

**WINSLOW TOWNSHIP BOARD OF EDUCATION**  
**Regular Board of Education Meeting**  
**Wednesday, February 3, 2010**  
**Winslow Township Middle School**  
**Agenda**

**5:00 p.m. Closed Session**

**7:00 p.m. Public Session**

**I. PUBLIC NOTICE** of this meeting was given to all Board Members and Associates in a notice dated **04/30/09** and **01/15/10**. It was also advertised in the Philadelphia Inquirer, Atlantic City Press, Courier Post and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center and Winslow Township Post Offices.

**II. MISSION STATEMENT**

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

**III. ROLL CALL**

Cheryl Pitts, Vice President  
Mark Benjamin, Sr.  
Dino Capaldi  
Paul DiMeglio  
Eartha Mitchell  
Christopher McGinnis

Angelia M. Tutt  
Deborah Yanez  
John Tomasello, President

H. Major Poteat, Ed.D., Superintendent  
Ann Garcia, Ed.D., Bus. Admin./Bd. Secretary  
John Comegno, Esq., Solicitor

**IV. PLEDGE OF ALLEGIANCE**

**V. BOARD OF EDUCATION – TEAM CHARTER**

1. **At all Times:** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.
2. **Before a Meeting:** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.
3. **During a Meeting:** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.
4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.



Voice Vote: \_\_\_\_\_

**XIV. ADJOURNMENT OF PUBLIC COMMENTS**

On a motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, approval to adjourn Public Comments is granted.  
 Exceptions: \_\_\_\_\_  
 Voice Vote: \_\_\_\_\_

**XV. SUPERINTENDENT'S REPORT**

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. First Reading of Policies & Regulations **None at this time.**
2. Second Reading of Policies & Regulations **Exhibit XV A: 2**

Approve the second reading of the revisions to the following policies and regulations of the Board of Education as listed below:

Policy/Regulation	Title
Policy #5512.01	Harassment, Intimidation, and Bullying
Regulation #5512	Reporting Procedure - Hazing and/or Harassment, Intimidation, or Bullying
Policy # 5512	Hazing
Regulation #5512	Reporting Procedures – Hazing and/or Harassment, Intimidation or Bullying
Policy # 2510	Adoption of Textbooks
Regulation #2510	Adoption of Textbooks
Policy #180	School Volunteers
Bylaw #0142.1	Nepotism

3. Fire Drill Report **Exhibit XV A: 3**

Approve the Fire Drill Report, for the month of December 2009, as per the attached exhibit.

4. Field Trips **Exhibit XV A: 4**

Approve Field Trips, as per the attached exhibit.

5. Professional Development/Workshops & Conferences **Exhibit XV A: 5**

a. Approve Professional Development/Workshops & Conferences, as listed in the attached exhibit.

b. Approve the following Professional Development opportunity as listed below:

Title: Frank Glazier Football Clinic, Baltimore, Maryland  
 Date(s): Friday, February 12 – Sunday, February 14, 2010  
 Audience: Football Coaches & Assistant Coaches  
 Funding: WTHS Athletic Program  
 Purpose: 10 Coaches will participate in the Football Clinic at a **total** cost of \$299.00.

**Note:** Reimbursement will not be made for any additional costs incurred by the coach (tolls, parking, etc.).

c. Approve the following Professional Development opportunity as listed below:

Title: NJSCA/NJSCO Strength & Conditioning Coach Clinic  
 Date(s): Friday, February 26, 2010 in Robbinsville, NJ  
 Audience: Strength Training Coach  
 Funding: WTHS Athletic Program  
 Purpose: Mr. K. Scott, Strength Training Coach, will participate in the Clinic at a cost of \$70.00.

**Note:** Reimbursement will not be made for any additional costs incurred by the coach (tolls, parking, etc.).

6. Tuition Students **None at this time.**

7. Terminate Out-of-District Placement

Approve the termination of the following out-of-district student placement for the 2009/2010 school year.

Student	Placement	Grade/Class	Effective	Cost	Reason
920585	Archway School	11/MD	02/01/10	\$39,807	Transferred Out of District

8. Homebound Instruction **Exhibit XV A: 8**

Approve the Homebound Instruction as per the attached exhibit.

