

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
Winslow Township Administration Building – Conference Room
Wednesday, July 9, 2025
7:00 p.m.
Minutes

- I. **PUBLIC NOTICE** of this meeting was given to all Board Members and Associates in a notice dated **01/09/2025**. Adequate and electronic notice of this Public Meeting has been provided specifying the time, place, and manner in which this meeting is being conducted. It was advertised in the Courier Post, posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town, and the Winslow Township Post Offices.

II. **MISSION STATEMENT**

The ***Mission*** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The district, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. **ROLL CALL**

Present:	Lorraine Dredden	Julie Peterson (Remote)
	Wanda Glaud	Cheryl Pitts
	Gerard McManus	Joe Thomas, Vice President
		John Shaw, President

Absent: Michael Clark
Rita Martin

Also Present: Dorothy Carcamo, Ed.D., Assistant Superintendent
Tyra McCoy-Boyle, Business Administrator/Board Secretary
Howard Long, Jr. Esq., Solicitor

IV. **PLEDGE OF ALLEGIANCE**

V. **2024-2025 DISTRICT GOALS**

(Ms. Glaud)

1. ***Student Achievement:*** Continue to implement best practices for delivering instruction to students. This shall include:
 - Conduct weekly administrative walk-throughs to monitor teaching and learning.
 - Consistently review student assessment data to guide and redirect teaching.
 - Continue to provide supplemental activities (i.e., tutoring, enrichment periods) to address student deficiencies.
 - Benchmark assessment for 9th grade (Math/Language Arts).
2. **Create a safe and positive learning environment for students and staff:**
 - Strictly enforce the district's Student Code of Conduct.
 - Focus on Upper Elementary School students to modify student behavior in the early grades.
 - Reinforce positive behavior in a specific and genuine way.
 - Approach discipline with care, respect, and the desire to see the good in all students.

3. **Increase Parent, Caregiver, and community engagement in education:**

- Provide opportunities for two-way communication with district stakeholders.
- Continue with communications consortium.
- Focus on refining our communication methods and messages to better market our schools.
- Continue with our public relations with the community.

VI. AWARDS/PRESENTATIONS

None at this time.

VII. CORRESPONDENCE

None at this time.

VIII. MINUTES

A motion was made by Ms. Pitts, seconded by Ms. Dredden, to approve the minutes of the following meetings:

1. Approve the following Meeting Minutes of the Board of Education:

Regular Meeting

June 25, 2025

Open Session

Roll Call:

Mr. Clark	Absent	Ms. Peterson	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Ms. Glaud	Yes	Mr. Thomas	Yes
Ms. Martin	Absent	Mr. Shaw	Yes
Mr. McManus	Yes		

Motion carried

IX. BOARD COMMITTEE REPORTS

1. **Athletic Committee: Joe Thomas, Chairperson** – None at this time.
2. **Citizens Advisory Committee: Rita Martin, Administrative Advisor** – Absent. Ms. Glaud said the committee will meet tomorrow on Zoom. She also shared information regarding the Athletic Committee. There will be an IMG Academy game against Winslow Township's Football Team in August. It will be a great game to start the season and she will provide the date for everyone.
3. **Education Committee: Rita Martin, Chairperson** – Absent. None at this time.
4. **Marketing Committee: Gerard McManus, Chairperson** – None at this time.
5. **Operations Committee: Lorraine Dredden, Chairperson** – None at this time.
6. **Policy/HR Committee: Cheryl Pitts, Chairperson** – The committee met today at 6:00 p.m. to go over items that will be discussed at the Policy Committee meeting in August.

7. **Township Economic Development Council/Township Municipal Drug Alliance:**
Joe Thomas, Representative – None at this time.
8. **Township Planning Board: John Shaw, Representative – None at this time.** The next meeting is scheduled for July 17, 2025.

X. SUPERINTENDENT’S REPORT

A motion was made by Ms. Pitts, seconded by Ms. Dredden, to approve A. & B., as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Board Policies & Regulations **None at this time.**
2. Second Reading & Adoption of Board Policies & Regulations **None at this time.**
3. Professional Development/Workshops & Conferences **None at this time.**
4. Field Trip(s) **None at this time.**
5. Tuition Students **None at this time.**
6. Terminate Out-of-District Placement(s) **Exhibit X A: 6**
Approve to Terminate Out of District Placements as listed in the attached exhibit.
7. Homeless Student(s) **None at this time.**
8. Division of Child Protection & Permanency (DCP&P) **Exhibit X A: 8**
Approve to DCP&P Placements as listed in the attached exhibit.

