

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
Wednesday, December 2, 2009
Winslow Township Middle School
Agenda
7:00 p.m.

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **04/30/09**. It was also advertised in the Courier Post and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center and Winslow Township Post Offices.

II. MISSION STATEMENT

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL

Cheryl Pitts, Vice President
Mark Benjamin, Sr.
Dino Capaldi
Paul DiMeglio
Eartha Mitchell
Angelia M. Tutt

Deborah Yanez
John Tomasello, President

H. Major Poteat, Ed.D., Superintendent
Ann Garcia, Ed.D., Bus. Admin./Bd. Secretary
John Comegno, Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. BOARD OF EDUCATION – TEAM CHARTER

1. **At all Times:** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.
2. **Before a Meeting:** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.
3. **During a Meeting:** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.
4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

VI. AWARDS & PRESENTATION

VII. CORRESPONDENCE

VIII. MINUTES

None at this time.

IX. BOARD COMMITTEE REPORTS

X. PUBLIC COMMENTS (Time Limited)

Notation of Public Comments on Agenda Items – The Board President will recognize those individuals in the audience who wish to comment. Please respect the following procedures:

1. State your full name and address.
2. Please limit your comments to five minutes.

<p>On a motion made by _____, seconded by _____, approval of Public Comments is granted. Exceptions: _____ Voice Vote: _____</p>
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XI. ADJOURNMENT OF PUBLIC PARTICIPATION

<p>On a motion made by _____, seconded by _____, approval to adjourn Public Participation is granted. Exceptions: _____ Voice Vote: _____</p>

XII. SUPERINTENDENT’S REPORT

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- | | | |
|----|---|---------------------------|
| 1. | <u>First Reading of Policies & Regulations</u> | None at this time. |
| 2. | <u>Second Reading of Policies & Regulations</u> | None at this time. |
| 3. | <u>Fire Drill Report</u> | None at this time. |
| 4. | <u>Field Trips</u> | Exhibit XII A: 4 |

Approve Field Trips, as per the attached exhibit.

5. Professional Development/Workshops & Conferences

Exhibit XII A: 5

- a. Approve Professional Development/Workshops & Conferences, as listed in the attached exhibit.
- b. Approve the following District Workshop and Professional Development opportunity as listed below and in the attached exhibit:

Title: Using Learnia to Inform Instruction in the Math & Language Arts Classroom
 Presenter: Mr. Patrick McHenry, Math Coach, Cherry Hill School District
 Date(s): December 2009 – January 2010
 Audience: Teachers
 Funding: NCLB – 4 Trainings at 700.00 each (\$2,800)
 Purpose: The purpose will be to inform teachers in Mathematics, Language Arts Literacy content areas of the correlation between data and instruction. Each participant will access and understand options for analyzing data from class observations and tests, using Learnia reports.

6. Tuition Students

Approve the following out-of-district student placements for the 2009/2010 school year:

Student	Placement	Grade/Class	Effective	Cost
614669	YALE School	08/AT	11/18/09	\$44,652
921106	Kingsway Learning Center	PSD	11/12/09	\$41,968

7. Terminate Out-of-District Placements

Approve the termination of the following out-of-district student placements for the 2009/2010 school year.

Student	Placement	Grade/Class	Effective	Cost	Reason
920916	Archway – Washington Twp.	08/ED	11/05/09	NJDOE	Transferred out of District
810927	Pineland Learning Center	12/ED	10/16/09	\$46,989	Transferred out of District

8. Homebound Instruction

Exhibit XII A: 8

Approve student(s) for homebound instruction as per the attached exhibit.

9. Fundraiser(s)/School Activities

Exhibit XII A: 9

Approve the following fundraisers/school activities for the 2009/2010 school year as listed below and as per the attached exhibits:

School No. 3 – H.S.A

- Holiday Shoppe (December 7 – 11)
- Family Fun Night (December 18 at 7:00 p.m.)
- Sweetheart Bingo (February 12 at 7:00 p.m.)
- Ice Cream Social/Silent Auction (May 2010 at 7:00 p.m.)
- Juice Box Brigade (Collection of Capri Sun Juice Boxes)

WTMS

- Chik-Fil-A Night (11/30/09) – 6th Grade Class (Change in Date)
- Toys for Tots – WTMS (December 2009)

WTHS

- Donation Dots – African American Culture Club
- Class Key Rings – African American Culture Club
- Joe Corbi's Pizza – Concert Choir
- Student Messages in LED Screen in Café – Senior Class
- Donation Dots – Student Government
- "Mr. Winslow" Contest – Student Government

10. School No. 1 Smile Program (Mobile Dentists Program)

Approve School No. 1 to participate in the Mobile Dentists "Smile Program" on Friday, February 12, 2010.

