### WINSLOW TOWNSHIP BOARD OF EDUCATION

# Regular Board of Education Meeting Winslow Township Middle School - Cafeteria Wednesday, March 26, 2025

7:00 p.m. Minutes

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated 01/09/2025. Adequate and electronic notice of this Public Meeting has been provided specifying the time, place, and manner in which this meeting is being conducted. It was advertised in the Courier Post, posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town, and the Winslow Township Post Offices.

### II. MISSION STATEMENT

The *Mission* of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The district, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

Julie Peterson

Joe Thomas, Vice President

John Shaw, President

### III. ROLL CALL

Present:

Michael Clark

Lorraine Dredden Wanda Glaud

Rita Martin

Gerard McManus

Absent:

Cheryl Pitts

Also Present:

H. Major Poteat, Ed.D., Superintendent

Tyra McCoy-Boyle, Business Administrator/Board Secretary

Howard Long, Jr. Esq., Solicitor

#### IV. PLEDGE OF ALLEGIANCE

### V. 2024-2025 DISTRICT GOALS

(Mr. Clark)

- 1. **Student Achievement**: Continue to implement best practices for delivering instruction to students. This shall include:
  - Conduct weekly administrative walk-throughs to monitor teaching and learning.
  - Consistently review student assessment data to guide and redirect teaching.
  - Continue to provide supplemental activities (i.e., tutoring, enrichment periods) to address student deficiencies.
  - Benchmark assessment for 9<sup>th</sup> grade (Math/Language Arts).

### 2. Create a safe and positive learning environment for students and staff:

- Strictly enforce the district's Student Code of Conduct.
- Focus on Upper Elementary School students to modify student behavior in the early grades.
- Reinforce positive behavior in a specific and genuine way.
- Approach discipline with care, respect, and the desire to see the good in all students.

## 3. Increase Parent, Caregiver, and community engagement in education:

- Provide opportunities for two-way communication with district stakeholders.
- Continue with communications consortium.
- Focus on refining our communication methods and messages to better market our schools.
- Continue with our public relations with the community.

### VI. AWARDS/PRESENTATIONS

## 1. Chef's Challenge

Dr. Carter, the Principal at School 5, introduced Sodexo staff, judges, and students from schools 5 and 6 for tonight's annual Future Chef's Challenge. The four finalists who were judged are Alicia Addison from School 5, Arienne Williams from School 6, Kelsey Jones from School 5 and Taylor Young from School 6. The second runner up in the challenge was Kelsey Jones. The 2025 Future Chef's Challenge winner is Taylor Young who won the grand prize. The four finalists were presented with a certificate and gift bag. Dr. Carter congratulated Taylor Young, the first-place winner who prepared chicken alfredo. Dr. Carter thanked all of the volunteers who participated in the challenge, the Winslow Township School District for hosting the event, and a special thank you to Sodexo staff for hosting the competition.

## 2. School 6 Performance

Ms. Brown, the Principal at School 6, introduced students from School 6 as they completed a performance in honor of Women's History Month. Ms. Brown shared that Women's History Month was started in 1987 and three classes will present information based on three women whose lives span from the early 1900's until present. Ms. Brown thanked the parents, students, and teachers for their hard work and dedication. Dr. Poteat thanked Ms. Brown and School 6 for an excellent presentation.

## 3. Former Board Member Presentations

Mr. Shaw presented plaques to the following former Board members in recognition of their loyal service.

- Mr. Anthony Askew February 2024 through December 2024
- Mr. Robert Chester November 2024 through December 2024
- Ms. Rebecca Nieves January 2022 through December 2024

### VII. CORRESPONDENCE

None at this time.

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### VIII. MINUTES

A motion was made by Ms. Peterson, seconded by Ms. Martin, to approve the minutes of the following meeting:

1. Approve the following Meeting Minutes of the Board of Education:

Regular Meeting	Marc	ch 12, 2025	Open Se	ssion
Roll Call:				
Mr. Clark Ms. Dredden Ms. Glaud Ms. Martin Mr. McManus	Yes Abstain Yes Yes Yes	Ms. Peterson Ms. Pitts Mr. Thomas Mr. Shaw	Yes Absent Yes Yes	
Motion carried				

### IX. BOARD COMMITTEE REPORTS

- 1. **Athletic Committee: Joe Thomas, Chairperson** Mr. Thomas provided updates on Winslow spring athletics. Updates are attached.
- 2. **Citizens Advisory Committee: Rita Martin, Administrative Advisor** None at this time. The next meeting is scheduled for April 3, 2025 at the Administration Building.
- 3. Education Committee: Rita Martin, Chairperson None at this time.
- 4. **Marketing Committee: Gerard McManus, Chairperson** None at this time. The next meeting is scheduled for this Saturday at 1:30 p.m.
- 5. **Operations Committee: Lorraine Dredden, Chairperson** Ms. Boyle read the committee minutes. The committee met on Tuesday, March 25, 2025 at 5:30 p.m. Minutes are attached. The next meeting is scheduled for April 29, 2025.
- 6. Policy/HR Committee: Cheryl Pitts, Chairperson Absent. None at this time.

Mr. Thomas made an emergency newsbreak announcement amending the Athletic Committee report. Coach Shawnnika Brown was named NJ.com 2024-25 Girls Indoor Track and Field Coach of the Year. In addition, Coach Curtis Custis was named NJ.com 2024-25 Boys Indoor Track and Field Coach of the Year.

