

2025-2026 PROFESSIONAL DEVELOPMENT WORKSHOPS/CONFERENCES
August 13, 2025

EXHIBIT NO. XA:3

SCHOOL	STAFF	POSITION	DATE OF ACTIVITY	WORKSHOP	COST	ACCT # CHARGED
HS	Stacy Diggs	Assistant Principal	7/29/25	NJ Department of Education's Teacher Climate and Culture Institute	n/c	n/a
HS	Krystin Gibson	Assistant Principal	7/29/25	NJ Department of Education's Teacher Climate and Culture Institute	n/c	n/a
HS	Darchelle Brooks	Director of School Based Programs	8/4/25	SBYSP Regional Meeting	n/c	n/a
MS	Pricilla Carrillo	Program Coordinator	8/4/25	SBYSP Regional Meeting	n/c	n/a
MS	Kayla Quarles	Youth Development Specialist	8/4/25	SBYSP Regional Meeting	n/c	n/a
HS	Faith Ritter	Mental Health Provider	8/4/25	SBYSP Regional Meeting	n/c	n/a
HS	Faith Ritter	Mental Health Provider	8/14/25	Training on the Effects of Mental Health and Children	n/c	n/a
HS	Faith Ritter	Mental Health Provider	9/3/25	Training on the Effects of Mental Health and Children	n/c	n/a
MS	Priscilla Carrillo	Program Coordinator	8/14/25	The Effects of Mental Health and Children	n/c	n/a

WINSLOW TOWNSHIP SCHOOL DISTRICT - REQUEST FOR SCHOOL FIELD TRIPS
BOARD APPROVAL DATE: Wednesday, August 13, 2025

EXHIBIT NO. XA:4

	Sch	Date of Trip	Destination (Trip Information)	Teacher/Coach	Bus(es)	# of Pupils	Departure/Return Time
1	ECEC	06/10/2026	Schools No. 1 – No. 4 (ECEC students to visit their homeschool in preparation for the next school year)	14 Staff	4	105	Depart: 9:00 a.m. Return: 11:00 a.m.
2	#1	10/17/2025	Storybook Land Egg Harbor Twp., NJ (Kindergarten students to visit and explore stories related to fables and folktales)	25 Staff	2	60	Depart: 9:30 a.m. Return: 1:30 p.m.
3	#1	10/17/2025	Storybook Land Egg Harbor Twp., NJ (Kindergarten students to visit and explore stories related to fables and folktales)	25 Staff	2	60	Depart: 9:30 a.m. Return: 1:30 p.m.
4	#1	10/23/2025	Franklin Institute Philadelphia, PA (Third grade students to explore different exhibits which cover areas of STEM)	25 Staff	3	80	Depart: 9:30 a.m. Return: 2:30 p.m.
5	#1	11/14/2025	Academy of Natural Sciences Philadelphia, PA (Second grade students to explore about plants and animals to compare diversity of life)	25 Staff	3	85	Depart: 9:30 a.m. Return: 2:30 p.m.
6	#1	11/18/2025	Edelman Planetarium @ Rowan University Glassboro, NJ (First grade students to learn about stars and planets)	22 Staff	3	80	Depart: 9:30 a.m. Return: 12:30 p.m.
7	#2	10/03/2025	Storybook Land Egg Harbor Twp., NJ (Kindergarten students to visit and explore stories related to fables and folktales)	25 Staff	2	80	Depart: 9:30 a.m. Return: 1:30 p.m.
8	#2	10/22/2025	Edelman Planetarium @ Rowan University Glassboro, NJ (First grade students to learn about stars and planets)	25 Staff	2	75	Depart: 9:30 a.m. Return: 1:30 p.m.
9	#2	11/19/2025	Academy of Natural Sciences Philadelphia, PA (Second grade students to engage in hands-on investigations of fossils, habitats, and live animals)	35 Staff	3	100	Depart: 9:30 a.m. Return: 1:30 p.m.
10	#2	03/13/2026	The Franklin Institute Philadelphia, PA (Third Grade students to engage in hands-on exhibits)	25 Staff	2	75	Depart: 9:30 a.m. Return: 1:30 p.m.

11	#3	10/17/2025	Storybook Land Egg Harbor Twp., NJ (Kindergarten students to visit and explore stories related to fables and folktales)	25 Staff	3	95	Depart: 9:30 a.m. Return: 1:30 p.m.
12	#3	03/12/2026	Edelman Planetarium @ Rowan University Glassboro, NJ (First grade students to learn about stars and planets)	7 Staff	3	95	Depart: 9:30 a.m. Return: 1:30 p.m.
13	#3	04/17/2026	Academy of Natural Sciences Philadelphia, PA (Second grade students to engage in hands-on investigations of fossils, habitats, and live animals)	35 Staff	3	100	Depart: 9:30 a.m. Return: 1:30 p.m.
14	#3	04/26/2026	The Franklin Institute Philadelphia, PA (Third Grade students to engage in hands-on exhibits)	35 Staff	3	100	Depart: 9:30 a.m. Return: 1:30 p.m.
15	#4	10/17/2025	Storybook Land Egg Harbor Twp., NJ (Kindergarten students to visit and explore stories related to fables and folktales)	20 Staff	3	100	Depart: 9:30 a.m. Return: 1:30 p.m.
16	#4	11/19/2025	Winslow Township High School Atco, NJ (Preschool students to attend the musical version of E.B. White's "Charlotte's Web")	16 Staff	2	84	Depart: 9:30 a.m. Return: 12:00 p.m.
17	#4	03/20/2026	The Franklin Institute Philadelphia, PA (Third Grade students to engage in hands-on exhibits)	12 Staff	3	115	Depart: 9:30 a.m. Return: 1:30 p.m.
18	#4	03/24/2026	Edelman Planetarium @ Rowan University Glassboro, NJ (First grade students to learn about stars and planets)	5 Staff	2	60	Depart: 9:30 a.m. Return: 12:30 p.m.
19	#4	03/25/2026	Edelman Planetarium @ Rowan University Glassboro, NJ (First grade students to learn about stars and planets)	5 Staff	2	60	Depart: 9:30 a.m. Return: 12:30 p.m.
20	#4	04/15/2026	Academy of Natural Sciences Philadelphia, PA (Second grade students to engage in hands-on investigations of fossils, habitats, and live animals)	15 Staff	4	135	Depart: 9:30 a.m. Return: 1:30 p.m.
21	#5	TBD	Lincoln Financial Field Philadelphia, PA (Fifth grade students to visit "Go Green" program that works to reduce environmental footprint.)	6 Staff	1	48	Depart: 10:00 a.m. Return: 2:00 p.m.

22	#5	TBD	Lincoln Financial Field Philadelphia, PA (Fifth grade students to visit "Go Green" program that works to reduce environmental footprint.)	16 Staff	3	134	Depart: 10:00 a.m. Return: 2:00 p.m.
23	#5	11/19/2025	Rowan University Planetarium Glassboro, NJ (Sixth grade students to learn about stars and planets)	9 Staff	2	90	Depart: 9:30 a.m. Return: 2:00 p.m.
24	#5	11/20/2025	Rowan University Planetarium Glassboro, NJ (Sixth grade students to learn about stars and planets)	9 Staff	2	90	Depart: 9:30 a.m. Return: 2:00 p.m.
25	#5	05/22/2026	Tall Pines Day Camp Williamstown, NJ (Sixth grade students end of year trip)	20 Staff	6	195	Depart: 9:00 a.m. Return: 1:30 p.m.
26	#5	TBD (Day 1 of 2)	Citizens Bank Philadelphia, PA (Fourth grade students to visit and participate in "Red Goes Green" program to help students learn about energy and the environment)	5 Staff	2	52	Depart: 9:00 a.m. Return: 2:00 p.m.
27	#5	TBD (Day 2 of 2)	Citizens Bank Philadelphia, PA (Fourth grade students to visit and participate in "Red Goes Green" program to help students learn about energy and the environment)	10 Staff	3	136	Depart: 9:00 a.m. Return: 2:00 p.m.
28	#6	TBD (Day 1 of 2)	Citizens Bank Philadelphia, PA (Fourth grade students to visit and participate in "Red Goes Green" program to help students learn about energy and the environment)	10 Staff	2	90	Depart: 9:00 a.m. Return: 2:00 p.m.
29	#6	TBD (Day 2 of 2)	Citizens Bank Philadelphia, PA (Fourth grade students to visit and participate in "Red Goes Green" program to help students learn about energy and the environment)	10 Staff	2	90	Depart: 9:00 a.m. Return: 2:00 p.m.
30	#6	TBD (Day 1 of 2)	Lincoln Financial Field Philadelphia, PA (Fifth grade students to visit "Go Green" program that works to reduce environmental footprint.)	10 Staff	2	90	Depart: 10:00 a.m. Return: 2:00 p.m.
31	#6	TBD (Day 2 of 2)	Lincoln Financial Field Philadelphia, PA (Fifth grade students to visit "Go Green" program that works to reduce environmental footprint.)	10 Staff	2	90	Depart: 10:00 a.m. Return: 2:00 p.m.

32	#6	02/03/2026	Edelman Planetarium at Rowan University Glassboro, NJ (6 th grade students to explore about science and engineering behind planetary exploration)	10 Staff	2	85	Depart: 9:00 a.m. Return: 1:00 p.m.
33	#6	02/04/2026	Edelman Planetarium at Rowan University Glassboro, NJ (6 th grade students to explore about science and engineering behind planetary exploration)	10 Staff	2	85	Depart: 9:00 a.m. Return: 1:00 p.m.
34	WTMS	10/01/2025	HangDog Outdoor Adventure Easton, PA (Seventh grade students hands-on experience of velocity, friction, and speed in action)	20 Staff	4	195	Depart: 8:30 a.m. Return: 1:45 p.m.
35	WTMS	10/03/2025	HangDog Outdoor Adventure Easton, PA (Seventh grade students hands-on experience of velocity, friction, and speed in action)	20 Staff	4	195	Depart: 8:30 a.m. Return: 1:45 p.m.
36	WTMS	10/07/2025	The College of New Jersey Ewing Twp., NJ (Students to attend the Student Government Conference)	3 Staff	1	45	Depart: 7:30 a.m. Return: 3:30 p.m.
37	WTMS	10/21/2025	Atlantic City Convention Center Atlantic City, NJ (Orchestra students to perform at the NJSBA Conference)	2 Staff	1	25	Depart: 10:00 a.m. Return: 3:00 p.m.
38	WTMS	November Date TBD (Day 1 of 2)	Citizens Bank Park Philadelphia, PA (Eighth grade students to participate in the "Phillies Science of Baseball" to engage in hands-on learning activities)	8 Staff	4	190	Depart: 8:30 a.m. Return: 1:00 p.m.
39	WTMS	November Date TBD (Day 2 of 2)	Citizens Bank Park Philadelphia, PA (Eighth grade students to participate in the "Phillies Science of Baseball" to engage in hands-on learning activities)	8 Staff	4	190	Depart: 8:30 a.m. Return: 1:00 p.m.
40	WTMS	05/21/2026	National Constitution Center/Historic Sites Philadelphia, PA (Seventh grade students to explore interactive exhibits and historic sites of America's foundation)	30 Staff	7	300	Depart: 8:30 a.m. Return: 3:30 p.m.
41	WTMS	05/28/2026	Six Flags Great Adventure Jackson, NJ (Eighth grade students STEM activities, math and science and interactive classroom)	15 Staff	5	225	Depart: 8:30 a.m. Return: 7:00 p.m.
42	WTHS	Date TBD	NJ State Museum Trenton, NJ (Ninth grade students experiential learning aligned to standards in social studies, science and the arts.)	40 Staff	10	400	Depart: 8:30 a.m. Return: 2:30 p.m.

43	WTHS	Date TBD	Independent Seaport Museum Philadelphia, PA (1 st grade students to visit museum's programs utilize a humanities driven STEM model, fostering a holistic understanding of the Delaware River's history and impact on the region)	36 Staff	9	325	Depart: 8:30 a.m. Return: 2:30 p.m.
44	WTHS	Date TBD	The Academy of Natural Sciences of Drexel University Philadelphia, PA (12 th grade students to visit museum's programs and engage in hands-on activities with scientific concepts, interactive classroom learning)	32 Staff	7	325	Depart: 8:00 a.m. Return: 2:30 p.m.
45	WTHS	10/18/2025	Eastern Regional High School Voorhees, NJ (Model UN students to participate in foreign and domestic policy competition and learn about global affairs)	2 Staff	1 mini	20	Depart: 8:00 a.m. Return: 4:00 p.m.
46	WTHS	11/15/2025	Camden County Technical School Sicklerville, NJ (Model UN students to participate in foreign and domestic policy competition and learn about global affairs)	2 Staff	1 mini	20	Depart: 8:00 a.m. Return: 4:00 p.m.
47	WTHS	11/20/2025	Academy of Natural Sciences at Drexel Univ. Philadelphia, PA (12 th grade students to participate in hands-on activities and engage in scientific concepts, real world application of science)	32 Staff	7	325	Depart: 8:00 a.m. Return: 2:30 p.m.
48	WTHS	02/07/2026	Moorestown High School Moorestown, NJ (Model UN students to participate in foreign and domestic policy competition and learn about global affairs)	2 Staff	1 mini	20	Depart: 8:00 a.m. Return: 4:00 p.m.
49	WTHS	02/28/2026	Clearview High School Mullica Hill, NJ (Model UN students to participate in foreign and domestic policy competition and learn about global affairs)	5 Staff	1 mini	20	Depart: 8:00 a.m. Return: 4:00 p.m.
50	WTHS	03/21/2026	Haddonfield High School Haddonfield, NJ (Model UN students to participate in foreign and domestic policy competition and learn about global affairs)	2 Staff	1 mini	20	Depart: 8:00 a.m. Return: 4:00 p.m.
51	WTHS	03/24/2026	Battleship New Jersey Camden, NJ (10 th grade students' hands on social studies/history lesson on 20 th century US military, and WWII)	38 Staff	8	380	Depart: 8:00 a.m. Return: 2:00 p.m.

52	WTHS	04/18/2026	Cherry Hill East High School Cherry Hill, NJ (Model UN students to participate in foreign and domestic policy competition and learn about global affairs)	2 Staff	1 mini	20	Depart: 8:00 a.m. Return: 4:00 p.m.
53	WTHS	05/28/2026	NJ State Museum Trenton, NJ (Students to be provided with learning aligned to standards in social studies, science and the arts)	40 Staff	10	400	Depart: 8:00 a.m. Return: 2:00 p.m.
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2025-2026											
OOD PLACEMENT-BUDGET											
SCHOOL	STUDENT ID#	DOB	STATE ID #	CLASS	GR	STATE & OTHER TUITION	REGULAR TUITION	ESY TUITION	RELATED SERVICES	TOTAL	BOARD AGENDA
Abilities Center of Southern NJ Inc	6061	7/27/2004	3196874515	ED	PG		\$26,700.00	\$5,200.00		\$31,900.00	8/13/25
Brd. of Education of Special Services School District Vocational School District of Atlantic County	6015	11/28/2016	5119440726	MD	3	\$68p/h				\$0.00	8/13/25
Archbishop/St. John Damiano 16-1100-010	6095	2/17/2010	6693951524	MD	11		\$56,732.40	\$9,455.40		\$66,187.80	8/13/25
	6096	11/29/2005	2871221045	MD	PG		\$56,732.40	\$9,455.40	\$44,730.00	\$110,917.80	8/13/25
	6097	11/13/2014	4356086441	MD	5		\$56,732.40	\$9,455.40	\$44,730.00	\$110,917.80	8/13/25
	6098	11/30/2018	7996817183		1		\$56,732.40	\$9,455.40		\$66,187.80	8/13/25
Archway-Atco 08-8208-001	6043	5/28/2003	823025823	AUT	6		\$54,257.40	\$9,042.90		\$63,300.30	8/13/25
	6044	9/14/2010	1743951570		10		\$54,257.40	\$9,042.90		\$63,300.30	8/13/25
	6045	6/6/2017	89055141042	ED	3		\$54,257.40	\$9,042.90		\$63,300.30	8/13/25
	6046	3/27/2019	42446701489	MD	1		\$54,257.40	\$9,042.90		\$63,300.30	8/13/25
	6047	9/11/2015	2853231500	SLD	3		\$54,257.40	\$9,042.90		\$63,300.30	8/13/25
	6048	10/1/2008	7139042177	OHI	10		\$54,257.40	\$9,042.90		\$63,300.30	8/13/25
	6049	2/10/2014	9797292636	SLD	5		\$54,257.40	\$9,042.90		\$63,300.30	8/13/25
	6050	1/1/2009	1633461009	MD	10		\$54,257.40			\$54,257.40	8/13/25
	6051	2/23/2011	1076229436	ED	9		\$54,257.40	\$9,042.90	\$39,600.00	\$63,300.30	8/13/25
	6052	10/4/2011	5282014836	AUT	8		\$54,257.40			\$93,857.40	8/13/25
	6053	1/2/2010	1243024664	AUT	10		\$54,257.40	\$9,042.90	\$46,200.00	\$109,500.30	8/13/25
	6054	8/6/2011	8943396329	MD	8		\$54,257.40	\$9,042.90	\$46,200.00	\$109,500.30	8/13/25
	6055	12/30/2007	1127637433	AUT	12		\$54,257.40	\$9,042.90	\$46,200.00	\$109,500.30	8/13/25
	6056	11/13/2011	7474387836	SLD	7		\$54,257.40	\$9,042.90		\$63,300.30	8/13/25
	6057	5/27/2008	9454668249	CI	12		\$54,257.40	\$9,042.90		\$63,300.30	8/13/25
	6058	8/6/2011	8745234539		9		\$54,257.40	\$9,042.90	\$46,200.00	\$109,500.30	8/13/25
	6059	10/16/2015	4871783455	ED	4		\$54,257.40	\$9,042.90		\$63,300.30	8/13/25
	6060	11/21/2006	8836611589	AUT	PG		\$54,257.40	\$9,042.90	\$46,200.00	\$109,500.30	8/13/25
	6111							\$9,042.90		\$9,042.90	8/13/25
Archway-Cooper's Poynt 08-840-4001	6111						\$72,000.00			\$72,000.00	8/13/25
Bancroft/06-8380-001	6083	12/9/2014	5416566950	AUT	4		\$68,031.00	\$11,338.50		\$79,369.50	8/13/25
	6084	8/12/2017	4898612788	AUT	3		\$68,031.00	\$11,338.50	\$57,750.00	\$137,119.50	8/13/25
	6085	8/11/2014	6431366215	AUT	4		\$68,031.00	\$11,338.50	\$57,750.00	\$137,119.50	8/13/25
	6086	5/28/2017	8435839321		3		\$68,511.60	\$11,418.60		\$79,930.20	8/13/25

2025-2026												
OOD PLACEMENT-BUDGET												
SCHOOL	STUDENT ID#	DOB	STATE ID #	CLASS	GR	STATE & OTHER TUITION	REGULAR TUITION	ESY TUITION	RELATED SERVICES	TOTAL	BOARD AGENDA	
Bancroft (Mt. Laurel) 06-8379-001	6087	1/2/2008	9517603085	AUT	11		\$85,834.80	\$14,305.80	\$57,750.00	\$157,890.60	8/13/25	
Brookfield Academy 08-8214-001	6023	1/8/2008	1031714902	ED	9			\$2,750.00		\$2,750.00	8/13/25	
Creative Achievement Academy/ARCHWAY 12-8232-001	6088	6/9/2012	1154137883	OHI	8		\$68,299.20	\$11,383.20	\$46,200.00	\$125,882.40	8/13/25	
	6089	4/10/2017	64055045474	OHI	3		\$68,299.20	\$11,383.20		\$79,682.40	8/13/25	
Durand School 16-8238-001	6011	6/17/2020	5522967295	PSD	4F		\$75,153.60	\$12,943.12	\$47,686.00	\$135,782.72	8/13/25	
	6007	10/16/2009	1510085710	MD	9		\$75,153.60	\$12,943.12	\$47,686.00	\$135,782.72	8/13/25	
	6130	8/1/2010	9957325735		9	\$36,292.00	\$75,153.60	\$12,943.12	\$47,686.00	\$172,074.72	8/13/25	
	6129	12/2/2004	7358410089		PG	\$36,292.00	\$75,153.60	\$12,943.12	\$47,686.00	\$172,074.72	8/13/25	
	6128	4/17/2016	7735400883		4		\$75,153.60	\$12,943.12	\$47,686.00	\$135,782.72	8/13/25	
	6127	10/26/2005	1401547646		PG		\$75,153.60	\$12,943.12	\$47,686.00	\$135,782.72	8/13/25	
	6126	7/11/2015	3505782295		5		\$75,153.60	\$12,943.12	\$47,686.00	\$135,782.72	8/13/25	
	6125	10/11/2017	3286531492		2	\$36,292.00	\$75,153.60	\$12,943.12	\$47,686.00	\$172,074.72	8/13/25	
	6132	3/30/2017	1001340340		3	\$36,292.00	\$75,153.60	\$12,943.12	\$95,372.00	\$219,760.72	8/13/25	
	6124	5/22/2019	2379769067		1		\$75,153.60	\$12,943.12	\$47,686.00	\$135,782.72	8/13/25	
	6131	2/8/2014	2146915620		4	\$45,365.00	\$75,153.60	\$12,943.12	\$95,372.00	\$228,833.72	8/13/25	
	6133	11/9/2012	7061263792		8	\$36,292.00	\$75,153.60	\$12,943.12	\$95,372.00	\$219,760.72	8/13/25	
6134	5/22/2019	5697580673		1		\$75,153.60	\$12,943.12	\$47,686.00	\$135,782.72	8/13/25		
Eastern Camden County Regional 07-1255-050												
	6105	2/13/2007	3211600641		12	\$39,510.00				\$39,510.00	8/13/25	
First Children's Services												
	6005	10/11/2021	5245533973	PSD	Pre-K3			\$16,695.00		\$16,695.00	8/13/25	
	6004	7/20/2021	?	PSD	Pre-K3		\$90,300.00	\$16,695.00		\$106,995.00	8/13/25	
	6010	6/3/2021	7254104119	PSD	Pre-K4		\$90,300.00	\$16,695.00		\$106,995.00	8/13/25	
Garfield Park/ 06-8246-001												
	6063	11/18/2010	9182270030		9		\$68,533.20	\$9,137.76	\$42,840.00	\$120,510.96	8/13/25	
	6062	7/17/2012	6466223234	ED	8		\$68,533.20	\$9,137.76		\$77,670.96	8/13/25	
	6064	6/3/2008	2373527367	ED	11		\$68,533.20	\$9,137.76		\$77,670.96	8/13/25	
	6097	3/3/2010	4391533622	ED	8		\$68,533.20			\$68,533.20	8/13/25	
	6100	8/24/2009	3911769370		11		\$68,533.20	\$9,137.76	\$42,840.00	\$120,510.96	8/13/25	

