

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
Wednesday, February 17, 2010
Winslow Township Middle School
Agenda
7:00 p.m.

I. **PUBLIC NOTICE** of this meeting was given to all Board Members and Associates in a notice dated **04/30/09**. It was advertised in the Courier Post and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center and Winslow Township Post Offices.

II. **MISSION STATEMENT**

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. **ROLL CALL**

Cheryl Pitts, Vice President
Mark Benjamin, Sr.
Dino Capaldi
Paul DiMeglio
Eartha Mitchell
Christopher McGinnis

Angelia M. Tutt
Deborah Yanez
John Tomasello, President

H. Major Poteat, Ed.D., Superintendent
Ann Garcia, Ed.D., Bus. Admin./Bd. Secretary
John Comegno, Esq., Solicitor

IV. **PLEDGE OF ALLEGIANCE**

V. **BOARD OF EDUCATION – TEAM CHARTER**

1. **At all Times:** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.
2. **Before a Meeting:** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.
3. **During a Meeting:** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.
4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

VI. AWARDS & PRESENTATION

- 1. School No. 2 Chorus

VII. CORRESPONDENCE

VIII. MINUTES

Regular Meeting	Wednesday, January 27, 2010	Open/Closed Sessions
Regular Meeting	Wednesday, February 3, 2010	Open/Closed Sessions

On a motion made by _____, seconded by _____, approval of Minutes is granted.		
Exceptions: _____		
Roll Call:		
_____ Ms. Pitts		
_____ Mr. Benjamin, Sr.		_____ Ms. Mitchell
_____ Mr. Capaldi		_____ Ms. Tutt
_____ Mr. DiMeglio		_____ Ms. Yanez
_____ Mr. McGinnis		_____ Mr. Tomasello

IX. BOARD COMMITTEE REPORTS

X. PUBLIC COMMENTS (Time Limited)

Notation of Public Comments on Agenda Items – The Board President will recognize those individuals in the audience who wish to comment. Please respect the following procedures:

- 1. State your full name and address.
- 2. Please limit your comments to five minutes.

On a motion made by _____, seconded by _____, approval of Public Comments is granted.
Exceptions: _____
Voice Vote:

XI. ADJOURNMENT OF PUBLIC COMMENTS

On a motion made by _____, seconded by _____, approval to adjourn Public Comments is granted.
Exceptions: _____
Voice Vote:

XII. SUPERINTENDENT’S REPORT

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- 1. First Reading of Policies & Regulations **None at this time.**
- 2. Second Reading of Policies & Regulations **None at this time.**

3. Fire Drill Report **Exhibit XII A: 3**
 Approve the Fire Drill Report, for the month of January 2010, as per the attached exhibit.
4. Field Trips **Exhibit XII A: 4**
 Approve Field Trips, as per the attached exhibit.
5. Professional Development/Workshops & Conferences **Exhibit XII A: 5**
- a. Approve Professional Development/Workshops & Conferences, as listed in the attached exhibit.
 - b. Approve Mr. Nython Carter, Athletic Director, and one coach to attend the South Jersey Coaches Association banquet on Wednesday, March 3, 2010 at 6:30 p.m. at a cost of \$35.00 per person. (Funded through the Athletic budget)
 - c. Approve the following NJ ASK Parent Evening Workshops as listed below:
 - Title:** Helping Parents Prepare Their Child for the NJ ASK:
 - Date:** February 2010 – April 2010
 - Locations:** School No. 5, No. 6 & WTMS
 - Time:** 6:30 p.m. – 8:30 p.m.
 - Funding:** Title I – Not to exceed \$2,000.00
 - Presenter(s):** Ms. Buscher Ms. Sigman

6. Tuition Student
 Approve the following out-of-district student placement for the 2009/2010 school year:

Student	Placement	Grade/Class	Effective	Cost
920566	GCSS - Bankbridge Sewell, NJ	10/MD	01/22/10	\$35, 220

7. Terminate Out-of-District Placement
 Approve the termination of the following out-of-district student placement for the 2009/2010 school year.

Student	Placement	Grade/Class	Effective	Cost	Reason
M.C.	Archway Atco	ED/09	02/02/10	*N/A	Transferred to Residential Placement

*Cost paid by NJ DOE.

8. Homebound Instruction **Exhibit XII A: 8**

Approve the Homebound Instruction as per the attached exhibit.

9. Fundraiser(s)/School Activities **Exhibit XII A: 9**

Approve the following fundraisers/school activities for the 2009/2010 school year as listed below and as per the attached exhibits:

School No. 4

- "Dine Out with School No. 4 - H.S.A.