- 7. Township Economic Development Council/Township Municipal Drug Alliance: Joe Thomas, Representative The meeting took place on March 24, 2025 and the following upcoming events were announced:
  - April 29, 2025 there will be a Cyber Safety and Social Media Presentation at the Municipal Courtroom at 6:00 p.m.
  - May 8, 2025 there will be a spring event from 6:00 p.m. to 8:00 p.m. in the Middle School Cafeteria.
  - May 16, 2025 there will be a 6<sup>th</sup> Grade Dance from 6:30 p.m. 7:00 p.m. at School 6 in the library.
  - June 21, 2025 there will be a Juneteenth Celebration from 4:00 p.m. to 7:00 p.m. at New Brooklyn Park.
  - July 4, 2025 there will be fireworks at the Middle School at 6:30 p.m.
  - August 23, 2025 is Winslow Family Day from 4:00 p.m. to 7:00 p.m. at New Brooklyn Park.
  - August 5, 2025 is National Night out.
  - October 4, 2025 is the Fall Festival which will take place at Miller's Farm.
- 8. **Township Planning Board: John Shaw, Representative** None at this time.

### X. SUPERINTENDENT'S REPORT

A motion was made by Ms. Peterson, seconded by Ms. Martin, to approve A. & B. as recommended by the Superintendent.

# A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. <u>First Reading of Board Policies & Regulations</u>

Exhibit X A:1

Approve the First Reading of Board Policies and Regulations as listed below:

Policy/Regulation	Policy/Regulation Title
Policy #1510	Americans with Disabilities Act
Policy #5460	High School Graduation
Policy #5701	Academic Integrity
Policy #5710	Student Grievance
Policy #9163	Spectator Code of Conduct for Interscholastic Events
Policy #9320	Cooperation with Law Enforcement Agencies
Regulation #9320	Cooperation with Law Enforcement Agencies

### **ABOLISH**

Policy/Regulation	Policy/Regulation Title
Policy #2363	Student Use of Privately-Owned Technology

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2. Second Reading & Adoption of Board Policies & Regulations None at this time.

3. <u>Professional Development/Workshops & Conferences</u>

Exhibit X A: 3

Approve and ratify Professional Development/Workshops as listed in the attached exhibit.

School	Date	Elapsed Time	Type of Drill	A.M./P.M.
Early Childhood	2/11/25	4.5 min.	Fire	8:07 AM
Education Center	2/26/25	6 min.	Non-Fire Evacuation/Bomb Threat	11:58 AM
School #1	2/24/25	4 min.	Room Clear	2:46 PM
The second second second	2/25/25	6 min. 13 sec.	Fire	2:51 PM
School #2	2/20/25	4 min. 31 sec.	Lock Down Drill	3:03 PM
	2/25/25	6 min. 11 sec.	Fire	9:43 AM
School #3	2/25/25	6 min.	Fire	2:56 PM
	2/28/25	5 min.	Lock Out Drill	2:46 PM
School #4	2/3/25	4 min. 26 sec	Fire	1:55 PM
	2/26/25	6 min. 43 sec	Bomb Threat	10:39 AM
School #5	2/25/25	3 min. 25 sec.	Fire	9:06 AM
	2/27/25	5 min. 38 sec.	Shelter in Place Drill	10:34 AM
School #6	2/11/25	7 min.	Lock Down Drill	2:12 PM
	2/26/25	6 min.	Fire	2:00 PM
Winslow Twp. M.S.	2/13/25	9 min.	Lock Down Drill	11:39 AM
	2/26/25	5 min.	Fire	8:28 AM
Winslow Twp. H.S.	2/7/25	7 min.	Fire	10:45 AM
	2/19/25	16 min.	Lock Down Drill	8:15 AM

4. Field Trip(s)

Exhibit X A: 4

Approve Field Trips for the 2024/2025 school year as listed in the attached exhibit.

5. <u>Tuition Students</u>

Exhibit X A: 5

Approve the placement of out of district students as listed in the attached exhibit.

6. Terminate Out-of-District Placement(s)

None at this time

7. <u>Homeless Student(s)</u>

Exhibit X A: 7

Approve the placement of Homeless Student(s) as listed in the attached exhibit.

8. <u>Division of Child Protection & Permanency (DCP&P)</u>

None at this time.

9. <u>Security/Fire Drills</u>

Approve Security/Fire Drills, for the month of February 2025, as listed below:

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### 10. Fundraiser(s)

Approve Fundraisers as listed below:

### School 2

- o Scholastic Book Fair and Family Night, (6/2/25 − 6/5/25), H.S.A.
- o Dave & Buster's Power Card Sale, (4/2/25 4/16/25), H.S.A.
- o Box Tops for Education, (2024-2025 School Year), H.S.A.
- o Double Good Popcorn, (3/13/25 3/17/25), H.S.A.
- o Read-A-Thon Fundraising Reading Event, (3/24/25 4/17/25), H.S.A.

### Middle School

Scholastic Book Fair, (5/5/25 – 5/9/25), Middle School Library

### High School

o SNAP Raise Online Fundraising Platform, (3/28/25 – 4/30/25), Class of 2025

Exhibit X A: 10

- o Jeans/Sneakers Day, (4/4/25), National Honor Society
- Jeans/Sneakers Day, (6/6/25), H.S.A.
- Jeans/Sneakers Day, (5/16/25), Senior Class of 2025
- o Jeans/Sneakers Day, (5/2/25), Senior Class of 2025
- o Jeans/Sneakers Day, (3/21/25), Winslow Township High School
- Roller Skating Fundraiser, (4/17/25), H.S.A.