2025-2026												
OOD PLACEMENT-BUDGET												
SCHOOL	STUDENT ID#	DOB	STATE ID #	CLASS	GR	STATE & OTHER TUITION	REGULAR TUITION	ESY TUITION	RELATED SERVICES	TOTAL	BOARD AGENDA	
Gloucester County Special Services-Bankbridge 15-1774-015												
	6119	4/26/2006	1359832532		PG	\$3,390.00	\$43,540.00	\$4,770.00	\$46,310.00	\$98,010.00	8/13/25	
	6118	3/17/2009	6908957297		11	\$3,390.00	\$43,540.00	\$4,770.00		\$51,700.00	8/13/25	
	6117	5/11/2007	4090696781		12	\$3,390.00	\$43,540.00	\$4,770.00	\$46,310.00	\$98,010.00	8/13/25	
	6120	4/28/2006	9030216695		PG	\$3,390.00	\$43,540.00	\$4,770.00		\$51,700.00	8/13/25	
	6116	4/28/2022	NO SID LISTED		4F	\$3,390.00	\$44,980.00	\$4,770.00	\$46,310.00	\$99,450.00	8/13/25	
	6115	12/10/2008	5315995523		10	\$3,390.00	\$43,540.00	\$4,770.00	\$46,310.00	\$98,010.00	8/13/25	
	6114	10/24/2017	7977698930		1	\$3,390.00	\$43,540.00	\$4,770.00	\$46,310.00	\$98,010.00	8/13/25	
	6113	9/24/2014	9106184533		4	\$3,390.00	\$43,540.00	\$4,770.00	\$46,310.00	\$98,010.00	8/13/25	
	6021	9/20/2006	2181210737 MD		12	\$3,390.00	\$43,540.00			\$46,930.00	8/13/25	
	6123	1/3/2009	7479340861		11	\$3,390.00	\$45,600.00			\$48,990.00	8/13/25	
	6122	9/10/2009	5747533948		11	\$3,390.00	\$43,540.00			\$46,930.00	8/13/25	
	6121	1/10/2017	9420853441		3	\$3,390.00	\$45,600.00		\$42,410.00	\$91,400.00	8/13/25	
Gloucester County Special Services-CRESS												
	6103	2/18/2013	3453070610		7	\$3,390.00	\$65,360.00		\$4,250.00	\$73,000.00	8/13/25	
	6101	12/11/2012	4810635287		7	\$3,390.00	\$65,360.00		\$4,250.00	\$73,000.00	8/13/25	
	6102	12/17/2014	9471843349		5	\$3,390.00	\$65,360.00		\$46,660.00	\$115,410.00	8/13/25	
HollyDell School 16-8255-001												
	6030	8/31/2012	8006275479 MD		8	\$68p/h				\$0.00	8/13/25	
	6029	3/29/2016	4806009283		4	\$68p/h				\$0.00	8/13/25	
	6028	4/13/2016	8193049204 MD		4	\$68p/h				\$0.00	8/13/25	
Kingsway Learning Ctr 08 8264 001												
	6082	7/17/2015	1132459202 AUT		5		\$65,266.20	\$10,877.70	\$37,800.00	\$113,943.90	8/13/25	
	6081	3/26/2010	9920043411 AUT		10		\$65,266.20	\$10,877.70		\$76,143.90	8/13/25	
	6080	4/30/2009	1357789617 AUT		10		\$65,266.20	\$10,877.70	\$37,800.00	\$113,943.90	8/13/25	
	6079	12/12/2014	8015506421 OHI		5	\$68p/h			\$37,800.00	\$113,943.90	8/13/25	
	6078	5/30/2019	5173518015 MD		1		\$65,266.20	\$10,877.70	\$37,800.00	\$113,943.90	8/13/25	
	6077	2/23/2017	7442043899 MD		3		\$65,266.20	\$10,877.70	\$37,800.00	\$113,943.90	8/13/25	
	6076	3/5/2013	6046569060 MD		6		\$65,266.20	\$10,877.70	\$37,800.00	\$113,943.90	8/13/25	
	6075	4/11/2018	7090059749 AUT		2		\$65,266.20	\$10,877.70	\$37,800.00	\$113,943.90	8/13/25	
	6074	11/28/2014	4644975825 MD		5		\$65,266.20	\$10,877.70	\$37,800.00	\$113,943.90	8/13/25	
	6073	6/21/2018	4786253533 MD		2	\$68p/h				\$76,143.90	8/13/25	
	6072	4/28/2013	4526117206 AUT		6		\$65,266.20	\$10,877.70		\$76,143.90	8/13/25	
	6071	2/14/2006	9459685894 MD		PG		\$65,266.20	\$10,877.70	\$37,800.00	\$113,943.90	8/13/25	
	6070	4/17/2017	3051056748 MD		3		\$65,266.20	\$10,877.70	\$37,800.00	\$113,943.90	8/13/25	
	6069	4/17/2017	9113498395 MD		3		\$65,266.20	\$10,877.70		\$76,143.90	8/13/25	
	6068	5/15/2007	9331610218 MD		12		\$65,266.20	\$10,877.70		\$76,143.90	8/13/25	
	6067	8/22/2019	6702590189 PSD		1		\$65,266.20	\$10,877.70	\$37,800.00	\$113,943.90	8/13/25	
	6066	9/29/2004	4603548134 MD		PG		\$65,266.20	\$10,877.70	\$37,800.00	\$113,943.90	8/13/25	
	6065	5/24/2011	3736940744 MD		7	\$68p/h			\$37,800.00	\$113,943.90	8/13/25	

2025-2026												
OOD PLACEMENT-BUDGET												
SCHOOL	STUDENT ID#	DOB	STATE ID #	CLASS	GR	STATE & OTHER TUITION	REGULAR TUITION	ESY TUITION	RELATED SERVICES	TOTAL	BOARD AGENDA	
Legacy Treatment (Mary A. Dobbins) 06-8223-001	6110	7/30/2007	1065454552		12		\$85,852.80	\$14,308.80	\$47,250.00	\$147,411.60	8/13/25	
Pineland 12-8354-001	6093	7/9/2007	8260860688		11		\$62,100.00			\$62,100.00	8/13/25	
	6094	5/29/2006	2028741337	OHI	12		\$62,100.00			\$62,100.00	8/13/25	
	6092	1/20/2008	9954937077	OHI	11		\$62,100.00			\$62,100.00	8/13/25	
Salem County Special Services	6099	3/23/2007	4223259983		2			\$7,101.00		\$7,101.00	8/13/25	
Y.A.L.E School, Cherry Hill 08-8322-001 - (vendor #6166)												
	6106	8/26/2004	7251885396		PG		\$72,457.20	\$12,076.20		\$84,533.40	8/13/25	
	6109	2/18/2005	1364632113		12		\$72,457.20	\$12,076.20		\$84,533.40	8/13/25	
	6108	6/2/2005	6477430857		PG		\$72,457.20	\$12,076.20		\$84,533.40	8/13/25	
	6104	1/29/2005	8140671270		PG		\$72,457.20	\$12,076.20		\$84,533.40	8/13/25	
Y.A.L.E School,West II 08-8407-001 - (vendor #1931)												
	6002	12/9/2006	3080697223	AUT	PG		\$73,503.00	\$12,250.50		\$85,753.50	8/13/25	
	6091	8/24/2004	6685189379		PG		\$73,503.00	\$12,250.50		\$85,753.50	8/13/25	
	6008	2/7/2007	5763700992	OHI	PG		\$73,503.00	\$12,250.50		\$85,753.50	8/13/25	
HOMELESS Greater Egg Harbor Regional High School	6098	1/18/2009	2889332974	Gen. Ed	10			\$2,166.80		\$2,166.80	8/13/25	

2025-2026 Termination of OOD Students
August 13, 2025

	Student #	Placement	Effective	Cost	Reason for Termination of Placement
A	6027	Hollydell	7/10/25	\$109,871.79	Deceased
B	6035	Pineland Learning	7/9/25	\$10,350.00	Attendance-ESY Only
C	6112	Archway Schools	7/24/25	\$9042.90	Attendance-ESY Only
D	6090	Creative Achievement	5/28/25	\$79,682.40	Change In Placement
E	6021	Atlantic County-ACSSSD	8/1/25	\$3025.00	Change In Placement

WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUESTEXHIBIT NO. XA:10

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: OneClub/Organization: School One HSAPerson Submitting Request: Jessica Chandler

RECEIVED

JUL 21 2025

ASSISTANT SUPERINTENDENT

Date(s) of Fundraiser: Sept 15-19, 2025 Time of Activity: School hoursFundraising Activity: Students can purchase books and miscellaneous items from bookfair.Location of Activity: School libraryCost Per Item/Person: Varies Sale Price: _____ Anticipated Profit: 25-50%Intended Use of Raised Funds: Student activities and events.Vendor Description (If Appropriate): Scholastic Bookfair.Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain: _____

APPROVED BY: Administrator: [Signature] Date: 7/18/25Superintendent/Designee: [Signature] Date: 7/21/25

WINSLOW TOWNSHIP SCHOOL DISTRICT FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: One

Club/Organization: School One HSA

Person Submitting Request: Jessica Chandler

RECEIVED

JUL 21 2025

ASSISTANT SUPERINTENDENT

Date(s) of Fundraiser: 2025-26 School yr Time of Activity: During student lunches

Fundraising Activity: Students can purchase smencil items such as pencils, pens, and bookmarks.

Location of Activity: All purpose room

Cost Per Item/Person: \$1-2 Sale Price: _____ Anticipated Profit: 30%

Intended Use of Raised Funds: Student activities and events.

Vendor Description (If Appropriate): ILoveSmencils. Smencils are smelly pencils, pens,
and bookmarks that students or teachers can purchase.

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain: _____

APPROVED BY: Administrator: [Signature] Date: 7/18/25

Superintendent/Designee: [Signature] Date: 7/21/25

WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: One

Club/Organization: School One HSA

Person Submitting Request: Jessica Chandler

RECEIVED

JUL 21 2025

ASSISTANT SUPERINTENDENT

Date(s) of Fundraiser: Sept 17, 2025 Time of Activity: During Back to School Night

Fundraising Activity: Parents can shop the bookfair during back to school night hours.

Location of Activity: School library

Cost Per Item/Person: Varies Sale Price: _____ Anticipated Profit: 25-50%

Intended Use of Raised Funds: Student activities and events

Vendor Description (If Appropriate): Scholastic Bookfair

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain: _____

APPROVED BY: Administrator: [Signature] Date: 7/18/25

Superintendent/Designee: [Signature] Date: 7/24/25

WINSLOW TOWNSHIP SCHOOL DISTRICT FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: One

Club/Organization: School One HSA

Person Submitting Request: Jessica Chandler

RECEIVED

JUL 21 2025

ASSISTANT SUPERINTENDENT

Date(s) of Fundraiser: 2025-2026 Time of Activity: Throughout the school year

Fundraising Activity: Spirit wear

Location of Activity: _____

Cost Per Item/Person: \$18-\$38 Sale Price: _____ Anticipated Profit: \$2 per shirt

Intended Use of Raised Funds: Student activities and events.

Vendor Description (If Appropriate): T-shirts designed and purchased through Heavenly Promotions. Available for purchase all year and on 9/17/25 for our Back To School night.

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain: _____

APPROVED BY: Administrator: [Signature] Date: 7/18/25

Superintendent/Designee: [Signature] Date: 7/21/25

WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: #2

Club/Organization: Home and School Association

Person Submitting Request: Sarah Pagan

Date(s) of Fundraiser: 9/18/25 to 9/22/25 Time of Activity: Varies

Fundraising Activity: Double Good Popcorn

Location of Activity: N/A - Online Sales only, participants create online "pop up shop"

Cost Per Item/Person: 0 Sale Price: Varies Anticipated Profit: 50% Of sales

Intended Use of Raised Funds: All profits of the fundriaser will benefit School 2 HSA
in support of School 2 activities and events.

RECEIVED

Vendor Description (If Appropriate): Online popcorn shop

JUL 17 2025

ASSISTANT SUPERINTENDENT

Is there any commission or other gain to be received by school or advisor? ☒ Yes ☐ No

If Yes, please explain: School 2 HSA to receive 50% profit from the sales
of the fundraising event.

APPROVED BY: Administrator: [Signature] Date: 7/17/25
Superintendent/Designee: [Signature] Date: 7/17/25

WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: #1

Club/Organization: School #1 H.S.A.

Person Submitting Request: Mr. Davis

Date(s) of Fundraiser: October 1, 2025 Time of Activity: 6:00-7:30PM

Fundraising Activity: Movie Night!

Location of Activity: School #1 APR

Cost Per Item/Person: \$2.00 Sale Price: _____ Anticipated Profit: _____

Intended Use of Raised Funds: student activities

RECEIVED
JUL 23 2025
ASSISTANT SUPERINTENDENT

Vendor Description (If Appropriate): Students can come to School #1 to enjoy a "G" rated movie and popcorn. They can bring a blanket and wear their pj's.

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain: _____

APPROVED BY: Administrator: [Signature] Date: 7/23/25
Superintendent/Designee: [Signature] Date: 7/29/25

WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: #1

Club/Organization: School #1 H.S.A.

Person Submitting Request: Jessica Chandler

Date(s) of Fundraiser: October 24, 2025 Time of Activity: 5:00-7:00PM

Fundraising Activity: Families can trick or treat at car trunks in a safe environment

Location of Activity: Side of school parking lot and pavilion

Cost Per Item/Person: \$2.00 Sale Price: _____ Anticipated Profit: _____

Intended Use of Raised Funds: Student activities

RECEIVED

JUL 23 2025

ASSISTANT SUPERINTENDENT

Vendor Description (If Appropriate): Trunks decorated so families can visit each one for a treat.

Hot chocolate and pretzels available and a raffle for a candy/treat basket for purchase- \$2.00

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain: _____

APPROVED BY: Administrator: [Signature] Date: 7/22/25

Superintendent/Designee: [Signature] Date: 7/29/25

WINSLOW TOWNSHIP SCHOOL DISTRICT FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

RECEIVED

JUL 28 2025

ASSISTANT SUPERINTENDENT

School: One

Club/Organization: School One HSA

Person Submitting Request: Jessica Chandler

Date(s) of Fundraiser: April 23, 2026 Time of Activity: 5:30-7:30pm

Fundraising Activity: Students & families participate in 1/4 mile run around field with powder color

Location of Activity: School #1 field behind school

Cost Per Item/Person: Varies Sale Price: _____ Anticipated Profit: _____

Intended Use of Raised Funds: Student activities and events.

Vendor Description (If Appropriate): Color A Thon. Event is free to attend. Families can purchase shirts (\$17-\$20), color packets (\$2-\$5), and pretzels (\$1) for additional cost.

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain: _____

APPROVED BY: Administrator: [Signature] Date: 7/28/25
Superintendent/Designee: D. Carcan Date: 7/28/25

WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

RECEIVED

JUL 24 2025

ASSISTANT SUPERINTENDENT

School: #2

Club/Organization: Home and School Association

Person Submitting Request: Sarah Pagan

Date(s) of Fundraiser: 3/9/26 to 3/12/26 Time of Activity: Varies

Fundraising Activity: Double Good Popcorn

Location of Activity: N/A - Online Sales only, participants create online "pop up shop"

Cost Per Item/Person: 0 Sale Price: Varies Anticipated Profit: 50% Of sales

Intended Use of Raised Funds: All profits of the fundriaser will benefit School 2 HSA
in support of School 2 activities and events.

Vendor Description (If Appropriate): Online popcorn shop

Is there any commission or other gain to be received by school or advisor? ☒ Yes ☐ No

If Yes, please explain: School 2 HSA to receive 50% profit from the sales
of the fundraising event.

APPROVED BY: Administrator

Date:

Superintendent/Designee:

Date:

WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: #2

Club/Organization: Home and School Association

Person Submitting Request: Sarah Pagan

Date(s) of Fundraiser: 10/6/25 to 10/10/25 Time of Activity: During School hours

Fundraising Activity: Scholastic Book Fair (Book Fair Family Night 10/9/25 6:30pm to 8:00pm)

Location of Activity: School 2 Media Center

Cost Per Item/Person: N/A Sale Price: N/A Anticipated Profit: TBD by sales.

Intended Use of Raised Funds: To raise Scholastic dollars for book purchases & HSA Funds.

Vendor Description (If Appropriate): Scholastic Book Fair

RECEIVED

JUL 17 2025

ASSISTANT SUPERINTENDENT

Is there any commission or other gain to be received by school or advisor? ☒ Yes ☐ No

If Yes, please explain: HSA receives a percentage of total sales. They also receive scholastic dollars used only on Scholastic website.

APPROVED BY: Administrator: [Signature]

Date: 7/17/25

Superintendent/Designee: [Signature]

Date: 7/17/25

WINSLOW TOWNSHIP SCHOOL DISTRICT FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: #2

Club/Organization: Home and School Association

Person Submitting Request: Sarah Pagan

Date(s) of Fundraiser: 10/29/25 - (raindate 10/30/25) Time of Activity: 6:30 pm to 8:00pm

Fundraising Activity: Silent Auction Family Night in conjunction with Trunk of Treat

Location of Activity: School #2 Multi Purpose Room (MPR)

Cost Per Item/Person: N/A Sale Price: N/A Anticipated Profit: N/A

Intended Use of Raised Funds: All profits of event to benefit School 2 HSA in support of School 2 Student Activities.

Vendor Description (If Appropriate): Various School families to donate baskets that will be raffled.

JUL 17 2025

Is there any commission or other gain to be received by school or advisor? ☒ Yes ☐ No

If Yes, please explain: HSA will receive 100% profit of the baskets raffled.

APPROVED BY: Administrator: [Signature] Date: 7/17/25
Superintendent/Designee: [Signature] Date: 7/17/25

WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: #2

Club/Organization: Home & School Association

Person Submitting Request: Sarah Pagan

Date(s) of Fundraiser: 12/8/25 to 12/11/25 Time of Activity: During School hours

Fundraising Activity: Holiday Candy Gram Sales

Location of Activity: School 2

Cost Per Item/Person: \$1-\$5/item Sale Price: \$1- \$5/item Anticipated Profit: 50% of sales

Intended Use of Raised Funds: All profits raised from fundraiser to benefit School 2 HSA, provide food, supplies, and other resources for school events.

RECEIVED

Vendor Description (If Appropriate): N/A JUL 17 2025

ASSISTANT SUPERINTENDENT

Is there any commission or other gain to be received by school or advisor? ☒ Yes ☐ No

If Yes, please explain: School 2 HSA to receive any profits from fundraising events.

APPROVED BY: Administrator: [Signature] Date: 7/17/25
Superintendent/Designee: [Signature] Date: 7/17/25

**WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST**

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: #2

Club/Organization: Home and School Association

Person Submitting Request: Sarah Pagan

RECEIVED

JUL 17 2025

ASSISTANT SUPERINTENDENT

Date(s) of Fundraiser: 12/18/25 Time of Activity: 6:30 pm to 8:00pm

Fundraising Activity: Holiday Shopping & Vendor Event (Student Shopping)

Location of Activity: School 2

Cost Per Item/Person: \$25 Vendor Table Rental Sale Price: N/A Anticipated Profit: 40-50% of holiday shoppe sales

Intended Use of Raised Funds: All profits of event to benefit School 2 HSA in support of School 2 Student Activities.

Vendor Description (If Appropriate): Various local craft/business vendors to rent table space during event.

Is there any commission or other gain to be received by school or advisor? ☒ Yes ☐ No

If Yes, please explain: Profits will benefit School 2 HSA.

APPROVED BY: Administrator: [Signature] Date: 7/17/25
Superintendent/Designee: [Signature] Date: 7/17/25

WINSLOW TOWNSHIP SCHOOL DISTRICT FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: #2

Club/Organization: Home & School Association

Person Submitting Request: Sarah Pagan

Date(s) of Fundraiser: 2/2/26 to 2/13/26 Time of Activity: During School hours

Fundraising Activity: Kindness Candy Gram Sales

Location of Activity: School 2

Cost Per Item/Person: \$1-\$5/item Sale Price: \$1- \$5/item Anticipated Profit: 50% of sales

Intended Use of Raised Funds: All profits raised from fundraiser to benefit School 2 HSA, provide food, supplies, and other resources for school events.

Vendor Description (If Appropriate): N/A

RECEIVED

JUL 17 2025

ASSISTANT SUPERINTENDENT

Is there any commission or other gain to be received by school or advisor? ☒ Yes ☐ No

If Yes, please explain: School 2 HSA to receive any profits from fundraising events.

APPROVED BY: Administrator: [Signature] Date: 7/17/25

Superintendent/Designee: [Signature: Timothy Carson] Date: 7/17/25

WINSLOW TOWNSHIP SCHOOL DISTRICT FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: #2

Club/Organization: Home and School Association

Person Submitting Request: Sarah Pagan

Date(s) of Fundraiser: 4/13/26 to 4/17/26 Time of Activity: Ongoing until 4/17/26

Fundraising Activity: Read-A-thon fundraiser Reading Event

Location of Activity: School 2

Cost Per Item/Person: Various Sale Price: N/A Anticipated Profit: TBD based on sales

Intended Use of Raised Funds: All profits raised from fundraiser to benefit School 2 HSA, provide food, supplies,
and other resources for future school activities.

RECEIVED

Vendor Description (If Appropriate): Various businesses and vendors, various basket donations

JUL 17 2025

ASSISTANT SUPERINTENDENT

Is there any commission or other gain to be received by school or advisor? ☒ Yes ☐ No

If Yes, please explain: School 2 HSA to receive a percentage of the profits from the fundraising events.

APPROVED BY: Administrator: [Signature] Date: 7/17/25
Superintendent/Designee: [Signature] Date: 7/17/25

WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: #2

Club/Organization: School #2 HSA

Person Submitting Request: Sarah Pagan

Date(s) of Fundraiser: 4/24/26 Time of Activity: 6:30pm to 8:00pm

Fundraising Activity: Spring Fling Dance for School 2 students & Parents

Location of Activity: School 2 MPR

Cost Per Item/Person: \$5.00 Sale Price: N/A Anticipated Profit: TBD

Intended Use of Raised Funds: All profits of event to benefit School 2 HSA in support of School 2 Student Activities.

RECEIVED

Vendor Description (If Appropriate): N/A

JUL 17 2025

ASSISTANT SUPERINTENDENT

Is there any commission or other gain to be received by school or advisor? ☒ Yes ☐ No

If Yes, please explain: HSA will receive 100% of ticket sales.

APPROVED BY: Administrator: [Signature] Date: 7/17/25
Superintendent/Designee: [Signature] Date: 7/17/25

WINSLOW TOWNSHIP SCHOOL DISTRICT FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: #2

Club/Organization: Home and School Association

Person Submitting Request: Sarah Pagan

Date(s) of Fundraiser: 6/1/26 to 6/5/26 Time of Activity: During School Hours

Fundraising Activity: Scholastic Book Fair BOGO (Book Fair Family Night 6/5/26 6:30pm to 8:00pm)

Location of Activity: School 2 Media Center

Cost Per Item/Person: N/A Sale Price: N/A Anticipated Profit: TBD by sales.

Intended Use of Raised Funds: To raise scholastic dollars for book purchases & HSA Funds.

RECEIVED

Vendor Description (If Appropriate): Scholastic Book Fair

JUL 17 2025

ASSISTANT SUPERINTENDENT

Is there any commission or other gain to be received by school or advisor? ☒ Yes ☐ No

If Yes, please explain: Profits will benefit School 2 HSA.

APPROVED BY: Administrator: [Signature] Date: 7/17/25

Superintendent/Designee: [Signature] Date: 7/13/25

WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: #3

RECEIVED

Club/Organization: PTO

JUL 22 2025

Person Submitting Request: Jennifer Farrands ASSISTANT SUPERINTENDENT

Date(s) of Fundraiser: 5/22/26 Time of Activity: 6:00-8:00 pm

Fundraising Activity: Ice Cream Social

Location of Activity: School 3

Cost Per Item/Person: \$0.50-\$3 Sale Price: \$1-5 Anticipated Profit: \$1500

Intended Use of Raised Funds: To reinvest in the students of School 3 to include field trips, events and activities

Vendor Description (If Appropriate): _____

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain: _____

APPROVED BY: Administrator: Jamika Hillard-Floyd Date: 7/22/2025

Superintendent/Designee: D. Carver Date: 7/22/25

WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: #3

RECEIVED

Club/Organization: PTO

JUL - 2 2025

Person Submitting Request: Jennifer Farrands

ASSISTANT SUPERINTENDENT

Date(s) of Fundraiser: 09/22-09/26/25

Time of Activity: All Day

Fundraising Activity: Double Good Popcorn

Location of Activity: Online

Cost Per Item/Person: 5-24

Sale Price: 5-25

Anticipated Profit: 300

Intended Use of Raised Funds: To reinvest in the students of School 3 to include field trips, events and activities

Vendor Description (If Appropriate): Double Good Popcorn

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain:

APPROVED BY:

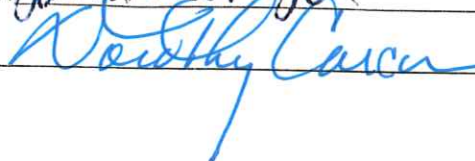
Administrator:



Date:

7/1/25

Superintendent/Designee:



Date:

7/7/25

WINSLOW TOWNSHIP SCHOOL DISTRICT FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: #3

RECEIVED

Club/Organization PTO

JUL - 2 2025

Person Submitting Request Jennifer Farrands

ASSISTANT SUPERINTENDENT

Date(s) of Fundraiser: All Year

Time of Activity: All day

Fundraising Activity: Sale of Concessions at school/PTO events

Location of Activity: Winslow Township School 3

Cost Per Item/Person: \$1-\$10 Sale Price: \$1-\$10 Anticipated Profit: \$100

Intended Use of Raised Funds: To reinvest in the students of School 3 to include field trips, events and activities

Vendor Description (If Appropriate):

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain:

APPROVED BY:

Administrator:

Date:

Superintendent/Designee:

Date:

WINSLOW TOWNSHIP SCHOOL DISTRICT FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: #3

Club Organization: PTO

RECEIVED

JUL - 2 2025

Person Submitting Request: Jennifer Farrands

ASSISTANT SUPERINTENDENT

Date(s) of Fundraiser: All Year Time of Activity: all day

Fundraising Activity: Sentco Products

Location of Activity: _____

Cost Per Item/Person: \$1-\$10 Sale Price: \$1-\$10 Anticipated Profit: \$100

Intended Use of Raised Funds: To reinvest in the students of School 3 to include field trips, events and activities

Vendor Description (If Appropriate): Sentco

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain: _____

APPROVED BY:

Administrator:

James G. Galt

Date:

7/1/25

Superintendent/Designee:

Deborah Carson

Date:

7/7/25

WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: #3

RECEIVED

Club/Organization: PTO

JUL - 2 2025

Person Submitting Request: Jennifer Farrands

ASSISTANT SUPERINTENDENT

Date(s) of Fundraiser: All year

Time of Activity: All Day

Fundraising Activity: Spiritwear Sale

Location of Activity: School 3

Cost Per Item/Person: \$2- \$27 Sale Price: \$5- \$30 Anticipated Profit: \$1000

Intended Use of Raised Funds: To reinvest in the students of School 3 to include field trips, events and activities

Vendor Description (If Appropriate): Spiritwear Express

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain:

APPROVED BY:

Administrator:

Date:

Superintendent/Designee:

Date:

WINSLOW TOWNSHIP SCHOOL DISTRICT FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: #3

Club/Organization: PTO

RECEIVED

JUL - 2 2025

Person Submitting Request: Jennifer Farrands

ASSISTANT SUPERINTENDENT

Date(s) of Fundraiser: 10/20- 10/24/25

Time of Activity: Daytime

Fundraising Activity: Bookfair

Location of Activity: School 3

Cost Per Item/Person: _____ Sale Price: \$5-20 Anticipated Profit: \$1000

Intended Use of Raised Funds: To reinvest in the students of School 3 to include field trips, events and activities

Vendor Description (If Appropriate): Scholastic Books

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain: _____

APPROVED BY: Administrator: Jennifer Farrands

Date: 7/1/25

Superintendent/Designee: Deborah Cairns

Date: 7/7/25

WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: #3

RECEIVED

Club/Organization: PTO

JUL - 2 2025

Person Submitting Request: Jennifer Farrands

ASSISTANT SUPERINTENDENT

Date(s) of Fundraiser: 10/24/25

Time of Activity: 6:30-8

Fundraising Activity: Trunk or Treat

Location of Activity: School 3

Cost Per Item/Person: _____ Sale Price: \$2 Anticipated Profit: \$300

Intended Use of Raised Funds: To reinvest in the students of School 3 to include field trips, events and activities

Vendor Description (If Appropriate): _____

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain: _____

APPROVED BY:

Administrator:



Date:

7/1/25

Superintendent/Designee:



Date:

7/7/25

WINSLOW TOWNSHIP SCHOOL DISTRICT

FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: #3

RECEIVED

Club/Organization: PTO

JUL - 2 2025

Person Submitting Request: Jennifer Farrands

ASSISTANT SUPERINTENDENT

Date(s) of Fundraiser: 10/24/25

Time of Activity: 6:30-8

Fundraising Activity: Bookfair Family Night

Location of Activity: School 3

Cost Per Item/Person: _____ Sale Price: \$5-20 Anticipated Profit: \$150

Intended Use of Raised Funds: To reinvest in the students of School 3 to include field trips, events and activities

Vendor Description (If Appropriate): Scholastic Books

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain: _____

APPROVED BY:

Administrator:

James M. Gledhill

Date:

7/1/25

Superintendent/Designee:

Dorothy Carver

Date:

7/2/25

WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: #3

RECEIVED

Club/Organization: PTO

JUL - 2 2025

Person Submitting Request: Jennifer Farrands

ASSISTANT SUPERINTENDENT

Date(s) of Fundraiser: 12/15- 12/19/25

Time of Activity: All Day

Fundraising Activity: Holiday Shoppe

Location of Activity: School 3

Cost Per Item/Person: \$0.50-\$3 Sale Price: \$1-6 Anticipated Profit: \$1000

Intended Use of Raised Funds: To reinvest in the students of School 3 to include field trips, events and activities

Vendor Description (If Appropriate): Amazon

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain:

APPROVED BY:

Administrator:

Janet Gullett

Date:

7/1/25

Superintendent/Designee:

Deborah Carson

Date:

7/7/25

WINSLOW TOWNSHIP SCHOOL DISTRICT FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: #3

RECEIVED

Club/Organization: PTO

JUL - 2 2025

Person Submitting Request: Jennifer Farrands

~~ASSISTANT SUPERINTENDENT~~

Date(s) of Fundraiser: 12/17/25

Time of Activity: 630-8

Fundraising Activity: Holiday Shoppe Family Night

Location of Activity: School 3

Cost Per Item/Person: \$0.50-\$3 Sale Price: \$1-6 Anticipated Profit: \$150

Intended Use of Raised Funds: To reinvest in the students of School 3 to include field trips, events and activities

Vendor Description (If Appropriate): Amazon

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain: _____

APPROVED BY:

Administrator:

Jennifer Farrands

Date:

7/1/25

Superintendent/Designee:

Deborah Carr

Date:

7/7/25

WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: #3

RECEIVED

Club/Organization: PTO

JUL - 2 2025

Person Submitting Request: Jennifer Farrands

ASSISTANT SUPERINTENDENT

Date(s) of Fundraiser: 2/20-2/27/26

Time of Activity: All day

Fundraising Activity: Bookfair

Location of Activity: Winslow School 3

Cost Per Item/Person: \$5-20 Sale Price: \$5-20 Anticipated Profit: \$1500

Intended Use of Raised Funds: To reinvest in the students of School 3 to include field trips, events and activities

Vendor Description (If Appropriate): Scholastic Books

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain:

APPROVED BY: Administrator



Date:

7/1/25

Superintendent/Designee:



Date:

7/1/25

WINSLOW TOWNSHIP SCHOOL DISTRICT FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: #3

RECEIVED

Club/Organization: PTO

JUL - 2 2025

Person Submitting Request: Jennifer Farrands

ASSISTANT SUPERINTENDENT

Date(s) of Fundraiser: 2/26/26

Time of Activity: 630-8pm

Fundraising Activity: Bookfair Family Night

Location of Activity: Winslow School 3

Cost Per Item/Person: \$5-20

Sale Price: \$5-20

Anticipated Profit: \$300

Intended Use of Raised Funds: To reinvest in the students of School 3 to include field trips, events and activities

Vendor Description (If Appropriate): Scholastic Books

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain: _____

APPROVED BY:

Administrator: *Jennifer Farrands*

Date: 7/1/25

Superintendent/Designee: *Dorothy Carson*

Date: 7/7/25

WINSLOW TOWNSHIP SCHOOL DISTRICT FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: #3

Club/Organization: PTO

Person Submitting Request: Jennifer Farrands

RECEIVED

JUL - 2 2025

ASSISTANT SUPERINTENDENT

Date(s) of Fundraiser: 02/23-02/27/26 Time of Activity: All Day

Fundraising Activity: Double Good Popcorn

Location of Activity: Online

Cost Per Item/Person: 5-24 Sale Price: 5-25 Anticipated Profit: 300

Intended Use of Raised Funds: To reinvest in the students of School 3 to include field trips, events and activities

Vendor Description (If Appropriate): Double Good Popcorn

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain: _____

APPROVED BY:

Administrator:

Date:

Superintendent/Designee:

Date:

WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: #3

Club/Organization: PTO

Person Submitting Request: Jennifer Farrands

RECEIVED

JUL - 2 2025

ASSISTANT SUPERINTENDENT

Date(s) of Fundraiser: 3/2-3/13/26

Time of Activity: All Day

Fundraising Activity: March Madness Coin Drive

Location of Activity: Winslow School 3

Cost Per Item/Person: \$0.01-\$1 Sale Price: Anticipated Profit: \$200

Intended Use of Raised Funds: To reinvest in the students of School 3 to include field trips, events and activities

Vendor Description (If Appropriate):

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain:

APPROVED BY:

Administrator:

Date:

Superintendent/Designee:

Date:

WINSLOW TOWNSHIP SCHOOL DISTRICT FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: #3

RECEIVED

Club/Organization: PTO

JUL - 2 2025

Person Submitting Request: Jennifer Farrands

ASSISTANT SUPERINTENDENT

Date(s) of Fundraiser: 4/13-4/17/25

Time of Activity: All Day

Fundraising Activity: Pretzels for Autism Awareness Sale

Location of Activity: Winslow School 3

Cost Per Item/Person: \$0.60 Sale Price: \$1 Anticipated Profit: \$200

Intended Use of Raised Funds: To reinvest in the students of School 3 to include field trips, events and activities

Vendor Description (If Appropriate): Philadelphia Pretzel Factory

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain: _____

APPROVED BY: Administrator: 

Date: 7/1/25

Superintendent/Designee: 

Date: 7/7/25

WINSLOW TOWNSHIP SCHOOL DISTRICT FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: #3

RECEIVED

Club/Organization: PTO

JUL - 2 2025

Person Submitting Request: Jennifer Farrands

ASSISTANT SUPERINTENDENT

Date(s) of Fundraiser: 4/27- 5/7/26

Time of Activity: All Day

Fundraising Activity: Bracelet Sale

Location of Activity: Winslow School 3

Cost Per Item/Person: \$0.50 Sale Price: \$1 Anticipated Profit: \$200

Intended Use of Raised Funds: To reinvest in the students of School 3 to include field trips, events and activities

Vendor Description (If Appropriate): Amazon

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain:

APPROVED BY:

Administrator:

Date:

Superintendent/Designee:

Date:

WINSLOW TOWNSHIP SCHOOL DISTRICT FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: #3

RECEIVED

Club/Organization: PTO

JUL - 2 2025

Person Submitting Request: Jennifer Farrands

ASSISTANT SUPERINTENDENT

Date(s) of Fundraiser: 5/8-5/15/26

Time of Activity: all day

Fundraising Activity: BOGO Bookfair

Location of Activity: Winslow School 3

Cost Per Item/Person: \$5-20

Sale Price: \$5-20

Anticipated Profit: \$1500

Intended Use of Raised Funds: To reinvest in the students of School 3 to include field trips, events and activities

Vendor Description (If Appropriate): Scholastic Books

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain: _____

APPROVED BY:

Administrator:

Jamul Yelle

Date:

7/1/25

Superintendent/Designee:

Dorothy Carson

Date:

7/7/25

WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

RECEIVED

School: #3

JUL - 2 2025

Club/Organization: PTO

ASSISTANT SUPERINTENDENT

Person Submitting Request: Jennifer Farrands

Date(s) of Fundraiser: 5/14/26

Time of Activity: 630-8pm

Fundraising Activity: BOGO Bookfair Family Night

Location of Activity: Winslow School 3

Cost Per Item/Person: \$5-20 Sale Price: \$5-20 Anticipated Profit: \$300

Intended Use of Raised Funds: To reinvest in the students of School 3 to include field trips, events and activities

Vendor Description (If Appropriate):

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain:

APPROVED BY:

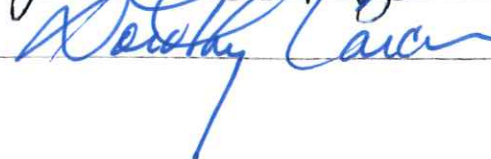
Administrator:



Date:

7/1/25

Superintendent/Designee:



Date:

7/1/25

WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: 4

Club/Organization: Home and School Association

Person Submitting Request: Jennifer Osborne Lia Dunn

Date(s) of Fundraiser: 2025-2026 school year Time of Activity: Varies

Fundraising Activity: Spirit Wear Sales

Location of Activity: School #4

Cost Per Item/Person: 10+ Sale Price: n/a Anticipated Profit: \$300

Intended Use of Raised Funds: Home and School Association Events

Vendor Description (If Appropriate): _____

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain: _____

APPROVED BY: Administrator: Lauri Kelly Date: 7/2/25

Superintendent/Designee: Nancy Cair RECEIVED Date: 7/7/25

JUL - 7 2025

Revised 9/2018

ASSISTANT SUPERINTENDENT

WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: 4

Club/Organization: Home and School Association

Person Submitting Request: Jennifer Osborne Lia Dunn

Date(s) of Fundraiser: 9/2025-5/2026 Time of Activity: varies

Fundraising Activity: Monetary donations to support home and school association events.

Location of Activity: School #4

Cost Per Item/Person: \$10+ Sale Price: n/a Anticipated Profit: \$500

Intended Use of Raised Funds: In lieu of fundraising, parents will have the option to make a cash donation to the Home and School Association.

Vendor Description (If Appropriate): _____

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain: _____

APPROVED BY: Administrator: Lori Kelly Date: 7/2/25

Superintendent/Designee: Donna Carter Date: 7/7/25

RECEIVED

JUL - 7 2025

Revised 9/2018

ASSISTANT SUPERINTENDENT

WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: 4

Club/Organization: Home and School Association

Person Submitting Request: Jennifer Osborne Lia Dunn

Date(s) of Fundraiser: 9/2025-5/2026 Time of Activity: Online

Fundraising Activity: Double Good Popcorn Sales

Location of Activity: School #4

Cost Per Item/Person: \$5+ Sale Price: n/a Anticipated Profit: \$300

Intended Use of Raised Funds: Supplemental funding for field trips.

Vendor Description (If Appropriate): _____

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain: _____

APPROVED BY: Administrator: Jeri Kelly Date: 7/2/25
Superintendent/Designee: Deborah Carter Date: 7/7/25

RECEIVED

JUL - 7 2025

Revised 9/2018

ASSISTANT SUPERINTENDENT

WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: 4

Club/Organization: Home and School Association

Person Submitting Request: Jennifer Osborne Lia Dunn

Date(s) of Fundraiser: 9/2025-5/2026 Time of Activity: Varies

Fundraising Activity: Smencil Sales

Location of Activity: School #4

Cost Per Item/Person: \$1 Sale Price: n/a Anticipated Profit: \$300

Intended Use of Raised Funds: Field Day T-Shirts

Vendor Description (If Appropriate): _____

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain: _____

APPROVED BY: Administrator: Lauri Kelly Date: 7/2/25

Superintendent/Designee: Deborah Carson Date: 7/7/25

RECEIVED

JUL - 7 2025

Revised 9/2018

ASSISTANT SUPERINTENDENT

WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: 4

Club/Organization: Home and School Association

Person Submitting Request: Jennifer Osborne Lia Dunn

Date(s) of Fundraiser: 9/2025 Time of Activity: varies

Fundraising Activity: Read-a-Thon

Location of Activity: School #4

Cost Per Item/Person: \$10+ Sale Price: n/a Anticipated Profit: \$700

Intended Use of Raised Funds: Supplemental funding for field trips.

Vendor Description (If Appropriate): _____

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain: _____

APPROVED BY: Administrator: Kari Kelly Date: 7/2/25
Superintendent/Designee: Debbie Carson Date: 7/7/25

RECEIVED

JUL - 7 2025

Revised 9/2018

ASSISTANT SUPERINTENDENT

WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: 4

Club/Organization: Home and School Association

Person Submitting Request: Jennifer Osborne Lia Dunn

Date(s) of Fundraiser: 9/25/25 Time of Activity: 6:30-8:00

Fundraising Activity: Welcome Back Movie Night (refreshments will be sold)

Location of Activity: School #4

Cost Per Item/Person: \$1-\$2 Sale Price: n/a Anticipated Profit: \$200

Intended Use of Raised Funds: Supplemental funding for field trips.

Vendor Description (If Appropriate): _____

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain: _____

APPROVED BY: Administrator: Heidi Kelly RECEIVED Date: 7/2/25

Superintendent/Designee: Dorothy Carter Date: 7/7/25

ASSISTANT SUPERINTENDENT

Revised 9/2018

WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: 4

Club/Organization: Home and School Association

Person Submitting Request: Jennifer Osborne Lia Dunn

Date(s) of Fundraiser: 10/6-10/10/25 Time of Activity: During the School Day

Fundraising Activity: Scholastic Book Fair

Location of Activity: School #4 Library

Cost Per Item/Person: 5+ Sale Price: n/a Anticipated Profit: \$500

Intended Use of Raised Funds: Home and School Association Events

Vendor Description (If Appropriate): _____

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain: _____

APPROVED BY:

Administrator: Geri Kelly

Date: 7/2/25

Superintendent/Designee: Deborah Casca

Date: 7/7/25

JUL - 7 / 2025

Revised 9/2018

ASSISTANT SUPERINTENDENT

WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: 4

Club/Organization: Home and School Association

Person Submitting Request: Jennifer Osborne Lia Dunn

Date(s) of Fundraiser: November 2025 Time of Activity: Varies

Fundraising Activity: Joe Corbies Pizza and Gourmet Desserts

Location of Activity: School #4

Cost Per Item/Person: 10+ Sale Price: n/a Anticipated Profit: \$500

Intended Use of Raised Funds: Field Day T-Shirts

Vendor Description (If Appropriate): _____

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain: _____

APPROVED BY: Administrator: Leeri Kelly Date: 7/2/25

Superintendent/Designee: Deborah Casca Date: 7/2/25

JUL - 7 2025

Revised 9/2018

ASSISTANT SUPERINTENDENT

WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: 4

Club/Organization: Home and School Association

Person Submitting Request: Jennifer Osborne Lia Dunn

Date(s) of Fundraiser: March 2026 Time of Activity: Varies

Fundraising Activity: Gertrude Hawk

Location of Activity: School #4

Cost Per Item/Person: 10+ Sale Price: n/a Anticipated Profit: \$500

Intended Use of Raised Funds: Field Day T-Shirts

Vendor Description (If Appropriate): _____

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain: _____

APPROVED BY: Administrator: Jeri Kelly Date: 7/2/25

Superintendent/Designee: Nancy Carson Date: 7/7/25

RECEIVED

JUL - 7 2025

Revised 9/2018

ASSISTANT SUPERINTENDENT

WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: 4

Club/Organization: Home and School Association

Person Submitting Request: Jennifer Osborne Lia Dunn

Date(s) of Fundraiser: 3/2-3/6/26 Time of Activity: During the School Day

Fundraising Activity: Scholastic Book Fair

Location of Activity: School #4 Library

Cost Per Item/Person: 5+ Sale Price: n/a Anticipated Profit: \$500

Intended Use of Raised Funds: Home and School Association Events

Vendor Description (If Appropriate): _____

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain: _____

APPROVED BY: Administrator: Lori Kelly Date: 7/2/25

Superintendent/Designee: Deborah Carson Date: 7/17/25

JUL - 7 2025

Revised 9/2018

ASSISTANT SUPERINTENDENT

**WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST**

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

RECEIVED

School: #5

JUL 16 2025

Club/Organization: School 5 HSA

ASSISTANT SUPERINTENDENT

Person Submitting Request: Jennifer Brittain - HSA President

Date(s) of Fundraiser: Monthly / Ongoing School Year

Time of Activity: During School Hours

Fundraising Activity: School Store

Location of Activity: School 5 Library

Cost Per Item/Person: \$0.25 - \$2.00 Sale Price: _____ Anticipated Profit: ~50%

Intended Use of Raised Funds: _____

Funds to be used by School 5 HSA to provide supplies, resources and other expenses requested by School 5 staff and students

Vendor Description (If Appropriate): Various vendors supply store materials / goods for resale

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain: _____

APPROVED BY: Administrator: _____

Date: 7/16/25

Superintendent/Designee: D. Carr

Date: 7/16/25

WINSLOW TOWNSHIP SCHOOL DISTRICT FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

RECEIVED

School: #5

Club/Organization: School 5 HSA

JUL 16 2025

ASSISTANT SUPERINTENDENT

Person Submitting Request: Jennifer Brittain, HSA President

Date(s) of Fundraiser: Ongoing Time of Activity: Ongoing

Fundraising Activity: Refreshment Sales

Location of Activity: School 5 during various school events & activities

Cost Per Item/Person: \$0 - \$4.00/item Sale Price: \$1 - \$5.00 Anticipated Profit: ~50%

Intended Use of Raised Funds: Funds will support HSA

HSA to continue providing resources, supplies and expenses as needed for School 5

Vendor Description (If Appropriate): NA

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain: _____

APPROVED BY: Administrator: [Signature] Date: 7/16/25

Superintendent/Designee: [Signature] Date: 7/16/25

**WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST**

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

RECEIVED

School: School 5

Club/Organization: School 5 HSA

JUL 16 2025

Person Submitting Request: Jennifer Brittain

ASSISTANT SUPERINTENDENT

Date(s) of Fundraiser: Ongoing Time of Activity: Ongoing

Fundraising Activity: Double Good Popcorn Fundraiser

Location of Activity: Online

Cost Per Item/Person: NA Sale Price: NA Anticipated Profit: 50% of sales

Intended Use of Raised Funds: Popcorn fundraiser to provide us with 50% of sales as profit to HSA

HSA plans to use funds to support various school events and provide additional supplies as needed

Vendor Description (If Appropriate): Double Good Popcorn www.doublegood.com

Virtual fundraising website

Is there any commission or other gain to be received by school or advisor? ☒ Yes ☐ No

If Yes, please explain: School 5 HSA expected to receive 50% of total sales profit

Funds to be deposited for the use of School 5 HSA

APPROVED BY: Administrator: [Signature] Date: 7/16/25

Superintendent/Designee: [Signature] Date: 7/16/25

WINSLOW TOWNSHIP SCHOOL DISTRICT FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: #5

RECEIVED

Club/Organization: School #5 HSA

JUL 16 2025

Person Submitting Request: Jennifer Brittain - President ASSISTANT SUPERINTENDENT

Date(s) of Fundraiser: Ongoing Time of Activity: Ongoing

Fundraising Activity: Donation Box

Location of Activity: Setup at all HSA sponsored events

Cost Per Item/Person: NA Sale Price: NA Anticipated Profit: Various

Intended Use of Raised Funds: Provide various donations to HSA during school events

Funds will be used for various HSA events, supplies and other needed resources

Vendor Description (If Appropriate): _____

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain: _____

APPROVED BY: Administrator: [Signature] Date: 7/16/25

Superintendent/Designee: [Signature] Date: 7/16/25

**WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST**

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: #5

Club/Organization: School #5 HSA

Person Submitting Request: Jennifer Brittain - President

RECEIVED

JUL 16 2025

ASSISTANT SUPERINTENDENT

Date(s) of Fundraiser: Ongoing Time of Activity: Ongoing

Fundraising Activity: Dine Out Night(s)

Location of Activity: Various local restaurants and stores

Cost Per Item/Person: NA Sale Price: NA Anticipated Profit: 10-20% of sales

Intended Use of Raised Funds: HSA can receive between 10-20% of sale profits

Funds will be used for various HSA events, supplies and other needed resources

Vendor Description (If Appropriate): Local restaurants and stores willing to contribute
a portion of sale profits as a charitable contribution

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain: _____

APPROVED BY: Administrator: [Signature] Date: 7/16/25

Superintendent/Designee: [Signature] Date: 7/16/25

**WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST**

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: #5

Club/Organization: School 5 HSA

Person Submitting Request: Jennifer Brittain - HSA President

Date(s) of Fundraiser: September - April Time of Activity: Ongoing/Online

Fundraising Activity: Yearbook Sale

Location of Activity: School 5 / Online ordering

Cost Per Item/Person: \$15-25/book Sale Price: \$25.00 Anticipated Profit: ~\$5-10/book

Intended Use of Raised Funds: Provide school 5 families, students and staff an opportunity to purchase annual yearbook

Funds to be used by School 5 HSA to provide supplies, resources and other expenses requested by School 5 staff and students

Vendor Description (If Appropriate): Josten's Yearbook

RECEIVED

JUL 16 2025

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain: _____

APPROVED BY: Administrator: [Signature] Date: 7/16/25

Superintendent/Designee: [Signature] Date: 7/16/25

WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: 6

RECEIVED

Club/Organization: H.S.A.

JUL 22 2025

Person Submitting Request: Jennifer Hand

ASSISTANT SUPERINTENDENT

Date(s) of Fundraiser: May 1, 2026 Time of Activity: 3-8:00pm 3-5:00pm Set up

Fundraising Activity: Ice Cream Social

Location of Activity: School 6 Cafeteria

Cost Per Item/Person: 5:00 Sale Price: _____ Anticipated Profit: \$2000.00

Intended Use of Raised Funds: Funds will be used to sponsor schoolwide activities

Vendor Description (If Appropriate): _____

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain: _____

APPROVED BY: Administrator: [Signature] Date: 7/20/25
Superintendent/Designee: [Signature] Date: 7/22/25

WINSLOW TOWNSHIP SCHOOL DISTRICT FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: 6

RECEIVED

Club/Organization: Home and School Association

JUL 22 2025

Person Submitting Request: Jennifer Hand

ASSISTANT SUPERINTENDENT

Date(s) of Fundraiser: 5/29/2026 Time of Activity: 6:30pm - 8:30pm

Fundraising Activity: Sixth Grade Dance

Location of Activity: School Cafeteria

Cost Per Item/Person: \$8.00 Sale Price: _____ Anticipated Profit: 500.00

Intended Use of Raised Funds: Using funds to pay for things included with admission

Vendor Description (If Appropriate): _____

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☐ No

If Yes, please explain: _____

APPROVED BY: Administrator: [Signature] Date: 7/22/25

Superintendent/Designee: [Signature] Date: 7/22/25

**WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST**

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

RECEIVED

School: #6

JUL 16 2025

Club/Organization: School #6 HSA

ASSISTANT SUPERINTENDENT

Person Submitting Request: Jennifer Hand

Date(s) of Fundraiser: 2025-26 School Year Time of Activity: During Lunches

Fundraising Activity: School Store

Location of Activity: School #6 Cafeteria

Cost Per Item/Person: Varies Sale Price: \$1-\$5 Anticipated Profit: \$500

Intended Use of Raised Funds: HSA funds will be used to sponsor schoolwide activities.

Vendor Description (If Appropriate): _____

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain: _____

APPROVED BY: Administrator:  Date: 7/15/25

Superintendent/Designee:  Date: 7/16/25

WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: #6

RECEIVED

Club/Organization: School #6 HSA

JUL 16 2025

Person Submitting Request: Jennifer Hand

ASSISTANT SUPERINTENDENT

Date(s) of Fundraiser: 2025-26 School Year Time of Activity: After School

Fundraising Activity: Concession Table during school events

Location of Activity: School #6

Cost Per Item/Person: Varies Sale Price: Anticipated Profit: \$500

Intended Use of Raised Funds: HSA funds will be used to sponsor schoolwide activities.