9. Fundraiser(s)/School Activities

**Exhibit XV A: 9**

Approve the following fundraisers/school activities for the 2009/2010 school year as listed below and as per the attached exhibits:

WTHS

- Spring Flower Bulbs – Environmental Club
- Candles – Cheerleading
- Tupperware –Boys Basketball
- Half-time Court Shot – Boys Basketball
- Chick-Fil-A Night – Boys Basketball
- Gianni’s Fundraiser – Boys Basketball
- Avon – Boys Basketball
- Movie Night “Transformers- Revenge of the Fallen (02/26/10) – H.S.A.

10. WTMS – NJEA “Cat in the Hat” Assembly

**Exhibit XV A: 10**

Approve a visit from the NJEA “Cat in the Hat”, to Winslow Township Middle School on Tuesday, February 9, 2010, at no cost to the district.

11. School No. 2 – H.S.A Sponsored Activities

Approve the School No. 2 H.S.A. to sponsor the following activities/fundraisers at School No. 2 during the month of March 2010:

- Chick-Fil-A Night on March 3, 2010 from 5:00 p.m. – 8:00 p.m.
- Spring Book Fair from March 8 through March 12, 2010
- Yankee Candle and Worlds Finest Chocolate Sale from March 12 through March 30, 2010
- St. Jude’s Math-A-Thon from February 8 through March 5, 2010.

12. School No. 3 Family Fun Night (2<sup>nd</sup> Grade)

Approve School No. 3 to conduct a 2<sup>nd</sup> Grade Family Fun Night on Wednesday, February 24, 2010 at School No. 3.

13. WTMS Read 180 Program

**Exhibit XV A: 13**

Approve the WTMS Read 180 Class to be held three days per week for 1.5 hours per day (3:00 p.m. – 4:30 p.m.).

**Note:** The program will be funded through IDEA and ARRA.

14. Special Education Preschool Data Collection

Approve the participation in the federally required special education preschool outcome data collection for the current school year.

**Note:** The NJDOE will reimburse the District up to \$4,522 for costs of educational materials and online web based license.

15. Title I Extended School Year Program

Approve the operation of a Title I Extended School Year Program beginning on July 6, 2010 through August 16, 2010 (Monday – Thursday) at School No. 6 from 8:00 a.m. – 12:00 p.m.

**B. Principal's Update(s)**

1. Monthly School Highlights
2. Ethnic Enrollment Report
3. Suspension Report
4. Violence & Vandalism Reports

**Exhibit XV B: 1**  
**Exhibit XV B: 2**  
**Exhibit XV B: 3**  
**Exhibit XV B: 4**

**C. Curriculum Update(s)**

**None at this time.**

On a motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, approval of Superintendent's Report is granted.

*Roll Call:*

_____ Ms. Pitts	
_____ Mr. Benjamin, Sr.	_____ Ms. Mitchell
_____ Mr. Capaldi	_____ Ms. Tutt
_____ Mr. DiMeglio	_____ Ms. Yanez
_____ Mr. McGinnis	_____ Mr. Tomasello

**XVI. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT**

**A. Reports**

1. Facilities/Maintenance Update – Mr. Bob Austin
2. Transportation Update – Mr. John Gaskill
3. Sodexo Food Services Update – Mr. Howard Ellis

**None at this time.**  
**None at this time.**  
**None at this time.**

**B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. Line Item Transfers **Exhibit XVI B: 1**  

Approve the Line Items Transfers, for the month of December 2009, as per the attached exhibit.
2. Bill List **Exhibit XVI B: 2**  

Approve the Bill List, as listed below, and as per the attached exhibit.

  - Vendor Bill List \$1,023,777.97
  - Manual Bill List \$ 463,206.25
3. Payroll  

Approve Payroll, for the month of January 2010, as listed below:

  - January 15, 2010 \$2,656,910.11
  - January 29, 2010 \$2,664,115.20
4. Board Secretary Certification  

Approve that the Board of Education certify that as of December 2009 and after review of the secretary's monthly financial report for this period ending December 2009, and upon consultation with the appropriate district officials, to the best of our knowledge, no major fund balance has been overspent in violation of N.J.A.C. 6:20-2.13 (b), and that sufficient funds are available to meet the District's financial obligations for the month of December 2009.
5. Treasurer's Report **Exhibit XVI B: 5**  

Approve the Treasurer's Report, for the month of December 2009, as per the attached exhibit.
6. Board Secretary's Report **Exhibit XVI B: 6**  

Approve the Board Secretary's Report, for the month of December 2009, as per the attached exhibit.
7. Use of Facilities Report **Exhibit XVI B: 7**  

Approve the Use of Facilities Report as per the attached exhibit.