9. Security/Fire Drills

Approve Security/Fire Drills, for the month of June 2025, as listed below:

<i>School</i>	<i>Date</i>	<i>Elapsed Time</i>	<i>Type of Drill</i>	<i>A.M./P.M.</i>
Early Childhood Education Center	6/4/25	3 min. 15 sec.	Fire	12:50 PM
	6/13/25	5 min.	Non-Fire Evacuation Drill	11:02 AM
School #1	6/12/25	5 min. 12 sec.	Fire	12:19 PM
	6/16/25	4 min. 52 sec.	Secure Drill	9:20 AM
School #2	6/13/25	4 min. 37 sec.	Fire	9:45 AM
	6/16/25	5 min. 57 sec.	Shelter in Place	11:13 AM
School #3	6/12/25	6 min.	Fire	9:48 AM
	6/17/25	5 min.	Lock Out Drill	10:16 AM
School #4	6/11/25	5 min. 8 sec.	Fire	2:55 PM
	6/16/25	5 min. 47 sec.	Lock Down Drill	12:33 PM
School #5	6/12/25	4 min. 16 sec.	Fire	8:48 AM
	6/17/25	5 min. 23 sec.	Shelter in Place	8:58 AM
School #6	6/13/25	4 min. 12 sec.	Fire	9:02 AM
	6/17/25	6 min.	Shelter in Place	9:05 AM
Winslow Twp. M.S.	6/4/25	9 min.	Evacuation Drill	1:46 PM
	6/6/25	5 min.	Fire	9:46 AM
	6/11/25	25 min.	Shelter in Place	25 min.
Winslow Twp. H.S.	6/3/25	13 min.	Non-Fire Evacuation	12:30 PM
	6/11/25	8 min.	Fire	7:22 AM

10. Fundraiser(s)

None at this time.

11. School 6– Donation Acceptance

Approve to accept the donation of assorted school supplies for the 2025-2026 school year from Jefferson Hospital in Washington Township.

12. High School – Security Company

Approval requested for Winslow Township High School Athletics to use the private security company “Semper Secure, LLC”, of Cherry Hill, NJ, in conjunction with Winslow Township Police department and District resource officers, for crowd control at athletic events.

The officers have the following licenses:

Armed officers: SORA Red Card, Permit to Carry, fingerprinting by NJ State Police, background check by 3rd party, 24-hour yearly training course II, CPR/AED certified, risk assessment and analysis and customer service training.

Unarmed officers: SORA Yellow Card, fingerprinting by NJ State Police, background check by 3rd party, 24-hour yearly training course, CPR/AED certified, risk assessment and analysis, and customer service training.

Fees: Armed: \$55.00/hour

Unarmed: \$40.00/hour

13. High School – Girls Basketball Christmas Tournament

Approval requested for Winslow Township High School to host a Girls Basketball Tournament on December 29, 2025 and December 30, 2025. Each team participating will pay \$350.00 to cover officials and game workers, and funds will be refunded into account # 11-402-100-390-402. Participating teams will be: Paulsboro, Pleasantville, Camden Academy Charter, Woodbury, and Camden.

14. High School – Track Meet

Approval requested for Winslow Township High School to host “Eagles Track Night”, focusing on sprint events (mixed 4x400 and 4x100) on April 28, 2026 at 6 PM. Each team will be charged as follows and funds will be refunded into account # 11-402-100-390-402:

- \$250.00 per team
- \$475.00 for both girls and boys team
- \$25.00 per individual event

The cost will cover officials and game workers.

15. Nursing Services Vendors

Approve the following vendors for the Winslow Township School District and OOD students during the 2025-2026 school year to provide 1:1 Nursing services.

Vendors:

- Epic Health Services (Aveanna Healthcare)-303 Fellowship Road, Suite #101, Mt. Laurel, NJ 08054
- Newborn Nurses- 2 Pin Oak Lane, Suite 250, Cherry Hill, NJ 08003
- Preferred Home Health Care (Care Options for Kids)-45 Main Street, Eatontown, NJ 07724
- Star Pediatrics-160 Pehle Ave., Suite 203, Saddle Brook, NJ 07663

Cost/Hourly rate:

RN- \$68

LPN-\$68

Nurse riding the bus- 2 hours minimum- \$68

Sub. (RN)-\$83- 4 hour minimum

Funding Account number: 11-000-217-320-000-10

16. Genesis

Approval requested for the Special Education system, Frontline IEP Direct, to communicate with the updated Student Information System, Genesis for the 2025-2026 school year. Total cost of \$3,500.00 to be funded by account #: 11-000-217-320-000-10.

17. Amplify Professional Development

Approval requested for Amplify, a professional education services provider, to provide 2 professional development sessions for teachers on the Science of Reading at a cost of \$500.00 each, to be scheduled between July 2025 through June 2026. To be funded from the Title II account: 20-275-200-300 and 11-000-221-390, with the intent to move the charges to the Title II account once the 2025-2026 allocation is received.

18. Safety and Security Drill Statement of Assurance

Approve the submission of the 2024-2025 Safety and Security Drill Statement of Assurance.

19. Voter Registration Information and Activities

Approve the New Jersey Garden City Alumnae Chapter and The South Jersey Alumnae Chapter of Delta Sigma Theta Sorority, Inc. to partner with the Winslow Township High School to provide voter registration information and activities.

B. Principal's Update

1. Harassment, Intimidation & Bullying Report (June 2025)
2. Suspension Report
3. Ethnicity Report
4. School Highlights

Exhibit X B: 1
Exhibit X B: 2
Exhibit X B: 3
Exhibit X B: 4

Roll Call:

Mr. Clark	Absent	Ms. Peterson	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Ms. Glaud	Yes	Mr. Thomas	Yes
Ms. Martin	Absent	Mr. Shaw	Yes
Mr. McManus	Yes		

Motion carried

XI. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A motion was made by Ms. Pitts, seconded by Ms. Dredden, to approve A. & B. as recommended by the Business Administrator/Board Secretary.