# 11. <u>Early Childhood Education Center – Class Pictures</u>

Approve Life Touch Photography to take class pictures at the Early Childhood Education Center on April 28, 2025 from 8:30 AM – 11:00 AM. There is no cost to the district.

# 12. Early Childhood Education Center - Virtua Screening Bus

Approve to have the Virtua Screening Bus visit the Early Childhood Education Center on April 28, 2025 from 9:00 AM – 12:00 PM to perform free health screenings for preschool students.

## 13. School 1 - Pre-K Garden Gala

Approval requested for Ms. Douglas' PSD class to hold a Garden Gala Pre-K Fashion Show on Wednesday, April 16, 2025 from 10:00 AM – 10:45 AM. Parents will be invited and there is no cost to the district.

# 14. School 1 – Illusion Maker's Assembly

Approval requested for School 1 to have the Illusion Maker's visit on May 14, 2025 at 1:15 PM and 2:00 PM to perform their "POP QUIZ" Environmental Quiz Show, to teach children how to protect our planet. This is a free program funded by a Camden County grant.

# 15. School 2 – 2<sup>nd</sup> Grade Spring Concert

Approval requested for School 2 to hold their Spring Concert on April 29, 2025 from 6:30 PM – 7:30 PM.

## 16. School 2 - Art Night

Approval requested for School 2 to hold their 7<sup>th</sup> Annual Art Night on June 5, 2025 from 6:30 PM – 8:00 PM. Students, parents and families are invited to view the artwork of K-3 students. The H.S.A. will provide refreshments. There is no cost to the district.

## 17. School 2 – Perfecting Chords Performance

Approval requested for School 2 to have their Perfecting Chords Spring Performance on April 10, 2025 from 6:30 PM – 8:00 PM in the School 2 All-Purpose Room.

## 18. School 2 – Teacher Appreciation Week Donation

Approve a donation of a two-hour beverage service on May 7, 2025 from 11:00 AM – 1:00 PM, from Sip A Latte, where staff can order from their beverage menu. This service will be donated by the De Los Santos family.

## 19. School 4 – Farm Friends Lesson

Approval requested for School 4 to accept a free interactive lesson from Farm Friends, LLC. On April 1, 2025 at 2:00 PM. The lesson will provide a session with live animals and interactive visual aids. The program enhances students social emotional and cognitive well-being. Parents will be advised and provided permission to attend.

### 20. School 5 – Video Game Truck

Approval requested for School 5 to have a Video Game Truck visit as a reward for the Read-A-Thon, on April 11, 2025 from 10:00 AM – 12:00 PM. The cost of \$540.00 will be paid for by the School 5 H.S.A.

# 21. School 5 – Battle of the Books Competition

Approve selected School 5 students to attend The Battle of the Books competition on the following dates and locations:

June 2, 2025: 5<sup>th</sup> and 6<sup>th</sup> Grade students will attend the competition at Rohrer Middle School, Haddon Township, NJ.

June 3, 2025: 4<sup>th</sup> Grade students will attend the competition at Berlin Community School, Berlin, NJ.

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### 22. School 6 – After School Fitness Program

Approval requested for School 6 to host the after-school fitness and exercise program Fighting Obesity and Obstacles Destroyed (F.O.O.D.). F.O.O.D. is dedicated to helping young people gain positive life experiences, create healthy lifestyles, and build confidence and self-esteem. Students will participate in a 5-week program consisting of 1 hour per day, which will focus on self-defense (boxing), a cross-fit academy (beginner level) and yoga. This program will run from April 1, 2025 – May 13, 2025 on Tuesday afternoons from 3:15 PM – 4:15 PM in the School 6 gym and will be limited to 25 students. Total cost of \$3,000 (\$600 per session) will be paid out of the Title 1 account #:20-236-100-300-000-06.

# 23. <u>High School – Voter Registration/Clerk Information Session</u>

Approval requested for the Winslow Township High School Social Studies Department to have the Election Division of the Camden County Clerk's office and Clerk Pamela Lampitt visit the school on April 7<sup>th</sup>, 8<sup>th</sup>, and 9<sup>th</sup>, 2025 to hold a voter registration, clerk information session.

## 24. High School - Senior Barbeque

Approval requested for Winslow Township High School to have their annual Senior Barbeque on June 16, 2025 from 9:00 AM – 11:00 AM.

# 25. <u>High School – SAT Testing</u>

Approval requested for SAT Testing Administration to be held on the following dates for the 2025-2026 school year:

- August 23, 2025
- September 13, 2025
- October 4, 2025
- November 8, 2025
- December 6, 2025
- March 15, 2026
- May 2, 2026
- June 6, 2026

# 26. <u>High School – "After the Fire" Presentation</u>

Approval requested for Winslow Township High School to have the "After the Fire" presentation for the Senior Class on May 14, 2025 from 8:00 AM – 10:00 AM. "After the Fire" will be presented by Alvaro Llanos and Shawn Simons of "After the Fire" and Robert T. Fowler, IAAI-FIT, ECT, Assistant Fire Marshall for Camden County Public Safety.

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## 27. Dual Credit Completion

Approve the \$150 per student tuition cost, for 4 selected Winslow High School Career and Technical Education (CTE) students, for three credits for Dual Credit Completion with Rowan College South Jersey.