Vendor Description (If Appropriate):

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain:

APPROVED BY: Administrator: [Signature] Date: 7/15/25

Superintendent/Designee: [Signature] Date: 7/16/25

WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: #6

RECEIVED

Club/Organization: School #6 HSA

JUL 16 2025

Person Submitting Request: Jennifer Hand

ASSISTANT SUPERINTENDENT

Date(s) of Fundraiser: 2025-26 School Year Time of Activity: After School

Fundraising Activity: Dine Out Nights

Location of Activity: Various Locations

Cost Per Item/Person: Varies Sale Price: _____ Anticipated Profit: \$500

Intended Use of Raised Funds: HSA funds will be used to sponsor schoolwide activities.

Vendor Description (If Appropriate): _____

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain: _____

APPROVED BY: Administrator: Dr. Broer Date: 7/15/25

Superintendent/Designee: N. Carcan Date: 7/16/25

**WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST**

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: #6 _____

RECEIVED

Club/Organization: School #6 HSA _____

JUL 16 2025

Person Submitting Request: Jennifer Hand _____

ASSISTANT SUPERINTENDENT

Date(s) of Fundraiser: 2025-26 School Year Time of Activity: Varies _____

Fundraising Activity: Spirit Wear _____

Location of Activity: School #6 _____

Cost Per Item/Person: Varies Sale Price: _____ Anticipated Profit: \$500 _____

Intended Use of Raised Funds: HSA funds will be used to sponsor schoolwide activities. _____

Vendor Description (If Appropriate): _____

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain: _____

APPROVED BY:

Administrator:

Dr. Brown

Date:

7/15/25

Superintendent/Designee:

N. Cacer

Date:

7/16/25

WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

RECEIVED

School: #6

Club/Organization: School #6 HSA

JUL 16 2025

Person Submitting Request: Jennifer Hand

ASSISTANT SUPERINTENDENT

Date(s) of Fundraiser: 10/6/25-10/10/25

Time of Activity: Daytime

Fundraising Activity: Scholastic Book Fair

Location of Activity: School 6 Library

Cost Per Item/Person: Varies

Sale Price: \$5-\$40

Anticipated Profit: TBD

Intended Use of Raised Funds: HSA funds will be used to sponsor schoolwide activities.

Vendor Description (If Appropriate): Scholastic

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain:

APPROVED BY:

Administrator:

Dr. Brown

Date:

7/15/25

Superintendent/Designee:

A. Carver

Date:

7/16/25

**WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST**

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

RECEIVED

School: #6

Club/Organization: School #6 HSA

JUL 16 2025

Person Submitting Request: Jennifer Hand

ASSISTANT SUPERINTENDENT

Date(s) of Fundraiser: 10/20/25-10/24/25 Time of Activity: Varies

Fundraising Activity: Double Good Popcorn Sale

Location of Activity: On-line

Cost Per Item/Person: Varies Sale Price: \$11-\$134 Anticipated Profit: 50% of Sales

Intended Use of Raised Funds: HSA funds will be used to sponsor schoolwide activities.

Vendor Description (If Appropriate): Double Good Popcorn

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain: _____

APPROVED BY: Administrator: *Dr. Brown* Date: 7/15/25
Superintendent/Designee: *Al Carcin* Date: 7/14/25

WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: #6

RECEIVED

Club/Organization: School #6 HSA

JUL 16 2025

Person Submitting Request: Jennifer Hand

ASSISTANT SUPERINTENDENT

Date(s) of Fundraiser: 12/15/25-12/19/25 Time of Activity: Daytime

Fundraising Activity: Holiday Shop

Location of Activity: School 6 Library

Cost Per Item/Person: Varies Sale Price: \$1-\$15 Anticipated Profit: \$500

Intended Use of Raised Funds: HSA funds will be used to sponsor schoolwide activities.

Vendor Description (If Appropriate): Variety of Vendors

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain:

APPROVED BY: Administrator: Dr. Brown Date: 7/15/25

Superintendent/Designee: D. Caice Date: 7/16/25

WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: #6

RECEIVED

Club/Organization: School #6 HSA

JUL 16 2025

Person Submitting Request: Jennifer Hand

ASSISTANT SUPERINTENDENT

Date(s) of Fundraiser: 1/26/26-1/30/26 Time of Activity: Daytime

Fundraising Activity: Scholastic Book Fair

Location of Activity: School 6 Library

Cost Per Item/Person: Varies Sale Price: \$5-\$40 Anticipated Profit: TBD

Intended Use of Raised Funds: HSA funds will be used to sponsor schoolwide activities.

Vendor Description (If Appropriate): Scholastic

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain: _____

APPROVED BY: Administrator: Dr. Brown Date: 7/15/25

Superintendent/Designee: K. Carver Date: 7/16/25

**WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST**

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

RECEIVED

School: #6 _____

Club/Organization: School #6 HSA

JUL 16 2025

Person Submitting Request: Jennifer Hand

ASSISTANT SUPERINTENDENT

Date(s) of Fundraiser: 3/9/26-3/13/26 Time of Activity: Varies

Fundraising Activity: Double Good Popcorn Sale

Location of Activity: On-line

Cost Per Item/Person: Varies Sale Price: \$11-\$134 Anticipated Profit: 50% of Sales

Intended Use of Raised Funds: HSA funds will be used to sponsor schoolwide activities.

Vendor Description (If Appropriate): Double Good Popcorn

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain: _____

APPROVED BY: Administrator: *Dr. Brown* Date: 7/15/25

Superintendent/Designee: *D. Caia* Date: 7/16/25

**WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST**

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

RECEIVED

School: #6

Club/Organization: School #6 HSA

JUL 16 2025

Person Submitting Request: Jennifer Hand

ASSISTANT SUPERINTENDENT

Date(s) of Fundraiser: 4/20/26-4/24/26 Time of Activity: Daytime

Fundraising Activity: Scholastic Book Fair

Location of Activity: School 6 Library

Cost Per Item/Person: Varies Sale Price: \$5-\$40 Anticipated Profit: TBD

Intended Use of Raised Funds: HSA funds will be used to sponsor schoolwide activities.

Vendor Description (If Appropriate): Scholastic

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain:

APPROVED BY: Administrator: Dr. Brown Date: 7/15/25

Superintendent/Designee: Dr. Carver Date: 7/16/25

WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: WTMS

RECEIVED

Club/Organization: WTMS Student Government Association

JUL - 1 2025

Person Submitting Request: Donohue/Parzanese

ASSISTANT SUPERINTENDENT

Date(s) of Fundraiser: Sept-June 2025 Time of Activity: Lunches

Fundraising Activity: Shoe Charm and Straw Topper Sale

Location of Activity: Cafeteria

Cost Per Item/Person: _____ Sale Price: \$1-\$3 Anticipated Profit: \$200

Intended Use of Raised Funds: Defray cost of student activities

Vendor Description (If Appropriate): _____

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain: _____

APPROVED BY:

Administrator



Date:

8-15-21

Superintendent/Designee:



Date:

7/2/25

WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: WTMS

Club/Organization: WTMS Student Activities

Person Submitting Request: Mr. Shropshire

Date(s) of Fundraiser: All Year Time of Activity: All Year

Fundraising Activity: Box Tops for Education

Location of Activity: On Line

Cost Per Item/Person: \$0 Sale Price: \$.10 or more Anticipated Profit: Undetermined

Intended Use of Raised Funds: To enhance student activities

Vendor Description (If Appropriate): Box tops for Education can be submitted by parents or staff by submitting their grocery receipts for items that participate.

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☐ No

If Yes, please explain: WTMS Student Activities can receive \$.10 or more for grocery items on receipts submitted online

APPROVED BY: Administrator: Willy Shropshire

Superintendent/Designee: Deborah Carr

RECEIVED

Date: 7-8-25

Date: 7/10/25

ASSISTANT SUPERINTENDENT

Revised 9/2018

WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

RECEIVED

School: WTMS

JUL - 1 2025

Club/Organization: WTMS Student Government Association

ASSISTANT SUPERINTENDENT

Person Submitting Request: Donohue/Parzanese

Date(s) of Fundraiser: Sep 2025-June 2026 Time of Activity: Outside School Day

Fundraising Activity: SGA Spirit Wear

Location of Activity: WTMS

Cost Per Item/Person: Varies Sale Price: Varies Anticipated Profit: 20% of sales

Intended Use of Raised Funds: Defray cost of student activities

Vendor Description (If Appropriate): Heavenly Promotions

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain: _____

APPROVED BY: Administrator: [Signature] Date: 6/26/21

Superintendent/Designee: [Signature] Date: 7/2/21

WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

RECEIVED

School: WTMS

JUL - 1 2025

Club/Organization: WTMS 7th Grade Class of 2031

ASSISTANT SUPERINTENDENT

Person Submitting Request: Donohue/Parzanese

Date(s) of Fundraiser: Sept- October 2025 Time of Activity: Outside School Day

Fundraising Activity: Kastle Fundraising

Location of Activity: Catalog Sales

Cost Per Item/Person: Various Sale Price: Various Anticipated Profit: \$275.00

Intended Use of Raised Funds: Defray cost of 7th grade class activities and class trip

Vendor Description (If Appropriate): _____

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain: _____

APPROVED BY: Administrator: [Signature] Date: 8/26/25

Superintendent/Designee: [Signature] Date: 7/2/25



KASTLE FAVORITES

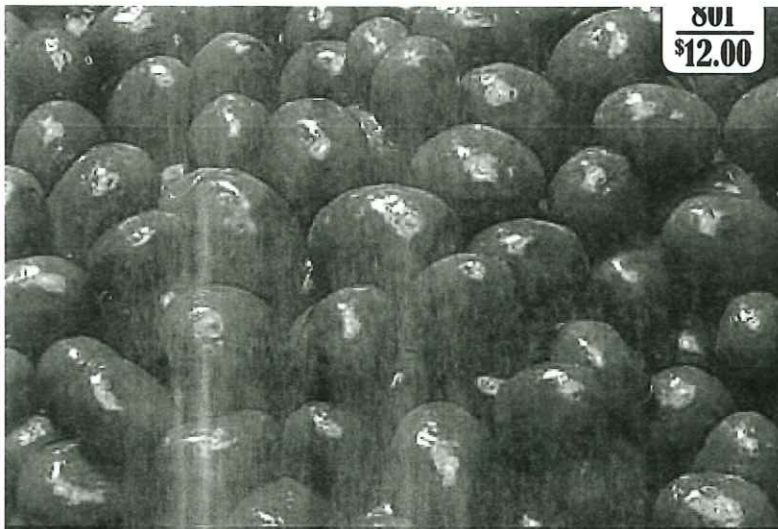


KASTLE
FUNDRAISING

Where The Customer is Treated Like Royalty



FUN FOOD FOR FUNDRAISING



801
\$12.00

Chocolate Covered Raisins

(Pasas de uva cubiertas de chocolate)

Hand selected plump raisins covered in milk chocolate. 5 oz. bag.



802
\$12.00

Honey Roasted Peanuts

(Cacahuetes tostados con miel)

Honey and sugar sweeten these freshly roasted peanuts. 6 oz. bag.



803
\$12.00

Chocolate Covered Almonds

(Almendras cubiertas de chocolate)

Fresh roasted almonds covered with delicious milk chocolate for an irresistible taste. 5 oz. bag.

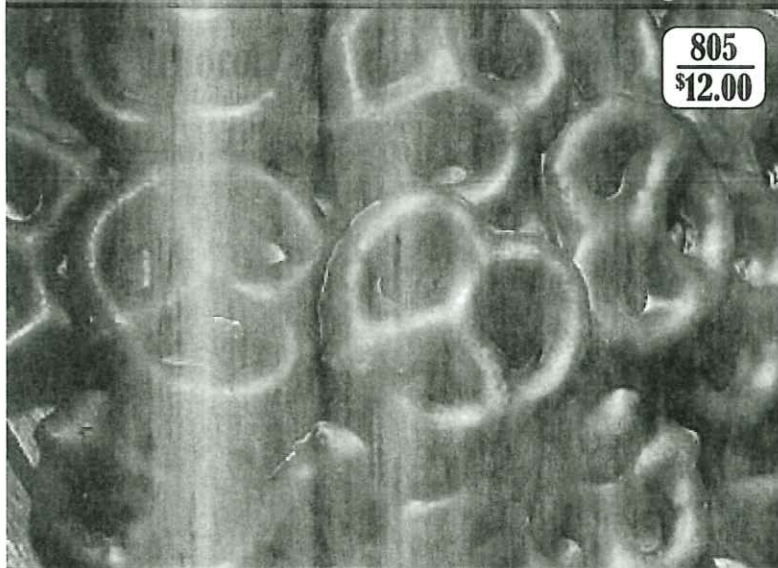


804
\$11.00

Cranberry Fitness Mix

(Mezcla de fitness de arándanos)

A unique blend of peanuts, raisins, sunflower seeds, almonds, pumpkin seeds and cranberries. 5 oz. bag.

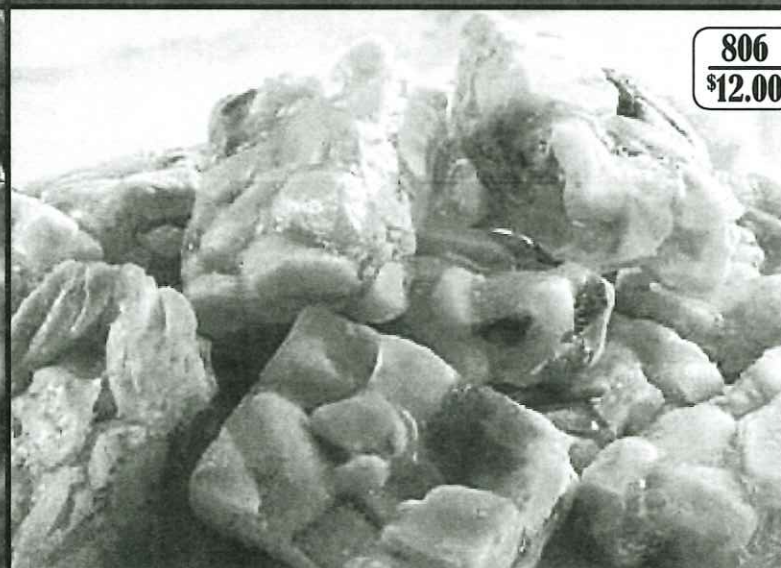


805
\$12.00

Chocolate Covered Pretzels

(Pretzels cubiertos de chocolate)

Salted pretzels, dipped in smooth milk chocolate.

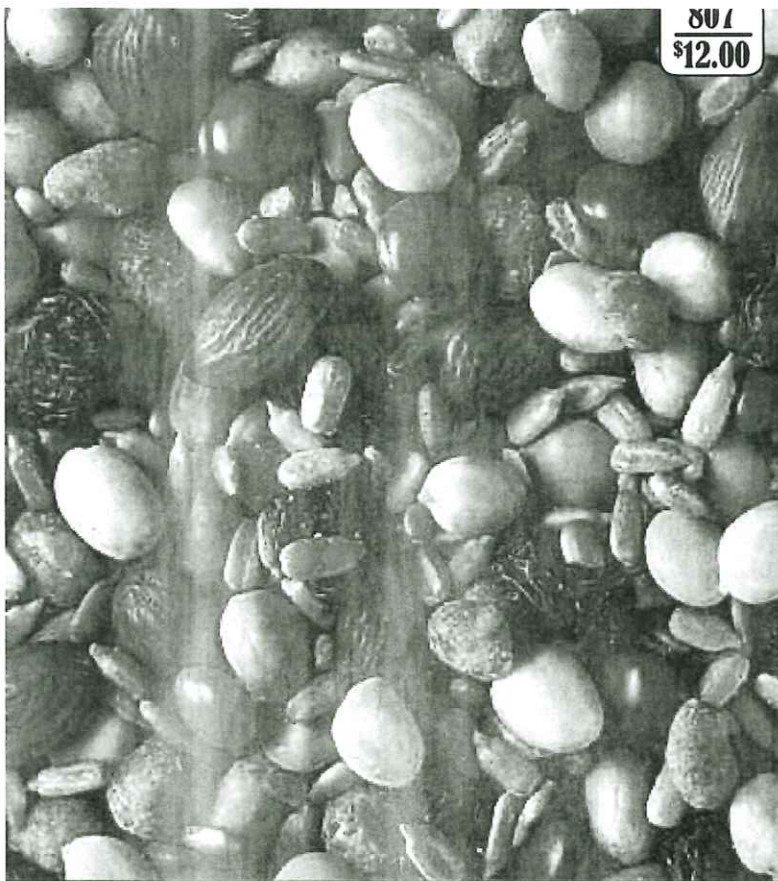


806
\$12.00

Peanut Squares

(Cuadraditos Crocantes de Maní)

Blanched peanuts in a candy crunch. If you like



807
\$12.00

Sweet N' Crunchy Trail Mix

(Mezcla Dulce y Crujiente de Semillas y Frutos Secos)

A mix of peanuts, raisins, choc-o-buttons, honey roasted peanuts, roasted almonds & sunflower seeds. 5 oz. bag.

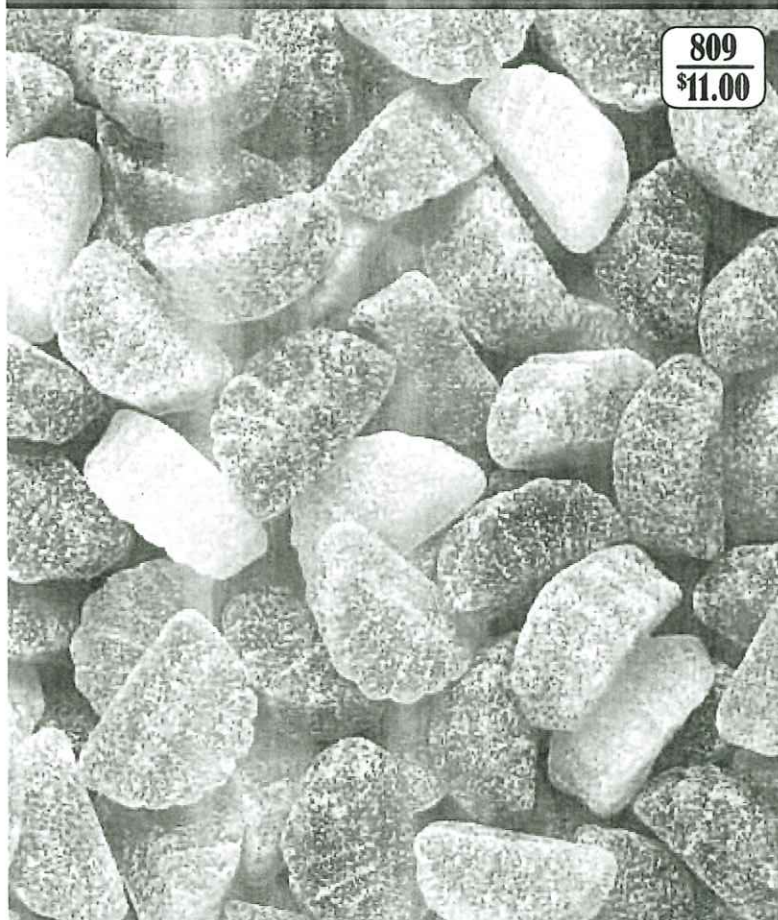


808
\$12.00

Gummi Bears

(Ositos de goma)

These gummies feature a wide assortment of natural fruity flavors and sweetness. 7 oz. bag.



809
\$11.00

Fruit Slices

(Rodajas de frutas)

A collaboration and celebration of tasty assorted

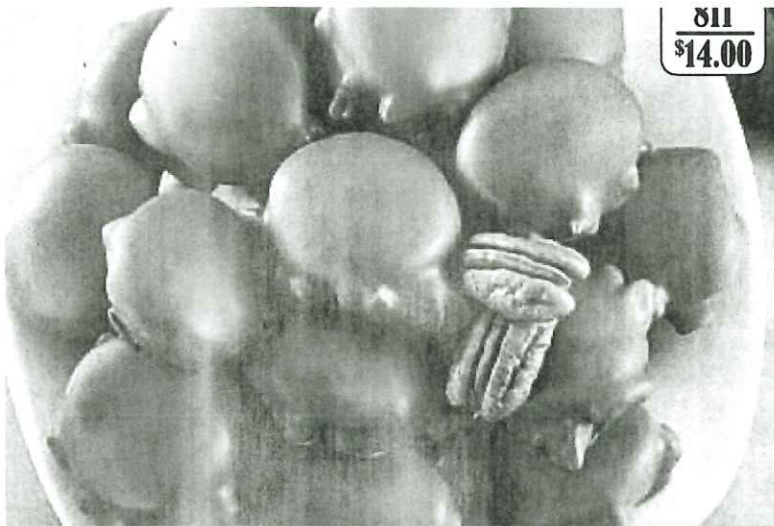


810
\$11.00

Sour Neon Crawlers

(Rastreadores de neón agrio)

A yummy and fun snack, made with



811
\$14.00

Pecanbacks

(Espalda de nuez)

Plump pecans are covered with fresh caramel then drenched in creamy milk chocolate. 5 oz. box.

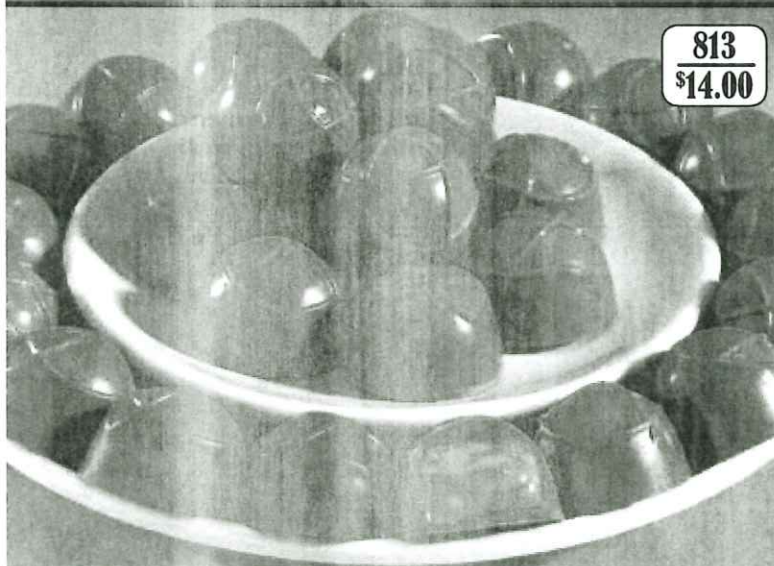


812
\$16.00

Nutty Pleasures

(Placeres chiflados)

Pristine peanuts are submerged in fresh caramel and enrobed in creamy milk chocolate. 7 oz. box.

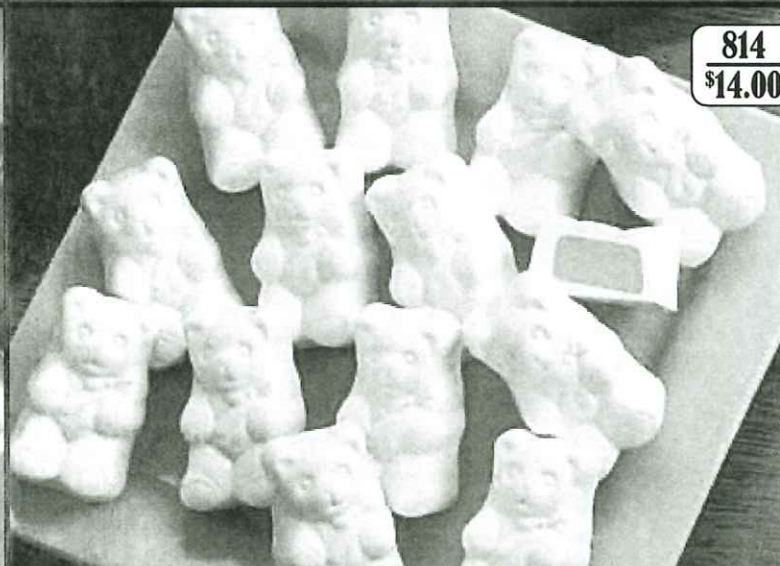


813
\$14.00

Dulce de Leche Caramels

(Caramelos de dulce de leche)

Make your taste buds go wild with this gooey, milky caramel, in smooth milk chocolate. 5.5 oz. box.