A. REPORTS

None at this time.

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Line-Item Transfers

Exhibit XI B: 1

Approve the Line Item Transfers, for the month of May 2025, in accordance with N.J.S.A. 18A:22-8, as per the attached exhibit.

2. Board Secretary's Report

Exhibit XI B: 2

Approve the Board Secretary's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of May 2025. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Reconciliation Report

Exhibit XI B: 3

Approve the Reconciliation Reports in accordance with 18A:17-36 and 18A:17-9 for the month of May 2025. The Reconciliation Reports and Board Secretary's Reports are in agreement for the month of May 2025.

4. Board Secretary's Certification

The Board Secretary in accordance with N.J.A.C 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

5. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Bill List

Exhibit XI B: 6

a. Approve the Vendor Bill List in the amount of \$1,824,090.10 as per the attached exhibit.

b. Ratify the Manual Bill List in the amount of \$9,318.06 as per the attached exhibit.

7. Payroll

Approve Payroll, for the month of June 2025, as listed below:

- June 13, 2024 - \$2,732,342.39
- June 18, 2024 (Teachers Last Working Day) - \$2,360,781.11
- June 28, 2024 - \$607,693.07

8. Disposal of School Property and Textbooks

Exhibit XI B: 8

Approve the Disposal of School Property listed below:

Location	Department	Description
School 2	ELA	(4) Fountas and Pinnell Benchmark Assessment System 1, 10 years, out of date (3) Fountas and Pinnell Benchmark Assessment System 2, 10 years, out of date
School 3	Main Office	(2) Office desks, 20 years, damaged/dented
Middle School	Science	(3) Black barrels, 7 years, broken (4) Tubs, 7 years, broken (1) Grey table, 10 years, broken (1) Tan desk, 15 years, broken (3) Growing stations, 7 years, broken (2) Maroon tables, 10 years, broken (1) Multi-colored arm chair, 10 years, outdated (1) Vacuum cleaner, 20 years, broken (1) Teacher chair, 10 years, broken
Middle School	P.E.	(36) Student desk/chair combos, 10 years, outdated (37) Student desk/chair combos, 10 years, outdated
Middle School	ELA	(5) Maroon chairs, 10 years, outdated (3) Grey computer tables, 10 years, outdated
Middle School	Unified Arts	(1) Orange chair, 10 years, broken (2) Grey top tables, 6 years, broken
Middle School	Library	(1) Black metal box for VHS player, 20 years, outdated
High School	J-hall Nurse	(1) Custom wheelchair, 10 years, not usable (1) Walker, 8 years, no use
High School	Science	(43) AP for Environmental Science, 10 years, slightly worn (2) Teacher's Edition Environmental Science, 10 years, like new (32) Sustaining Your World (Env. Sci.), 8 years, slightly worn (29) Marine Science 2 nd Ed. (textbooks), 6 years, good/outdated (28) Marine Science 2 nd Ed. (lab manuals), 6 years, excellent/outdated (2) Pearson Environmental Science Teacher Edition textbooks

9. Use of Facilities

Approve the following Use of Facilities as listed below:

School	Organization	Dates	Day/Time	Room	Fee
High School	Winslow Youth Eagles	August 2, 2025 and August 3, 2025	Saturday and Sunday 9:00 a.m. – 2:00 p.m.	Gymnasium	\$725

10. Purchases – Educational Services Commission of New Jersey (ESCNJ)

Approve the following purchases, in the following amounts from the following approved Educational Services Commission of New Jersey (ESCNJ) vendors:

Items charged to 11-000-261-420

<u>The Gillespie Group, Inc. – NJ State Co-op #65-MCESCCPS-ESCNJ 23/24-14</u>		
Disposal Vac – School 2 – Room 5	Clean, Repair, Maint.	\$9,525.60
<u>The Gillespie Group, Inc. – NJ State Co-op #65-MCESCCPS-ESCNJ 23/24-14</u>		
Install Armstrong – School 4 – Room 10	Clean, Repair, Maint.	\$10,776.24
<u>The Gillespie Group, Inc. – NJ State Co-op #65-MCESCCPS-ESCNJ 23/24-14</u>		
Disposal Non-Friable – School 1	Clean, Repair, Maint.	\$9,525.60

11. Purchases – State Contract Vendor

Approve the following purchases, in the following amounts from the following State Contract vendor:

Items charged to 11-000-261-420

<u>W.W. Grainger Inc. – NJ State Contract #25-Fleet-96861</u>		
Fluorescent Bulbs	Clean, Repair, Maint.	\$8,833.80
<u>W.W. Grainger Inc. – NJ State Contract #25-Fleet-96861</u>		
Pipe Replacement – School 5	Clean, Repair, Maint.	\$5,960.03

Items charged to 11-000-262-610

<u>W.W. Grainger Inc. – NJ State Contract #25-Fleet-96861</u>		
General Supplies	General Supplies	\$7,322.48

12. Purchases – Ed Data Vendors

Approve the following purchases, in the following amounts from the following approved Ed Data vendors:

Items charged to 20-295-200-600

<u>Staples Contract & commercial LLC – Ed Data Bid #12829</u>		
EL Supplies – High School	SBYP HS 24-25 - Supplies	\$635.27