Approve the \$200 per student tuition cost, for 2 selected Winslow High School Career and Technical Education (CTE) students, for four credits for Dual Credit Completion with Rowan College of South Jersey

**Cost:** Total cost of \$1,000.00 to be paid out of the 2024-2025 Carl D. Perkins Grant – Account# 20-380-200-500-000-00.

## 28. Teacher Training Academy

Approve to operate a Teacher Training Academy from July 28, 2025 - August 7, 2025 from 8:00 AM – 3:00 PM, 3-4 days per week at Winslow School 4. Funded by Title II, Account #: 20-275-200-100-000-00.

## 29. <u>Textbook Adoptions</u>

Approve the following textbook adoptions:

- Market Fundamentals@ 2024, Publisher: McGraw Hill LLC;
   not to exceed a cost of \$14,000.00; Account # 11-190-100-640- 000-20
- Castro Marine Science @2025, Publisher: McGraw Hill LLC; not to exceed a cost of \$6,000; Account # 11-190-100-640-000-20
- Careers and Basics of Business, Marketing and Finance @ 2024, Publisher: McGraw Hill LLC; not to exceed a cost of \$8,000.00; Account # 11-190-100-640-000-20
- National Geographic Biology Textbook @2024, Cengage Learning; not to exceed \$84,000.00.

# B. Principal's Update

Harassment, Intimidation & Bullying Report (March 1-15, 2025)
 Suspension Report
 Ethnicity Report
 School Highlights

Exhibit X B: 1
Exhibit X B: 3
Exhibit X B: 3
Exhibit X B: 4

Roll Call:				
Mr. Clark Ms. Dredden Ms. Glaud Ms. Martin Mr. McManus	Yes Yes Yes Yes Yes	Ms. Peterson Ms. Pitts Mr. Thomas Mr. Shaw	Yes Absent Yes Yes	
Motion carried				

### XI. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A motion was made by Ms. Peterson, seconded by Ms. Martin, to approve A. & B. as recommended by the Business Administrator/Board Secretary.

### A. <u>REPORTS</u>

None at this time.

# B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

### 1. Line-Item Transfers

Exhibit XI B: 1

Approve the Line Item Transfers, for the month of January 2025, in accordance with N.J.S.A. 18A:22-8, as per the attached exhibit.

## 2. Board Secretary's Report

Exhibit XI B: 2

Approve the Board Secretary's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of January 2025. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

## 3. Reconciliation Report

Exhibit XI B: 3

Approve the Reconciliation Reports in accordance with 18A:17-36 and 18A:17-9 for the month of January 2025. The Reconciliation Reports and Board Secretary's Reports are in agreement for the month of January 2025.

# 4. Board Secretary's Certification

The Board Secretary in accordance with N.J.A.C 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

# 5. <u>Boards' Certification</u>

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

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6. Bill List

Exhibit XI B: 6

a. Approve the Vendor Bill List in the amount of \$2,974,329.61 as per the attached exhibit.

b. Ratify the Manual Bill List in the amount of \$1,252,010.31 as per the attached exhibit.

7. Payroll

None at this time.

8. Disposal of School Property and Textbooks

Exhibit XI B: 8

Approve the Disposal of School Property listed below:

Location	Department	Description
High School	Family Living	(4) Realcare Mechanical Baby's, 9+ years
		(2) Realcare Mechanical Baby's, 5+ years

# 9. <u>Use of Facilities</u>

Approve the following Use of Facilities as listed below:

School	Organization	Dates	Day/Time	Room	Fee
Middle School	Winslow Youth	April 26, 2025 and	Saturday and Sunday	Gymnasium/	\$950
	Travel Basketball	April 27, 2025	8:00 a.m. – 6:00 p.m.	Bleachers	
School 5	Winslow Youth	March 31, 2025 through	Monday – Thursday	Gymnasium/	-0-
Strate Control of Control of Control	Travel Basketball	June 15, 2025	6:30 p.m. – 9:00 p.m.	Bleachers	

## 10. Professional Development

Approve Ms. Tyra McCoy-Boyle, Business Administrator/Board Secretary, to attend the NJASBO workshop "Audit Review" on April 15, 2025 from 9:00 a.m. to 12:00 p.m. The workshop will be held in person in Mt. Laurel, NJ at a cost of \$145 per person.

# 11. National School Boards Association (NSBA) Membership Renewal

Approve to renew the Winslow Township School Districts membership to the NSBA for the period beginning January 1, 2025 through January 1, 2026 for the amount of \$4,165.00. The membership fee is to be charged to 11-000-230-895.

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## 12. Purchases - Educational Services Commission of New Jersey (ESCNJ)

Approve the following purchases, in the following amounts from the following approved Educational Services Commission of New Jersey (ESCNJ) vendors:

Items charged to 11-190-100-610 & 12-000-25	5 <u>2-732</u>	
CDW Government Inc ESCNJ/AEPA-22G		
Cameras	General Supplies	\$33,422.13
Cameras	Non-Instructional Equip.	\$14,322.00
Items charged to 11-000-251-600		
CDW Government Inc ESCNJ /AEPA-22G		
HP ProBook 16" Notebook	Supplies and Materials	\$1,301.38
Items charged to 11-000-262-610		
Buckeye International, Inc ESCNJ 21/22-18		
Cleaning Supplies	General Supplies	\$6,658.30
Items charged to 11-000-270-615		
Wolfington Body Co. Inc ESCNJ 23/24-21		
Parts	Transportation Supplies	\$1,257.88
Wolfington Body Co. Inc ESCNJ 23/24-21		
Parts	Transportation Supplies	\$2,742.49