Note: The "Smile Program" encourages healthy dental practices for students.

11. School No. 6 Assemblies

Exhibit XII A: 11

Approve the following School No. 6 H.S.A. sponsored assemblies during the 2009/2010 school year:

- The Franklin Institute – Energy Show (December 2009)
- Wondergy's Skate Science – Gravity, Inertia Show (January 2010)
- The Ned Show – Promotes Academic Achievement/Character Development (March 2010)

12. Homeless Student(s)

- a. Approve the following Winslow Township student to continue attendance in the school district listed below due to homeless status:

Student	School/Grade	Effective	School District
I.J.	WTHS/10	11/19/09	Camden Co. Tech. School

- b. Approve the acceptance of the following student, considered homeless, from the following district:

Student	School/Grade	Effective	School District
D.R.	WTHS/12	11/20/09	Camden City School District

Note: The Camden City School District will be billed for educational services while this student is enrolled.

13. School No. 1 – Spirit Wear Sale

Exhibit XII A: 13

Approve the School No. 1 H.S.A to sponsor a Spirit Wear sale beginning November 30, 2009.

B. Principal’s Update(s)

- | | |
|---------------------------------|---------------------------|
| 1. Monthly School Highlights | None at this time. |
| 2. Ethnic Enrollment Report | None at this time. |
| 3. Suspension Report | None at this time. |
| 4. Violence & Vandalism Reports | None at this time. |

C. Curriculum Update(s)

None at this time.

On a motion made by _____, seconded by _____, approval of Superintendent’s Report is granted.	
<i>Roll Call:</i>	
_____ Ms. Pitts	_____ Ms. Mitchell
_____ Mr. Benjamin, Sr.	_____ Ms. Tutt
_____ Mr. Capaldi	_____ Ms. Yanez
_____ Mr. DiMeglio	_____ Mr. Tomasello

XIII. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT

A. Reports

- | | |
|---|---------------------------|
| 1. Facilities/Maintenance Update – Mr. Bob Austin | None at this time. |
| 2. Transportation Update – Mr. John Gaskill | None at this time. |
| 3. Sodexo Food Services Update – Mr. Howard Ellis | None at this time. |

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Line Item Transfers **None at this time.**

2. Bill List **Exhibit XIII B: 2**

Approve the Bill List, as listed below, and as per the attached exhibit.

- o Vendor Bill List \$1,896,315.36
- o Manual Bill List \$ 142,099.61

3. Payroll **None at this time.**

4. Board Secretary Certification **None at this time.**

5. Treasurer's Report **None at this time.**

6. Board Secretary's Report **None at this time.**

7. Use of Facilities Report **Exhibit XIII B: 7**

Approve the Use of Facilities Report as per the attached exhibit.

8. Disposal of School Property **Exhibit XIII B: 8**

Approve the Disposal of School Property per the attached exhibit.

Location	Department	Description
School #2	Technology	2 - Mac LC 575 Computer – broken
		Gateway Monitor - broken
		Compaq Monitor – broken
		IMAC Computer – broken
		Dell Monitor – broken
		Dell PC - broken
		2 - IBM PC – broken
		HP 810 C Printer - broken
School # 3	Technology	4 Gateway Monitors – broken
		IMAC Computer – dead
		Compaq Computer – dead
		Gateway Computer – dead
		4 Compaq Computer – dead
		Gateway Computer
Middle School	Technology	Rectangular Sink – over 30 year old
		Sketching machine – very old
		Grow lamps on wheels – broken
		Microscope – broken
		Metal shelves - damaged
High School	Guidance	HP Laser Jet Printer – broken beyond repair

9. Student Support Services – Bayada Nurses, Voorhees, NJ **Exhibit XIII B: 9**

Approve one-on-one nursing services for student A.M. at a rate of \$55/hour for Registered Nurse (RN) and \$45.00/hour for Licensed Practical Nurse (LPN) from November 12, 2009 – June 30, 2010.