Items charged to 20-296-200-600

<u>Staples Contract & commercial LLC – Ed Data Bid #13002</u>		
EN Supplies – Middle School	SBYP MS 24-25 - Supplies	\$812.69

Items charged to 11-216-100-610

<u>Lakeshore Learning Materials LLC – Ed Data Bid #12869</u>		
Teaching Aids-Preschool	General Supplies – PSD FT	\$1,288.34

Items charged to 60-910-310-420

<u>Fire and Security Technologies – Ed Data Bid #11653</u>		
Kitchen Hood	Clean, Repair, Maint.	\$3,800.00

Items charged to 11-000-261-420

<u>Kencor LLC – Ed Data Bid #11652</u>		
Elevator Service Agreement – Schools		
5-6, Middle School, and High School	Clean, Repair, Maint.	\$4,967.76

13. Purchase – Hunterdon County Educational Services Commission (HCESC)

Approve the following purchase, in the following amount from the following approved HCESC Contract vendor:

Items charged to 11-000-262-610

General Chemical and Supply – HCESC - CAT - 25-02

Supplies	General Supplies	\$29,850.70
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14. Purchases – Educational Services Commission of New Jersey (ESCNJ)

Approve the following purchases, in the following amounts from the following approved Educational Services Commission of New Jersey (ESCNJ) vendor:

Items charged to 11-000-270-615

Wolffington Body Co. Inc. – ESCNJ 23/24-21

Oil Filters, Sleeves, Caps	Transportation Supplies	\$1,281.56
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Wolffington Body Co. Inc. – ESCNJ 23/24-21

Parts	Transportation Supplies	\$6,824.64
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15. Purchase – Camden County Educational Services Commission Vendor (CCESC)

Approve the following purchase, in the following amount from the following approved CCESC vendor:

Items charged to 11-000-263-420

South Jersey Turf Consultants LLC – CCESC Co-op # 66CCEPS/RFP FY 25-01

Turf Application & Maintenance	UE C & UG CLN, RPR, MNT SV	\$82,738.18
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16. Requests for Proposals 2025-18 – Behaviorist Consultation and Services

- a. Requests for Proposals (RFP) were received and read in the Board Office on June 13, 2025 for RFP 2025-18-Behaviorist Consultation and Services for the 2025-2026 school year. The following vendors responded:

Vendors							
Services	Oxford Consulting Services, Inc.	New Behavioral Network, Inc.	First Children Learning Services LLC	TherapyTravele rs LLC dba Epic Special Education Staffing	Invo Healthcare Associates LLC	Progressive Therapy of New Jersey	Interactive Kids Educational Services LLC
Board Certified Behavior Analysts (BCBA)	\$125.00/hr	\$115.00/hr (200 hrs. per wk)	\$105.00/hr	\$98.00/hr (15 up to 40 hrs. per week)	\$105.00/hr (Min. of 15 hrs. per wk)	\$115.00/hr	\$100.00/hr (15 up to 40 hrs. per week)
Board Certified Assistant Behavior Analysts (BCaBA)	\$55.00/hr	\$105.00/hr (200 hrs. per wk)	\$80.00/hr (Up to 30 hrs. per wk)	\$85.00/hr (15 up to 40 hrs. per week)	\$85.00/hr (Min. of 15 hrs. per wk)	\$115.00/hr	82.50/hr (15 up to 40 hrs. per week)
Registered Behavioral Technicians (RBT)	\$65.00/hr	\$59.00/hr (200 hrs. per wk)	\$52.00/hr (Up to 30 hrs. per wk)	\$55.00/hr (15 up to 40 hrs. per week)	\$52.00/hr (Min. of 15 hrs. per wk)	\$50.00/hr	\$51.00/hr (15 up to 40 hrs. per week)
Mental Health Providers	---	\$135.00/hr (200 hrs. per wk)	\$80.00/hr (Up to 30 hrs. per wk)	\$88.00/hr (15 up to 40 hrs. per week)	\$77.00/hr (Min. of 15 hrs. per wk)	---	\$80.00/hr (15 up to 40 hrs. per week)
Other (Specified)	---	\$55.00/hr Behavior Interventionist (200 hrs. per wk)	\$40.00/hr Clinical Assoc. (Up to 30 hrs. per week)	---	---	---	---
Extraordinary Services							
Professional Development Services	---	\$250.00/hr	\$105.00/hr 3 free 1 hr PDS for district	N/A	Hourly rate	\$1,500 (1/2 day) \$3,000.00 (full day)	\$100.00/hr
Independent Functional Behavioral Assessments	---	\$1,300.00/hr	\$105.00/hr	N/A	Hourly rate	\$115.00/hr (not to exceed \$1,610.00)	\$100.00/hr
Other (Specified)	---	Per person to certify staff with safety care \$300.00/hr	---	N/A	---	---	---

- b. Approve the award for RFP 2025-18 – Behaviorist Consultation and Services for the 2025-2026 school year to First Children Learning Services, LLC. Services are to be charged to 11-000-216-320 and IDEA Grant 20-XXX-XXX-3XX and other Federal Awards once allocations have been approved and accepted.