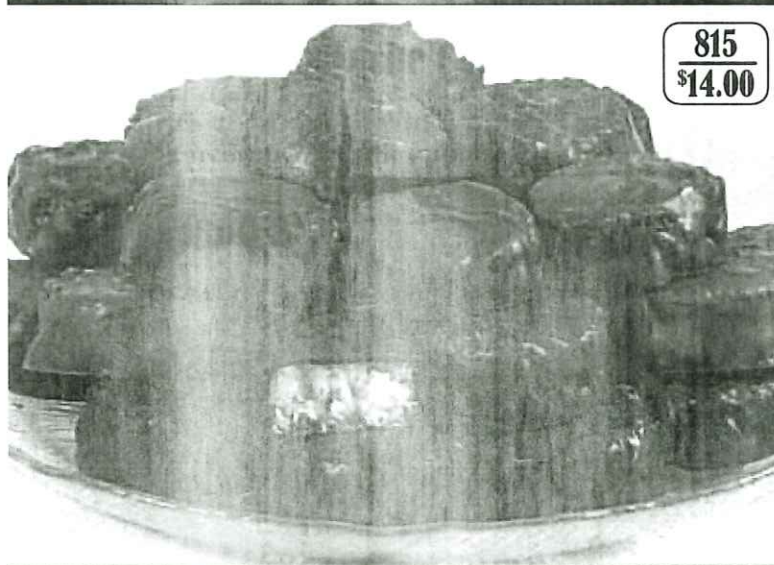


814
\$14.00

Peanut Butter Polar Bears

(Osos polares de mantequilla de mani)

These cute bears will warm your heart with white confection around creamy peanut butter. 5.5 oz. box.



815
\$14.00

Dark Chocolate Tropical Coconut Dreams

(Sueños de coco tropical de chocolate oscuro)

The finest coconut from the Philippines combined



816
\$14.00

Dark Chocolate Sea Salt Caramels

(Caramelos de chocolate amargo con sal marina)

Creamy, chewy caramel wrapped in dark chocolate

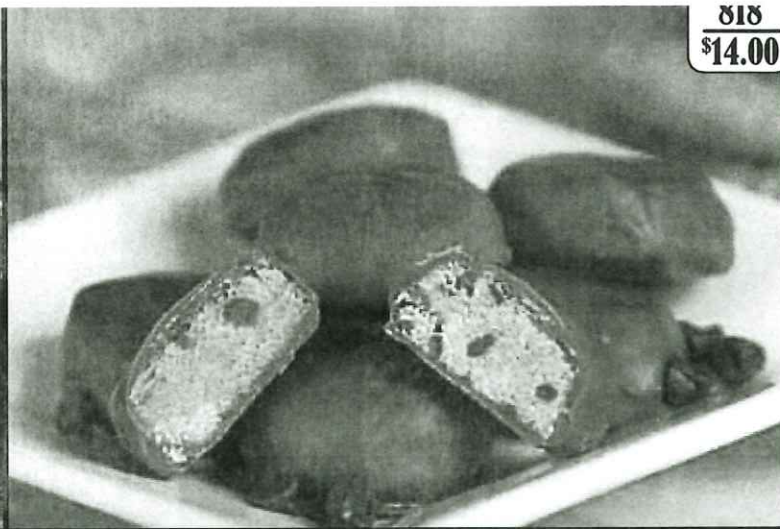


817
\$15.00

Caramel Apples

(Manzanas Caramelo)

Sculpted milk chocolate apples give way to a soft caramel center. 6 oz. box.



818
\$14.00

Cookie Dough Dots

(Puntos de masa de galleta)

Creamy edible chocolate chip cookie dough covered in milk chocolate. 6 oz. box.

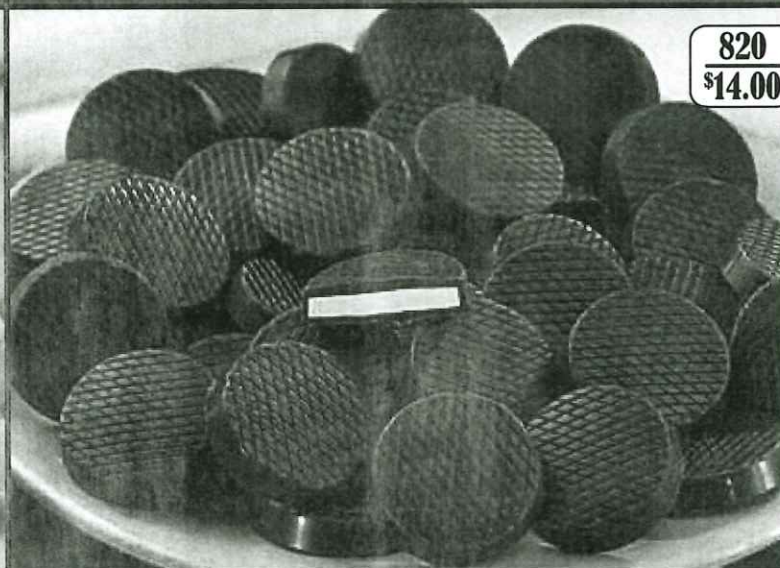


819
\$14.00

Frog Fudgies

(Rana fudgies)

Whimsically sculpted frogs are filled with cool mint fudge. 5.5 oz. box.

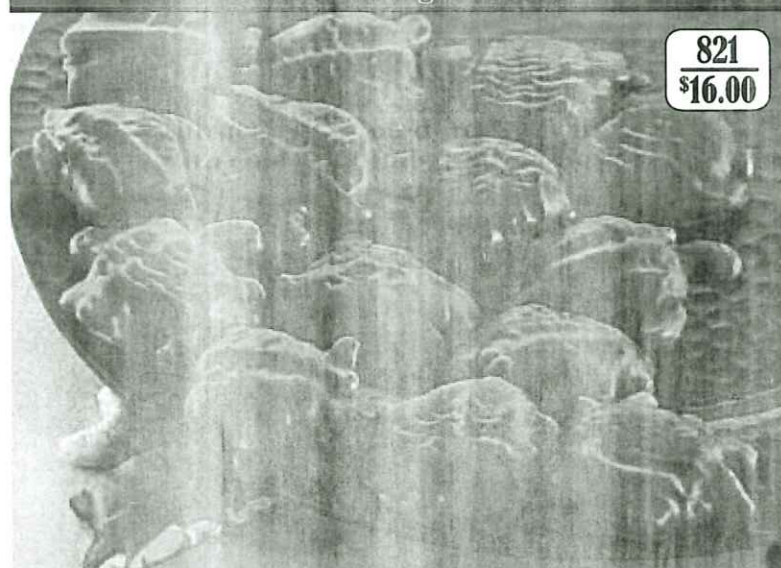


820
\$14.00

Chocolate Mint Patties

(Empanadas de chocolate y menta)

Thin dark chocolate wheels bursting with green mint filling. 5.5 oz. box.



821
\$16.00

Cashewbacks

(Anacardos cubiertos de caramelo duro)

Fresh cashew pieces covered in caramel.



822
\$21.00

Katydids

(Saltamontes americanos)

Soft, rich and buttery caramel and fancy pecans.



823
\$13.00

Chocolate Chip Cookies with Hershey's

(Galletas de chispas de chocolate con Hershey's)

Full of Hershey's® rich chocolate chips, a sweet classic is beyond compare. 7 oz. bag.



825
\$13.00

Peanut Butter Cookies with Reese's

(Galletas de mantequilla de mani con Reese's)

Reese's® peanut butter chips through and through. Bow down Reese's® lovers. 7 oz. bag.



827
\$13.00

Double Choc. Chip Cookies with Hershey's

(Galletas de chispas de chocolate dobles con Hershey's)

Hershey's® Chocolate chips unite with smooth, rich

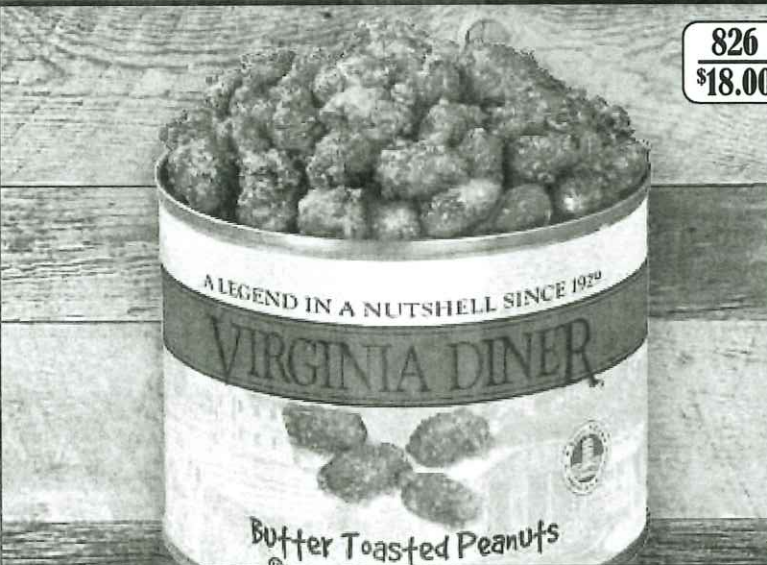


824
\$15.00

Salted Gourmet Virginia Peanuts

(Cacahuets de Virginia gourmet salados)

Our super extra large salted Virginia Peanuts are blanched and blister fried for snacking. 9 oz. tin.

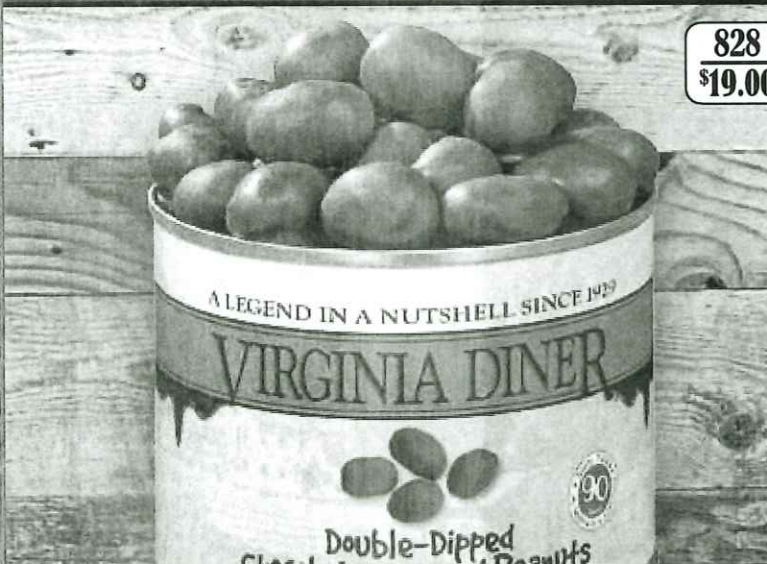


826
\$18.00

Butter Toasted Peanuts

(Cacahuets Tostados con Mantequilla)

Cooked in butter, sugar and salt to form a special "crunchy sweet" coating. 9 oz. tin.



828
\$19.00

Double Dipped Chocolate Peanuts

(Cacahuets de chocolate con doble inmersión)

Our original gourmet Virginia Peanuts,

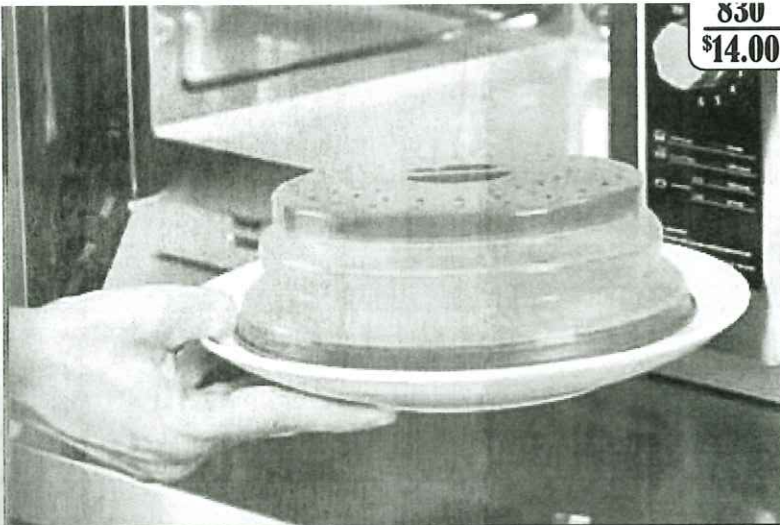


829
\$15.00

Cinnamon Monkey Bread

(Pan de Mono con Canela)

This chewy, gooey, cinnamon-y delight will become your new anytime favorite. Serves 15.



830
\$14.00

Collapsible Microwave Cover

(Tapa plegable de platos para microondas)

Use it as a cover or flip it over to use as a strainer! Fold flat for compact storage. BPA Free. (Approx. 10.5" D)



831
\$15.00

Funnel Cake Mix

(Mezcla de pastel de embudo)

Enjoy with powdered sugar, cinnamon sugar, or even dipped in chocolate sauce! Serves 10.

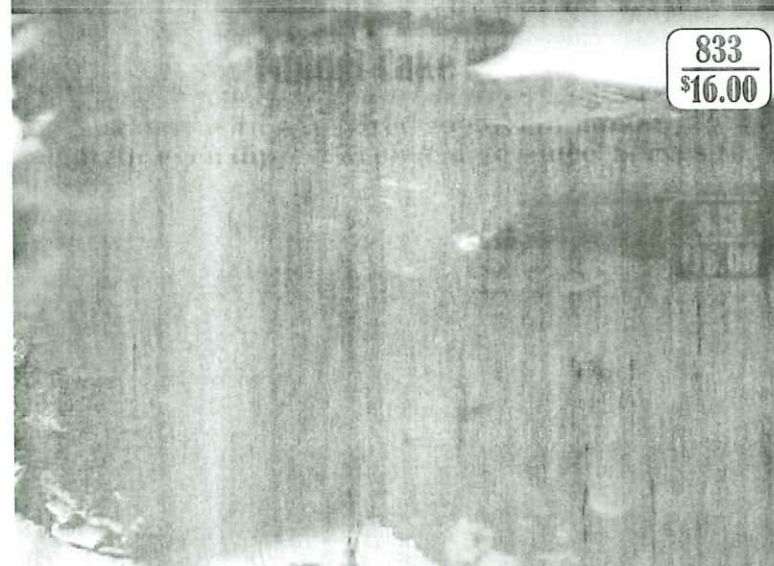


832
\$12.00

Colossal Cookie Spatula

(Espátula para galletas colosal)

Great for baking and serving too! BPA Free silicone with stainless steel handle. (2.1" x 6.7" x 12.5")

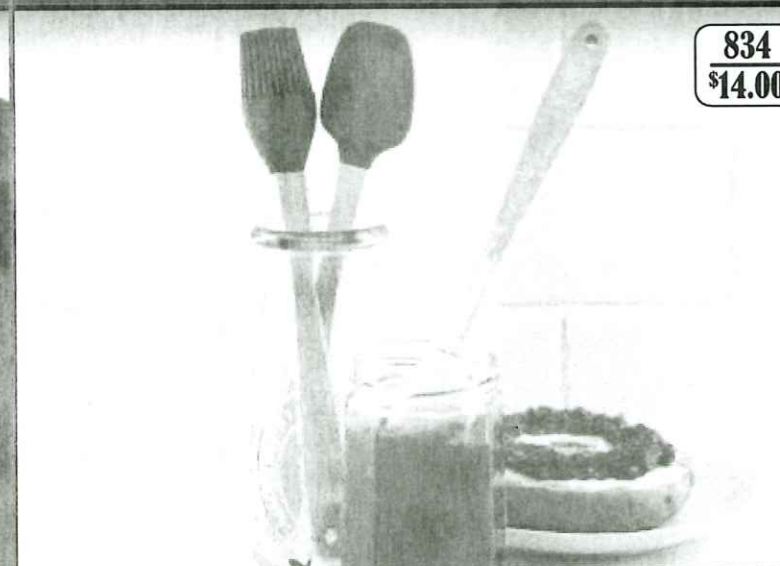


833
\$16.00

Double Whammy Brownie Mix

(Mezcla de brownie)

Bursting with white & dark chocolate chips for a



834
\$14.00

Bamboo Mini Utensils - Set of 3

(Colección de 3 utensilios chiquitos de bambú)

Add color & convenience to your kitchen with 3 (8" L)



**SUPPORT
MY
SCHOOL**.org

SHOP OUR EXCLUSIVE WEB STORE!

It's quick, easy and full of premium brand name items!

**YANKEE
CANDLE®**



**835
\$10.00**

Special Occasion Flat Wrap

Value flat wrap pack features 5 special designs!

12 sheets of 20" x 30"; 2 sheets per design.

50 Sq. ft. total! Designs may vary.

**850
\$20.00**

\$20 Donation (Donación de \$ 20)

A donation is the best way to
directly support an organization.

For every \$20.00 you donate, you are
helping a student qualify for 1 item sold
towards the prizes he or she can EARN!



SCAN ME to visit
SupportMySchool.org

Shop Online

*Share your Fundraiser Online
with Family and Friends*

Registration is Fast and Easy!

Visit SupportMySchool.org
and register your account.



**SUPPORT
MY
SCHOOL**.org

WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

RECEIVED

School: WTMS

JUL - 1 2025

Club/Organization: WTMS Student Government Association

ASSISTANT SUPERINTENDENT

Person Submitting Request: Donohue/Parzanese

Date(s) of Fundraiser: October-Dec 2025 Time of Activity: Outside School Day

Fundraising Activity: Fun Pasta Fundraising

Location of Activity: Catalog Sales

Cost Per Item/Person: Varies Sale Price: Varies Anticipated Profit: \$300.00

Intended Use of Raised Funds: Defray cost of student activities

Vendor Description (If Appropriate): Fun Pasta Fundraising

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain: _____

APPROVED BY: Administrator: [Signature] Date: 6/28/25

Superintendent/Designee: [Signature] Date: 7/2/25

SPRING-SUMMER

NET WT 8 OZ (226g)



Quick Guide to Fun Pasta

Try out the demos for the leader and sellers
at funpastafundraising.com!



★ Programs

Easier than ever! Leader's comprehensive dashboard shows progress with detailed reports and effective marketing tools to support increasing sales!

1 In Person and Online

You will run a traditional fundraiser using paper order forms (and a flyer featuring our top selling items) and collect payment with cash/check or credit card, and orders delivered in person. (Credit card orders must be placed online through seller's link).

Want to run a totally CASHLESS fundraiser? AND still deliver in person?

No problem! With credit card payments, all orders will be placed online through the seller's link. Marketing flyers are available for sellers featuring top selling items only. The bulk order for the "in-person" deliveries will be shipped to the leader or distribution.

Online Shopping Links accompany Program 1 with **over 100 items shipped directly to the buyer's home!**

2 ONLINE only – all items ship directly to the buyer's home. Totally hands free! Each seller has their own customized link easily shared & communicate with family and friends via text, email, or social. Set up your automated marketing on your dashboard and watch the sales come in!

★ Profit 35%-50%

In Person - Flyer Orders:

< \$2000	35% Profit
\$2001-\$5999	40% Profit
>\$6000	50% Profit

Online Orders:

< \$65	35% Profit
>\$65	40% Profit
	+ Free Shipping

★ Bonus Cash Prizes

Earn \$50-500 more based on total sales!

\$4,000 - \$4,999 = \$50	\$8,000 - \$8,999 = \$300
\$5,000 - \$5,999 = \$100	\$9,000 - \$9,999 = \$400
\$6,000 - \$6,999 = \$150	\$10,000+ = \$500
\$7,000 - \$7,999 = \$200	

★ Product Highlights:

- Over 100 fun, delicious, and better-for-you pastas!
- Great gifts for all occasions
- Easy to distribute
- Shelf life over a year
- Made in the USA

★ Get Started:

Click the "Sign Up" link at unpastafundraising.com and fill out the form!

Questions: 800-247-0188 or email: letushelp@funpastafundraising.com

WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

RECEIVED

School: WTMS

JUL - 1 2025

Club/Organization: WTMS 7th Grade Class of 2031

ASSISTANT SUPERINTENDENT

Person Submitting Request: Donohue/Parzanese

Date(s) of Fundraiser: October 2025 Time of Activity: 3pm-9pm

Fundraising Activity: Urban Air

Location of Activity: 611 Berlin-Crosskeys Rd. Sicklerville, NJ 08081

Cost Per Item/Person: _____ Sale Price: \$30 Anticipated Profit: 20% of sales

Intended Use of Raised Funds: Defray cost of 7th grade class activities and class trip

Vendor Description (If Appropriate): _____

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain: _____

APPROVED BY:

Administrator: [Signature]

Date: 6.25.25

Superintendent/Designee: [Signature]

Date: 7/2/25

WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: WTMS

Club/Organization: WTMS 7th Grade Class of 2031

Person Submitting Request: Donohue/Parzanese

RECEIVED

JUL - 1 2025

ASSISTANT SUPERINTENDENT

Date(s) of Fundraiser: October 2025 Time of Activity: 4:00-8:00pm

Fundraising Activity: Chipotle Dine Out Night

Location of Activity: Berlin Crosskeys Rd. Sicklerville, NJ

Cost Per Item/Person: Various Sale Price: Various Anticipated Profit: 10% of sales

Intended Use of Raised Funds: Defray cost of 7th grade class activities and class trip

Vendor Description (If Appropriate): _____

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain: _____

APPROVED BY: Administrator: [Signature] Date: 6-26-25

Superintendent/Designee: [Signature] Date: 7/2/25

WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

RECEIVED

School: WTMS

JUL - 1 2025

Club/Organization: WTMS Student Government Association

ASSISTANT SUPERINTENDENT

Person Submitting Request: Donohue/Parzanese

Date(s) of Fundraiser: November 2025 Time of Activity: Homeroom

Fundraising Activity: Thanksgiving Community Food Drive

Location of Activity: Homerooms

Cost Per Item/Person: NA Sale Price: NA Anticipated Profit: NA

Intended Use of Raised Funds: Students and staff donate canned foods and nonperishable items

to donate to Sicklerville United Methodist Church for distribution to local Winslow Township Families

Vendor Description (If Appropriate): _____

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain: _____

APPROVED BY:

Administrator: [Signature]

Date: 6.26.25

Superintendent/Designee: [Signature]

Date: 7/2/25

WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

RECEIVED

School: WTMS

JUL - 1 2025

Club/Organization: WTMS Student Government Association

ASSISTANT SUPERINTENDENT

Person Submitting Request: Donohue/Parzanese

Date(s) of Fundraiser: Nov-Dec 2025 Time of Activity: Outside School Day

Fundraising Activity: Poinsettia Sale

Location of Activity: WTMS

Cost Per Item/Person: \$6.00 Sale Price: \$12.00 Anticipated Profit: \$150.00

Intended Use of Raised Funds: Defray cost of student activities

Vendor Description (If Appropriate): Mr. Green Jeans

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain: _____

APPROVED BY: Administrator: [Signature] Date: 6/26/25

Superintendent/Designee: [Signature] Date: 7/2/25

POINSETTIA SALE

Please indicate the number of 6-inch red poinsettia plants you would like.

\$12.00 Each

___ **# OF POINSETTIAS**

___ **TOTAL DUE(CASH ONLY)**

Staff Name _____

Room/Location _____

Order forms are due December 16th.

**Poinsettias will be delivered on
December 19th. Please return form to Ms.
Parzanese in B107.**

**All poinsettias maintained in the Winslow
Middle School Greenhouse by STEM students
Thank you for supporting WTMS SGA!**

WINSLOW TOWNSHIP SCHOOL DISTRICT FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

RECEIVED

School: WTMS

JUL - 1 2025

Club/Organization: National Junior Honor Society/WTMS Student Government Association

ASSISTANT SUPERINTENDENT

Person Submitting Request: Portia Kiett and Carol Donohue

Date(s) of Fundraiser: Nov-Dec 2025 Time of Activity: 8:00am-2:00pm

Fundraising Activity: Toy Drive and Coin Drop

Location of Activity: L109, H117 and Cafeteria

Cost Per Item/Person: NA Sale Price: NA Anticipated Profit: \$100.00

Intended Use of Raised Funds: A coin drop and toy drive will be set up in the cafeteria for students/staff

to donate new, unwrapped toys and money. Monetary donations will go towards the purchase of new toys.

Vendor Description (If Appropriate): Camden Marines Toys for Tots

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain: _____

APPROVED BY: Administrator:  Date: 6/26/25

Superintendent/Designee:  Date: 7/2/25



[Home](#) / [Programs](#)

Holiday Program

The U. S. Marine Corps Reserve Toys for Tots Program is directed by the Commander, Marine Forces Reserve, with the assistance of his staff, from the Marine Forces Reserve*.

The Marine Toys for Tots Foundation is responsible for the day-to-day operations of the Marine Toys for Tots Program. An IRS recognized 501(c)(3) not-for-profit charity, it serves as the authorized fundraising and support organization for the Toys for Tots Program. The Foundation provides the leadership, funding, and support needed for successful annual toy collection and distribution campaigns. The Foundation staff is headquartered in the Cooper Center located just outside the Main Gate of Marine Corps Base, Quantico, Virginia, about 35 miles south of Washington, DC.






Local Campaigns

Local campaigns are conducted annually in over 800 communities covering all 50 states, the District of Columbia, and Puerto Rico, Guam, and the Virgin Islands. The Commander, Marine Forces Reserve has under his command over 150 Reserve Units located in 47 states. To cover all 50 states and more communities within each state, the Marine Toys for Tots Foundation works with Marine Corps League Detachments** and Local Community Organizations*** (generally veteran Marines) located in communities without a Marine Reserve Center, to conduct Toys for Tots Campaigns as part of the overall Marine Toys for Tots Program.