8. Disposal of School Property

**Exhibit XVI B: 8**

Approve the Disposal of School Property as listed below and as per the attached exhibit.

Location	Department	Tag #	Description
High School	Science	XB5410985YI	Broken
		XB54102S5YI	Broken
		XB5410975YI	Broken
		XB5410445YI	Broken
Board Office	Business	003475	Okidata 3410 Printer
			Works – would like to auction online

9. Larc School – Free or Reduced Lunch

**BE IT RESOLVED**, that the Winslow Township Board of Education does not require the Larc School to charge students for reduced and/or paid meals provided as part of their educational program in compliance with the NJ Department of Agriculture’s Child Nutrition Program regulations.

On a motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, approval of Business Administrator/  
 Board Secretary’s Report is granted.

*Roll Call:*

_____ Ms. Pitts	
_____ Mr. Benjamin, Sr.	_____ Ms. Mitchell
_____ Mr. Capaldi	_____ Ms. Tutt
_____ Mr. DiMeglio	_____ Ms. Yanez
_____ Mr. McGinnis	_____ Mr. Tomasello

**XVII. INFORMATIONAL ITEMS**

**XVIII. OLD BUSINESS**

**XIX. NEW BUSINESS (Discussion Items)**

**XX. EXECUTIVE SESSION**

**BE IT RESOLVED**, the Board of Education will entertain a motion to adjourn into Executive/Closed Session for the purpose of:

- Student Hearings
- Personnel Matters
- Legal Matters

The information discussed in Executive/Closed Session may be disclosed to the public after formal action is taken by the Board of Education on these issues. Certain information that will be discussed in Executive/Closed Session is not to be disclosed to the Public; however, the Board may contemplate taking action at the conclusion of Executive/Closed Session.



<p>On a motion made by _____, seconded by _____, approval to move to Executive Session is granted at _____.</p> <p>Exceptions: _____</p> <p>Roll Call:</p> <p>_____ Ms. Pitts</p> <p>_____ Mr. Benjamin, Sr.</p> <p>_____ Mr. Capaldi</p> <p>_____ Mr. DiMeglio</p> <p>_____ Mr. McGinnis</p> <p>_____ Ms. Mitchell</p> <p>_____ Ms. Tutt</p> <p>_____ Ms. Yanez</p> <p>_____ Mr. Tomasello</p>
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**XXI. ADJOURNMENT OF EXECUTIVE SESSION Time: \_\_\_\_\_**

<p>On a motion made by _____, seconded by _____, approval to adjourn is granted.</p> <p>Exceptions: _____</p> <p>Voice Vote: _____</p>
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**XXII. PERSONNEL**

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	Sch	Position	From	To	
<b>A</b>	Giardina, Janet	No. 4	Guidance Counselor	1/11/2010 3/1/2010	2/26/2010 4/30/2010	P U
<b>B</b>	Bellino, Sandra	Central	Assistant Transportation Coordinator	3/15/2010	3/30/2010	P
<b>C</b>	Mendoza, Patsy (revision)	No. 3	Secretary	12/18/09-12/23/09 1/4/2010-1/29/2010	12/18/09-12/23/09 1/4/2010-2/15/2010	P U
<b>D</b>	Verlander, Jacqueline (revision)	No. 3	PreK Teacher	12/13/09-1/25/2010	12/13/09-1/29/2010	P
<b>E</b>	Morris, Kathleen	No. 3	Custodian	Intermittent Leave		U
<b>F</b>	Lee, Lauren	MS	Special Ed. Teacher	4/12/2010 5/28/2010	5/27/2010 6/22/2010	P U
<b>G</b>	Hans, Amy	No. 1	Special Ed. Teacher	4/12/2010 5/17/2010	5/14/2010 6/22/2010	P U

2. Resignations

**None at this time.**

3. Retirement

Approve the following Retirement for the 2009/2010 school year:

	Name	School	Position	Effective
<b>A</b>	Hayes, Linda	No. 2	Art Teacher	7/1/2010

4. New Hires

**None at this time.**

5. Substitutes

Approve the following Winslow Certified/Non-Certified Substitutes for the 2009/2010 school year.