17. RFP 2025-19 – Blended Online Literacy Learning Program

- a. Requests for Proposals (RFP) were received and read in the Board Office on June 13, 2025 for Blended Online Literacy Learning Program. The following vendors responded:

Vendors	Total for Student Licenses	Total for Teacher Licenses	Total for Professional Development	Total Cost for All Costs	Additional Charges
ThinkCERCA.com, Inc.	\$7,000	\$0	\$3,200	\$10,200	
HMH Education Company	\$21,800	Included	\$1,500	\$23,300	Total for A la Carte items \$6,000 Shipping and Handling \$960

- b. Approve the award of RFP 2025-19 – Blended Online Literacy Learning Program, based on the evaluative criteria, to Houghton Mifflin Harcourt (HMH) Education Company in the amount of \$23,300. Services are to be charged to account #11-000-217-320.

18. Requests for Proposals (RFP) 2025-20 – Temporary Certified Substitute Teacher Services

- a. Requests for Proposals (RFP) were received and read in the Board Office on June 17, 2025 for Temporary Certified Substitute Teacher Services. The following vendors responded:

Vendor	Service	Pay Rate	Rate Per Day
EDUStaff, LLC	Per Day Long Term Substitute	\$200.00	\$253.00
	Per Day Building Based Substitute	\$165.00	\$208.73
	Per Day Daily Substitute	\$140.00	\$177.10
Swing Education, Inc.	Per Day Long Term Substitute	\$200.00	\$266.00
	Per Day Building Based Substitute	\$165.00	\$219.45
	Per Day Daily Substitute	\$140.00	\$186.20
Priority Group Services LLC	Per Day Long Term Substitute	\$200.00	\$330.00
	Per Day Building Based Substitute	\$165.00	\$272.25
	Per Day Daily Substitute	\$140.00	\$231.00
Industry Specific Solutions (Sub Teacher Source)	Per Day Long Term Substitute	\$200.00	\$290.00
	Per Day Building Based Substitute	\$165.00	\$250.00
	Per Day Daily Substitute	\$140.00	\$215.00
ESS Northeast, LLC	Per Day Long Term Substitute	\$200.00	\$255.76
	Per Day Building Based Substitute	\$165.00	\$211.00
	Per Day Daily Substitute	\$140.00	\$179.03

- b. Approve the award for Temporary Certified Substitute Teacher Services for the 2025-2026 school year to ESS Northeast, LLC. Services are to be charged to 11-XXX-XXX-320 and Preschool Education Grant 20-218-100-321.

19. Approve the Renewal of District Wide Annual Kitchen Cleaning Services

Approve the renewal for District Wide Annual Kitchen Cleaning Services (Q2024-01) with Advanced Restaurant Technologies, LLC in the amount of \$13,750.00. Services are to be charged to the Food Service Fund account #60-910-310-420.

20. Transfer to Capital Projects Fund

Approve to transfer 2024-2025 budgeted funds from Capital Outlay to the Capital Projects Fund, including all related expenditures for the following projects:

<u>Project Description</u>	<u>Amount</u>
Roof Replacement – Administration Building	\$1,375,000.00
Partial Roof Replacement – High School J-Wing	1,350,229.00
High School Pole Barn	859,500.62

Roll Call:

Mr. Clark	Absent	Ms. Peterson	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Ms. Glaud	Yes	Mr. Thomas	Yes
Ms. Martin	Absent	Mr. Shaw	Yes
Mr. McManus	Yes		

Motion carried

XII. PERSONNEL

A motion was made by Ms. Pitts, seconded by Ms. Dredden, to approve A and strike item #1 letter A, as Recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. 2025/2026 New Hires

Approve the following New Hires for the 2025/2026 school year:

	Name	Location	Position	Salary	Effective
A	****Strike****				
B	Fimiani, Jennifer	School No. 3	Special Ed. Teacher	\$97,329.00 MA+15, Step 13	8/27/2025
C	Kresky, Eileen	High School	Mathematics Teacher	\$96,529.00 MA, Step 13	8/27/2025
D	Leahey, Samantha *Revised Step	High School	School Nurse	\$66,379.00 Stipend- \$611.00 BA+15, Step 9	8/27/2025
E	Schmotzer, Noah	Middle School	Social Studies Teacher	\$62,894.00 BA+30, Step 4	8/27/2025
F	Troncoso, Maria *Revised Step	High School	Spanish Teacher	\$74,779.00 MA, Step 10	8/27/2025

2. Leave of Absence Requests

Approve the following Leave of Absence requests pursuant to documents filed in the Office of Human Resources:

	Staff ID #	Type of Leave	From	To	Paid/Unpaid
A	4756	Medical	7/1/2025	9/19/2025	Paid
B	5477	Maternity	11/24/2025 12/20/2025	12/19/2025 6/30/2026	Paid Unpaid

3. 2025/2026 ELA Training Academy

Approve the following staff for the 2025/2026 school year, on an as needed basis, at a rate of \$45.04 per hour: (20-275-200-100-000-00)

	Name
A	Chen, Jennifer
B	Cook, Christine
C	DeStefano, Michele
D	Edgerly, Cynthia
E	Loper, Molly
F	Maguire, Joan
G	Musumeci, Emily
H	Osborne, Jennifer
I	Schultz-Ford, Theresa
J	Thomas, Candis
K	Wames, Kimberly
L	Werosta, Nicolette
M	Wilson, Shanna
N	Zimmerman, Lauren

4. School Nurse Coverage

Ratify to approve Stephanie Sylvester to be paid for five (5) hours beyond her contractual hours, at a rate of \$43.73 per hour, as a result of a school emergency on May 22, 2025. (11-000-213-104-099-07)

5. Central Office Administrators- Employment Contracts

Exhibit XII A: 5

Authorize the approval of the Employment Contracts for the Assistant Superintendent and the Business Administrator/Board Secretary for the 2025/2026 school year. Contracts have been reviewed and approved by the NJ DOE Executive County Superintendent.