[Find a Local Campaign >](#)

Community Coordinators

One individual, either a Marine, a member of a Marine Corps League Detachment, or member of a local community organization, is designated the Toys for Tots Coordinator for that community. The Coordinator is responsible to the Marine Toys for Tots Foundation for

 English

Local toy collection campaigns begin in October and last until mid to late December. Toy distribution also takes place mid to late December. Members of the community drop new, unwrapped toys in collection boxes positioned in local businesses. Coordinators pick up these toys and store them in central warehouses where the toys are sorted by age and gender.

[Start a Local Chapter >](#)



Community Coordinators





Find Toys for Families

Find Toys for Families

At Christmas, Coordinators, with the assistance of local social welfare agencies, church groups, and other local community agencies, distribute the toys to the less fortunate children of the community. Over the years, Marines have established close working relationships with social welfare agencies, churches and other local community agencies which are well qualified to identify economically disadvantaged children in the community and play important roles in the distribution of the toys.

[Request a Toy >](#)

Donate Toys

While Toys for Tots Coordinators organize, coordinate and manage the campaign, the ultimate success depends on the support of the local community and the generosity of the people who donate toys.

Local business leaders play key roles. They allow Coordinators to locate drop-off/collection boxes in their stores; provide free warehouse space for storing and sorting toys during October, November and December; provide vehicles to collect toys from drop-off sites; sponsor to

 English

help Coordinators arrange media exposure for Toys for Tots in the local community.

[Donate Toys >](#)





Corporate Sponsorship

National corporations support Toys for Tots by establishing affiliations with the Marine Toys for Tots Foundation. These corporations make donations to the Foundation or conduct cause marketing initiatives from which they share royalties with the Foundation. In almost every instance, the marketing initiatives of these corporations give significant added visibility and name recognition to Toys for Tots. Such visibility enhances the campaign at the national and local levels. The funds emanating from these affiliations enable the Foundation to purchase toys to supplement local collections; purchase promotion and support materials and defray the costs of annual Toys for Tots Campaigns.

[Read about our Corporate Sponsorships >](#)

Footnotes:

** Marine Forces Reserve consists of approximately 40,000 Marines stationed at over 150 Reserve Unit Sites across the country.*

*** The Marine Corps League (MCL) is a veteran's organization of men and women who have served in the U.S. Marine Corps. There are 1,100 MCL Detachments located throughout the nation. The MCL has 76,000 members. A Detachment typically has about 65 mem*

**** Local Community Organizations (LCOs) are created in communities which do not have a Marine Reserve Center or a Marine Corps League Detachment. LCOs are typically composed of veteran Marines and other socially conscious members of the community.*

Sign up for news

Learn more about the Marine Toys for Tots Foundation and current campaigns.

Sign Up for Our Mailing List



18251 Quantico Gateway Drive
Triangle, VA 22172-1776

Contact Us

Privacy Policy

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**WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST**

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: WTMS

Club/Organization: WTMS 7th Grade Class of 2031

Person Submitting Request: Donohue/Parzanese

RECEIVED

JUL - 1 2025

ASSISTANT SUPERINTENDENT

Date(s) of Fundraiser: February 2026 Time of Activity: 4:00-8:00pm

Fundraising Activity: Five Guys Dine Out Night

Location of Activity: Berlin Crosskeys Rd. Sicklerville, NJ

Cost Per Item/Person: Various Sale Price: Various Anticipated Profit: 10% of sales

Intended Use of Raised Funds: Defray cost of 7th grade class activities and class trip

Vendor Description (If Appropriate): _____

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain: _____

APPROVED BY: Administrator: [Signature] Date: 6-25-25

Superintendent/Designee: [Signature] Date: 7/2/25

Submitted 6/10/25

**WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST**

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: High School

Club/Organization: FBLA

Person Submitting Request: K. Alexander

Date(s) of Fundraiser: 2025-2026 school year Time of Activity: after school

Fundraising Activity: Selling school store merchandise as well as snacks including pizza, ice cream, noodles & chips; drinks including Snapple, water, Gatorade (or similar)

Location of Activity: School Store

Cost Per Item/Person: .50-\$30 Sale Price: .50-\$30 Anticipated Profit: \$500

Intended Use of Raised Funds: General FBLA funds including scholarships

Vendor Description (If Appropriate): BJs

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain: _____

APPROVED BY:

Administrator: K. Malle

Date: 7.1.25

Superintendent/Designee: [Signature]

RECEIVED

Date: 7/7/25

JUL - 7 2025

Revised 9/2018

ASSISTANT SUPERINTENDENT

Submitted 6/10/25

**WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST**

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: High School

Club/Organization: FBLA

Person Submitting Request: K. Alexander

Date(s) of Fundraiser: 2025-2026 school year Time of Activity: ongoing

Fundraising Activity: Chocolate dipped pretzel rods

Location of Activity: school store, B100, members selling in the community

Cost Per Item/Person: \$39/box Sale Price: \$60/box Anticipated Profit: \$21 box

Intended Use of Raised Funds: General FBLA funds including scholarships

Vendor Description (If Appropriate): Van Wyk Confections

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain: _____

APPROVED BY: Administrator: K. Mulla Date: 7.1.25
Superintendent/Designee: Nancy Casca Date: 7/7/25

RECEIVED

JUL - 7 2025

Revised 9/2018

ASSISTANT SUPERINTENDENT

Submitted 6/10/25

**WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST**

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: High School

Club/Organization: FBLA

Person Submitting Request: K. Alexander

Date(s) of Fundraiser: 2025-2026 school year Time of Activity: ongoing

Fundraising Activity: Philly Soft Pretzel grams

Location of Activity: school store, B100, members selling in the community

Cost Per Item/Person: .50 Sale Price: \$1.00 Anticipated Profit: .50 per item

Intended Use of Raised Funds: General FBLA funds including scholarships

Vendor Description (If Appropriate): Philly Soft Pretzel store

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain: _____

APPROVED BY: Administrator: K. Muller Date: 7.1.25
Superintendent/Designee: Deborah Carter Date: 7/7/25

RECEIVED

JUL - 7 2025

Revised 9/2018

ASSISTANT SUPERINTENDENT

WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: WTHS

Club/Organization: National Honor Society

Person Submitting Request: Lisa Paparo

Date(s) of Fundraiser: 2025-2026 school year Time of Activity: n/a

Fundraising Activity: NHS Member polos

Location of Activity: advisor classroom

Cost Per Item/Person: \$10 Sale Price: \$15 Anticipated Profit: \$5 each

Intended Use of Raised Funds: NHS Scholarships and activities

Vendor Description (If Appropriate): SpiritWear Express

Sicklerville, NJ

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain: _____

APPROVED BY:

Administrator: K. Mulla

Date: 7.1.25

Superintendent/Designee: Dorothy Casanova

Date: 7/2/25

RECEIVED

JUL - 7 2025

Revised 9/2018

ASSISTANT SUPERINTENDENT

WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: WTHS

Club/Organization: National Honor Society

Person Submitting Request: Lisa Paparo

Date(s) of Fundraiser: 2025-2026 school year Time of Activity: n/a

Fundraising Activity: rally towels/Winslow blanket sales

Location of Activity: high school pep rallies, football/basketball games

Cost Per Item/Person: \$2.00-\$8.00 Sale Price: \$5.00-\$15.00 Anticipated Profit: \$100

Intended Use of Raised Funds: NHS Scholarships and activities

Vendor Description (If Appropriate): _____

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain: _____

APPROVED BY:

Administrator: K. Mulla

Superintendent/Designee: Deborah Carson

RECEIVED

Date: 7-1-25

Date: 7/7/25

JUL - 7 2025

Revised 9/2018

ASSISTANT SUPERINTENDENT

WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: WTHS

Club/Organization: National Honor Society

Person Submitting Request: Lisa Paparo

Date(s) of Fundraiser: 2025-2026 school year Time of Activity: n/a

Fundraising Activity: DoubleGood Popcorn-virtual sale

Location of Activity: virtual

Cost Per Item/Person: \$8-\$12 Sale Price: \$8-\$12 Anticipated Profit: 50% of sales

Intended Use of Raised Funds: NHS Scholarships and activities

Vendor Description (If Appropriate): DoubleGood Popcorn

(630)568-5544

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain: _____

APPROVED BY:

Administrator: K. more

Date: 7.1.25

Superintendent/Designee: Anthony Caruso

RECEIVED

Date: 7/7/25

JUL - 7 2025

Revised 9/2018

ASSISTANT SUPERINTENDENT

WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: HS

Club/Organization: Boys Soccer

Person Submitting Request: Mr. Aaron Collins

Date(s) of Fundraiser: 7/15-7-30 Time of Activity: 2 weeks

Fundraising Activity: Online team store for apparel

Location of Activity: Online

Cost Per Item/Person: \$15-\$30 Sale Price: 15-30 Anticipated Profit: \$100-200

Intended Use of Raised Funds: Team banquet.

RECEIVED

Vendor Description (If Appropriate): Mbm sports JUL 18 2025

ASSISTANT SUPERINTENDENT

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain: _____

APPROVED BY: Administrator: K. Mall Date: 7.7.25

Superintendent/Designee: Woody Carr Date: 7/21/25

WINSLOW TOWNSHIP SCHOOL DISTRICT
FUNDRAISER REQUEST

This form must be submitted and approved four (4) weeks prior to the date of the fundraiser.

School: WTHS

Club/Organization: National Honor Society

Person Submitting Request: Lisa Paparo

Date(s) of Fundraiser: 2025-2026 school year

Time of Activity: n/a

Fundraising Activity: NHS receives royalties from Winslow gear sold at stores within township

Location of Activity: local stores

Cost Per Item/Person: various Sale Price: various Anticipated Profit: 7% of sales

Intended Use of Raised Funds: NHS Scholarships and activities

Vendor Description (If Appropriate): Acme, Sicklerville, CVS, Berlin

(My Town Original Royalty Agreement)

Is there any commission or other gain to be received by school or advisor? ☐ Yes ☒ No

If Yes, please explain:

APPROVED BY:

Administrator:

K. Mall

Date: 7.1.25

Superintendent/Designee:

Deidra Casper

Date: 7/7/25

RECEIVED

JUL - 7 2025

Revised 9/2018

ASSISTANT SUPERINTENDENT

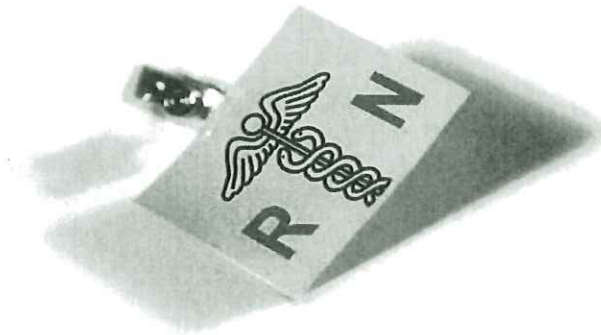
The "My Town Original Royalty Agreement" is a program that National Honor Society has participated in for several years. National Honor Society receives "royalty" checks a few times a year when any "Winslow Township" gear ie., t-shirts, hoodies, etc. is sold in retail stores within the township. The royalty checks are deposited in the National Honor Society account.

EXHIBIT NO. XA:28



Winslow Township School District

H. Major Poteat, Ed. D., Superintendent



School Nursing Services Plan

2025-2026

Board of Education approval date: 08/13/25

WINSLOW TOWNSHIP SCHOOL DISTRICT

SCHOOL NURSING SERVICES PLAN

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Section I – BUILDING ASSESSMENTS

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- E. Role of School Nurse

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Emergency Nursing Coverage

SECTION I

BUILDING ASSESSMENTS

**ACUITY LEVELS OF
STUDENTS REQUIRING SCHOOL HEALTH SERVICES**

School Acuity Levels

School	Acuity Levels
1	Level III – Medically Complex
2	Level III – Medically Complex Level IV – Health Concerns
3	Level II – Medically Fragile
4	Level III – Medically Complex
5	Level III – Medically Complex
6	Level II – Medically Fragile
Middle School	Level IV – Health Concerns
High School	Level III – Medically Complex

ACUITY LEVELS OF STUDENTS REQUIRING SCHOOL HEALTH SERVICES

Level I – NURSING DEPARTMENT

Nursing dependent students require 24 hour/day, frequent one-to-one, skilled nursing care for survival. Many are dependent on technological devices for breathing and/or require continuous nursing care, or the student will experience irreversible damage or death (DNR's).

Level II – MEDICALLY FRAGILE

Students with complicated health needs in this category face each day with the possibility of a life-threatening emergency requiring the skill and judgment of a professional nurse. Examples may include, but are not limited to: severe seizure disorder requiring medication, severe asthma, sterile procedures, tracheotomy care and suctioning, unstable or newly diagnosed diabetics with unscheduled blood sugar monitoring and insulin injections, diabetes and insulin pumps requiring monitoring and asthmatics requiring nebulizer treatments.

Level III – MEDICALLY COMPLEX

Students with medically complex concerns require daily treatments or close monitoring by a professional nurse. They may have unstable physical and/or social-emotional conditions and the potential for a life-threatening event may exist. Examples include, but are not limited to: ADHD and on medication, anaphylactic event, cancer, immune disorders, moderate to severe asthma (inhaler, peak flow meters), preteen or teenage pregnancy, carefully timed medications, medications with major side effects, unstable metabolic conditions, continuous or intermittent oxygen and complex mental or emotional disorders.

Level IV – HEALTH CONCERNS

In the category of health concerns, the student's physical and/or social-emotion condition is currently uncomplicated and predictable. Occasionally the student requires monitoring, varying from bi-weekly to annually. Examples include, but are not limited to: migraines, sensory impairments, self-managed diabetes, dietary restrictions, eating disorders, orthopedic conditions requiring accommodations and encopresis.

Adapted from the "Washington Model" of acuity for the NJSSNA.

SUMMARY OF PLAN TO ADDRESS STUDENTS WITH CERTAIN MEDICAL CONDITIONS

ASTHMA

- If the student with known asthma develops any of the following symptoms, persistent cough, shortness of breath, wheezing or retractions. If any of the above happens, the school nurse will:
 1. Assess the respiratory status of the student.
 2. Assess the vital signs of the student.
 3. Administer respiratory rescue medication if ordered by the family's health care provider.
 4. Allow the student to rest.
 5. Notify parent of episode, treatment and results.
 6. Return the student to class if respiratory symptoms improved.
 7. If fever over 100 degrees or respiratory status not improved, notify parent to seek medical attention.
- If the student develops any life threatening symptoms, i.e., attempting to cough but unable, unable to speak, color changes (blue hue around lips), severe chest pain, or agonal breathing (short, sharp breaths), school nurse will administer oxygen at 4 liters/minute via face mask, notify parent and call 911.

SEIZURES

- If a student with a known seizure disorder develops any of the following symptoms, body stiffens or jerks, color changes, continuous blinking, starting spells, impairment of consciousness, and/or incontinence with other symptoms. If any of the above happens, the school nurse will:
 1. Make sure the student is safe.
 2. Turn the student to the rescue position.
 3. Track the time.
 4. Designate another adult to remove the other children from the class if necessary.
 5. Assess the respiratory status of the student.
 6. Assess the vital signs of the student.
 7. Administer anti-seizure medication as ordered by the student's health care physician.
 8. Allow the student to rest.
 9. Notify parents of the episode.
- If the student develops any life-threatening symptoms, i.e. seizure lasting longer than 5 minutes, repeated seizures without regaining consciousness or it is the first-time student has had a seizure, parent notified and 911 called.

SICKLE CELL DISEASE

- If a student with sickle cell disease develops the following symptoms, pain in hands, chest or feet, abdominal pain, pain in arms, back or legs or fever over 100 degrees, the school nurse will:
 1. Assess the vital signs of the student.
 2. Allow the student to rest.
 3. Administer fluids.
 4. Administer pain medications if ordered by the family's health care provider.
 5. Initiate comfort measures (warm compresses, relaxation exercises).
 6. Notify parent of episode, treatment and results.
 7. Return student to class if pain is controlled.
 8. If fever over 100 degrees or pain not controlled, notify parent to seek medical attention.
- If the student develops any life-threatening symptoms, i.e. loss of balance, weakness on one side, visual disturbance, sudden/severe headache, seizure, weakness/lethargy swollen painful abdomen, severe chest pain with or without fever >100, parent will be notified and 911 called.

FOOD ALLERGIES

- If a student with a known food allergy attends the school, the cafeteria is notified and a note is made on his/her record. If the student's allergy is a peanut allergy, a peanut free table is provided in the cafeteria for the student to sit at if the parent or he/she so chooses to sit at.
- If a student with a known food allergy accidentally ingests foods that they are allergic to the student will immediately be brought to the school nurse. The school nurse will then:
 1. Assess what the allergy is and what type of reaction the student has had in the past to the food.
 2. Assess to see if any medications are prescribed by family doctor to counter the effects of the allergy. Benadryl/Epipens are often prescribed if allergic reaction is life threatening.
 3. Administer medications and watch student for 15 to 20 minutes. If reaction subsides allow the student to return to cafeteria/class, and notify parent of episode.
- If the student develops any life-threatening symptoms, i.e., reaction is anaphylactic and student becomes lethargic, unable to communicate or breathe, active 911 and notify the parent.

DIABETES

A known diabetic with symptoms of hypo or hyperglycemia can lead to life threatening emergency if symptoms are not reversed.

- Staff In-service re: signs and symptoms of hypo & hyperglycemia.
- Staff In-service on testing blood sugar with glucometer and administration of either Insulin or glucagon appropriately as needed per Dr.'s orders.
- If glucose level is low and the student is conscious give snack as specified in IHP and Dr.'s order, wait for 15 minutes and then re-test glucose level making sure it is elevated to recommended level (usually 70 or above) may require additional snacks to reach that level.
- If glucose level is higher than acceptable parameter and the student is conscious, check urine for ketones and administer insulin following the insulin sliding scale, encourage student to drink extra water to maintain ketones level to normal.
- In case of hypoglycemia and hyperglycemia not responding to treatment as specified in step's # 3 and #4 and the student is **unconscious**, then proceed as follows:
 - a) Delegate staff member to activate 911 and notify parent/guardian.
 - b) Attend to the student by administering glucagon as ordered for cases of hypoglycemia.
 - c) Administer insulin for cases of hyperglycemia.
 - d) Remain with the student, check level of consciousness and monitor vital signs.
 - e) Administer oxygen at 4 liters per minute via face mask.
- Begin CPR in the event that respiratory or cardiac arrest

CARDIAC

- Maintain CPR certification
- Maintaining AED in good working order
- Updating medical history yearly
- Obtaining vital signs during a suspected cardiac event and completing a nursing assessment
- Administering oxygen as ordered
- Activating 911 and notifying the parent

COVID

- The district will comply with all state and local health department recommendations regarding COVID.

ROLE OF THE SCHOOL NURSE

The school nurse provides direct health care to students and staff.

The school nurse provides care to students and staff who have been injured or who present with acute illnesses. Care may involve treatment of health problems within the scope of nursing practice, communication with parents for treatment, and referral to other providers. The school nurse uses the nursing process to assess, plan, implement, and evaluate care for students with chronic health conditions. This care should begin with the development of a nursing care plan (also known as an individualized health care plan) that should include an emergency action plan. The school nurse is responsible for medication administration and the performance of health care procedures that are within the scope of nursing practice and are ordered by an appropriately licensed health care provider. The school nurse also assists faculty and staff in monitoring chronic health conditions.

The school nurse provides leadership for the provision of health services.

As the health care expert within the school, the school nurse assesses the overall system of care and develops a plan for assuring that health needs are met. This leadership role includes developing a plan for responding to emergencies and disasters and training staff to respond appropriately. It also involves the appropriate delegation of care within applicable laws. Delegation to others involves initial assessment, training, competency validation, supervision, and evaluation by the school nurse.

The school nurse provides screening and referral for health conditions.

In order to address potential health problems that are barriers to learning or symptoms of underlying medical conditions, the school nurse often engages in screening activities. Screening activities may include vision, hearing, postural, body mass index, or other screening. Determination of which screenings should be performed is based on several factors, including legal obligations, the validity of the screening test, the cost-effectiveness of the screening program, and the availability of resources to assure referral and follow-up.

The school nurse promotes a healthy school environment.

The school nurse provides for the physical and emotional safety of the school community. The school nurse monitors immunizations, assures appropriate exclusion from and re-entry into school, and reports communicable diseases as required by law. The school nurse provides leadership to the school in implementing precautions for blood borne pathogens and other infectious diseases. The school nurse also assesses the physical environment of the school and takes actions to improve health and safety. Such activities may include an assessment of the playground, indoor air quality evaluation, or a review of patterns of illness or injury to determine a source of concern. Additionally, the school nurse addresses the emotional environment of the school to decrease conditions that may lead to bullying and violence and/or an environment not conducive to optimal mental health and learning.

The school nurse promotes health.

The school nurse provides health education by providing health information directly to individual students, groups of students, or classes or by providing guidance about the health education curriculum, encouraging comprehensive, sequential, and age-appropriate information. They may also provide programs to staff, families, and the community on health topics. Other health promotion activities may include health fairs for students, families, or staff, consultation with other school staff such as food service personnel or physical education teachers regarding healthy lifestyles, and staff wellness programs. The school nurse is a member of the coordinated school health team that promotes the health and well-being of school members through collaborative efforts.

The school nurse serves in a leadership role for health policies and programs.

As the health care expert within the school system, the school nurse takes a leadership role in the development and evaluation of school health policies. The school nurse participates in and provides leadership to coordinated school health programs, crises/disaster management teams, and school health advisory councils. The school nurse promotes nursing as a career by discussions with students as appropriate, role modeling, and serving as a preceptor for student nurses or as a mentor for others beginning school nursing practice. Additionally, the school nurse participates in measuring outcomes or research, as appropriate, to advance the profession and advocates for programs and policies that positively affect the health of students or impact the profession of school nursing.

The school nurse serves as a liaison between school personnel, family, community, and health care providers.

The school nurse participates as the health expert on Individualized Education Plan and 504 teams and on student and family assistance teams. As case manager, the nurse communicates with the family through telephone calls, assures them with written communication and home visits as needed, and serves as a representative of the school community. The school nurse also communicates with community health providers and community health care agencies while ensuring appropriate confidentiality, develops community partnerships, and serves on community coalitions to promote the health of the community.

SECTION II

NURSING STAFFING PLAN

WINSLOW TOWNSHIP SCHOOL DISTRICT
STAFFING PLAN

- I. School Physicians – Dr. Stephanie Doyle
 - A. Board Certified in Family Medicine
 - B. Licensed to Practice in New Jersey
 - C. Final authority in medical decisions

- II. Certified School Nurses
 - A. Eight full-time school nurses holding NJ School Nurse Certificates and CPR/AED Certification and one Medical Assistant.
 - B. One full-time Certified School Nurse in each school
 - C. One nurse and one Medical Assistant in the Middle School and High School
 - a. Under supervision of the Assistant Superintendent and the Director of Special Services

- III. Substitute School Nurses
 - A. Contracted substitute nursing service
 - B. NJ Licensed Registered required
 - C. Current CPR/AED Certification required
 - D. Responsible for covering building in the absence of the Certified School Nurse and providing nursing services to students and staff.
 - E. Paid at contracted rate.

- IV. Emergency Coverage
 - A. In the absence of a Certified School Nurse
 - a. A substitute School Nurse is called
 - b. If no substitute nurse is available
 - i. School Nurses are shared between buildings for medication and on call as needed.
 - ii. In the event that more than one Certified School Nurse is absent and no substitute is available, the district will rotate nurses among schools to provide coverage as needed.
 - iii. In the absence of a nurse and in the event of an emergency, assistance will be sought from an emergency medical unit by calling 911 or 609-561-3300.

Winslow Township School District
School Nurse Directory
2024-2025

Early Education Center	Mackenzie Sklarew (Medical Assistant)
School 1	Jennifer Trail, RN
School 2	Virginia McHugh, RN
School 3	Cordelia Allen , RN
School 4	Patricia Reese-Reeber, RN
School 5	Adeline Auguste, RN
School 6	Frances Jones, RN
Middle School	Stephanie Sylvester-RN Kathy Pentecost-RN
High School	Kathleen Smith, RN Samantha Leahey , RN

JOB DESCRIPTIONS

WINSLOW TOWNSHIP SCHOOL DISTRICT JOB DESCRIPTION

School District Physician/Medical Inspector

Qualifications:

- Licensed Medical Doctor or Doctor of Osteopathy in the State of New Jersey.

Reports to:

Superintendent

Job Goals:

1. To provide for the safety, well-being, and welfare of the School District students and staff members.
2. To provide a climate and atmosphere of health and safety in the School District.