## 13. Purchase – State Contract Vendor

Approve the following purchase, in the following amount from the following State Contract vendor:

### Items charged to 11-000-262-624

Riggins Inc. – NJ State Contract #17-Food-00392

Fuel Oil-Middle School and Bus Garage

Energy Oil

\$1,196.05

## 14. Purchases – Ed Data Vendors

Approve the following purchases, in the following amounts from the following approved Ed Data vendors:

### Items charged to 20-237-100-600

School Specialty, LLC - Ed Data #11789

S/R-Inst. Supplies - School 6

Title I SIA 24-25 – Supplies

\$5,338.80

Lakeshore Learning Materials, LLC - Ed Data #12869

S/R-Inst. Supplies - School 1

Title I SIA 24-25 – Supplies

\$6,332.06

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## 15. Purchases – Hunterdon County Educational Services Commission (HCESC)

Approve the following purchases, in the following amounts from the following approved HCESC Contract vendors:

### Items charged to 11-000-262-610

General Chemical and Supply - HCESC-CAT-25-02

Tissues/Toilet Paper Supplies

General Supplies

\$11,338.10

Items charged to 11-190-100-610

Bluum USA, Inc - HCESC-CAT-23-07

Chromebooks

General Supplies

\$19,557.00

## 16. Architect Services

Approve LAN Architects to provide Architectural services for the HVAC Upgrades at the Winslow Township High School for an additional fee of \$198,905.00 based on the increased cost/scope of the project. Services will include Biding and Construction Administration. No adjustments will be made to Construction Documents. Services will be charged to 30-000-400-334 and further acknowledge the following statement:

I certify there are sufficient funds available for these services.

## Tyra McCoy-Boyle

Roll Call:				
Mr. Clark	Yes	Ms. Peterson	Yes	
Ms. Dredden	Yes	Ms. Pitts	Absent	
Ms. Glaud	Yes	Mr. Thomas	Yes	
Ms. Martin	Yes	Mr. Shaw	Yes	
Mr. McManus	Yes			
Motion carried				

#### XII. PERSONNEL

A motion was made by Ms. Peterson, seconded by Ms. Martin, to approve A as Recommended by the Superintendent.

# A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

# 1. Job Description

Exhibit XII A: 1

Approve the following Job Description as listed below and in the attached exhibit:

Job Descriptions	
Assistant Superintendent of Schools	

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## 2. Leave of Absence Requests

Approve the following Leave of Absence requests pursuant to documents filed in the Office of Human Resources:

	Staff ID #	Type of Leave	From	То	Paid/Unpaid
Α	5366	FMLA	3/24/2025	3/28/2025	Unpaid
		*Intermittent			
В	5911	Maternity	5/27/2025	6/30/2025	Paid
			9/1/2025	11/30/2025	Unpaid
С	6222	FMLA	3/13/2025	4/17/2025	Unpaid
		*Intermittent			

## 3. Resignations

Approve the following Resignation for the 2024/2025 school year:

	Name	Location	Position	Effective
Α	Sochanchak, Theresa	School No. 3	Preschool Teacher	6/30/2025

## 4. Terminations

Approve to terminate employee #6240 for Job Abandonment, effective March 14, 2025.

# 5. <u>2024/2025 Home Instruction Tutors</u>

Approve to ratify the following Home Instruction Tutors for the 2024/2025 school year, on an as needed basis, at a rate of \$43.73 per hour. (11-219-100-101-000-98 and 11-150-100-101-000-98)

	Name	Subject Area	
Α	Campolongo, Thien	Elementary (P-3)	
В	Patterson, Alycia	Elementary (K-5)	

# 6. 2024/2025 Volunteers

Approve the following 2024/2025 High School Volunteer:

	Name	Activity/Sport	
Α	Forchion, Russell	Flag Football	

Roll Call:			
Mr. Clark Ms. Dredden Ms. Glaud Ms. Martin Mr. McManus	Yes Yes Yes Yes Yes	Ms. Peterson Ms. Pitts Mr. Thomas Mr. Shaw	Yes Absent Yes Yes
Motion carried			

### XIII. ADDENDUM

A motion was made by Ms. Peterson, seconded by Ms. Martin, to approve A as Recommended by the Superintendent.

### I. SUPERINTENDENT'S REPORT

# A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

## 1. Textbook Adoptions

Approve the following textbook adoption:

• US History, SAVAS Learning Company, copyright 2025; Not to exceed \$115,000.00; Account # 11-190-100-640-000-20.

## 2. 2024-2025 Perkins Grant

Approve to amend the 2024-2025 Perkins Grant award to reallocate unused dual credit funds for additional supplies:

Perkins Reserve	Original Budget		
reikins Keseive	buuget	Transfer	Revised Budget
20-380-100-100	\$3,936.00		\$3,936.00
20-380-100-600	\$26,180.00	+\$2,600.00	\$28,780.00
20-380-100-800	\$1,005.00		\$1,005.00
20-380-200-200	\$300.00		\$300.00
20-380-200-500	\$ 9,365.00	-\$2,600.00	\$ 6,765.00
20-380-200-800	\$149.00		\$149.00
20-380-400-731	\$9,134.00		\$9,134.00
Totals	\$50,069.00		\$50,069.00

# 3. Gloucester County Institute of Technology (Performing Arts Program)

Approve the following out of district student placement to the Gloucester County Institute of Technology (School of Dance), beginning the 2025-2026 school year, as listed below:

Student	2024/2025 School/Grade	2025-2026 Program at GCIT
#6001	Gloucester County Christian School	Performing Arts Program for Dance
	Grade 8	14 1000

Note: The Dance Program is not offered at CCTS.