WTHS

- "Project Night-Night" - Student Government
- Annual Fashion Show - Student Government
- Spring Flower Sale - Renaissance Program
- Wildwood Discount Ticket Sales - Renaissance Program
- Cinderella Cheese Cake - Concert Choir

10. Homeless Student(s)

Approve the following Winslow Township students to attend school in the district listed below due to their homeless status:

Student	School/Grade	Effective	School District
M.S.	WTMS/07	01/15/10	Gloucester Township
T.A.	Archway Atco/07	01/14/10	Gloucester Township

11. School No. 3 Activities

Approve the following activities for School No. 3 as listed below:

- Approve the acceptance of a donation, in the amount of \$500, to School No. 3 from Jones New York, to be used to purchase supplies and materials for teaching staff.
- Approve the teaching staff at School No. 3 to have a "Jeans Day" in support of the District-approved Haiti Coin Drive. Staff will contribute \$5.00 to fundraiser to wear jeans on Friday, February 26, 2010.
- Approve a change in date for the previously approved School No. 3 NJ Diabetes Walk to March 2, 2010.
- Approve the teaching staff at School No. 3 to have a "Jeans Day" in support of the District-approved Diabetes walk on March 2, 2010. Staff will contribute \$5.00 to wear jeans for the fundraiser.

12. WTHS - Fashion Design Class Donation

Approve WTHS students enrolled in the Fashion Design classes to donate pillows they designed in class to the "Case for Con Kerr Program" at Virtua Voorhees Hospital.

Note: The "Case for Con Kerr Program" is a non-profit organization that collects pillowcases for children suffering from cancer.

13. WTHS - Staff Member Donation

Approve Ms. Tracy Quigley, WTHS Art Teacher, to donate a RCA Color Television to the WTHS Art Room.

14. H.S.A. Council of Schools - 2nd Annual "Yes We Can Food Drive"

Approve the Winslow Township School District H.S.A. to sponsor their 2nd Annual "Yes We Can" canned food drive during the month of March 2010.

15. School No. 1 - Before & After Care Program

Approve the students in the School No. 1 Before & After Care Program to write letters to a soldier currently serving in Afghanistan.

16. School No. 4 Activities

Approve the following activities for School No. 4 as listed below and in the attached exhibit:

- "Community Helpers Program" - Approve the presentation of a series of talks to School No. 4 students by various local "helpers" (police, fire, veterinarians).
- "Book Swap" - Approve students to participate in the Read Across America book swap during the week of March 1, 2010.
- "Jeans Day" - Approve staff at School No. 4 to wear jeans on Friday, February 26, 2010 in exchange for bringing in three new or gently used books to supplement the book swap program.
- Approve WTHS students to read to School No. 4 students during Read Across America week.

17. School No. 4 - Read Across America Week Activities

Approve the following "Read Across America Week" activities at School No. 4:

- March 1 - "Reading is No Sweat" students and staff wear their favorite sweatshirt to school.
- March 2 - "Celebrating Dr. Seuss" students and staff wear red, white and black outfits to school.
- March 3 - "Wacky Wednesday" students and staff wear mismatched clothing to school.
- March 4 - "Hats Off to Reading" students and staff wear hats related to their favorite book.
- March 5 - "Pop Open a Good Book and Read" the entire school will stop and read their favorite book they received at the book swap and eat snacks. (snacks will be donated by the principal and H.S.A.)

B. Principal's Update(s)

1. Monthly School Highlights
2. Ethnic Enrollment Report
3. Suspension Report
4. Violence & Vandalism Reports

Exhibit XII B: 1
Exhibit XII B: 2
Exhibit XII B: 3
None at this time.

C. Curriculum Update(s)

None at this time.

On a motion made by _____, seconded by _____, approval of Superintendent's Report is granted.

Roll Call:

_____ Ms. Pitts

_____ Mr. Benjamin, Sr.

_____ Mr. Capaldi

_____ Mr. DiMeglio

_____ Mr. McGinnis

_____ Ms. Mitchell

_____ Ms. Tutt

_____ Ms. Yanez

_____ Mr. Tomasello

XIII. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A. Reports

1. Facilities/Maintenance Update – Mr. Bob Austin
2. Transportation Update – Mr. John Gaskill
3. Sodexo Food Services Update – Mr. Howard Ellis

None at this time.
None at this time.
None at this time.

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- 1. Line Item Transfers **None at this time.**
- 2. Bill List **Exhibit XIII B: 2**
 Approve the Bill List, as listed below, and as per the attached exhibit.
 - o Vendor Bill List \$1,222,735.74
- 3. Payroll **None at this time.**
- 4. Board Secretary Certification **None at this time.**
- 5. Treasurer's Report **None at this time.**
- 6. Board Secretary's Report **None at this time.**
- 7. Use of Facilities Report **None at this time.**
- 8. Disposal of School Property **Exhibit XIII B: 8**

Approve the Disposal of School Property per the attached exhibit.