Performance Responsibilities:

1. Conducts routine examination/physicals of certified and non-certified personnel and other referred staff cases.
2. Conducts inoculations, as appropriate, for staff participating in HBV prevention immunization program.
3. Recommend and oversee rules, regulations, and policies governing professional medical techniques, service, treatment, examinations, and inspections.
4. Oversee and enforces all local, county, state, and federal medical rules, regulations, laws, etc.
5. Conducts routine physicals of each student in designated grade levels on an annual basis.
6. Conducts examinations/physicals of students involved in child study team evaluation.
7. Examines and makes recommendations regarding any student who is in need of special medical programs.
8. Examines each student prior to his/her acceptance/participation in intramural athletic programs.
9. Cooperates with local/public health authorities to control communicable disease.
10. Serves as liaison for the school district with individual student's family physicians.
11. Inspects medical reports, requests for excuse from school attendance and requests for excuse form full participation in school activities when requested by administration.
12. Performs or arranges to have performed special examination for physically handicapped student or students with the physical conditions that require special accommodation.
13. Performs any other job related duties that may be assigned.

Approved: 6/26/05

WINSLOW TOWNSHIP SCHOOL DISTRICT JOB DESCRIPTION

School Nurse

The School Nurse is a health services specialist who assists pupils and staff in attaining and/or maintaining optimum health, and promoting positive health habits and attitudes. Health services extend into the community and encompass all supportive health resources and agencies.

Major Responsibilities:

1. Assess the physical well-being of the pupil in terms of developmental and present health status.
2. Coordinate the health referral process and communicates health findings to appropriate persons and/or agencies.
3. Assists in the identification of pupils whose medically related absences may require home bound instruction.
4. Provides health counseling for pupils, parents and staff.
5. Maintains a comprehensive health history and health appraisal record system.
6. Provides direct health care services to pupils and staff including the transportation of pupils when immediate exclusion is necessitated during the school year.
7. Maintains an adequate communicable disease control program.
8. Participates in the child study team process by interpreting significant findings of health history, physical assessment and reports of medical consultants.
9. Consults with staff regarding modification or change in the educational environment necessitated by the pupil's developmental or health status.
10. Participates in the health education program by providing health/family life instruction and in-service education.
11. Initiates, facilitates and maintains liaison between the school and community health agencies.
12. Disseminates information on health careers upon request.
13. Remains on the school site during the hours school is in session except when transportation for an excluded pupil required.
14. Maintains and orders equipment and supplies for nurse's office and first aid station.

Extend and Limits of Authority:

The school physician provides medical direction and consultation for the school nurse.
The nurse is responsible to the building administrator.

ACKNOWLEDGEMENT:

I acknowledge receipt of a copy of this job description and I am aware that I may be required to fulfill any of the listed performance responsibilities.

I am aware of the fact I will be on a 90-day probationary period during which I may be summarily dismissed without notice.

EVALUATION:

Performance of this job will be evaluated annually in accordance with State Statutes and the Board's policy on evaluation.

Reviewed and agreed to by employee:

Signature

Date

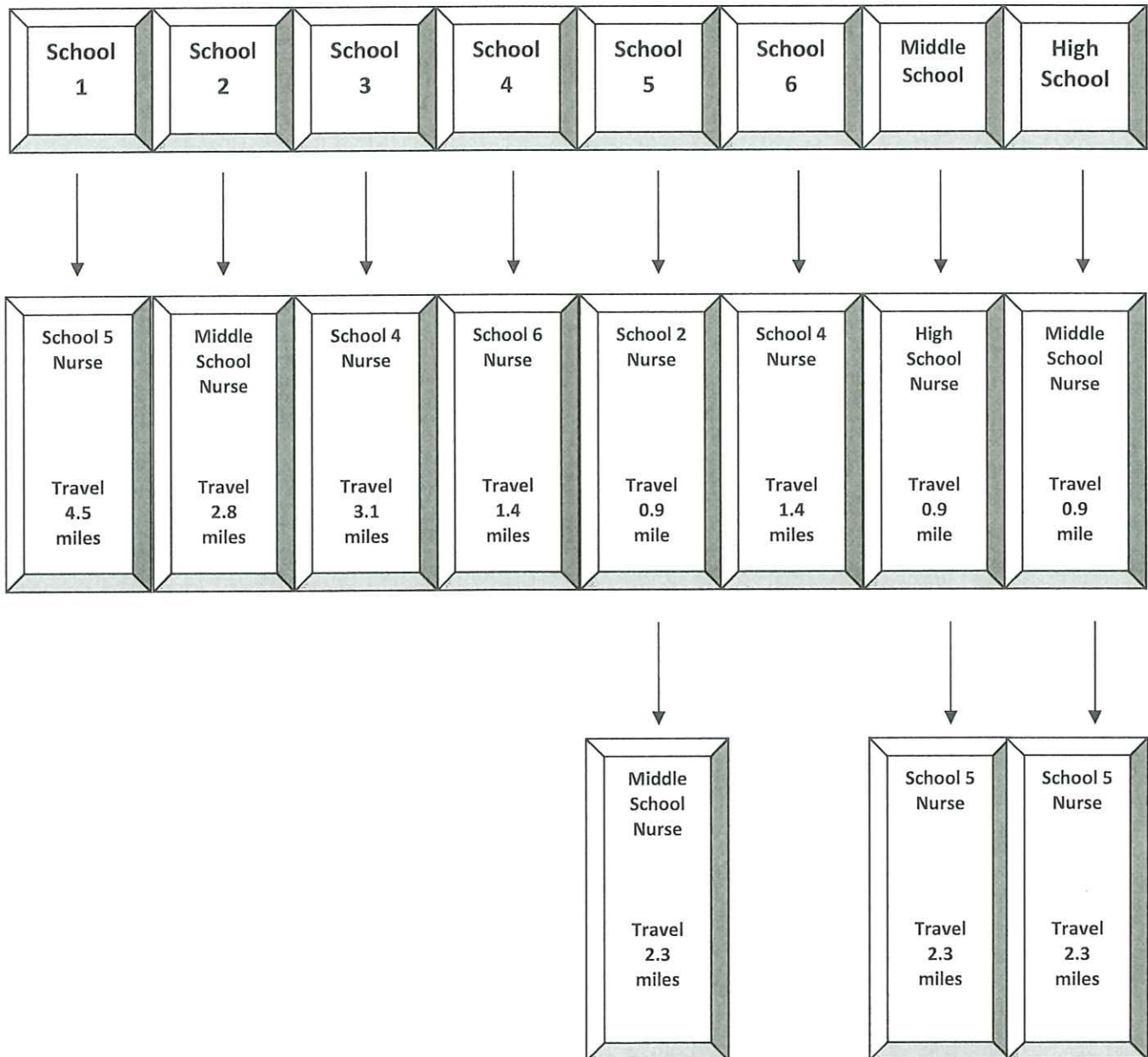
Approved: 6/26/05, 8/27/08

SECTION III

SCHOOL COMPLEX

SCHOOL COMPLEX EMERGENCY NURSING COVERAGE

In the event that nursing coverage is needed, due to the absence of the school nurse, coverage is to be provided as indicated below, or as directed by the Assistant Superintendent.



SCHOOL COMPLEX
EMERGENCY NURSING COVERAGE

In the event that nursing coverage is needed, due to the absence of the school nurse, coverage is to be provided as indicated below, or as directed by the Assistant Superintendent.

HEALTH POLICIES

**WINSLOW TOWNSHIP SCHOOL DISTRICT
HEALTH POLICIES**

5300	Use of Defibrillator(s)
5305	Health Insurance Personnel
5306	Health Services to Non Public Schools
5307	Nursing Services Plan
5308	Pupil Health Records
5310	Health Services (Pupils)
5320	Immunization
5330	Administration of Medication
5331	Management of Life – Threatening Allergies in Schools
5332	Do Not Resuscitate Orders
5335	Treatment of Asthma
7420	Hygienic Management

WINSLOW TOWNSHIP SCHOOL DISTRICT
Dr. H. Major Poteat, Superintendent

Winslow Township School District



MEDICAL STANDING ORDERS 2025-2026



Stephanie S. Doyle, MD
506 Menantico Avenue
Millville, NJ 08332

Physician's Approval
Date: 7/15/25
Board of Education
Approval Date: 8/13/26

WINSLOW TOWNSHIP PUBLIC SCHOOLS

Medical Standing Orders

A. Abdominal Cramps

1. If pain is generalized; have child go to the bathroom.
2. If accompanied by nausea, vomiting, or diarrhea, exclude to parent.
3. If elevated temperature (>100) exclude to parent.

B. Asthmatic Distress

1. Assess respiratory status.
2. Administer medication if prescribed.
3. If the nurse believes the child is in distress such that administration of rescue medications is required, 911 should be called.
4. Keep patient calm.
5. Administer oxygen if indicated.
6. Notify parent/911 as indicated.

C. Bleeding

Gloves are required.

A. Nosebleed

1. Keep person quiet
2. A sitting position with head held erect or a lying position with head and shoulders raised, is best.
3. Advise individual to breathe through mouth.
4. Apply pressure by pinching nostrils together.
5. May apply cold compresses.
6. If bleeding persists for more than 15 minutes, refer the child to parent's care.

B. Moderate Bleeding-result of injury (excluding head injury).

1. Control bleeding with pressure and elevation.
2. Apply sterile dressing.
3. Notify parent.

C. Severe Bleeding

1. Have patient lie down.
2. Place thick sterile gauze dressing over wound and press firmly-use hand until proper dressing can be obtained.
3. If dressing becomes saturated (do not remove dressing) lay a fresh dressing over it and continue pressure.
4. If extremity is involved, elevate part.
5. Use pressure points if necessary.
6. When bleeding has stopped apply bandage to dressing.
7. The use of the tourniquet, by staff personnel, in case of hemorrhage, is discouraged. If application of tourniquet is needed, 911 should be called.

Care of, treatment, and cleaning of wound should be performed by the patient's home physician once the injury is stabilized.

8. Notify parent.

D. Bites and Stings

1. Animal/Human

- a. Wash area thoroughly with antiseptic soap.
- b. If skin is not broken, wash with antiseptic soap.
- c. Apply sterile bandage only if wound is open. If the bite does not break the skin, covering it is not recommended.
- d. Advise parent to contact physician when skin is broken. Inform parent of date of last recorded tetanus vaccine.
- e. Notify health department if animal is a stray.
- f. Follow blood borne pathogen protocols if necessary.

2. Insect

- a. Check if student is allergic. Administer medication prescribed and notify parent.
- b. Remove stinger if visible.
- c. Apply ice, or Sting Wipe, Caladryl or Hydrocortisone Cream 0.5%.
- d. Use Epi-Pen - Pen or Benadryl elixir 1 tsp. as indicated. (If parents provide permission and medication in advance.)
- e. Call 911 and parents if Anaphylaxis is suspected or if child has a known anaphylactic reaction to bug bites.

E. Burns

1. Mild – (no blistering, minimal blistering with small areas involved.)

- a. Submerge in cold water.
- b. May apply burn gel.
- c. Cover with sterile dressing.

2. Severe – (Blistered or large areas involved.)

- a. Submerge in cold water or apply ice.
- b. Cover with sterile dressing.
- c. Keep patient lying down-treat for shock.
- d. Notify parent.
- e. Advise professional treatment-urgency determined by the severity of the burn.

3. Chemical

- a. Wash away the chemical completely with large quantities of water.
- b. Cover with sterile dressing.
- c. Notify parent, advise medical treatment, and supply with name of chemical. MSDS if available.

4. Electric burn

- a. Do not immerse in water.
- b. Wrap with sterile dressing.
- c. Call 911/notify parents.

F. Cessation of Breathing and/or pulse

1. Check for responsiveness.
2. If unresponsive – Call 911.
3. Position victim and check airway and check for breathlessness.
4. Give 2 full breaths – Bag to mouth.
5. Check for pulse – Follow CPR according to American Heart Association standards.

G. Obstructed Airways

1. Heimlich maneuver until unresponsive.
2. Try bag to mouth ventilation X 2.
3. Give 5 abdominal thrusts.
4. Attempt 2 full breaths – Bag to mouth.
5. Continue last 3 steps until obstruction is clear or EMT personnel arrive.

H. Convulsions, Seizures

1. Lower patient to the floor.
2. Position on side.
3. Do not restrain child. Protect them from injury.
4. Do NOT force anything between teeth.
5. Exclude to parent if necessary/OR rest after attack if this is a known condition.
6. Document duration and type of seizure.
7. Call 911 for seizures lasting more than 5 minutes.

I. Dermatitis, Ivy, Sumac, Oak, Poisons

1. Cleanse area immediately after exposure.
2. If area is weeping, exclude to parent.
3. If dry – apply caladryl to affected area.
4. Any questionable rashes are to be excluded only to be readmitted with a doctor's note.

J. Diabetic Condition

1. Follow protocols if available.
 - A. HYPERglycemia
 1. Follow protocol, if available.
 2. Give patient fluids without sugar if able to swallow.
 3. Contact parent and/or patient's physician.
 - B. HYPOglycemia
 1. Follow protocol, if available.
 2. Give 3-4 glucose tablets, sugar or food containing sugar (honey, candy, fruit, 4oz. orange juice or 7-8 lifesavers.)
 3. Do not give fluids or #2(above) if patient is unconscious and unable to swallow. Call 911.
 4. Notify parent and/or call 911 if necessary.

K. Drug abuse or alcohol intoxication

1. Observe for signs and symptoms of drug or alcohol abuse.
2. Notify appropriate designated personnel or 911 as indicated.

L. Ears

1. Foreign body
 - a. Examine ear.
 - b. Do not cause additional damage to ear trying to remove an article.
 - c. Exclude to the care of the parent.
2. Pain
 - a. Examine eardrum for S/S of fluid build up or ear infection.
 - b. If positive, refer to parents for treatment.

M. Eyes

1. Foreign body
 - a. Flush eye with water.
 - b. Have child blink.
 - c. Pull upper lid gently over lower lid. Examine for foreign body and remove if able. Refer child to ER if object cannot be removed or person is impaled.
 - d. Examine for object.
 - e. If pain is persistent, contusions around the eye, lacerations to the eye or eyelid, flashes of light, blurry vision, or blood in the eye—exclude child to parents for mild injuries and ER for severe injuries.
2. Serious injury to eye
 - a. Put dry sterile dressing over both eyes and exclude to parents.
 - b. Call 911 if necessary.
3. Conjunctivitis (Pink eye)
 - a. Exclude to parent.
 - b. S/S eye red, discharge present, itching.
 - c. Admit back to school with Doctor's note.

N. Fever

1. If temperature is over 100 degrees, exclude to parent.
2. Child is not to return to school for 24 hours after fever-free without medication.

O. Fractures

1. Immobilize injured limb or area.
2. Simple fractures – exclude to parent
3. Compound fractures – Call 911.
 - a. Must have doctor's note to return.

P. Frostbite

1. Give warm liquid to drink (Not tea or coffee).
2. Keep frozen parts in warm water for 30 minutes.

Q. Headache

1. Check temperature, if elevated (100 degrees F. or above) exclude to parent.
2. If temperature normal – check if child has eaten.
3. Apply ice pack/cool compress and/or, allow to rest for a few minutes.
4. Contact parent and refer to physician if headache is accompanied by visual changes, altered LOC, contusion, stiff neck, lack of coordination, weakness on one side, elevated blood pressure, or any notable change in neurological status.

R. Migraines

1. Follow protocol listed in Headache, intervention #3.

S. Heat Exhaustion/Heat Stroke

1. H.E. – pale skin, profuse sweating/ normal body temperature.
2. H.S. – red, flushed, dry skin and high body temperature.
 - a. Cool cloth or air conditioning
 - b. Let student rest
 - c. Refer to parents if the symptoms do not resolve in 15 minutes.

T. Injuries

1. Head;
 - a. Examine for alertness. Complete a neuro check.
 - b. Apply ice.
 - c. Notify Parent
 - d. Send head injury sheet home.
2. If concussion occurs or change in level of consciousness:
 - a. Check pupil size
 - b. Check BP-assure stability
 - c. Assess level of consciousness
 - d. Severe Head Trauma – S/S loss of consciousness, vomiting, short-term memory loss. Depressed fracture, pupils dilated, blood from ear.
 - e. Call 911 & notify parents.
3. Mild Head Trauma
 - a. Exclude to their Doctors care.
 - b. Parental notification at the discretion of the nurse.

U. Sprains/Strains

- Rest
- Ice
- Compression
- Elevate
- Notify Parents

V. Nausea/Vomiting

1. If a child vomits one time without a fever, it is not mandatory that he/she be excluded, allow them to rest and rinse their mouth.
2. Exclude if temperature is present or if vomiting continues.

3. Child must remain home for 24 hours after vomiting has stopped.

W. Poison Ivy/Sumac/Oak

1. Apply Caladryl lotion to affected area if dry.
2. If new exposure, cleanse area immediately.
3. If weeping, exclude to parent.
4. Any questionable rashes are to be excluded only to be readmitted with a Doctor's note.

X. Poisoning (By mouth)

1. Obtain history.
2. Notify poison control. (1-800-222-1222)
3. Save label or container for identification purposes, or MSDS.
4. Follow recommendations by poison control.
5. Notify parent immediately.
6. If a suspicion of food poisoning contact principal and call 911.
7. **IPECEC SYRUP IS TO BE USED FOR FLUORIDE POISONING ONLY.**

Y. Shock

1. Fainting – position with head lower than body.
 - Keep warm.
 - Use smelling salts if available.
 - Check vital signs.
 - Call 911
2. **Anaphylactic Shock** – S/S facial swelling, drop in blood pressure, rash, inability to breathe (occurs from allergic reactions).
 - a. If a student has a kit in school, administered Epinephrine as prescribed, call 911 and notify parent.
 - b. If no kit, administer epinephrine, call 911, and notify-parents.

EMERGENCY MEDICATION FOR ANAPHYLACTIC SHOCK

School nurses may administer the Epi-Pen in the event of anaphylactic shock.

Signs/symptoms:

Dosage: Epi-Pen by weight

Epi-Pen Jr.-up to 66 lbs. or as ordered by the child's physician

Site: Give LAT or RAT, Route: SC

Epi-Pen-over 100 lbs. Site: Give LAT or RAT, Route: SC

Nursing Implications:

- Notify parent/or contact person immediately before injecting if possible.
- Transport via 911 to hospital as soon as possible.
- Vital signs are to be taken as needed.
- Injection site should be massaged after injection.

Side Effects: Pallor, nervousness, tremor, palpitations, epinephrine anxiety, headache, dyspnea, pulmonary edema, or CVA.

3. In any serious injury always expect shock and act to prevent or lessen it. Notify parents and call 911.

Z. Rashes

1. Any child with a questionable rash must be excluded until medical diagnosis is confirmed in writing and treatment is started or the doctor determines child is not contagious.

AA. Ringworm

Circular rash with a raised edge.

1. Exclude to parent for medical treatment.
2. Advise custodians to cleanse desktops, and other surface areas.
3. Diagnosis must accompany child upon returning back to school.

BB. Nuisance Skin Disorders

Such as lice

1. Examine child for lice and/or nits.
2. Exclude to parent with directions.
3. Child must be re-examined by school nurse before entering the classroom.
4. It is not necessary for students to have no nits to return to school. If the nits are greater than ¼ inch from the scalp and no active lice are seen, they are considered dead. Many experts now concede that children can return to school after 1 treatment with insecticide such as NIX, ELIMITE, ULESFIA, OVIDE, etc.
5. All students in the class and on the bus must be checked.
If any present, all classes and buses of siblings must be checked or any class that switches with this particular class.

Scabies

1. Refer to parents.
2. Must have doctor's note to return to school.

CC. Splinters

1. Remove if possible.
2. Cleanse and dress if necessary.

DD. Toothache/Dental Injury

1. Refer all toothaches, abscesses, etc. to parents.
2. If a tooth is knocked out, retrieve tooth and exclude child to parent.
3. If tooth is broken off – notify parents and exclude.
4. As with all accidents – a report must be filed.
5. Apply Ambesol to affected area x 1

EE. Wounds

1. Abrasions

- a. Cleanse with antibacterial soap and water, apply antibiotic ointment and dress.
- b. Remove foreign body if possible. If not possible, refer child to parent and physician.

2. Lacerations

- a. If severe – apply pressure to stop bleeding and exclude to parent.
- b. If bleeding subsides, a butterfly bandage can be applied prior to exclusions.
- c. Check last DPT immunization and record this date on accident report.

3. Puncture Wounds

- a. Minor – Cleanse and dress
- b. Major – Stabilize and immobilize article that has punctured body. Notify and exclude to parent to seek medical attention.

FF. Dysmenorrhea (Menstrual Cramps)

1. Encourage exercise.
2. Allow to rest for a stipulated period of time.
3. Use of a hot water bottle or heating pad.

GG. Tuberculosis screening

All newly employed staff members are required to have a Mantoux test unless they have proof of negative Mantoux test within the past 6 months. Newly employed staff members transferring between school districts within New Jersey will not have to be tested if there is a documented record of a Mantoux tuberculin skin test being administered upon his or her initial employment in a New Jersey public school.

The school nurse will administer all Mantoux test for Winslow Township Board of Education staff members and designated pupils. In the event of any extreme allergic reaction Epipen will be administered to said patient by the school nurse and then referred for medical treatment. (Mantoux) Tubersol Solution 0.1ml/5US units
Introcutaneous.

HH. Oxygen

Oxygen should be administered via nasal canula if possible and should be started at 2 Lpm. If a facemask is used, 4Lpm is recommended to be the starting level. Monitor the oxygen saturation and titrate the oxygen to 95% or greater while awaiting the arrival of EMS.

II. Homebound Instruction

Students not able to attend school for an extended period of time may be approved for HOMEBOUND INSTRUCTION. Such approval may be issued by the school nurse based upon a review of a medical assessment forwarded by

the pupil's attending physician documenting the pupil's inability to attend school for a designated period of time.

JJ. AED Certification:

Persons certified in the use of the AED procedure, may use when needed.

KK. Scoliosis:

Every Board of Education must provide the biennial examination of every student between the ages of 10 and 18.

LL. Auditory Screening:

Screenings must be conducted for students who are:

1. Enrolled in preschool program.
2. Enrolled in grades kindergarten through 4.
3. Enrolled in grades, 6, 8, and 10.
4. Entering the district with no recent record of audiometric screening.
5. At risk for hearing impairments.
6. Referred to the CST for evaluation.
7. Referred for screening by a teacher, parent, / guardian, or at the students own request.
8. At risk for noise exposure.

MM. Vision Screening

Should be conducted, at a minimum, at the following grade/age levels:

Preschool (3-4 yrs.)	6 th grade (10-11 yrs.)
Kindergarten (5-6 yrs.)	8 th grade (13-14 yrs.)
2 nd grade (7-8 yrs.)	10 th grade (15-17 yrs.)
4 th grade (8-9 yrs.)	

****Every student shall be examined upon entry to school.**

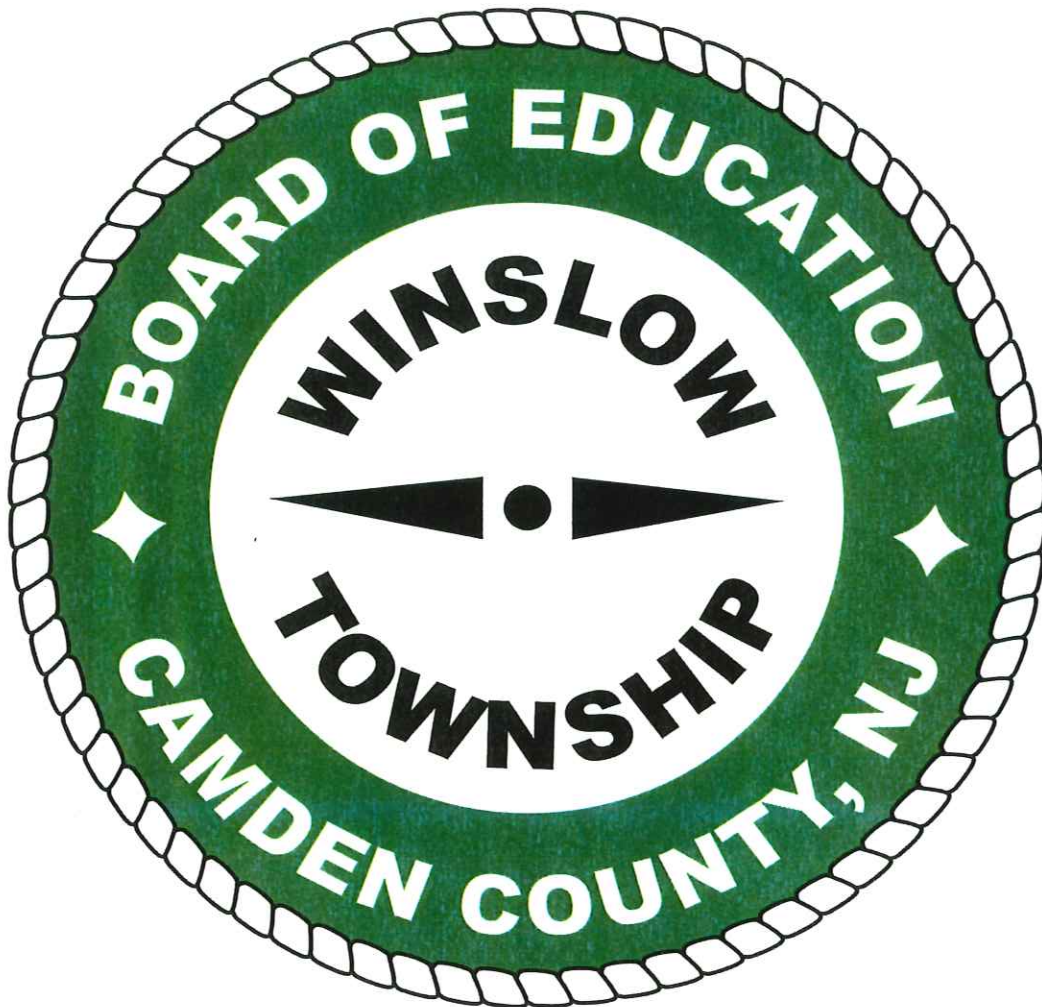
NN. Covid

The district will comply with all state and local health department recommendations regarding COVID.

