XIV B: 5**

Approve the Treasurer's Report, for the month of November 2009, as per the attached exhibit.

6. Board Secretary's Report **Exhibit XIV B: 6**

Approve the Board Secretary's Report, for the month of November 2009, as per the attached exhibit.

7. Use of Facilities Report **Exhibit XIV B: 7**

Approve the Use of Facilities Report as per the attached exhibit.

8. Disposal of School Property & Textbooks **Exhibit XIV B: 8**

Approve the Disposal of School Property & Textbooks per the attached exhibit.

Location	Department	Tag #	Description
Middle School	Math	2001	89 - Basic Math Skills – BSI Classes – Fair
		1999-2000	100 - Texas Instruments Guide For Teachers No longer used
		1999	20 - Mathematics Exploring Your World Used by LCCR
		1999	6 - Mathematics Exploring Your World Teacher Edition – Used by LCCR
		2002	150 - NJ GEPA Math Coach Supplemental Outdated
		1998	219 - Hot Words, Hot Topics – No longer used
		1985	48 - Teen Guide – Used by LCCR - Fair
		1984	12 - Clothes, Clues & Careers – Used by LCCR – poor condition
	Math		400 Broken Calculators – Haven't been used since 2003
School # 3	Technology	2873963	Micron PC Computer - Broken
		2874100	Micron PC Computer - Broken
		64702	HP Pavilion Computer - Broken
		CSFR6	Optiplex Computer - Broken
		2458800S	Gateway Computer – Broken
		X182TYQZA284	HP Laserjet 2550N – Broken
		RBN-872	Compaq Computer - Broken

**On a motion made by _____, seconded by _____, approval of Business Administrator/
Board Secretary's Report is granted.**

Roll Call:

_____ Ms. Pitts	_____ Ms. Mitchell
_____ Mr. Benjamin, Sr.	_____ Ms. Tutt
_____ Mr. Capaldi	_____ Ms. Yanez
_____ Mr. DiMeglio	_____ Mr. Tomasello

XV. INFORMATIONAL ITEMS

XVI. OLD BUSINESS

XVII. NEW BUSINESS (Discussion Items)

XVIII. EXECUTIVE SESSION

BE IT RESOLVED, the Board of Education will entertain a motion to adjourn into Executive/Closed Session for the purpose of:

- Student Hearings
- Personnel Matters
- Legal Matters

The information discussed in Executive/Closed Session may be disclosed to the public after formal action is taken by the Board of Education on these issues. Certain information that will be discussed in Executive/Closed Session is not to be disclosed to the Public; however, the Board may contemplate taking action at the conclusion of Executive/Closed Session.

On a motion made by _____, seconded by _____, approval to move to Executive Session is granted at _____.	
Exceptions: _____	
<i>Roll Call:</i>	
_____ Ms. Pitts	_____ Ms. Mitchell
_____ Mr. Benjamin, Sr.	_____ Ms. Tutt
_____ Mr. Capaldi	_____ Ms. Yanez
_____ Mr. DiMeglio	_____ Mr. Tomasello

XIX. ADJOURNMENT OF EXECUTIVE SESSION Time: _____

On a motion made by _____, seconded by _____, approval to adjourn is granted.
Exceptions: _____
<i>Voice Vote:</i>

XX. PERSONNEL

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	Sch	Position	From	To	
A	Amwake, Anna May	HS	Custodian	1/20/2010	3/5/2010	P
B	Schwartz, Cheryl	MS	LAL Teacher	3/8/2010 4/19/2010	4/16/2010 6/30/2010	P U
C	Norlin, Carrie	HS	Student Assistance Coordinator	3/29/2010	5/14/2010	P
D	Irwin, Melissa	HS	Educational Student Aide	Intermittent Family Leave		U
E	Verlander, Jacqueline	No. 3	PreK Teacher	12/13/2009	1/25/2010	P
F	Sheehan, Carole	Garage	Bus Driver	1/4/2010	2/24/2010	P
G	Lemons, Lena (revision)	No. 1	2 nd Grade Teacher	9/14/09-9/25/09 9/28/09-1/29/2010 2/1/2010	9/14/09-9/25/09 9/28/09-1/29/2010 6/30/2010	P U U
H	Ostermueller, Cathi (revision)	HS	Secretary	11/16/09-12/23/09	11/16/09-1/15/2010	P
I	Iannaco, F. Carol	No. 2	Food Service Worker	1/19/2010	2/12/2010	P
J	Cosden, Michael (revision)	HS	Custodian	8/20/09-1/30/2010 2/1/2010	8/20/09-1/30/2010 4/30/2010	P U
K	Smith, Edward	RDS	Custodian	1/5/2010	3/31/2010	U