	<b>Certified</b>		<b>Non-Certified</b>
<b>A</b>	Mossayebi, Addys	<b>C</b>	Frazier, Donna
<b>B</b>	Milewski, Christina	<b>D</b>	James, Wayne

6. College Placements

a. Approve the following College Placements for the 2009/2010 school year:

	<b>College</b>	<b>Student</b>	<b>Experience</b>	<b>Cooperating Teacher/School</b>	<b>Dates</b>	<b>Subject</b>
<b>A</b>	Rowan University	Casselring, James	Jr. Field Experience	Shaw, Bruce/No. 5	2/8/10-3/10/10	Health & PE
<b>B</b>	Camden County College	Montana, Gina	Fifteen Hour Field Experience	Salbo, Lauren/HS	2/8/10-2/26/10	Health & PE
<b>C</b>	Camden County College	Brown, Dominique	Fifteen Hour Field Experience	Diaz, Suzanne/HS	2/5/10-3/5/10	English

b. Approve the rescission of the following College Placements for the 2009/2010 school year:

	<b>College</b>	<b>Student</b>	<b>Experience</b>	<b>Cooperating Teacher/School</b>	<b>Dates</b>	<b>Subject</b>
<b>A</b>	Camden County College	Burlage, Suzanna	20 Hour Field Experience	Pearson, Dawn/No. 5	2/3/10-3/26/10	Elementary
<b>B</b>	Camden County College	O’Kane, Crystal	20 Hour Field Experience	McCarthy, Sindy/No. 3	2/3/10-3/26/10	Elementary
<b>C</b>	Rowan University	Sidone, Carly	Jr. Field Experience	Shaw, Bruce/No. 5	2/1/10-3/10/10	Health & PE
<b>D</b>	Rowan University	Sidone, Carly	Jr. Field Experience	Gibson, Krystin/HS	3/24/10-5/3/10	Health & PE

c. Approve the following student interns from Rowan University to work with Little Hands Family Services, LLC, In-School Success Program at the Middle School and the Coping Skills Program at the elementary schools, February 4, 2010 – June 30, 2010:

	<b>Student Interns</b>
<b>A</b>	Bahoosh, Megan
<b>B</b>	Loffredo, Amanda
<b>C</b>	Marker, Lindsay
<b>D</b>	Miliaresis, Simone
<b>E</b>	Recine, Joseph

7. Homebound Instructor

Approve the following Homebound Instructor for the 2009/2010 school year:

	Name	Subject	School	Hourly Rate	Effective
A	Hunsicker, Diane	1 <sup>st</sup> Grade	No. 4	\$36.88	2/4/2010

8. Volunteer

Approve the following Volunteer for the 2009/2010 school year:

	Name	Activity	School
A	Sharples, Lisa	H.S.A. & Project Graduation	HS

9. Maintenance Stipend

Approve the following individual to receive his Maintenance Stipend for the 2009/2010 school year:

	Name	License	Stipend	Effective
A	Leach, Charles	Plumbing	\$1,609.00 (paid quarterly)	7/1/2009

10. Lateral Movements on Salary Guide

Approve the following Lateral Movements on the Salary Guide for the 2009/2010 school year, effective February 1, 2010:

Last Name	First Name	School	FROM			TO		
			From	Step	Salary	To	Step	Salary
Campbell	Tonia	No. 5	MA+15	8	\$55,361	MA+30	8	\$56,161
Collison	Kevin	No. 4	BA	5	\$49,561	BA+15	5	\$50,361
Fest	Robert	HS	BA+15	9	\$57,961	BA+30	9	\$58,761
Giannella	Annalisa	No. 5	BA	6	\$49,861	BA+15	6	\$50,661
Kelly	Lori	No. 4	BA	13	\$78,300	BA+15	13	\$79,100
Nichols	Barbara	No. 6	MA+30	8	\$56,161	MA+45	8	\$56,961
Roman	Migdalia	No. 4	BA+15	5	\$50,361	BA+30	5	\$51,161
Schwartz	Cheryl	MS	BA+30	9	\$58,761	MA	9	\$59,561