WINSLOW TOWNSHIP SCHOOL DISTRICT

2025- 2026

DISTRICT MENTORING PLAN



H. Major Poteat, Ed.D., Superintendent

District Profile Sheet

2025-2026 District Teacher Mentoring Plan

Name of District: Winslow Township School District

District Code: 07

County Code: 5820

District Address: 40 Coopers Folly Road

Atco, New Jersey 08801

Chief School Administrator: Dr. H. Major Poteat

Mentoring Program Contact: Mr. Dion Davis

Contact Phone Number: 856-767-2850 ext. 7521

Type of District: K-12

Please provide the following information:

Number of novice teachers with a Certificate of Eligibility: 6

Number of novice teachers with a Certificate of Eligibility with Advanced Standing: 18

Number of novice special education teachers with a Standard license: 0

Number of Mentors: 18

Identify the number of novice teachers in the following areas:

K- 6: 10

7-8: 4

9-12: 4

Special Education (all grades): 4

District Board of Education Approval Form

District: Winslow Township

County: Camden

	Completed		Comments
	Yes	No	
Section 1: District Profile			
a. District profile sheet	X		
b. Board of Education approval form	X		
c. Explanation	X		
Section 2: Needs			
a. Current assessment of mentoring program	X		
b. Current needs of district mentoring plan	X		
Section 3: Vision and Goals			
a. Mentoring program vision	X		
b. Mentoring program goals	X		
Section 4: Mentor Selection			
a. Guidelines for selection of mentors	X		
b. Application process and criteria for selection of mentors	X		
Section 5: Roles and Responsibilities	X		
Section 6: Professional Learning Components for Mentors	X		
Section 7: Professional Learning Components for Novice Teachers	X		
Section 8: Action Plan for Implementation			
Section 9: Resource Options Used	X		
Section 10: Funding Resources	X		
Section 11: Program Evaluation	X		

District Board of Education Approval Notification

District Board of Education Approval Notification: County Superintendent

The Winslow Township School District Board of Education has reviewed and approved the local mentoring plan. The Winslow Township Board of Education assures that the submitted plan is aligned with the New Jersey Professional Standards for Teachers and meets or exceeds the minimum requirements of the mentoring regulations in *N.J.A.C.6A: 9C-5*.

A copy of the district profile sheet and the board of education's review of the plan have been attached.

(Signature of Superintendent)

(Signature of Board of Education President)

(Date)

Explanation of how the plan aligns with the New Jersey Professional Standards for Teachers

This mentoring plan addresses all of the Professional Standards for teachers. The plan is designed to guide the mentor and the novice teacher through a successful mentoring experience. The novice teacher should gain an understanding of learner development, learning environments, content knowledge, application of content, and instructional strategies (Standards 1,3,4,5,8).

In order to become an effective and caring teacher, it is important that the teacher gains an understanding of how children learn, that each child develops into a unique individual with diverse needs, personalities, social and intellectual abilities. Understanding that children are uniquely different in various ways, it is imperative that the novice teacher becomes resourceful at planning for and addressing the needs of the “Special Needs” child (Standards 1,2,3,6,7,8). Addressing the needs of all children, and creating a stimulating learning environment for them, helps to ignite in children an enthusiasm for learning. The experienced teacher, the mentor, accepts this charge as a part of the mentoring process and helps the novice teacher distinguish between acceptable and normal developmental stages of growth and academic development, and helps the novice teacher learn how to create stimulating learning opportunities for the student (Standards 1,2,3,11).

As the building administrator and the mentor work with the novice teacher acquainting him or her with the school environment, the novice teacher should learn through modeling, the importance of building a positive relationship between school and home. A key component of student success can largely be contributed to the relationship between home and school, therefore appropriate and effective communication with parents paves the way to a healthy and rewarding partnership for all stakeholders, especially the child (Standard 10).

All professional development opportunities that are made available to the teachers will be available to the novice teacher. Based upon observations during the mentoring process, the administrator and mentor may direct/suggest professional development opportunities to the novice teacher (Standard 9).

Section 2: Needs Assessment

Current Assessment of mentoring program

During the 2024- 2025 school year, novice teachers completed a survey after the first marking period to provide feedback on the mentoring process. The *Mentoring Feedback Survey* asked the novice teachers to respond to YES or NO statements regarding the type of support they received from their mentor (i.e. “I communicate regularly with my mentor”, “My mentor provided assistance and helped me develop my SGO”, “I understood what was expected of me as a novice teacher”). The survey also asked the novice teacher to provide commentary on the training/information they felt was missing that would have provided an easier transition for their first year of teaching; to list the top three supports, resources or trainings that helped them during the year; and to cite training they would like to see in the future. Overall, the survey revealed that the majority of the novice teachers felt informed and supported by their mentor, principal and district administrators. Specifically, the novice teachers cited the New Teacher Orientation held in August; the on-going professional development (imbedded PD); the grade book and lesson plan workshops presented by the Educational Technology Supervisor; and the monthly building meetings to review district expectations, as invaluable. The survey validated that most teachers had a great year with support and collaboration from their mentor, Principal and district administration.

Current needs of district mentoring plan

Great care and thought are taken into consideration when assigning mentors to novice teachers. All assigned mentors are viewed as “Master Teachers” and experts in their craft. During the 2021-2022 school year, the Mentor Training handbook and the Mentor Training professional development workshop were revamped. Mentor training workshops were presented annually since the 2021-2022 school year, with additional training workshops scheduled for the 2025-2026 school year to rebuild the pool of trained mentors. Currently, we have 81 trained mentors.

Annually, letters are mailed in mid July to both mentors and novice teachers, encouraging them to establish contact prior to New Teacher Orientation. Additionally, the New Teacher Orientation Program, which takes place in August, consists of two days of intensive training dealing with Math and Language Arts initiatives; use of portfolios; SGO process and the establishment of benchmarks; Genesis training (lesson planner and gradebook), IEP direct training, to name a few.

Section 3: Vision and Goals

Mentoring program vision

It is the vision of the Winslow Township School District to build a mentoring program that will equip novice teachers with the skills they need to become strong dedicated teachers, excel in developing programs that positively impact students' performance, acquire content area knowledge and how to effectively impart this knowledge onto students, to engage teachers in on-going training, collaboration and ultimately, to ensure that teachers have a supportive environment that will lead to teacher retention in the district, a love for the teaching field and retention in the teaching profession.

Mentoring program goals

The goals of our mentor program are to:

- Create a meaningful supportive and nurturing program for novice teachers
- Provide mentoring teachers with the skills and resources needed to effectively mentor the novice teacher
- Help the novice teacher learn to work with a diverse student body
- Tap into the creative potential of novice and mentoring teachers
- Promote the need for continuous professional growth
- Empower the novice teacher with skills necessary to be a successful teacher
- Build a climate of trust, promote positive relationship with superiors
- Develop mentors who excel in leading and motivating novice teachers

- Help novice teachers face problems with confidence and assurance
- Help novice teachers learn to respond quickly to new instructions, situations, methods and procedures
- Help novice teachers develop sound techniques to maximize learning
- Help novice teachers understand the need for and the effectiveness of hands-on learning
- Help the novice teacher recognize management problems and develop solutions
- Help the novice teacher recognize the important roles of responsibility and accountability
- Help the novice teacher develop effective communication skills so that the teacher is relaxed, confident and enjoyable
- Help the novice teacher learn to plan, organize and complete tasks in the most efficient manner
- Acquaint the novice teacher with and provide guidance in using various forms of student assessment, formative and summative
- Enhance the teacher's knowledge of and strategies related to the New Jersey Student Learning Standards in order to facilitate student achievement
- Identify exemplary teaching skills and educational practices necessary to acquire and maintain excellence in teaching
- Assist the novice teacher in the performance of their duties and adjustment to the challenges of teaching

Section 4: Mentor Selection

Guidelines for selection of mentors:

Teachers who are selected to mentor novice teachers must meet the following criteria:

- Tenured in the district and viewed as a Master Teacher
- Completion of the application process and commitment to the terms and conditions noted on the application (visiting/observing novice teacher, sharing and modeling effective planning, communication, assessment, instructional and classroom management strategies, helping the novice teacher become familiar with the school procedures and grading policies, and documenting time and procedures spent with novice teacher) (Attached A & B)
- Skilled in employing effective Instructional Strategies
- Possess the traits of a responsive listener and effective communicator
- Promote harmony within the school environment
- Knowledgeable of the resources, policies, and practices of the district
- Possess excellent classroom management skills
- Respectful of the confidential nature of the mentor teacher/novice teacher relationship
- Willingness to invest the time needed to meet the professional needs of the novice teacher
- Demonstrates enthusiasm and commitment to the teaching
- Demonstrate leadership qualities and professionalism

Section 4: Mentor Selection

Application Process

It is the goal of the Winslow Township School district to recruit and train a group of committed mentors. The application process is as follows:

- Letter of recruitment is distributed to all tenured staff in the Spring.
- Mentor applications and recommendation forms are available through the Human Resources Office.
- Completed applications and recommendation forms are returned to the principal for review.
- The principal screens all applications and selects mentors using the mentor criteria selection checklist.
- All applications are then forwarded to the Director of Human Resources for training/placement.
- Based upon need, the principal pairs the mentor with the novice teacher.
- The Director of Human Resources notifies the mentor and novice teacher of the pairing.

Section 5A: Roles and Responsibilities

The roles and responsibilities for a successful mentoring program must be shared by all of the district's key stakeholders.

The District's Responsibilities:

- Ensure that each novice teacher is mentored
- Established procedures for mentor/novice teacher training
- Provide resources needed to support the Teacher Mentor Training program (including funds, teacher training resources, and appropriate stipends for substitute coverage)
- Select administrators to serve as members of the Professional Development Committee
- Ensure compliance with state regulations regarding evaluation of the novice teacher and utilization of state funds
- Ensure annual assessment of the Teacher Mentoring Program

Section 5B: Roles and Responsibilities

The Principal/Administrator's Responsibilities:

- Select mentors from the applicants based on the established mentor criteria
- Assign mentor to novice teacher as soon as possible
- Ensure mentor participation in district mentoring training program
- Provide mentor and novice teacher with a copy of the district's Mentoring Handbook of Guidelines for Mentors & Novice Teachers
- Monitor the on-going activities of the mentor/novice teacher
- Meet monthly with the mentor/novice teacher to support the mentoring process
- Review with the novice teacher the district and state evaluation tools
- Observe and evaluate the novice teacher according to district and state regulations
- Ensure that the mentor conducts monthly visits to novice teacher's class to observe the mentor teacher
- Require the mentor and novice teacher to document time spent during the mentoring process
- Serve as a facilitator of the mentoring activities (reviewing expectations, policies, mentoring fees, roles of the mentor/novice teacher, professional development and the Professional Standards for Teachers)
- When possible, provide for common planning time for the mentor and novice teacher

Section 5C: Roles and Responsibilities

Mentor's Responsibilities:

- Meet with novice teacher as soon as assignment is made to help acquaint the teacher to the district
- Attend all training workshops
- Serve as a role model in professional and classroom practices
- Meet with novice teacher weekly during the initial mentoring process and as frequently as needed by the novice teacher
- Visit and observe the novice teacher in his/her classroom setting and provide appropriate feedback in a non-evaluative manner (This should be done at least once/marking period)
- Serve as the ambassador of instructional support by sharing information and ideas with the novice teacher such as teaching strategies, classroom management, professional development ideas, effective communication, assessment, conferencing techniques, school procedures and policies, and procedures of the teachers' association.
- Serve as an objective observer who maintains confidentiality
- Serve as a collaborator who keeps an open mind and a non-judgmental view

Novice Teacher's Responsibilities:

- Meet regularly with the mentor
- Keep building administrator apprised of concerns, problems during the mentoring process (if the mentor/novice pairing is unacceptable or inappropriate, a new pairing can be made without penalty to either party)
- Participate in professional development opportunities
- Document time spent with the mentor
- Observe the mentor in the mentor's classroom

Sections 6 & 7: Professional Learning Components for Mentors and Novice Teachers

Section 6: Professional learning opportunities for mentors:

- Attendance at workshops
- College Courses
- Participation in district designed mentoring program
- Articulation with peers
- Books & Reference Materials
 - 1) Just Ask – “Why Didn’t I Learn This in College?”
 - 2) What Works in Schools – Translating Research into Action
 - 3) Mentoring Matters: A Practical Guide to Learning Focused Relationships
 - 4) Clinical Practice Handbook
 - 5) Mentoring Across Boundaries
 - 6) The First Days of School
 - 7) Mentoring in 21st Century
 - 8) Mentoring Works
 - 9) Classroom Teaching Skills
 - 10) Mentoring the Beginning Teacher
 - 11) How to Get Things Done

Section 7: Professional learning opportunities for Novice Teachers:

- Attendance at workshops
- Participation in district workshops
- Articulation and informal observation with colleagues
- Observing mentor teachers

Mentoring Activities Checklist

3rd/4th Marking Period Log due May 31, 2026

CONF = CONFERENCE

[illegible]

Building Administrator's Signature _____

Mentoring Activities Checklist

To help with planning, here's a checklist you might review, modify, and share with your mentee to help with the first six to nine weeks of school.

Instructional Planning	
	<ul style="list-style-type: none"> • Review curriculum guides and general course syllabi
	<ul style="list-style-type: none"> • Obtain teacher's edition of textbooks
	<ul style="list-style-type: none"> • Identify the major areas of instruction for the first four to six weeks
	<ul style="list-style-type: none"> • Look at the school calendar for the first six weeks. Develop a timeline of topics and skills for the time frame. Match your outline to the mandated allotment of time required for each subject.
	<ul style="list-style-type: none"> • Prepare a topic outline for the year.
Organizational Policies and Procedures	
	<ul style="list-style-type: none"> • Review school policies and student handbooks. Specially check: Bus Duty Homework policy Fields trips Dress code Emergency procedures (tornado, fire drills, injuries, etc.)
	<ul style="list-style-type: none"> • Review school district policies/faculty handbook. Specifically check: Sick/personal leave procedures Conduct code Crisis plan Attendance Substitute procedures Grading procedures
	<ul style="list-style-type: none"> • Review the school goals and/or school improvement plans.
	<ul style="list-style-type: none"> • Find out about the school culture as it relates to: Induction orientation activities Staff development programs Teacher mentoring options Emphasis on professional development Reassignment and transfer procedures Supervision and evaluation Contracts, regulations, and waivers
Classroom	

Organization	
	<ul style="list-style-type: none"> • Think about the first week of school and design the physical layout: Large group arrangement Small group areas Bulletin boards Quiet/time-out area Position of your desk Organization of materials and supplies Filing system Traffic flow Seating arrangement and seating charts
	<ul style="list-style-type: none"> • Plan how to handle/record daily routines and student Interactions: Entering the room Assigning seats Lunch money and charges Receipt of books Gradebooks Attendance records Absentees' excuses Lesson Plans Textbook distribution
	<ul style="list-style-type: none"> • Plan how to manage student behavior: Establishing class rules and procedures Enforcing rules and consequences fairly Teaching class rules and procedures Helping students to monitor and self-correct their own behavior Minimizing transitions between learning tasks Establishing a businesslike climate Setting reasonable expectations
Instructional Preparation	
	<ul style="list-style-type: none"> • Assess lesson plans: Teacher directed, motivating, differentiation, integration of technology Directions are easy to follow and not overly complicated Students work more as a large group until teacher knows students and classroom management procedures are routine
	<ul style="list-style-type: none"> • Size up activities, projects, groups and learning centers: Planned in advance and match learning objectives Procedures and sequence of events are clearly described Resources and materials ordered/prepared well ahead.
	<ul style="list-style-type: none"> • Develop substitute teacher plans: Includes the daily schedule for each class Includes the seating roster for each class Lesson plans are detailed and all materials are duplicated, ready for distribution, and easily found in your room
	<ul style="list-style-type: none"> • Think about supervision and evaluation:

	<p>Review the school evaluation form</p> <p>Ask for a preliminary assessment before the official one to get sense of evaluator's supervisory style and school focus for teaching</p>
Managing Individuals' Differences	
	<ul style="list-style-type: none"> • Identify student needs and interests: As a class As individuals
	<ul style="list-style-type: none"> • Assess and evaluate students by: Recording daily grades Observing students Varying the type of assessment (cognitive, affective, psychomotor) Placement of students
	<ul style="list-style-type: none"> • Assign students to groups: Devising procedures for group work Communicating expectations to group members, including roles and assignments Finding out about cooperative learning and how groups function
	<ul style="list-style-type: none"> • Develop modified education plans for special needs students
	<ul style="list-style-type: none"> • Design alternative lessons and activities for students with special needs
	<ul style="list-style-type: none"> • Formulate homework policy: Amount and frequency Weight and impact on course grade Coordination with team or department
Implementing Classroom Management Plan	
	<ul style="list-style-type: none"> • Establish rules and procedures and post
	<ul style="list-style-type: none"> • Reinforce positive behavior routinely
	<ul style="list-style-type: none"> • Enforce rules and procedures consistently
	<ul style="list-style-type: none"> • Document student behavior systematically
	<ul style="list-style-type: none"> • Design a classroom management plan and share with peers and administrative team
Home-School Communications	
	<ul style="list-style-type: none"> • Orient parents at night meeting: Handout on course syllabi and grading procedures Student expectations How parents can help
	<ul style="list-style-type: none"> • Develop personal communication skills: Oral Expression Voice tone and modulation Correct grammar and mechanics Clear directions

	<p>Written Expression</p> <p>Correct grammar and mechanics</p> <p>Clear and concise writing</p> <p>Professional yet inviting tone</p>
	<ul style="list-style-type: none"> • Develop ways to get students' work home
	<ul style="list-style-type: none"> • Develop a descriptive rather than a judgmental communication style when communicating with students, parents, and peers
	<ul style="list-style-type: none"> • Prepare report cards/evaluation for students: <p>Filling in information accurately</p> <p>Marking attendance</p> <p>Determining grades</p> <p>Reporting student conduct</p> <p>Checking for signatures and conference requests</p>
	<ul style="list-style-type: none"> • Monitoring professional development by: <p>Observing/modeling good practices of/for a colleague</p> <p>Videotaping your lessons and assessing your performance</p> <p>Attending staff-development workshops</p> <p>Seeking feedback from a colleague</p> <p>Preparing for your first official evaluation</p>

Section 8: Implementation of Mentoring Activities

	Date	Responsible
1. Mentor/Novice orientation Workshops will address: <ul style="list-style-type: none"> • Creating a climate for learning • Preparing for the first day and week of school • Technology (e-mail, attendance, and grade book) • Acceptable policy for internet • Review of district curriculum • Personnel related benefits and certification procedures. 		
2. Quarterly meeting to discuss: First Meeting: <ul style="list-style-type: none"> • Lesson plans • Substitute plans • Time management • School policies/procedures • Grading procedures/parental notification • Effective classroom management skills • Instructional strategies which impact student achievement and diverse learners • Networking opportunities for novice teachers • Instructional strategies and specific classroom situations • Parent communication, note writing, conferences, phone calls, progress reports and report cards. • Students with special needs, in class support, and writing IEP reports • Classroom management: handling of bullying issues, disciplinary actions • Meeting the needs of 		

<p>individualized learning styles, learning centers for differentiated instruction.</p> <ul style="list-style-type: none"> • Preventative discipline, homework practices, instructional strategies, grading, parent communications, student motivation, and time management. 		
<p>Second Meeting:</p> <ul style="list-style-type: none"> • Difficult parents/conferences • Observation • Standardized testing procedures 		
<p>Third Meeting:</p> <p>Recommendation of student placement</p> <p>Field trips</p> <p>End of year procedures</p>		
<p>Fourth Meeting:</p> <ul style="list-style-type: none"> • Review of school year and mentoring process 		
<p>3. Provide Mentor Handbook to both mentor and novice teacher which includes:</p> <ul style="list-style-type: none"> • Mentor observation model • Mentoring discussion topics • Timeline of suggested activities • Journal/documentation guidelines 		

Section 9: Resource Options Used

Resources used to achieve the program's goals and objectives are:

- District funding
- Personnel Resources – Principals, Supervisors and Directors
- Commercially purchased reference and training materials
- District designed mentoring handbook and resources

Section 10: Funding Resources

Novice teachers will be responsible for compensation associated with mentoring services in the amount of \$550.00 for traditional route candidates and \$1,000.00 for alternate route candidates. This is a requirement by the New Jersey Department of Education, and Standard certification will not be granted until this obligation has been satisfied. Novice teachers will make two payments in the amount of \$275.00 (for traditional route candidates) or \$500.00 (for alternate route candidates). All mentor payments will be directed to my office for documentation purposes, after which time they will be forwarded to the respective mentor.

Section 11: Program Evaluation

During the 2021- 2022 school year, the Mentor Training Handbook and professional development workshop were updated based upon revisions made by the NJDOE. This update required all mentors to be retrained for continued participation in the program. Since November 2, 2021, over 80 master teachers have been trained as mentors. Additional training opportunities will be provided for the 2025-2026 school year, with the hopes of growing our mentor pool to approximately 100 trained mentors by June 2026.

Based upon feedback from the mentor training sessions that took place in November 2024, the mentors reported that they found the training informative, relevant and useful to assist them in their role of supporting novice teachers. The mentors also commented that the Mentor Training manual provided by the district served as a “great resource for talking points with their novice teacher”.

I am proud to report that the majority of the 2024- 2025 novice teachers responded favorably to the District’s mentoring activities (New Teacher Orientation, mentor support, peer to peer observation, building based meetings for novice teachers, and professional development workshops).

For the 2025-2026 school year, we will continue to provide professional development opportunities to train new mentors and follow-up workshops for mentors and mentees, to ensure the success of the novice teacher program. We will also continue to provide “buddy teachers” to educators new to the district, but not new to the teaching profession.

APPENDIX A

Mentoring Program Feedback

As we conclude the first marking period, please give an honest assessment of the mentoring program to date.

Please respond Y (Yes) or N (No) to each of the following statements:

- ☐ 1. I communicate regularly with my mentor (daily during first month and at least weekly thereafter).
- ☐ 2. I observed my mentor and/or another experienced professionals to enhance my teaching (mandatory 3 observations).
- ☐ 3. My mentor observed me to provide support/feedback (mandatory 3 observations).
- ☐ 4. My mentor provided assistance and helped me develop my SGO.
- ☐ 5. My mentor provided guidance regarding the procedures for Back to School Night, report cards and parent conferences.
- ☐ 6. I attend building level and/or district offered professional development workshops.
- ☐ 7. I felt comfortable/prepared for my first formal observation.

Please provide commentary for the following:

8. What training/information do you feel was missing that would have provided an easier transition for the start of the school year?

9. What training would you like to have in the future?

10. Any other needs or concerns you have at this time?

APPENDIX B

Teacher Mentor Application

I am interested in being considered for a position of mentor. I understand that the role of the mentor is a critical factor in the success of a beginning teacher.

Directions: Answer the following questions and forward the completed form to Mr. Dion Davis, Director of Human resources, no later than May 30th.

Name _____ School _____ Grade _____

Current Degree Status _____ Certification(s) _____

Years of Classroom Experience _____ Year you received mentor training _____

1. What abilities and experiences do you possess that would make you an effective mentor for a beginning teacher?
2. Have you ever been a mentor in the past? If so, reflect on the impact you had on the beginning teacher and an overview of your interactions with that teacher.
3. List professional development activities you have completed within the last two years. (committee work, workshops attended or presented, college coursework, student teacher, practicum teacher).
4. List professional publications (other than NEA, NJEA publications) read within the last two years.

APPENDIX C

Mentoring Recommendation Form

Mentor Applicant _____

School _____ Subject/Grade Level _____

The above named tenured teacher has demonstrated the ability to be a positive school leader who possesses the essential instructional skills, knowledge, organization, classroom management, and professional attitude to effectively serve as a mentor. The applicant exemplifies the New Jersey Standards for Teaching.

Comments (please be specific as it relates to their ability to serve as a mentor):

PLEASE SEAL THIS RECOMMENDATION IN AN ENVELOPE WITH YOUR NAME WRITTEN ACROSS THE SEAL. RETURN TO THE MENTOR CANDIDATE FOR SUBMISSION TO THE PERSONNEL OFFICE BY JUNE 30TH.

Please rank this applicant in regards to how effective you feel they will be as a mentor, with 5 being extremely effective.

For administrative purposes only: 1 2 3 4 5

Recommendation submitted by:

Name _____

Position _____

School/Building _____

Signature _____