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# 4. Assistant Principals

Approval is requested to increase Assistant Principals at the elementary level from three to five, effective July 1, 2025.

Roll Call:				
Mr. Clark Ms. Dredden Ms. Glaud Ms. Martin Mr. McManus	Yes Yes Yes Yes Yes	Ms. Peterson Ms. Pitts Mr. Thomas Mr. Shaw	Yes Absent Yes Yes	
Motion carried				

### II. BOARD SECRETARY'S REPORT

A motion was made by Ms. Peterson, seconded by Ms. Martin, to approve A as recommended by the Business Administrator/Board Secretary.

# A. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Bill List

Exhibit II A: 1

Approve the Bill List, in the amount of \$98,957.68 as listed in the attached exhibit.

# 2. Purchases - Hunterdon County Educational Services Commission (HCESC)

Approve the following purchases, in the following amounts from the following approved HCESC Contract vendor:

Items	charged	to	20-237-100-600
items	Chargeu	ιO	20-237-100-000

Bluum USA, Inc - HCESC-CAT-23-07

S/R-Inst. Supplies - School 1

Title I SIA 24-25 Supplies

\$2,147.09

Bluum USA, Inc - HCESC-CAT-23-07

S/R-Inst. Supplies - School 1

Title I SIA 24-25 Supplies

\$14,667.75

# 3. Purchase – Ed Data Vendor

Approve the following purchase, in the following amount from the following approved Ed Data vendor:

### Items charged to 20-236-100-600

School Specialty, LLC - Ed Data #11789

S/R-Inst. Supplies - School 6

Title I 24-25 – Supplies

\$2,880.90

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# 4. Purchases – Educational Services Commission of New Jersey (ESCNJ)

Approve the following purchases, in the following amounts from the following approved Educational Services Commission of New Jersey (ESCNJ) vendors:

### Items charged to 11-190-100-610 & 12-000-252-732

CDW Government Inc. - ESCNJ/AEPA-22G

Microsoft Renewal

Purchased Technical Service

\$57,592.18

## 5. Approve Architect Services

Approve El Associates, the District appointed Architects, to develop plans to replace partial areas of roofing at the High School, the J-Wing. El has outlined a 3-phase project approach as follows:

Phase I – Schematic Design and NJ DOE Submission	\$ 8,000.00
Phase II – Contract Documents and	28,000.00
Phase III – Bidding and Construction Administration	<u> 19,500.00</u>
Total Fee	\$55,500.00

The total fee will be charged to account number 12-000-400-334 and further acknowledge the following statement:

I certify there are sufficient funds available for these services.

Tyra McCoy-Boyle

# 6. Approve Architect Services

Approve El Associates, the District appointed Architects, to develop plans to replace roofing systems at the Administration Building. El has outlined a 3-phase project approach as follows:

Phase I – Schematic Design and NJ DOE Submission	\$ 8,000.00
Phase II – Contract Documents and	48,000.00
Phase III – Bidding and Construction Administration	24,000.00
Total Fee	\$80,000.00

The total fee will be charged to account number 12-000-400-334 and further acknowledge the following statement:

I certify there are sufficient funds available for these services.

Tyra McCoy-Boyle

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## 7. Approval of New Vendor Request

Approve the following new vendor with an effective date of March 26, 2025.

• Leadline Inc. – a software program that streamlines Human Resources (HR) functions.

Roll Call:				
Mr. Clark Ms. Dredden Ms. Glaud Ms. Martin Mr. McManus	Yes Yes Yes Yes Yes	Ms. Peterson Ms. Pitts Mr. Thomas Mr. Shaw	Yes Absent Yes Yes	
Motion carried				

### III. PERSONNEL REPORT

A motion was made by Ms. Peterson, seconded by Ms. Martin, to approve A as Recommended by the Superintendent.

# A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

# 1. Leave of Absence Requests

Approve the following Leave of Absence request pursuant to documents filed in the Office of Human Resources:

	Staff ID #	Type of Leave	From	То	Paid/Unpaid
Α	5366	FMLA	3/29/2025	5/26/2025	Unpaid
		*Intermittent			

# 2. Resignations

Approve the following Resignation for the 2024/2025 school year:

	Name	Location	Position	Effective
Α	Damiano, Samantha	Middle School	Secretary	4/23/2025

# 3. Terminations

Approve to terminate Employee #6235 for excessive absenteeism, effective March 31, 2025.

Roll Call:				
Mr. Clark Ms. Dredden Ms. Glaud Ms. Martin Mr. McManus	Yes Yes Yes Yes Yes	Ms. Peterson Ms. Pitts Mr. Thomas Mr. Shaw	Yes Absent Yes Yes	
Motion carried				

## XIV. OPEN PUBLIC RECORDS ACT (OPRA) REQUEST

1. The Winslow Board of Education responded to the following OPRA Request between March 7, 2025 and March 20, 2025:

Received	Requested by	Document Requested	Approved	Denied
1	Anna Pacheco	Scoring of proposals for the RFP	✓	
	Jump Ahead Pediatrics, LLC	2025-06 Learning Disabilities		
		Teacher Consultant Services.		