Location	Department	Tag #	Description
High School	Art	000237	Television – broken beyond repair
District			14 PK tables/cubbies- no longer needed
			80 Student desk/chair combo- no longer needed
			145 PK/Elementary chairs – no longer needed
			70 Student desks – no longer needed

9. Annual School Board Election – April 20, 2010

Recommend the approval of the Annual School Board Election information as listed below:

Drawing for position on the ballot:	<u>March 10, 2010</u>
Public Hearing:	<u>March 31, 2010</u>
Election Date:	<u>April 20, 2010</u>
Polling Places:	<u>School #1, #2, #3, #4, #6</u>
Hours:	<u>From: 4:00 p.m. to 9:00 p.m.</u>
Election Worker Rate of Pay:	<u>\$10.00 per hour</u>

10. Family Therapy and Consultation Services **Exhibit XIII B: 10**

Approve Family Therapy and Consultation Services to provide LCSW Clinical Supervision for Winslow Township two (2) hours/month from February 17, 2010 through Mary 28, 2010 at a rate of \$110/hour payable monthly.

11. Approve Vendor – Augmentative Communication Consultants, Inc. **Exhibit XIII B: 11**

Approve Augmentative Communication Consultants, Inc. as a vendor in order to purchase a specific communication device needed for a non-verbal student.

12. Workshops - School Based Youth Program **Exhibit XIII B: 12**

Approve the following workshops for the School Based Youth Program, SBYP:

The Mona Leeza Spa

Provide four (4) one hour sessions on nutrition and skin care to the Girls Group (total of 10) at a cost of \$75.00/session plus \$5.00 per student for skin care kits.

Center for Family Services

Provide a parenting education and support program, Mother's Touch, 6 hours a week for a total of 66 hours beginning March 3, 2010 at a rate of \$55/hour.

13. Resolution for High School Project

Resolution to appeal to the Executive County Superintendent for Unrestricted Fund Balance Calculations in relation to pending legal court case and awarding of High School Roofing Project.

On a motion made by _____, seconded by _____, approval of Business Administrator/
Board Secretary's Report is granted.

Roll Call:

_____ Ms. Pitts

_____ Mr. Benjamin, Sr.

_____ Mr. Capaldi

_____ Mr. DiMeglio

_____ Mr. McGinnis

_____ Ms. Mitchell

_____ Ms. Tutt

_____ Ms. Yanez

_____ Mr. Tomasello

XIV. INFORMATIONAL ITEMS

XV. OLD BUSINESS

XVI. NEW BUSINESS (Discussion Items)

XVII. EXECUTIVE SESSION

BE IT RESOLVED, the Board of Education will entertain a motion to adjourn into Executive/Closed Session for the purpose of:

- Student Hearings
- Personnel Matters
- Legal Matters

The information discussed in Executive/Closed Session may be disclosed to the public after formal action is taken by the Board of Education on these issues. Certain information that will be discussed in Executive/Closed Session is not to be disclosed to the Public; however, the Board may contemplate taking action at the conclusion of Executive/Closed Session.

On a motion made by _____, seconded by _____, approval to move to Executive Session is granted at _____.	
Exceptions: _____	
<i>Roll Call:</i>	
_____ Ms. Pitts	
_____ Mr. Benjamin, Sr.	_____ Ms. Mitchell
_____ Mr. Capaldi	_____ Ms. Tutt
_____ Mr. DiMeglio	_____ Ms. Yanez
_____ Mr. McGinnis	_____ Mr. Tomasello

XVIII. ADJOURNMENT OF EXECUTIVE SESSION Time:_____

On a motion made by _____, seconded by _____, approval to adjourn is granted.
Exceptions: _____
<i>Voice Vote:</i> _____

XIX. PERSONNEL

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	Sch	Position	From	To	
A	Cook, Christine	No. 5	4 th Grade Teacher	4/12/2010 9/1/2010	6/22/2010 11/28/2010	P U
B	Fraser, Cindy	MS	ESA/Classroom	1/4/2010 PM 1/13/2010 PM 1/19/2010 1/22/2010	1/13/2010 AM 1/14/2010 1/19/2010 2/8/2010 AM	P U U U
C	Grolnick, Myra	MS	LAL Teacher	3/15/2010	6/22/2010	P
D	Hagan, Lori	No. 3	Physical Ed Teacher	3/2/2010	5/28/2010	P
E	Kealey, Patricia	MS	Teacher Assistant	1/21/2010	2/12/2010	P
F	Mebs, Patricia	Garage	Bus Driver	12/11/2009 1/29/2010 PM	1/29/2010 AM 3/12/2010	P U
G	Boianelli, Kate (revision)	No. 2	Special Ed Teacher	2/12/2010-3/9/2010 3/10/2010-5/7/2010	2/4/2010-2/26/2010 3/1/2010-4/28/2010	P U

2. Resignation

Approve the following Resignation for the 2009/2010 school year:

	Name	School	Position	Effective
A	Gaither, Gregg	MS	Language Arts Teacher	4/9/2010

3. Retirement

Approve the following Retirement for the 2009/2010 school year:

	Name	School	Position	Effective
A	DeGregorio, Anthony	No. 5	Custodian	1/29/2010

4. New Hires

None at this time.