- Assistant Superintendent July 1, 2025 – September 1, 2025
- Business Administrator/Board Secretary July 1, 2025 – June 30, 2026

Roll Call:			
Mr. Clark	Absent	Ms. Peterson	Yes
Ms. Dredde	Yes	Ms. Pitts	Yes
Ms. Glau	Yes	Mr. Thomas	Yes
Ms. Martin	Absent	Mr. Shaw	Yes
Mr. McManus	Yes		
Motion carried			

XIII. ADDENDUM

I. SUPERINTENDENT'S REPORT

A motion was made by Ms. Pitts, seconded by Ms. Dredden, to approve A as Recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. 2024-2025 Preschool Education Aid

Approve to submit the 2024-2025 Preschool Education Aid Actual Enrollment Data Collection.

2. Bilingual Waiver

Approve to submit the Bilingual Waiver Data Submission.

Roll Call:

Mr. Clark	Absent	Ms. Peterson	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Ms. Glaud	Yes	Mr. Thomas	Yes
Ms. Martin	Absent	Mr. Shaw	Yes
Mr. McManus	Yes		

Motion carried

II. BOARD SECRETARY'S REPORT

A motion was made by Ms. Pitts, seconded by Ms. Dredden, to approve A with additional information added to item #9, as recommended by the Business Administrator/Board Secretary.

A. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Bill List

Exhibit II A: 1

- a. Approve the Vendor Bill List in the amount of \$1,198,724.49 as per the attached exhibit.

2. Purchases – Ed Data Vendors

Approve the following purchases, in the following amounts from the following approved Ed Data vendors:

Items charged to 20-236-100-600

Lakeshore Learning Materials, LLC – Ed Data Bid #12869

S/R -Title I Inst. Supplies – School 3	Title I 24-25 – Supplies	\$1,137.95
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Kurtz Bros. Inc. – Ed Data Bid #12869

S/R-Inst. Supplies – School 3	Title I 24-25 – Supplies	\$3,024.00
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Items charged to 11-000-240-600

W.W. Grainger, Inc. – Ed Data Bid #12866

Refrigerators	Supplies and Materials	\$2,328.40
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Items charged to 11-000-261-420

Mack Industries, Inc. – Ed Data Bid #12731

Annual District-Wide Boiler CL – Schools 1-6, MS, HS	Clean, Repair, Maint.	\$25,874.00
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Capital Floors LLC – Ed Data Bid #12213

Floors Recoating – Schools 4,5,6, MS, HS	Clean, Repair, Maint.	\$23,631.92
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Items charged to 11-000-270-615

W.W. Grainger, Inc. – Ed Data Bid #12866

Garage	Transportation Supplies	\$1,239.34
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Items charged to 11-190-100-610

Staples Contract & Commercial LLC – Ed Data Bid #13002

Main Office – School 3	General Supplies	\$4,790.91
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School Specialty LLC – Ed Data Bid #11789

Student Desks - MS	General Supplies	\$10,851.60
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School Specialty LLC – Ed Data Bid #11789

Carpet – School 4	General Supplies	\$3,455.80
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School Specialty LLC – Ed Data Bid #11789

Whiteboards – MS	General Supplies	\$3,133.56
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Items charged to 11-190-100-610 and 12-120-100-730

Kurtz Bros. Inc. – Ed Data Bid #12869

Main Office – School 3	General Supplies	\$233.11
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Main Office – School 3	Grades 1-5 Instructional	\$2,743.00
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Items charged to 20-218-100-600

Lakeshore Learning Materials LLC – Ed Data Bid #12869

Preschool Supplies	Presch. Ed. Aid-Gen Supp.	\$17,454.97
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3. Purchases – Hunterdon County Educational Services Commission (HCESC)

Approve the following purchases, in the following amounts from the following approved HCESC Contract vendor:

Items charged to 20-218-200-600

Global Equipment Company, Inc. – HCESC - CAT – 23-01

Storage Cabinets – School 1	Presch. Ed. Aid-Gen Supp.	\$8,020.47
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Global Equipment Company, Inc. – HCESC - CAT – 23-01

Storage Cabinets – School 2	Presch. Ed. Aid-Gen Supp.	\$8,020.47
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Global Equipment Company, Inc. – HCESC - CAT – 23-01

Storage Cabinets – School 3	Presch. Ed. Aid-Gen Supp.	\$8,020.47
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4. Purchases – Educational Services Commission of New Jersey (ESCNJ)

Approve the following purchases, in the following amounts from the following approved Educational Services Commission of New Jersey (ESCNJ) vendors:

Items charged to 11-000-270-615

Wolffington Body Co. Inc. – ESCNJ 23/24-21

Parts; Calipers, Hose, Cylinder	Transportation Supplies	\$5,356.75
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Items charged to 20-218-200-600

Global Industries, Inc. – Co-op #65MCESCCPS - ESCNJ 22/23-08

Furniture – Early Childhood Ed. Center	Presch. Ed. Aid-Gen Supp.	\$8,642.92
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Items charged to 11-000-270-420

Hoffman Services, Inc. – Co-op #65MCESCCPS - ESCNJ 24/25-14

Lift Repair	Clean, Repair, Maint.	\$9,444.69
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Items charged to 11-000-261-420

The Gillespie Group, Inc. – Co-op #65MCESCCPS - ESCNJ 23/24-14

Install Armstrong – School 4/Room 10	Clean, Repair, Maint.	\$10,776.24
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Items charged to 11-000-262-610

Buckeye International, Inc. – ESCNJ 21/22-18

Cleaning Supplies	General Supplies	\$30,767.80
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5. Purchases – Camden County Educational Services Commission Vendor (CCESC)

Approve the following purchases, in the following amounts from the following approved CCESC vendor:

Items charged to 11-000-261-420

Epic Environmental Services LLC – CCESC Co-op # 66CCEPS/RFP FY 23-02

AHERA Asbestos Mgmt. Services – Schools 1-4, MS, HS, Garage	Clean, Repair, Maint.	\$3,360.00
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Epic Environmental Services LLC – CCESC Co-op # 66CCEPS/RFP FY 23-02

Tile Removal – Schools 1 and 4	Clean, Repair, Maint.	\$4,534.00
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Epic Environmental Services LLC – CCESC Co-op # 66CCEPS/RFP FY 23-02

2025 RTK Survey Prep – Schools 1-6, MS, HS, Garage, Admin. Building	Clean, Repair, Maint	\$4,950.00
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6. Classroom/Library Books

Approve Scholastic Inc. to provide Library books for School 3 at a cost of \$8,970.00. Items are to be charged to Title I 2024-25 allocation account #20-236-100-600.

7. MealTime Annual Subscription Renewal

Approve the annual renewal of the subscription for MealTime, the point-of-sale software used by the Food Service Fund, to Harris Systems, USA in the amount of \$6,254.00 for the 2025-2026 school year. Services are to be charged to the Food Service Fund account #60-910-310-500.

8. IDEA Grant – Approve to Apply 2025-26

Approve to apply for the 2025-2026 IDEA Grant in the following amounts:

Basic	\$1,402,454.00
Preschool	66,281.00
Total	1,468,735.00

9. IDEA Consortium – Approve to Apply 2025-26

Approve to apply and enter into a consortium agreement with the Borough of Chesilhurst School District for the fiscal year 2025-26 IDEA Grant in the following amounts:

Basic	\$36,534.00
Preschool	2,153.00
Total	38,687.00

10. Approve Maintenance Agreement

Approve the 2025-2026 maintenance agreement with Earthtrek Environmental Inc., to supply chemical and technical services for all hot water closed loop systems for all schools for the 2025-2026 school year in the amount of \$4,998.00, payable in four (4) quarterly payments of \$1,249.50. Services are to be charged to 11-000-261-420.

11. Environmental Services – Potable Water

Approve McGowan Well Water Compliance Management, LLC as the Potable Water Licensed Operator for the well at School 1 at a monthly cost of \$245.00 for the 2025-2026 school year. The vendor will prepare Consumer Confidence Report/Water Quality Report at a cost of \$200.00. Total costs of annual services are \$3,140.00. Services are to be charged to 11-000-261-420.

12. The Omni Group

Approve the The Omni Group to act as the independent 403(b) and 457 (b) third party administrator for the Winslow Township School District from July 1, 2025 through June 30, 2026 at a cost of \$8,473.00. Services are to be charged to 11-000-251-330.

13. New Temporary Space, Dual Use and Toilet Rooms for 2025-2026
School Year

Exhibit II A: 13

Approve the submission of the applications/reports for Temporary Space, Dual Use and Toilet Rooms to be sent to the County Office per the attached exhibits.

14. Parental Transportation Contracts

Approve an increase to the per diem rate to \$100.00 for parental transportation contracts, effective July 1, 2025 through June 30, 2027. Parental contracts shall not exceed the annual bid threshold limit established by the State.

Roll Call:			
Mr. Clark	Absent	Ms. Peterson	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Ms. Glaud	Yes	Mr. Thomas	Yes
Ms. Martin	Absent	Mr. Shaw	Yes
Mr. McManus	Yes		
Motion carried			

III. PERSONNEL REPORT

A motion was made by Ms. Pitts, seconded by Ms. Dredden, to approve A as Recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. 2025/2026 New Hires

a. Approve to rescind the following New Hire for the 2025/2026 school year:

	Name	Location	Position	Salary	Effective
A	Coffee, Andrea	School No. 4	Preschool Special Ed. Teacher	\$75,605.00 MA, Step 10	7/8/2025

b. Approve the following New Hires for the 2025/2026 school year:

	Name	Location	Position	Salary	Effective
A	Bay, Star	Transportation	Bus Driver	\$34,282.00 Step 3	9/1/2025
B	Mason, Victoria	School No. 3	Preschool Teacher	\$60,694.00 BA, Step 2	8/27/2025