### XV. INFORMATIONAL ITEMS

Dr. Poteat presented the following informational items:

- A Collaborative Federal Desk Monitoring Report from the New Jersey Department of Education was included in Board member's packets. He highlighted a few items that pertained to additional funding and technical assistance for School 1, School 6, and the High School that we received about a year ago. The funding was to increase academic performance and the graduation rate. The Federal Desk Monitoring Report focuses on general and program specific requirements associated with the Administration of Grant Programs which is authorized under the Elementary and Secondary Education Act. It was reauthorized by Every Student Succeeds Act and Individuals with Disabilities Education Act. The Department of Education is to monitor how those funds are spent according to the guidelines that were presented to us once we received those awards. Dr. Poteat went over the grant programs that are covered in the Federal Desk Monitoring Report, the amounts for the Fiscal Year 2025, and the compliance ratings overview. Resolution of any "not met" rating must be submitted in the form of a Corrective Action Plan (CAP) within 30 business days of receipt of this report. The report was received on March 21, 2025 and needs to be submitted to The Department of Education prior to spring break.
- Preschool registration is April 14<sup>th</sup>, 15<sup>th</sup>, and 16<sup>th</sup> from 10:00 a.m. until 2:24 p.m. at Schools 1 through 4. Summer Camp will begin June 23<sup>rd</sup> through August 1<sup>st</sup>. Flyers will be distributed on April 1<sup>st</sup>. Parents should register their children as soon as possible. Information regarding registrations is currently on the website and he will send out a robocall to support this.
- We received a statement from the Commissioner of Education in reference to our President's Executive Order to dismantle the United States Department of Education. All policies and procedures that are currently in place will remain in place and the State of New Jersey will be maintained and supported. There will be no changes at this point in our quality of services and the funding that they provide. We have not received any word on Federal Funding from the Federal Government. Dr. Bozza, who heads the New Jersey Association of School Administrators shared with Dr. Poteat that the money is coming. The question is when and will we receive the exact amount that we normally receive which is \$5 million. A discussion ensued.

### XVI. OLD BUSINESS

Mr. Thomas would like to have a portal on the website so the community and stakeholders can weigh in on recommendations for renaming the track. Dr. Poteat stated that we can assist with that and that the process includes public hearings on that recommendation. The community can come before the Board and make comments on one or the other. It is up to the full Board to vote on who they felt received the most support. Dr. Poteat asked if there is a timeline in place as far as bringing the recommendation to a close. Mr. Thomas stated that the dates Dr. Poteat mentioned would suffice.

Mr. Clark had a question regarding the Tentative Budget from the last meeting. Based on the Operations Committee meeting minutes, he asked if the roughly \$3.2 million that were received in State Aid is additional aid that we planned for in the meeting a couple of weeks ago. A discussion ensued.

### XVII. NEW BUSINESS

None at this time.

## XVIII. PUBLIC COMMENTS (Time Limited)

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the district, we ask that speakers follow the guidelines for making public comments.

**Notation of Public Comments on Agenda Items** – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

#### Please respect the following procedures:

- 1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
- State your full name and town.
- 3. Please limit your comments to *four minutes*.
- 4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
- 5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

A motion was made by Ms. Peterson seconded by Ms. Martin, to open the meeting for Public Comments at 8:17 p.m.

Voice Vote: All in favor

### Coach Kenneth Smith

Coach Smith is the President of Winslow Travel Basketball and also the director of Winslow Youth Baseball. He thanked the Board and Dr. Poteat for always being there for the Winslow Basketball Program. This year, our 6<sup>th</sup> grade boys won the South Jersey Championship and our 6<sup>th</sup> grade girls won the Camden County Championship. They also sent the girl's 4<sup>th</sup> grade team and the boy's 4<sup>th</sup> grade team to the championship but they came up a little short. Coach Smith also shared that this is our second year of having baseball back in Winslow Township and the number of players has increased. He appreciates the connection he has with the High School coach. Dr. Poteat thanked Coach Smith for restoring baseball in this community. This is the highest number of young men we've had in baseball in a long time.

## Debi Murphy

Ms. Murphy gave an update on the Marching Band's performance at Barnegat High School. The Band scored a 72 and were less than a point away from being in first place. The Guard came in first place with a score of 83. They were ahead of the second-place group by at least 10 points. She also shared that tomorrow night is Student Night and it is also opening night for the musical "Mama Mia" located in the High School Auditorium. Student tickets are discounted to \$4.00. For the first time this year we are doing online ticket sales as well as ticket sales at the door. The link for the online ticket sales is on the school's website. Dr. Poteat congratulated and thanked Ms. Murphy for being at every Board meeting and for representing the band. You all continue to do extremely well and he will be at the musical Saturday evening.

### XIX. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made by Ms. Peterson, seconded by Ms. Martin to close the meeting for Public Comments at 8:24 p.m.

Voice Vote: All in favor
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#### XX. EXECUTIVE SESSION

A motion was made by Ms. Peterson, seconded by Ms. Martin, to approve adoption of Executive Resolution and adjournment to Executive Session at 8:26 p.m.

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on March 26, 2025 at 8:26 p.m.; and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

Х	"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is: by federal law or state statute and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is a general discussion on student matters per Dr. Poteat;
	"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is;
	"(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically, as possible without undermining the need for confidentiality is;

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"(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body" The collective bargaining contract(s) discussed are between the public body and;
"(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is;
"(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is;
"(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are
discussion, described as specifically as possible without undermining the need for confidentiality is;
"(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting." The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are:
"(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is

WHEREAS, the length of the Executive Session is estimated to be 15-20 minutes after which the public meeting shall reconvene and immediately adjourn.