5. Substitutes

Exhibit XIX: 5

a. Approve the following Winslow Certified/Non-Certified Substitutes for the 2009/2010 school year.

	Certified	Non-Certified
A	Fingerhut, Chelsea	
B	Selg, Maryelizabeth (LOA-effective 2/5)	
C	Adolf, Christine	
D	Allen, Charlene	
E	Craig, College	
F	Angeline, Kara (LOA-effective 2/1)	

b. Approve the Source4Teachers February Substitute list as per the attached exhibit.

6. Rescission of New Hire Appointment

Approve the Rescission of the following New Hire Appointment for the 2009/2010 school year:

	Name	Position	School	Salary
A	Boga, Jeffrey	Music Teacher (Strings)	HS	\$61,961

7. Homebound Instructors

Approve the following Homebound Instructors for the 2009/2010 school year:

	Name	Subject	School	Hourly Rate	Effective
A	Nathan, Susan	Kindergarten Teacher	No. 4	\$36.88	2/18/2010
B	Hans, Amy	Preschool Disabled Teacher	No. 1	\$36.88	2/18/2010

8. Volunteer

Approve the following Volunteer for the 2009/2010 school year:

	Name	Activity	School
A	Parkhurst, David	Asian American Culture Club (formally Animee Club)	HS

9. WinSoar Program

Approve the following individual to teach for the WinSoar program at the High School for the 2009/2010 school year:

	Name	Subject	Hourly Rate	Effective
A	Mack, Jill (replacing B. Williams)	English	\$36.88	2/18/2010
B	Gomez, Michelle	Spanish (Middle School Students)	\$36.88	1/11/2010

10. Co-Curricular Club/Activity Advisors

- a. Approve the following SAT Prep Teacher for the 2009/2010 school year:

	Name	Subject	Stipend	Effective
A	Lee, Laura (English Teacher)	SAT Prep (2 times per week)	\$36.88	1/19/2010

- b. Approve the following Spring Coaches for the 2009/2010 school year:

	Coach	Spring Sport	Stipend	Step
A	Regn, Keith	Head Baseball Coach	\$6,214	3
B	Stowell, Bruce	Assistant Baseball Coach	\$4,560	3
C	Stowell, Allen	Assistant Baseball Coach	\$4,560	3
D	Ernst, David	Head Softball Coach	\$6,214	3
E	Cuneo, Chris	Head Boys' Lacrosse Coach	\$6,214	3
F	DeRosa, Ray	Co-Assistant Boys' Lacrosse Coach	\$2,130 (split)	3
G	Caldwell, Andrew	Co-Assistant Boys' Lacrosse Coach	\$2,130 (split)	3
H	Nagy, Danielle	Head Girl's Lacrosse Coach	\$5,977	2
I	Salbo, Lauren	Assistant Girls' Lacrosse Coach	\$4,560	3
J	Totoro, John	Head Boys' Tennis Coach	\$4,812	3
K	Diaz, Suzanne	Assistant Boys' Tennis Coach	\$3,207	3
L	Jones, Felton	Head Golf Coach	\$3,306	3

11. Mentors

Approve the following Mentors for the 2009/2010 school year:

	Mentor	School	Novice Teacher	Subject
A	Bazzel, Al	MS	Howell, Jacquelyn	Music
B	Hancock, Debra	MS	Watson, Jeff	Math
C	Fest, Robert	HS	Jonathan, Kevin	Science
D	Williams, Tony	HS	Soliman, George	Math

12. Abolishment of Stipend Positions

Approve the Abolishment of the following Stipend Positions for the 2009/2010 school year:

Stipend Positions

A	Testing Coordinators
B	I&RS Coordinators

On a motion made by _____, seconded by _____, approval of Personnel Items is granted.
Roll Call:
_____ Ms. Pitts
_____ Mr. Benjamin, Sr. _____ Ms. Mitchell
_____ Mr. Capaldi _____ Ms. Tutt
_____ Mr. DiMeglio _____ Ms. Yanez
_____ Mr. McGinnis _____ Mr. Tomasello

XX. ADJOURNMENT Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Meeting is granted.
Exceptions: _____
Voice Vote: _____