Note: The cost of these medical services will be paid by the I.D.E.I.A. Grant (Individuals with Disabilities Education Improvement Act).

<p>On a motion made by _____, seconded by _____, approval of Business Administrator/ Board Secretary's Report is granted.</p> <p><i>Roll Call:</i></p> <table> <tr> <td>_____ Ms. Pitts</td> <td>_____ Ms. Mitchell</td> </tr> <tr> <td>_____ Mr. Benjamin, Sr.</td> <td>_____ Ms. Tutt</td> </tr> <tr> <td>_____ Mr. Capaldi</td> <td>_____ Ms. Yanez</td> </tr> <tr> <td>_____ Mr. DiMeglio</td> <td>_____ Mr. Tomasello</td> </tr> </table>		_____ Ms. Pitts	_____ Ms. Mitchell	_____ Mr. Benjamin, Sr.	_____ Ms. Tutt	_____ Mr. Capaldi	_____ Ms. Yanez	_____ Mr. DiMeglio	_____ Mr. Tomasello
_____ Ms. Pitts	_____ Ms. Mitchell								
_____ Mr. Benjamin, Sr.	_____ Ms. Tutt								
_____ Mr. Capaldi	_____ Ms. Yanez								
_____ Mr. DiMeglio	_____ Mr. Tomasello								

XIV. INFORMATIONAL ITEMS

XV. OLD BUSINESS

XVI. NEW BUSINESS (Discussion Items)

XVII. EXECUTIVE SESSION

BE IT RESOLVED, the Board of Education will entertain a motion to adjourn into Executive/Closed Session for the purpose of:

- Student Hearings
- Personnel Matters
- Legal Matters

The information discussed in Executive/Closed Session may be disclosed to the public after formal action is taken by the Board of Education on these issues. Certain information that will be discussed in Executive/Closed Session is not to be disclosed to the Public; however, the Board may contemplate taking action at the conclusion of Executive/Closed Session.

<p>On a motion made by _____, seconded by _____, approval to move to Executive Session is granted at _____.</p> <p>Exceptions: _____</p> <p><i>Roll Call:</i></p> <table> <tr> <td>_____ Ms. Pitts</td> <td>_____ Ms. Mitchell</td> </tr> <tr> <td>_____ Mr. Benjamin, Sr.</td> <td>_____ Ms. Tutt</td> </tr> <tr> <td>_____ Mr. Capaldi</td> <td>_____ Ms. Yanez</td> </tr> <tr> <td>_____ Mr. DiMeglio</td> <td>_____ Mr. Tomasello</td> </tr> </table>		_____ Ms. Pitts	_____ Ms. Mitchell	_____ Mr. Benjamin, Sr.	_____ Ms. Tutt	_____ Mr. Capaldi	_____ Ms. Yanez	_____ Mr. DiMeglio	_____ Mr. Tomasello
_____ Ms. Pitts	_____ Ms. Mitchell								
_____ Mr. Benjamin, Sr.	_____ Ms. Tutt								
_____ Mr. Capaldi	_____ Ms. Yanez								
_____ Mr. DiMeglio	_____ Mr. Tomasello								

XVIII. ADJOURNMENT OF EXECUTIVE SESSION Time: _____

On a motion made by _____, seconded by _____, approval to adjourn is granted.
 Exceptions: _____
 Voice Vote: _____

XIX. PERSONNEL

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	Sch	Position	From	To	
A	Hoffman, Colleen	HS	Hall Monitor	12/10/09	1/29/2010	U
B	Jones, Vera (revision)	No. 4	2 nd Grade Teacher	10/27/09-11/30/09 1/26/2010	10/27/09-1/25/2010 2/26/2010	P U
C	Kalina, Monalisa	No. 3	Principal	12/16/09	1/15/2010	P

2. Resignations

None at this time.