2. Leave of Absence Requests

Approve the following Leave of Absence request pursuant to documents filed in the Office of Human Resources:

	Staff ID #	Type of Leave	From	To	Paid/Unpaid
A	5731	Medical	7/8/2025	8/1/2025	Paid

3. 2025/2026 Staff Reassignments

Approve the following Staff Reassignment for the 2025/2026 school year, effective July 1, 2025-July 31, 2025:

		From	To
	Name	Position	Position
A	Capriotti-Mann, Hunter	Secretary Curriculum	Secretary Middle School

Roll Call:			
Mr. Clark	Absent	Ms. Peterson	Yes
Ms. Dredde	Yes	Ms. Pitts	Yes
Ms. Glau	Yes	Mr. Thomas	Yes
Ms. Martin	Absent	Mr. Shaw	Yes
Mr. McManus	Yes		
Motion carried			

XIV. OPEN PUBLIC RECORDS ACT (OPRA) REQUEST

1. The Winslow Board of Education responded to the following OPRA Request between June 20, 2025 and July 1, 2025:

Received	Requested by	Document Requested	Approved	Denied
1	Marsha Debow Virtua Rehab School Services	Physical Therapy Info – May 30, 2025, Occupational Therapy RFP Info – May 30, 2025, Speech Therapy RFP Info – May 28, 2025	✓	
2	Ed Luberd	History on the referenced project below. Please email the archived Bid Tabulation (including past unit prices, names and addresses of bidders) along with the previous Award of Contract specifying who won this project whenever it was last bid upon... This is for reference only. The bid has not opened yet. We are asking for the bid results the last time this referenced bid was actually bid upon. For example, if this was last bid upon 12 months ago then that is the information we are requesting.	✓	

		Bid Title: Championship Rings - Track Bid due date: 6-24-25 Past results please...not the current bid. Bid Reference: Quote Q2025-10		
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XV. INFORMATIONAL ITEMS

Ms. Shaw provided Board members with a list of tentative dates for the County School Board Meetings this year.

XVI. OLD BUSINESS

Mr. Thomas asked if there were any updates on the IT audit. Dr. Carcamo stated that we don't have any additional information. She will check tomorrow to find out where we are and will report back to him.

Ms. Pitts shared that this past 4th of July, the School Board had an unmanned table that they were not apprised of. She stated that there was a table with nine empty chairs and was curious how that happened. A discussion ensued. Mr. Shaw stated that overall, the 4th of July event went off without a hitch.

XVII. NEW BUSINESS

None at this time.

XVIII. PUBLIC COMMENTS (Time Limited)

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the district, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and town.
3. Please limit your comments to ***four minutes***.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

A motion was made by Ms. Pitts seconded by Ms. Dredden, to open the meeting for Public Comments at 7:26 p.m.

Voice Vote: All in favor

Tiffinnie Alston

Ms. Alston is a part of Kingsway International and had a table at the Juneteenth Event. She had the pleasure of meeting and sitting next to Winslow Board Members and had the opportunity to share what they do. She also participated in an assembly at School 6 which was very well received. Ms. Alston would like to be able to present their program within Winslow Township Schools. Dr. Carcamo said that she would be happy to take any information that she has so she can pass it on to the Administrators.

Norman Alston

Did not participate.

XIX. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made by Ms. Pitts, seconded by Ms. Dredden to close the meeting for Public Comments at 7:32 p.m.

Voice Vote: All in favor

XX. EXECUTIVE SESSION

A motion was made by Ms. Pitts, seconded by Ms. Dredden, to approve adoption of Executive Resolution and adjournment to Executive Session at 7:35 p.m.

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on July 9, 2025 at 7:35 p.m.; and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

<input type="checkbox"/>	"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is: _____ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;
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<input type="checkbox"/>	"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;
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<input type="checkbox"/>	"(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically, as possible without undermining the need for confidentiality is _____;
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- ☐ “(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body” The collective bargaining contract(s) discussed are between the public body and _____;
- ☐ “(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;
- ☐ “(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.” The nature of the matter, described as specifically as _____ possible without undermining the need for confidentiality is _____;
- ☐ “(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.” The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are _____ and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is _____;
- ☒ “(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are: with respect to the District’s Chief School Administrator;
- ☐ “(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting shall reconvene and immediately adjourn.

NOW, THEREFORE, BE IT RESOLVED that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

BE IT FURTHER RESOLVED that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

Roll Call:

Mr. Clark	Absent	Ms. Peterson	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Ms. Glaud	Yes	Mr. Thomas	Yes
Ms. Martin	Absent	Mr. Shaw	Yes
Mr. McManus	Yes		

Motion carried

XXI. ADJOURNMENT OF EXECUTIVE SESSION

A motion was made by Ms. Pitts, seconded by Ms. Dredden, to close the meeting of the Executive Session at 8:23 p.m.

Voice Vote: All in favor

XXII. ADJOURNMENT

A motion was made by Ms. Pitts, seconded by Ms. Dredden to adjourn the meeting at 8:23 p.m. All Ayes.

Respectfully Submitted,

Tyra McCoy-Boyle
Business Administrator/Board Secretary