**NOW, THEREFORE, BE IT RESOLVED** that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

**BE IT FURTHER RESOLVED** that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**BE IT FURTHER RESOLVED** that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

**BE IT FURTHER RESOLVED** that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

Roll Call:				
Mr. Clark Ms. Dredden Ms. Glaud Ms. Martin Mr. McManus	Yes Yes Yes Yes Yes	Ms. Peterson Ms. Pitts Mr. Thomas Mr. Shaw	Yes Absent Yes Yes	
Motion carried				

### XXI. ADJOURNMENT OF EXECUTIVE SESSION

A motion was made by Ms. Peterson, seconded by Ms. Martin, to close the meeting of the Executive Session at 8:55 p.m.

Voice Vote: All in favor

### XXII. ADJOURNMENT

A motion was made by Ms. Peterson, seconded by Ms. Martin to adjourn the meeting at 8:55 p.m. *All Ayes.* 

Respectfully Submitted,

Tyra McCoy-Boyle Business Administrator/Board Secretary



# (MS) Winslow Spring Athletics 2025



### Middle School Spring Sports

<u>Baseball</u>

Participation: Varsity 14

1st game is March 27th vs. Stem Civics (home)

**Softball** 

Participation: Varsity 20

2nd game is March 25 vs. Stem Civics (home)

Track & Field

Participation: 56

1st meet is March 31st vs. Phifer, DeMasi, Glassboro (home)



# **Winslow Spring Athletics 2025**



#### **High School Sports**

Baseball

Participation: Varsity 17 Junior Varsity 13

1st game is March 25th vs. Wildwood Catholic (away)

Softball

Participation: Varsity 16 and JV 10

2nd game is March 26 vs. Bridgeton (away)

**Boys Lacrosse** 

Participation: Varsity Only 15

1st game is March 27 vs. Vineland (home)

Girls Lacrosse

Participation: 20 Varsity and 22 JV 1st game is April 1 vs. Pineland (home)

Boys Track & Field

Today is the first day of tryouts due to the team being at Nationals.

Participation: 80 registered

1st meet is April 2 at Cherry Hill West.

Girls Track & Field

Today is the first day of tryouts due to the team being at Nationals.

Participation: 54 registered

1st meet is April 2 at Cherry Hill West.

**Boys Tennis** 

Participation: Varsity only 16

1st match is March 27 vs. Lower Cape May(away)

Girls Flag Football

Participation: Varsity 14 and JV 8

1st game is March 25 vs Pleasantville (home)

14-4 Ocean cidy toma

#### OPERATIONS COMMITTEE MEETING MINUTES

5:30 p.m. Tuesday, March 25, 2025

Virtual - WebEx

The Operations Committee met on Tuesday, March 25, 2025 at 5:30 p.m. In attendance were Ms. Dredden, Committee Chair, Mr. Shaw, Board President, and Mr. McManus. Also in attendance were Ms. Boyle and Ms. Chico. The following items were discussed.

1. **High School HVAC Upgrade** – We had a meeting with LAN (Architects) to get an update on the status of the project. LAN provided a timetable to get the project pass the OSC review and out to bid. The fee for the project was discussed. The fee, which is based on the cost of construction, had not been adjusted since the last estimate. At current estimated costs, LAN's fee could be, \$1,148,386.81. They are requesting an additional \$198,905.00, bringing their total fee for the project to \$534,719.00. This increase is on the March 26, 2025 agenda for approval

## 2. 2024-2025 Budgeted Capital and Other Projects - EI Associates

- a. Bid documents were released to bidders on March 12, 2025 for the Upgrades to the HVAC Systems at School 5 and School 6. The addendum was issued yesterday. Bids are due on April 3, 2025. We are still waiting for the approval from the School Development Authority (SDA) for the School 5 Project.
- b. There are several other projects scheduled in the 2024-2025 budget.
  - 1. A roof replacement at the Administration Bldg. EI's fee schedule will be on the March 26, 2025 addendum for approval.
  - 2. Grease trap replacements at schools 1 through 4 This project is currently on hold.
  - 3. A partial roof replacement at the High School J Wing EI's fee schedule will be on the March 26, 2025 addendum for approval.
  - 4. The construction of a pole barn for athletics at the High School. The fee has been approved.

Middle Main Office HVAC - The fee has been approved and EI is moving forward.

## 3. **2025-26 Budget**

The Tentative budget was presented and submitted to the County Office for review. The district received an additional \$3,215,024.00 in State Aid in support of the General Operating Fund. We also anticipated a 2% increase in the tax levy. These funds will be used to cover additional costs to service Special Ed Tuition costs, as well as transportation costs to get our students to their out of district placements. The funds will also be utilized to secure teacher aides in the classrooms and the increase in Health Benefit costs. It allows for the purchase of four (4) buses and the replacement of playgrounds at our elementary schools.

The Public Hearing for the 2025-2026 budget is scheduled to be held on Wednesday, May 7, 2025 at 6:00 p.m. – The Board will be asked to approve the budget.

### Items under consideration:

- --Unit Negotiations Teachers' and Administrators' contracts end as of June 30, 2025.
- --Balance of HVAC System Upgrades Funding will need to be sourced for Schools 1, 2, and 4. Funding is in place for the Schools 5, 6 the High and Middle Schools.
- --Federal Funding award amounts remain unknown.

The meeting adjourned at: 6:25 p.m.

The next meeting is scheduled: Tuesday, April 29, 2025.