2. Resignations

None at this time.

3. Retirements

None at this time.

4. New Hires

Approve the following New Hires for the 2009/2010 school year:

	Start Date	Name	Position	Sch	Prorated Salary
A	2/1/2010	Straub, Dori (replacing J. Adamonis) (2/1/2010-6/30/2010)	3 rd Grade Teacher (Leave of Absence)	No. 6	\$48,361 BA – Step 1
B	1/4/2010	Harris, Deborah (replacing J. Tomlin) (1/4/2010-5/28/2010)	1 st Grade Teacher (Leave of Absence)	No. 3	\$48,361 BA – Step 1
C	1/4/2010	Goodwin, Monique	2 nd Grade Teacher	No. 1	\$48,361

	(replacing L. Lemons) (1/4/2010-6/30/2010)	(Leave of Absence)	BA – Step 1
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5. Substitutes

Exhibit XX: 1

- a. Approve the following Winslow Township Certified/Non-Certified Substitutes for the 2009/2010 school year.

	Certified		Non-Certified
A	DeSantis, Amanda	D	Norwood, Heather
B	Vann, Coleen		
C	Fontana, Vianne		

- b. Approve the following January Source4Teachers Substitutes as per the attached exhibit.

6. Co-Curricular Club/Activity Advisors

- a. Approve the Resignation of the following Winter Weight Room Coach at the High School, effective December 23, 2009:

	Coach	Sport
A	McBride, Michael	Winter Weight Room Coach

- b. Approve the following Sixth Period Class at the Middle School for the 2009/2010 school year, effective 1/4/2010:

	Teacher	Subject	Prorated Stipend
A	Barish, Maxine	Special Education Teacher	\$7,155

7. College Placements

- a. Approve the following College Placements for the 2009/2010 school year:

	College	Student	Experience	Cooperating Teacher/School	Dates	Subject
A	Rowan University	Sidone, Carly	Jr. Field Experience	Shaw, Bruce/No. 5	2/1/10-3/10/10	Health & PE
B	Stockton College	Hauger, Shannon	Intermediate Fieldwork	Pearson, Dawn/No. 5	1/25/10-5/4/10	Elementary
C	Rowan University	Wilczynski, Frank	Jr. Field Experience	Duphorn, Joseph/MS	2/1/10-3/10/10	Heath & PE
D	Rowan University	Wilson, Emillie	Jr. Field Experience	Rizzotte, Peggy/No. 1	3/24/10-5/3/10	Health & PE
E	Rowan University	Gensamer, Kara	Clinical Practice Request	Kass, Fred/MS	1/19/10-5/7/10	English

b. Approve the rescission of the following College Placement for the 2009/2010 school year:

	College	Student	Experience	Cooperating Teacher/School	Dates	Subject
A	Prism Career Institute	Beckley, Gabriel	Three Day Observation	Jones, Frances/No. 6	2/19/10, 2/24/10 & 2/25/10	Nursing

10. Substitute Rate Change

Exhibit XX: 10

Approve the Substitute Rate Change, effective January 15, 2010, per the attached exhibit.

On a motion made by _____, seconded by _____, approval of Personnel Items is granted. <i>Roll Call:</i> _____ Ms. Pitts _____ Mr. Benjamin, Sr. _____ Mr. Capaldi _____ Mr. DiMeglio _____ Ms. Mitchell _____ Ms. Tutt _____ Ms. Yanez _____ Mr. Tomasello

XXI. ADJOURNMENT Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Meeting is granted. Exceptions: _____ Voice Vote: _____