3. Retirements

Approve the following Retirements pursuant to documents filed in the Office of Human Resources:

	Name	School	Position	Effective
A	Leech, Ann	No. 2	2 nd Grade Teacher	7/1/2010
B	Siers, James	No. 5	5 th Grade Teacher	7/1/2010
C	Siers, Ellen	No. 6	Reading Specialist	7/1/2010

Note: Proper documentation has been submitted and is on file for the above Retirement.

4. New Hire

Approve the following New Hire for the 2009/2010 school year:

	Start Date	Name	Position	Sch	Prorated Salary
A	12/7/09	Barish, Maxine (new)	Special Education Teacher	MS	\$51,361 MA - Step 3

Note: Proper documentation has been submitted and is on file for the above New Hire.

5. Substitutes

Approve the following Winslow Township Certified/Non-Certified Substitutes for the 2009/2010 school year.

	Certified		Non-Certified
A	Harichandram, Terri		
B	McKnight, Maryetta		
C	Dotoli, Aubrey		

6. Co-Curricular Club/Activity Advisors

a. Approve the following Winter Coaches at the High School for the 2009/2010 school year:

	Coach	Sport	Stipend	Step
A	McCarthy, Stephanie	Cheerleading Head/Assistant	\$4,980 (split)	1
B	DiSalvatore, Maria	Cheerleading Head/Assistant	\$4,980 (split)	1

b. Approve the following Interscholastic Winter Coaches at the Middle School for the 2009/2010 school year:

	Interscholastic Coach	Sport	Stipend	Step
A	Martin, Gregg	Head Boy's Basketball Coach	\$2,505	3
B	Constantine, Donald	Assistant Boy's Basketball Coach	\$1,604	3
C	Hallman, Francine	Head Girl's Basketball Coach	\$2,505	3
D	Shaw, Timothy	Assistant Girl's Basketball Coach	\$1,483	1
E	Worrell, Randy	Head Wrestling Coach	\$2,410	2
F	Jacob, Joseph	Assistant Wrestling Coach	\$1,483	1

7. Change in Salary

Approve a Change in Salary for the following individual for the 2009/2010 school year:

	Name	Sch	Position	From	To	Effective
A	Innocenzo, John	MS	Math Facilitator	\$88,000	\$86,028 (prorated)	7/1/09

8. College Placements

a. Approve the following College Placements for the 2009/2010 school year:

	College	Student	Experience	Cooperating Teacher/School	Dates	Subject
A	Rowan University	Sorge, Megan	MST Clinical Internship	Karl, Diane/No. 2	1/18/10-5/7/10	Elementary
B	Rowan University	Legrand, Marcus	Practicum Experience	Weeks, Nancy/HS	1/19/10-5/7/10	Guidance

b. Approve the following revision of a college placement for the 2009/2010 school year:

	College	From Student	To Student	Experience	Cooperating Teacher/School	Dates	Subject
A	Rowan University	Welding, Kerry	McCormick, Staci	Clinical Practice	Welding, Kerry/No. 5	1/19/10-5/7/10	Elementary

9. Volunteer

Approve the following Volunteer for the 2009/2010 school year:

	Name	Activity	School
A	Kalkbrenner, Celeste	H.S.A./Project Graduation/Library/Classroom Helper	No. 6/HS

10. Rescission of a Non-Renewal

Approve the Rescission of the following Non-Renewal for the 2009/2010 school year:

	Name
A	Sinai, Dana

11. Appointment of a Staff Member

Approve the Appointment of the following Staff Member for the 2009/2010 school year as follows:

	Name	Sch	Position	Effective	Prorated Salary	Guide-Step
A	Sinai, Dana	MS	Teacher Assistant	12/14/09	\$25,400	TA – Step 10

12. Job Description

Exhibit XIX: 12

Approve the following Job Description for the 2009/2010 school year:

	Job Description
A	School Bus Mechanic

On a motion made by _____, seconded by _____, approval of Personnel Items is granted.
Roll Call:
 _____ Ms. Pitts
 _____ Mr. Benjamin, Sr.
 _____ Mr. Capaldi
 _____ Mr. DiMeglio
 _____ Ms. Mitchell
 _____ Ms. Tutt
 _____ Ms. Yanez
 _____ Mr. Tomasello

XX. **ADJOURNMENT Time:** _____

On a motion made by _____, seconded by _____, approval to adjourn Meeting is granted.
Exceptions: _____
Voice Vote: _____